



## Twin Falls Parks and Recreation Commission Agenda

Tuesday, June 9, 2026, 11:30 AM

City Hall Overflow Room, CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler; Mckenzie Redd

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input  
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
  - a) **ACTION ITEM:** Approve minutes from the following meeting: May 12, 2026.  
By:
- 4) Items of Consideration
  - a) **ACTION ITEM:**  
  
Consider a request to remove two Elms at 256 Filmore St.  
  
By: Chance Munns
  - b) **ACTION ITEM:** Consider a request from Commissioner Sipe to review the Tree Commission as it relates to the duties of the Parks and Recreation Commission.  
  
By:
  - c) **ACTION ITEM:** Continue discussion of proposed hydro wave project at Auger Falls Heritage Park  
  
By: Kate Sullivan, Open Space Supervisor
  - d) **ACTION ITEM:** Continue discussion of proposed archery range at Auger Falls, including response to Commission request for more information  
  
By: Kate Sullivan, Open Space Supervisor
  - e) **DISCUSSION:** Continue discussion of Parks and Recreation Master Plan and park project priorities.  
  
By:
- 5) Department Updates
  - a) **PRESENTATION:** June Department Updates
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

### **Public Input Procedures**

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
    - wait to be recognized by the Mayor or Chairman
    - approach the microphone/podium
    - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
  - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- \* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



**Date:** Tuesday, June 9, 2026  
**To:** Parks and Recreation Commission  
**From:**

### **ACTION ITEM**

**Request:**

Approve minutes from the following meeting: May 12, 2026.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

1. 051226 Minutes



## Twin Falls Parks and Recreation Commission Minutes

Tuesday, May 12, 2026, 11:30 AM

City Hall Overflow Room, CH-116  
203 Main Avenue East, Twin Falls, Idaho

**Members:** Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler; Mckenzie Redd

### 1) Confirmation of Quorum/Call Meeting to Order

Commissioner Metcalf called the meeting to order at 11:38 AM

A quorum was present.

Members Present: Micheal Metcalf, Paul Melni, Olyvia Meyer, Christiana Sipe-Pauley, Tom Bixler, Debbie Van Engelen, Steve Hayes, Todd Shaw, Mckenzie Redd

Staff Present: Wendy Davis, Chance Munns, Mitch Humble, Craig Hawkins, Kate Sullivan, Mable Shurtleff

### 2) General Public Input

No public present.

### 3) Consent Calendar

**MOTION:** Commissioner Sipe-Pauley moved to approve the consent agenda as written. Commissioner Melni seconded the motion. Roll call vote showed all members present voted. Approved 8 to 0.

a) Request to approve the minutes from the April 14, 2026 Commission meeting

### 4) Items of Consideration

a) Welcome and introductions for Commissioner McKenzie Redd

The Commission formally welcomed Commissioner Mackenzie Reed.

Commissioner Reed introduced herself and shared that she grew up in the Magic Valley area and recently returned after approximately five years away. She noted that she is a physical therapist in the area and is excited to serve.

Commission members and staff introduced themselves for Commissioner Reed's benefit. Staff also reviewed basic meeting procedures, including:

- The meeting is a public meeting and livestreamed.
- Microphones should be used when speaking.

Commissioner VanEngelen entered the meeting at 11:43 a.m.

b) Review Auger Falls Conceptual Plan and evaluate the proposed archery and whitewater proposed uses for alignment

Open Space Supervisor Sullivan provided an overview of the Auger Falls Master Plan, including its major goals:

1. Environmental restoration
2. Conservation and habitat protection, including preservation of geologic features, historic resources, native habitat, and ecological balance
3. Public recreation and community access, including hiking, biking, nature observation, and educational opportunities

The Commission then discussed whether two proposed uses would be compatible with the master plan:

- A proposed archery range
- A proposed hydro wave / whitewater feature in the Snake River

#### Archery Range Discussion

Open Space Supervisor Sullivan explained that the proposed archery range concept had been discussed in relation to the Auger Falls area. Commission discussion focused on whether such a use would be compatible with the site's conservation and recreation goals.

