



Public Art Commission Agenda

Tuesday, April 7, 2026, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Drew Nash; Laura Stewart; Tim Hafer, Catherine Walworth

1) Mission Statement

The mission of a public art program is to support a thriving arts community through the activation of public spaces. Expanding the opportunities for Twin Falls residents to experience various genres of art in public places will create a more visually pleasing and culturally rich environment while expanding the public's knowledge of arts and culture.

2) Call Meeting to Order/Confirmation of Quorum

3) Consent Calendar

- a) **ACTION ITEM:** Request to approve the minutes from the following meeting: March 3, 2026.
By:

4) Items of Consideration

- a) **DISCUSSION:** Feedback on legal topics
By: Mitch Humble
- b) **ACTION ITEM:** Call to artists for America 250 Art Display
By: Melissa Crane
- c) **ACTION ITEM:** Report on City Council presentation and request amend resolution for funding
By: Wendy Davis
- d) **DISCUSSION:** Follow up on CBH Hearts Across the Valley
By: Wendy Davis, Parks and Recreation Director

5) General Public Input

6) Public Art Proposal Update

- a) **INFORMATIONAL:** April Art Proposal Update
By:

7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. A City Staff Report shall summarize the application and history of the request.
 4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
 8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
 10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Public Art Commission Minutes

Tuesday, March 3, 2026, 12:00 PM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Melissa Crane, Chairperson; Janeale Dean, Vice-Chairperson; Amy Westover; Drew Nash; Laura Stewart; Tim Hafer, Catherine Walworth

1) Mission Statement

2) Call Meeting to Order/Confirmation of Quorum

Commissioner Crane called the meeting to order at 12:00 PM

A quorum was present.

Members Attending: Melissa Crane, Chairperson; Drew Nash, Tim Hafer, Janeale Dean, Amy Westover, Catherine Walworth

Member Absent: Laura Stewart

Staff Attending: Mitch Humble, Craig Hawkins, Mable Shurtleff

3) Consent Calendar

a) Request to approve the minutes from the following meeting: February 3, 2026.

MOTION: Commissioner Westover moved to approve the consent calendar. Commissioner Dean seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

4) Items of Consideration

a) Continue discussion of City Art Gallery.

The Commission continued discussion on proposal to transform the City Hall lobby into a small art gallery space featuring possible installations. The concept would involve issuing a call-to-artists and inviting selected artists to display their work along with appropriate display materials to showcase their art.

Commissioner Westover (sub-committee) noted that the City Hall lobby had been previously identified as a suitable location for displaying art, particularly in connection with the upcoming America 250 celebration. The sub-committee discussed whether it would be feasible for the Commission to support and manage a project of this nature. Several logistical questions were raised, including whether Commission members would have the time to facilitate the project, how artwork would be received and stored, how payments would be handled if artwork were sold, and who would be authorized to process such payments.

Commissioner Crane (sub-committee) suggested the possibility of hosting an art show or displaying artwork for a six-month period, allowing for two shows per year. However, Crane noted that managing a project of this scale would likely require at least 15 hours of work and indicated she did not have sufficient time to take on that level of responsibility.

Commissioner Westover commented that a monthly rotation of artwork would require significant effort and time to coordinate and suggested that an annual show might be a more

manageable alternative.

Deputy City Manager Humble noted that the lobby includes a space originally designated by the architect for wall-mounted artwork, which could allow for a rotating display with minimal time and manpower required for maintenance.

b) Continue discussion of America 250 Celebration in art.

Commissioner Crane noted that the project would require issuing a call-to-artists.

Commissioner Dean added that City Council approval would likely be needed for the artwork selected for display in the City Hall lobby.

Vice-Mayor Hawkins, speaking as a representative of the City Council, stated that the City Council values recommendations from the Commission and indicated that approval of artwork for display would likely not take long once recommendations are submitted.

Commissioner Walworth noted that several organizations, including the library, the historical society, and other local entities, are likely willing to loan their America-themed photographs and other pieces for display.

Deputy City Manager Humble commented that if the project were to involve any costs, it would be advisable to seek Council approval prior to initiating the project. However, Humble clarified that the current discussion is focused on issuing a call-to-artists and obtaining artwork for display.

