



Twin Falls City Council Agenda

Monday, December 15, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Members: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Spencer Cutler, Christopher Reid, Grayson Stone, Cherie Vollmer

- 1) Call Meeting to Order/Confirmation of Quorum
- 2) Pledge of Allegiance
- 3) Consent Calendar
 - a) **ACTION ITEM:** Request to approve City Council 2025 December 08, Minutes.
By: Rachael Long, Deputy City Clerk
 - b) **ACTION ITEM:** Request to approve Accounts Payable for December 04-10, 2025.
By: Amy Luna, City Clerk
 - c) **ACTION ITEM:** Request to approve December 10, 2025, Travel Requests.
By: Amy Luna, City Clerk
 - d) **ACTION ITEM:** Request to approve a Trust Agreement for the **Western Horizon Subdivision**, placing all lots in trust.
By: Troy Vitek, City Engineer
- 4) Items of Consideration
 - a) **PRESENTATION:** A request to swear in the six newest Twin Falls Police Department police officers: Malakai Brune, Joshua Gonzalez, Luke Heninger, Colton Michilizzi, Eric Ryan and Owen Shields.
By: Matthew Hicks, Police Chief
 - b) **PRESENTATION:** Presentation of POST Basic Communications Certification to Jessica Burgess, Hannah Smith, and Logan Wilcox, POST Intermediate Communications Certification to Jamie Thomas (Quesnell), and POST Basic Peace Officer Certification to Cesar Cervantes Jr.
By: Matthew Hicks, Police Chief
 - c) **ACTION ITEM:** Consider a recommendation from the Parks and Recreation Commission to accept a tree donation from the Twin Falls Parks and Recreation Department to be planted at Thomsen Park in memory of Jacob Thompson.
By: Wendy Davis, Parks and Recreation Director
 - d) **ACTION ITEM:** Purchase of a New 420 CAT Backhoe/Loader budgeted for the Fiscal Yr 2026 CIP Water Fund
By: Robert Bohling, Water Superintendent
 - e) **ACTION ITEM:** Consideration of a request to enter into contract negotiations for the Solid Waste contract beginning January 1, 2027, to PSI Environmental Systems.
By: Chelsea Ross, Utility Billing Manager
 - f) **ACTION ITEM:** A request to adopt Ordinance 0-2025-028 amending City Code related to appeals of staff decisions.
By: Brent Wright, Police Captain
 - g) **ACTION ITEM:** Request to adopt ordinance #O-2025-030 for Vacation of a portion of a waterline easement on property located in a portion of Lot 9, 10, and 11 of Block 2 of Sun West Subdivision #2. (PZ25-0110)
By: William Klaver, Senior Planner
 - h) **ACTION ITEM:** Authorization to Proceed with the Refunding (Refinancing) of the City's 2014A Wastewater Revenue Bond through the Idaho Bond Bank Authority.
By: Breanna Howard, CFO

- i) **PRESENTATION:** A presentation on the finances of the City of Twin Falls for the 4th quarter of fiscal year 2024-2025. This presentation will be an overview of the tax-supported funds and the three major enterprise funds: Water, Wastewater and Sanitation.

By: Breanna Howard, CFO

- 5) General Public Input
- 6) Advisory Board Report/Announcements
- 7) Adjournment

Any person needing special accommodation to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si Desae Esta information in Español, Por favor llama a Josh Palmer al telephone (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin falls shall:
 - a. Wait to be recognized by the Mayor or Chairman.
 - b. Approach the microphone/podium.
 - c. State their name, and whether they are a resident or property owner of the City of Twin Falls and proceed with their input.
2. All public input will be limited to two (2) minutes. Individuals are not permitted to give their time to otherspeakers.
3. All presenters shall remain respectful.

Public input will not be about any of the items that were on this agenda, personnel, or a personnel-related issue. All issues involving City personnel should be directly communicated with the mayor and/or the City Manager.

Anyone failing to follow these rules will be provided with one (1) warning. Should the speaker continue to disregard these rules after the warning, they will have the microphone muted and they will be asked to return to their seats.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff should make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why is the request being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - The written comments, including e-mail, received by 12:00 p.m. on the date of the hearing should be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to PublicTestimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicants or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman



Twin Falls City Council Minutes

Monday, December 8, 2025, 5:00 PM

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

1) Call Meeting to Order/Confirmation of Quorum

Present: Mayor Ruth Pierce, Vice Mayor Jason Brown, Council Members Craig Hawkins, Cherie Vollmer & Grayson Stone.

Absent: Christopher Reid, Spencer Cutler

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Gretchen Scott, City Attorney Bruce Castleton, City Clerk Amy Luna, Deputy City Clerk Rachael Long, Planning and Zoning Director Jonathan Spendlove, Senior Planner William Klaver, Library Director Tara Bartley, Police Chief Matthew Hicks, Fire Chief Mitchell Brooks, Desktop Support Analyst Brettrick Barker

Mayor Pierce called the meeting to order at 5:00 PM. A quorum was present.

2) Pledge of Allegiance

Mayor Pierce invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) Invocation

a) Devon Rook from Filer First Baptist Church

Mayor Pierce thanked Devon Rook for the invocation.

4) Consent Calendar

MOTION: Vice Mayor Brown moved to approve the Consent Calendar items A, B, C, D, and F. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

Council Member Stone asked for Item E to be moved out of the consent calendar. He has a conflict with this item.

MOTION: Vice Mayor Brown moved to approve the Consent Calendar items E alone. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 4 to 0.

- a) Request to approve City Council 2025 November 24, minutes.
- b) Request to approve Accounts Payable for November 20 Through December 04, 2025.
- c) Request to accept the Improvement Agreement for the purpose of developing **Knife River Industrial Park (Phase 1)** public infrastructure for a future subdivision.
- d) Request to approve a Trust Agreement for the **Knife River Industrial Park**, placing all lots in trust.
- e) Request to authorize the Mayor to sign a 'Termination of Easement' for a 'Sewer Line Easement' granted in 1962 for property located at 1594 Sun West Way.
- f) Request to approve the Findings of Facts and Conclusions of Law for the following:
PZ25-0137 - Final Plat of Western Horizon Subdivision

5) Items of Consideration

a) A request to appoint Nicholas Cooley as a Library Board Trustee.

Library Director Bartley requested to appoint Nicholas Cooley as a member of the Library Board of Trustees.

Discussion ensued on the following: none

MOTION: Council Member Vollmer moved to approve the request to appoint Nicholas Cooley

as a member of the Library Board of Trustee. **Vice Mayor Brown** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

- b) Request to adopt ordinance #O-2025-030 for Vacation of a portion of a waterline easement on property located in a portion of Lot 9, 10, and 11 of Block 2 of Sun West Subdivision #2. (PZ25-0110)

Planning and Zoning Director Spendlove requested to adopt ordinance #O-2025-030 for vacation of a portion of a waterline easement on property located in a portion of Lot 9, 10, and 11 of Block 2 of Sun West Subdivision #2. (PZ25-0110)

Discussion ensued on the following:

Council Member Stone abstained from this item. He is the realtor on this property.

City Manager Rothweiler stated that they would not be able to vote tonight. They need 5 members to put ordinance on third and final.

Mayor Pierce read Ordinance #2025-030 by title only.

- c) Impact Fee Annual Report & Rate Increase

Senior Planner Klaver presented the impact fee annual report and rate increase.

Discussion ensued on the following:

Mayor Pierce stated that she is happy we are catching up on what we are paying.

MOTION: Vice Mayor Brown moved to approve the request to accept the FY2025 Impact Fee Report and approve the 2.66% Impact Fee rate increase as presented. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

6) General Public Input
NONE

7) Advisory Board Report/Announcements

City Manager Rothweiler stated that the City would be closing offices in mid-morning on Wednesday for City employee training.

8) Public Hearings

- a) Request to approve the Program Year 2024 CDBG - Consolidated Annual Performance and Evaluation Report (CAPER) c/o City of Twin Falls (PZ25-0136).

Senior Planner Klaver requested to approve the Program Year 2024 CDBG - Consolidated Annual Performance and Evaluation Report (CAPER) c/o City of Twin Falls (PZ25-0136).

Public Hearing Opened: 5:22 pm

Public Hearing Closed: 5:23 pm

Discussion ensued on the following: None

MOTION: Vice Mayor Brown moved to approve the request to approve the Program Year 2024 CDBG - Consolidated Annual Performance and Evaluation Report (CAPER) c/o City of Twin Falls (PZ25-0136). **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

- b) Request to approve a resolution of the City Council of the City of Twin Falls, Idaho proposing new fees and amending the City's Master Fee Schedule.

Senior Planner Klaver requested to approve a resolution 2025-016 of the City Council of the City of Twin Falls, Idaho proposing new fees and amending the City's Master Fee Schedule.

Public Hearing Opened: 6:26 pm

Public Hearing Closed: 6:27 pm

Discussion ensued on the following: none

MOTION: **Vice Mayor Brown** moved to approve the request to approve a resolution 2025-016 of the City Council of the City of Twin Falls, Idaho proposing new fees and amending the City's Master Fee Schedule. **Council Member Stone** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

- c) Request for a Zoning Title Amendment to repeal and replace the entirety of Title 10: Zoning and Subdivision Regulations, including zoning map amendment to modify the assigned color scheme, establishing the date of implementation by Ordinance, and allowing the publishing of the Ordinance by summary. (PZ24-0121) c/o City of Twin Falls.

Planning and Zoning Director Spendlove requested a Zoning Title Amendment to repeal and replace the entirety of Title 10: Zoning and Subdivision Regulations, including a zoning map amendment to modify the assigned color scheme, establishing the date of implementation by Ordinance, and allowing the publishing of the Ordinance by summary. (PZ24-0121) c/o City of Twin Falls.

Discussion ensued on the following:

Vice Mayor Brown asked for clarification on the section about signage and footnote 3. What is the difference between 3 and the bubble?

Mayor Pierce asked what planning and zoning preference is, number 3 or the sentence in the bubble?

Council Member Vollmer asked for clarification that once a curb and gutter go in, is it considered developed?

Public Hearing Opened: 6:09 pm

Public Hearing Closed: 6:10 pm

Discussion ensued on the following:

Council Member Stone stated that he knows the signs have gotten a lot of grief from this, and he wanted to thank Planning and zoning for all this work.

Vice Mayor Brown stated to leave number 3 as they have it so it looks cleaner.

Council Member Hawkins thanked the team for working hard.

