



JOSLIN FIELD

MAGIC VALLEY REGIONAL AIRPORT

TWIN FALLS, IDAHO

Magic Valley Airport Advisory Board Agenda

Tuesday, February 3, 2026, 11:00 AM
Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell
Council Liaison: Chris Reid; **County Liaison:** Suzanne Hawkins

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consideration of Amendments to the Agenda
- 3) Approval of Minutes
 - a) **ACTION ITEM:** Request to approve the December 4, 2025, meeting minutes.
By: Jim O'Donnell, Chairman
- 4) General Public Input
- 5) Status
 - a) Introduction of Emma as new Administrative Assistant.
By: Matt Barnes, Airport Manager
 - b) Introduction of Suzanne Hawkins as new County Liaison.
By: Matt Barnes, Airport Manager
 - c) FAA Projects and Grant status.
By: Kent Atkin, JUB Engineers
 - d) Air Service Update.
By: Matt Barnes, Airport Manager
 - e) Introduction of Jackson Jet to TWF.
By: Matt Barnes, Airport Manager
- 6) Items of Consideration
 - a) **PRESENTATION:** Recognition of Brent Reinke's years of service.
By: Jim O'Donnell, Chairman
- 7) General Input/Announcements - Public/Staff*
- 8) Upcoming Meeting(s)
 - a) **INFORMATIONAL:** Tuesday, March 3, 2026.
- 9) Adjournment

*Public Attendance via Telephone will be accessible by calling (208) 735-3474. Please be conscientious of other attendees and mute your phone during the meeting until the Chair requests Public Input.

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
5. A City Staff Report shall summarize the application and history of the request.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Magic Valley Airport Advisory Board Minutes

Thursday December 4, 2025, 4:00 PM Joslin

Room (Terminal)
492 Airport Loop Twin
Falls, ID 83301

Advisory Board Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

Council Liaison: Chris Reid; **County Liaison:** Brent Reinke

1) **Confirmation of Quorum/Call Meeting to Order @ 4:12pm**

Present

- ✓ Dan Olmstead
- ✓ Jim O'Donnell
- ✓ Scott Martin
- ✓ Taylor Morgan
- ✓ J.P. O'Donnell

Absent

Sherry Olsen Frank

Liaisons:

- ✓ Chris Reid (City)
- ✓ Brent Reinke (County)

Staff

Bill Carberry
Shawn Barigar
Matt Barnes

Visitors

Kent Atkin- JUB
Thomas Leija – JUB
Christine Roemeling – JUB
Mike March
Jared VanderKooi -Reeder Jet Center

2) **Consideration of Amendments to the Agenda – NONE**

3) **Approval of Minutes**

- a) **ACTION ITEM:** Request to approve the Airport Advisory Board Meeting minutes of November 4, 2025.

Motion – JP O'Donnell; Second – Dan Olmstead; Passed 5-0.

4) **General Public Input - None**

5) **Status**

- a) **INFORMATIONAL:** Update on the process of hiring a new Administrative Assistant.
Matt Barnes gave an update on where they are at on the new Administrative Assistant.
To date they have received 80+ applications, the city has narrowed it down to 37 and Matt is currently working through those. They hope to have someone in place by January.

b) **INFORMATIONAL:** FAA Projects and Grant status.

Kent Atkin (J-U-B) gave an update on upcoming projects. The Northwest Apron reconstruction is up first in early spring.

c) **INFORMATIONAL:** Air Service Update.

Carberry updated the group on Breeze Airways beginning service in the spring and they are currently working with the City on a marketing plan. Jared VanderKooi let the board know that Reeder Jet Center put in a proposal for above and below wing service to Breeze Airways. He will keep the board updated.

Carberry also updated the group on Delta's announcement that they are increasing service to 3 flights per day. These flights will be managed by SkyWest.

6) Items of Consideration

a) **ACTION ITEM:** Consider approval of the Schedule of Regular Meeting for 2026.

Matt presented the 2026 Advisory Board Schedule for review and approval. Discussion on Virtual Meetings.

Motion – JP O'Donnell; **Second** – Taylor Morgan; **Passed** 5-0

b) **DISCUSSION:** Airport 2025 Year-End Review.

Board discussed the Airshow, additional airline and additional flight service. Consensus that it was a great year. Grants are coming in, and projects are moving forward.

Carberry, thanked the Board for many years of support. Discussed the many changes that have taken place at the Airport over the last 24.5 years. The Board thanked Bill for his service to the Airport and the Advisory Board.

c) **DISCUSSION:** Magic Valley Airshow - Summary/Reflection.

Jim reflected on the 2025 Airshow and all the efforts to put it together. JP and Jim handed out Certificates of Appreciation and Challenge Pins and updated the board that they would be attending ICAS in a couple of weeks.

7) General Input/Announcements - Public/Staff

Jared VanderKooi updated the Board on the new hanger construction.

8) Upcoming Meeting(s)

a) **INFORMATIONAL:** Carberry reminded the Board **there is no January meeting** so the next Airport Advisory Board meeting will be **Tuesday, February 3rd, 2026.**

9) Adjournment

Motion - Taylor Morgan; **Second** – JP O'Donnell; **Passed** 5-0

Meeting Adjourned at 4:48pm