



Public Art Commission Minutes

Tuesday, February 3, 2026, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Drew Nash; Laura Stewart; Tim Hafer, Catherine Walworth

1) Call Meeting to Order/Confirmation of Quorum

Commissioner Crane called the meeting to order at 11:59 AM
A quorum was present.

Members Attending: Melissa Crane, Chairperson; Drew Nash, Tim Hafer, Laura Stewart, Janeale Dean, Amy Westover, Catherine Walworth
Staff Attending: Wendy Davis, Mitch Humble, Craig Hawkins, Mable Shurtleff

2) Consent Calendar

a) Request to approve the minutes from the following meetings: November 4, 2025, and December 2, 2025.

MOTION: Commissioner Nash moved to approve the consent agenda. Commissioner Westover seconded the motion. Roll call vote showed all members present voted. Approved 7 to 0.

3) Items of Consideration

a) Introduction of new Commissioner Catherine Walworth
New commissioners and attendees introduced themselves, including background in arts, education, design, and community involvement. City staff and council liaison roles were clarified.

b) Consider CBH Hearts Across the Valley Call to Artists and Timeline

) CBH representative Mariel joined the meeting via Teams.

The Commission reviewed the Call to Artists for the Hearts Across the Valley project.

- Minor revisions were discussed and confirmed: Clarifying the call as specific to Twin Falls (not as a rolling basis.)
- The application will be hosted through the CBH's web page, with submissions collected and compiled by CBH then to be sent to the Public Art Commission for review.

Timeline Discussion:

- Call to Artists to go live immediately upon approval.
- Application deadline: March 29, 2026
- CBH to compile submissions by March 30, 2026.
- PAC meeting planned for April 7, 2026 to review submissions.
- Artist notifications anticipated April 14, 2026.

- Installation timeline discussed as flexible, with consideration for artist availability and medium.

Promotion & Outreach:

- CBH website
- City website and social media
- Parks & Recreation social media
- Magic Valley Arts Council website, social media, and artist database.
- A press/news release was discussed as important for broader outreach.
- Staff will request a press release through City communications.

Selection & Approval:

- The Commission will review artist submissions and recommend a selection.
- Final approval is expected to go to City Council.
- Discussion clarified that artists will submit design concepts/mockups rather than completed work at this stage.

MOTION: Commissioner Stewart moved to approve the City's participation in the CBH Hearts Across the Valley project and the call to artist with the amended timeline with approval from the City Council. Commissioner Nash seconded the motion. Roll call vote showed all members present voted. Approved 7 to 0.

c Review presentation for council

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- Preliminary discussion on future City Council presentation regarding:
 - Proposal to change the City Code
 - Funding mechanisms and percentage of funding for maintenance requirement
 - Maintenance considerations
 - Overview of the Commission's role and past projects
- Staff to refine figures and narrative for clarity before Council presentation on 2/23/26.

d) Continue discussion of City art gallery
Item was tabled.

e) Continue discussion of America 250 Celebration in art
Item was tabled.

4) General Public Input

There was no public present.

5) Public Art Proposal Update

a) February Art Proposal Update.
No discussion or comment.

6) Adjournment

The meeting adjourned at 01:16 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator
Parks and Recreation Department