

Magic Valley Airport Advisory Board Minutes

Tuesday, May 6, 2025, 11:00 AM

Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301



JOSLIN FIELD

MAGIC VALLEY REGIONAL AIRPORT

TWIN FALLS, IDAHO

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

Council Liaison : Chris Reid County Liaison: Brent Reinke

1) ****PUBLIC ATTENDANCE VIA TELEPHONE WILL BE ACCESSIBLE BY CALLING IN, PLEASE BE CONSCIENTIOUS OF OTHER ATTENDEES AND MUTE YOUR TELEPHONE DURING THE MEETING UNTIL THE CHAIRMAN REQUESTS PUBLIC COMMENT*** PHONE # 208-735-3474**

2) **Confirmation of Quorum/Call Meeting to Order**

Jim O'Donnell called the meeting to order at 11:00 AM.

A quorum was present.

Present: Jim O'Donnell, Dan Olmstead, Taylor Morgan, J.P. O'Donnell, Sherry Olsen Frank, Brent Reinke, Chris Reid

Absent: Scott Martin

Staff Present: List: Bill Carberry, Donna Newbry, Matt Barnes

Guests: Kent Atkin, Thomas Leija, John Michener- JUB Engineers, Tom Frank, Mike March, Jared VanderKooi- Reeder Jet Center.

3) **Consideration of Amendments to the Agenda**

None

4) **Approval of Minutes**

a) Request to approve the Airport Advisory Board meeting minutes of April 1, 2025.

MOTION: Sherry Olsen Frank moved to approve the April 1, 2025, minutes. Dan Olmstead seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

Motion passed

5) **General Public Input**

None

6) **Status**

a) Air Service Update

Discussion ensued on the following:

Carberry, Airport manager, mentioned the afternoon schedule change, begins May 7, 2025. The flight will change from 1:30 PM to a 3:20 PM departure.

- b) RFQ Process Update - FAA 5-year Selection for an Airport Engineering Consultant
Discussion ensued on the following:
Carberry, Airport Manager -the RFQ for the selection of an FAA required 5-year selection for Airport Engineering, has been advertised. The deadline for submitting will be Thursday, May 22, 2025. The Chair, Jim O'Donnell, has appointed board members, Scott Martin and JP O'Donnell, to sit in on the selection committee.
- c) Update on FAA Airport Improvement Program Status
Discussion ensued on the following:
Kent Atkin, JUB Engineer, discussed the following:
 - AIP East Apron Project, 54 and 55 are in the process of closing out.
- d) Update on the New Reeder Jet Center Hangar Development
Discussion ensued on the following:
Jared Reeder, manager of Reeder Jet Center, mentioned he is waiting for a building permit and a lease agreement and to begin construction. The city is working with his construction manager to get finalized plans in order to issue a building permit.

7) Items of Consideration

- a) Presentation on the Airport's Wednesday, May 28th FAA required Tri-annual Emergency Drill Exercise.
Discussion ensued on the following:
Matt Barnes, Operations Supervisor, discussed the upcoming FAA-required Tri-Annual Full Scale Emergency drill exercise, which will be held on Wednesday, May 28, 2025. He discussed the process and challenges of gathering all emergency personnel to one site, to better prepare in case of an incident at the airport. The participants are looking forward to the exercise.
- b) Magic Valley Airshow Planning Update
Discussion ensued on the following:
 - Taylor Morgan discussed the non-military performers planning to be there.
 - Mike March, discussed concessions and where they would be located during the airshow. They will have a split set up to cover both east and west areas with different concessions/merchandise.
 - Jim O'Donnell, JP O'Donnell, Kent Atkin, and Thomas Leija discussed details on ticket sales and parking areas, as parking will be split up into areas around the airport to help with bottleneck congestion.

8) General Input/Announcements - Public/Staff

None

9) Upcoming Meeting(s)

- a) The next meeting of the Airport Board will be Tuesday, June 3, 2025.

10) Adjournment

MOTION: Dan Olmstead moved to adjourn the meeting. Sherry Olsen Frank seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0. Motion passed The meeting adjourned at 12:03 PM