



Twin Falls Parks and Recreation Commission Agenda

Tuesday, April 14, 2026, 11:30 AM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler; Mckenzie Redd

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) **ACTION ITEM:** Approve minutes from the following meeting: February 10, 2026.
By:
 - b) **ACTION ITEM:**
Consider a request to remove one Boxelder at 1899 Stadium Blvd, Cascade Park.
By: Chance Munns
 - c) **ACTION ITEM:**
Consider a request to remove one Elm at 346 6th Ave N.
By: Chance Munns
- 4) Items of Consideration
 - a) **INFORMATIONAL:** Welcome Commissioner McKenzie Redd and introductions
By:
 - b) **INFORMATIONAL:** Introduction and presentation of vision and proposed fee increases from Travis Hofland Golf, LLC regarding Twin Falls Golf Club.
By: Travis Hofland, Twin Falls Golf Club
 - c) **ACTION ITEM:** Consider a request from Wanda Gustafson to donate a bench to be placed on the Canyon Rim Trail, above the Shoshone Falls.
By:
 - d) **ACTION ITEM:**
Consider a request to remove one Ash and one Arborvitae from City Park
By: Chance Munns
 - e) **ACTION ITEM:**
Consider a request to remove one Mulberry and one Silver Maple along Gooding St. at 160 9th Ave N.
By: Chance Munns

f) **ACTION ITEM:** Continue Discussion of Parks and Recreation Master Plan and park project priorities.

By:

5) Department Updates

a) **PRESENTATION:** March Department Updates.

b) **PRESENTATION:** April Department Updates

6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Approve minutes from the following meeting: February 10, 2026.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. 021026 Minutes



Twin Falls Parks and Recreation Commission Minutes

Tuesday, February 10, 2026, 11:30 AM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Corey King; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler

1) Confirmation of Quorum/Call Meeting to Order

Commissioner Metcalf called the meeting to order at 11:32 AM

A quorum was present.

Members Present: Micheal Metcalf, Paul Melni, Corey King, Olyvia Meyer, Christiana Sipe-Pauley, Tom Bixler

Members Absent: Debbie Van Engelen, Steve Hayes, Todd Shaw

Staff Present: Wendy Davis, Mitch Humble, Craig Hawkins, Kate Sullivan, Mable Shurtleff

2) General Public Input

No public was present.

3) Consent Calendar

a) Approve minutes from the following meeting: December 9, 2025.

MOTION: Commissioner King moved to approve the consent agenda as presented.

Commissioner Bixler seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.

4) Items of Consideration

a) Introduction and presentation of vision and proposed fee increases from Travis Hofland Golf, LLC regarding Twin Falls Golf Club.

Item was tabled.

b) Continue Discussion of Parks and Recreation Master Plan and park project priorities.

Director Davis presented an updated parks and trails project list, incorporating completed projects, partially completed items, and projects not yet addressed.

- The list is intended to serve as a launching point for future park prioritization and long-term planning.

She emphasized the list is not a maintenance list, but rather focuses on capital improvements, additions, replacements, and upgrades.

Key discussion points included:

- The value of the list in recognizing past accomplishments and identifying remaining needs.
- Clarification that routine maintenance issues (e.g., broken equipment, graffiti) should still be reported separately.

- Recognition that many existing parks are in generally good condition, with most needs being minor improvements rather than major overhauls.
- Acknowledgment that public input tends to focus on parks people use most, highlighting the importance of equitable consideration.

The Commission agreed that the most effective next step is for members to visit parks independently.

- Commissioners are encouraged to:
 - Visit as many parks as possible over the next month.
 - Identify top priority needs and safety concerns.
 - Note general conditions and opportunities for improvement.
- Members discussed ranking or identifying top 3–10 priority projects to help staff with future planning.

This approach mirrors a successful past prioritization process.

Timeline & Budget Considerations:

Projects discussed now would realistically be funded no earlier than FY 2027–2028.