MOTION: **Council Member Stone** moved to approve the request to repeal and replace the entirety of Title 10: Zoning and Subdivision Regulations, including zoning map amendment to modify the assigned color scheme, establishing the date of implementation by Ordinance, and allowing the publishing of the Ordinance by summary. (PZ24-0121) c/o City of Twin Falls. **Council Member Hawkins** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

MOTION: **Vice Mayor Brown** made a motion to dispense with reading the rules and put Ordinance #O-2025-029 on third and final reading by title only. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion. Approved 5 to 0.

Mayor Pierce read Ordinance #2025-029 by title only.

MOTION: **Vice Mayor Brown** moved to approve the request of Ordinance #O-2025-029 including the publishing of a summary. **Council Member Vollmer** seconded the motion. The roll call vote showed all members present voted in favor of the motion, 5 to 0.

9) Adjournment

The meeting adjourned at 06:29 PM

Rachael Long, Deputy City Clerk

****If you wish to have a full accounting of this meeting, please listen to the recording that is located on our website. **** [Tfid.org](https://www.tfid.org)

TRUST AGREEMENT

This Trust Agreement (the "Agreement") is made and entered into this _____ day of _____, 2025, by and between **INDIGO INVESTMENTS LIMITED, LLC, a Utah Limited Liability Company**, (hereinafter "Trustor"); **TITLEFACT, INC.**, (hereinafter "Trustee"); and the **CITY OF TWIN FALLS, IDAHO** (hereinafter "Beneficiary"), and is made with respect to the following facts and objectives:

WITNESSETH:

WHEREAS, Trustor is the owner of the real property described below (the "Property"); and

WHEREAS, it is the desire and intent of Trustor to arrange, by and through this Agreement, for the orderly development and sale of the Property, in a manner that is conducive to achieving full compliance with applicable rules and regulations of Twin Falls County, Idaho, and the City of Twin Falls, Idaho, in effect on the date of approval of the subdivision of the property.

NOW THEREFORE, it is agreed between the parties hereto as follows:

1. That upon the execution of this Agreement by both parties, the Trustor agrees to execute and deliver to the Trustee a Warranty Deed, conveying to the Trustee, in Trust, to be held solely for the benefit of the Beneficiary, the Property, to-wit:

Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, Block 1,

Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, Block 2

Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, Block 3,

WESTERN HORIZON SUBDIVISION Twin Falls County, Idaho, according to the official plat thereof recorded in Book _____ of Plats, page _____, records of Twin Falls County, Idaho.

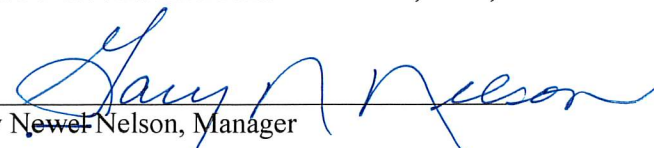
2. The Trustor and the Trustee agree that the Trustee shall hold said title to the Property in trust, solely for the benefit of the Beneficiary under the terms hereof, and that title to the Property shall be and remain good and marketable and free from any defects, liens, conditions or encumbrances of any kind or nature, other than those appearing of record in the office of the Twin Falls County Recorder, and conditions of the Phase Control Development Notice for lots in **WESTERN HORIZON SUBDIVISION**, a copy of which is attached hereto as Exhibit "A," or those which are placed on the Property with the prior written consent of the Trustee. The Trustee shall not convey, transfer or encumber all or any interest in the Property, save and except to the extent as directed by the Trustor by written instrument delivered to the Trustee.
3. It is understood and agreed that the purpose of this Agreement is to provide Trustor with a convenient means of, subdividing, developing and selling the Property. It shall be the entire responsibility of the Trustor to effect such developing, subdividing and selling of the Property and to provide whatever subdivision plat it may desire and to pay all costs and expenses of said developing, subdividing and selling, and Trustee shall have no liability for any costs or expenses therefor or for any claim, damage, loss or liability sustained to the Property or Trustor or to any other person or persons in connection with said matter, save and except to the extent caused by Trustee's failure or refusal to comply with the terms and conditions of this Agreement.

4. The Trustor may, as it desires from time to time, sell all or any portion of the Property in its sole and complete discretion subject to the restrictions of the Phase Control Development Notice for lots in said subdivision. The Trustee agrees that, when it is so instructed in writing by Trustor, Trustee shall execute and deliver to the person or persons designated by Trustor, a fiduciary deed conveying good and marketable title to the Property or any part thereof as designated, and at said time the Trustor agrees to pay to Trustee any reasonable costs and expenses incurred by the Trustee hereunder and to pay the normal and customary fee for the cost of an owner's title insurance policy to be issued by *TITLEFACT, INC.*
5. It is agreed that Trustee shall not be liable or responsible for the condition of title to the Property, except as may be provided in any title insurance policy issued by the Trustee, and Trustee shall have no liability concerning possession or survey or any taxes, costs or expenses in connection with the Property, other than as herein provided.
6. It is agreed that the term of this Agreement shall expire when all of the above described Lots have been conveyed by the Trustee pursuant to Trustor's written instructions.
7. It is agreed that this Trust Agreement may not be revoked or amended without the prior written approval of the Beneficiary. If Trustee is presented with written notice of Termination by both Trustor and Beneficiary, and Trustee receives Trustor's payment of all reasonable out-of-pocket costs and expenses incurred by Trustee in connection with this Agreement, if any, the Trustee shall immediately reconvey to Trustor the remaining part of the Property; and thereafter no party hereto shall have any further liability to the others in connection with the Property or under the terms of this Agreement.
8. Trustor agrees to indemnify and save harmless Trustee from any claims, demands, judgments, costs and expenses including reasonable attorney's fees and any other obligation or liability of any kind or nature that the Trustee may for any reason suffer, incur or expend by reason of this Trust Agreement or in the administration thereof, other than for or as a result of Trustee's misconduct, breach of this Agreement, or willful neglect.
9. This Agreement shall bind the parties hereto, their heirs, representatives, successors and assigns.
10. It is understood and agreed that the Trustee may charge the Trustor a reasonable fee for serving as Trustee.

Date: 11.11.25

TRUSTOR:

INDIGO INVESTMENTS LIMITED, LLC, a Utah Limited Liability Company

BY: 

Gary Nelson, Manager

Date: 11-14-2025

TRUSTEE:
TITLEFACT, INC.

BY: Rudy Ashline

Date: _____

BENEFICIARY:
CITY OF TWIN FALLS, IDAHO

BY: _____

STATE OF IDAHO
County of TWIN FALLS

On this 11TH day of NOVEMBER, 2025, before me, a Notary Public in and for said State, personally appeared **GARY NEWEL NELSON** known or identified to me to be members of the limited liability company of **INDIGO INVESTMENTS LIMITED, LLC**, and the members who subscribed said limited liability company name to the foregoing instrument and acknowledged to me that he executed the same in said limited liability company name.

IN WITNESS HEREOF I have hereunto set my hand and official seal the day and year first above written.



Notary Public Idaho
Residing in TWIN FALLS, ID
Commission expires 8-26-2030



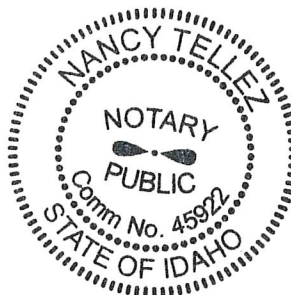
STATE OF IDAHO
County of Twin Falls

On this 14th day of November, 2025, before me, the undersigned, Notary Public in and for said State, personally appeared Rudy Ashenbrenner known or identified to me to be the Vice President of the said corporation that executed this instrument, or the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written



Notary Public for Idaho
Residing at: murtaugh
My Commission expires: 12/5/2029



STATE OF IDAHO
County of Twin Falls

On this _____ day of _____, 2025, before me, the undersigned, Notary Public in and for said State, personally appeared _____, known or identified to me to be the _____ for the City of Twin Falls, Idaho, and known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that she executed the same on behalf of the City of Twin Falls, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for Idaho
Residing at:
My Commission expires:

"EXHIBIT A"

PHASE CONTROL DEVELOPMENT NOTICE

THIS NOTICE prohibits the conveyance of any undeveloped lot in until such time as an Improvement Agreement for Developments between the City of Twin Falls and the Developer is recorded designating the lots and blocks in each phase which are approved for conveyance.

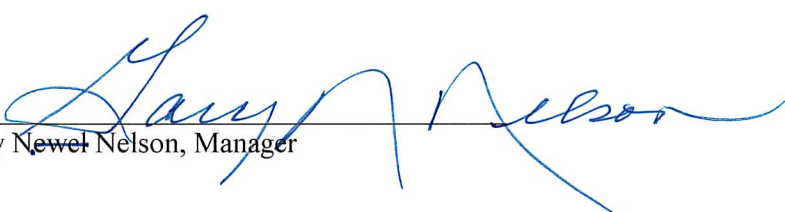
TITLEFACT, INC., will hold the deed to all undeveloped lots in Escrow with instructions to convey only those lots covered by the recorded Improvement Agreement for Developments.

The real property subject to this notice is **WESTERN HORIZON SUBDIVISION**

Date: 11-11-25

TRUSTOR:

INDIGO INVESTMENTS LIMITED, LLC, a Utah Limited Liability Company

BY: 
Gary Newel Nelson, Manager

Date: 11-14-2025

TRUSTEE:

TITLEFACT, INC.

BY: 



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Matthew Hicks

PRESENTATION

Request:

A request to swear in the six newest Twin Falls Police Department police officers: Malakai Brune, Joshua Gonzalez, Luke Heninger, Colton Michilizzi, Eric Ryan and Owen Shields.

Time Estimate:

The presentation will take approximately 10 minutes.

Background:

Malakai Brune was hired by the Twin Falls Police Department on July 14, 2025, and graduated from the CSI Law Enforcement Training Academy on December 10, 2025. Malakai graduated from Murtaugh High School in the spring of 2022 and then advanced his education at Lewis-Clark State College, where he took criminal justice classes and graduated with an associate's degree. During this time, Malakai also played college football. Malakai and his wife Brooklin got married in August 2024 and spend their free time outdoors or surrounded by family and friends. Malakai is excited to begin his career with the Twin Falls Police Department, where he hopes to continue his professional and personal growth and serve this community.