Commissioner Crane proposed a tentative timeline for the project: finalizing the call-to-artists at the April meeting, preparing the selected artists and their pieces for Council approval in May, and completing final preparations for a July display.

The Commission also briefly discussed considerations related to storage and protection of the artwork.

Commissioner Crane stated that she will begin working on the call-to-artists.

c) CBH Hearts Across the Valley Update

Deputy City Manager Humble provided an update on the CBH project: The City's legal team reviewed the proposed agreement and raised concerns that the required advertising could appear as the City endorsing a specific business. As a result, Director Davis spoke with CBH, and it was decided that the Visitor's Center/Chamber of Commerce would take over the project, with the Chamber requesting assistance from the Public Arts Commission (PAC) in selecting artists.

Commissioner Dean asked whether the previously discussed two-year agreement and maintenance responsibilities would now fall under the Chamber. Deputy City Manager Humble confirmed that they would. Although CBH had offered to amend the agreement, the City's legal team took a cautious approach and declined the offer.

Commissioner Crane asked for clarification on the Commission's role when working with donors, noting concerns about how similar projects may be handled in the future. Deputy City

Manager Humble explained that the primary concern for this project was not the donor plaque but the requirement for active social media promotion, which could be interpreted as City endorsement of a business.

Commissioners discussed the need for clearer guidance on working with donors and third parties in future projects. Hawkins noted the City must be cautious about promoting specific individuals or businesses. Deputy City Manager Humble added that City Code requirements primarily apply to City-acquired art and suggested inviting a representative from the Chamber to meet with the Commission to clarify expectations for the project and the Commission's role.

Deputy City Manager Humble also noted there will be a future discussion with City Council regarding potential changes to the Commission's funding mechanism. The Commission expressed interest in meeting with the Chamber and receiving additional legal guidance regarding partnerships with third parties.

d) Subcommittee updates.

Subcommittee: Commissioner Dean reported that she and Commissioner Nash reviewed the current pamphlet and identified several areas for improvement. They noted that the pamphlet is outdated, the photo thumbnails are too large, and the map lacks functionality, as it does not distinguish between City-owned and non-City properties. They also recommended improving the directory maps, overall functionality, and adding clearer way points.

5) General Public Input

No public present.

6) Public Art Proposal Update

a) March Art Proposal Update

No further questions or comments were brought up.

7) Adjournment

Commissioner Crane noted that the next meeting should focus on developing a call-to-artists and addressing way-finding improvements, including updating photos for the map and website. Additionally, clarification is needed regarding who has the authority to update the website, photos, QR codes, and links related to the tour.

The meeting adjourned at 01:20 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator
Parks and Recreation Department

Public Art Commission Proposal Update

April 2026

Project not pursued
 Project pursued
 Project in progress

Budget		
127-00-00-102-27	\$57,337.19	Reserve Fund
127-98-98-470-00	\$2,732.00	2026 Budgeted
Total Budget	\$60,069.19	

CBH Hearts Across the Valley

Application Date	9/2/2025
	<p>September, 2025: Applicant presented the request at the Public Art Commission meeting.</p> <p>October, 2025: Commission considered potential installation sites (Visitor Center or Perrine bridge) and message theme (Suicide prevention). Pending CBH feedback.</p> <p>January, 2026: CBH accepted installation site and message theme. A Call-to-Artist draft was generated for the Commission’s approval.</p> <p>February, 2026: Commission approved Call-to-artist with revised timeline pending City Council approval.</p> <p>March, 2026: Under City’s Legal team recommendation, the City declined the donation offer. Twin Falls Chamber of Commerce agreed to take over the project and requested the Public Art Commission’s assistance with the project. Public Art Commission to work with CBH on Call-to-Artist.</p>
ACTION	In progress.
BUDGET	No cost is associated with this proposal. CBH will cover all associated expenses.
STATUS	IN PROGRESS

America 250 Celebration in Art

Application Date	11/4/2025
	<p>November, 2025: Discussion at 11/4/25 meeting initiated to display art in City Hall lobby in celebration of America 250 with historical art or pop up art gallery.</p> <p>December, 2025: Subcommittee formed.</p> <p>March, 2026: Public Art Commission to generate Call-to-Artist for review.</p>
ACTION	In progress.
BUDGET	Cost associated with this proposal to follow.
STATUS	IN PROGRESS