- Many projects require multi-year planning, design, and budgeting.
- Large projects should be balanced with smaller, lower-cost improvements.
- Partner funding and community fundraising could accelerate certain projects.
- Clear communication is needed to manage public expectations regarding timelines.

5) Department Updates

a) February Department Updates.

- Pool / Recreation Facility: Construction is progressing well and nearing final stages. No major issues anticipated at this time.
- Trails & Infrastructure: Work continues on trail improvements, asphalt assessments, and prioritization.
- Event Center: The Event Center concept will focus on event and convention use rather than being combined with a recreation center.
- Skate Park Area: Staff hopes to leverage community fundraising and partnerships for future improvements.

6) Adjournment

The meeting adjourned at 12:15 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator
Parks and Recreation Department



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Boxelder at 1899 Stadium Blvd, Cascade Park.

Time Estimate:

0

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economic environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

City will pay for removal and replacement

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

Analysis:

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed tree at 1899 Stadium Blvd and recommends approval.

Twin Falls City Code 8-4-8

Attachments:

1. 1899 Stadium blvd cascade park tree removal



City of Twin Falls Permit For Tree Removal

Today's Date *

3/6/2026

First Name *

Chance

Last Name *

Munns

Phone Number *

(208)308-7387

Email *

cmunns@tfid.org

Address of work to
be done *

Street Address

1899 Stadium Blvd

Address Line 2

City

Twin Falls

State / Province / Region

United States (+1)

Postal / Zip Code

83301

Country

USA

The tree(s) in
question reside on *

Public right-of-way

Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

City of Twin Falls

Contractor First
Name *

Librado

Contractor Last
Name *

Chavez

**Contractor Phone
Number ***

(208)293-5135

Contractor Email *

cmunns@tfid.org

Tree Species

Tree Species *

Boxelder

**Description of This
Tree's Location on
Property ***

middle of lawn north of tennis courts at
Cascade Park

**Reason for
Request ***

Substantial cavity, dying limbs, continuous
breaks where limbs are either hanging or
hit the ground.

[Add Additional Tree](#)

Signature

Chance Munns

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

Substantial sapwood tissue in the trunk provides support to
canopy structure despite a significant cavity with evident decay.
It is suspected that internal decay is spreading and causing



Tree Images

File Upload

Upload

Base.jpg

6.22MB

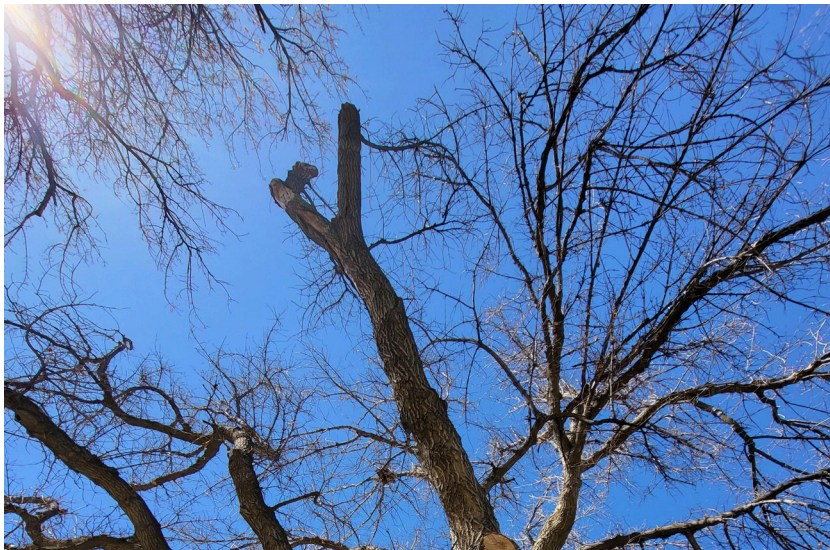
×



dieback.jpg

5.03MB

×





Fireball cavity.jpg

4.12MB



whole.jpg

5.19MB





[Add](#)

Comments

2000 characters left

Approve

Reject



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Elm at 346 6th Ave N.

