



## Magic Valley Airport Advisory Board Agenda

Tuesday, August 4, 2026, 11:00 AM  
Joslin Room (Terminal)  
492 Airport Loop  
Twin Falls, ID 83301

**Members:** Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

**Council Liaison:** Chris Reid; **County Liaison:** Suzanne Hawkins

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consideration of Amendments to the Agenda
- 3) Approval of Minutes
  - a) **ACTION ITEM:** Request to approve the June 2nd, 2026, meeting minutes.
- 4) General Public Input
- 5) Status
  - a) **PRESENTATION:** Airport Updates  
By: Matt Barnes, Airport Manager
  - b) Allen and Co. Activity  
By: Jared Vanderkooi, Jackson Jet Center
  - c) AIP Project Update  
By: Kent Atkin, J-U-B Engineers
- 6) Items of Consideration
- 7) General Input/Announcements - Public/Staff\*
- 8) Upcoming Meeting(s)
  - a) **INFORMATIONAL:** Tuesday, September 1st, 2026
- 9) Adjournment

\*Public Attendance via Telephone will be accessible by calling (208) 735-3474. Please be conscientious of other attendees and mute your phone during the meeting until the Chair requests Public Input.

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.



## Magic Valley Airport Advisory Board Minutes

Tuesday, June 2, 2026, 11:00 AM

Joslin Room (Terminal)  
492 Airport Loop  
Twin Falls, ID 83301

**Members:** Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell

**Council Liaison:** Chris Reid; **County Liaison:** Suzanne Hawkins

### 1) Confirmation of Quorum/Call Meeting to Order

Present: Jim O'Donnell, Taylor Morgan, J.P. O'Donnell, Sherry Olsen Frank, Daniel Olmstead, Scott Martin (via phone)  
Absent: Chris Reid and Suzanne Hawkins  
Staff Present: Matt Barnes and Emma Duke  
Guests: BLM — Eric Gleckler; JUB — Kent Atkin, Christine Roemeling, Thomas Lejia; Jackson Jet Center — Jared Vanderkooi; Tom Frank; Kirk Tubbs

Jim O'Donnell called the meeting to order at 11:02 AM. A quorum was present.

### 2) Consideration of Amendments to the Agenda

None

### 3) Approval of Minutes

a) Request to approve the May 5th, 2026, meeting minutes.

**MOTION:** Sherry Olsen Frank moved to approve the minutes. Daniel Olmstead seconded the motion. All members present voted in favor of the motion – Scott Martin abstained.

### 4) General Public Input

Kirk Tubbs informed the group that he is currently running for Twin Falls County Commissioner as an independent candidate.

### 5) Status

a) Air Service Update

Matt Barnes announced that from 1PM to 2PM, following this meeting, there would be a Runway Safety Action Team meeting hosted by local Air Traffic Control — all were welcome to attend.

Matt has started establishing closer relationships with SkyWest and Breeze airlines, and set up meetings to discuss how air service is progressing. It was recognized that there is growth happening, with an increase in load factor from 60% last year to 72% this year on SkyWest flights.

b) Airport Lead Operator Position Update

Matt Barnes announced that Paul Brady has been promoted to Lead Operator. Matt and Paul attended a hiring event to fill the remaining Airport Operator position. Jim O'Donnell informed the board that the airport advisory board was considered to be on the hiring committee, but was not needed this time.

c) TSA Precheck Event(s)

Matt Barnes acknowledged the community's interest in another TSA Precheck event. Communication with Clear is in the works, but dates have not been set.

d) BLM Fire Season Preparations

Eric Gleckler with BLM noted surrounding areas that are currently dry. The Twin Falls Air Tanker Base opened nearly a month early due to this.

e) Budget Update

Matt Barnes informed the board that the airport budget presentation will be held during the City Council meeting on July 20th at 5PM. The City and County meeting will be in July to discuss the County's contribution.

f) The Airfield Insider

Matt Barnes mentioned that 68% of recipients opened the newsletter, sent out earlier in the week. After being featured in the first edition, Taylor Morgan chose Sherry Olsen-Frank for the next board member biography, and Emma Duke is next in line for the employee bio. Matt clarified for Sherry that there are a handful of people who take on the responsibility of posting to the Airport's Facebook and Instagram pages.

g) AIP Project Update

Kent Atkin gave a brief overview of projects in progress, such as bids being submitted and pavement being pulled up on Northwest Apron. Kent clarified for JP O'Donnell details of storm water drainage improvement on the Northwest Apron.