#### Key Discussion Points

- Portions of the proposed area appear to overlap with areas identified in the master plan as needing protection or restoration.
- Staff noted those protected areas may include native plant communities, viewing areas, and habitat-sensitive areas.
- Existing informal trails and bike use are already present in the area, which could create conflicts with an archery range.
- Safety was a major concern, especially where public trail users could overlap with archery activities.
- Commissioners noted that range rules and public compliance would be difficult to manage in an open public setting.
- One alternative previously discussed was use of the quarry area, which may offer a more enclosed and controllable space; however, accessibility concerns were raised, particularly for older users.
- Another suggestion was to explore whether the archery group could partner with the existing gun range or consider other city-owned lands, including areas near Rock Creek.
- Staff noted that the appeal of the Auger Falls location, from the requesting group's perspective, included the ability to create a more natural field archery experience rather than a straight shooting lane.

#### Commission Direction

There was general agreement that:

- Archery is a worthwhile recreational activity and may be a good amenity for the community.

- However, Auger Falls may not be the best fit due to land use conflicts, safety concerns, and compatibility with the master plan.

Staff and the Commission agreed to compile follow-up questions for the requesting group so that a more complete presentation and evaluation can occur at a future meeting.

No formal action was taken.

#### Hydro Wave / Whitewater Feature Discussion

The Commission also discussed a conceptual proposal for a hydro wave / whitewater feature in the Snake River near Auger Falls.

#### Key Discussion Points

- The concept would create a wave feature for kayakers and other whitewater recreation users.
- The proposal could potentially require additional supporting infrastructure such as:
  - Parking
  - Restrooms
  - Seating/viewing areas
  - Shade
  - Trails
  - Shoreline access improvements
- Questions were raised regarding:
  - River corridor impacts
  - Shoreline and habitat protection
  - Federal involvement or permitting requirements
  - Liability and risk management
  - Maintenance responsibilities
  - Funding for both construction and ongoing upkeep
- Commissioners stated that the concept is interesting and could be a strong recreational amenity, but emphasized that it is a large-scale project requiring much more detail before any recommendation could be made.

#### Commission Direction

The Commission agreed that additional information is needed, similar to the archery discussion. Staff and commissioners will prepare questions and request a more complete presentation.

No formal action was taken.

- c) Continue Discussion of Parks and Recreation Master Plan and park project priorities. The Commission held a broader discussion about recreation needs in Twin Falls, including:
- Outdoor basketball courts
  - General park activation and public gathering spaces
  - Recreation opportunities for teens and adults, not just organized youth activities
  - Improving underused park areas

- The importance of creating attractive, safe, accessible recreation spaces throughout the community

The discussion referenced ongoing conversations about park amenities and broader recreation planning.

No formal action was taken.

- d) Consider a request from Commissioner Sipe to review the Tree Commission as it relates to the duties of the Parks and Recreation Commission.  
Item tabled.

- e) Consider a request to remove two Elms at 256 Filmore St.

Item tabled.

## 5) Department Updates

Recreation Center / Community Proposal

The Commission asked whether an individual from the community who has been independently promoting recreation center ideas should be invited to present.

Director Davis indicated she has had productive conversations with that individual, who appears well-intentioned and eager to advance recreation ideas in the community.

Director Davis stated that the individual would likely be invited to an upcoming committee meeting regarding the recreation center concept, and commissioners would be welcome to attend.

No formal action was taken.

Evil Knievel Jump Site Preservation

A commissioner asked whether there are development or park plans related to preservation of the Evel Knievel jump site, especially as nearby housing development proceeds.

Staff responded that:

- There are conceptual plans for preservation of the jump site and surrounding space.
- Funding had been requested previously but was not awarded.
- Staff continue to discuss options for preserving the site, which is experiencing increasing impact.

No formal action was taken.

