JOSLIN FIELD
MAGIC VALLEY REGIONAL AIRPORT
TWIN FALLS, IDAHO

Magic Valley Airport Advisory Board Agenda

Tuesday, September 1, 2026, 11:00 AM
Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell
Council Liaison: Chris Reid; **County Liaison**: Suzanne Hawkins

1) Confirmation of Quorum/Call Meeting to Order
2) Consideration of Amendments to the Agenda
3) Approval of Minutes
   a) **ACTION ITEM:**
      Request to approve the August 4th, 2026, meeting minutes.
4) Status
   a) Budget Update and Outcome
      By: Matt Barnes, Airport Manager
   b) Recognition of Jim O'Donnell
      By: Matt Barnes, Airport Manager
   c) Introduction of new board member
      By: Matt Barnes, Airport Manager
5) Items of Consideration
   a) **ACTION ITEM:** Election of Board Chairperson
      By: Matt Barnes, Airport Manager

      ACTION ITEM: Election of Board Vice-Chairperson
      By: Matt Barnes, Airport Manager
6) General Public Input
7) Upcoming Meeting(s)
   a) **INFORMATIONAL:** Tuesday, October 6th, 2026
8) Adjournment

*Public Attendance via Telephone will be accessible by calling (208) 735-3474. Please be conscientious of other attendees and mute your phone during the meeting until the Chair requests Public Input.

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Josh Palmer (208) 735-7312 at least two working days before the meeting. Si desea esta información en Español, por favor llame a Josh Palmer al teléfono (208) 735-7312.

Magic Valley Airport Advisory Board Minutes

Tuesday, August 4, 2026, 11:00 AM
Joslin Room (Terminal)
492 Airport Loop
Twin Falls, ID 83301

Members: Sherry Olsen Frank, Dan Olmstead, Jim O'Donnell, Scott Martin, Taylor Morgan, J.P. O'Donnell
Council Liaison: Chris Reid; **County Liaison**: Suzanne Hawkins

1) **Confirmation of Quorum/Call Meeting to Order**

Present:	Jim O'Donnell, Taylor Morgan, J.P. O'Donnell, Scott Martin, Daniel Olmstead, Sherry Olsen Frank (via phone)
Absent:	N/A
Staff Present:	Matt Barnes, Emma Duke, Angel Gonzalez, Suzie Hawkins, Chris Reid, and Shawn Barigar
Guests:	JUB — Kent Atkin, Christine Roemeling, Thomas Lejia; Jackson Jet Center — Jared Vanderkooi; four (4) guests

Jim O'Donnell called the meeting to order at 11:01 AM. A quorum was present.

2) **Consideration of Amendments to the Agenda**
None

3) **Approval of Minutes**

a) Request to approve the June 2nd, 2026, meeting minutes.
MOTION: Taylor Morgan moved to approve the minutes. Sherry Olsen Frank seconded the motion. Roll call vote showed all members present voted in favor of the motion.

4) **General Public Input**
None

5) **Status**

a) Airport Updates
Matt Barnes shared an overview of the Badging Office actions and new performance measures. Angel reported that no badge applications have been denied and approximately 560 badges are issued currently. The operating budget submitted to the County for a funding request was briefly reviewed, with the emphasis that the airport does not plan to use reserves to cover operating costs. The part-time custodian position was removed, and custodial services will be contracted out during times when the full-time custodian is unavailable. Updates were provided on the NW Apron Project, next year's grants, and air service activity, including SkyWest and Breeze enplanements and ongoing communication with airline partners. Community outreach efforts were reviewed, including the Chamber of Commerce Tradeshow, school tours, TFFD and Jae Foundation partnerships, Twin Falls Concert Series, National Night Out with date to be determined, and Latino Fest on August 29.
Matt also highlighted improved social media activity and engagement on Facebook and

Instagram. Jared Vanderkooi suggested airport staff connect with the smoke jumpers currently based at the airport for a potential story.

b) Allen and Co. Activity
Jared Vanderkooi said that the Allen and Company event was successful with zero incidents and approximately 30 planes parked on the ramp. Jackson Jet Center brought in staff from Phoenix and Boise to assist. Lessons learned will be used to identify improvements for future years. Jared also mentioned that Jackson Jet Center will be advertising the airport during the upcoming Tailhook conference. J.P. O'Donnell asked about the NOTAMs that closed Runway 12/30. He noted that an incident during the event delayed takeoffs and landings because the other runway had been closed for parking under the NOTAMs. Discussion followed regarding possible solutions, and Matt Barnes noted that staff will review this more closely during planning for next year.

