



## Twin Falls Parks and Recreation Commission Agenda

Tuesday, December 9, 2025, 11:30 AM

City Hall Overflow Room, CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Corey King; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input  
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
  - a) **ACTION ITEM:** Approve minutes from the following meeting: October 14, 2025.  
By:
- 4) Items of Consideration
  - a) **INFORMATIONAL:** Recreation Center Update  
By:
  - b) **DISCUSSION:** Discuss Parks and Recreation budget priorities  
By:
  - c) **DISCUSSION:** Continue Discussion of Parks In Lieu Projects  
By:
  - d) **DISCUSSION:** Continue Discussion of Parks and Recreation Master Plan  
By:
- 5) Department Updates
  - a) **PRESENTATION:** November and December Department Updates.
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

### **Public Input Procedures**

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
    - wait to be recognized by the Mayor or Chairman
    - approach the microphone/podium
    - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
  - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



**Date:** Tuesday, December 9, 2025  
**To:** Parks and Recreation Commission  
**From:**

### **ACTION ITEM**

**Request:**

Approve minutes from the following meeting: October 14, 2025.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

1. 101425 Minutes



## Twin Falls Parks and Recreation Commission Minutes

Tuesday, October 14, 2025, 11:30 AM

City Hall Overflow Room, CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Corey King; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler

### 1) Confirmation of Quorum/Call Meeting to Order

Commissioner Metcalf called the meeting to order at 11:39 AM

A quorum was present.

Members Present: Micheal Metcalf, Debbie Van Engelen, Steve Hayes, Tom Bixler, Paul Melni, Corey King

Members Absent: Todd Shaw, Christiana Sipe-Pauley, Olyvia Meyer

Staff Present: Wendy Davis, Mitch Humble, Chance Munns, Stacy McClintock, John Pauley, Mable Shurtleff

### 2) General Public Input

No public was present.

### 3) Consent Calendar

Commissioner Van Engelen entered the meeting at 11:40 a.m.

**MOTION:** Commissioner Bixler moved to approve the consent agenda as presented. Commissioner King seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

a) Approve minutes from the following meeting: September 9, 2025.

b) Consider a request to remove one Poplar at 246 9<sup>th</sup> Ave N.

### 4) Items of Consideration

a) Consider a request from Chance Munns to donate a spruce tree and plaque in memory of late Parks employee Jacob Thompson at Thomsen Park.

Presentation: Superintendent Chance Munns presented the request to plant a spruce tree and install a plaque in memory of late park employee Jacob Thompson. The plaque inscription would read "In memory of..."

There was discussion acknowledging Jacob's service as a valued member of the park staff.

**MOTION:** Commissioner King moved to approve the request to donate a spruce tree and plaque in memory of late park employee Jacob Thompson at Thomsen Park. Commissioner Hayes seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

b) Consider a proposal from Recreation Supervisor McClintock to raise youth sports fees.

Presentation: Recreation Supervisor McClintock provided an overview of the current youth sports fee structure and operational cost increases since the last fee adjustment in 2018.

Discussion:

- Commissioner Melni asked when the last price increase occurred (2018).
- Commissioner Hayes asked about scholarship availability for families in need.
- Commissioner Bixler inquired if the fee increase would offset operational costs; McClintock confirmed it would help.
- Commissioner VanEngelen asked about participation trends; McClintock noted a steady increase in participants.

**MOTION:** Commissioner Hayes moved to raise youth sports fees. Commissioner Bixler seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

- c) Presentation on Park In Lieu fees and proposed project list  
Presentation: Director Davis and Superintendent Munns reviewed current Park In Lieu fee balances and possible project funding opportunities.

Discussion Points:

- Park In Lieu fees can fund improvements but not repairs.
- Commissioners discussed combining smaller projects for Council approval.
- Commissioner Hayes clarified location restrictions for fund usage.
- Superintendent Munns reviewed color-coded maps indicating potential project combinations.
- Commissioner Metcalf inquired about funding replenishment; Deputy City Manager Humble explained distinctions between park impact fees and other funding sources.
- Commissioner Melni requested estimated project costs (approximately \$20,000 for basketball courts) and consistent color coding on project maps.

- d) Discuss Parks and Recreation Master Plan  
Presentation: Director Davis discussed the Parks and Recreation Master Plan, including:

- Current levels of service and acre per capita challenges.
- Community survey results identifying priorities and expectations.
- Differences between community and neighborhood parks.
- Impacts of population growth and strategies for future park development.

Discussion:

- Commissioner Metcalf asked about next steps for plan updates.
- Director Davis explained that a consulting firm would assist, funded through capital improvement allocations.

## 5) Department Updates

- a) Department update: October 2025  
Chairperson Metcalf reported on the strategic planning meeting, noting productive discussions and identification of Commission priorities for the next 15 years.

Aquatics Update (Aquatics Supervisor Pauley):

- Pool improvements are progressing.
- Operations are being adjusted as needed during upgrades.
- Recent pool price increases have been generally well received.