## 6) Adjournment

The meeting adjourned at 12:59 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator  
Parks and Recreation Department



**Date:** Tuesday, June 9, 2026  
**To:** Parks and Recreation Commission  
**From:** Chance Munns, Parks Superintendent

### **ACTION ITEM**

#### **Request:**

Consider a request to remove two Elms at 256 Filmore St.

#### **Time Estimate:**

5

#### **Background:**

The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6: Notification and Permits states that:

(A) Notification: No person may perform any of the following acts without first notifying the Twin Falls parks and recreation department. Contact the Twin Falls parks and recreation department via mail, phone, fax, or e-mail at a minimum of two (2) business days prior to commencement of the proposed work. Nothing in this section shall be construed to exempt any person from the requirements of obtaining any additional permits as required by law:

1. Prune or otherwise disturb any public tree. This provision shall not be construed to prohibit owners of property adjacent to public rights of way from minor pruning, watering, or fertilizing such trees;
2. Attach any object to public tree(s);
3. Dig, trench, excavate or pile soil or any other materials within the critical root zone of any public tree(s);

(B) Application Procedures And Requirements: Permit application procedures and requirements for public tree(s) removal:

1. This is in no way intended to interfere with the immediate removal of a tree that presents a hazardous or emergency situation;
2. Upon inspection, the Twin Falls tree commission may issue a permit through the Twin Falls parks and recreation department. Permits are available at the Twin Falls parks and recreation office (136 Maxwell Avenue) between the hours of eight o'clock (8:00) A.M. to twelve o'clock (12:00) noon and one o'clock (1:00) P.M. to five o'clock (5:00) P.M., Monday through Friday;
3. The Twin Falls parks and recreation department may condition the approval of any permit;
4. Prior to the removal of any public, street, or alley tree, the property owner or private tree service company intending to perform the work, which is currently licensed by the city of Twin Falls, must make a request for permit. All work must be completed within thirty (30) days of issuance of said permit;
5. Whenever a public or street tree is removed, the stump of said tree shall also be removed. Permit holders shall then replace the removed tree in accordance with subsection 8-4-7(E) of this chapter. Tree replacement shall be a condition of issuance of a permit for removal, unless the Twin Falls tree commission for good cause shown waives such requirement. Tree replacement is the responsibility of the permit holder. (Ord. 2791, 7-6-2004)

The purpose of the Twin Falls Tree Ordinance is defined below:

**8-4-2: STATEMENT OF PURPOSE:**

The purpose of this chapter is to ensure the implementation and continuation of proper professional care of the city's public trees by setting forth and enforcing a set of tree care regulations and standards by which the community forest shall be managed. (Refer to the "Twin Falls City Arboricultural Specifications And Standards Guide".) This chapter is not intended to resolve or regulate disputes or tree management issues on private property that do not affect the safety of the general public.

This chapter is enacted to:

(A) Promote the general welfare of the community.

(B) Protect public safety, welfare, property and health.

(C) Preserve and enhance the community's social and economic environment with a diverse range in size, maturity and species of public trees.

(D) Increase awareness and appreciation of maintaining a healthy community forest by both professionals and the general public.

(E) Encourage building, development, site and utility planning/practices that prevent and prohibit not only the indiscriminate removal or destruction of trees but also avoidance of unnecessary disturbance to trees, above and below ground, within the city.

(F) Provide a stable and sustainable community forest by establishing common guidelines and enforcement procedures for proper tree management practices such as contained in ANSI A300 and the "Twin Falls City Arboricultural Specifications And Standards Guide". (Ord. 2791, 7-6-2004)

**Approval Process:**

A simple majority will approve this request

**Budget Impact:**

Property owner to pay contractor for removal and replacement if approved

**Regulatory Impact:**

Approval of this request enables the Parks and Recreation Director to approve the request and set conditions to insure replacement trees are planted.

**History:**

na

**Analysis:**

na

**Conclusion:**

Parks staff recommends removal of the south tree at 256 Filmore St. and does NOT recommend removal of the north tree.