Time Estimate:

0

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

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3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

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Approval Process:

A simple majority will approve this request

Budget Impact:

Property owner to pay contractor for removal and replacement if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed tree at 346 6th Ave N and recommends approval.

Attachments:

1. 346 6th Ave tree removal request



TREE CITY USA

City of Twin Falls Permit For Tree Removal

Today's Date *

3/31/2026

First Name *

Larry

Last Name *

Dundas

Phone Number *

(208)731-0671

Email *

ElevationTreePros@gmail.com

Address of work to
be done *

Street Address

346 6th Ave N

Address Line 2

City

Twin Falls

State / Province / Region

Idaho

Postal / Zip Code

83301

Country

USA

The tree(s) in
question reside on *

Public right-of-way

Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Elevation Tree Service

Contractor First
Name *

Manase

Contractor Last
Name *

Ngauamo

Contractor Phone Number *

(208)420-9244

Contractor Email *

ElevationTreePros@gmail.com

Tree Species

Tree Species *

American Elm

Description of This Tree's Location on Property *

Front by the road.

Reason for Request *

Customer is wanting the tree removed and grind the stump so he can plant another tree here.
Tree has been declining over the past several years and it's been getting worse and worse.
Severe canopy dieback.
Customer is concerned about his safety and the esthetic look of the tree and the longevity of the tree and the amount of maintenance required to keep the tree around, in trimming costs and treatments.

Add Additional Tree

Signature



By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

The Elm located at 346 6th Ave N has significant dieback and response growth (sprouting). Burls along the trunk and scaffold branches are numerous. The root flare is starting to wrap a

Tree Images

File Upload

Upload

20260409_105601.jpg

6.01MB

✕

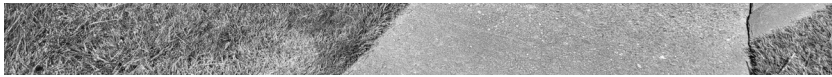


20260409_105615.jpg

7.49MB

✕





20260409_105636.jpg

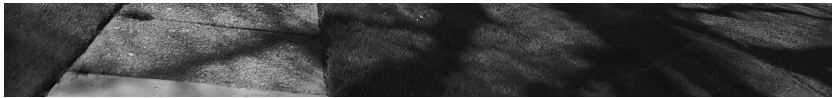
6.01MB



20260409_105736.jpg

4.26MB





20260409_110605.jpg

5.97MB



Add

Comments

2000 characters left

Approve

Reject



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From:

INFORMATIONAL

Request:

Welcome Commissioner McKenzie Redd and introductions

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From: Travis Hofland, Twin Falls Golf Club

INFORMATIONAL

Request:

Introduction and presentation of vision and proposed fee increases from Travis Hofland Golf, LLC regarding Twin Falls Golf Club.

Time Estimate:

Allow approximately 30 minutes for presentation and discussion.

Background:

Commencing January 1, 2026, the City of Twin Falls entered into a Concession Agreement with Travis Hofland Golf to operate Twin Falls Golf Club. Pursuant to this agreement, the Concessionaire has agreed:

7. QUALITY AND COST OF GOLF SERVICES. The Concessions herein granted to maintain the Concession premises and operate a golf program thereon are to be carried out at the Concessionaire's own cost, risk, profit, and expense.

Proposed Rate Increases: Increases exceeding ten percent (10%), shall be presented to the City Council for approval

The Concessionaire agrees that the character of services shall be the best obtainable and shall give priority consideration to the public's convenience and continual use of the premises in a sanitary and orderly manner. The City expressly reserves the right to object to the character of services and the condition of the Concession premises and/or the facility, fixtures, furnishings, and equipment located therein and thereon, and to order the objectionable services and conditions discontinued or remedied at the Concessionaire's expense.