Commissioner Melni requested updates on Dierkes Lake / Shoshone Park.  
Superintendent Munns reported:

- Ongoing overflow issues due to high water volumes.
- Flooding mitigated with sandbags; road remains closed.
- ISDA conducting quagga mussel treatment.
- Parking lot reopening likely delayed due to colder weather.

Director Davis added that the Recreation Center location was discussed at the recent City Council meeting, though no action was taken.

**6) Adjournment**

The meeting adjourned at 01:08 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator  
Parks and Recreation Department



**Date:** Tuesday, December 9, 2025  
**To:** Parks and Recreation Commission  
**From:**

## INFORMATIONAL

**Request:**

Recreation Center Update

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, December 9, 2025  
**To:** Parks and Recreation Commission  
**From:**

## **DISCUSSION**

**Request:**

Discuss Parks and Recreation budget priorities

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, December 9, 2025  
**To:** Parks and Recreation Commission  
**From:**

## **DISCUSSION**

**Request:**

Continue Discussion of Parks In Lieu Projects

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, December 9, 2025  
**To:** Parks and Recreation Commission  
**From:**

## **DISCUSSION**

**Request:**

Continue Discussion of Parks and Recreation Master Plan

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, December 9, 2025  
**To:** Parks and Recreation Commission  
**From:**

## **PRESENTATION**

**Request:**

November and December Department Updates.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

1. Department Update November
2. Department Update December

# **Parks and Recreation Department Updates**

**Parks and Recreation Commission**

**November 2025**

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## **Recreation Department**

**Stacy McClintock**, Recreation Supervisor

**Brandy Mason & Justin Wolters**, Recreation Coordinators

### Department Summary

The Recreation Department continues to offer a wide variety of programs and events for all ages, with strong participation and positive community feedback. This month, youth and adult sports are running smoothly, registration is open for several upcoming leagues, and planning is underway for seasonal events and new initiatives to further expand recreational opportunities.

### Youth Programs

The Pre-K through 8th Grade Girls Basketball program is going great, with strong participation and positive feedback from players and families. Open registration is currently underway for the Youth Boys Basketball League (K–8th Grade), which is scheduled to begin in January 2026.

### Adult Programs

The Adult Volleyball League has started and is running smoothly. Adult Flag Football recently concluded its season and was very successful, no complaints were received, and participation remained strong. Open registration is currently underway for the Adult Basketball League, which will begin later this winter.

### Special Events

The Magical Santa Mailbox will open on December 1st, providing children the opportunity to send letters to Santa through the Recreation Department. Planning is also underway for our 27th Annual Cabin Fever Day, scheduled for January 3, 2026. Additional details will be shared as they are finalized.

### New Initiatives

We are currently in discussions regarding a potential new partnership to bring an E-Sports League to the department. In addition, we are exploring the addition of a construction/building course and a “hack room” to further expand our recreational and educational program offerings. We are also exploring possible partnerships to expand Senior Programming, with the goal of providing additional recreational, social, and wellness opportunities for older adults in the community.

### Looking Ahead

As we move into the winter and spring seasons, staff will begin preparing for upcoming programs, including Youth Wrestling in February and Spring Soccer beginning in April. In addition, planning is underway for a Summer Youth Volleyball Camp, Youth and Pre-K

Baseball/Softball Leagues, Tennis Clinics, Pickleball Clinics, Summer and Fall Adult Softball, Adult Spring and Grass Volleyball, among other seasonal offerings.

### **Parks Department**

**Chance Munns**, Parks Superintendent

**Nibardo Orozco**, Parks Supervisor

### **Open Spaces**

**Kathryn Etzold**, Open Space Supervisor

### **November Department Update**

As the fall season sets in, open space operations have begun transitioning from summer to winter maintenance. At **Shoshone Falls**, staff are winding down summer operations while continuing to mitigate flooding across the access road. Repairs to the **Dierkes Lake dock** are currently underway to repair a broken gangway and post before winter conditions set in.

Along the **Canyon Rim Trail**, regular maintenance is ongoing, with crews actively repairing and replacing damaged fence rails along the entire trail corridor. At the **Rock Creek Trail**, a new service project is being coordinated with the **Idaho Department of Correction**, utilizing volunteer crews to assist with trail cleanup and debris removal.

Down at **Auger Falls**, we are working alongside **DTA** to install new trail signage and clear debris from trail edges and the bike park area to improve accessibility and safety for visitors.

### **City Pool**

**John Pauley**, Aquatic Supervisor

**Gessie Collins**, Aquatic Coordinator

### **General Public Input**

**Mable Shurtleff**, Parks and Recreation Project Coordinator

There was no public input received.

