



Magic Valley Airport Advisory Board Minutes

Tuesday, April 7, 2026, 11:00 AM
Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

Council Liaison: Chris Reid; **County Liaison:** Suzanne Hawkins

1) Confirmation of Quorum/Call Meeting to Order

Present: Jim O'Donnell, Taylor Morgan, J.P. O'Donnell, Scott Martin, Sherry Olsen Frank, Daniel Olmstead

Absent: N/A

Staff Present: Matt Barnes, Emma Duke, Suzie Hawkins, Chris Reid, Shawn Barigar

Guests: JUB — Kent Atkin, Christine Roemeling, Shawn Dulin, Jackson Jet Center — Jared Vanderkooi, Tom Frank

Jim O'Donnell called the meeting to order at 11:01 AM. A quorum was present.

2) Consideration of Amendments to the Agenda

None

3) Approval of Minutes

a) Request to approve the March 3rd, 2026, meeting minutes.

MOTION: Sherry Olsen Frank moved to approve the minutes. Daniel Olmstead seconded the motion. All members present voted in favor of the motion.

4) General Public Input

None

5) Status

a) Recruitment for Operations Supervisor

Matt Barnes updated the board on the hiring process — interviews took place day prior, with one external and one internal candidate. More to come about the results.

b) Air Service Update

Matt Barnes reminded the board about the gravel lot used for extra parking; there are no plans for a sidewalk in that area at this time. Dan Olmstead recounted his experience on the inaugural Breeze flight, saying it was a near seamless process. SkyWest has adjusted the flight schedule for the month of April—decreased by one flight on Tuesdays and Saturdays. Matt is not concerned, but will give updates as he gets them.

c) Budget Overview

Matt Barnes gave a short explanation of the budgeting process: Long Term Planning, airport staff collaboration, executive leadership discussion, county commissioners' office meetings, and so on.

d) Events Recap and Preview

TSA PreCheck event was very well attended; enrollment numbers are still under review. The potential for this event to happen again is being considered. The Airport will host a booth at the Chamber of Commerce Tradeshow on April 23rd, featuring a raffle basket and highlighting partners.

e) AIP Project Updates

Kent Atkin from JUB Engineers introduced Shawn Dulin, a senior designer with JUB, and gave a brief update on ongoing AIP projects. NW Apron maintenance is scheduled to begin May 18th. Tom Frank asked about the scope of the main entrance project, in which Kent mentioned upgrades for ADA compliance. Jared Vanderkooi was asked to coordinate with JUB regarding Jackson Jet Center's summer activity.

f) TSA Assistance

Scott Martin gave a proposal to the board, which included information about what other states are doing to provide stability to TSA workers. Scott urged the board to make a recommendation to the city/state to put a plan in place for if funding fails again. Tom Frank asked about results from TSA donations; however this information has not been provided to Matt Barnes.

6) Items of Consideration

a) Recommend one board member to serve on the newsletter subcommittee for the remainder of their term

Matt Barnes read through the staff report provided in the agenda. Matt shared content ideas such as highlighting advisory board members and airport staff, events, construction updates, and so forth. Taylor Morgan voiced his interest in joining the newsletter subcommittee.

MOTION: Scott Martin moved to recommend Taylor Morgan. Sherry Olsen Frank seconded the motion. Roll call vote showed all members present voted in favor of the motion.

7) General Input/Announcements - Public/Staff*

Jared Vanderkooi with Jackson Jet Center updated the board about the BOI runway closure for summer construction. Jackson Jet Center will be sending more traffic to TWF and AV Fuel will be sponsoring a third fuel truck during this time. Jim O'Donnell thanked Matt Barnes for representing the airport in a professional manner during the Long Term Planning meeting last week.

8) Upcoming Meeting(s)

a) Tuesday, May 5th, 2026

9) Adjournment

MOTION: Sherry Olsen Frank moved to adjourn. Taylor Morgan seconded the motion. Roll call vote showed all members present voted in favor of the motion. The meeting adjourned at 11:47 AM