As described, the Concessionaire must seek council approval for any fee increases exceeding 10%. Please see the attached proposal for fee increases for the 2026 golf season. The attached proposal does not include any fee increases exceeding 10%. This presentation is for Commission information only.

Approval Process:

No approval required

Budget Impact:

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. Twin Falls Golf Club 2026 Price Proposals

Twin Falls Golf Club

Proposed Price Changes

GREEN FEES	2025	2026	%Increase
Adult 9 Holes	17	18	6%
Adult 18 Holes	28	30	7%
Senior Weekday	20	20	0%
Juniors	10	10	0%
Green Fee Total	75	78	4%

SEASON PASSES			
Adults*	615	650	6%
Seniors (62 years & older)	535	575	7%
Couples*	920	1,000	9%
Senior Couples	840	900	7%
Full Time College Students	350	375	7%
Juniors	165	175	6%
*Add on per child 17 years and younger	76	80	6%
Season Pass Total	3,501	3,755	7%

PUNCH CARDS			
10 - 18 Hole Rounds	180	190	6%
10 - 9 Hole Rounds	120	130	8%
Total Punch Card Total	300	320	7%

OTHER			
Lockers	40	40	0%
Club Rental	12	12	0%
Pull Cart	4	4	0%
Cart Storage	300	320	7%
Haul-On	185	200	8%
Other Total	541	576	6%

CART FEES			
9 Holes	16	16	0%
18 Holes	32	32	0%
Single Season Pass	540	580	7%
Couple Season Pass	940	1,000	6%
Cart Fees Totals	1,528	1,628	7%

RANGE RATES			
Small	5	5	0%
Large	10	10	0%
Junior Pass	150	150	0%
Single Passs	300	300	0%
Family Pass	450	450	0%
Range Rates Total	915	915	0%
	2025	2026	
Total Increases	12,804.00	13,629.00	6%



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Consider a request from Wanda Gustafson to donate a bench to be placed on the Canyon Rim Trail, above the Shoshone Falls.

Time Estimate:

Allow 5 minutes for presentation of request, questions, and deliberation.

Background:

July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy to allow additional text on inscriptions. The policy states:

Donations may dedicate to, honor, or memorialize, a person; or directly relate to the history of the community; or may be donated by groups with longstanding ties to the community, and shall be of any type (types of donations - reference to page 1), so long as its placement enhances the recreational value of its setting, considering factors including, but not limited to, safety and aesthetics.

Identification - Donations are typically identified by a plaque of durable material such as metal plate or stone, of modest size and set in concrete or fixed to a permanent object. The plaque may be placed at the base of, or adjacent to the memorial. Approved plaques are purchased and ordered by the donor and the installation is coordinated with the Twin Falls Parks & Recreation Department. In the case of trees, the plaque shall be not less than 8" by 16" and flush mounted in the ground. Design and placement of plaques must be approved by the Twin Falls Parks & Recreation Department. Damaged plaques are replaced at no additional charge to the donor.

On August 17, 2020, Council updated the policy to include the following verbiage regarding plaques and inscriptions:

Inscription - The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored.

Plaque inscriptions may include the following language in addition to the name of the person and the date. "In Memorium:", "In Memory of", "In Honor of" or "Donated by"

Please see the attached Donation Request Form from Wanda Gustafson.

Approval Process:

A simple majority will approve this request.

Budget Impact:

Regulatory Impact:

Donor will cover all costs associated with this.

History:

N/A

Analysis:

N/A

Conclusion:

Staff has reviewed this request and recommends commission approval.

