



Twin Falls Parks and Recreation Commission Agenda

Tuesday, July 14, 2026, 11:30 AM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler; Mckenzie Redd

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) General Public Input
Allow 15 minutes for public input with 2 minute time slots per member of the public to be recognized by the department chair on a first come, first served basis. Members of the public must sign-in at the beginning of the meeting to be recognized.
- 3) Consent Calendar
 - a) **ACTION ITEM:** Approve the minutes from the following meeting: June 9, 2026.
By:
- 4) Items of Consideration
 - a) **ACTION ITEM:** Selection of Commission Chairperson and Vice Chairperson
By:
 - b) **ACTION ITEM:** Continue Discussion of Parks and Recreation Master Plan and park project priorities, with focus on Morning Sun Park, Kenny Poe Park, and Pheasant Meadows property.
By:
 - c) **DISCUSSION:** Discuss lifeguards at Dierkes Lake Park
By:
 - d) **ACTION ITEM:** Continue discussion of proposed Hydrowave project at Auger Falls Heritage Park
By:
 - e) **ACTION ITEM:** Continue discussion of proposed archery range at Auger Falls Heritage Park
By:
- 5) Department Updates
 - a) **PRESENTATION:** Parks and Recreation Department Update Presentation
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, July 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Approve the minutes from the following meeting: June 9, 2026.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. 060926 Minutes



Twin Falls Parks and Recreation Commission Minutes

Tuesday, June 9, 2026, 11:30 AM

City Hall Overflow Room, CH-116
203 Main Avenue East, Twin Falls, Idaho

Members: Micheal Metcalf, Chairperson; Christiana Sipe-Pauley, Vice- Chairperson; Debbie VanEngelen; Steve Hayes; Olyvia Meyer; Todd Shaw; Paul Melni; Tom Bixler; Mckenzie Redd

1) Confirmation of Quorum/Call Meeting to Order

Commissioner Metcalf called the meeting to order at 11:31 AM

A quorum was present.

Members Present: Micheal Metcalf, Paul Melni, Olyvia Meyer, Christiana Sipe-Pauley, Tom Bixler, Debbie Van Engelen, Steve Hayes, Todd Shaw, Mckenzie Redd

Staff Present: Wendy Davis, Chance Munns, Mitch Humble, Craig Hawkins, Kate Sullivan, Mable Shurtleff

2) General Public Input

Kirk Tubbs, candidate for Twin Falls County Commissioner, addressed the Commission. Mr. Tubbs stated that he wanted to introduce himself, express appreciation for the Commission's work, and become more involved in learning how the City's Parks and Recreation programs operate. He noted that although he lives just outside the county, his children have benefited from local programs.

No additional public comments were made.

3) Consent Calendar

- a) Approve minutes from the following meeting: May 12, 2026.

MOTION: Commissioner Bixler moved to approve the Consent Agenda. Commissioner Sipe-Pauley seconded the motion. Roll call vote showed all members present voted. Approved 7 to 0.

4) Items of Consideration

- a) Consider a request to remove two Elms at 256 Filmore St.

Commissioner Redd entered the meeting at 11:37am

Commissioner Van Englen entered the meeting at 11:40am.

The Commission reviewed a request to remove two elm trees located in the public right-of-way along Elm Street.

Staff presented photographs and a site assessment. Key points of discussion included:

- Both trees are elm trees located between the sidewalk and street, within the public right-of-way.

- The north tree showed some oozing/scarring near the base, but staff found solid live tissue and no evidence of significant decay at the base.
- The north tree had experienced some upper canopy dieback and a recent limb failure that reportedly damaged a nearby vehicle.
- The south tree was described as being in poorer condition, with more significant dieback and a higher risk of failure due to prior lion-tailing and canopy structure.
- Staff indicated that the south tree could be recommended for removal, while the north tree would generally be recommended for preservation.
- Commissioners discussed:
 - sidewalk lifting and cracking,
 - tree health and remaining canopy,
 - replacement tree requirements under City ordinance,
 - the homeowner's desire to remove both trees,
 - and the importance of maintaining the urban forest through replanting.

Staff also explained the Commission's role in reviewing removal requests for public trees in the right-of-way and provided background on the applicable ordinance.

MOTION: Commissioner Shaw moved to approve removal of both trees. Commissioner Melni seconded the motion. Roll call vote showed all members present voted. Approved 9 to 0.

Clarification: The approval is for removal of both trees with replacement and likely to fix the sidewalk.

- b) Consider a request from Commissioner Sipe to review the Tree Commission as it relates to the duties of the Parks and Recreation Commission.

The Commission discussed whether tree-related matters should remain under the Parks and Recreation Commission or be reassigned.

Discussion points included:

- Background was provided that the Tree Commission had been merged into the Parks and Recreation Commission around 2010 due to difficulty filling seats on multiple separate commissions.
- Concern was raised that tree removal requests and urban forestry matters consume a significant portion of Parks and Recreation Commission meeting time.
- Commissioners discussed whether:
 - a separate Tree Commission should be re-established,
 - a subcommittee could handle tree matters and return with recommendations,
 - or staff could handle routine requests administratively, with an appeal process to the Commission when needed.
- It was noted that City code assigns additional urban forestry responsibilities beyond simple approval/denial of tree removals, including ordinance updates and review of planning documents.
- Staff indicated that if changes were pursued, the process would likely require City Council direction followed by code amendments and public meeting process.