**6) Items of Consideration**

None

**7) General Input/Announcements - Public/Staff\***

Jared Vanderkooi gave an update on the Jackson Jet Center — traffic increases for April and May, which helps fuel sales, as well as the Allen & Co event which will be July 7 – 12th. Dan Olmstead announced that a fellow pilot recently passed away, Kevin Trainor.

**8) Upcoming Meeting(s)**

a) Tuesday, August 4th, 2026

**9) Adjournment**

**MOTION:** Sherry Olsen Frank moved to adjourn. J.P. O'Donnell seconded the motion. All members present voted in favor of the motion – Scott Martin abstained. The meeting adjourned at 11:53 AM.



June 12, 2026

TO: TWIN FALLS COUNTY COMMISSIONERS AND  
KRISTINA GLASCOCK, COUNTY CLERK

FROM: MATHEW FARNES, BUDGET COORDINATOR

SUBJECT: FISCAL YEAR 2026-2027 COUNTY SUPPORT FOR MAGIC VALLEY REGIONAL AIRPORT

The City of Twin Falls is requesting Fiscal Year 2026-2027 funding for Magic Valley Regional Airport in the amount of \$566,270. This is an increase of \$27,141 (5%) from FY 2025-2026.

The total Airport budget for FY 26-27 increased by \$59,111 (2.68%). Personnel costs decreased by \$89,182 (8.40%), which includes removal of a part-time janitor position and a 3% compensation adjustment. M&O costs reflect a \$44,507 (9.85%) increase resulting mainly from addition of janitorial services. Total operating costs equal \$2,025,973, or a decrease of \$6,839 (.34%) compared to FY 25-26. Unlike FY 25-26, no reserve funds were used to fund operational costs.

Capital expenditures increase by \$65,950 (37.65%) to a total of \$241,100, of which \$113,914 is being funded with reserves. Capital projects include a Tractor (\$154,000), Terminal HVAC Control Update (\$25,000), a utility Vehicle (\$22,000), TSA Leased Office Area Flooring (\$20,000), Restaurant Equipment (\$14,100), and Equipment Tires (\$6,000).

We are estimating the following changes in dedicated airport revenues:

| <b><u>Airport Revenue:</u></b>      | <b><u>FY 25-26 Budget</u></b> | <b><u>FY 26-27 Estimate</u></b> | <b><u>\$ Change</u></b> | <b><u>% Change</u></b> |
|-------------------------------------|-------------------------------|---------------------------------|-------------------------|------------------------|
| Landing Fees                        | \$ 140,000                    | \$ 160,000                      | \$ 20,000               | 14.29%                 |
| Terminal Rentals                    | \$ 87,002                     | \$ 89,264                       | \$ 2,262                | 2.60%                  |
| FBO Rentals                         | \$ 26,260                     | \$ 26,943                       | \$ 683                  | 2.60%                  |
| Hangar Rentals                      | \$ 164,410                    | \$ 168,685                      | \$ 4,275                | 2.60%                  |
| Terminal Food Rentals               | \$ 9,780                      | \$ 10,034                       | \$ 254                  | 2.60%                  |
| ARFF Fees                           | \$ 96,589                     | \$ 100,000                      | \$ 3,411                | 3.53%                  |
| Badging Fees                        | \$ 23,290                     | \$ 25,000                       | \$ 1,710                | 7.34%                  |
| Fuel Flowage Conc/Franchise         | \$ 87,000                     | \$ 102,000                      | \$ 15,000               | 17.24%                 |
| Terminal Other Conc/Franchise       | \$ 3,200                      | \$ 3,200                        | \$ -                    | 0.00%                  |
| Rental Car Conc/Franchise           | \$ 155,000                    | \$ 165,000                      | \$ 10,000               | 6.45%                  |
| Phone System Fees                   | \$ 3,600                      | \$ 3,600                        | \$ -                    | 0.00%                  |
| Investment Interest                 | \$ 49,234                     | \$ 89,318                       | \$ 40,084               | 81.42%                 |
| Non-Aeronautical Land Lease Revenue | \$ 68,500                     | \$ 70,555                       | \$ 2,055                | 3.00%                  |
| General Fund - PD                   | \$ 6,843                      | \$ 7,021                        | \$ 178                  | 2.60%                  |
| Surplus Reserves                    | \$ 208,997                    | \$ 113,914                      | \$ (95,083)             | -45.49%                |
| <b>Total</b>                        | <b>\$ 1,129,705</b>           | <b>\$ 1,134,535</b>             | <b>\$ 4,830</b>         | <b>0.43%</b>           |