Joshua Gonzalez was hired by the Twin Falls Police Department on November 3, 2025, as a Police Officer Recruit. Josh was born in Long Beach, California, and raised in Compton until the age of 13. Josh moved to Twin Falls in 2005 and graduated from Canyon Ridge High School in 2012. After graduating from high school, Josh attended the College of Southern Idaho, where he earned an Associate of Arts degree in Liberal Arts, Criminal Justice, and Law Enforcement. Josh's discipline, focus, and resiliency developed early as he trained at a local boxing gym. Prior to employment with the Twin Falls Police Department, Josh worked as a detention deputy for the Twin Falls County Sheriff's Office and a police officer for the Jerome Police Department. Josh is bilingual and looks to serve his community by engaging with troubled youth. Josh's greatest gifts are his wife Jessica, and his two babies, Emily and Elijah J. Gonzalez.

Luke Heninger was hired by the Twin Falls Police Department on July 14, 2025. He is from Bozeman, Montana, and has experience working in a county jail. Luke graduated from the CSI Law Enforcement Training Academy on December 10, 2025, and looks forward to serving the Twin Falls Community. In his spare time, Luke enjoys spending time with his friends and family, and being outdoors.

Colton Michilizzi was hired by the Twin Falls Police Department on June 30, 2025, and graduated from the CSI Law Enforcement Training Academy on December 10, 2025. Colton grew up in a small town located in El Dorado County in rural Northern California. He is a man of faith, and has been a cowboy and outdoorsman for most of his life. Colton grew up competing in high school rodeo, 4H, and FFA. Since childhood, he has actively been involved in hunting, fishing, and ranching. Colton attended college at Tarleton State University in Stephenville, Texas, where he competed in college rodeo, majored in criminal justice, and earned a Professional Rodeo Cowboys Association Card. Colton's father, uncle, and several close friends are law enforcement officers, which impacted his decision to pursue a career in public service. Colton is happily engaged, and soon to be married to his amazing fiancé, Kyndal.

Eric Ryan was hired by the Twin Falls Police Department on July 28, 2025, and graduated from the CSI Law Enforcement Training Academy on December 10, 2025. Eric grew up in San Diego, California, where he began his law enforcement career working for almost four years. He then expanded his skills and knowledge in community service and began working for the fire department as an EMT. Realizing how much he missed this job, and how much he liked Idaho, Eric packed up and moved to Twin Falls to become a police officer again. Eric has a degree in administration of justice and another in wildfire science, along with experience in both. His passion is public service, and he is extremely excited to apply his knowledge and skill base to serve the people of the City of Twin Falls. In his free time, Eric enjoys fishing, exploring, camping, hiking, and hunting. Eric has three older brothers who live all over the country, and his mom and dad reside in San Diego.

Owen Shields was hired by the Twin Falls Police Department on May 19, 2025, and graduated from the CSI Law Enforcement Training Academy on December 10, 2025. Owen served in the Marine Corps for six years, and was a corrections officer in Montana before relocating to Twin Falls. Owen and his wife Jordan were married this fall, and they are enjoying living in this great community.

Approval Process:

Consent of the City Council

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Chief Hicks would like to formally swear in the Twin Falls Police Department's six newest police officers before the City Council with Honorable Mayor Pierce administering the Oath of Office on December 15, 2025.

Attachments:

None



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Matthew Hicks

PRESENTATION

Request:

Presentation of POST Basic Communications Certification to Jessica Burgess, Hannah Smith, and Logan Wilcox, POST Intermediate Communications Certification to Jamie Thomas (Quesnell), and POST Basic Peace Officer Certification to Cesar Cervantes Jr.

Time Estimate:

Approximately 10 minutes

Background:

Jessica Burgess was hired by the Twin Falls Police Department on June 5, 2023, as an Emergency Communications Officer.

Hannah Smith was hired by the Twin Falls Police Department on October 21, 2024, as an Emergency Communications Officer. Before working in dispatch, Hannah worked at Maurices as a Stylist and Assistant Manager for about 1.5 years while she was still in high school. She graduated from Jerome High School in May 2023 with a 4.0 GPA. Hannah has two cats; Indie May and Pumpkin, and they are her whole world... and paycheck. In her spare time, she loves to read books, and bake. Hannah has always had a passion for helping people, and she is thankful to be part of dispatch.

Logan Wilcox was hired by the Twin Falls Police Department on May 20, 2024, as an Emergency Communications Officer. In his spare time, he enjoys reading, playing games (card, board, and video games) as well as going on a walk or hike. Logan lives with his fiancé here in Twin Falls, along with my two cats. He plans to take every opportunity to improve his current skills, and learn as much as I can from my superiors, seniors, and peers.

Jamie Thomas (Quesnell)

Cesar Cervantes Jr. was hired by the Twin Falls Police Department on April 8, 2024. He graduated from Canyon Ridge High School in 2019 and worked several jobs from a retail associate to a hospital transporter where he grew a heart for helping those in need before pursuing his childhood dream of being in law enforcement. In his spare time, Cesar enjoys practicing Brazilian Jiu Jitsu, wrestling, and Mixed Martial Arts. He is very honored and humbled to have been selected to protect and serve the community he was born and raised in.

Approval Process:

N/A

Budget Impact:

This will not impact the budget.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Chief Hicks would like to present these POST certifications before the City Council on Monday, December 15, 2025.

Attachments:

None



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Wendy Davis, Parks and Recreation Director, Parks and Recreation Director

ACTION ITEM

Request:

Consider a recommendation from the Parks and Recreation Commission to accept a tree donation from the Twin Falls Parks and Recreation Department to be planted at Thomsen Park in memory of Jacob Thompson.

Time Estimate:

Unless council wishes to discuss, this will require no allocated time.

Background:

On July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy. The policy states: All proposed donations shall be reviewed by the Twin Falls Parks and Recreation Commission and a recommendation made to the Twin Falls City Council. Council approval shall happen through the consent calendar, unless deemed necessary for consideration. Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission. Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored. Plaque inscriptions may include the following language in addition to the name of the person and the date. “In Memorium”, “In Memory of”, “In Honor of” or “Donated by”

On October 14, 2025, the Parks and Recreation Commission reviewed the attached request and approved it as presented.

Approval Process:

A simple majority will approve this request.

Budget Impact:

Donor will cover all costs associated with this.

Regulatory Impact:

Approval of this request will allow the Department to purchase and plant the tree.

History:

N/A

Analysis:

N/A

Conclusion:

Parks and Recreation Commission recommends Council accept this donation.

Attachments:

1. Donation Request Jacob Thompson 10.2.25



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION POLICY

Since the founding of our city, citizens of Twin Falls have enjoyed parks and recreation facilities that have been generously supplemented with the gifts of goods and services by individuals, groups, and organizations.

PURPOSE

To clarify existing policy and encourage the continued donation by individuals, groups, and organizations of amenities which enhance the recreational value of Twin Falls Parks and Recreation Department, managed lands and facilities, including memorials.

TYPES OF DONATIONS

All proposed donations shall be reviewed by the Twin Falls Parks and Recreation Commission and a recommendation made to the Twin Falls City Council. Council approval shall happen through the consent calendar, unless deemed necessary for consideration.

Park Equipment – this type consists of the purchase and installation of equipment typical to parks and recreation facilities such as benches, drinking fountains, permanent picnic tables, and playground equipment, as may be consistent with the Master Plan for the Twin Falls Parks & Recreation Department or approved by the Twin Falls Parks & Recreation Department or the Twin Falls Parks & Recreation Commission.

Trees and Landscaping – this type consists of the purchase and installation of a tree or landscaping feature. Along with the Twin Falls Parks & Recreation Department the Twin Falls Tree Commission will coordinate the location, species, and the installation of trees. Trees shall be at least a 2” caliper in diameter, and must be of a variety approved in the Twin Falls Tree Selection Guide book or approved by the Twin Falls Tree Commission.

Major Park Amenities – this type consists of the purchase and installation of a facility which fulfills an identified public recreation need, such as buildings, playgrounds, picnic shelters, canyon rim overlooks, park land donations and/or development, as identified by the Twin Falls Parks & Recreation Department or in the Master Plan for the Twin Falls

The Benefits are Endless...

Parks & Recreation Department or as approved by the Twin Falls Parks & Recreation Commission or City Council.

Donations may dedicate to, honor, or memorialize a person; or directly relate to the history of the community; or may be donated by groups with longstanding ties to the community, and shall be of any type (types of donations - reference to page 1), so long as its placement enhances the recreational value of its setting, considering factors including, but not limited to, safety and aesthetics.

Identification – Donations are typically identified by a plaque of durable material such as metal plate or stone, of modest size and set in concrete or fixed to a permanent object. The plaque may be placed at the base of, or adjacent to the memorial. Approved plaques are purchased and ordered by the donor and the installation is coordinated with the Twin Falls Parks & Recreation Department. In the case of trees, the plaque shall be not less than 8" by 16" and flush mounted in the ground. Design and placement of plaques must be approved by the Twin Falls Parks & Recreation Department. Damaged plaques are replaced at no additional charge to the donor.

Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored.

Plaque inscriptions may include the following language in addition to the name of the person and the date. "In Memorium", "In Memory of", "In Honor of" or "Donated by"

Registry – All approved donation applications will be registered in the Twin Falls Parks & Recreation office and include a description of the donation, date of installation, name and address of donor, location, and inscription.

LOCATION AND RELOCATION

The placement of donated park amenities, such as the spacing of benches, fountains, and trees, shall be controlled by the Twin Falls Parks & Recreation Department, who shall insure that a new installation does not materially detract from or conflict with the significance, quiet, or recreational value of existing facilities nor interfere with a primary public purpose or pose a potential public safety or security risk. New auxiliary park features, such as trash receptacles and park signs will not be placed in a location or manner that will offend or violate respect for an existing memorial or the donor.

The Twin Falls Parks & Recreation Department considers the placement of donated amenities, especially memorials, to be permanent. However, should future circumstances require relocation of a memorial; the Twin Falls Parks & Recreation Department shall endeavor to locate the memorial donor or representative to arrange a satisfactory alternate location. The expense of relocation shall be borne by the Twin Falls Parks & Recreation Department.

In all cases, the Twin Falls Parks & Recreation Department will have the final decision on location.

MAINTENANCE AND OWNERSHIP

Upon installation, the City of Twin Falls shall own the amenity donated.

The Twin Falls Parks & Recreation Department shall assume responsibility for normal maintenance of such amenities. Damaged or vandalized memorials will be repaired or replaced by the Twin Falls Parks & Recreation Department at the expense of the City. Plant material will be replaced as part of the department's replacement program and in consideration of the annual planting season.

Approved by City Council 7-20-09

Updated by City Council 8-17-20



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: _____

Requested by: _____

Address: _____
Street Address

City State Zip Code

Home Phone: _____
(Area Code)

Work Phone: _____
(Area Code)

Donation Requested: _____

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: _____

Alternative Location: _____

Plaque Inscription: _____

*Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.*

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____

The Benefits are Endless...