- Commissioners emphasized the value of public education so homeowners better understand that right-of-way trees are public trees and subject to City review.

No formal action was taken on this item.

- c) Continue discussion of proposed hydro wave project at Auger Falls Heritage Park
The Commission discussed follow-up materials related to the Hydrowave project.
Key discussion points included:

- Staff had email distributed a packet of responses addressing Commission questions.
- Commissioners were asked to review the materials and identify any remaining gaps or concerns.
- Discussion included:
 - whether the concept fits within the City's recreation goals and master planning,
 - the role of a possible feasibility study,
 - infrastructure, maintenance, operations, and safety considerations,
 - accessibility, trails, viewing platforms, and public use,
 - and whether the City's role would involve support, partnership, or other involvement.
- Commissioners generally indicated interest in learning more, but no formal action was taken at this stage.

- d) Continue discussion of proposed archery range at Auger Falls, including response to Commission request for more information
Discussion Summary

- Open Space Supervisor Sullivan presented and noted that Magic Valley Bow Hunters (MVBH) is preparing responses for upcoming meetings.
- Commissioner Hayes stated that archery may be a better investment for a private party use, but is not likely a strong fit for the public sector.
- Commissioner Melni noted that safety is a major factor and may be difficult to adequately secure at a public used space.

Key Takeaways

- Additional information from MVBH is expected before the next meetings.
- There are concerns about whether the investment is appropriate for public-sector use.
- Safety and security remain significant considerations.

- e) Continue discussion of Parks and Recreation Master Plan and park project priorities.
Director Davis continued the discussion from the previous meeting regarding potential park project locations and related funding considerations.

She presented three potential project areas for Commission consideration: Morning Sun,

Pheasant Meadow Project, and Kenny Poe.

Regarding the Pheasant Meadow Project, Director Davis stated that development of the site may take additional time due to funding needs.

Regarding Kenny Poe, she stated that the site is less developed and that only approximately one-half of the property would need to be developed, as the remaining half serves as a retention pond.

Director Davis asked the Commissioners to review the identified locations and consider whether park in-lieu funds should be used for these projects, as well as how these projects should be prioritized in comparison to other park projects.

Commissioner Shaw asked about the subdivision associated with the area and the allocation of funding for that development. Superintendent Munns responded that some funding is available for the area; however, the amount would not necessarily cover the full cost of developing the site.

Director Davis stated that a link or document containing information on the listed potential projects would be provided to the Commissioners.

Commissioner Metcalf requested that sketches for the three projects be included in the materials sent to the Commissioners.

Deputy City Manager Humble displayed a map for the Commission to clarify the location of the Pheasant Meadow Project area.

Commissioner Hayes asked about the demographics of the surrounding area in order to make a more informed decision regarding the type of park that would best serve the neighborhood.

Follow-Up:

- Director Davis will provide the Commissioners with a link or document containing information on the potential projects.
- Sketches for the three projects will be included with the materials provided.
- Demographic information for the area should be provided to assist the Commission in evaluating future park development options if available.

5) Department Updates

- a) June Department Updates
No further discussion.

6) Adjournment

The following topic requests were made to be added to next month's agenda:

- Commissioner Metcalf noted a need to pick a new chairperson.
- Commissioner Melni asked about lifeguards at Dierkes Lake.

- Continue discussion regarding Hyrdowave Project after Commission identify additional gaps and comments from the answer document.
- Continue with Auger Falls Heritage Park discussion.
- Continue discussion regarding Parks and Recreation Master Plan/Park Project Priorities.

The meeting adjourned at 01:02 PM

Mable Shurtleff

Mable Shurtleff, Project Coordinator
Parks and Recreation Department



Date: Tuesday, July 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Selection of Commission Chairperson and Vice Chairperson

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, July 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Continue Discussion of Parks and Recreation Master Plan and park project priorities, with focus on Morning Sun Park, Kenny Poe Park, and Pheasant Meadows property.

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, July 14, 2026
To: Parks and Recreation Commission
From:

DISCUSSION

Request:

Discuss lifeguards at Dierkes Lake Park

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, July 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Continue discussion of proposed Hydrowave project at Auger Falls Heritage Park

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, July 14, 2026
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Continue discussion of proposed archery range at Auger Falls Heritage Park

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

None



Date: Tuesday, July 14, 2026
To: Parks and Recreation Commission
From:

PRESENTATION

Request:

Parks and Recreation Department Update Presentation

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

Analysis:

Conclusion:

Attachments:

1. 2026 Council Update for P&R
2. Department Update July 2026



Department Overview

Parks & Recreation

2026
P&R Overview

Recreation Highlights: June 2025 – May 2026

Youth Recreation Programs: 23
Youth Recreation Participants: 6,509
Adult Recreation Programs: 12
Adult Recreation Participants: 3,293

City Pool Highlights: June 2025 – May 2026

Program Participation: 2,417
Total Visits: 72,135

Municipal Golf Course June-May

Rounds of Golf: 50,535

Parks

Parks: 35 totalling 1,680 acres
Other landscaped Areas: **100**
Trails: 10+ miles asphalt, 15+ miles dirt
Facility use and reservations: 3,030
Ballfields, pickleball, tennis, soccer fields: 2,257