Attachments:

1. Wanda Gustafson bench donation request Redacted



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 3-5-2026

Requested by: Wanda Gustafson

Address: 1953 E. Stonybrook Ct.
Street Address

Eagle ID 83616
City State Zip Code

Home Phone: [REDACTED] Work Phone: —
(Area Code) (Area Code)

Donation Requested: Bench

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: CRT above SSF as discussed with
Open Space Supervisor

Alternative Location: _____

Plaque Inscription: In loving Memory of Kathryn and Dale Tankersley

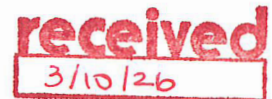
Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____



The Benefits are Endless...



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Ash and one Arborvitae from City Park

Time Estimate:

5

Background:

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The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

- (A) Promote the general welfare of the community.
- (B) Protect public safety, welfare, property and health.
- (C) Preserve and enhance the community's social and economic environment with a diverse range in size, maturity and species of public trees.
- (D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.
- (E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.
- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004

Approval Process:

A simple majority will approve this request

Budget Impact:

City Parks to pay for removal and replacement as well as ongoing maintenance.

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed trees at City Park and recommends approval.

Attachments:

1. 500 block Shoshone St E City Park



City of Twin Falls Permit For Tree Removal

Today's Date *

4/9/2026

First Name *

chance

Last Name *

munns

Phone Number *

(208)308-7387

Email *

cmunns@tfid.org

Address of work to be done *

Street Address

500 block Shoshone St. E

Address Line 2

City

Twin Falls

State / Province / Region

United States (+1)

Postal / Zip Code

83301

Country

USA

The tree(s) in question reside on *

Public right-of-way

Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

tfid

Contractor First Name *

Chance

Contractor Last Name *

Munns

Contractor Phone Number *

(208)308-7387

Contractor Email *

cmunns@tfid.org

Tree Species

Tree Species *

Fraxinus pennsylvanica, Thuja occidentalis

Description of This Tree's Location on Property *

Ash - east side of park north of restroom middle of lawn.
Arborvitae - East half of park, south of new restroom, open near Spruce and Pine

Reason for Request *

Ash - significant damage to trunk, flaking bark, borer damage, past limb failures
Arborvitae - SE portion of tree dying. If dead areas removed, tree will be significantly lopsided. Proposing new playground and new trees around restroom area.

[Add Additional Tree](#)

Signature

Chance Munns

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

The Ash at City Park is one of many that contains Lilac Ash Borer and is has been showing signs of decline for several years. The trunk shows more than 50% cavity circumference



Tree Images

File Upload

Upload

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20260409_121207.jpg

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Add

Comments

2000 characters left

Approve

Reject



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From: Chance Munns, Parks Superintendent

ACTION ITEM

Request:

Consider a request to remove one Mulberry and one Silver Maple along Gooding St. at 160 9th Ave N.

Time Estimate:

5

Background:

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

8-4-2: STATEMENT OF PURPOSE:

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

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- (F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

Approval Process:

A simple majority will approve this request

Budget Impact:

Property owner to pay contractor for removal and replacement if approved

Regulatory Impact:

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

History:

na

Analysis:

na

Conclusion:

Parks staff does find evidence meeting tree removal criteria for proposed tree at 160 9th Ave N and recommends approval.

Twin Falls City Code 8-4-8

Attachments:

1. 160 9th ave N removal request



City of Twin Falls Permit For Tree Removal

Today's Date *

First Name *

Last Name *

Phone Number *

Email *

Address of work to be done *

Street Address

Address Line 2

City State / Province / Region

Postal / Zip Code Country

The tree(s) in question reside on * Public right-of-way Public Property

Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

Company Name

Contractor First Name *

Contractor Last Name *

**Contractor Phone
Number ***

(208)293-5135

Contractor Email *

craisens@yahoo.com

Tree Species

Tree Species *

Mulberry & Silver Maple

**Description of This
Tree's Location on
Property ***

ROW strip along Gooding St.