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Robert Bohling

ACTION ITEM

Request:

Purchase of a New 420 CAT Backhoe/Loader budgeted in the Fiscal Yr 2026 CIP Water Fund

Time Estimate:

5 Minutess

Background:

The Water Dept. requires reliable equipment for water main repairs, valves/hydrants, service line work, trenching, and utility cut restoration. The backhoe/loader had exceeded its useful lifespan, so it was traded in to avoid increasing downtime and repair expenses. The Cat 420 matches City standards for operator safety, familiarity, and parts commonality, improving uptime and maintenance efficiency. It comes with a 5-year/1500-hour EMS Gov fail-safe warranty.

Approval Process:

This request requires a simple majority vote of council for approval.

Budget Impact:

420 CAT Backhoe Loader

Fiscal Impact (Water Fund)

- Budget: \$176,000 (FY25/26 Water Fund – Capital Equipment)
- Purchase Price: \$170,757.95
- Variance: \$5,242.05 remaining in the line item
The 5-year/1,500-hour warranty is expected to reduce unplanned maintenance costs during coverage.

Regulatory Impact:

- We will purchase this piece of equipment through cooperative purchasing via Sourcewell #020223-CAT.
- Idaho Code § 67-2803 permits participation in public purchasing cooperatives that conduct competitive solicitations substantially consistent with Idaho requirements.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the purchase of the 420 CAT Backhoe/Loader utilizing the Sourcewell contract through Western States CAT

Attachments:

1. PublicWorks@tfid.org_20251120_152854



Kimberly
300 Western Way Kimberly, ID 83341
208.734.7330

SOLD TO:
City Of Twin Falls - City Shop
PO Box 1907
Twin Falls, ID 83303-1907

SHIP TO:
Office
PO Box 1907
Twin Falls, ID 83303-1907

SALES AGREEMENT
AGREEMENT: Q000446566-2
AGREEMENT DATE: 11/19/2025
AGREEMENT EXPIRES: 12/19/2025
WAREHOUSE: Kimberly Sales
CUSTOMER NO.: 8897800
CUSTOMER PO:
SALESMAN: Shane G Johnson
2085522287
Shane.Johnson@wseco.com

ITEM DESCRIPTION	PRICE
2024 Caterpillar 420 Backhoe Loader S/N: H8T05950 SMU: 30 hrs ID:E0146585	\$170,757.95
● Caterpillar 95 BKT BL GP PO S/N: GB230510481 ID: E0132260	
● Caterpillar B8 HAMMER NS BHL S/N: TBD ID: E0169246	
● EMS Gov - Governmental Fallsafe	
● New Warranty - MS New Warranty 5 year 1500 hour gov fail safe	

Notes	Before Tax Balance	\$170,757.95
	Sales Tax	\$0.00
	Trade Payoff	\$0.00
	Downpayment	\$0.00
	Net Due	\$170,757.95

Western States Equipment		City Of Twin Falls - City Shop	
Order Received by _____		Approved and Accepted by _____	
Title <u>Regional Sales Manager</u>	Date _____	Title _____	Date _____
Warranty Document Received (initial) _____			

Trade Ins: All trade-ins are subject to equipment being in as inspected condition by vendor at time of delivery of replacement machine purchase above. Purchaser hereby sells the trade in equipment described above to the vendor and warrants it to be free and clear of all claims, liens, and security interest except as shown above.
Warranty: By initialing above the customer acknowledges that they have received a copy of the Western States Co/Caterpillar Warranty and has read and understands said warranty. All used equipment is sold as is where is and no warranty is offered or implied except as specified above.



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Chelsea Ross, Utility Billing Manager

ACTION ITEM

Request:

Consideration of a request to enter into contract negotiations for the Solid Waste contract beginning January 1, 2027, to PSI Environmental Systems.

Time Estimate:

Staff presentation is estimated at 10 minutes, plus time for Council questions and public comment.

Background:

The City's current Solid Waste Hauling and Recycling Services contract expires on December 31, 2026. In accordance with City procurement policies, staff initiated a competitive bid process to secure a new vendor for the upcoming contract term.

The Request for Proposals (RFP) was issued on October 23, 2025, until November 20, 2025, requesting proposals for the following 2026 services:

- Base-Bid Prices – Unlimited Sanitation Service, without Bi-Weekly Recycling
- Bid Alternate #1 – Unlimited Sanitation Service, with Bi-Weekly Recycling
- Bid Alternate #2 – Limited Sanitation Service, without Bi-Weekly Recycling
- Bid Alternate #3 – Limited Sanitation Service, with Bi-Weekly Recycling

The new contract will begin January 1, 2027, and will span a 10-year term, ensuring long-term operational stability and predictable service for City residents. Scope of services included solid waste collection and hauling, residential recycling, container provisions, customer service requirements, and reporting standards. Evaluation criteria included pricing, fleet capacity, recycling processing capability, contamination management, and service quality.

Three proposers submitted bids in response to the RFP: Elevate Recycling & Disposal Services, PSI Environmental Systems (PSI), and Republic Services. In all categories, the Base-Bid and respective Bid Alternates, PSI was the lowest cost bid.

Base Bid	Unlimited Solid Waste Services, without bi-weekly Recycling		
	Elevate	Republic	PSI
Solid Waste	\$ 14.65	\$ 8.50	\$ 6.53
Rent for Add'l Can	\$ 2.00	\$ 2.07	\$ 2.99
"One Can" Rate	\$ 7.00	\$ 6.72	\$ 5.63
Per Month	\$ 14.65	\$ 8.50	\$ 6.53
Per Month + 1 Add'l Can	\$ 16.65	\$ 10.57	\$ 9.52
Bid Alternate 1	Unlimited Solid Waste Services, with bi-weekly Recycling		
	Elevate	Republic	PSI
Solid Waste	\$ 14.65	\$ 8.00	\$ 6.53
Rent for Add'l Can	\$ 2.00	\$ 2.07	\$ 2.99
"One Can" Rate	\$ 7.00	\$ 6.72	\$ 5.63
Recycling Services	\$ 2.30	\$ 6.20	\$ 5.79
Per Month	\$ 16.95	\$ 14.20	\$ 12.32
Per Month + 1 Add'l Can	\$ 18.95	\$ 16.27	\$ 15.31
Bid Alternate 2	Limited Solid Waste Services, without bi-weekly Recycling		
	Elevate	Republic	PSI
Solid Waste	\$ 12.84	\$ 8.05	\$ 6.29
Rent for Add'l Can	\$ 2.00	\$ 2.07	\$ 2.99
"One Can" Rate	\$ 7.00	\$ 6.72	\$ 5.43
Per Month	\$ 12.84	\$ 8.05	\$ 6.29
Per Month + 1 Add'l Can	\$ 14.84	\$ 10.12	\$ 9.28
Bid Alternate 1	Limited Solid Waste Services, with bi-weekly Recycling		
	Elevate	Republic	PSI
Solid Waste	\$ 12.84	\$ 7.55	\$ 6.29
Rent for Add'l Can	\$ 2.00	\$ 2.07	\$ 2.99
"One Can" Rate	\$ 7.00	\$ 6.72	\$ 5.43
Recycling Services	\$ 1.08	\$ 6.20	\$ 5.79
Per Month	\$ 13.92	\$ 13.75	\$ 12.08
Per Month + 1 Add'l Can	\$ 15.92	\$ 15.82	\$ 15.07

Alternate considerations in the RFP included calculating what the cost of unlimited solid waste service is for the city in addition to recycling. Based on the proposals received, the cost to the City of Twin Falls residents for unlimited solid waste services is \$0.24 per account per month (\$6.53 unlimited solid waste less \$6.29 Limited Solid Waste) and the cost of recycling is \$5.79 per account per month.

The tonnage of solid waste and recycling is analyzed further to determine if the Council wishes to move forward with recycling. From December 2024 to November 2025, PSI delivered 23,244 tons of solid waste and 98.96 tons of recycled material. The cost of solid waste and recycling is further analyzed by considering the City's current 16,747 residential dwelling units.

- Solid Waste average cost per ton: **\$56.46**
 1. $(16,747 \text{ residential dwelling units} \times \$6.53 \times 12 \text{ months}) / 23,244 \text{ solid waste tons}$
- Recycle cost per ton: **\$11,758.10**
 1. $(16,747 \text{ residential dwelling units} \times \$5.79 \times 12 \text{ months}) / 98.96 \text{ recycled tons}$

If Council chooses to remove recycling services, PSI has requested that they are still able to add recycling services on as a subscriber bases for those that choose to keep recycling. This would be handled strictly by PSI and not the city.

Approval Process:

The City Council would need to vote to authorize staff to enter into contract negotiations for the Solid Waste contract beginning January 1, 2027, to PSI.

Budget Impact:

Budget impacts will depend on the final negotiated contract costs that will be presented to Council at a future date.

Regulatory Impact:

There is no regulatory impact.

History:

NA

Analysis:

NA

Conclusion:

Staff recommend that Council authorize staff to enter into contract negotiations for the Solid Waste contract beginning January 1, 2027, to PSI.

Attachments:

None



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Brent Wright

ACTION ITEM

Request:

A request to adopt Ordinance 0-2025-028 amending City Code related to appeals of staff decisions.

Time Estimate:

Less than 10 minutes

Background:

During a review of City Code, staff identified several code sections that required appeal of staff decisions to the City Council. The proposed changes would modify 22 existing code sections to change the appeal process for staff decisions to the City Manager. This change further aligns with our City Manager form of government and the decision-making process. Any commission or committee decisions, as well as sections related to beer, wine, and alcohol licensing, remain with the Council.

Approval Process:

Idaho Code requires that an ordinance be read on three separate days prior to its passage. Two of the readings can be satisfied by reading the title only. Further, Idaho Code allows the reading rules to be dispensed if "one half (1/2) plus one (1) of the members of the full council" authorize the action. Should the council wish to approve the ordinance this evening a motion to dispense with the rules would have to be approved by five or more council members, prior to a vote on the passage of the ordinance.

Suggested motion language if dispensing the rules: *I move that we dispense with the reading rules and place Ordinance 0-2025-028 on third and final reading by title only.*

If five or more council members approve dispensing with the rules, then the title must be read, followed by a motion on approval of Ordinance 0-2025-028, *I move that we approve Ordinance 0-2025-028 as presented.*

Budget Impact:

N/A

Regulatory Impact:

Upon adoption and after publication, Ordinance 0-2025-028 will replace existing language in Twin Falls City Code.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the council adopt Ordinance 0-2025-028, amending the city code related to appeals of staff decisions.