Shoshone Falls & Dierkes Lake-June –May 2026

Vehicle access: 114,016
Revenue: \$636,791



Project Updates

Parks & Recreation

2026
Staffing

Full-time staff

Director	1
Office	1
Recreation	4
City Pool	2
Parks	12
	20

Part-time or Seasonal staff

	Summer	Winter
SSF	12	0
Parks	21	1
City Pool	45	30
Recreation	41	36
	119	67

Certifications Maintained

40- Lifeguard/ CPR/ AED for the Professional Rescuer
21- Water Safety Instructor
13- CPR / First Aid / AED
10- Pesticide Applicator
9- Lifeguard Instructor
5- Commercial Driver's License
4- Certified Pool Operator
4- Arborist
2- Lifeguard Instructor Trainer
2- Backflow Assembly Tester
2- Traffic Control ATSSA
1- Water Safety Instructor Trainer
1- Aquatics Facility Operator
1- Municipal Arborist
1- Tree Risk Assessor
1- G1 Water Distribution
Playground Safety Inspectors (training complete)



Completed Projects

Parks & Recreation

2026
City Pool Expansion





Completed Projects

Parks & Recreation

2026

City Pool Underwater Lights







Completed Projects

Parks & Recreation

2026

Priebe Fish Hatchery





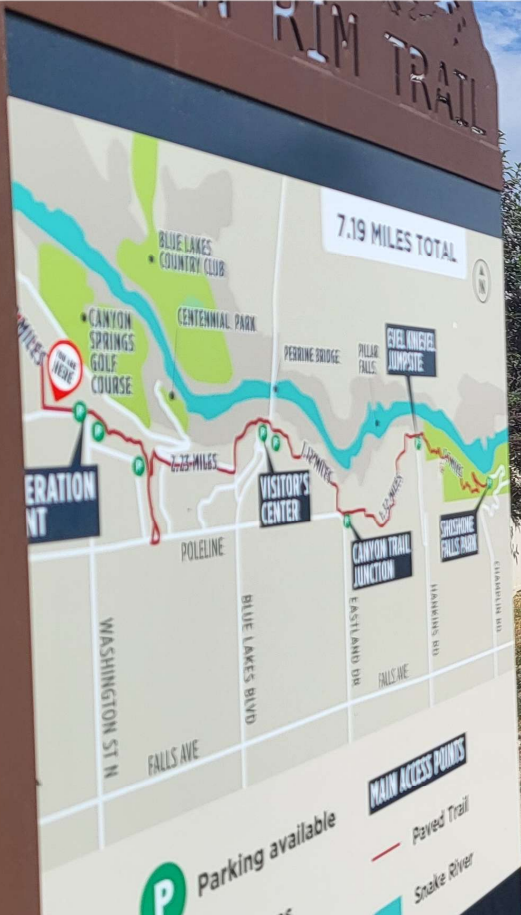


Completed Projects

2026

Parks & Recreation

Canyon Rim Trail Access & Signs



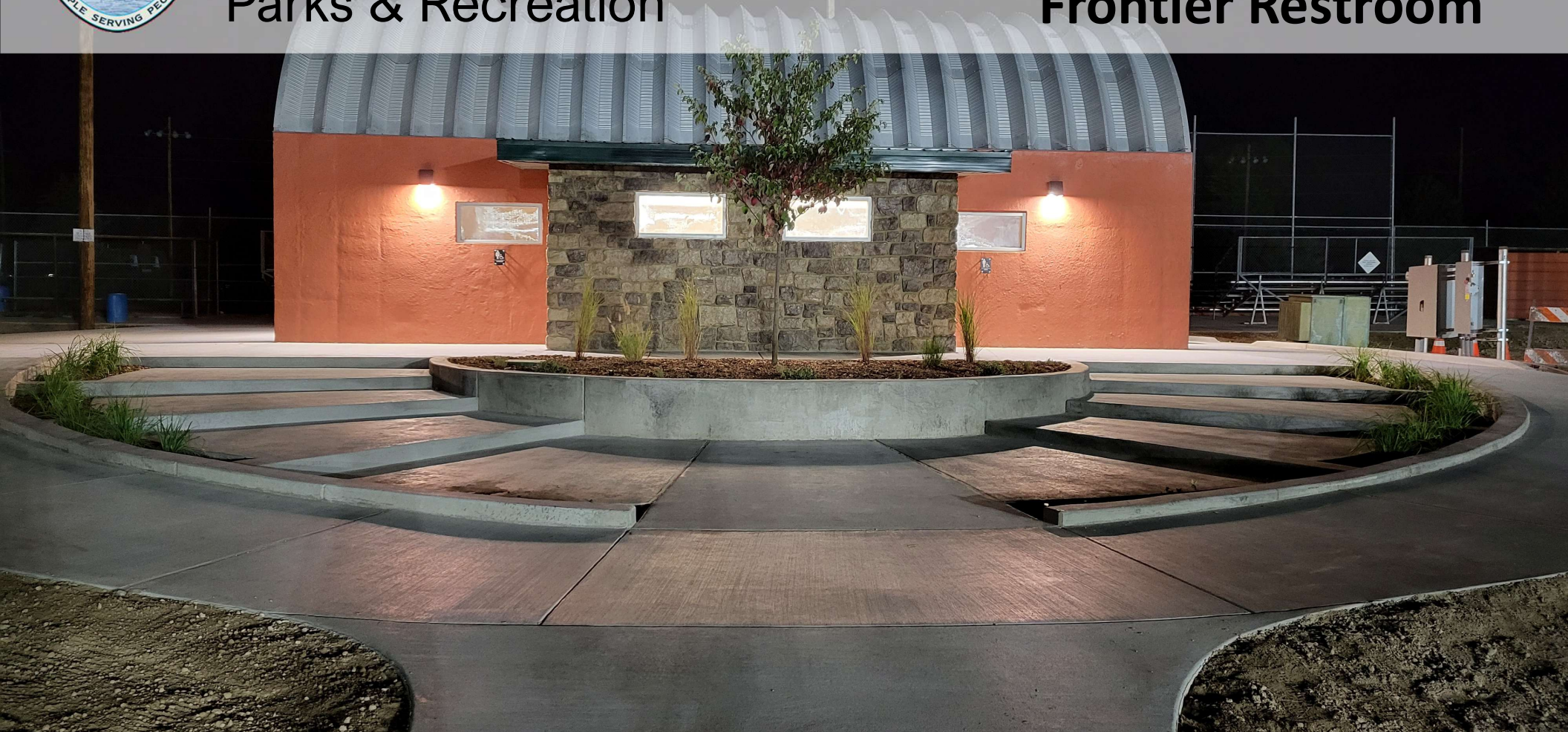


Completed Projects

Parks & Recreation

2026

Frontier Restroom





Completed Projects

Parks & Recreation

2026
City Park Restroom





Project Updates

Parks & Recreation

2026
City Park Playground





Project Updates

Parks & Recreation

2026

City Park Plaza





Project Updates

Parks & Recreation

2026

Canyon Trail Junction





Project Updates

Parks & Recreation

2026

Harmon West Courts