**Reason for
Request ***

silver maple dead
Mulberry risk of failure, influenced by new
sidewalk

[Add Additional Tree](#)

Signature

Librado Chavez

By signing this form, I agree to abide by the conditions set herein.

Arborist Review

Comments

The silver maple on Gooding St. at 160 9th Ave N is dead and
removal is recommended.
The Mulberry closer to the intersection at the same property is



Tree Images

File Upload

Upload

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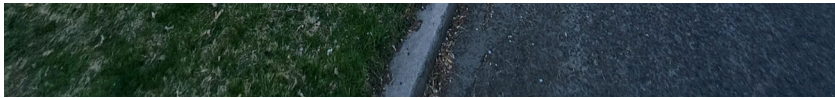


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Add

Comments

2000 characters left

Approve

Reject



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Continue Discussion of Parks and Recreation Master Plan and park project priorities.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From:

PRESENTATION

Request:

March Department Updates.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. Department Update March 2026

Parks and Recreation Department Updates

Parks and Recreation Commission

March 2026

Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

As we move into March and adjust to daylight saving time (even if we would have preferred to keep that extra hour of sleep), the longer evenings mean more opportunities for outdoor recreation and programming. Staff are currently gearing up for the Spring Soccer season, which begins March 23rd, and are preparing fields, schedules, and teams for the start of the season.

Registration is also open for the Youth Triathlon and Youth Track & Field Day, both of which provide great opportunities for youth to stay active and participate in fun, community-focused events.

Youth (Boys) Basketball recently concluded its regular season, and staff would like to thank the players, coaches, and families who helped make it a successful program.

For adult programs, Adult Basketball has a few weeks remaining before end-of-season tournaments begin. Teams participating in the Adult Summer Slow-pitch League should note that league fees will be due on March 30, and registration for Adult Summer Volleyball will open April 6th.

Looking ahead to summer programming, registration for Youth Summer Baseball and Softball will open toward the end of March.

With the longer daylight hours and spring approaching, the Recreation Department is preparing for a busy season of programs and activities for the community.

Parks Department

Chance Munns, Parks Superintendent

Nibardo Orozco, Parks Supervisor

- While winter has felt like spring, we are beginning to prepare for spring startup of irrigation and restrooms. We've removed holiday lights and planter covers and transplanted the Christmas tree at Thomsen Park. While on Main and Shoshone, we also replaced hooks on the light posts to accommodate hanging baskets this summer.
- We're making progress on dugouts. All posts have been reinforced or replaced and windbreaks installed. We're now working on replacing many of the rooftops that were falling apart.
- New tables came in for Harrison Park and are being placed this week. New tables were also placed at Baxter's Dog Park, Cascade, and Harmon.

- We spent some time at the pool cleaning boilers, fixing doors, replacing ADA parking signs & bollards, powder coating and reinstalling bike racks, and repairing damaged corner gutter inserts.
- Oregon Trail Youth Complex received a new well pump and electric panel, which should help us with water pressure and reliable power supply to irrigate the fields.
- The bridge at Harmon's playground failed and we had to remove it. Upon further inspection, we determined that the entire small section should be removed as well. This playground has been missing a slide and porthole dome due to unavailable inventory. This is the next playground up for replacement and we hope to receive funding from council. We already have a concept drawn up with estimated pricing. We propose that this playground be one of our more accessible spaces.
- City Park plaza (Hansen st between 4th and 5th has new concepts as well. We're hoping to use the DDBG dollars to replace that playground first, then work on the plaza, but we need to get close to 75% design completion before we commit. That should be sometime in April, then we can plan for the playground.
- In preparation for installing new pickleball and tennis courts at Harmon on the west side, parks staff started demolition of old courts. New courts will include four pickleball and two tennis courts with new fencing, and lighting.
- Skate park users initiated contact regarding fundraising for skatepark expansion and lighting. We were happy to announce that lighting will happen this summer and we already have funding for it. However, we took advantage of their enthusiasm, met with them, and encouraged pursuit of fundraising for the next phases to include pump track, skills course, and strider track as well as new parking lot and entrance.
- Canyon Trail Junction is on track to be substantially completed in late April. We have a concept for the Chobani recognition but waiting for them to approve or modify. Most concrete has been installed as well as many footings for the shade structures. Landscaping, pathways, paving, equipment, furnishings, and final touches still to come.
- Vista Bonita Park is out for bid. Once they come in, we'll negotiate a guaranteed maximum price for installation and construction will start this spring. Anticipated completion in Fall of 2026.
- Priebe fish hatchery was approved for demolition (again), with updated SWPPP and joint application to DEQ and IDL. Once those plans are reviewed and approved work will begin. Everything is to be removed and the seepage tunnel water will be diverted around existing building site with sediment pond and outlet into Rock Creek.
- Elizabeth Park: I'm close to completing construction documents for Elizabeth Park, and have preliminary cost estimates for installation including playground designs. Last year, before acquiring the park, we negotiated water retention to be included in the south basin along with the subdivision. Therefore, this will be one of the first parks that is not also a water retention area.