Attachments:

1. City Manager Appeal Authority Ordinance 2025-11-26 BJC Review

ORDINANCE NO. 0-2025-028

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
TWIN FALLS, ID PROVIDING FOR THE CHANGING OF THE
CITY COUNCIL AS THE APPROVING OR APPELLATE
AUTHORITY FOR VARIOUS DECISIONS TO THE CITY
MANAGER

WHEREAS, the City Council is currently the approving or appellate authority in several provisions of the Twin Falls City Code relating to various matters;

WHEREAS, the City Council desires to change this so that the City Manager becomes the approving or appellate authority in these provisions of the City Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

Section 1: That Title 3, Chapter 1 regarding Card Rooms be amended as follows:

3-1-4 INSPECTION: Any person conducting or who shall permit the conducting of any game or games under license issued as aforesaid, shall permit ~~any member of the Council and~~ any police officer or officers and any executive officer of the City, or any or either thereof, to freely visit and view such game or games and to remain and view the same at will, and any person or any person acting as an officer or agent thereof or any person having immediate control or conduct of such business, place of amusement, room or place where said game is being carried on, or is being permitted to be carried on, under such license, shall answer in writing any question or questions which may be propounded to him or them by any of the officers aforesaid in regard to such game or games, and shall make a statement in writing under oath when required by any such officer setting forth such information as shall be required by said officer in regard to such game or games and the conduct thereof, and shall exhibit when and as often as required any matter or thing in the possession or under the control of such person conducting or permitting the conduct of such game or games, which is in any way connected with said game or games or which, in the opinion of such officer, would be evidence of the conducting of a gambling game or any improper conduct of said game, and if such person shall refuse or fail, either individually or by or through its officers or agents or person having charge or control, to answer the inquiries or make the statement or statements or exhibit matters and things aforesaid, in the manner and to the extent aforesaid, then the ~~Council~~ **City Manager** may, ~~at a regular meeting or any special meeting called for that purpose,~~ revoke the license issued to such person so offending and the licensee shall forfeit all fees paid thereunder, and the ~~Council~~ **City Manager** shall refuse to issue any further license to the person so offending and when such licensee so offending shall have been notified of the revocation of such license, it shall be unlawful for him to conduct or permit the conducting or permit the playing of any such game or games as in this Chapter mentioned in his

place of business or amusement, or any place or room under his possession or control.

3-1-6: APPEAL OF CITY CLERK'S DECISION: If the applicant is aggrieved by the decision of the City Clerk, the applicant may appeal such decision to the City ~~Council~~ **Manager** within seven (7) days of notice of the decision of the City Clerk. The applicant must, in writing, appeal to the City ~~Council~~ **Manager** and set forth the reasons therefor why the applicant should not be denied a license. The City ~~Council~~ **Manager** shall set the time and place for a hearing a reasonable period of time subsequent to applicant's written notice of appeal. Notice of such hearing shall be personally served upon the applicant, or mailed postage prepaid to the applicant at his last known address, at least three (3) days prior to the date of the hearing. The order of the City ~~Council~~ **Manager** shall be final.

3-1-7: REVOCATION OF LICENSE: The City ~~Council~~ **Manager** may revoke any license issued under this Chapter for violation of any of the provisions of this Code or ordinance of the City or laws of the State of Idaho. Prior to revocation by the City ~~Council~~, **Manager** the City Clerk or City ~~Council~~ **Manager** shall notify the applicant in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be personally served upon the licensee, or mailed postage prepaid to the licensee at his last known address at least three (3) days prior to the date set for the hearing.

Section 2: That Title 3, Chapter 5 regarding Auctions and Auctioneers be amended as follows:

3-5-6: APPEAL OF CITY CLERK'S DECISION: If the applicant is aggrieved by the decision of the City Clerk, the applicant may appeal such decision to the City ~~Council~~ **Manager** within seven (7) days of notice of the decision of the City Clerk. The applicant must, in writing, appeal to the City ~~Council~~ **Manager** and set forth the reasons therefor why the applicant should not be denied a license. The City ~~Council~~ **Manager** shall set the time and place for a hearing a reasonable period of time subsequent to applicant's written notice of appeal. Notice of such hearing shall be personally served upon the applicant, or mailed postage prepaid to the applicant at his last known address, at least three (3) days prior to the date of the hearing. The order of the City ~~Council~~ **Manager** shall be final.

3-5-7: REVOCATION OF LICENSE: The City ~~Council~~ **Manager** may revoke any license issued under this Chapter for violation of any of the provisions of this Code or ordinance of the City or laws of the State. Prior to revocation by the City ~~Council~~, **Manager** the City Clerk or City ~~Council~~ **Manager** shall notify the applicant in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be personally served upon the licensee, or mailed postage prepaid to the licensee at his last known address at least three (3) days prior to the date set for the hearing.

Section 3: That Title 3, Chapter 6 regarding Special Events be amended as follows:

3-6-5: ISSUANCE OF PERMIT; EXTRAORDINARY RESOURCES; CONDITIONS OF APPROVAL; GROUNDS FOR DENIAL:

(E) If a permit is denied, or if the permit is approved on conditions with which the applicant contests, the chief of police or his/her designee shall provide the applicant with the written decision to deny or approve with conditions within ten (10) business days. The applicant, within ten (10) business days after denial or approval with conditions, may appeal the decision to the ~~city council~~ **City Manager** for a final review based upon the documents and circumstances presented. The applicant's appeal will be scheduled for consideration by the ~~city council~~ **City Manager** at a regular meeting within fifteen (15) business days.

Section 4: That Title 3, Chapter 11 regarding Sound Trucks be amended as follows:

3-11-6: APPEAL OF CITY CLERK'S DECISION: If the applicant is aggrieved by the decision of the city clerk, the applicant may appeal such decision to the ~~city council~~ **City Manager** within seven (7) days of notice of the decision of the city clerk. The applicant must, in writing, appeal to the ~~city council~~ **City Manager** and set forth the reasons therefor why the applicant should not be denied a license. The ~~city council~~ **City Manager** shall set the time and place for a hearing a reasonable period of time subsequent to applicant's written notice of appeal. Notice of such hearing shall be personally served upon the applicant, or mailed postage prepaid to the applicant at his last known address, at least three (3) days prior to the date of the hearing. The order of the ~~city council~~ **City Manager** shall be final.

3-11-7: REVOCATION OF LICENSE: The ~~city council~~ **City Manager** may revoke any license issued under this chapter for violation of any of the provisions of this code or ordinance of the city or laws of the state of Idaho. Prior to revocation by the ~~city council~~ **City Manager**, the city clerk or ~~city council~~ **City Manager** shall notify the applicant in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be personally served upon the licensee, or mailed postage prepaid to the licensee at his last known address at least three (3) days prior to the date set for the hearing.

Section 5: That Title 3, Chapter 15 regarding Private Security Service be amended as follows:

3-15-8: STANDARDS:

(C) Denial of license may be appealed to the ~~city council~~ **City Manager** provided the request for appeal is made, in writing, to the chief of police within sixty (60) days of denial. The chief of police, or his/her designee, shall submit

a staff report ~~requesting the appeal be placed upon the city council~~ **to the City Manager** agenda and shall notify the applicant of the date and time the appeal is to be heard.

3-15-13: LICENSE REVOCATION:

Any license issued under this chapter may be revoked by the chief of police, or his/her designee, for any of the following reasons:

- (A) A violation of any provision of this chapter.
- (B) Failure to maintain compliance with the qualifications for license.
- (C) Obtaining the license under any false or fraudulent pretense or statement.
- (D) Cancellation or termination of the bond or insurance required by this chapter, unless the licensee posts a new comparable bond or obtains comparable insurance and files a certificate of such insurance with the chief of police, or his/her designee, prior to the original bond or insurance being canceled or terminated.

Revocation of license may be appealed to the ~~city council~~ **City Manager** provided the request for appeal is made, in writing, to the chief of police within sixty (60) days of revocation. Upon receipt of written request for appeal, the chief of police, or his/her designee, shall submit a staff report ~~requesting the appeal be placed upon the council agenda~~ **to the City Manager** and shall notify the applicant of the date and time appeal is to be heard.

Section 6: That Title 3, Chapter 16 regarding Going-Out-of-Business Sales be amended as follows:

3-16-6: APPEAL OF CITY CLERK'S DECISION: If the applicant is aggrieved by the decision of the City Clerk, the applicant may appeal such decision to the City ~~Council~~ **Manager** within seven (7) days of notice of the decision of the City Clerk. The applicant must, in writing, appeal to the City ~~Council~~ **Manager** and set forth the reasons therefor why the applicant should not be denied a license. The City ~~Council~~ **Manager** shall set the time and place for a hearing a reasonable period of time subsequent to applicant's written notice of appeal. Notice of such hearing shall be personally served upon the applicant, or mailed postage prepaid to the applicant at his last known address, at least three (3) days prior to the date of the hearing. The order of the City ~~Council~~ **Manager** shall be final.

3-16-8: REVOCATION OF LICENSE: The City ~~Council~~ **Manager** may revoke any license issued under this Chapter for violation of any of the provisions of this Code or Ordinance of the City or laws of the State of Idaho. Prior to revocation by the City ~~Council~~ **Manager**, the City Clerk or City ~~Council~~

Manager shall notify the applicant in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be personally served upon the licensee, or mailed postage prepaid to the licensee at his last known address at least three (3) days prior to the date set for the hearing.

Section 7: That Title 3, Chapter 17 regarding Daycare Facilities be amended as follows:

3-17-3: APPLICATION, INSPECTION, ISSUANCE OF LICENSES:

(E) Appeal Of Denial Of License: If an applicant is denied a license under this chapter, the applicant may appeal the decision to the ~~city council~~ **City Manager** by filing an appeal in writing with the city of Twin Falls, setting forth the basis for the appeal. The ~~city council~~ **City Manager**, upon receipt of the written notice of appeal, shall set a time and place for a hearing on the appeal, which notice shall be served personally on the applicant or mailed postage prepaid to the applicant at the last known address, at least three (3) days prior to the hearing.

3-17-6: REVOCATION OF LICENSE: The ~~city council~~ **City Manager** may revoke any daycare license issued under this chapter for violation of any of the provisions of this code or chapter or laws of the state of Idaho. Prior to revocation, the licensee shall be notified in writing, setting forth the grounds for the revocation and the time and place of the hearing. Such notice shall be personally served on the licensee or mailed postage prepaid to the licensee at his last known address at least three (3) days prior to the date set for hearing.