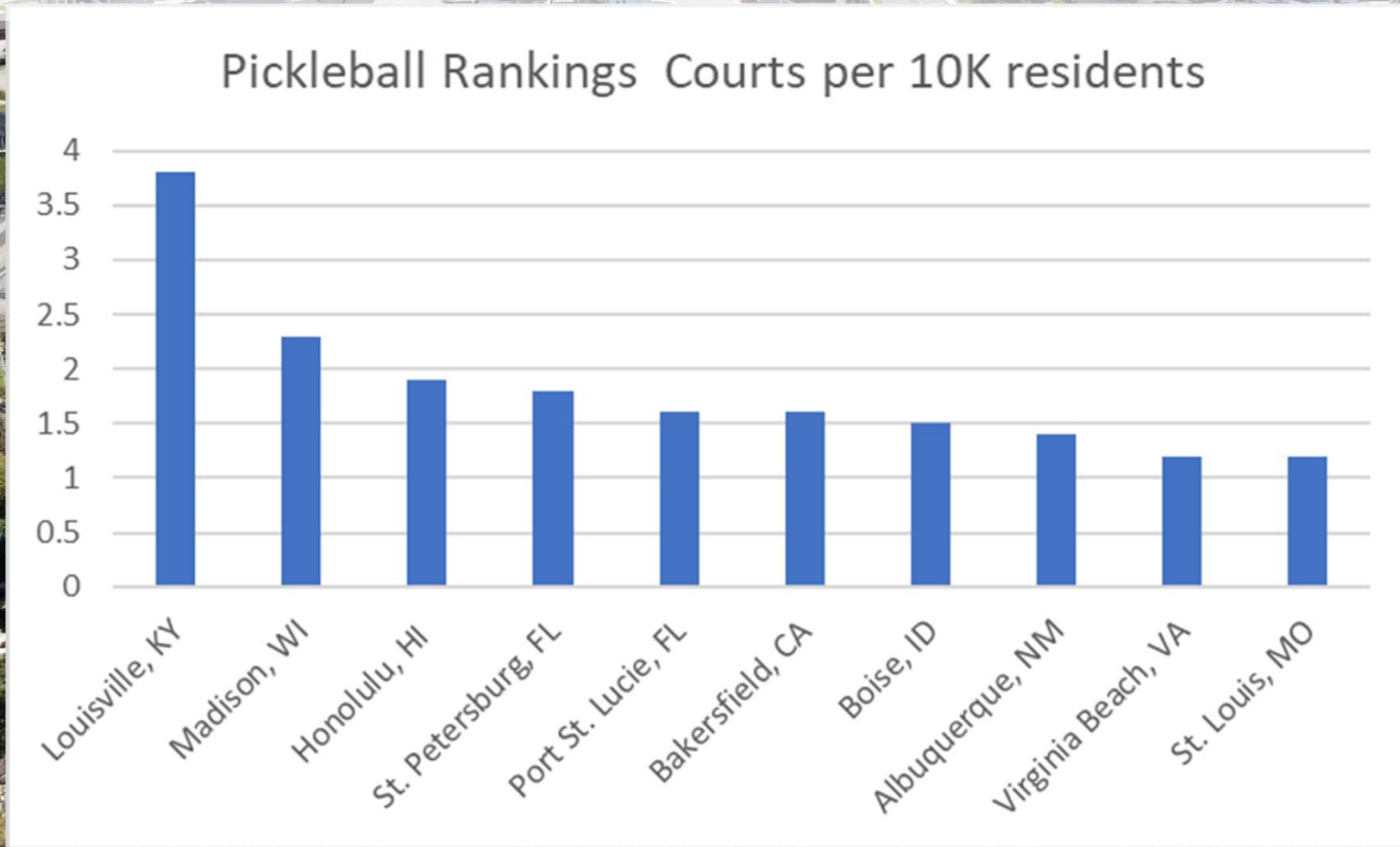




Project Updates

Parks & Recreation

2026
Pickleball Data

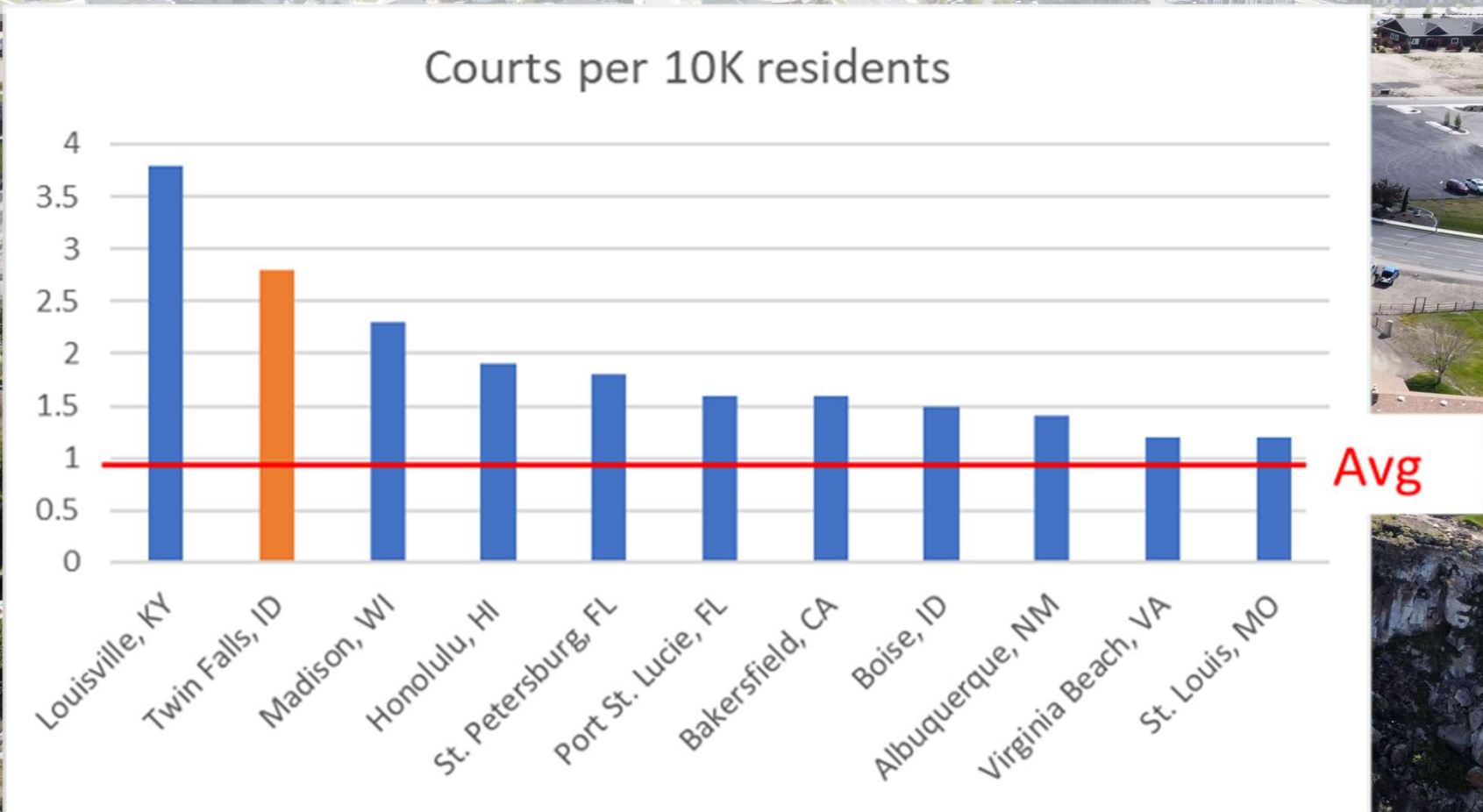




Project Updates

Parks & Recreation

2026
Pickleball





Project Updates

Parks & Recreation

2026

Vista Bonita Expansion





Project Updates

Parks & Recreation

2026

Current Projects Update

1. Elizabeth Park – design complete, soil remediation, CMGC
2. Baxter's Dog Park – design complete, CMGC
3. Shoshone Falls Ticket Booth – concept & cost estimates complete, CD's
4. Shoshone Falls Hot Wash Station – Civil Eng.
5. Shoshone Falls/Dierkes Lake Wayfinding – Phase 1 complete, Final Design
6. Poleline Medians – Professional Service Selection
7. Harmon Lighting – contract signed, lights ordered, boring started
8. CSI Tennis Court resurfacing – start June 29th (2 weeks)