Below is an expenditure summary and list of capital expenditures:

| <u>Fund</u>                   | <u>Personnel</u>   | <u>M&amp;O</u>   | <u>Capital</u>   | <u>Transfer</u>  | <u>Total</u>     |
|-------------------------------|--------------------|------------------|------------------|------------------|------------------|
| <b>Airport</b>                |                    |                  |                  |                  |                  |
| FY 26-27                      | \$ 972,416         | \$ 496,486       | \$ 241,100       | \$ 557,071       | \$ 2,267,073     |
| FY 25-26                      | \$ 1,061,598       | \$ 451,979       | \$ 175,150       | \$ 519,235       | \$ 2,207,962     |
| <b>\$ Increase (Decrease)</b> | <b>\$ (89,182)</b> | <b>\$ 44,507</b> | <b>\$ 65,950</b> | <b>\$ 37,836</b> | <b>\$ 59,111</b> |
| <b>% Increase (Decrease)</b>  | <b>-8.40%</b>      | <b>9.85%</b>     | <b>37.65%</b>    | <b>7.29%</b>     | <b>2.68%</b>     |

| <b>FY 2026-2027 - Airport Capital Projects</b> |                                 |                  |
|------------------------------------------------|---------------------------------|------------------|
|                                                |                                 |                  |
| <b>Strategic Plan #</b>                        | <b>Description</b>              | <b>Amount</b>    |
| FA4, AC3                                       | Tractor                         | \$154,000        |
| FA4, AC3                                       | Terminal HVAC Controls Update   | \$25,000         |
| FA4, AC3                                       | Utility Vehicle                 | \$22,000         |
| FA4, AC3                                       | TSA Leased Office Area Flooring | \$20,000         |
| FA4, AC3                                       | Restaurant Equipment            | \$14,100         |
| FA4, AC3                                       | Equipment Tires                 | \$6,000          |
|                                                |                                 | <b>\$241,100</b> |

A detailed breakdown of expenditures can be found on the next page.