Section 8: That Title 3, Chapter 18 regarding Commercial Vending be amended as follows:

3-18-8: LICENSE REVOCATION PROCESS:

Any public safety officer, city licensing officer, or other city staff member authorized by the City Manager is authorized to enforce this chapter.

Prior to the revocation or denial of any license, or renewal thereof, written notice of the reason(s) therefor shall be served on the applicant or licensee in person or by certified mail at the address on the license application. Revocation shall become final within ten (10) days of service unless the applicant or licensee appeals the action to the ~~City Council~~ **Manager**. The applicant or licensee shall make his appeal in writing to the ~~City Council~~ **Manager** within ten (10) days of receipt of the notice.

Should the applicant or licensee request an appeal within such ten (10) day period, the applicant shall be notified in writing by the City Clerk of the time and place of the public meeting where the appeal will be heard. Should an emergency exist that constitutes an immediate danger to life or health, a

license may be summarily revoked pending the notice and public meeting herein provided.

Section 9: That Title 6, Chapter 3 regarding Animals be amended as follows:

6-3-9: APPEAL OF CITY CHIEF OF POLICE OR HIS DESIGNEE'S DECISION: If the applicant is aggrieved by the decision of the Chief of Police or his designee the applicant may appeal such decision to the City Council **Manager** within seven (7) days of notice of the decision of the Code Enforcement Coordinator. The applicant must, in writing, appeal to the City Council **Manager** and set forth the reasons therefor why the applicant should not be denied a license. The City Council **Manager** shall set the time and place for a hearing a reasonable period of time subsequent to applicant's written notice of appeal. Notice of such hearing shall be personally served upon the applicant, or mailed postage prepaid to the applicant at his last known address, at least three (3) days prior to the date of the hearing. The order of the City Council **Manager** shall be final.

6-3-10: REVOCATION OF PERMIT:

(A) Recommendation Of Revocation: The Chief of Police or his designee may recommend to the City Council **Manager** the revocation of any permit upon evidence that any of the conditions set forth in this chapter are a prerequisite to the issuance of a permit have been violated, or that the permit was issued upon fraudulent or untrue representations by the applicant, or seventy five percent (75%) of the households located within three hundred feet (300') of the premises where any of the animals are being kept or maintained, file a petition for such revocation, or that the person holding the permit has violated any of the provisions of this chapter or title 7 of this Code.

(B) Inspection: All places and premises upon which any of the animals are kept or housed shall be open at all times for inspection by the Chief of Police or his designee. If, upon inspection, there is found to exist any violation of any provision of this chapter, the Chief of Police or his designee shall give the person responsible for such violation a written notice specifying the violation in particular and requiring such offender to abate or correct the same within a period of twenty four (24) hours. If the violation is not abated or corrected within the twenty four (24) hour period, the Chief of Police or his designee shall recommend to the City Council **Manager** that the permit of such person be revoked.

(C) Revocation Of Permit: The City Council **Manager** may revoke any permit issued under this chapter for violation of any of the provisions of this Code or ordinance of the City or laws of the State of Idaho. Prior to revocation by the City Council **Manager**, the Chief of Police or his designee or City Council

Manager shall notify the applicant in writing, setting forth specifically the grounds of the complaint and the time and place of the hearing. Such notice shall be personally served upon the permittee, or mailed postage prepaid to the permittee at his last known address at least three (3) days prior to the date set for the hearing.

Section 10: That Title 6, Chapter 4 regarding Dogs and Cats be amended as follows:

6-4-9: KENNEL REGULATIONS:

(D) Appeal Of Code Enforcement Officer's Decision: If the applicant is aggrieved by the decision of the code enforcement officer, the applicant may appeal such decision to the ~~city council~~ **City Manager** within fifteen (15) days of notice of the decision of the code enforcement officer. The applicant must, in writing, appeal to the ~~city council~~ **City Manager** and set forth the reasons therefor why the applicant should not be denied a license. The ~~city council~~ **City Manager** shall set the time and place for a hearing a reasonable period of time subsequent to applicant's written notice of appeal. Notice of such hearing shall be personally served upon the applicant, or mailed postage prepaid to the applicant at his/her last known address, at least three (3) days prior to the date of the hearing. The order of the ~~city council~~ **City Manager** shall be final.

Section 11: That Title 6, Chapter 10 regarding Burglar Alarm Systems be amended as follows:

6-10-6: MAINTAINING A PUBLIC NUISANCE ALARM:

(E) Appeal: The alarm subscriber may request a hearing before the City ~~Council~~ **Manager** after filing a notice for hearing in writing to the City Clerk no later than ten (10) days upon receipt of the alarm officer's finding of public nuisance. Any finding by the City ~~Council~~ **Manager** is appealable to the District Court of the Fifth Judicial District provided filing and fees are submitted in accordance to Idaho law.

Section 12: That Title 8, Chapter 3 regarding Public Parks be amended as follows:

8-3-11: ENFORCEMENT:

(B) Ejectment: A police officer, any park attendant, the director, or their duly authorized representative, shall have the authority to eject from the park any person acting in violation of this chapter. Any person ejected from the park who has not been previously ejected during the preceding three hundred sixty five (365) days shall leave promptly and peaceably and shall not return to the park for any reason for a period of one week from the day of their ejectment. Any person ejected from the park who has been previously ejected during the preceding three hundred sixty five (365) days shall be served a no trespass order by the police, and shall leave promptly and peaceably and shall not

return to the park for any reason for a period of one year after the day of their ejection. Any person charged with committing a crime at any park shall be barred from returning to the park during the pendency of criminal charges, and for a period of one year following the incident if the person pleads guilty or is found guilty of any criminal offense as a result of the charge.

Any person aggrieved by the decision to eject or bar them from a park may appeal such decision to the ~~city council~~ **City Manager** within seven (7) days. The appeal to the ~~city council~~ **City Manager** must be in writing and must set forth the reasons therefor why the person should not be denied entrance to the park. The ~~city council~~ **City Manager** shall set the time and place for a hearing a reasonable period of time subsequent to the applicant's written notice. Notice of such hearing shall be personally served upon the person, or mailed postage prepaid to the person at his last known address, at least three (3) days prior to the date of the hearing. The order of the ~~city council~~ **City Manager** shall be final.

Section 13: That Title 9, Chapter 13 regarding Parades be amended as follows:

9-13-6: NOTICE OF REJECTION: If a permit is denied, or if the permit is approved on conditions with which the applicant contests, the chief of police or his/her designee shall provide the applicant with the written decision to deny or approve with conditions within ten (10) business days. The applicant, within ten (10) business days after denial or approval with conditions, may appeal the decision to the ~~city council~~ **City Manager** for a final review based upon the documents and circumstances presented. The applicant's appeal will be scheduled for consideration by the ~~city council~~ **City Manager** at a regular meeting within fifteen (15) business days.

9-13-7: REVOCATION: The chief of police or his/her designee may summarily suspend or revoke a permit issued under this chapter for violation of any provision of this chapter, for violation by the applicant of any federal, state or local laws or ordinances during the special event, for a violation of the conditions of the permit or for making any material false representation in an application for a permit or for an exemption certificate. In deciding whether to suspend or revoke a permit, the chief of police or his/her designee may consult with other relevant members of the city staff. In the event of a suspension or revocation, the appeal provisions ~~above~~ **set forth in Section 9-13-6** shall apply, commencing upon the date of the suspension or revocation notice.

Passed By the City Council _____, 2025

Signed by the Mayor _____, 2025
Mayor



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: William Klaver, Senior Planner

ACTION ITEM

Request:

Request to adopt ordinance #O-2025-030 for Vacation of a portion of a waterline easement on property located in a portion of Lot 9, 10, and 11 of Block 2 of Sun West Subdivision #2. (PZ25-0110)

Time Estimate:

Approximately five (5) minutes for presentation and questions.

Background:

On October 14, 2025, the Planning and Zoning Commission recommended approval of this request.

On November 17, 2025, the City Council conducted a Public Hearing on this item at the conclusion of the Public Hearing and deliberation, the City Council approved the vacation request.

Approval Process:

Idaho Code requires that an ordinance be read on three separate days prior to its passage. Two of the readings can be satisfied by reading the title only. Further, Idaho Code allows the reading rules to be dispensed if "one half (1/2) plus one (1) of the members of the full council" authorize the action. Should the council wish to approve the ordinance this evening a motion to dispense with the rules would have to be approved by five or more council members, prior to a vote on the passage of the ordinance.

Suggested motion language if dispensing the rules: *I move that we dispense with the reading rules and place Ordinance 2025-030 on third and final reading by title only.*

If five or more council members approve dispensing with the rules, then the title must be read, followed by a motion on approval of Ordinance 2025-030: *I move that we approve Ordinance 2025-030 as presented*

Budget Impact:

N/A

Regulatory Impact:

Approval of this request will remove the limitation, or entitlement, for the specific area, as described on the plat or in other recorded documents. This area will become private property, and subject to current rules and regulations for taxes, zoning code compliance, and development.

History:

N/A

Analysis:

N/A

Conclusion:

As directed by Council, staff has prepared an ordinance to finalize this process.

Attachments:

1. PZ25-0110 Ordinance 2025-030 - Vacation of Easement

ORDINANCE NO. O-2025-030

AN ORDINANCE OF THE MAYOR AND THE CITY COUNCIL OF
THE CITY OF TWIN FALLS IDAHO, **VACATING** a portion of
a Waterline **EASEMENT** DESCRIBED BELOW.

WHEREAS, MW Idaho Properties LLC has made application for vacation of the
easement located in a portion of Lot 9, 10, 11 of Block 2 of Sun West
Subdivision #2, a PUD; in the City of Twin Falls; and

WHEREAS, the City Planning & Zoning Commission for the City of Twin Falls,
Idaho, held a Public Hearing as required by law on the 14th day of October
2025, to consider the vacation of the easement below described; and,

WHEREAS, the City Planning & Zoning Commission has made recommendations
known to the City Council for Twin Falls, Idaho; and,

WHEREAS, the City Council for the City of Twin Falls, Idaho, held a Public
Hearing as required by law on the 17th day of November 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL
OF THE CITY OF TWIN FALLS, IDAHO:

SECTION 1. The following described easement is hereby VACATED:

"Exhibit A" - Legal Description

SECTION 2. That the City Clerk immediately upon the passage and publication
of this Ordinance as required by law certify a copy of the same and deliver
said certified copy to the County Recorder's Office for indexing and
recording, in the same manner as other instruments affecting the title to
real property, as required by Idaho Code 50-1324(2).

