



Twin Falls Historic Preservation Commission Agenda

Monday, March 2, 2026, 2:00 PM

203 Main Ave East
Twin Falls, ID 83301

Council Chambers

Members: Doug Baughman Chairperson, Jennifer Shaffer Vice Chairperson, Terry McCurdy, Sharon Dowdle, Gary Sipe

Council Liaison: Spencer Cutler

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Request to approve minutes from the following meeting: January 5, 2026.
- 3) Certificate of Appropriateness
- 4) Old Business
 - a) **DISCUSSION:** May Walking Tour
 - Date
 - Time
 - Route
 - Key Buildings
- 5) New Business
 - a) **INFORMATIONAL:** Social Media Outreach
 - Facebook page: [Twin Falls Historic Preservation](#)
 - Website: [Historic Preservation Commission](#)
 - YouTube: [City Park Tour 2020](#)
 - b) **DISCUSSION:** Logo Design
 - c) **DISCUSSION:** Q-R Code Outreach Project
 - d) **DISCUSSION:** Time Capsule Event
- 6) Upcoming Meeting(s)
- 7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

CITY OF TWIN FALLS

PLANNING & ZONING COMMISSION

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chair shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chair, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - **A complete explanation and description of the request.**
 - **Why the request is being made.**
 - **Location of the Property.**
 - **Impacts on the surrounding properties and efforts to mitigate those impacts.**
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chair may limit public testimony to no less than two (2) minutes per person.
 - **Individuals are not permitted to give their time to other speakers.**
 - **However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chair. The spokesperson shall be limited to 15 minutes.**
 - **Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.**
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chair, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chair may limit the time permitted for the answer.
 10. The Mayor or Chair shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls Historic Preservation Commission Minutes

Monday, January 5, 2026, 2:00 PM

203 Main Ave East
Twin Falls, ID 83301

Council Chambers

Members: Doug Baughman Chairperson, Jennifer Shaffer Vice Chairperson, Terry McCurdy, Sharon Dowdle, Gary Sipe

Council Liaison: Spencer Cutler

1) Confirmation of Quorum/Call Meeting to Order

Chairman Baughman called the meeting to order at 02:00 PM

Members Attending: Baughman, Shaffer, McCurdy, Dowdle, Sipe

Staff Attending: Strickland, Green

2) Consent Calendar

a) Request to approve minutes from the following meeting: December 1, 2025.

Vice-Chairperson Shaffer made a motion to approve the consent calendar, as presented.

Commissioner Dowdle seconded the motion.

3) Certificate of Appropriateness

a) Certificate of Appropriateness Decision Sheet

Staff Presentation:

Certificate of Appropriateness Decision Sheet

4) Old Business

a) 2026 Warehouse District Walking Tour

Staff Presentation:

2026 Warehouse District Walking Tour

The proposal is to create a walking tour map for the flyers and the website to advertise the event and to update the information in the narrative. Staff would also like to recommend that each commissioner pick a specific building, relevant story, or trivia associated with the district that could be presented during the tour, adding interest to the tour and possibly creating more interaction with the crowd.

b) 250 Year Anniversary Celebration

Staff Presentation:
250-Year Anniversary Celebration

5) New Business

6) Upcoming Meeting(s)

a) February 2, 2026, 2PM

7) Adjournment

The meeting adjourned at 02:44 PM

Jody Green, Planning Technician



Date: Monday, March 2, 2026
To: Historic Preservation Commission
From: Lisa Strickland, City Planner

DISCUSSION

Request:

Time Capsule Event

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None