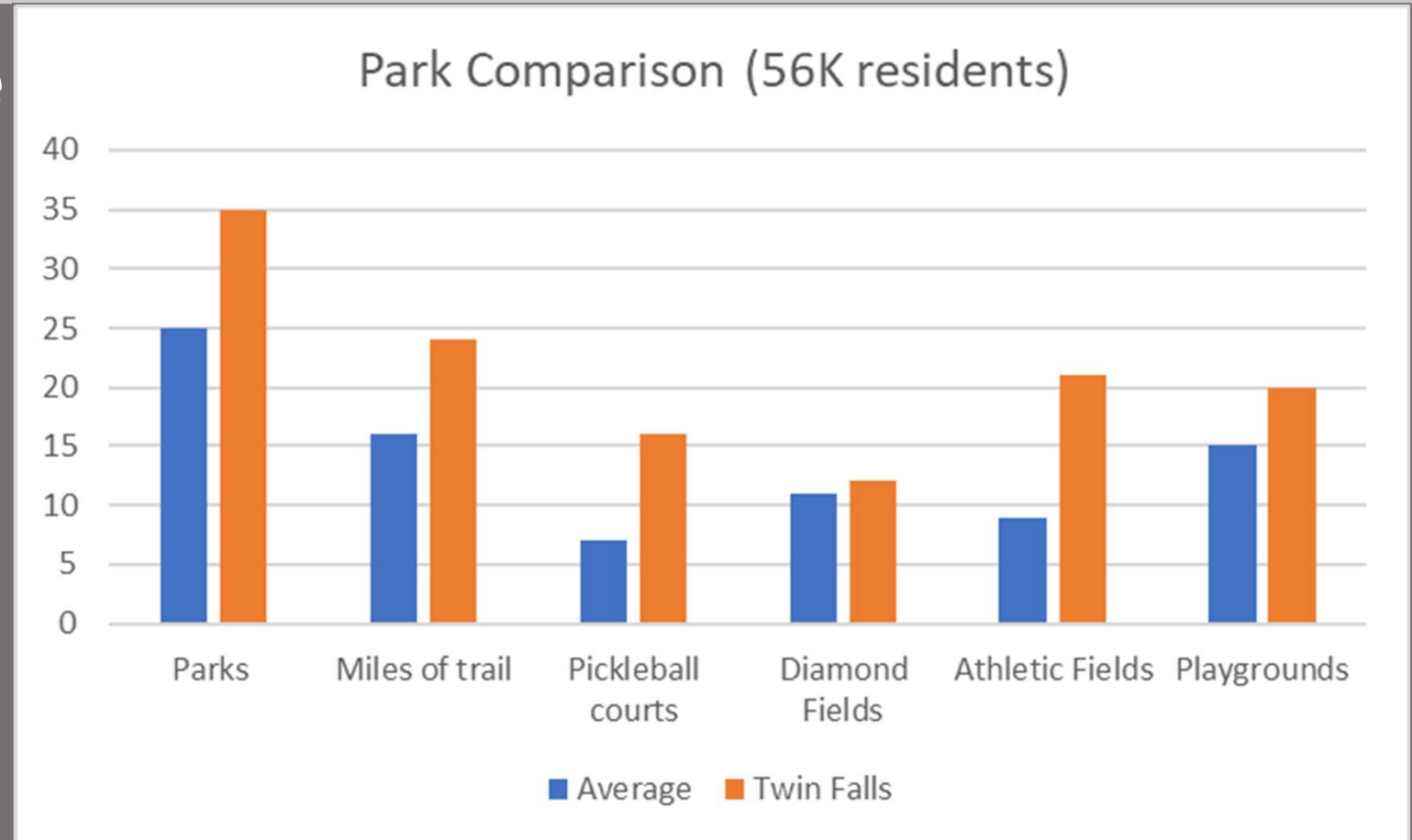


Project Updates

Parks & Recreation

2026
Service Capacity

Above average





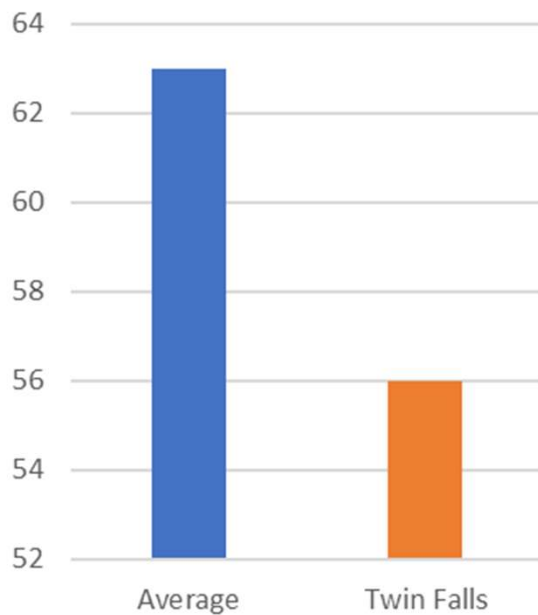
Project Updates

Parks & Recreation

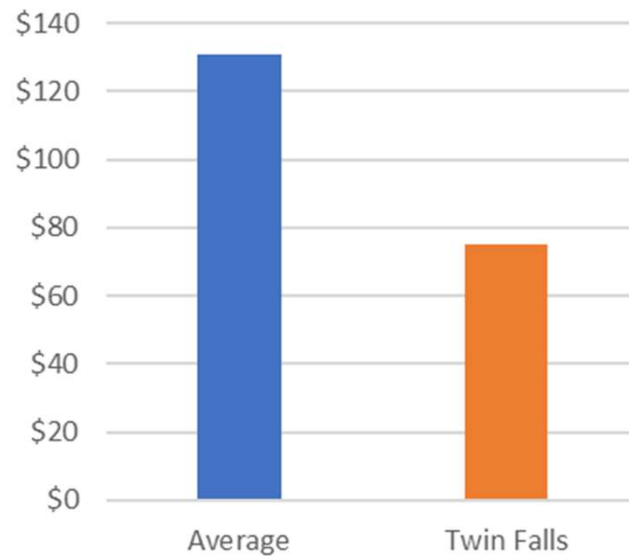
2026
Service Capacity

Below average

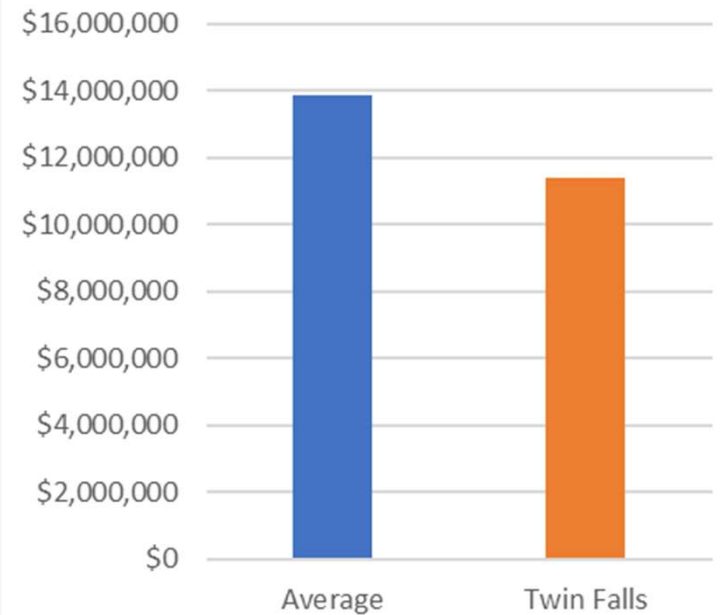
Full Time Equivalents



Operating Expenditures
per capita



5-yr Capital expenditures





Parks and Recreation Department Updates

Parks and Recreation Commission

July 2026

Recreation Department

Stacy McClintock, Recreation Supervisor

Brandy Mason & Justin Wolters, Recreation Coordinators

The Recreation Department continues to stay busy with a full schedule of summer programs and events. Our Youth Baseball and Softball program remains in full swing with more than 1,100 participants enjoying another successful season. Registration also remains open for our Youth Tennis Clinics, and registration has opened for our Youth Fall Soccer program.

Due to weather, our Youth Triathlon was rescheduled and will now take place on **Saturday, July 18**. We appreciate everyone's flexibility and look forward to a great event.

Our Movies in the Park summer series continues this month and we are showing *Miracle* as our first movie to keep the America 250 celebration going, who doesn't love a good comeback story about our USA hockey team. The movies will be shown at City Park, projected on the back of the bandshell, with each movie beginning at 9:00 p.m. On July 10th, we will be showing *Miracle*, followed by *Hoppers* on July 17th. These free community events continue to provide a fun opportunity for families to gather and enjoy our parks during the summer.

Our Adult Softball leagues are wrapping up regular season play and will soon begin tournament competition. Registration for our fall adult leagues, including One-Pitch Softball, Flag Football, and Men's Over-40 Softball, will also begin this month. In addition, our Adult Grass Volleyball program has seen strong participation and continues to be a successful summer offering.

I am also pleased to report that we have filled our Recreation Aide position. TJ Bowman has joined the Recreation Department and has already proven to be a tremendous addition to the team. He has done a fabulous job learning his new role, and we are excited to have him on board.

As always, thank you to the Commission for your continued support of the Recreation Department and the opportunities we provide for our community.

Parks Department

