



Urban Renewal Agency Minutes

Monday, March 16, 2026, 12:00 PM

City Hall - Council Chambers
203 Main Avenue East, Twin Falls, Idaho

Commissioners: Dan Brizee, Jan Rogers, JJ McBride, Dave McAlindin, Eric Smallwood, Jennifer Colvin, Andy Hohwieler

1) Confirmation of Quorum/Call Meeting to Order

Present: Dan Brizee, Jan Rogers, JJ McBride, Dave McAlindin, Andy Hohwieler, Jennifer Colvin, and Eric Smallwood (remotely).

Absent: None.

Staff Present: Executive Director Shawn Barigar, Administrative Assistant Lorrie Wilson, Assistant Finance Director Parker Scherer, City Manager Travis Rothweiler, and Deputy City Manager Mitch Humble.

Chair McAlindin called the meeting to order at 12:01 PM. A quorum was present.

2) Conflict of Interest Declaration

None.

3) Consent Calendar

a) Request to approve the 1) February 17, 2026, Minutes, 2) February 2026 Financial Reports, and 3) March 2026 Accounts Payable.

MOTION: Andy Hohwieler moved to approve the consent calendar as presented. JJ McBride seconded the motion. Roll call vote showed all members present voted in favor of the motion.

4) Reports/Updates

a) Executive Director's Report
No report was given.

5) Items of Consideration

a) Presentation and Consideration for approval of the FY2025 Audited Financial Statements. Assistant Finance Director Parker Scherer presented the FY2025 audited financial statements as included in the agenda packet. Discussion ensued.

MOTION: Andy Hohwieler moved to approve the FY2025 audited financial statements. JJ McBride seconded the motion. Roll call vote showed all members present voted; approved 6 to 0. *(Due to technical difficulty, we could not hear Commissioner Smallwood's response.)*

b) Presentation of the 2025 Annual Report followed by Public Comments. Executive Director, Shawn Barigar, reviewed the 2025 Annual Report. The draft was presented and approved during the February meeting. The only change is that it now includes FY2025 Audited Financial Statements which were just reviewed and approved. Chair McAlindin invited public comments. No one spoke. It was confirmed no written or phone comments were received by staff. Public comment was then closed.

- c) Request to approve Resolution No. 2026-01 adopting the 2025 Annual Report and direct staff to fulfill statutory publication and access requirements per Idaho Law.
MOTION: JJ McBride moved to approve Resolution No. 2026-01 adopting the 2025 Annual Report and direct staff to fulfill statutory publication and access requirements per Idaho Law. Jennifer Colvin seconded the motion. Roll call vote showed all members present voted in favor of the motion, 6 to 0.
(Due to no audio, Commissioner Smallwood left the meeting at approximately 12:31pm.)
- d) Request to approve a Second Amendment to the Lease for tenants of Agency-owned property located at 139 3rd Avenue South.
Executive Director Barigar introduced the request as outlined in the agenda packet.
MOTION: Andy Hohwieler moved to approve the Second Amendment to the Lease for tenants of Agency-owned property located at 139 3rd Avenue South. Jennifer Colvin seconded the motion. Roll call vote showed all members present voted. Approved 6 to 0.
- e) Request to approve the proposed 2nd and Hansen RFP and Old Towne South RFP subject to staff revisions based upon the discussion.
Due to no audio, it was decided to postpone this item and advance to the Executive Session while IT addressed the problem. The plan is to reconvene in open session following the executive session.

6) Public Input and Announcements

None.

7) Upcoming Meeting(s)

- a) Monday, April 20, 2026, @ 12:00 pm.

8) Executive Session

- a) Convene in Executive Session pursuant to Idaho Code 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent, or public school student; 74-206(1)(d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; and 74-206(1)(e) to consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. No decision or action will be taken during the executive session.

MOTION: Dan Brizee moved to convene in Executive Session. Andy Hohwieler seconded the motion. Roll call vote showed all members present voted in favor of the motion. The public portion of the meeting ended at 12:41pm.

The open session reconvened at 1:57pm with Commissioners McAlindin, McBride, Rogers, Brizee and Hohwieler.

Commissioner Smallwood left the meeting at approximately 12:31 and Commissioner Colvin left the meeting at 1:50pm.

Agenda Item 5)e) will be considered at a later date.

9) Adjournment

MOTION: Andy Hohwieler moved to adjourn. JJ McBride seconded the motion. All members present voted in favor of the motion. The meeting adjourned at 1:58 PM.



Lorrie Wilson, Administrative Assistant