



Urban Renewal Agency Minutes

Monday, October 13, 2025, 12:00 PM

**** SPECIAL MEETING ****

Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Commissioners: Dan Brizee, Jan Rogers, JJ McBride, Dave McAlindin, Eric Smallwood, Jennifer Colvin, Andy Hohwieler

1) Confirmation of Quorum/Call Meeting to Order

Present: Dave McAlindin, Eric Smallwood, Dan Brizee, Jan Rogers, JJ McBride, Jennifer Colvin, and Andy Hohweiler.

Absent: None.

Staff Present: Shawn Barigar, Executive Director; Rachael Long, Deputy City Clerk; Jesse Schuerman, Staff Engineer; Parker Scherer, Assistant Finance Director; Mayor Ruth Pierce, City Council Liaison; Breanna Howard, Finance Director; Travis Rothweiler, City Manager; and Mandi Thompson, Assistant to the City Manager.

Chair McAlindin called the meeting to order at 12:00 PM. A quorum was present.

2) Conflict of Interest Declaration

None.

3) Consent Calendar

a) Request to approve the 1) September 15, 2025, Minutes, 2) September 2025 Financial Reports, and 3) October 2025 Accounts Payable.

MOTION: Commissioner Rogers moved to accept and approve the consent calendar as presented. Commissioner Colvin seconded the motion. The roll call vote showed all members present voted in favor of the motion.

4) Reports/Updates

a) Executive Director's Report

Executive Director Barigar stated that he had no additional items to present in the Executive Director's Report. He then asked the Commissioners if they had any questions; none were raised.

5) Items of Consideration

a) Consideration of a Master Services Agreement with Clearwater Financial to advance Requests for Proposals for downtown development projects.

Executive Director Barigar presented the request as detailed in the agenda packet. Commissioner Smallwood requested clarification regarding the 45 hours allocated for RFP work. Barigar clarified that the Agreement allows 45 hours per project scope for a variety of things. However, Clearwater has acknowledged that each RFP will take longer than 45 hours, and per the Scope, they will include these as part of the first year's retainer fee.

MOTION: Commissioner McBride moved to approve the Master Services Agreement with Clearwater Financial to advance Requests for Proposals for downtown development projects. Commissioner Hohwieler seconded the motion. Roll call vote showed all members present voted. Approved 7 to 0.

b) Update on Rock Creek Watershed Restoration Master Plan

Mandi Thompson gave an update on the City's Rock Creek Watershed Restoration project. She shared that \$5M came from Congressman Simpson's office for the project, and Jacobs Engineering has been helping the City develop a master plan. Water sampling has been done at three different times of year for the past two years to help understand what is going on in Rock Creek. It has been determined that stormwater, riparian, and agricultural projects are needed. Discussions have taken place with stakeholders who have shared feedback. There will be a meeting in November to assess the potential projects and the proposed master plan. With \$4M remaining, Thompson added that the City is hopeful the Agency can be a partner if any projects occur in any active districts where the Agency owns property. Thompson also shared that Jacobs Engineering will be identifying additional funding sources for projects that are identified in the Master Plan. Discussion ensued.

The Agency may be involved with potential projects in the future because of property ownership along the creek. As far as the overall health of Rock Creek's water, Thompson shared that she has several reports she can share and that she believes the water is healthier than anticipated.

Thompson will share the November meeting information so that the Agency Commissioners can attend. Executive Director Barigar added that potential opportunities for the Agency to partner with the City will exist on the water quality issue.

c) Update on Website Improvements

Viewing the updated website, <https://twinfallsidaho.org/>, Executive Director Barigar shared the improvements to the website that is now live. An urban renewal section has been added to the economic development website. Discussion ensued.

6) Public Input and Announcements

None.

7) Upcoming Meeting(s)

a) Monday, November 17, 2025, @ 12:00 pm.

Chair McAlindin stated that today's meeting took the place of the October 20th meeting, which was canceled.

8) Adjournment

MOTION: Commissioner McBride moved to adjourn. Commissioner Rogers seconded the motion. Roll call vote showed all members present voted. Approved 7 to 0. The meeting adjourned at 12:28 PM.



Lorrie Wilson, Administrative Assistant