Twin Falls City Code 8-4-8

**Attachments:**

1. 256 Filmore St removal request



## City of Twin Falls Permit For Tree Removal

**Today's Date \***

**First Name \***

**Last Name \***

**Phone Number \***

**Email \***

**Address of work to be done \***

Street Address

Address Line 2

City  State / Province / Region

Postal / Zip Code  Country

**The tree(s) in question reside on \***  Public right-of-way  Public Property

### Contractor Information

Contractor must be a licensed arborist with the City of Twin Falls

**Company Name**

**Contractor First Name \***

**Contractor Last Name \***

**Contractor Phone Number \*** (208)308-8733

**Contractor Email \*** melissay\_15@yahoo.com

## Tree Species

**Tree Species \*** Elm ✕

**Description of This Tree's Location on Property \*** Right away in front of house left side

**Reason for Request \*** Rot and not thriving

**Tree Species \*** Elm ✕

**Description of This Tree's Location on Property \*** Right away tree on right side of property

**Reason for Request \*** Rot and breaking and hazardous as well as breaking side walk

[Add Additional Tree](#)

**Signature**



By signing this form, I agree to abide by the conditions set herein.

## Arborist Review

**Comments** The Elms located at 256 Filmore St have significant dieback within the canopy. The south Elm has limited canopy remaining and has been lion tailed. Therefore removal is recommended. ▲ ● ▼

**Tree Images**



File Upload

Upload

20260409\_111300.jpg

3.97MB

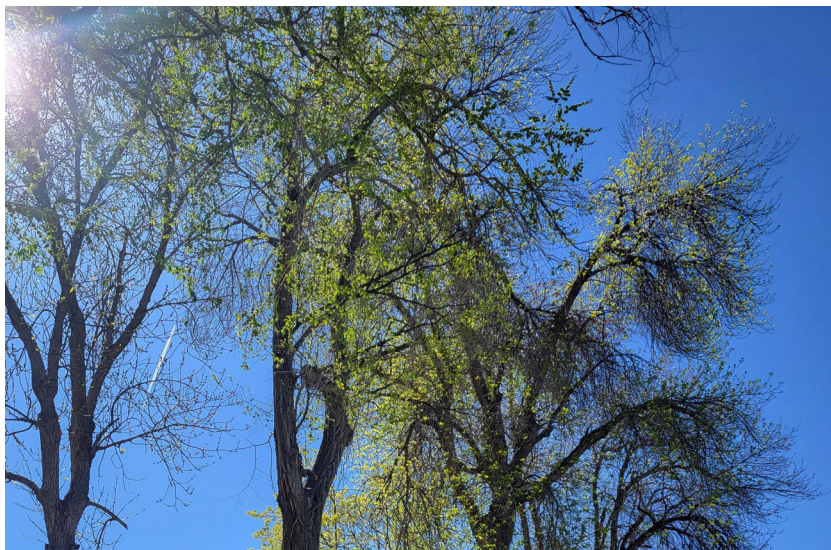
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5.2MB



Add

Comments

*2000 characters left*

Approve

Reject



**Date:** Tuesday, June 9, 2026  
**To:** Parks and Recreation Commission  
**From:**

### **ACTION ITEM**

**Request:**

Consider a request from Commissioner Sipe to review the Tree Commission as it relates to the duties of the Parks and Recreation Commission.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, June 9, 2026  
**To:** Parks and Recreation Commission  
**From:** Kate Sullivan, Open Space Supervisor

### **ACTION ITEM**

**Request:**

Continue discussion of proposed hydro wave project at Auger Falls Heritage Park

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, June 9, 2026  
**To:** Parks and Recreation Commission  
**From:** Kate Sullivan, Open Space Supervisor

### **ACTION ITEM**

**Request:**

Continue discussion of proposed archery range at Auger Falls, including response to Commission request for more information

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, June 9, 2026  
**To:** Parks and Recreation Commission  
**From:**

## **DISCUSSION**

**Request:**

Continue discussion of Parks and Recreation Master Plan and park project priorities.

