



Magic Valley Airport Advisory Board Minutes

Thursday December 4, 2025, 4:00 PM Joslin

Room (Terminal)
492 Airport Loop Twin
Falls, ID 83301

Advisory Board Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

Council Liaison: Chris Reid; **County Liaison:** Brent Reinke

1) **Confirmation of Quorum/Call Meeting to Order @ 4:12pm**

Present

- ✓ Dan Olmstead
- ✓ Jim O'Donnell
- ✓ Scott Martin
- ✓ Taylor Morgan
- ✓ J.P. O'Donnell

Absent

Sherry Olsen Frank

Liaisons:

- ✓ Chris Reid (City)
- ✓ Brent Reinke (County)

Staff

Bill Carberry
Shawn Barigar
Matt Barnes

Visitors

Kent Atkin- JUB
Thomas Leija – JUB
Christine Roemeling – JUB
Mike March
Jared VanderKooi -Reeder Jet Center

2) **Consideration of Amendments to the Agenda – NONE**

3) **Approval of Minutes**

- a) **ACTION ITEM:** Request to approve the Airport Advisory Board Meeting minutes of November 4, 2025.

Motion – JP O'Donnell; **Second** – Dan Olmstead; **Passed** 5-0.

4) **General Public Input - None**

5) **Status**

- a) **INFORMATIONAL:** Update on the process of hiring a new Administrative Assistant.
Matt Barnes gave an update on where they are at on the new Administrative Assistant.
To date they have received 80+ applications, the city has narrowed it down to 37 and Matt is currently working through those. They hope to have someone in place by January.

b) **INFORMATIONAL:** FAA Projects and Grant status.

Kent Atkin (J-U-B) gave an update on upcoming projects. The Northwest Apron reconstruction is up first in early spring.

c) **INFORMATIONAL:** Air Service Update.

Carberry updated the group on Breeze Airways beginning service in the spring and they are currently working with the City on a marketing plan. Jared VanderKooi let the board know that Reeder Jet Center put in a proposal for above and below wing service to Breeze Airways. He will keep the board updated.

Carberry also updated the group on Delta's announcement that they are increasing service to 3 flights per day. These flights will be managed by SkyWest.

6) Items of Consideration

a) **ACTION ITEM:** Consider approval of the Schedule of Regular Meeting for 2026.

Matt presented the 2026 Advisory Board Schedule for review and approval. Discussion on Virtual Meetings.

Motion – JP O'Donnell; **Second** – Taylor Morgan; **Passed** 5-0

b) **DISCUSSION:** Airport 2025 Year-End Review.

Board discussed the Airshow, additional airline and additional flight service. Consensus that it was a great year. Grants are coming in, and projects are moving forward.

Carberry, thanked the Board for many years of support. Discussed the many changes that have taken place at the Airport over the last 24.5 years. The Board thanked Bill for his service to the Airport and the Advisory Board.

c) **DISCUSSION:** Magic Valley Airshow - Summary/Reflection.

Jim reflected on the 2025 Airshow and all the efforts to put it together. JP and Jim handed out Certificates of Appreciation and Challenge Pins and updated the board that they would be attending ICAS in a couple of weeks.

7) General Input/Announcements - Public/Staff

Jared VanderKooi updated the Board on the new hanger construction.

8) Upcoming Meeting(s)

a) **INFORMATIONAL:** Carberry reminded the Board **there is no January meeting** so the next Airport Advisory Board meeting will be **Tuesday, February 3rd, 2026.**

9) Adjournment

Motion - Taylor Morgan; **Second** – JP O'Donnell; **Passed** 5-0

Meeting Adjourned at 4:48pm