PASSED BY THE CITY COUNCIL _____, 20____

SIGNED BY THE MAYOR _____, 20____

Mayor

ATTEST:

Deputy City Clerk

PUBLISH: Saturday, _____, 20____

Exhibit A
Legal Description
Portion of a Waterline Easement to be Vacated
Twin Falls County, Idaho

Being a portion of Lot 9, Lot 10 and Lot 11, Block 2 as shown on that certain Map entitled "Sun West Subdivision No. 2, a PUD", recorded April 27, 2022 as Instrument No. 2022-008104 in the office of the County Recorder of Twin Falls County, more particularly described as follows:

Commencing at the Northwest Corner of said Lot 11;
Thence, along the North Boundary of said Lot 11, North 89°54'58" East 72.00 feet to the REAL POINT OF BEGINNING;
Thence, continuing along said North Boundary, North 89°54'58" East 255.27 feet to a point on the West Line of a 15.00 foot Waterline Easement as shown on said Map;
Thence, along said West Line, North 00°50'26" East 157.68 feet;
Thence, leaving said West Line, South 89°09'34" East 15.00 feet to a point on the East Boundary of said Map;
Thence, along the East Boundary, South 00°50'26" West 172.44 feet to a point on the South Line of said 15.00 foot Waterline Easement as shown on said Map;
Thence, along said South line, South 89°54'58" West 270.03 feet;
Thence, leaving said South Line, North 00°05'02" West 15.00 feet to said REAL POINT OF BEGINNING.

End of Description



Located In
A Portion of
Lots 9 through 11, Block 2
Sun West Subdivision No. 2
In
Gov't Lot 4, Section 4
Township 10 South, Range 17 East, Boise Meridian
Twin Falls County, Idaho
2025

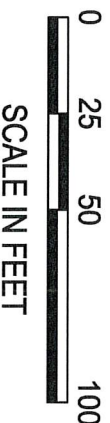
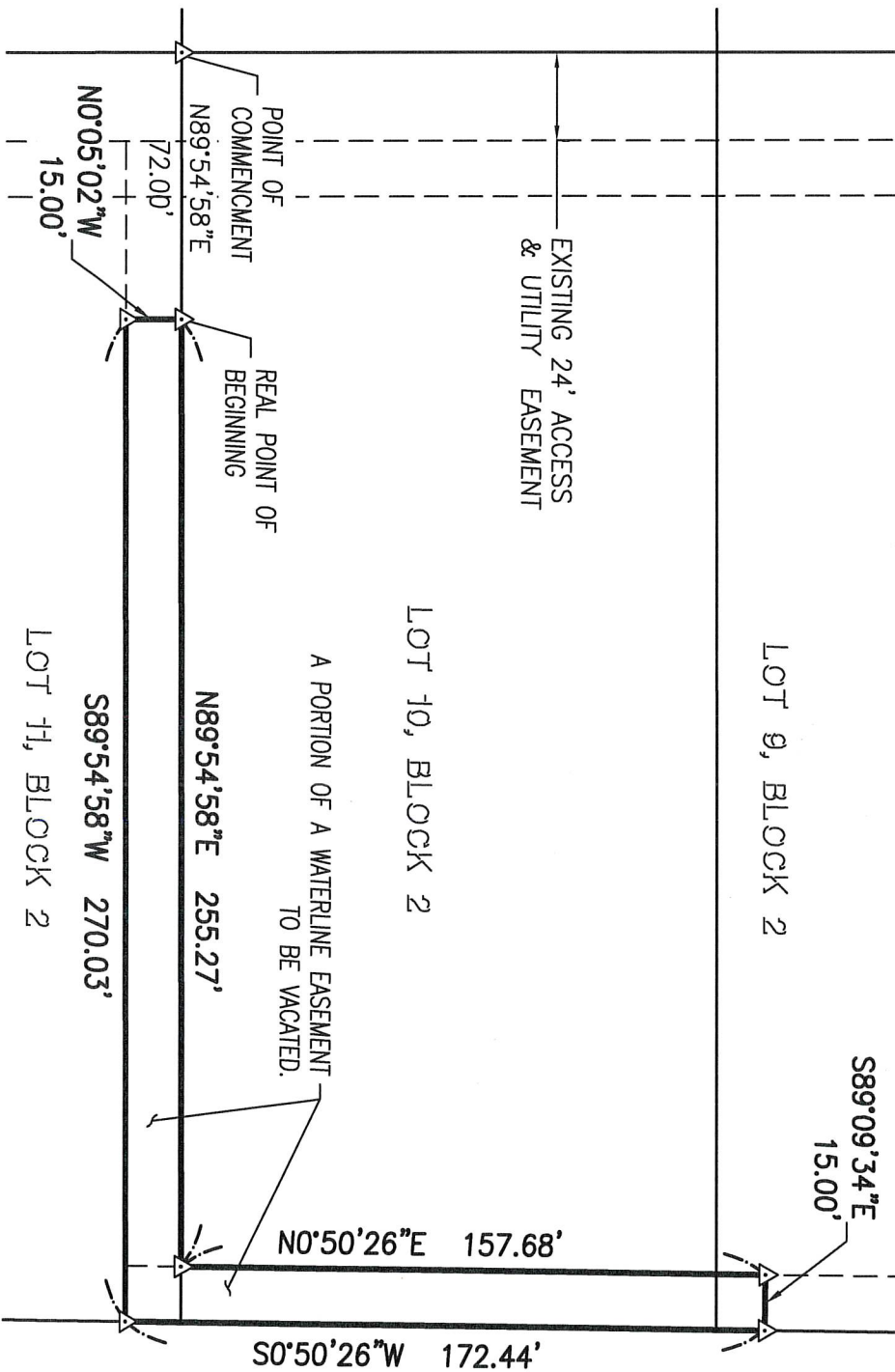
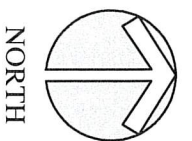


EXHIBIT WATERLINE EASEMENT VACATION TWIN FALLS, IDAHO

JOB NO.:	216-25
DESIGN	
DRAWN	CSH
DATE/SETUP	2025
SCALE	SHOWN
V 216-25 EXH-WAC	
Sheet No.:	1

EHM Engineers, Inc.
BUILDING THE FUTURE ON A FOUNDATION OF EXCELLENCE

Engineers / Surveyors / Planners
621 North College Road, Suite 100 Twin Falls, Idaho 83301
p (208)-734-4888 fax (208)-734-6049 web: ehminc.com



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Breanna Howard, CFO

ACTION ITEM

Request:

Authorization to Proceed with the Refunding (Refinancing) of the City's 2014A Wastewater Revenue Bond through the Idaho Bond Bank Authority.

Time Estimate:

Staff presentation is estimated at 10 minutes, plus time for Council questions and public comment.

Background:

The City currently has \$22,330,000 in outstanding principal on the 2014A Wastewater Revenue Bond, which was originally issued through the Idaho Bond Bank Authority (IBB).

The bonds became callable on March 15, 2024, and current market conditions present an opportunity to refinance (refund) the remaining eight years of debt at lower interest rates.

Zions Public Finance, the City's Municipal Advisor, has reviewed the current interest-rate environment and prepared refunding analyses. Based on the October 7 and November 14 analyses, the City can achieve the following savings under a standard refunding structure:

Refunding Scenario – No Cash Contribution

- Total cash-flow savings: \$1,045,427
- Net present value (NPV) savings: \$945,285
- NPV % of par: 4.23%

Refunding Scenario – With a \$250,000 Cash Contribution

- Total cash-flow savings: \$1,322,469
- Incremental increase from contribution: \$277,042
- Net increase in savings after subtracting the \$250,000 contribution: \$27,042
- NPV savings: \$946,326
- NPV % of par: 4.24%

Zions notes that the improved savings are somewhat muted because only eight years remain on the outstanding bonds; however, current estimates still reflect meaningful savings potential for the Wastewater Fund.

Idaho Bond Bank Process

Zions Public Finance has outlined the steps required to initiate the refinancing via the Idaho Bond Bank Authority (IBB):

1. Submit Application to the Bond Bank
 - Required to issue new bonds under the Bond Bank program.

- A \$2,500 nonrefundable fee accompanies the application.
- 2. IBB Board Approval & Deal Setup
 - Once approved, the refunding timeline, partners, and legal documents are coordinated.
- 3. Council Action – Bond Ordinance
 - Before pricing, Council will later need to adopt a formal bond ordinance authorizing the City to enter into the new loan agreement with the Bond Bank.
- 4. Pricing & Final Documentation
 - Interest rates are locked at pricing, and final terms are incorporated into the new loan agreement.
- 5. Closing
 - Refunding proceeds are used to pay off the existing 2014A bonds.

Approval Process:

Council approval is requested only to authorize staff to begin the refunding process, including:

- Submitting the IBB application and paying the \$2,500 fee.
- Working with Zions Public Finance and bond counsel to finalize structure and documentation.
- Returning to Council at a later date with:
 - 1. A Bond Ordinance for formal authorization,
 - 2. Finalized terms, rates, and savings results at the time of pricing.

This approval will allow the City to position itself to refinance once the Bond Bank schedules the transaction and markets conditions are appropriate.

Budget Impact:

The immediate budget impact is the \$2,500 application fee.

The future budget impact, based on current market assumptions, includes:

- The City may save approximately \$1.045 million without a cash contribution, or
- Potentially \$1.322 million with a \$250,000 contribution (net increase of \$27,042).

These savings reduce future Wastewater Fund debt service requirements over the remaining eight-year amortization.

Actual savings will depend on interest rates at the time of pricing.

Regulatory Impact:

There is no regulatory impact.

History:

NA

Analysis:

NA

Conclusion:

Refunding the 2014A Wastewater Revenue Bond represents a prudent financial opportunity to reduce long-term debt service costs and position the Wastewater Fund for continued financial stability.

Staff recommends that Council authorize the Finance Department to:

1. Proceed with preparations to refund the 2014A Wastewater Revenue Bond;
2. Submit the Idaho Bond Bank Authority application and pay the associated \$2,500 fee; and
3. Return with the required Bond Ordinance and final terms at the appropriate stage in the process.