Chance Munns, Parks Superintendent

Nibardo Orozco, Parks Supervisor

In addition to irrigation repairs, playground repairs, graffiti removal, landscape maintenance, and facility cleaning, we have many projects ongoing and some nearing completion.

Let's list them by order of planned completion dates...

- Priebe Fish Hatchery demolition – Complete!

- City Park restroom landscape – Parks staff are installing the landscape around the new restroom. Planned Completion July 10th.
- Canyon Trail Junction – All that's left on this project is landscape and irrigation work with some touchup items on synthetic turf and exercise equipment as well as minor adjustments to the emergency access road. Planned completion July 24th.
- CSI Tennis Court Resurfacing – Contractor has ordered supplies and is planning to start July 13th. Courts will be closed until complete. Planned completion July 27th.
- Harmon West Courts – Contractors are working on pouring perimeter walk and light pole footings. Surfacing and fence will be installed over the next couple of weeks. Light poles will not be installed until September. Planned completion July 31st.
- City Park Plaza – Playground has been ordered and is scheduled to be installed at the end of the month. The next phases of this project will include Hansen St, sidewalks, parking, reading nooks, trolley play area, and possibly a scaled gazebo replica. However, the first installation to come will be the playground. Planned completion August 14.
- Harmon Skate Park Lighting – Conduit has been routed to each light pole location. Contractors will install precast footings as soon as they are delivered. Lights will not be installed until September. Planned completion September.
- Elizabeth Park – Playground has been ordered and plans in place. Still need to select a CMGC. Planned completion October.
- Baxter's Dog Park – Design is in place. Still need to select a CMGC. Planned Completion November
- Shoshone Falls Signage Project – Phase II is underway with branding, sign design, regulatory language, and installation details. Once complete, we will start asking for funds to implement phases of the plan. Planned Completion ongoing
- Shoshone Falls ticket booth – conceptual designs are complete along with cost estimating. We're working on selecting automation options before moving forward with a request for funds to complete construction documents and installation.
- Poleline Medians – We will select professional design services to redesign these beds.