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

None



**Date:** Tuesday, June 9, 2026  
**To:** Parks and Recreation Commission  
**From:**

## **PRESENTATION**

**Request:**

June Department Updates

**Time Estimate:**

**Background:**

**Approval Process:**

**Budget Impact:**

**Regulatory Impact:**

**History:**

**Analysis:**

**Conclusion:**

**Attachments:**

1. Department Update June 2026

# **Parks and Recreation Department Updates**

**Parks and Recreation Commission**

**June 2026**

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## **Recreation Department**

**Stacy McClintock**, Recreation Supervisor

**Brandy Mason & Justin Wolters**, Recreation Coordinators

The Recreation Division has officially transitioned into one of our busiest times of the year as summer programming is now fully underway. Our Youth Baseball and Softball program has started strong this season with over 1,100 participants taking the field across all age divisions. It is always exciting to see our parks and facilities full of families, players, coaches, and community members throughout the summer months,

In addition to baseball and softball, registration remains open for both Youth Tennis and the Youth Triathlon. We are hopeful to continue seeing participation numbers grow as those programs approach their start dates. Planning is also already underway for fall activities, with registration beginning for our highly popular Youth Fall Soccer program. Based on previous years, we anticipate another strong turnout as families begin preparing for the upcoming season.

Our adult programs continue to run smoothly this summer. Current offerings include Men's League Softball, Women's League Softball, and Co-Ed Softball, all of which continue to provide strong participation opportunities for our adult community members. Spring Adult Volleyball recently wrapped up another successful season, and staff are already preparing for fall adult programming, including Adult Flag Football, Adult Basketball, and Adult Volleyball.

Operationally, the department is currently navigating a staffing transition following the departure of our Recreation Aide, who recently accepted another opportunity. While we are certainly excited for his future success, his absence has created a noticeable gap within our daily operations, and he will have big shoes to fill. Interviews for the vacant position are scheduled for the week of June 8th, and we are hopeful that we will find a strong candidate to join the team as we continue through the busy summer season.

Overall, participation numbers remain extremely strong across both youth and adult programming. The Recreation Division continues to stay busy managing seasonal programs, preparing for upcoming fall activities, and working to provide quality recreational opportunities for the community throughout the summer months.

## **Parks Department**

**Chance Munns**, Parks Superintendent

**Nibardo Orozco**, Parks Supervisor

- Hanging baskets and planters are all installed along Main and Shoshone – enhancing the downtown experience.
- Irrigation is on and operators are chasing repairs but recent construction projects and/or events have affected our ability to get water running efficiently (City Park, Harmon, Frontier, Settler’s Ridge)
- Water curtailment affects irrigation run-times and supply. Expect parks to show symptoms of drought.
- City Park playground has been ordered and is scheduled for installation late July. It is a one of a kind, custom structure and combination that cannot be found anywhere else in the world. One feature modeled after a historic Twin Falls trolley. Some accessible features will be provided as well as ADA access. Future phases of this project will include a plaza to replace a portion of Hansen st. In front of the Library.
- Demolition has begun on Priebe Fish Hatchery. That site should be cleared by the end of the month.
- We’ve now created a CMGC roster which can be used to select contractors to build Baxter’s and Elizabeth Park designs. The Elizabeth location is currently growing a cover crop for soil remediation from compaction by developer during subdivision construction.
- Meadows West is a park being installed by Wolverton Homes near Falls and Grandview as part of their subdivision but will become public. This linear park will be a walking path for residents but mostly water retention. Completion is anticipated around July 10<sup>th</sup>.
- Fun Fact: the city of Twin Falls has the second most public pickleball courts per 10K residents in the country. #1 Louisville, KY (3.8 courts/10K residents), #2 Twin Falls, ID (2.3), #8 Boise, ID (1.5). As the fastest growing sport in America, this number is sure to change with the construction of mega-facilities and complexes, but for now, we hold some bragging rights.