Attachments:

1. Refunding Analysis 10.07.2025 Twin Falls
2. Refunding Analysis 11.14.2025 Twin Falls

Refunding Analysis

\$38,000,000 Series 2014A Wastewater Revenue Bond

City of Twin Falls

As of October 7, 2025

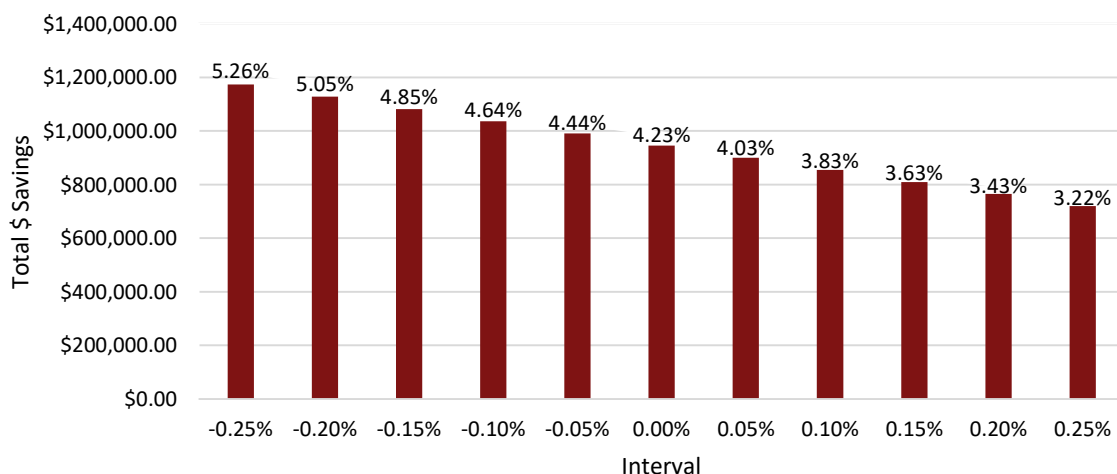


Refunding Assumptions		Refunding Candidate	
Structure	Level Annual Savings	Series	2014A
Dated Date	4/15/2026	Par Outstanding	\$22,330,000
Interest Rates As of	10/6/2025	Call Date	3/15/2024
Rating	Aaa (IBBA)	Average Coupon Rate	3.75%
TIC	2.67%		

Cash Flow Savings		PV Savings	
Cash Flow Savings ⁽¹⁾	\$1,045,427	Present Value Savings	\$945,285
Refunding Fees ⁽²⁾	\$242,903	Present Value % of Par	4.2330%

Year	Refunding Debt Service	Original Debt Service	Savings
2026	2,285,104	2,416,681	131,577
2027	2,719,500	2,848,850	129,350
2028	3,350,500	3,481,850	131,350
2029	3,350,500	3,481,250	130,750
2030	3,349,250	3,481,250	132,000
2031	3,351,500	3,481,600	130,100
2032	3,351,750	3,482,800	131,050
2033	3,354,750	3,484,000	129,250
Total	\$25,112,854	\$26,158,281	1,045,427

Sensitivity Analysis



Notes

(1) Net of savings after paying financing fees.

(2) Includes underwriting, bond bank fees, MA fees, and bond counsel fees.

Refunding Analysis

\$38,000,000 Series 2014A Wastewater Revenue Bond

City of Twin Falls

As of November 14, 2025



Refunding Assumptions		Refunding Candidate	
Structure	Level Annual Savings	Series	2014A
Dated Date	4/15/2026	Par Outstanding	\$22,330,000
Interest Rates As of	10/6/2025	Call Date	3/15/2024
Rating	Aaa (IBBA)	Average Coupon Rate	3.75%

	Scenario 1 (Without Cash Contribution)	Scenario 2 (with \$250,000 Cash Contribution)	Difference
Fiscal Year	Debt Service Annual Savings	Debt Service Annual Savings	Difference
2026	\$131,577	\$166,369	\$34,792
2027	\$129,350	\$164,350	\$35,000
2028	\$131,350	\$165,100	\$33,750
2029	\$130,750	\$163,250	\$32,500
2030	\$132,000	\$168,250	\$36,250
2031	\$130,100	\$164,850	\$34,750
2032	\$131,050	\$164,300	\$33,250
2033	\$129,250	\$166,000	\$36,750
Cash Flow Totals	\$1,045,427	\$1,322,469	\$277,042
		Less contributed cash	\$250,000
		Net increase to savings	\$27,042

NPV Savings	\$945,285	\$946,326	\$1,041
Savings % of Par	4.23%	4.24%	

Notes

(1) Net of savings after paying financing fees.

(2) Includes underwriting, bond bank fees, MA fees, and bond counsel fees.



Date: Monday, December 15, 2025
To: Honorable Mayor and City Council
From: Breanna Howard, CFO

PRESENTATION

Request:

A presentation on the finances of the City of Twin Falls for the 4th quarter of fiscal year 2024-2025. This presentation will be an overview of the tax-supported funds and the three major enterprise funds: Water, Wastewater and Sanitation.

Time Estimate:

The estimated amount of time for this presentation is 20-30 minutes, with additional time for Council questions.

Background:

The information presented includes a comparison of budget to actual information for revenues and expenditures in the tax supported funds and the three major enterprise funds. There will be an analysis on historical information and current events.

Approval Process:

NA

Budget Impact:

There is no budget impact.

Regulatory Impact:

NA

History:

NA

Analysis:

NA

Conclusion:

There is no action required by the City Council.

Attachments:

1. 4th Qtr 2025 Tax Supported Funds
2. 4th Qtr 2025 Water Fund
3. 4th Qtr 2025 Wastewater Fund
4. 4th Qtr 2025 Sanitation Fund

City of Twin Falls
Summary of Tax-Supported Funds
September 30, 2025

12 of 12 months	100.0%
-----------------	--------

	Budgeted Rev	Actual Rev	% Received to Date
Property Taxes	\$ 31,166,677	\$ 31,295,713	100.4%
Franchise Taxes	2,364,000	2,468,187	104.4%
Permits	1,307,000	2,300,372	176.0%
Revenue Sharing-County, State, Liquor	5,650,001	5,921,723	104.8%
State Liquor Apportionment	940,000	865,673	92.1%
Street Fund-Highway Monies	4,419,400	6,068,346	137.3%
Court Revenues	190,000	256,570	135.0%
Contributions	431,000	89,811	20.8%
Grants	12,385,681	12,341,341	99.6%
Misc	1,061,778	1,806,581	170.1%
E-911	492,000	487,186	99.0%
Recreation Fees	648,500	794,934	122.6%
Airport Revenues	1,328,684	1,440,044	108.4%
Investment Interest	871,807	2,171,805	249.1%
Fire District	628,185	628,185	100.0%
Transfers	5,480,948	6,482,198	118.3%
Surplus Reserves	11,902,320	-	0.0%
Revenue Totals	\$ 81,267,980	\$ 75,418,669	92.8%

	Budgeted Exp	Actual Exp	
Personnel	\$ 38,380,879	\$ 37,162,677	96.8%
M & O	9,956,291	9,458,185	95.0%
Capital	27,452,737	19,183,764	69.9%
Transfers	5,478,074	6,958,132	127.0%
Expenditure Totals	\$ 81,267,980	\$ 72,762,758	89.5%

Excess/<Deficit>	\$ (0)	\$ 2,655,911
------------------	--------	--------------

City of Twin Falls
Water Fund
September 30, 2025

12 of 12 months	100.0%
-----------------	--------

	Budgeted Rev	Actual Rev	% Received to Date
User Revenue	\$ 10,712,877	\$11,549,353	107.8%
Turn-On, Tap, and Permit Fees	225,000	309,895	137.7%
Penalties and Violations	250,000	488,019	195.2%
Irrigation Revenue	1,253,995	1,078,068	86.0%
Collected Bad Debts	25,000	13,943	55.8%
Investment Income	335,180	803,753	239.8%
Water Shares Lease Revenue	100,000	100,010	100.0%
Miscellaneous	3,470,400	4,396,562	126.7%
Transfers	589,970	1,018,209	172.6%
Surplus Reserves	6,106,188	-	0.0%
Revenue Totals	\$ 23,068,610	\$ 19,757,812	85.6%

	Budgeted Exp	Actual Exp	
Personnel	\$ 3,341,077	\$ 3,263,317	97.7%
M & O	3,453,829	3,382,201	97.9%
Capital	14,655,505	11,495,351	78.4%
Transfers	1,618,199	1,618,199	100.0%
Expenditure Totals	\$ 23,068,610	\$ 19,759,068	85.7%

Excess/<Deficit>	\$ 0	\$ (1,256)
------------------	------	------------

**City of Twin Falls
Wastewater Fund
September 30, 2025**

12 of 12 months	100.0%
-----------------	--------

	<u>Budgeted Rev</u>	<u>Actual Rev</u>	<u>% Received to Date</u>
User Revenue			
Residential Users	\$ 8,274,480	\$ 8,499,527	102.7%
Industrial Users	1,900,000	2,274,476	119.7%
Municipal Users	160,000	178,616	111.6%
Turn-On, Tap, and Permit Fees	5,000	5,443	108.9%
Sewer Capacity Fees	-	2,178,699	0.0%
Penalties and Violations	100,000	329,683	329.7%
Grants	-	4,117	0.0%
Investment Income	489,938	751,461	153.4%
Miscellaneous	3,000	286,402	9546.7%
Surplus Reserves	3,499,280	-	0.0%
Revenue Totals	<u>\$ 14,431,698</u>	<u>\$ 14,508,424</u>	<u>100.5%</u>

	<u>Budgeted Exp</u>	<u>Actual Exp</u>	
Personnel	\$ 1,188,619	\$ 1,228,519	103.4%
M & O	4,330,066	4,208,258	97.2%
Capital	4,317,640	3,070,984	71.1%
Debt Service	3,485,125	3,486,025	100.0%
Transfers	1,110,248	1,110,248	100.0%
Expenditure Totals	<u>\$ 14,431,698</u>	<u>\$ 13,104,034</u>	<u>90.8%</u>

Excess/<Deficit>	\$ -	\$ 1,404,390
------------------	------	--------------

**City of Twin Falls
Sanitation Fund
September 30, 2025**

12 of 12 months	100.0%
-----------------	--------

	Budgeted Rev	Actual Rev	% Received to Date
Admin Fee	\$ -	\$ 169	0.0%
User Fees	4,025,000	4,126,114	102.5%
Landfill Fees	-	(201)	0.0%
Investment Income	14,277	20,935	146.6%
Miscellaneous	-	2,546	0.0%
Surplus Reserves	441,133	-	0.0%
Revenue Totals	\$ 4,480,410	\$ 4,149,563	92.6%

	Budgeted Exp	Actual Exp	
M & O	3,957,667	3,919,932	99.0%
Transfers	522,743	522,743	100.0%
Expenditure Totals	\$ 4,480,410	\$ 4,442,675	99.2%

Excess/<Deficit>	\$ -	\$ (293,112)
------------------	------	--------------