



Twin Falls Planning & Zoning Commission Agenda

Wednesday, March 4, 2026, 12:00 PM

203 Main Ave East
Twin Falls, ID 83303

Council Chambers

Members -

City Limits: Cortney Campbell, Chairperson; Tiffany Zimmerman, Vice-Chairperson; Todd Rambur; Robyn Weatherford; Rui Gomes

Area of Impact: Jeff Bulkley

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Conflict of Interest Declaration
- 3) Consent Calendar
- 4) Items of Consideration
 - a) **ACTION ITEM:** Request for Planning and Zoning Commission to Initiate a Zoning Title Amendment to correct identified errors and omissions found in Title 10.
By: Jonathan Spendlove, Planning and Zoning Director
 - b) **DISCUSSION:** General Training
By: Jonathan Spendlove, Planning and Zoning Director
- 5) Public Hearings
- 6) Upcoming Meeting(s)
- 7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kelli Ebersole (208) 735-7267 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

CITY OF TWIN FALLS

PLANNING & ZONING COMMISSION

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chair shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chair, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - **A complete explanation and description of the request.**
 - **Why the request is being made.**

- **Location of the Property.**
 - **Impacts on the surrounding properties and efforts to mitigate those impacts.**
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chair may limit public testimony to no less than two (2) minutes per person.
 - **Individuals are not permitted to give their time to other speakers.**
 - **However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chair. The spokesperson shall be limited to 15 minutes.**
 - **Written comments, including e-mail, shall be received 2 business days prior to the date of the hearing to be accepted for consideration by the hearing body.**
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chair, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chair may limit the time permitted for the answer.
 10. The Mayor or Chair shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and thereafter removed from the room by order of the Mayor or Chairman.



Date: Wednesday, March 4, 2026
To: Planning and Zoning Commission
From: Jonathan Spendlove, Planning and Zoning Director

ACTION ITEM

Request:

Request for Planning and Zoning Commission to Initiate a Zoning Title Amendment to correct identified errors and omissions found in Title 10.

Time Estimate:

15-20 minutes for Staff presentation

Background:

On January 1, 2026, The City of Twin Falls adopted a complete rewrite of Title 10 "Zoning and Subdivision Regulations". Staff has identified items that were either needing clarification or did not make the transition to the new code.

Approval Process:

Twin Falls Municipal Code 10-2-5(F)(2) authorizes specific individuals and bodies to initiate amendments to the Zoning Title, including the Planning and Zoning Commission. Approval by a simple majority of the Commission will direct staff to begin preparing corrective amendments. Upon completion of the draft amendments, staff will initiate the required public hearing and adoption process for Commission consideration and action.

Budget Impact:

N/A

Regulatory Impact:

A motion approving this request enables Staff to start the Zoning Title Amendment Process to correct the necessary items.

History:

N/A

Analysis:

N/A

Conclusion:

The Commission may approve, approve with condition or deny the request as presented. A simple majority approval will suffice.

A sample motion may be worded as follows: "I move to direct City Staff to initiate the Zoning Title Amendment to correct identified errors as presented."

Attachments:

None