### **Municipal Golf Course**

**Steve Meyerhoeffer**

## **Director's Update**

**Wendy Davis**

# Parks and Recreation Department Updates

Parks and Recreation Commission

December 2025

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## Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

## Parks Department

Chance Munns, Parks Superintendent

Nibardo Orozco, Parks Supervisor

## Open Spaces

Kathryn Etzold, Open Space Supervisor

In December, the Open Space team continued progress on several improvement and planning efforts across the city. At **Rock Creek Trail**, staff are evaluating options for upgraded site furnishings—benches, trash receptacles, and picnic tables.

Along the **Canyon Rim Trail** and at **Canyon Junction Park**, repairs are planned for sections of fence that require welding and reinforcement.

The most significant accomplishment this month occurred at **Shoshone Falls**, where major repairs were completed, following flooding caused by unusually high lake levels and runoff from Dierkes. The project included installing a larger culvert to better manage water flow, fortifying and rebuilding the damaged retaining wall, and reconstructing and compacting the roadway shoulder back to its proper grade. These improvements will greatly protect the site's infrastructure through winter and into next season. At **Dierkes Lake**, we are also assessing replacement options for the deteriorated gangways, which lack necessary safety features; this project will move forward as a special request to City Council ahead of summer.

At **Auger Falls**, two potential future projects are currently under review. The **Magic Valley Archery Club** has expressed interest in developing an archery range within the open space, and staff are evaluating feasibility and site placement. Additionally, **Adventure Idaho** is working to bring engineers from a Boise-based aquatic surfing company to explore the possibility of creating a hydraulic wave feature on the Snake River within the Auger Falls area. Both opportunities could bring unique recreational amenities to the community if approved.

## **City Pool**

**John Pauley**, Aquatic Supervisor  
**Gessie Collins**, Aquatic Coordinator

**Construction Update:** The new addition has had the roof dried in and siding installed. In the next week or 2 the interior walls will start to be installed. The existing building closed in early November. New plumbing drainage has been installed and changes to the walls to accommodate the floor plan have been made.

The entrance to the pool is through the gate on the south side. The information desk is right next to the bubble doors on the pool deck.

For additional information and pictures, click this link <https://www.tfid.org/738/Building-Modernization-Project>.

**Staffing Changes:** We are limited to scheduling part-time staff to 18 hours per week because of insurance and retirement fund requirements. The current budget has provided funding to cover the retirement portion for 3 staff. We are now able to schedule 3 staff for 29 hours per week. This should allow us to have more consistent hours. We have already added an additional hour on Tuesdays & Thursdays by opening at 8am instead of 9am.

**Pool Lighting Upgrades:** All the lights on the pool deck and underwater will be replaced over the next 2 months. The deck lights are on hand, and we are waiting for the underwater lights to arrive. This will provide better illumination creating a safer environment and allow us to expand evening programs such as Midnight Splash or possibly Splash N Flicks.

**Hurricane Swim League:** Hurricanes began in November after the high school swim season. Amongst our 2 sessions we have 78 kids participating!

## **General Public Input**

**Mable Shurtleff**, Parks and Recreation Project Coordinator

There was no public input received.

## **Municipal Golf Course**

**Steve Meyerhoeffer**

Another great year is wrapping up at TFGC. Our outside staff has completed 90% of it's leaf maintenance and will be mainly moving indoors for the next several months.

I am getting all the golf carts serviced so they are ready to roll for Travis when he gets going. Hoping to have everything in tip top shape to feel good about my departure and make life easier for next season.

Travis Hofland, Zayne Slotten and myself have been collaborating and have a solid plan for 2026. We are in the process of getting Steva LLC closed out and Travis Hofland Golf LLC as the new operator of the golf course. All is going well and hoping for a seamless transition.

Over the last several years, I have felt our total rounds of golf at TFGC were reading a little low on our computer. We have a couple of ways to ring in rounds of golf, and after some research we discovered that one of the ways would not carry over to rounds of golf totals. To get an accurate count, we went through every day individually in 2025 and totaled rounds and came to a total of 47,0000. This is about 14000 more than the computer showed. It has no direct affect on income, but nice to have an accurate number.

It has been a pleasure to lease the golf course the last 15 years and feel lucky to have had the opportunity. I will still be teaching lessons out here and also helping out Travis and Zayne whenever they need a hand.

## **Director's Update**

**Wendy Davis**

Operation Holidays: The Parks and Recreation Department elves have been hard at work creating a winter wonderland downtown, including snowflake lights, a holiday tree, Santa's mailbox, and lighting up city park to make the holiday merry and bright!

Vista Bonita Expansion: we are closing in on final design so that the CM/GC can put the project out for bid.

Canyon Trail Junction: The restroom has been placed, and the site work is coming along. Dirt is moving and rock piles are appearing.

Recreation team has adult volleyball underway and is prepping for boy's basketball and adult basketball to kick off in January. They are excited to offer Open Gym on Sundays this winter from 12-4 at Robert Stuart. The popular Cabin Fever Day is set for Saturday, January 3. Many local businesses join us to make this a fun day with lots of options to get out and move!