Open Spaces

Kathryn Sullivan, Open Space Supervisor

In March, the Open Spaces team focused on seasonal preparation, maintenance planning, and continued improvements across the trail and park system. Along the Canyon Rim Trail, staff began coordinating maintenance efforts and collecting quotes for several upcoming projects. Planned work includes chip seal replacement near the Twin Falls Gun Club, fence repairs near the Shoshone Falls viewpoints, and crack sealing along the trail section between Eastland Drive and Sportsman's parking lot to preserve pavement conditions and extend the life of the trail.

At Auger Falls Heritage Park, staff completed a large-scale litter cleanup along the road and trail system. Planning is also underway for a coordinated weed spraying effort in partnership with both the City and Twin Falls County to address invasive species and improve vegetation management throughout the area.

On the Rock Creek Trail, crews completed the replacement of outdated trash cans with new receptacles to improve durability and appearance along the corridor. New benches have also been ordered and are expected to arrive in mid-March, further enhancing visitor amenities.

At Shoshone Falls, staff have been preparing for the upcoming tourist season. The ticket booth is fully staffed and scheduled to open April 1, and recruitment for seasonal maintenance staff will begin shortly. Minor maintenance repairs were also completed within the ticket booth to improve functionality and working conditions for staff during peak visitation.

City Pool

John Pauley, Aquatic Supervisor
Gessie Collins, Aquatic Coordinator

General Public Input

Mable Shurtleff, Parks and Recreation Project Coordinator

There was no public input received.

Municipal Golf Course

Travis Hofland, PGA, General Manager

Director's Update

Wendy Davis

Spring brings buds, birds, sunshine, baseball/softball and budget season! And, as we know in southern Idaho, wind. Especially for outdoor spring sports.

The city is reviewing the City's Strategic Plan and creating the vision for 2040. The current plan created the vision for 2030, which, is now only 4 years away. This process has been on-going and the consultants have worked to include Commission representatives, partners, stakeholders and citizens to shape a vision that drives the city's priorities and works to meet the expectations of our growing community. We will share this document as it becomes a reality.

The results are back from the National Citizen Survey and this year Parks and Recreation was a shining star! We haven't always rated high, often due to responses from standard questions that refer to a "recreation center" that doesn't exist. This year, the questions were modified a bit to allow us to get better feedback on our existing programs and spaces. It was refreshing to see that our efforts are recognized with 60-75% approval.

The City Pool ribbon cutting is scheduled for Friday, April 24 at 4:00pm. We hope to include Arbor Day as part of the celebration. Commissioners are invited and encouraged to join us for this dual celebration. More information to follow.

We are conducting interviews to fill the upcoming vacancy and will welcome a new commissioner in April. Also in April we will select a Commission Chairperson.