| Account Number     | Category  | Description                    | 2023 Actual | 2024 Actual | 2025 Actual | Expended at<br>3/31/26 | 2026<br>Adopted | 2027<br>Requested | 2026 vs 2027 \$<br>Variance | 2026 vs 2027 %<br>Variance |
|--------------------|-----------|--------------------------------|-------------|-------------|-------------|------------------------|-----------------|-------------------|-----------------------------|----------------------------|
| 110-37-10-410-11   | Personnel | Full-Time Salaries & Wages     | \$579,125   | \$600,451   | \$628,973   | \$318,302              | \$681,958       | \$619,218         | -\$62,741                   | -9.20%                     |
| 110-37-10-410-12   | Personnel | Retention Pay                  | \$0         | \$5,000     | \$5,000     | \$10,000               | \$0             | \$0               | \$0                         | 0.00%                      |
| 110-37-10-410-15   | Personnel | Part-Time Salaries & Wages     | \$1,976     | \$6,867     | \$6,955     | \$224                  | \$7,590         | \$7,590           | \$0                         | 0.00%                      |
| 110-37-10-410-19   | Personnel | Overtime                       | \$26,921    | \$32,266    | \$32,653    | \$15,108               | \$24,000        | \$24,000          | \$0                         | 0.00%                      |
| 110-37-10-420-21   | Personnel | FICA Taxes                     | \$35,142    | \$36,877    | \$38,459    | \$19,987               | \$44,240        | \$40,350          | -\$3,890                    | -8.79%                     |
| 110-37-10-420-22   | Personnel | PERSI (State Retirement)       | \$70,895    | \$71,787    | \$79,415    | \$39,149               | \$84,433        | \$76,929          | -\$7,504                    | -8.89%                     |
| 110-37-10-420-23   | Personnel | Medicare                       | \$8,219     | \$8,624     | \$8,995     | \$4,674                | \$10,346        | \$9,437           | -\$910                      | -8.79%                     |
| 110-37-10-420-24   | Personnel | Workman's Compensation         | \$10,223    | \$8,880     | \$8,862     | \$2,822                | \$10,180        | \$9,239           | -\$941                      | -9.25%                     |
| 110-37-10-420-25   | Personnel | Health & Accident Insurance    | \$128,204   | \$130,441   | \$201,679   | \$84,752               | \$190,301       | \$177,554         | -\$12,747                   | -6.70%                     |
| 110-37-10-420-31   | Personnel | VEBA                           | \$0         | \$16,366    | \$12,027    | \$9,000                | \$8,550         | \$8,100           | -\$450                      | -5.26%                     |
| 110-37-10-430-27   | M&O       | Uniforms Expense               | \$799       | \$527       | \$1,480     | \$177                  | \$1,000         | \$1,000           | \$0                         | 0.00%                      |
| 110-37-10-431-00   | M&O       | Office Supplies                | \$888       | \$1,809     | \$5,459     | \$1,430                | \$4,000         | \$5,000           | \$1,000                     | 25.00%                     |
| 110-37-10-432-00   | M&O       | Oper. & Spec. Dept. Supplies   | \$36,417    | \$35,249    | \$35,607    | \$26,880               | \$48,500        | \$38,550          | -\$9,950                    | -20.52%                    |
| 110-37-10-432-10   | M&O       | Air Terminal Art Expenditures  | \$376       | \$0         | \$0         | \$0                    | \$500           | \$500             | \$0                         | 0.00%                      |
| 110-37-10-432-45   | M&O       | Airshow Expenses               | \$8,552     | \$175       | \$23,008    | \$0                    | \$0             | \$0               | \$0                         | #DIV/0!                    |
| 110-37-10-434-00   | M&O       | Tools & Minor Equipment        | \$1,169     | \$567       | \$576       | \$372                  | \$1,000         | \$1,000           | \$0                         | 0.00%                      |
| 110-37-10-435-00   | M&O       | Motor Fuels & Lubricants       | \$31,463    | \$27,649    | \$26,233    | \$8,551                | \$32,000        | \$32,000          | \$0                         | 0.00%                      |
| 110-37-10-438-00   | M&O       | ARFF Supplies                  | \$196       | \$1,601     | \$498       | \$0                    | \$5,900         | \$3,540           | -\$2,360                    | -40.00%                    |
| 110-37-10-442-00   | M&O       | Professional Services          | \$30,990    | \$7,971     | \$9,468     | \$3,600                | \$20,000        | \$40,000          | \$20,000                    | 100.00%                    |
| 110-37-10-444-00   | M&O       | Advertising & Legal Publishing | \$1,695     | \$433       | \$578       | \$0                    | \$500           | \$750             | \$250                       | 50.00%                     |
| 110-37-10-444-53   | M&O       | Promotion Expenses             | \$4,992     | \$14,801    | \$14,730    | \$4,139                | \$18,500        | \$18,500          | \$0                         | 0.00%                      |
| 110-37-10-447-00   | M&O       | Travel & Meetings              | \$2,928     | \$5,148     | \$4,268     | \$1,083                | \$7,600         | \$7,600           | \$0                         | 0.00%                      |