## **Open Spaces**

**Kathryn Sullivan, Open Space Supervisor**

### **Shoshone Falls & Dierkes Lake**

- The EZ Dock replacement was completed on May 3<sup>rd</sup> to include two new gangways.
- Staff continue efforts to improve safety and enhance the overall recreational experience throughout the park and lake areas.
- Increased visitation is being monitored with a focus on facility maintenance/cleanliness, safety, and resource protection.

### **Auger Falls**

- Routine trail and site maintenance continue as visitation increases to include weed spraying and trail repair.

### **Rock Creek Trail**

- Staff are conducting fire mitigation and cleanup efforts following a fire that occurred at the end of May.
- Ongoing trail inspections and maintenance are being completed to ensure public safety and accessibility.
- Bench install still in progress.

### **Canyon Rim Trail**

- Vegetation spraying was completed along the trail corridor.
- Staff completed graffiti removal along trail, specifically underpasses.
- Trail sign repairs due to windstorm have been completed.
- Shoulder repairs near the Twin Falls Gun Club access area completed as well in addition to new asphalt in that section.

### **City Pool**

**John Pauley**, Aquatic Supervisor  
**Gessie Collins**, Aquatic Coordinator

Bubble is down

Concession stand and shade structure removed

### **General Public Input**

**Mable Shurtleff**, Parks and Recreation Project Coordinator

There was no public input received.

### **Municipal Golf Course**

**Travis Hofland**, PGA, General Manager

**Course Maintenance and Operations**

The golf course is currently in fantastic condition. Received nothing but compliments from players and visitors regarding the quality of the course. While there are some minor equipment issues, the groundskeeper, John, has done an excellent job keeping everything up and fully functioning.

**Season Passes:**

- Sold well over 300 season passes this year.

**May Tournament Schedule:**

Tournament season has officially kicked off with a strong lineup of events this month. The following tournaments and benefit events were hosted at the course in May:

- 4A District Golf Tournament
- Idaho Couples Golf Association (ICGA) Chapman Tournament
- Benefit Tournament — Kiwanis of Twin Falls
- Benefit Tournament — Twin Falls Education Foundation
- Benefit Tournament — Idaho Playground Project

**Director's Update**

**Wendy Davis**

With school out for summer, and consistent warm weather headed our way, we love seeing the community enjoying our programs and spaces. City Park will see a new playground by the end of June. Some of our other projects are listed below. We encourage everyone to be safe. Dierkes Lake is a popular summer spot to cool off and enjoy the beautiful canyon scenery. We want to remind those enjoying the space that the water is very deep, the bottom has sudden drop offs, and visibility is limited. Swimmers need to know their limits, and use good judgment when entering the water.

Recreation Center Committee met with Economic Development Director Shawn Barigar who shared the overview of the Event Center Feasibility Study. The Committee is encouraged to pursue co-location options that would include a hotel, support business, event center and a recreation center. More to come.

Vista Bonita Expansion: Work is beginning on this project. Excited to see the ground moving out there!

Canyon Trail Junction is taking shape. Exercise equipment has been installed, concrete work completed, and we're awaiting asphalt and landscaping. Hoping for a ribbon cutting celebration soon!

Harmon Park projects are underway. Concrete has been poured for the courts and we're working on sidewalks and lighting. Lighting for the skatepark and parking lot is underway.

While we are excited for all the tennis court improvements, including the re-build of Twin Falls High School courts, the schedule will put pressure on court availability until at least mid July. CSI courts are slated for resurfacing end of June for two weeks as well. A little painful, then we will have lots of beautiful new courts and surfaces to enjoy!

Our budget process is coming to a close. Staff will be presenting the department requests in July, with Parks and Recreation presenting on July 13, and council adopting the final budget in August. Our requests for additional capital items include a request to replace the failing playground at Harmon Park and the boilers at the pool. We'll let you know when that is happening, your support at the meeting would be appreciated.

We will be making a presentation to council in the next week or two, giving an update on all the department's hard work. We will share that date with you as well.