Open Spaces

Kathryn Sullivan, Open Space Supervisor

Shoshone Falls & Dierkes Lake

- Seasonal staffing is fully in place, with Shoshone Falls staffed seven days per week from 7:00 AM–9:00 PM.
- New partitions have been installed in SSF Restroom.
- New phone equipment, portable chargers, and Clover CC readers and charging stations have been installed to improve ticket booth operations.

- Ongoing irrigation activation, facility inspections, and beach safety reviews continue as staff work to enhance visitor safety and recreation opportunities.
- The Shoshone Falls flow sign has been installed.
- Limbing up of various trees around the park continues as we follow proper code height requirements and safety for park users.
- We continue efforts to jet culverts and pipes throughout the park to keep water flowing.

Auger Falls

- A BLM seed mix has been acquired for post-burn restoration efforts, with seeding planned this fall in partnership with the Dirt Trails Alliance.
- Staff continue to monitor proposals and projects that support long-term recreational opportunities and resource stewardship. Volunteer work with the CSI Outdoor Club continues.

Rock Creek Trail

- Wildfire mitigation and post-fire cleanup remain a priority following the late-May fire event.
- Vegetation management, defensible space work, and long-term land stewardship efforts are ongoing.
- Bench installation projects continue, along with updates to donation signage and expanded volunteer cleanup opportunities through the Idaho Department of Corrections and Clif Bar.

Canyon Rim Trail

- Pole Line Road crossing improvements, including bollard repairs, repainting, and sign installations, are in progress.
- Wind-damaged trail signs have been repaired and replaced.
- A contractor has completed an assessment for fence repairs near the final viewpoint, with scheduling underway.
- The newest bench donation is complete and installed along the trail.
- Paving repairs near the Twin Falls Gun Club have been finished.

Misc. Operations

- Open Space Supervisor continues developing long-term maintenance plans, standard operating procedures.
- Ongoing coordination with volunteers, partner agencies, and community organizations continues to support maintenance, restoration, and future improvement projects.

- Auger Falls Master Plan review to include the Hydrowave Project and Archery Range continue to evolve.

Looking Ahead

The department remains focused on summer operations, visitor safety, infrastructure improvements, and long-term stewardship across Twin Falls' open spaces and trail systems.

City Pool

John Pauley, Aquatic Supervisor
Gessie Collins, Aquatic Coordinator

Midnight Splash: With the installation of the new pool underwater lights, we can do more programs in the dark. The first of the new/returning programs is Midnight Splash. We will be open from 9-11pm on the following Fridays: July 10, July 25, & August 7. This is a fun way for the community to experience the City Pool!

New Swim Test Program: For City Pool members, if they pass the swim test, they can take their wristband to the front desk. Then the front will put their name on a list in our system that will allow them to get an automatic wristband each time they come. This allows them to skip the line and have fun faster!

More Summer Swim Lessons: We opened the summer with 8 one-week sessions of swim lessons. Due to the demand and staff availability, we have been able to add a 9th session. Our final summer swim lesson session will be the week of August 3.

Summer Instruction Numbers: Last summer we had 1,367 participants in our swim instruction programs. This year we have had 1,589 so far. That is an increase of 14%. We attribute this to having more instructors, which has allowed us to provide more classes and sessions.

Birthday Party Room: Now that we are through the building renovation, we have opened the new classroom for birthday party rentals. For \$135 plus tax, the community can get admission for 15 kids and use the Birthday Party room for 2 hours during open swim.

Fall Hours: The pool hours will start to transition to fall hours the week of August 9. Open Swim will run from 1-8pm Monday through Friday, and the weekends will be the same. Once school starts, we will be on the fall schedule. That schedule is TBD as we determine how many staff, we will start the fall with. Many of our experienced staff are moving onto college this year and we will need to rebuild.

Boiler Maintenance: Our 20-year-old boilers just went through an overhaul that will allow them to run optimally for years to come. Since the Parks department has taken care of them, they will run better and last longer than similar boilers their age.

General Public Input

Mable Shurtleff, Parks and Recreation Project Coordinator

There was no public input received.

Municipal Golf Course

Travis Hofland, PGA, General Manager

Community Engagement

We were glad to support two great causes this month. We hosted a fundraiser for the Twin Falls County Museum as well as the John Wilson Scholarship fundraiser. Both events were well-received and well attended, and it was nice to see our patrons come out to support them.

Financial Performance

Revenues for June are still running slightly ahead of 2025, which is encouraging. We will continue to keep a close eye on things as we move through the summer. Season pass numbers are slightly higher this year than last year, this fact could affect the green fee rounds for the remainder of the summer. This will be a priority for us to monitor but as of June green fee rounds have stayed pace with last year.

Course and Operations

The course is in good shape heading into July. Longer days have brought out more rounds in the evenings, and our maintenance team has been doing a great job keeping up with the summer conditions. Junior golf clinics are also underway, which has been a nice addition to the schedule. Junior camps, Operation 36 and Elite Coaching are all full and junior golf at the Twin Falls Golf Club is strong.

Director's Update

Wendy Davis

The team gave an excellent presentation to council that we plan to share with you all at the meeting!