| 110-37-10-448-00   | M&O       | Dues, Subscriptions & Membersh | \$1,278     | \$2,157     | \$2,107     | \$750                  | \$2,253         | \$2,100           | -\$153                      | -6.79%                     |
| 110-37-10-449-00   | M&O       | Personnel Training             | \$4,040     | \$6,190     | \$670       | \$555                  | \$6,400         | \$7,000           | \$600                       | 9.38%                      |
| 110-37-10-449-01   | M&O       | ARFF Training                  | \$20,500    | \$20,500    | \$20,500    | \$0                    | \$27,380        | \$24,880          | -\$2,500                    | -9.13%                     |
| 110-37-10-450-00   | M&O       | Janitorial Services & Supplies | \$9,990     | \$13,914    | \$14,266    | \$5,080                | \$14,500        | \$52,900          | \$38,400                    | 264.83%                    |
| 110-37-10-451-00   | M&O       | Telephone & Communications     | \$325       | \$325       | \$335       | \$335                  | \$375           | \$340             | -\$35                       | -9.33%                     |
| 110-37-10-452-00   | M&O       | Heat, Lights & Utilities       | \$105       | \$0         | \$0         | \$0                    | \$0             | \$0               | \$0                         | 0.00%                      |
| 110-37-10-452-01   | M&O       | Electric                       | \$100,058   | \$100,203   | \$102,974   | \$45,557               | \$110,000       | \$110,000         | \$0                         | 0.00%                      |
| 110-37-10-452-03   | M&O       | Propane                        | \$23,456    | \$13,880    | \$18,775    | \$9,187                | \$25,500        | \$25,500          | \$0                         | 0.00%                      |
| 110-37-10-458-00   | M&O       | Purchased Repairs & Maintenan  | \$48,291    | \$58,717    | \$71,857    | \$20,512               | \$61,750        | \$63,400          | \$1,650                     | 2.67%                      |
| 110-37-10-458-31   | M&O       | Copies                         | \$206       | \$205       | \$169       | \$39                   | \$300           | \$300             | \$0                         | 0.00%                      |
| 110-37-10-460-00   | M&O       | Equipment Repair Parts         | \$7,900     | \$7,697     | \$9,821     | \$10,052               | \$7,500         | \$9,500           | \$2,000                     | 26.67%                     |
| 110-37-10-462-00   | M&O       | Contract Services              | \$282,736   | \$528,307   | \$44,346    | \$18,253               | \$55,521        | \$51,126          | -\$4,395                    | -7.92%                     |
| 110-37-10-469-00   | M&O       | Miscellaneous Services & Charg | \$931       | \$44,592    | \$614       | \$75                   | \$1,000         | \$1,000           | \$0                         | 0.00%                      |
| 110-37-10-469-02   | M&O       | Payment Processing Fees        | \$0         | \$800       | \$904       | \$173                  | \$0             | \$0               | \$0                         | 0.00%                      |
| 110-37-10-470-72   | Capital   | Buildings                      | \$24,627    | \$84,603    | \$0         | \$0                    | \$0             | \$45,000          | \$45,000                    | 0.00%                      |
| 110-37-10-470-73   | Capital   | Improvements Other Than Buildi | \$169,914   | \$191,265   | \$60,096    | \$0                    | \$45,000        | \$0               | -\$45,000                   | -100.00%                   |
| 110-37-10-470-74   | Capital   | Office Furniture & Equipment   | \$1,637     | \$19,716    | \$5,000     | \$0                    | \$12,250        | \$0               | -\$12,250                   | ***                        |
| 110-37-10-470-75   | Capital   | Automotive Equipment           | \$24,628    | \$0         | \$72,126    | \$0                    | \$20,000        | \$0               | -\$20,000                   | -100.00%                   |
| 110-37-10-470-76   | Capital   | Other Machinery & Equipment    | \$92,024    | \$0         | \$19,127    | \$71,615               | \$97,900        | \$196,100         | \$98,200                    | 100.31%                    |
| 110-37-10-498-00   | Transfer  | Intrafund Chgs. - Vehicle R&M  | \$18,296    | \$18,661    | \$21,704    | \$11,088               | \$22,177        | \$33,735          | \$11,558                    | 52.12%                     |
| 110-90-10-490-01   | Transfer  | General Fund                   | \$416,209   | \$428,903   | \$438,596   | \$223,454              | \$446,909       | \$464,159         | \$17,251                    | 3.86%                      |
| 110-90-10-490-58   | Transfer  | Airport Construction Fund      | \$179,489   | \$0         | \$0         | \$0                    | \$0             | \$0               | \$0                         | 0.00%                      |
| 110-90-10-490-81   | Transfer  | Insurance Fund                 | \$35,932    | \$38,263    | \$42,143    | \$25,075               | \$50,150        | \$59,177          | \$9,027                     | 18.00%                     |
| TOTAL AIRPORT FUND |           |                                | \$2,443,741 | \$2,592,388 | \$2,091,054 | \$992,049              | \$2,207,962     | \$2,267,073       | \$59,111                    | 2.68%                      |