c) AIP Project Update
Kent Atkin provided status updates on several projects, including the NW Apron Project, which is complete except for final striping; three equipment acquisition grants currently underway; pavement maintenance planned for spring 2027; and terminal access improvements planned for spring 2027. He also noted that the final runway design is expected later next year. At that time, information will be shared with airlines, tenants and the airport community regarding operational impacts.

6) Items of Consideration
None

7) General Input/Announcements - Public/Staff*
Scott Martin asked about the arcade games located in the terminal gate area that seem to be non-operational. Matt Barnes made a note to address this.
Matt Barnes addressed the tragic events that occurred over the weekend and encouraged everyone to support one another and reach out for help if needed. He also noted that misinformation can be mitigated by relying on official sources for information. Suzie Hawkins mentioned that a candlelight vigil for the victims would be held at 9:00 p.m.
Kirk Lindley requested to speak with Matt Barnes regarding events at the airport. The guest also expressed appreciation for the efforts of the Advisory Board and offered support where needed.
John Jacobson, with the Indivisible Group, mentioned that the group monitors ICE flights on Tuesdays and Thursdays.

8) Upcoming Meeting(s)

a) Tuesday, September 1st, 2026

9) Adjournment
MOTION: Taylor Morgan moved to adjourn. J.P. O'Donnell seconded the motion. All members present voted in favor of the motion. The meeting adjourned at 11:46 AM

Date:	Tuesday, September 1, 2026
To:	Airport Advisory Board
From:	Matt Barnes, Airport Manager

ACTION ITEM

Request:

Election of Board Chairperson

Time Estimate:

10 minutes.

Background:

The Board Chairperson provides leadership for Board meetings and carries out duties assigned by the Board's governing documents and applicable law. Typical responsibilities include:

- Presiding over regular and special Board meetings;
- Assisting with development of meeting agendas in coordination with staff;
- Facilitating orderly deliberation and ensuring all members have an opportunity to participate;
- Executing documents or taking other actions when authorized by the Board; and
- Representing the Board in official matters as directed by the Board.

The current Chairperson's term is set to expire September 30th, 2026, requiring the Board to nominate and elect a successor.

Approval Process:

Staff recommends the following process:

1. The presiding officer opens nominations for Board Chairperson.
2. Board members may nominate eligible members, including themselves.
3. Nominations are closed after all nominations have been received.
4. Each nominee may accept or decline the nomination.
5. The Board votes on the nominees.
6. The presiding officer announces the result, and the elected Chairperson assumes duties immediately.

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

None

JOSLIN FIELD
MAGIC VALLEY REGIONAL AIRPORT
TWIN FALLS, IDAHO

Date: Tuesday, September 1, 2026

To: Airport Advisory Board

From: Matt Barnes, Airport Manager

ACTION ITEM

Request:
Election of Board Vice-Chairperson

Time Estimate:
10 minutes.

Background:
The Board Vice-Chairperson serves in the absence of the Board Chairperson and performs other duties assigned by the Board or identified in the Board’s governing documents. Typical responsibilities may include:

- Presiding over Board meetings when the Chairperson is absent or unable to serve;
- Assisting the Chairperson with meeting preparation and Board leadership;
- Carrying out duties delegated by the Chairperson or Board; and
- Assuming the Chairperson’s duties if a vacancy occurs, as provided by the Board’s bylaws or adopted procedures.

The current Vice-Chairperson’s term will expire on September 30th, 2026, requiring the Board to nominate and elect a successor.

Approval Process:
Staff recommends the following process:

1. The presiding officer opens nominations for Board Vice-Chairperson.
2. Board members may nominate eligible members, including themselves.
3. Nominations are closed after all nominations have been received.
4. Each nominee may accept or decline the nomination.
5. The Board votes on the nominees.
6. The presiding officer announces the election result, and the Vice-Chairperson assumes duties immediately.

Budget Impact:
N/A

Regulatory Impact:
N/A

History:
N/A

Analysis:

N/A

Conclusion:

Attachments:

None