



## Public Art Commission Minutes

Tuesday, December 2, 2025, 12:00 PM

City Hall Overflow Room, CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Drew Nash; Laura Stewart; Tim Hafer

### 1) Call Meeting to Order/Confirmation of Quorum

Commissioner Crane called the meeting to order at 12:06 PM  
A quorum was present.

Members Attending: Melissa Crane, Chairperson; Drew Nash, Tim Hafer, Laura Stewart, Janeale Dean

Member absent: Amy Westover

Staff Attending: Wendy Davis, Mitch Humble, Mable Shurtleff

### 2) Consent Calendar

a) Request to approve the meeting minutes for November 4, 2025.

**MOTION:** Commissioner Crane motioned to move the approval of the November meeting minutes to January's meeting. Commissioner Nash seconded the motion. Roll call vote showed all members present voted. Roll call vote showed all members present voted. 5 to 0.

### 3) Items of Consideration

a) Sub Committee Updates

#### Art Brochure and Public Art Tour

- Review of existing art brochure and locations.
- Issues with some items not representing public art.
- Suggestions to reduce redundancy and add clarity.
- Digital QR code integration discussed for a self-guided tour.
- Subcommittee to consider format changes blending physical brochures and digital solutions.
- Evaluation of public-private space integration in brochure/map.
- Update locations and confirm art pieces availability.

#### Art Projects and Commissioning

- Proposed art project responsibilities including logistics, storage, and city collaborations.
- Concerns about liability and public-private partnerships.
- Suggestions on commission fees and gallery space allocations.
- Determine the feasibility of running yearly art exhibitions.
- Explore liability coverage for artworks on display.

## **Ideas for Enhancing Public Art Engagement**

- Consider self-guided digital tours using mobile-friendly formats.
- Expand walking tours beyond downtown areas to other art-rich sites.
- Align public art projects with the city's strategic mission.
- Consider diverse representation across all city areas, not just the downtown core.
- Brochure redesign and explore digital integration options.
- Engage with local businesses to encourage investment in public art.

### **4) General Public Input**

There was no public present.

### **5) Public Art Proposal Update**

Director Davis provided a briefing on the proposal update. Staff is currently working to obtain clarification regarding the reserve fund due to an accounting discrepancy. It was noted that URA funds were not previously recognized in the general ledger (GL) account and will need to be updated.

### **Funding Discussion**

There was discussion regarding the 2026 funding deposit, as the amount deposited (\$2,700) does not align with the anticipated \$5,000.

### **6) Adjournment**

The meeting adjourned at 01:15 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator  
Parks and Recreation Department