Date: Tuesday, April 14, 2026
To: Parks and Recreation Commission
From:

PRESENTATION

Request:

April Department Updates

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. Department Update April 2026

Parks and Recreation Department Updates

Parks and Recreation Commission

April 2026

Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

The Recreation Division is entering a very active period as spring programming continues and preparations for summer activities are underway. With warmer weather and longer daylight hours, staff are supporting a high volume of seasonal programming and community participation.

The 2026 Spring Youth Soccer season is currently underway, with more than 1,000 participants registered. Staff have dedicated substantial time to field preparation, scheduling, and team coordination to ensure the season is operating efficiently and successfully.

Registration remains open for several upcoming youth programs, including Youth Summer Baseball/Softball, Tennis, and the Track Meet. These programs represent important seasonal offerings and continue to generate strong community interest.

The Youth Boys Basketball regular season has concluded. Staff appreciate the participation and support of players, coaches, and families who contributed to a successful program.

Adult programming remains active as well. Adult Basketball is in its final days and will conclude shortly. Adult Spring Volleyball has reached capacity. In response to the strong demand experienced last year, additional team slots were made available this season; however, all available openings have now been filled. At this time, staff do not anticipate increasing volleyball capacity further due to facility space and staffing constraints.

In addition, Adult Softball registration is nearing closure, and the season is scheduled to begin in May. Staff are continuing league preparations to support a smooth program launch. Overall, participation across recreation programs remains strong, and staff continue to focus on program delivery, seasonal transitions, and preparation for upcoming spring and summer activities.

Parks Department

Chance Munns, Parks Superintendent
Nibardo Orozco, Parks Supervisor

Open Spaces

Kathryn Etzold, Open Space Supervisor

We have opened **Shoshone Falls** for the season and operations are running smoothly. The new gangways down at **Dierkes Lake** are in the process of being replaced this month. Crack Seal and asphalt repair are underway along the **Canyon Rim Trail** as well as replacing old chipseal near the Gun Club.

We have two service project clean ups happening in **Auger Falls** and around **Dierkes Lake** this month.

New benches have arrived for along **Rock Creek Trail** and we will be removing the old benches end of this month and replacing with the new benches the following month.

City Pool

John Pauley, Aquatic Supervisor
Gessie Collins, Aquatic Coordinator

General Public Input

Mable Shurtleff, Parks and Recreation Project Coordinator

There was no public input received.

Municipal Golf Course

Travis Hofland, PGA, General Manager

Director's Update

Wendy Davis

Spring is in full bloom, with the unusually warm weather bringing many out to enjoy our parks and open spaces, adding pressure to the parks team without the seasonal help. We rely on seasonal technicians to help with trash collection, mowing and cleaning restrooms, making it difficult to keep up with the warm weather, growing grass and weeds! We also rely on security to lock and unlock our restrooms once they are open. We are in the

process of finding a company to do that, further delaying the opening of our park restrooms.

Vista Bonita Park Expansion bid opening was a week ago and the CORE Construction, our CM/GC is in the process of leveling the bids, arriving at the guaranteed maximum price (GMP) for the project. We are anxious to start moving dirt out there!

Canyon Trail Junction continues to take shape with sidewalks and pads appearing, and landscaping to begin soon.

City Park restroom is set to open once the concrete path is poured. Phase 2 of that project will begin soon with the installation of a new playground set to occur before the end of June!

We are also making progress on the Harmon Park tennis/pickleball court expansion, skatepark lighting project, Baxter's Dog Park renovation, CSI tennis court resurfacing, and the Poleline Median redesign. More to come!

Recreation Center Committee will meet to discuss the findings of the Event Center Feasibility study and consider options for a potential partnership on location.

We are on the home stretch for the FY '27 budget, with M&O budgets being prepared, and meetings in May to finalize the City's proposed budget. Presentations will begin in June and public is invited to attend to learn alongside the council what the organization is proposing.