



Twin Falls City Council Agenda

Monday, December 8, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Pledge of Allegiance
- 3) Invocation
 - a) **PRESENTATION:** Devon Rook from Filer First Baptist Church
- 4) Consent Calendar
 - a) **ACTION ITEM:** Request to approve City Council 2025 November 24, minutes.
By: Rachael Long, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve Accounts Payable for November 20 Through December 04, 2025.
By: Amy Luna, City Clerk
 - c) **ACTION ITEM:** Request to accept the Improvement Agreement for the purpose of developing **Knife River Industrial Park (Phase 1)** public infrastructure for a future subdivision.
By: Troy Vitek, City Engineer
 - d) **ACTION ITEM:** Request to approve a Trust Agreement for the **Knife River Industrial Park**, placing all lots in trust.
By: Troy Vitek, City Engineer
 - e) **ACTION ITEM:** Request to authorize the Mayor to sign a 'Termination of Easement' for a 'Sewer Line Easement' granted in 1962 for property located at 1594 Sun West Way.
By: Sam O'Leary
 - f) **ACTION ITEM:** Request to approve the Findings of Facts and Conclusions of Law for the following:
PZ25-0137 - Final Plat of Western Horizon Subdivision
By: William Klaver, Senior Planner
- 5) Items of Consideration
 - a) **ACTION ITEM:** A request to appoint Nicholas Cooley as a Library Board Trustee.
By: Tara Bartley, Library Director
 - b) **ACTION ITEM:** Request to adopt ordinance #O-2025-030 for Vacation of a portion of a portion of a waterline easement on property located in a portion of Lot 9, 10, and 11 of Block 2 of Sun West Subdivision #2. (PZ25-0110)
By: William Klaver, Senior Planner
 - c) **ACTION ITEM:** Impact Fee Annual Report & Rate Increase
By: William Klaver, Senior City Planner
- 6) General Public Input
- 7) Advisory Board Report/Announcements
- 8) Public Hearings
 - a) **ACTION ITEM:** Request to approve the Program Year 2024 CDBG - Consolidated Annual Performance and Evaluation Report (CAPER) c/o City of Twin Falls (PZ25-0136).
By: William Klaver, Senior Planner
 - b) **ACTION ITEM:** Request to approve a resolution of the City Council of the City of Twin Falls, Idaho proposing new fees and amending the City's Master Fee Schedule.
By: William Klaver, Senior City Planner

- c) **ACTION ITEM:** Request for a Zoning Title Amendment to repeal and replace the entirety of Title 10: Zoning and Subdivision Regulations, including zoning map amendment to modify the assigned color scheme, establishing the date of implementation by Ordinance, and allowing the publishing of the Ordinance by summary. (PZ24-0121) c/o City of Twin Falls.

By: Jonathan Spendlove, William Klaver

9) Adjournment

Any person needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to other speakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, they will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff should make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why is the request being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - The written comments, including e-mail, received by 12:00 p.m. on the date of the hearing should be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicants or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman