

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	

**AGENDA**

Meeting of the Twin Falls City Council
Tuesday, February 18, 2014
 City Council Chambers
 305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
INTRODUCTION OF STAFF
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATIONS

GENERAL PUBLIC INPUT

AGENDA ITEMS		Purpose	By:
I. <u>CONSENT CALENDAR:</u>		<u>Action</u>	<u>Staff Report</u>
1. Consideration of a request to approve the accounts payable for February 11-17, 2014.		Action	Sharon Bryan
2. Consideration of a request to approve the minutes from the following City Council meetings: January 13, January 21, January 27, and February 3, 2014.		Action	Leila Sanchez
3. Authorize the Mayor to sign the Completion of Right of Way Activities for three Local Highway Safety Improvement Projects (keys 13544, 13545, and 13546)		Action	Jackie Fields
II. <u>ITEMS FOR CONSIDERATION:</u>			
1. Presentation of POST certificates to the following individuals before the Twin Falls City Council: Officer Brad Baisch, Officer Denis Suljevic, Officer Jerry Hutchison, Officer Dan Heil, Detective Nate Silvester, and Detective Eric Barzee.		Action	Chief Brian Pike, Capt. Anthony Barnhart, and Capt. Bryan Krear
2. Request from Local 1556 to support legislation being proposed at the Idaho Legislature.		Discussion and Possible Action	Ed Morris
3. Present Council with an update regarding the Wood Waste site.		Discussion and Possible Action	Jon Caton
4. Discussion and possible action seeking direction on how to proceed with Canyon Springs grade after impacts from construction traffic during the Waste Water Treatment Plant expansion, along with a request for direction in regard to public access to Auger Falls.		Discussion and Possible Action	Troy Vitek
5. Discussion and a request for direction regarding the City's regulation of on-street large truck parking.		Discussion and Possible Action	Mitch Humble
6. Consideration to authorize the City Manager to sign an agreement with Kushlan & Associates to review and assist the City Manager in aligning the organization around the City's 2030 Strategic Plan.		Discussion and Possible Action	Travis Rothweiler
7. Discussion on City Council advisory committees/commissions member appointment process.		Discussion and Possible Action	Don Hall
8. Public input and/or items from the City Manager and City Council.			
9. Executive Session 67-2345(c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.			
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>			
IV. <u>PUBLIC HEARINGS:</u> 6:00 None.			
V. <u>ADJOURNMENT:</u>			

Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
 4. A City Staff Report shall summarize the application and history of the request.
 - The City Council may ask questions of staff or the applicant pertaining to the request.
 5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
 7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.

COUNCIL MEMBERS:

SHAWN	DON	SUZANNE	GREGORY	JIM	REBECCA	CHRIS
BARIGAR	HALL	HAWKINS	LANTING	MUNN, JR.	MILLS SOJKA	TALKINGTON
<i>Mayor</i>		<i>Vice - Mayor</i>				



MINUTES

Meeting of the Twin Falls City Council
Monday, January 13, 2014
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

GENERAL PUBLIC INPUT

AGENDA ITEMS

I. CONSENT CALENDAR:

OLD BUSINESS:

1. Consideration of a request to approve the December 23, 2013, City Council Minutes.

I. CONSENT CALENDAR:

NEW BUSINESS:

1. Consideration of a request to approve the accounts payable for January 7 – 13, 2014.
2. Consideration of a request to approve a Beer and Wine License for Maverick Inc. #492 located at 883 Blue Lakes Blvd.

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to adopt Ordinance 3059, amending City Code 3-18 regarding City issued permits for mobile food concessions.
2. Presentation on the use of Synthetic Turf to meet City landscape requirements.
3. Consideration of a request to accept the bid from Boise Mobile Equipment for a Spartan Gladiator - Custom Pumper at the total bid price of \$425,765.00.
4. Discussion of the first draft of the Agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon. *This will not be an action item.*
5. General update on Canyon Jump process to include public safety and possible compensation.
6. Public input and/or items from the City Manager and City Council.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00

1. Request for a Zoning Title Amendment to amend Twin Falls City Code Title 10; Chapter 7; Section 6(a), to reduce the front yard building setback to 52' from centerline on Bridgeview Boulevard from Blue Lakes Boulevard North to Pole Line Road East.
2. ~~Request for a Zoning Title Amendment to amend Twin Falls City Code 10-9-9(K); Real Estate Signs, to allow temporary real estate open house signs in the public right-of-way under specific conditions.~~ **WITHDRAWN BY THE APPLICANT. TO BE RESCHEDULED.**

V. ADJOURNMENT:

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Gregory Lanting, Don Hall, Rebecca Mills Sojka

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Community Development Director Mitchel Humble, Parks & Recreation Director Dennis Bowyer, Chief Brian Pike, Lt. Craig Stotts, Planner 1 Jonathan Spendlove, Deputy City Clerk Sharon Bryan, Deputy City Clerk/Recording Secretary Leila A. Sanchez.

Mayor Hall called the meeting to order at 5:00 p.m. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. Cub Scouts from Pack 68 led the Pledge of Allegiance. A quorum is present.

Vice Mayor Hawkins reported that the Youth Council has been active with recycling, alternative energy, and anti-suicide campaign. Vice President Nolan Stroup introduced members of the Youth Council.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATIONS: NONE

GENERAL PUBLIC INPUT: None

AGENDA ITEMS

I. CONSENT CALENDAR:

OLD BUSINESS:

1. Consideration of a request to approve the December 23, 2013, City Council Minutes.

CONSENT CALENDAR:

NEW BUSINESS:

1. Consideration of a request to approve the accounts payable for January 7 – 13, 2014, for December 24, 2013 – January 13, 2014, total: \$950,608.01 and January 8, 2014, Payroll, total: \$118,610.05.
2. Consideration of a request to approve a Beer and Wine License for Maverick Inc. #492 located at 883 Blue Lakes Blvd.

MOTION:

Councilperson Barigar made the motion to approve the Consent Calendars as presented. The motion was seconded by Councilperson Talkington and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to adopt Ordinance 3059, amending City Code 3-18 regarding City issued permits for mobile food concessions.

Community Development Director Humble explained the proposed ordinance has been changed to include the Council's comments.

1. 3-18-3(A): changed the 20 day permit turn-around time to 10 business days
2. 3-18-4(A): struck the requirement for a food truck to be accessory to another use on the property
3. 3-18-4(B): split former paragraph B into several sections
 - a. New (B): a public health permit is required
 - b. New (C): a City food concessionaire permit is required
 - c. New (C), 1: annual permits
 - d. New (C), 2: 10 business day application turn-around
 - e. New (C), 3: permit fee of \$100
 - f. New (C), 4: application to include site plan and property owner permission, the detailed site plan with list of what to include and the access to restrooms have been removed
 - g. New (C), 5: application to include trash, wastewater, and grease disposal plan
4. 3-18-4(C): the former (C) dealing with locations of lots with existing permanent businesses has been removed
5. 3-18-4(D): the new (D) establishes setbacks for food trucks, was included in the former (B)
6. 3-18-4(E): the new (E) prohibits drive-throughs, was included in the former (B)
7. 3-18-4(F): the new (F) electrical connection approval, was included in the former (B)
8. 3-18-4(G): the remaining items in 3-18-4 from (G) to (M) have only changed in their numbering, they were the former (D) to (J)

Discussion followed.

-Public input

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Community Development Director Humble stated that staff will contact the four mobile food vendors who are currently parking on private property and make them aware of the proposed ordinance. Currently the permits are issued quarterly and with the proposed ordinance the permits will be issued annually.

Mayor Hall opened up the meeting for public comment.

Justin Abramowski, owner of Big Fatty, spoke in favor of the proposed ordinance.

Rosalie Dingwall stated that she has not had the opportunity to review the proposed ordinance and could not comment on the proposed changes.

Council directed staff to notify existing permitted food vendors of the proposed changes in the ordinance and to contact the City's media partners on the upcoming public hearing on the proposed ordinance.

A public hearing on the proposed ordinance will be conducted at the City Council meeting scheduled for January 21, 2014, at 6:00 p.m.

2. Presentation on the use of Synthetic Turf to meet City landscape requirements.

Parks & Recreation Director Bowyer stated that Hailey Barnes, representing Final Cut Synthetic Turf, will make the presentation.

Hailey Barnes gave the presentation and explained the different types of the synthetic turf.

Discussion followed.

- Product weight
- How to clean the product
- ADA accessible

Parks & Recreation Director Bowyer stated staff is seeking Council's direction on allowing synthetic turf to be an approved alternate landscaping option.

Community Development Director Humble stated that Hailey Barnes gave the presentation to the Planning and Zoning Commission at their June 2013 meeting, and the Commission recommended a review of the product and specific applications for use of the product. The Zoning Ordinance Amendment Committee (ZOAC) is planning to review alternate landscaping and xeriscaping.

Councilperson Talkington stated that he does not want to see the alternate landscaping of synthetic turf in lieu of trees.

Community Development Director Humble stated that City Code requires a tree and a bush count.

Mayor Hall stated that he is in support of having the Zoning Ordinance Amendment Committee (ZOAC) review the quality, weight, material, etc., of the artificial turf and to affirm that the synthetic turf will not replace the tree and bush count.

Parks & Recreation Director Bowyer stated wood fibers placed at playgrounds meet ADA requirements.

3. Consideration of a request to accept the bid from Boise Mobile Equipment for a Spartan Gladiator - Custom Pumper at the total bid price of \$425,765.00.

Fire Chief Clark explained the request. The \$500,000 line item will cover the cost of the new engine and all needed equipment for the truck.

Discussion followed.

- Cost of additional equipment

Fire Chief Clark stated that the cost of the truck is \$425,765 and the cost to equip is an additional \$50,000.

MOTION:

Councilperson Mills Sojka made the motion to accept the bid from Boise Mobile Equipment for 1500 gallons per minute fire engine at the total bid price of \$425,765.00. The motion was seconded by Councilperson Barigar and roll call vote showed all members present voted in favor of the motion.

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4. Discussion of the first draft of the Agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon. *This will not be an action item.*

City Manager Rothweiler explained the changes on the draft Agreement as directed by Council.

Section 4, Sublease and Assignment, of the working draft Agreement has been changed to not allow "subleasing" or "assigning" of the Agreement.

Beckley Media has offered to provide the City the following as compensation for use of the city-owned Evel Knievel Jump Site:

- \$25,000 to lease the land, payable upon the execution of the Lease
- \$10,000 for the special events permitting fee
- \$51,000 cash to complete the canyon rim trail. This amount would be paid at the conclusion of the Event, and payment would be secured by a separate performance bond.

In addition to the foregoing monetary payments, Beckley Media will also:

- Construct the approach to the jump ramp
- Complete fine grading around the historic ramp site to clean and level the area
- Provide excavation and grading work necessary to complete our parking area
- Provide fencing along designated areas of the South Canyon Rim on the property we are leasing

Ed Beckley explained his plans for the jump site take off area. The plan is to place scaffolding over the hump, design and build a road according to his specifications, meaning it will not be crowned like a city road or a highway. The land is 50' to 60' wide of which he needs 20' to 30' feet wide. He plans to level the site for a parking area. Room will be needed for four or five semis. The plan is to use the chip asphalt to bond with the dirt surface at the jump site.

Discussion followed.

Councilperson Talkington asked what modifications are planned for the ramp and if it will be the same ramp (hump) as before.

Ed Beckley answered in the affirmative. No dirt work will be done to the ramp.

Jon Simmons, representing Beckley Media, reviewed the following highpoints of today's contract discussions.

- Connection of the scaffolding. The approach will go directly to the hump and when the scaffolding is removed the approach will be straight on.
- Sublease and assignment. The intent has been for Mr. Beckley to do the jump. There is a safety issue and an issue that relates to the media companies' requirements. If, for example, Ed Beckley steps out of a coffee shop and gets hit by a truck, the plan has been to have backup riders, trained by Beckley Media. The concept is to provide full disclosure to the Council of the backup riders.
- Beckley Media stated their concern of where the ownership of the property line lies. The issue will be a non-issue over the course of a couple of weeks. A survey team will identify property line locations.
- Beckley Media will reach out to the court system and the prosecutor's office and engage in a dialog regarding law enforcement costs and things that may happen some period of time after Beckley Media has left the community event site.
- Fencing. The survey team will identify locations where fencing will be placed.

Discussion followed.

-Sublease and assignment

Councilperson Barigar stated the Council received communication from Beckley Media showing \$35,000 for financial compensation and \$55,000 for the trail piece across the front of the property. He asked if the \$35,000 includes compensation for staff time for completing the application process and paying for the additional public safety activities.

Jon Simmons stated no. In the contract there is a provision for staff billing of time and for the increase of law enforcement time. In addition, he stated that trail will be paid. Beckley Media is trying to avoid putting all the cost items on the front end because it makes it difficult for the media companies to look at it as financially viable. It is easier to split it in the front end and then bond for the eventuality of nonpayment and pay some of it on the backend. This is what the plan is for completion of the trail system and is in the presentation that was sent to the Council. In addition, the parking area identified in the draft agreement is estimated at \$100,000, for the dirt work necessary for Beckley Media, clean up, and to bring the parking area for City use.

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Councilperson Barigar stated that he understands that Beckley Media's safety standards are different from City road standards but he would hope that both can work together to have a road that can be used.

Ed Beckley explained his plans for the road.

Mayor Hall stated that he would like to have the names of the substitute pilot/jumpers in the event of an unforeseen emergency.

Ed Beckley stated that his substitute pilot/jumpers are Bubba Blackwell and Gene Sullivan.

Mayor Hall asked the Council to consider allowing substitute pilot/jumpers.

Councilpersons Talkington and Barigar stated they are not in favor of substitute pilot/jumpers.

Councilpersons Lanting, Hawkins, Hall, Munn, and Mills Sojka spoke in favor of allowing emergency backups for the jump.

Council directed staff to add the names of the alternative jumpers to the agreement.

Recess: 6:24 P.M.

Reconvened: 6:38 P.M.

5. General update on Canyon Jump process to include public safety and possible compensation.

City Manager Rothweiler stated that the majority of the conversation on compensation was covered by Beckley Media. He asked if Council had any additional questions or concerns.

Information was sent to Beckley Media on the funding to complete the portion of the canyon rim trail that is in close proximity to the jump site and recommended that improvements to the trail not be made until after the jump has occurred.

Council discussion followed on the use of money to be received from Beckley Media for staff time.

Councilperson Mills Sojka suggested applying funds to the Canyon Trail area.

City Manager Rothweiler stated that it would make sense to take the resources and apply them to the area. Staff will send bills to Beckley Media for staff time per Council's direction. The process is to receive the revenues as unanticipated revenues. The Council can shift the revenues to the City's park budget. This can be done through a budgetary amendment process or have monies placed into the budget from a cash reserve position and have allocated in the fiscal year 2015 budget. The non-exempt employees will primarily be in Community Development and Police Department. The members of the Management Team are exempt employees.

Councilperson Talkington asked the City Attorney if the money (currently \$86,000) is not to be escrowed, will it be covered under the City's protection of bonding. City Attorney Wonderlich stated that a payment bond will be required. Council will need to decide the down payment and how much the Council is willing to accept in the backend.

Councilperson Barigar stated that the access to the site, road, trail, fencing, restrooms, and concession was estimated at a cost of \$1,800,000. He asked if there was a way to determine the scope of improvements that Beckley Media needs to make and what the City will need to complete. He emphasized that one of the goals is not cash in the coffers but to create access to the site and trailhead.

City Manager Rothweiler stated that the Engineering Team will review Beckley Media's plan for the jump site.

Community Development Director Humble stated that the width of the property the City owns is a 50' wide strip, and from a roadway standpoint, the City is looking at a 32' paved roadway which is 12' lanes and a 4' shoulder on either side. He also stated that drainage may be an issue at the site.

Ed Beckley stated that he only needs 20' of paved road, but he also needs to get media trucks, fire trucks, ambulance, etc., in and out of the area. He stated that when he gets to the final grade for the road, the road will be pretty close to the 32' width spoken of by Community Development Director Humble.

Vice Mayor Hawkins asked if bonuses could be given to salaried (exempt) employees.

City Manager Rothweiler explained the advantages and disadvantages of an exempt employee. It may be appropriate to apply the funds to a public process. Bonuses can be provided to public employees but not to local government employees.

City Attorney Wonderlich stated that bonuses are a compensation issue.

Mayor Hall explained that it is difficult to give bonuses to public employees. The whole idea of being an exempt employee is generally for the benefit of the employer, not the employee. Councilpersons Munn and Lanting stated that they would not support a bonus for exempt employees in this regard.

Captain Barnhart stated that last week a public safety meeting was conducted with all law enforcement agencies, fire agencies, representatives from St. Lukes, including Jerome County Sheriff's Department, Jerome City Police Department, Jerome Fire Department, Twin Falls County Sheriff's Department, and Idaho State Police. Discussion was made on providing public safety. Today he met with Jim Walczak, Event Advisor, and Manager.

Discussion followed.

- Possible road closures of private roads
- Possible protection of surrounding neighborhoods
- Restriction of sections of Canyon Rim trail
- Time span of road closure of roads
- Closure of public areas during the event
- Clean up at site

Captain Barnhart stated that at special events the event organizers are requested to hire private security and professional traffic flow managers. Beckley Media stated that Northside parking will not be available for viewing and they plan to use remote parking to alleviate traffic flow problems. The intersection of Falls and Hankins will need to be controlled. Flaggers will be at the intersection allowing only residential traffic. Falls Avenue between Hankins and Eastland will also need to be controlled.

There are locations on the Canyon Rim trail that need to be controlled and in speaking with Jim Walczak, the plan is to place barriers along the trail and have private security monitoring the area.

Jim Walczak explained that he plans to meet with different agencies. Life safety and public safety is paramount to Beckley Media. He stated that he plans to leave the area as clean as possible. He also will be working with Road Work Ahead.

Captain Barnhart stated that the intersections and roadways will be closed during the time of the event. The Police Department has the authority to close the roads.

Mayor Hall opened up to the public:

Councilperson Talkington asked Jim Walczak if he concurs with the estimate of 50,000 to 70,000 people at the event.

Ed Beckley stated that he is planning to have a crowd of 40,000 at the event and plans to track advance ticket sales.

Public input:

Katie Breckenridge stated that she has heard discussion of the Twin Falls property and private lands in Twin Falls and has read Beckley Media's proposal. She asked how the Northside of the rim will be controlled, who is in charge of controlling the State lands, and who is in charge of controlling the private lands inside the State lands. Her second area of concern is fire.

City Manager Rothweiler stated that this is not a City of Twin Falls sponsored event and he encouraged Ms. Breckenridge to speak to Beckley Media and Jerome County Commissioner Roger Morley.

The public safety plan that is being built and constructed is for the City of Twin Falls. The Police Department is working in conjunction with surrounding cities to build a comprehensive public safety plan for the area. He does not envision this document or process done by the City of Twin Falls to be an all-inclusive document to speak for Jerome County or to speak for the State lands. The City of Twin Falls has contacted County Commissioner Roger Morley and Jerome Commissioners and has forwarded the working draft agreements and has pledged to work with them. The ordinances that drive Jerome County in terms of what is required will be described by Jerome County. The City of Twin Falls lacks jurisdiction. It is understood that Jerome County has or will complete the special event ordinance that will lay out what is required of Mr. Beckley and his team as they utilize property on the Northside.

Katie Breckenridge stated that she came to the meeting tonight to make Beckley Media aware of her concerns.

Ed Beckley introduced himself to Ms. Breckenridge.

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Wayne Frantz, 1930 Sherry, stated his concern of the crowd the event will attract. The population of the City of Twin Falls will double the day of the jump creating tremendous public safety concerns. He spoke against allowing the jump.

Councilperson Barigar stated that he is concerned that the Council has not received information on the media component, the positive marketing opportunities and the City's role. He would like to hear from the Beckley team what opportunities are in the works.

City Manager Rothweiler stated that the current draft agreement does not deal with the media aspect. He requested Council direction.

Discussion followed.

-City of Twin Falls opportunity for positive media to promote the community

City Manager Rothweiler stated that Jon Simmons, Beckley Media attorney, can put into the agreement allowing the City of Twin Falls access to showcase and market the community. Mr. Beckley has stated that he is currently in negotiation with four different parties.

Ed Beckley stated that he will promote Twin Falls.

6. Public input and/or items from the City Manager and City Council.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00

1. Request for a Zoning Title Amendment to amend Twin Falls City Code Title 10; Chapter 7; Section 6(a), to reduce the front yard building setback to 52' from centerline on Bridgeview Boulevard from Blue Lakes Boulevard North to Pole Line Road East.

Hailey Barnes, EHM Engineers, explained the request. Bridgeview Estates would like to modify the current setback to do a modification to their approach and to construct a porte-cochere.

Planner I Spendlove explained the request.

On December 13, 2013, the Planning & Zoning Commission unanimously recommended approval of this request as presented.

Staff believes that the amendment to City Code 10-7-6, as presented, would satisfy the future needs of the City while maintaining the safe visibility corridors of vehicles that use the roadway.

Discussion followed.

- Change of setback impacting other properties
- Impact on the building code requirements
- Concerns on the on-street parking issues on Bridgeview Blvd
- Pedestrian safety
- Pioneer Club
- Placing addition to the back of building
- Inadequacies in the design of boulevard

Planner I Spendlove stated that as far as a code standpoint it is easier to define as a section of roadway between two separate roadways instead of the length of one property owner. This benefits most of the properties. It increases their building footprint while maintaining the area that engineering will need to expand the roadway. By changing the setback it may help the traffic in the area. A centerline setback was approved on Blue Lakes for the Anchor Bistro.

The parking requirements for Bridgeview Estates would not be reduced in any way. When Bridgeview Estates expanded, they were not required to expand parking. The Engineering Department did not feel that corridor along Bridgeview would not be compromised.

Hailey Barnes explained the building is currently in the setback by 2' and is non-conforming. The porte-cochere will be built an additional 7' into the current setback.

Planner 1 Spendlove stated that Bridgeview Estates, during the building permit process, will be required to follow the code as it is written. Parking will not be allowed to be reduced.

Community Development Director Humble stating that a porte-cochere will not add a parking requirement because there is no occupied square footage. If the parking on the street is an issue, the Council may request that "no parking" signs be placed. Bridgeview Estates leases parking from Woodbury to the north.

The Pioneer Club did not have a change of use.

Hailey Barnes stated that she will discuss the possibility of adding the addition to the back of the building with the owner and architect.

Mayor Hall opened and closed the public hearing with no input.

MOTION:

Councilperson Talkington made the motion to approve the amendment reducing the front yard building setback to 52' from centerline on Bridgeview Boulevard from Blue Lakes Boulevard North to Pole Line Road East. The motion was seconded by Councilperson Munn.

Deliberations.

-Parking requirements for assisted living facilities

Roll call vote showed Councilpersons Munn, Barigar, Lanting, and Hall voted in favor of the motion. Councilperson Hawkins, Talkington, and Mills Sojka voted against the motion. Approved 4 to 3.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

Councilperson Talkington stated that we are in severe drought. He requested the Council encourage City administration to start an aggressive advertising campaign with monthly water bills and media streaming to enforce the concept the City will be ticketing if regulations are not followed.

Vice Mayor Hawkins stated that the Senior Center is accepting applications for their Board of Directors.

Councilperson Mills Sojka stated there is an issue of on-street parking at an assisted living facility located on North College between Blue Lakes and Locust and on Canyon Crest Drive.

Mayor Hall stated that he believes there is adequate parking on Canyon Crest Drive. It is convenient for the residents at the apartments to park on Canyon Crest Drive.

Community Development Director Humble stated that the buildings on North College between Blue Lakes and Locust and on Canyon Crest Drive are apartments. Approximately three years ago the multi-family parking requirement was amended. The ZOAC has reviewed City Code Title 10 to address parking and will be going through the public hearing process in the near future.

Mayor Hall discussed the Council liaison positions. After Council discussion the following changes were made:

-Eliminated the liaison positions to City Departments, Council Finance Committee, Recreation Center Task Force, and Southern Idaho Waste District.

Council serving in a quasi-judicial role to the Planning & Zoning Commission was discussed.

Vice Mayor Hawkins will serve on the Economic Development Ready Team (Alternate), Reimbursement Improvement Commission, Southern Idaho Economic Development Organization (Alternate), Twin Falls Youth Council.

Councilperson Talkington will serve on the Airport Advisory Board, Development Impact Fee Advisory Committee, Zoning Ordinance Amendment Committee, Urban Renewal Downtown/Old Towne Infrastructure Sub-Committee (A URA Sub - Committee)

Councilperson Lanting will serve on the Golf Advisory Committee, Traffic Safety Commission. Urban Renewal Agency, Urban Renewal Downtown/Old Towne Infrastructure Sub-Committee (Guest) (A URA Sub-Committee)

Mayor Hall will serve on The Chamber of Commerce, The Economic Development Ready Team, and Southern Idaho Economic Development Organization (SIEDO) and Southern Idaho Magistrate Commission.

Councilperson Mills Sojka will serve on the Greater Twin Falls Area Transportation Committee (GTFATC), Zoning Ordinance Amendment Committee, Planning & Zoning Commission, and Urban Renewal Downtown/Old Towne Infrastructure Sub-Committee.

Councilperson Munn will serve on the Historic Preservation Commission and Twin Falls Public Library.

Councilperson Barigar will serve on the Parks & Recreation Commission and Building Advisory Board/Building Inspections Department.

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2. ~~Request for a Zoning Title Amendment to amend Twin Falls City Code 10-9-9(K); Real Estate Signs, to allow temporary real estate open house signs in the public right of way under specific conditions.~~ **WITHDRAWN BY THE APPLICANT. TO BE RESCHEDULED.**

V. **ADJOURNMENT:** The meeting adjourned at 8:24 P.M.

Leila A. Sanchez

Deputy City Clerk/Recording Secretary

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	

**MINUTES**

Meeting of the Twin Falls City Council
Tuesday, January 21, 2014
 City Council Chambers
 305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATIONS

GENERAL PUBLIC INPUT

AGENDA ITEMS		Purpose	By:
I. <u>CONSENT CALENDAR:</u>		Action	Staff Report
1. Consideration of a request to approve the January 14 – 21, 2014, Accounts Payable.		Action	Sharon Bryan
2. Consideration of a request to pay fees in lieu of park land dedication for the Lengfeld Subdivision.		Action	Dennis Bowyer
II. <u>ITEMS FOR CONSIDERATION:</u>		Presentation	Brad Wills
1. A presentation by the Twin Falls Futures Unlimited group regarding the future development and growth of Twin Falls.		Update	Troy Vitek
2. Update on the Waste Water Treatment Plant upgrades.		Action/ Presentation	Lorie Race
3. Consideration of a request to adopt Ordinance 3060, authorizing the signing of the loan agreement with the Idaho Bond Bank; and, presentation on the bonding process for the \$38 million of improvements at the Waste Water Treatment Plant.		Action	Bill Carberry
4. Consideration of the Airport Board's recommendation to select CSHQA as the architecture firm for the Airport Terminal Modification Project.		Action	Dennis Bowyer/ Mandi Thompson
5. Consideration of a request to authorize the Mayor to sign the Recreation Trail Program Grant Application.		Discussion	City Council
6. Discussion of draft three of the Agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon. <i>This will not be an action item.</i>		Update	Travis Rothweiler/ Brian Pike
7. General update on Canyon Jump process to include public safety and possible compensation.			
8. Public input and/or items from the City Manager and City Council.			
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>			
IV. <u>PUBLIC HEARINGS:</u> 6:00		PH	Mitchel Humble
1. Consideration of a request to adopt Ordinance 3059, amending City Code 3-18 regarding City issued permits for mobile food concessions.			
V. <u>ADJOURNMENT:</u>			

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

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Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Greg Lanting, Don Hall, Rebecca Mills Sojka

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Chief Brian Pike, City Engineer Jacqueline Fields, Assistant City Engineer Troy Vitek, Chief Finance Officer Lorie Race, Parks & Recreation Director Dennis Bowyer, Airport Manager Bill Carberry, Grant Writer Mandi Thompson, Deputy City Clerk/Recording Secretary Leila A. Sanchez.

Mayor Hall called the meeting to order at 5:00 p.m. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATIONS: None

GENERAL PUBLIC INPUT: None

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the January 14 – 21, 2014, Accounts Payable, \$1,336,454.01. January 17, 2014, Payroll, total: \$118,188.50.
2. Consideration of a request to pay fees in lieu of park land dedication for the Lengfeld Subdivision.

MOTION:

Councilperson Talkington made the motion to approve the Consent Calendar. The motion was seconded by Councilperson Barigar.

Discussion followed on the accounts payable

-\$1,200, 000 Construction costs

-\$14,740 – Odor Control North East Sewer

Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Mayor Hall introduced Nancy Duncan and Larry Hall, from the City of Kimberly

II. ITEMS FOR CONSIDERATION:

1. A presentation by the Twin Falls Futures Unlimited group regarding the future development and growth of Twin Falls.

City Manager Rothweiler stated that when the City was navigating through the Clif Bar Project, it became apparent that the City was running out of ground. At the same time the City was reviewing the strategic plan, the discussion was made to start exploring new areas for growth and expansion. It was determined that public /private partnerships would help ensure the City could take advantage of future opportunities. The Futures Unlimited group has been meeting regularly trying to come up with a series of concepts for the Council to explore and investigate for future opportunities.

Brad Wills, 222 Shoshone St., gave a PowerPoint presentation and asked for Council feedback.

-Twin Falls Futures Unlimited – Local businessman helping to support the future growth of Twin Falls

-Times News article, November 11, 1970, Downtown mall began with "dream" long ago. "A study group of 31 Twin Falls businessman was appointed in 1963 or 1964."

-Twin Falls Future Unlimited "Futures" *"Twin Falls is facing a new challenge, larger in scope but equally important to future of our city. A new generation of Twin Falls business leaders, many of who are Business Plus members, have formed another group insuring future land will be available for an expanding city, looking for new solutions, preparing for the coming opportunities our past successes have provided us. It seemed only fitting to carry on this name "Twin Falls Futures Unlimited", Futures for short, to this group of community minded business leaders working with the City of Twin Falls providing leadership and proactive planning in our ever expanding city."*

-Strategic Plan – April 2013, objectives:

Initiative: The City will employ sustainable land use policies

Objective: Update land use regulations to discourage leap frog development and land divisions that impact viable agricultural land uses.

Objective: Encourage the maintenance of agriculture production on lands that are part of a phased development.

Objective: Update the maintenance of agriculture production on lands that are part of a phased development.

Objective: Update the development codes (Title 4 and 10) to reflect best practices.

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Initiative: The City will seek opportunities for air service improvements and economic development opportunities associated with the airport.

Objective: Expand utilities to support economic development around the airport."

Initiative: The City will develop a business marketing strategy

Objective: Development and maintain an inventory of industrial buildings and sites.

Initiative: The City will serve as the focal point for economic development efforts.

Objective: Create and support partnerships in pursuit of economic development objectives and strategic plan goals.

-Twin Falls Population Worksheet

-Twin Falls Historic and Projected Growth

-Map of Twin Falls Futures Unlimited Residential Expansion

-City of Twin Falls Residential Development 4,471 Planned and Developed Lots

-Map of Twin Falls Futures Unlimited Commercial and Industrial Expansion

-Map of Chobani Complex, Clif Bar Complex and Area of Impact Boundary

-Map of Water and Sewer Service to Area

-Third Bridge over the Snake River

City Manager Rothweiler suggested City staff work with the Futures Unlimited group to develop an action plan of a series of proposals and processes for Council's consideration.

Discussion followed.

-Possibility of growth and development at the Airport

Airport Manager Carberry explained that compatible surrounding land uses with Airports are critical.

Council directed staff to work with the Futures Unlimited group to develop an action plan and a series of proposals and processes and bring back for Council's consideration in a public forum

Mayor Hall stated that the following Public Hearing will be heard at this time.

IV. PUBLIC HEARINGS: 6:00

1. Consideration of a request to adopt Ordinance 3059, amending City Code 3-18 regarding City issued permits for mobile food concessions.

City Attorney Wonderlich explained that he has made the changes to the proposed ordinance as requested by the City Council.

Mayor Hall opened up the public testimony of the public hearing.

Justin Abramowski, owner of Big Fatty, stated his concern that he moves his business daily and asked for clarification of the requirement that all site plans shall be reviewed by the Planning and Zoning Department. He suggested that out of town vendors be charged more than the required \$100 annual permit fee.

Sam Sites suggested that the City require first aid kits.

Roseanna Campbell asked for clarification that extended hours of operation may be authorized upon approval of a Special Use Permit. She also recommended that operators have a food handler's certification.

The public hearing was closed at 6:15 P.M.

City Attorney Wonderlich explained an amendment may be made to the applicant's existing permit to add another location of business with property owner approval.

Sharon Bryan, Deputy City Clerk, stated that South Central Health District requires a food handler's certificate.

Discussion followed.

-Enforcement of non-moving mobile concessionaires

-Fees: \$25 quarterly fees \$100 yearly

-Non-mobile produce stands on Pole Line Road

-Non-mobile Food Concessions process

-Concession vehicles, seating, trash cans, and all other items and equipment associated with the food concession shall be removed from the site at the end of each day

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- Application for such permit shall be made on a form supplied by the City Clerk ten (10) business days in advance of the issuance of such permit.

Ms. Dingwall stated it is cumbersome to have to move a mobile food concessionaire daily.

City Attorney Wonderlich showed on overhead project City Code 3-18-1: Definition: Non-Mobile Food Concessions: Temporary stands from which food and beverages are sold that are not designed to be moved during operation. He stated that agricultural stands are allowed by the Right to Farm Act.

Mayor Hall closed the public hearing.

Councilperson Mills Sojka asked to hear from the public.

Mayor Hall opened up public testimony of the hearing.

Alberto Stoga stated he sells ice cream from his mobile food truck and asked if Section II B applies to his business, *The display, sale, vending or hawking of food, goods, wares, merchandise or services on the public streets or sidewalks of the City without the consent of the adjoining property owners and without first having obtained the consent of the City Council of the location and method of such activity is prohibited* and in addition asked for clarification on the annual fee.

Justin Abramowski, owner of Big Fatty, recommended the applicant place the written permission slip from the property owner allowing parking on private property in their vehicle. City Manager Rothweiler stated that this would be difficult to track.

City Attorney Wonderlich stated that Mr. Stoga will need permission from adjoining property owners to set up his mobile food truck.

Sandra Perez stated her concern of the requirement to remove all items from the area daily.

Mayor Hall closed the public testimony portion of the hearing.

-Requirements of food vendors at special events.

City Attorney Wonderlich explained the Special Events Application.

Mayor Hall closed the public hearing.

Deliberations.

MOTION:

Councilperson Talkington made the motion to suspend the rules and place Ordinance 3059 on third and final reading by title only. The motion was seconded by Councilperson Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Deputy City Clerk Sanchez read the Ordinance 3059 by title only, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING CHAPTER 18 OF TITLE 3 OF THE TWIN FALLS CITY CODE REGULATING MOBILE AND MOTORIZED FOOD CONCESSIONAIRES BY REORGANIZING THE CHAPTER; BY MAKING TECHNICAL CORRECTIONS; BY INCREASING THE ANNUAL PERMIT FEE TO \$100; AND BY ADDING MORE DETAILED REQUIREMENTS FOR MOBILE AND MOTORIZED FOOD CONCESSIONAIRES OPERATING ON PRIVATE PROPERTY.

MOTION:

Councilperson Barigar made the motion to approve Ordinance 3059. The motion was seconded by Councilperson Hawkins.

AMENDMENT TO THE MOTION:

Councilperson Mills Sojka made the motion to change the wording in Section 4 (M): The motorized or mobile food concession vehicles, seating, trash cans, and all other items and equipment associated with the food concession shall be removed from the site at the end of each week. The motion failed due to lack of a second.

Roll call vote on the main motion showed Councilpersons Hawkins, Barigar, Talkington, Lanting, and Hall voted in favor of the motion. Councilpersons Munn and Mills Sojka voted against the motion. Approved 5 to 2.

Recess at 6:49 p.m.

Reconvened at 6:54 p.m.

Mayor Hall stated the following item for consideration will be heard at this time:

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2. Consideration of a request to authorize the Mayor to sign the Recreation Trail Program Grant Application.

Parks & Recreation Director Bowyer explained the request. In October 2013, the Magic Valley Trail Enhancement Committee and staff presented to the City Council a Snake River Canyon Trail Plan. One of the recommendations was to have staff apply for a grant through the Idaho Department of Parks and Recreation (IDPR) for the proposed Pillar Falls trail section. The grant is due January 31, 2014.

Grant Writer Mandi Thompson explained the request.

The Recreational Trails Program (RTP) is a federally funded pass-through grant that is administered by the IDPR. There is approximately \$1.5 million available annually in Idaho through this program. At least 30% of the funds are reserved for uses relating to motorized recreation; at least 30% are reserved for non-motorized recreation; and the remaining 40% must give preference to projects that provide for innovative recreational trails along corridor shared by motorized and non-motorized use. The City falls into the non-motorized recreation category. A minimum 20% match is required by the applicant.

Staff has received estimates on the construction of the trail and fencing for this section of the trail (approximately 2100 feet). Cost estimates for construction of the trail are \$63,690 and \$18,625 for the fencing, for a combined total cost of \$82,315. These costs are higher than originally estimated. The original trail base along the north end of property is not in the correct location. Additional dirt work and additional culverts are needed to relocate this portion of the trail. The initial base work for the trail was not placed in the proper location and was placed too close to the landowner's home. The City will need to remove that section of the trail in order to satisfy the landowner's desire for privacy. Staff is proposing a 44.56% match. This match is a combination of \$20,000 of City funds, \$10,000 from the Twin Falls Community Foundation and \$7,500 from the Magic Valley Trail Enhancement Committee. An additional \$10,000 in matching funds is being sought from a private foundation, People for Bikes. However, these funds will not be awarded until May 30, 2014.

Discussion followed.

- Recouping funds from the developer
- Park in lieu of fees (residential/commercial)
- Impact fees
- Cost to move the trail

City Manager Rothweiler stated that the developer is responsible to build the trail at the time of the development. The developer is not responsible for the trail if the trail is completed. Staff has tried to reach out to the current property owner to have something in the selling price or the disposition of the property to recognize the contribution of public funds to construct the trail in advance, but unfortunately staff has been unable to make any progress with the property owner.

Parks & Recreation Director Bowyer explained that the developer is required to do a park in lieu of. The developer will also receive a reduction if the developer provides a trail.

City Manager Rothweiler stated that trails could be included in the master improvements list that is currently being discussed.

Parks & Recreation Director Bowyer stated that the trail is within ten feet of property owner Todd Blass' property line. He explained what the agreement entailed. The cost to move the trail is \$15,000. Mr. Blass requested that the buffer remain as originally planned. Staff does not intend to landscape the buffer area.

MOTION:

Councilperson Barigar made the motion that the Council authorize the Mayor to sign the Recreation Trail Program Grant Application. The motion was seconded by Councilperson Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

3. Update on the Waste Water Treatment Plant upgrades.

Assistant City Engineer Vitek gave a brief outline on the WWTP upgrades using a PowerPoint presentation. He discussed the current progress, a brief description of the individual projects and their associated delivery methods, schedules, and estimated costs.

Discussion followed.

- Impact on Canyon Springs Road from cement trucks
- Excavation of rock to be taken to Auger Falls
- Unstable canyon walls
- Traffic control plan

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4. Consideration of a request to adopt Ordinance 3060, authorizing the signing of the loan agreement with the Idaho Bond Bank; and, presentation on the bonding process for the \$38 million of improvements at the Waste Water Treatment Plant.

Chief Finance Officer Race provided a brief update on the WWTP bond process. The Idaho Bond Bank adopted their Bond Resolution and Notice of Sale at their January 13, 2014, meeting. This is a formal action that is required to sell bonds. The City is in final stages of securing a commitment from Assured Guarantee Municipal. Because they are providing a surety bond policy the City will not be required to have a debt reserve fund of \$3,000,000, until the bonds are paid for. The bond sale will take place on February 12, 2014. The entire transaction will become final on February 26, 2014, at which time the funds will become available. The City currently has \$3,300,000 of capacity fees that could be used for the improvements.

Staff recommends approval of Resolution 3060 as presented.

Discussion followed.

-Prepayment Terms

-Application of additional revenue restrictions

Chief Finance Officer stated that a rate stabilization account can be set up for prepayment.

City Manager Rothweiler the City is required to take the fees from capacity and connection fees and place the fees in an escrow like account to buy off the back years of the debt. This will allow the City to shorten the life of the note by having people pay the equity position that they owe for coming into the system. Fees collected from a particular system are to be applied to the system in which they have been assessed.

MOTION:

Councilperson Talkington made the motion to suspend the rules and place Ordinance 3060 on third and final reading by title only. The motion was seconded by Councilperson Mills Sojka and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Deputy City Clerk Sanchez read Ordinance 3060 by title only.

AN ORDINANCE OF THE CITY OF TWIN FALLS, TWIN FALLS COUNTY, IDAHO, AUTHORIZING AND PROVIDING FOR THE ISSUANCE OF A PARITY LIEN SEWER REVENUE BOND, SERIES 2013, IN A PRINCIPAL AMOUNT NOT TO EXCEED \$38,000,000, TO PROVIDE FUNDS FOR THE ACQUISITION AND CONSTRUCTION OF CERTAIN WASTEWATER FACILITIES; ESTABLISHING FUNDS; PROVIDING FOR THE FORM, EXECUTION, REGISTRATION, MATURITY, AND PAYMENT OF THE BONDS; PROVIDING COVENANTS RELATING TO THE BONDS AND THE TAX-EXEMPT STATUS OF THE INTEREST ON THE BONDS; APPROVING A FORM OF LOAN AGREEMENT BETWEEN THE CITY AND THE IDAHO BOND BANK AUTHORITY; PROVIDING FOR RELATED MATTERS; APPROVING A SUMMARY OF THIS ORDINANCE FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

MOTION:

Councilperson Lanting made the motion to adopt Ordinance 3060. The motion was seconded by Councilperson Barigar and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

5. Consideration of the Airport Board's recommendation to select CSHQA as the architecture firm for the Airport Terminal Modification Project.

Airport Manager Carberry explained the request.

The Airport completed an FAA Master Plan Update December 2012. The Master Plan identified the need to address new terminal development concepts.

The Master Plan recommended terminal development concept overall goals include:

- Provide additional sterile hold-room area for peak- hour enplaned passengers
- Provide areas for "behind-the-wall" baggage screening & bag sorting
- Improve the efficient flow of passengers in the terminal/ticket areas
- Accommodate rest room facilities in the sterile hold-room area

In order to open up the process to interested architecture firms, and maintain compliance with the requirements set forth by the Federal Aviation Administration (FAA), the airport advertised for statements of qualifications from architecture firms interested in providing services for the project.

Staff concurs with the Airport Board's recommendation to select CSHQA as the architecture firm to begin contract negotiations with for the terminal modification project.

Airport Manager introduced Martin Hahle, CSHQA, and Kent Atkin.

Discussion followed.

MOTION:

Councilperson Mills Sojka made the motion that Council concurs with the Airport Board's recommendation to select CSHQA as the architecture firm for the Airport terminal modification project. The motion was seconded by Vice Mayor Hawkins and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

6. Discussion of draft three of the Agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon. *This will not be an action item.*

City Manager Rothweiler explained the changes on the draft Agreement.

1. Names of the substitute pilot/jumpers in the event of an unforeseen emergency.
2. No alcohol is to be allowed at the jump site. Beckley Media has also stated that they are not necessarily inclined to have alcohol being served.
3. County Prosecutor to work independently with Beckley Media in the process.
4. Addition of paragraph of C. Ancillary Special Events. Beckley Media did not want to be responsible for fees or expenses that were being generated from events outside those they were producing.
5. Recovering of staff time. Once the agreement is outlined the City will go forward and submit a direct bill of the accounting of those hours. The City will do it in 30 to 60 days increments moving forward. Lessee shall reimburse the Lessor for staff time expended in the preparation and administration of the Lease Agreement.

Staff is seeking Council's guidance on the milestones and dates in the agreements, which are the timelines that the phases are to be completed. Staff can place the proposed dates for Council's review or the Council, over the course of the few days, can submit the dates to staff.

Discussion followed.

Councilperson Lanting stated his concern of a Times News article in today's paper on a second jump. City Manager Rothweiler stated there could be indirect and direct costs with an event that is planned to take place a week prior to the proposed Beckley Media event. He stated he also learned about the second jump through the Times News. Commissioner Morley had shared with the Council at a previous meeting that permits had not been issued. City staff has not had any conversation with the second group. This is outside the City's jurisdiction. He stated he does not know where Twin Falls County is in their review of this process. The group is Scott Record and Scott Truax.

Councilperson Talkington asked for staff to come back to Council with dates for their review. He asked for the names of the substitute pilot/jumpers in the event of an unforeseen emergency. City Manager Rothweiler stated the names are Gene Sullivan and Bubba Blackwell.

Mayor Hall understood that Gene Sullivan and Bubba Blackwell have begun training with Ed Beckley.

City Manager Rothweiler stated that Council requested to meet with Gene Sullivan and Bubba Blackwood. Staff will continue to work with Beckley Media to make the arrangement.

Councilperson Barigar stated that in the lease the site will need to be returned to its natural contour and vegetation if the lease is terminated. He stated that if Beckley Media has started work at the site that is beneficial to the City that an exception is provided in the lease. He was in favor of staff placing the dates in the lease as discussed. In regards to the second jump, the County stated they did not expect the second event to impact the City. Councilperson Barigar asked Twin Falls Police how this may affect the City. He asked for clarification on who from the County will be approving this portion of the lease.

City Attorney Wonderlich stated that the lease states County approval. Meetings have included the Court Administrator, Grant Loebbs, and representatives of the Jail.

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Councilperson Barigar stated that at last week's meeting, Jon Simmons indicated there may be some way to include media partnership. He stated his concern of a two year approval on the front end because things will change over the next two years in that neighborhood.

City Attorney Wonderlich stated that the two year window is not in the lease. The blanks on the first page of the lease of the start and end date of the lease have not been filled in. His idea would be to start the lease the day the Council approves the lease and would end two weeks to a month after the event.

City Manager Rothweiler stated the Council may consider an extension of the lease depending on the evaluation of the first event. The language can be placed in the lease.

Councilperson Mills Sojka stated she would not be opposed to adding language that will allow Beckley Media to extend their lease should they choose and with City approval.

Mayor Hall stated that he is in favor of staff adding in the dates to the lease agreement. He asked Commissioner Roger Morley to address the jump in Jerome.

Commissioner Morley stated that Scott Record and Scott Truax have been issued a permit, but that does not mean they will do the jump. The plans have been firmed up since the last time he spoke with the Council. He stated he was under the impression that Ed Beckley was the only jumper.

Mayor Hall stated that the City does not have any control of the second jump and asked Mr. Morley to inform him of when the jump is proposed.

Commissioner Morley stated that he heard of the City's jump on the television. The City of Twin Falls did not contact Jerome County of their jump.

Councilperson Talkington stated that he heard of a third jump.

Mayor Hall stated that he would like to continue working with the County of Jerome.

7. General update on Canyon Jump process to include public safety and possible compensation.

City Manager Rothweiler explained that there have not been any changes to the compensation piece of the lease.

Captain Barnhart stated there have been no significant changes on the public safety piece. He stated that the time he spent with Jim Walzcak last week appeared to be productive. Staff is waiting to see his public safety plan. He asked Council to not allow any other special events during the event beginning August 29th through September 14, 2014.

Discussion followed.

-Special events

Councilperson Talkington stated he is in favor of not allowing special events during the time specified. He asked if Beckley Media understands that the February date is approaching and they still have not provided the Council a safety plan.

Councilperson Barigar asked if Beckley Media's safety plan will be ready for review by January 27, 2014. Captain Barnhart answered in the affirmative.

Councilperson Munn stated that he is in favor of not allowing special events during the time period specified. He stated that private security does not have the power to arrest, etc.

Councilperson Mills Sojka stated that she does not feel that one event should take precedence over other events in the City.

Captain Barnhart asked Council to consider city staff who will be working two straight weeks on the proposed jump event.

Vice Mayor Hawkins asked if the City's Police Department provides help at the Filer Fair. Captain Barnhart stated that the City's Police Department assists in traffic control issues in the City of Filer and Twin Falls County. The Police Department will continue to maintain some level of service to citizens and visitors to the community.

Councilperson Barigar asked for a copy of past community events that take place during the time specified by Captain Barnhart.

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Mayor Hall and Councilperson Barigar spoke on taking Special Events Applications as they come in.

Councilperson Mills Sojka stated she was not sure why the Police Department is concerned by the first jump (Record & Truax) that is to take place since it is taking place somewhere towards Eden.

City Manager Rothweiler stated that the jump will be taking place in the unincorporated area of Jerome County and Twin Falls County and in close proximity to the Hansen Bridge.

Councilperson Mills Sojka stated that when discussing the City's resources, is the City talking about possible crime or activities that may be coming from the jump event.

Captain Barnhart stated the main concern from the jump is the increase in population and increasing the calls for service. Deputy Newman may be asking for assistance for this jump.

Councilperson Lanting stated his concern of a jump in an unincorporated area of Jerome and an unincorporated area of Twin Falls County over which the City has no control. He agrees with Captain Barnhart that there will be a need to have more officers on duty for this jump.

8. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler stated that on February 3, 2014, at 4:00 p.m. a tour of the jump site has been scheduled for City Council and at 6:00 P.M. a request to approve the agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon will be heard. Public comment will be taken at this meeting.

Councilperson Munn asked if Special Events are approved by the Police Chief or the City Council. City Attorney Wonderlich stated the events are approved by the Police Chief.

Vice Mayor Hawkins asked for an update from Chief Pike on ILETS price increase. City Manager Rothweiler stated that Captain Pike will make a report on February 10, 2014.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

City Manager Rothweiler asked to cancel the March 24, 2014, City Council meeting due to a lack of a quorum.

V. ADJOURNMENT: The meeting adjourned at 8:32 p.m.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	



MINUTES

Meeting of the Twin Falls City Council

Monday, January 27, 2014

City Council Chambers

305 3rd Avenue East -Twin Falls, Idaho

PLEDGE OF ALLEGIANCE TO THE FLAG

CONFIRMATION OF QUORUM

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

PROCLAMATIONS: None

GENERAL PUBLIC INPUT

I. CONSENT CALENDAR:

1. Consideration of a request to approve the January 21 – 27, 2014, Accounts Payable, total: \$699,435.35.
2. Consideration of a request to approve the January 6, 2014, City Council Minutes.

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to adopt a resolution revising the By-Laws of the Twin Falls Youth Advisory Council.
2. Consideration of a request from the Twin Falls Urban Renewal Agency (TFURA) to acquire unused City owned property located on the 200 block of 2nd Avenue South for the purpose of redevelopment.
3. Consideration of a request to adopt an ordinance amending Twin Falls City Code §10-7-6(a) by reducing the front yard setback for a portion of Bridgeview Boulevard from 62 feet to 52 feet.
4. Consideration of a request to approve Contract Amendment No. 13 from CH2M HILL for the operation and maintenance of the Waste Treatment Plant, industrial pre-treatment program and associated sewer lift stations.
5. Discussion of draft four of the Agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon. *This will not be an action item.*
6. General update on Canyon Jump process to include public safety and possible compensation.
7. Public input and/or items from the City Manager and City Council.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

IV. PUBLIC HEARINGS: 6:00

1. A public hearing to consider the City's intent to dispose of a 770± square foot portion of a City owned lot located at 2617 Paintbrush Drive.

V. ADJOURNMENT:

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar via telephone, Chris Talkington, Gregory Lanting, Don Hall, Rebecca Mills Sojka

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Community Development Director Mitchel Humble, Parks & Recreation Director Dennis Bowyer, Chief Brian Pike, Lt. Craig Stotts, Planner 1 Jonathan Spendlove, Deputy City Clerk Sharon Bryan, Deputy City Clerk/Recording Secretary Leila A. Sanchez.

Mayor Hall called the meeting to order at 5:00 p.m. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

PROCLAMATIONS: None

GENERAL PUBLIC INPUT: None

I. CONSENT CALENDAR:

1. Consideration of a request to approve the January 21 – 27, 2014, Accounts Payable, total: \$699,435.35.
2. Consideration of a request to approve the January 6, 2014, City Council Minutes.

MOTION:

Vice Mayor Hall made the motion to approve the Consent Calendar as presented. The motion was seconded by Councilperson Lanting and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Councilperson Talkington stated for a point of clarification that the January 6, 2014, Chief Pike stated that he has working with Rod Woodruff with Buffalo Chip and Mr. Woodruff estimated a crowd attendance of 50,000 to 70,000 people.

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to adopt a resolution revising the By-Laws of the Twin Falls Youth Advisory Council.

Hannah Bello, President, explained the proposed changes in the Youth Council's By-Laws: The first change is to adjust the membership age. The previous accepted grade was ninth grade but after some interest from younger people we are requesting to lower that grade requirement to eighth grade. The second change is the serving requirement. For a member to stay on the Council, they must participate in at least 70% of all volunteering, projects, and campaigns. The last change to the resolution is to allow students from Kimberly to join the Council.

The Youth Council recommends approval of the request.

MOTION:

Councilperson Munn made the motion to adopt Resolution 1917. The motion was seconded by Councilperson Lanting and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

2. Consideration of a request from the Twin Falls Urban Renewal Agency (TFURA) to acquire unused City owned property located on the 200 block of 2nd Avenue South for the purpose of redevelopment.

Cindy Bond, TFURA Chairperson, explained the request.

The City owns a vacant, undeveloped, 6,250± square-foot lot adjacent to TFURA owned building at 242 2nd Ave S. It may have been used as a BID parking lot at one time since there are parking curbs in place, but the lot is not part of the City's current downtown parking program.

The adjacent vacant warehouse at 242 2nd Ave S. is owned by TFURA and is available for redevelopment. TFURA has been approached several times by developers seeking to acquire the warehouse to be redeveloped as office or retail space. Each time the developer has said that to make the acquisition work for them, the adjacent City lot would be needed for associated parking. For various reasons, none of the inquiries have moved further.

This is a great opportunity for the City and TFURA acting together to put into private ownership two publicly owned parcels that are not currently producing any economic benefit. In the near future both of these parcels are likely to become drains on both the City and TFURA as deferred maintenance costs will eat into public funds. The warehouse has been vacant since 2010 and does need a private owner to redevelop and extend its useful life.

Adding the vacant City-owned parcel to the warehouse site and marketing both together makes the sites more attractive to future owners/developers and more likely to be redeveloped.

At its January 13, 2014, meeting, the TFURA board authorized the Chairperson to ask the City Council to transfer the City's unused lot to the TFURA to be redeveloped with the TFURA's vacant building.

Discussion followed.

Councilperson Lanting stated that the first City fire station was at this location.

Councilperson Mills Sojka asked what the plans are for the property and if the public will be allowed to continue parking on the lot. Cindy Bond stated that she has been approached by several developers who have ideas but have not come up with anything definitive. She stated that it may be used for parking for the business or business may expand into that area.

Councilperson Lanting stated that someone expressed interest in the property to use for parking. He expressed the importance of placing the building on the market.

Cindy Bond stated the building is in need of repair.

Mayor Hall stated that he understands the need for parking downtown but sees the importance of placing a deteriorating building that can be renovated on the market now.

MOTION:

Councilperson Munn made a motion to proceed in allowing the Urban Renewal Agency to acquire the unused City property located at the 200 block of 2nd Avenue South described as Twin Falls Town site Block 119, Lots 9 and 10, for the purpose of redevelopment. The motion was seconded by Vice Mayor Hawkins.

Discussion followed.

Councilperson Mills Sojka stated she would like more information prior to giving away a public asset.

Councilperson Munn asked if the lot was part of the downtown parking plan and the cost to bring the lot to City standards. Community Development Director Humble stated that when the BID operated the parking program, they sold parking passes to use the lot. Since the City took over the parking program, passes have not been sold for use of the lot, primarily because the lot does not meet the City standard for parking.

Public Works Coordinator Caton stated that the approximate cost to bring it the lot to City standard is \$5,000.

Roll call vote on the motion showed Councilpersons Hawkins, Munn, Barigar, Talkington, Lanting and Hall voted in favor of the motion. Councilperson Mills Sojka voted against the motion. Passed 6 to 1.

3. Consideration of a request to adopt an ordinance amending Twin Falls City Code §10-7-6(a) by reducing the front yard setback for a portion of Bridgeview Boulevard from 62 feet to 52 feet.

Community Development Director Humble reviewed the request.

On January 13, 2014 the City Council granted the request as presented and directed staff to present an ordinance. Staff recommends the City Council adopt the ordinance so it can be published and codified.

MOTION:

Councilperson Lanting made the motion to suspend the rules and place Ordinance 3061 on third and final reading by title only. The motion was seconded by Councilperson Talkington.

Discussion followed.

Councilperson Talkington stated that the proposed build out by Bridgeview Estates will take some cars off the narrow section of Bridgeview and will have some modifying influence.

Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

Deputy City Clerk Sanchez read Ordinance 3061 by title only, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING TWIN FALLS CITY CODE §10-7-6(A) BY REDUCING THE FRONT YARD SETBACK FOR A PORTION OF BRIDGEVIEW BOULEVARD FROM 62 FEET TO 52 FEET.

Councilperson Talkington made the motion to adopt Ordinance 3061. The motion was seconded by Councilperson Munn.

Discussion followed.

Councilperson Mills Sojka reiterated her concern of allowing a particular property owner to modify the setback. City code standards should apply to everyone.

Vice Mayor Hawkins stated she understands the need for the *cover* at Bridgeview Estates but believes modifying the setback does not alleviate the traffic problems on Bridgeview.

Councilperson Munn stated that City Councils have been entrusted by the community to make decisions. He believes that the Council's job is to evaluate a request on a case to case basis. In addition, if an applicant requests a modification of a setback in a different location the Council will review the request. He will support the change.

Councilperson Lanting stated the traffic problems can be alleviated by not allowing parking on Bridgeview. This may force Bridgeview Estates employees to park in the back parking lot of Sportsmans Warehouse. Bridgeview Estates has a partial agreement with Sportsmans Warehouse. The same traffic problems occur west of Canyon Crest at the Rivercrest Apartments. Residents of Rivercrest Apartments park on both sides of the road rather than use the parking lot utilized for residents.

Roll call vote showed Councilpersons Munn, Barigar, Talkington, Lanting, Hall voted in favor of the motion. Councilpersons Hawkins and Mills Sojka voted against the motion. Approved 5 to 2.

4. Consideration of a request to approve Contract Amendment No. 13 from CH2M HILL for the operation and maintenance of the Waste Water Treatment Plant, industrial pre-treatment program and associated sewer lift stations.

Public Works Coordinator Caton reviewed the request.

The most recent agreement with CH2M Hill was executed in 2001 and has been amended on an annual basis since that time to reflect changes in operating conditions and fees. The 2001 agreement was for a period of 10 years with a 120 day cancellation provision. This year, CH2M Hill is presenting Amendment No. 13. The proposed contract has a 4% increase from FY 2012-2013. The total direct cost is \$2,749,450 and the base fee is \$3,300,000. The costs have been budgeted for FY2014.

At the end of the year the contract requires CH2M Hill to rebate to the City 100% of the Maintenance and Operation costs that have not been spent and the associated margin with those costs.

Discussion followed.

City Manager Rothweiler stated that the agreement does not impact the City's current rates.

Councilperson Talkington gave a brief history of the City's WWTP and the partnership with CH2M Hill.

Shawn Moffitt, CH2M Hill, stated that CH2M values the partnership with the City.

MOTION:

Councilperson Mills Sojka made a motion to approve Contract Amendment #13 from CH2M Hill for the operations and maintenance of the Waste Water Treatment in the costs described. The motion was seconded by Councilperson Talkington and roll call vote showed all members voted in favor of the motion.

Shawn Moffitt presented a rebate check to the City of Twin Falls for the amount of \$4,472.72.

City Manager Rothweiler explained the rebate process.

Mayor Hall introduced Twin Falls County Commissioner Mills and Jerome County Commissioner Howell.

5. Discussion of draft four of the Agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon. *This will not be an action item.*

City Manager Rothweiler stated that Mr. Beckley and Mr. Simmons from Beckley Media are present.

City Attorney Wonderlich stated that the agenda states this is draft four of the Agreement, but he clarified this is approximately the tenth or twelfth draft that he has on his computer.

He reviewed the following revisions to the draft lease agreement using overhead projection.

1. Proposed dates were provided where the "blanks" appeared previously. Lease Term: Commencement Date: February 3, 2014, and Expiration Date: September 30, 2014. April 1, 2014, was used for the early deadlines for planning documents that are required to be provided as well as insurance, bonding, etc. September 8, 2014, is listed as the event date.
2. Addition to the Paragraph 2 (C) Reclamation Plan, acknowledging that the City plans to use the runway/road, parking area, etc., for future development of a trailhead. The language was also "except as otherwise provided herein" to a couple of reclamation provisions requiring return to natural state upon determination.
3. The General update on Canyon Jump process to include public safety and possible compensation.

He reviewed Attachment A – Special Terms and Conditions.

Staff met with Beckley Media today. Jon Simmons, Beckley Media, will like to discuss the issue of the amount of the bond and the conditions of the bond. The amount of the bond is \$1,000,000. The condition of the bond states that Beckley Media will provide a bond that protects the Lessor and the public due to violation of any provision of any provision of the this lease.

Beckley Media will report on a meeting they had with the County Prosecutor and the Courts today at 3:00 P.M.

City Manager Rothweiler is seeking direction from Council in the areas of compensation.

Discussion followed.

Councilperson Talkington stated his concern on public safety with a crowd attendance of 50,000 to 70,000 people.

Chief Pike explained that Mr. Woodruff gave his best guess on the crowd attendance of 50,000 to 70,000. Ed Beckley stated that the crowd attendance is estimated at 40,000. Staff is planning on a crowd attendance of 50,000 to 70,000. The City will continue to work with law enforcement partners in this process. Later this week staff will meet with Twin Falls County and Jerome County to discuss the second jump. This past weekend staff received a safety plan specifically related to the Southside. He stated that he has no idea what the safety plan looks like on the Northside. Discussed today with Beckley Media was a multijurisdictional approach to the public safety plan. Captain Storm, Idaho State Police, has stated his concern of the impact of the jump. He is present at tonight's meeting.

Discussion followed.

Regional promotional opportunities

City Manager Rothweiler stated that he and Councilperson Barigar constructed a basic outline in terms of the promotion and marketing of the area. The organizations specified are Southern Idaho Tourism, The Chamber of Commerce, and Southern Idaho Economic Development Organization.

Councilperson Mills Sojka spoke against limiting the regional promotional opportunities to the three organizations listed.

Mayor Hall stated he is in favor of the organizations specified.

Jon Simmons, Beckley Media, stated he met Grant Loebs and Linda Wright to discuss the process. City Manager Rothweiler stated he spoke with Grant Loebs prior to the meeting and Mr. Loebs indicated to him that the meeting was positive and productive.

Mr. Simmons stated his concern of the definition of the \$1,000,000 bond and what it represents. It would be difficult for a surety company to write a bond for Beckley Media unless there is definition on what the amount represents and what triggers claims under the bond. A price tag can be associated with the reclamation issue, the construction issue, and any payment issues.

The other concern is the \$51,000 alternative payment for the trail head completion. The 30 day payment requirement is a concern. He stated they could front load the payments, which would make it difficult for their media partner, or could commit to the payment at a later date with a bond to secure that payment be made.

-Bonding

City Attorney Wonderlich stated that his job is to protect the City; therefore, this has been written very broadly.

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City Manager Rothweiler stated that per Council instruction last week, the dates written in the draft agreement are dates that will work for staff.

-Public Safety Plan

Councilperson Talkington stated his concern that a public safety plan has not been presented to the Council. He would like to see the plan tonight or by February 3, 2014.

Jon Simmons stated Jon Walzcak has been interfacing with law enforcement folks. He stated his concern of the April 1, 2014, deadline proposed in the agreement because the lack of definition to the bond.

-County approval

City Attorney Wonderlich stated that he understood that Prosecutor Grant Loeb would be signing off on the behalf of Twin Falls County.

Jon Simmons stated that Beckley Media is planning to go before County Commissioners a week from today, to receive authorization from the Commissioners.

-Proposed April 1, 2014, deadline date for Phase 1 – Planning and Permitting

City Manager Rothweiler stated that last week Council instructed staff to insert dates to the lease at staff's discretion.

Ed Beckley stated for clarification that the 40,000 number came from tickets sold.

-Parking lot

City Manager Rothweiler stated that Parks & Recreation Director Bowyer shared with Council the development costs for the Evil Knievel jump site. This included a parking lot directly south of the jump site

Ed Beckley recommended the \$25,000 rent payment for property be invested in a road. He explained his plans for the road.

Parks & Recreation Director Bowyer, using overhead projection, described his idea for a 45,000 sq. ft. paved parking lot. He estimated the parking lot at \$185,000.

Ed Beckley stated he will work with staff on a parking lot.

City Manager Rothweiler asked if Ed Beckley suggested taking the \$25,000 lease payment and applying it to enhance the road to come in line with City specifications meets Council approval.

Mayor Hall answered in the affirmative.

Mayor Hall opened up the public comment portion of the meeting.

Max Thompson, Pole Line East, asked if property owners are protected with the bond if there are damage issues.

Council discussion followed.

City Attorney Wonderlich stated that he can write the bond as broad as the Council wishes.

Mayor Hall closed the public input portion of the meeting.

Discussion followed.

-Private property protection

Councilperson Lanting stated that part of a security plan will show which roads will be closed and for how long.

Councilperson Munn stated the importance that the best safety plan is in place.

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Vice Mayor Hawkins stated for the record that she is sympathetic for the property owners in the area. Property owners continue to protect their area when the Twin Falls County Fair and the Air Show come to the area. It is the Council's job to protect the City and come up with a safety plan, but it's not necessarily the City's job to write in the specifics for all property owners.

Chief Pike explained the plans to control access to the subdivision. The plan is to barricade the area and work with the residents. The goal is to have a comprehensive safety plan.

Ed Beckley stated that Beckley Media has liability insurance to cover what is being discussed. He stated that this event will not repeat what happened forty years ago.

6. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler introduced Jerome City Councilman Dale Ross.

Local legislators are scheduled to meet with the Council on January 30, 2014.

Mike Williams has accepted the role of City Administrator for the City of Jerome.

The Jump Site tour is scheduled for February 10, 2014, at 4:00 p.m., and at 6:00 p.m. public input will be received on the jump site agreement.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

Mayor Hall introduced Jerome County Commissioner Roger Morley.

Mayor Hall referred to an editorial in the Times News regarding the jump and the lease. He stated the editorial contained inaccuracies and he is planning to write a letter to set the record straight.

Councilpersons Talkington and Mills Sojka stated they would not support the letter.

Councilpersons Lanting, Hawkins, and Munn are in favor of correcting the media's inaccuracies.

IV. PUBLIC HEARINGS: 6:00

1. A public hearing to consider the City's intent to dispose of a 770± square foot portion of a City owned lot located at 2617 Paintbrush Drive.

Community Development Director Humble explained the request.

Mayor Hall opened up the public input portion of the hearing.

Stan Tibiason spoke in favor of the request.

Mayor Hall closed the public input portion of the hearing.

MOTION:

Councilperson Talkington made the motion to authorize the City's intent to dispose of a 770±square foot portion of a City owned lot located at 2617 Paintbrush Drive. The motion was seconded by Councilperson Munn and roll call vote showed all members present voted in favor of the motion. Approved 6 to 0. (Councilperson Barigar had left the meeting telephonically.)

V. ADJOURNMENT: The meeting adjourned at 7:02 p.m.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	

**MINUTES**

Meeting of the Twin Falls City Council
Monday, February 3, 2014
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

4:00 p.m.

City Council to tour the Snake River Canyon Jump Site.

5:00 p.m.

Executive Session 67-2345(f) To communicate with legal counsel for the public agency to discuss the legal ramifications and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

5:30 p.m.

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATIONS

GENERAL PUBLIC INPUT

AGENDA ITEMS		Purpose	By:
I. <u>CONSENT CALENDAR:</u>		<u>Action</u>	<u>Staff Report</u>
1. Consideration of a request to approve the January 28–February 3, 2014, Accounts Payable, total: \$223,259.54; January 31, 2014, Fire Payroll, total: \$51,284.74; January 31, 2014, Payroll, total: \$21,725.30.		Action	Sharon Bryan
2. Consideration of a request to approve a Liquor License for Buffalo Wild Wings Grill & Bar located at 1239 Poleline Road #303B.		Action	Sharon Bryan
3. Consideration of a request to approve a Beer and Wine License ownership transfer to Jeremy Sudik dba Scooter's located at 137 2nd Avenue East		Action	Sharon Bryan
4. Consideration of a request to approve Findings of Fact, Conclusions of Law, and Decision for Cederpark #10 Subdivision.		Action	Mitchel Humble
II. <u>ITEMS FOR CONSIDERATION:</u>			
1. Consideration of a request to adopt a resolution declaring the City's intent to dispose of real property and setting a date for a public hearing.		Action	Melinda Anderson
2. Consideration of a request to approve the Airport Advisory Board's recommendation to renew on-airport car rental lease agreements.		Action	Bill Carberry
3. Consideration of a request to utilize a \$25,000 ITD State grant to purchase an Airport maintenance truck and flatbed.		Action	Bill Carberry
4. Public input and/or items from the City Manager and City Council.			
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>			
IV. <u>PUBLIC HEARINGS:</u> 6:00			
1. Consideration of a request to approve the agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon.		PH ACTION	City Council
V. <u>ADJOURNMENT:</u>			

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins (4:00 p.m.), Jim Munn (5:23 p.m.), Shawn Barigar (via phone at 5:23 p.m.), Chris Talkington (4:00 p.m.), Gregory Lanting(4:00 p.m.), Don Hall(4:00 p.m.), Rebecca Mills Sojka (4:00 p.m.)

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Community Development Director Mitchel Humble,

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Parks & Recreation Director Dennis Bowyer, Airport Manager Bill Carberry, Economic Development Director Melinda Anderson, Chief Brian Pike, Lt. Craig Stotts, Deputy City Clerk Sharon Bryan, Deputy City Clerk/Recording Secretary Leila A. Sanchez.

4:00 P.M.

City Council to tour the Snake River Canyon Jump Site. Mayor Hall adjourned the meeting to tour the Snake River Canyon Jump Site at

4:05 p.m.

5:00 P.M.

Mayor Hall reconvened the meeting at 5:17 P.M.

Executive Session 67-2345(f) To communicate with legal counsel for the public agency to discuss the legal ramifications and legal options for pending litigation or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement.

MOTION:

Councilperson Lanting made the motion to adjourn to Executive Session 67-2345(f). The motion was seconded by Councilperson Munn.

Mayor Hall read Executive Session 67-2345(f)

Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0.

Mayor Hall adjourned to Executive Session at 5:23 p.m. Councilperson Barigar called into executive session at 5:23 p.m.

Mayor Hall called the meeting to order at 6:06 p.m. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. A quorum is present. Boy Scouts from Troop 60 helped lead the Pledge of Allegiance to the Flag.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: None

City Manager Rothweiler stated that an amended agenda was posted to show the following Public Hearing is an action item. Consideration of a request to approve the agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon.

PROCLAMATIONS: None

GENERAL PUBLIC INPUT: None.

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the January 28–February 3, 2014, Accounts Payable, total: \$223,259.54; January 31, 2014, Fire Payroll, total: \$51,284.74; January 31, 2014, Payroll, total: \$21,725.30.
2. Consideration of a request to approve a Liquor License for Buffalo Wild Wings Grill & Bar located at 1239 Poleline Road #303B.
3. Consideration of a request to approve a Beer and Wine License ownership transfer to Jeremy Sudik dba Scooter's located at 137 2nd Avenue East
4. Consideration of a request to approve Findings of Fact, Conclusions of Law, and Decision for Cederpark #10 Subdivision.

MOTION:

Councilperson Hawkins moved to approve the Consent Calendar as presented. The motion was seconded by Councilperson Talkington. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to adopt a resolution declaring the City's intent to dispose of real property and setting a date for a public hearing.

Melinda Anderson, representing the URA, explained the request.

Discussion followed.

-Building code compliance

-Taxes

Melinda Anderson stated that the property is offered as is and the new owner will, if required, bring up to code. The property is currently not generating any tax income to any taxing agencies.

MOTION:

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Councilperson Lanting made a motion to adopt Resolution 1918, and to conduct a Public Hearing on Feb 24, 2014, at 6:00 p.m. The motion was seconded by Councilperson Hawkins.

Councilperson Mills Sojka stated she is concerned of the limited parking downtown

Councilperson Lanting clarified that the property is not a parking area.

-Soil analysis

Melinda Anderson stated that she has not seen an environmental assessment level 1 or level 2.

Roll call vote showed six members present voted in favor of the motion, and Councilperson Mills Sojka voted against the motion. Approved 6 to 1.

2. Consideration of a request to approve the Airport Advisory Board's recommendation to renew on-airport car rental lease agreements.

Airport Manager Carberry explained the request.

The Airport Advisory Board made a recommendation to renew the current operators. Staff concurs with their recommendation.

Discussion followed.

-Counter space

-Car wash facility

Airport Manager Carberry introduced the Counter Managers.

MOTION:

Councilperson Talkington made a motion to concur with the Airport Advisory Board recommending the Airport Car Rental Lease Agreements. The motion was seconded by Councilperson Hawkins.

Councilperson Mills Sojka stated that she would support a competitive bid process in a request for proposal process for the best interest of the Airport and the citizens who own the Airport.

Councilpersons Mills Sojka and Barigar voted against. Approved 5 to 2.

3. Consideration of a request to utilize a \$25,000 ITD State grant to purchase an Airport maintenance truck and flatbed.

Airport Manager Carberry explained the request.

The purchase would be to acquire a new 4 x 4 pickup truck and a separate flat bed.

The project will enable the maintenance department to replace the heavily utilized 2004 utility pickup truck with a new vehicle and create a more reliable spray truck for de-icing and weed spraying.

Staff is requesting to utilize the grant awarded by the State to improve the department's fleet.

MOTION:

Councilperson Lanting made the motion to accept the request to utilize a \$25,000 ITD State Grand to Purchase an Airport maintenance truck and flatbed as described by Bill Carberry. The motion was seconded by Councilperson Mills Sojka and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

4. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler stated the biennial National Citizens Surveys will be sent to residents over the course of the next week.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

Vice Mayor Hawkins reported that the Policeman's Ball will be held on Saturday, February 8, 2014, at Canyon Crest.

IV. PUBLIC HEARINGS: 6:00

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1. Consideration of a request to approve the agreement with Beckley Media to use Twin Falls City property in his effort to jump the Snake River Canyon.

City Manager Rothweiler stated that he and City Attorney Wonderlich will review the changes in the agreement as directed by Council.

City Attorney Wonderlich reviewed the changes made to the agreement. He also explained the changes requested by Beckley Media.

- The event date is corrected to September 7, 2014, rather than September 8, 2014.
- Removes highlighting and watermark.
- Special Events Permit fee removed. Mr. Beckley will be upgrading the roadway.
- The development of the roadway will be required to meet City standards for rural roadways.
- Modified the description of the parking lot to add a statement that the size and configuration of the parking lot shall require the approval of the City Council.
- Deleted the building of the Canyon Rim Trail. Beckley Media will be required to pay the \$51,000 estimated cost to construct the Canyon Rim Trail allowing 180 days and posting a bond to insure that payment.

Changes requested by Beckley Media are as follows:

- Timing of the insurance requirement. The timing matches what was negotiated with the State.
- Date of posting the bond from April 1, 2014 to May 1, 2014.
- Added the language of Force Majeure.

Discussion followed.

-Fencing requirement

City Attorney Wonderlich stated that Beckley Media and Jon Simmons stated that they intend to fence the west side to protect from wind and spectators as well. The fencing will then be reused by the City.

Jon Simmons stated he understood that Beckley Media would construct fencing on both sides. Ed Beckley stated earlier that fencing was not needed on the west side but Mr. Beckley will construct the fencing either way.

City Attorney Wonderlich reviewed the agreement using overhead projection.

City Manager Rothweiler on overhead project placed three letters from Bill Proft, Carole and Duncan A. Douglas, and Stephanie Lambert that will be entered into the record.

Mayor Hall opened up the public hearing portion of the hearing.

Seth Wheeler, Willow Circle, spoke against the request. His concern is the ability of the jump to be performed safely.

Mark Lambert, Skyline Drive, spoke against the request. His concern is the image of the City that will be projected by the event and public safety.

Victoria Wakewood, Skyline Drive, spoke against the request. Her concern is the lack of public safety and protection of the City's image.

Lawrence Flouring, Hankins Road N., Kimberly, ID, spoke against the request. His concern is that the City will not benefit from the event.

Fran Florence, Hidden Lakes Drive, Kimberly, Idaho, spoke against the request, and on overhead projection he showed the original request for qualifications issued by the City in October of 2013. He stated his concern that the event is not protecting public safety and health and the City's brand and image.

Brent White, Candleridge Drive, spoke on behalf of Woodbury Corporation and Ray Nielson of Canyon Park West. He stated his concern of a significant net loss on that day and the lease not addressing the impact on private property owners. He stated that if the Council approves the lease agreement that the Council designate their property as remote parking location and the insurance provision of the contract be extended to their properties as additional insurers, maintain public safety to be funded and paid for by the promoter.

Katie Breckenridge, Picabo, stated her concern of public safety, issue of fire safety, and a liability issue. She described a fire that occurred in the canyon when she was younger and the Auger Falls fire. She requested that she, as a property owner, be protected in

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some manner. Ticket sales cannot base the number of people who will attend the event. Lastly, she stated that she was addressed in one of the Council's emails and wanted to make it clear that she does not believe she or Rob Struthers have put any heat on the Council for any reason at any time or at any time been victimized.

Jennifer Prucil, Concordia Circle, spoke against the request. She stated her concern of Ed Beckley not meeting any of the Council's deadlines.

Jill Devries, spoke in favor of the request. She believes this is a great opportunity for the Magic Valley.

Mayor Hall closed the public input portion of the hearing.

Deliberations.

-Coverage of insurance and bonding

City Attorney Wonderlich stated the bonding is to insure payments or any promises that are made in terms of improvements or costs to the City. Insurance is for liability. The City is named as an additional insurer. It protects the City in case there is injury or damage to property and someone thinks the City has responsibility, then the insurance company represents the City on the insurance and pays the claims. It does not directly protect if someone else has damages against their property if it were caused by Beckley Media or they allege it was caused by the City.

Councilperson Talkington stated that as identified by commenters tonight, the primary opening paragraph stressing the need to protect the public health and safety has not been met by the agreement and he cannot support it.

Councilperson Barigar stated that he is impressed by the public reminding the Council what was started back in October with the request for qualifications process and outlining some overarching items that were important to the community, including protection of the public's health and safety, protection of the City's brand and image, and positive marketing opportunities, along with the Council discussing that the event be at a sane and safe fashion at no cost to the taxpayers. The public health and safety plan has not been addressed. He and Councilperson Talkington have been asking for the plan and have not received it. He believes it is time to move on to the next applicant, REO, because he is confident they will address the issues that are important to the Council in a timely fashion and with a solid plan.

Councilperson Mills Sojka stated that she believes the public's concerns are addressed in the lease and the lease is the only legal way the Council can hold the applicant accountable. The issues that don't pertain to legal issues are more subjective, such as the issues of branding and imaging, of which everyone has a different perspective. What the Council has asked from the applicant has been provided and she believes that he is owed a vote and to move forward in good faith.

MOTION:

Councilperson Lanting made the motion to approve the agreement as negotiated with Beckley Media to use the Twin Falls City property on September 7, 2014, for a proposed Snake River Canyon Jump. The motion was seconded by Councilperson Mills Sojka.

City Manager Rothweiler reminded the Council that Mr. Jon Simmons and Ed Beckley are in attendance.

Vice Mayor Hawkins requested to hear a safety plan update from police staff.

Chief Pike stated that he does not have a safety plan update. Staff met with a number of the City's partners, the Sheriff of Twin Falls County, Sheriff of Jerome County, Idaho State Police, and had a conversation last week regarding a multijurisdictional approach to the safety plan. One of the concerns discussed with the event planning were the inconsistencies taking place on the Northside, and they decided as a group, if moving forward with the jump, that they would like to move forward collectively. He does not have a complete executable safety plan in place. Captain Barnhart has addressed the last draft of the safety plan and supplied Jim Walzcak with a number of recommendations based on that plan, but he has not received additional work.

AMEND THE MOTION:

Councilperson Talkington moved to amend the motion that the lease be approved if an acceptable public health and safety plan is provided and agreed upon by Jerome County, Twin Falls City and Twin Falls County by March 10, 2014. Councilperson Mills Sojka seconded the motion.

Discussion followed.

Councilperson Mills Sojka asked the date in the agreement to provide a safety plan is April 1, 2014, so the approval of a safety plan is a contingency to the lease.

MINUTES

Monday, February 3, 2014

Page 6 of 6

City Attorney Wonderlich stated that what Chief Pike was discussing is a multijurisdictional agreement among law enforcement. This is not the same as the April 1, 2014, safety and security plan. The safety and security plan deals with overall safety and security of the entire event.

Clarification of motion:

Councilperson Talkington stated that this is not a separate document. It is not intended in any way involve a meeting of three law enforcements where other duties other than to act upon the safety health plan provided by the applicant. The responsibility is solely upon the applicant to move in a fast forward position to provide the Council with a safety plan which the three jurisdictions can agree upon.

Councilperson Barigar stated the Idaho Department of Lands process has been going on since August or September and is frustrated that the City of Twin Falls is continually being put in the driver's seat. The Council has a request from an applicant asking to do something and the burden continues to fall on City staff, and now other agencies to craft plan, a plan Beckley Media has had several months to put together.

Councilperson Lanting stated the Council gave Beckley Media the additional time by vote or conversation of the Council; therefore, he will be supporting the amendment to the motion.

Mayor Hall asked for clarification of the main and amendment to the motion if passed.

City Attorney Wonderlich stated that in understanding the motion, there is not to be an execution of the lease unless on March 9, 2014, Beckley Media comes up with a multijurisdictional plan approved by the Police Chief.

Councilperson Talkington stated for clarification that if approval was received from Chief Pike and the two respective sheriffs, with concurrence of the City Manager, that this is acceptable from the Council's perspective of protecting the public safety and infrastructure, and that this would satisfy the motion.

Captain Pike stated for clarification that when the process was started Ed Beckley was to provide the plan. The first draft received from Beckley Media, which was a draft that the City's partner, Jerome County, is working on, was extremely vague. This led to a number of conversations with Beckley Media, to come to Twin Falls to look at all the dynamics. This then led to a second public safety plan, which is inadequate. The entities can work together on a multijurisdictional approach, but he stated that the development of the plan will take resources.

Discussion followed.

Roll call vote on the amendment to the motion:

Roll call vote showed Councilpersons Talkington and Lanting voted in favor of the motion. Councilpersons Hawkins, Munn, Barigar, Hall and Mills Sojka voted against the motion. Failed 2 to 5.

Discussion followed.

- Strategic Plan
- Public safety
- Public input against the jump
- Potential of second jump

ROLL CALL VOTE ON THE MAIN MOTION:

Councilpersons Lanting and Mills Sojka voted in favor of the motion. Councilpersons Hawkins, Munn, Barigar, Talkington, and Hall voted against the motion. Failed 2 to 5.

V. ADJOURNMENT: The meeting adjourned at 8:15 p.m.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary



Date: Tuesday, February 18, 2014
To: Honorable Mayor and City Council
From: Jacqueline Fields, City Engineer

Consent Request:

Authorize the Mayor to sign the Completion of Right of Way Activities for 3 Local Highway Safety Improvement Projects (keys 13544, 13545, and 13546).

Time Estimate:

N/A.

Background:

The City was awarded 3 Local Highway Safety Improvement Program (LHSIP) projects. Key 13544 is to add larger stop sign along the side streets of Falls Ave between Washington St N and Blue Lakes, as well as stop bars, to decrease the failure to yield accidents along those streets. Key 13545 is to install a signal at the intersection of Carriage Lane and Addison Avenue E. The last project is Key 14546 which will provide illumination long Poleline and Eastland between Meadowview and Cheney Dr. I believed this project was scheduled for next year but have come to understand that it is in the current year and so will be expediting the work.

Part of the current award process for LHSIP projects is to verify that no right of way is necessary to complete the projects. The time expended to secure right of way according the regulations cause failure to meet the schedule. Part of the federal aid process is to certify that the right of way process is complete. This requires the Mayor's signature. Execution of the right of way certification will enable the project to proceed to final design review.

Approval Process:

The Mayor needs to sign the documents to continue.

Conclusion:

Staff recommends that the Mayor sign the Certificates of Completion of Right of Way Activities for Keys 13544, 13545, and 13546.

Attachments:

1. 3 Certificates of Completion of Right of Way Activities

**Local Public Agency's Certificate Of
Completion Of Right-Of-Way Activities**
Idaho Transportation Department



Key Number 13544	Project Number A013(544)	Project Name Falls Avenue Intersection Improvements, Twin Falls
Local Public Agency City of Twin Falls		

Complete the applicable section below and the Certification section.

Right of Way is Not Required

- ☒ All work will be done within the existing right of way
- ☒ No utilities are involved in this project
- ☐ Utilities are impacted and agreements are in place. Number of Utilities _____

Right of Way is is Required

Number of ownerships acquired _____ Total amount paid \$ _____

Number of parcels in condemnation or pending final settlement _____

Number of Relocations _____

☐ No utilities are involved in this project

☐ Utilities are impacted and agreements are in place. Number of Utilities _____

Certification

I hereby certify that all acquisitions and relocations, if any, were performed in accordance with our assurances to comply with state and federal laws and regulations related to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments thereto.

It is further certified that in all cases where the real property rights were obtained through donation, that the property owner(s) was fully informed of the right to receive just compensation and the owner has released our agency from its obligation to appraise the property in the event that the estimated value may exceed \$5,000.00.

Agency Contact's Name (Printed) <i>JACQUELINE DFIELD</i>	Phone Number <i>735 7273</i>	E-Mail Address <i>jfields@tfd.org</i>	
Attester's Signature (Clerk or Secretary)	Date	Chairman, President, or Mayor's Signature	Date

**Local Public Agency's Certificate Of
Completion Of Right-Of-Way Activities**
Idaho Transportation Department



Key Number 13545	Project Number A013(545)	Project Name Poleline Road & Eastland Drive, Twin Falls
Local Public Agency City of Twin Falls		

Complete the applicable section below and the Certification section.

Right of Way is Not Required

- ☒ All work will be done within the existing right of way
- ☐ No utilities are involved in this project
- ☐ Utilities are impacted and agreements are in place. Number of Utilities _____

Right of Way is Required

Number of ownerships acquired _____ Total amount paid \$ _____

Number of parcels in condemnation or pending final settlement _____

Number of Relocations _____

☐ No utilities are involved in this project

☐ Utilities are impacted and agreements are in place. Number of Utilities _____

Certification

I hereby certify that all acquisitions and relocations, if any, were performed in accordance with our assurances to comply with state and federal laws and regulations related to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments thereto.

It is further certified that in all cases where the real property rights were obtained through donation, that the property owner(s) was fully informed of the right to receive just compensation and the owner has released our agency from its obligation to appraise the property in the event that the estimated value may exceed \$5,000.00.

Agency Contact's Name (Printed) JACKIE FIELDS	Phone Number 7357273	E-Mail Address JFIELDS@tfid.org	
Attester's Signature (Clerk or Secretary)	Date	Chairman, President, or Mayor's Signature	Date

**Local Public Agency's Certificate Of
Completion Of Right-Of-Way Activities**
Idaho Transportation Department



Key Number 13546	Project Number A013(546)	Project Name Addison Avenue & Carriage Lane, Twin Falls
Local Public Agency City of Twin Falls		

Complete the applicable section below and the Certification section.

Right of Way is Not Required

- ☒ All work will be done within the existing right of way
- ☐ No utilities are involved in this project
- ☐ Utilities are impacted and agreements are in place. Number of Utilities _____

Right of Way is Required

Number of ownerships acquired _____ Total amount paid \$ _____

Number of parcels in condemnation or pending final settlement _____

Number of Relocations _____

☐ No utilities are involved in this project

☐ Utilities are impacted and agreements are in place. Number of Utilities _____

Certification

I hereby certify that all acquisitions and relocations, if any, were performed in accordance with our assurances to comply with state and federal laws and regulations related to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments thereto.

It is further certified that in all cases where the real property rights were obtained through donation, that the property owner(s) was fully informed of the right to receive just compensation and the owner has released our agency from its obligation to appraise the property in the event that the estimated value may exceed \$5,000.00.

Agency Contact's Name (Printed) <i>JACKIE FIELDS</i>	Phone Number <i>785-7273</i>	E-Mail Address <i>JFIELDS@TFID.ORG</i>	
Attester's Signature (Clerk or Secretary)	Date	Chairman, President, or Mayor's Signature	Date



Date: Tuesday, February 18, 2014, Council Meeting

To: Honorable Mayor and City Council

From: Chief Brian Pike, Captain Anthony Barnhart, and Captain Bryan Krear

Request:

Presentation of Peace Officer Standards and Training Council Certificates to the following individuals before the Twin Falls City Council: **Officer Brad Baisch, Officer Denis Suljevic, Officer Jerry Hutchison, Officer Dan Heil, Detective Nate Silvester, and Detective Eric Barzee.**

Time Estimate:

The presentation will take approximately 15 minutes.

Background:

On September 6, 2013, and November 25, 2013, **Officers Brad Baisch and Denis Suljevic**, respectively were awarded their POST Basic Certification. Officer Baisch completed the Law Enforcement Program at the College of Southern Idaho in July 2011. Officer Suljevic attended and graduated from the 10-week POST Patrol Academy in March 2013. Both Officers have successfully completed the Twin Falls Police Department's Field Training Program and have served as Police Officers in the State of Idaho as required to receive this certification.

On December 23, 2013, **Officers Dan Heil and Jerry Hutchison** were awarded their POST Intermediate Certification. To receive this certification, Officers Heil and Hutchison were required to complete hundreds of hours of training, including obtaining several college credits.

On January 3, 2014, **Detective Nate Silvester** was awarded his Advanced Certification by POST Academy. To receive this certification, Detective Silvester has been awarded his POST Intermediate Certificate, has served over six years as a Police Officer in the State of Idaho, and has met the training requirements combined with obtaining college credits.

On January 18, 2014, **Detective Eric Barzee** was awarded his POST Master Certification. To receive this certification, Detective Barzee was required to complete 1,500 hours of POST-approved training, obtain several college credits, obtain POST Advanced Certification, and complete a minimum of 15 years of law enforcement service.

The personal commitment of these Officers to better themselves through training has helped the Twin Falls Police Department in achieving its goal of being the best Police Department in the State of Idaho.

Approval Process:

None

Agenda Item for February 18, 2014
From Chief Brian Pike, Captain Anthony Barnhart
and Captain Bryan Krear
Page Two

Budget Impact:

None

Regulatory Impact:

None

Conclusion:

Chief Pike, Captain Barnhart, and Captain Krear will present POST certificates to Officers Baisch, Suljevic, Heil, Hutchison, and Detectives Silvester and Barzee before the City Council on February 18, 2014.

Attachments:

1. Copy of POST Basic Certificate – Officer Brad Baisch
2. Copy of POST Basic Certificate – Officer Denis Suljevic
3. Copy of POST Intermediate Certificate – Officer Dan Heil
4. Copy of POST Intermediate Certificate – Officer Jerry Hutchison
5. Copy of POST Advanced Certificate – Detective Nate Silvester
6. Copy of POST Master Certificate – Detective Eric Barzee

aed

State of Idaho

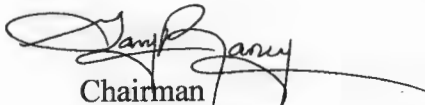
*The Peace Officer Standards
& Training Council*

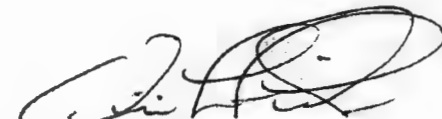
*hereby awards the
Basic Certificate*

to

*Bradley S. Baisch
Twin Falls Police Department*

*For having fulfilled the requirements of this certificate as set forth by the Idaho Peace
Officer Standards & Training Council on the 6th day of September, 2013.*


Chairman


Division Administrator

State of Idaho

*The Peace Officer Standards
& Training Council*

hereby awards the

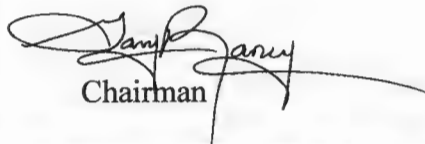
Basic Certificate

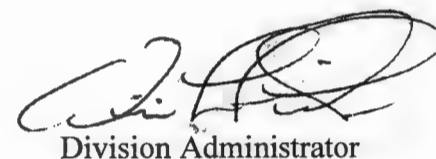
to

Denis Suljevic

Twin Falls Police Department

*For having fulfilled the requirements of this certificate as set forth by the Idaho Peace
Officer Standards & Training Council on the 25th day of November, 2013.*


Chairman


Division Administrator

State of Idaho

*The Peace Officer Standards
& Training Council*

hereby awards the

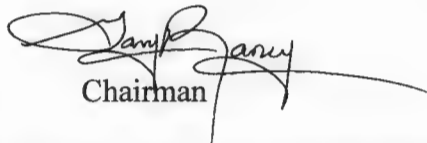
Intermediate Certificate

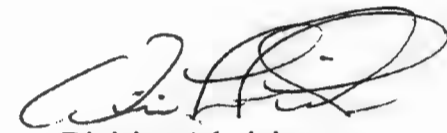
to

Daniel M. Heil

Twin Falls Police Department

*For having fulfilled the requirements of this certificate as set forth by the Idaho Peace
Officer Standards & Training Council on the 23rd day of December, 2013.*


Chairman


Division Administrator

State of Idaho

*The Peace Officer Standards
& Training Council*

hereby awards the

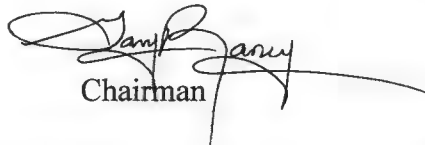
Intermediate Certificate

to

Jerry D. Hutchison

Twin Falls Police Department

*For having fulfilled the requirements of this certificate as set forth by the Idaho Peace
Officer Standards & Training Council on the 23rd day of December, 2013.*


Chairman


Division Administrator

State of Idaho

*The Peace Officer Standards
& Training Council*

hereby awards the

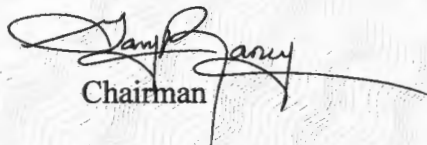
Advanced Certificate

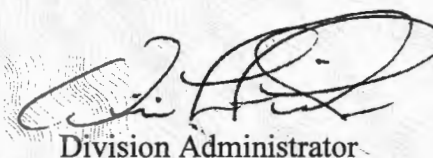
to

Nathan S. Silvester

Twin Falls Police Department

*For having fulfilled the requirements of this certificate as set forth by the Idaho Peace
Officer Standards & Training Council on the 3rd day of January, 2014.*


Chairman


Division Administrator

State of Idaho

*The Peace Officer Standards
& Training Council*

hereby awards the

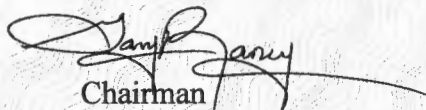
Master Certificate

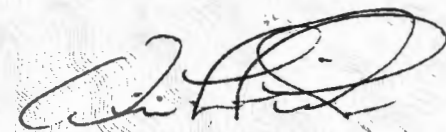
to

Eric J. Barzee

Twin Falls Police Department

*For having fulfilled the requirements of this certificate as set forth by the Idaho Peace
Officer Standards & Training Council on the 18th day of January, 2014.*


Chairman


Division Administrator



Date: Tuesday, February 18, 2014
To: Honorable Mayor and City Council
From: Ed Morris, President of Local 1556 (Fire Union)

Request:

Request from Local 1556 to support legislation being proposed at the Idaho Legislature.

Time Estimate:

The presentation will take approximately 10 minutes in addition to time needed for answering questions.

Background:

Members of Local 1556 are seeking support from the City Council on legislation that would amend the Workers' Compensation Act. A detailed information pamphlet developed by Idaho Professional Fire Fighters and Fire Chiefs – "Fire Service Response: Fire Fighter Occupational Cancer Protection" – has been included for your review.

Approval Process:

The Council may choose to vote on this item. Supporting Local 1556 would require a simple majority of the Council members present.

Budget Impact:

Unknown at this time.

Regulatory Impact:

Unknown at this time.

Attachments

1. Information developed by the Idaho Professional Fire Fighters and Fire Chiefs – "Fire Service Response: Fire Fighter Occupational Cancer Protection"



FIRE SERVICE RESPONSE

Fire Fighter Occupational Cancer Protection



SUPPORT IDAHO FIRE FIGHTERS



Idaho Professional Fire Fighters and Fire Chiefs

This booklet reflects the position of the fire fighters and fire chiefs in the State of Idaho regarding Idaho's amendments to the Workers' Compensation Act that address fire fighter occupational diseases. We collectively present this information to refute the rhetorical, inaccurate and slanted review of fire fighter exposure — as well as morbidity and mortality from cancer, heart and infectious diseases.

Professional fire fighters and fire chiefs throughout the state of Idaho strongly support legislation addressing fire fighter occupational diseases.

Medical Justification for Legislation Addressing Fire Fighter Cancer, Heart and Infectious Diseases

Idaho fire fighters work hard each and every day, proudly protecting and serving our citizens by answering the call for help — a call to save lives. That call may be to suppress fire and save lives jeopardized by smoke and flame. That call may be for emergency medical assistance and transport to the hospital. Fire fighters have little idea about the identity of many of the materials they are exposed to or the hazards of such exposures. Nevertheless, Idaho fire fighters continue to respond to the scene and work immediately to save lives and reduce property damage without regard to the potential health hazards that may exist. A fire emergency has no controls or occupational safety and health standards to reduce the effect of toxic chemicals. It is an uncontrollable environment that is fought by fire fighters using heavy, bulky and often times inadequate personal protective equipment and clothing.

Over time, the exposure to carcinogens has a cumulative risk effect. The risk for occupational cancers is on average, two to three times greater for the fire fighter population.

Some are also confused on the issue of paying for treatment of a fire fighter injured at work, in this case through an exposure to a toxic material, carcinogen or an infectious disease. Some also state that fire fighters are entitled to worker's compensation for injuries and illnesses and that their bills are routinely paid for and the fire fighter is compensated for lost productivity. Well, that is exactly what this legislation will do. It provides for a rebuttable presumption — that is, the employer can demonstrate that the exposure did not occur in the line of duty—to compensate a fire fighter if an exposure leads to a disease. Just as a fire fighter would be compensated for injuries that occurred after falling through the roof of a burning structure, a fire fighter who develops cancer or has an infectious disease from a job exposure would be compensated.

The worker's compensation system was designed decades ago to handle injuries easily linked to the workplace, such as a broken leg or a cut hand. As medical science has improved, we've learned that some cancers as well as heart, lung and infectious diseases are related to the work environment, including toxic chemicals in smoke. Not surprisingly, fire fighters are more likely to suffer from these occupational diseases.

An occupational disease takes years to develop. It's the result of a career of responding to fires and chemical spills; it's the result of breathing toxic smoke and fumes on the job; it is the response to continuous medical runs or extricating wounded victims at accidents. Because cancer, heart, lung and infectious diseases develop over time, it's impossible to say, "This specific emergency response caused my disease," yet fire fighters continue to get sick. The worker's compensation system needs to be improved to reflect the reality that fire fighters face each and every day.

Variability in exposures among Idaho fire fighters can be great; however, a number of chemicals are commonly found in many fire scenarios. The common combustion products encountered by fire fighters that present either a cancer or heart disease hazard include but are not limited to: acrylonitrile, asbestos, arsenic, benzene, benzo(a)pyrene and other polycyclic aromatic hydrocarbons (PAHs), cadmium, chlorophenols, chromium, diesel fumes, carbon monoxide, dioxins, ethylene oxide, formaldehyde, orthotoluides, polychlorinated biphenyls and vinyl chloride. Also, findings from monitored fire fighters during the overhaul phase (fire is extinguished, clean-up begins and where respiratory protection is not usually available) of structural fires indicates that short-term exposure levels are exceeded for acrolein, benzene, carbon monoxide, formaldehyde, glutaraldehyde, nitrogen dioxide and sulfur dioxide. Fire fighters in Idaho are routinely exposed to a variety of these chemical substances. Equipment for body and respiratory



A further description of the common toxic substances encountered by fire fighters includes:

Acrolein — present in most fires as a combustion product of wood, cotton, carpeting and upholstery. Carcinogenicity is not well studied, but one of its metabolites is a known carcinogen.

Acrylonitrile — used in textiles and rubber for clothing, building materials and household products converted in the body to cyanide; known to cause cancer in animals and probably humans, especially cancers of the lung, prostate, stomach, colon, brain, blood and lymphatic system.

Asbestos — used widely in buildings for insulation *known to cause cancer in humans*, especially lung, laryngeal and gastrointestinal cancers.

Benzene — used in the manufacture of a variety of products (plastics, synthetic fibers, dyes, rubbers) and as a solvent *known to cause cancer in humans*, especially leukemia; a complex mixture of PAHs, benzene, formaldehyde and other chemicals; released from fire engines known to cause cancer in animals and probably humans, especially lung and bladder cancer.

Carbon Monoxide — a natural product of combustion, it blocks the body from carrying and using oxygen; likely causes cancer in animals and possibly humans, especially liver and kidney cancer.

Diesel Exhaust and Soots — contain a variety of chemicals including PAHs; fire fighters often have direct skin contact with soot that penetrates their clothing; *known to cause cancer in humans*, especially cancer of the skin, scrotum, lung, liver, esophagus and leukemia.

Formaldehyde — used in manufacture of textiles, plastics, adhesives, wood products, insulation, paints, leather and rubber; known to cause cancer in animals and probably humans, especially Hodgkin's disease, leukemia and cancers of the mouth, pharynx, lung, nose, prostate, bladder, brain, colon, skin and kidney.

Vinyl Chloride — used in the manufacture of plastics and present in building materials and consumer goods; *known to cause cancer in humans*, especially cancer of the liver, brain, lung, blood, lymphatic system, gastrointestinal system and malignant melanoma.

Polycyclic Aromatic Hydrocarbons (PAHs) — formed during the combustion of many organic materials associated with cancer in humans, especially cancer of the lungs, colon, pancreas, stomach, pharynx, bladder, brain, leukemia, kidney and ureter.

protection is only partially effective. The mixture of hazardous chemicals is different at every fire and the synergistic effects of these substances are unknown. Carbon monoxide and soots are found in *all* fires and benzene has been found in more than 90 percent of fires.

Idaho Fire Fighters and Heart Disease

Similar to efforts addressing fire fighters' cancer experience, studies that link fire fighting with heart disease fall into three main groups—laboratory studies, field studies and epidemiological studies. The first, animal laboratory experiments, have identified exposure to noise and certain chemicals (such as the common solvent carbon disulfide; carbon monoxide; arsenic; the common combustion by-products; polycyclic aromatic hydrocarbons; and elevated levels of the stress hormone, adrenalin) to contribute to the atherosclerotic process.

The second group, field studies, documents the exposure of fire fighters to these agents through industrial hygiene, biological and physiological monitoring. Industrial hygiene data indicates that the fire environment contains a number of potentially dangerous toxins. Most frequent exposures affecting the cardiovascular system include carbon monoxide, polycyclic aromatic hydrocarbons, cyanide, benzene and hydrochloric acid. Arsenic and other toxic metals, organic solvents — such as carbon disulfide — and many other toxins may also be present depending upon the products of combustion and conditions at the scene. Due to the highly unpredictable nature of the fire environment, it is almost impossible to predict with any certainty all of the exposures that could be encountered at any given fire. Blood testing of fire fighters has demonstrated elevated levels of carboxyhemoglobin, a biological marker for carbon monoxide exposure that exceed levels found in both the smoking and non-smoking population. Increased levels of

urinary catecholamines (a metabolite of adrenalin) in fire fighters following fire operations have demonstrated increased adrenalin levels. Electrocardiographic monitoring of fire fighters performing maximal exercise without the benefit of warm-up time, a situation that mimics real conditions, suggests diminished oxygen supply to the heart during the initial stages of activity under these circumstances.

The third group, epidemiologic studies of fire fighters and other occupational groups, is performed to determine if exposures actually result in elevated rates of heart disease.

For example, the three epidemiologic studies of fire fighters in New Jersey, Connecticut and Toronto have demonstrated increased mortality rates from heart disease in comparison to the general population. However, there has also been a number of other epidemiologic studies that have not found an increased risk. This is due to a number of factors:

- Statistical constraints — the number of individuals studied may not be sufficient to detect a difference.
- The studies rely on mortality, and measure only deaths from heart disease. Differences in survivorship between an occupational group and the general population resulting from disparities in the quality and accessibility of medical care or other factors may result in misleading conclusions about disease prevalence.
- Mortality studies rely on death certificates that are frequently inaccurate and may erode the ability of the study to detect real differences.
- Due to the physical and medical requirements, fire fighters tend to be healthier than the general population with disease

incidence significantly less than the general population. An increase in the prevalence of a medical condition arising from workplace exposures may therefore be missed with comparison to the general population. This “healthy worker effect” is accentuated with fire fighters who are extremely healthy, and has been termed the “super healthy worker effect.” In Idaho, the “healthy worker effect” means only 1.5% of firefighters are on a disability retirement, much lower than other classes of public employees. This problem may be controlled by using another, similar occupational group as a control. This has been accomplished in a number of studies of fire fighters using police officers as a comparison group. This may not be appropriate for the evaluation of heart disease, however, since a number of studies have also demonstrated an elevated rate of heart disease in police officers in addition to fire fighters.

- When studying an occupational group, certain sub-populations may be at greater risk for a disease due to differences in exposures, administrative policies, or other reasons. The ability of a study to identify and establish the increased rates in these subgroups may be limited due to statistical and study design constraints.

Any of these factors could result in an otherwise well-designed epidemiologic study failing to find an increase in the prevalence of an illness even if one existed (i.e. a “false negative” result).

The most recent study regarding fire fighting and heart disease was conducted by Dr. Stefanos Kales and colleagues at the Harvard School of Public Health. This study examined the link between cardiovascular disease deaths and fire fighting and looked at specific job duties to see which might increase the risk of dying from a coronary event. The study also found conclusive evidence that the risk of dying from heart disease is significantly higher during fire suppression, responding to alarms, returning from alarms and during certain physical training activities.

Further, in a report released by NIOSH after the Kales study was

published, the federal government again recognized that cardiovascular disease among fire fighters is due to a combination of personal and workplace factors. NIOSH also recognized that hiring and maintaining medically and physically fit fire fighters is an important step in reducing cardiovascular disease. We agree and, in fact, fully support the International Association of Fire Fighters and International Association of Fire Chiefs Wellness-Fitness Initiative (WFI).

NIOSH further recommends that jurisdictions adopt the WFI. Fire department wellness programs do make economic sense. Adopting and implementing an occupational wellness program, such as the WFI, can reduce occupational claims and costs while simultaneously improving the quality and longevity of a fire fighter's life. Idaho one of only eight states without presumptive legislation to protect their emergency responders. Isn't it time for Idaho to protect those who protect us?

Idaho Fire Fighters and Cancer

Idaho fire fighters are at an increased risk of exposure to certain carcinogens, and are therefore at an increased risk of developing certain cancers. Research has conclusively demonstrated that fire fighters have an increased incidence of leukemia, multiple myeloma, non-Hodgkin's lymphoma, bladder cancer and brain cancer compared to other workers. Additional research indicates that fire fighters are at increased risk for prostate, large intestine and skin cancers. Research currently being conducted by the federal government, as well as academia, continues to strengthen the link between fire fighting as an occupation and specific additional cancers.

Some studies are likely to under count cases among fire fighters for several reasons. Fire fighters as a group may be more resistant to disease. Due to the rigorous physical demands of fire fighting, fire fighters are healthier when compared with the general population. Also, fire fighters who become ill may change to other occupations. This “double healthy worker effect” leads to reduced risk estimates for diseases in fire fighters. In addition, cancer may be under reported among fire fighters because many retire at age 50-

55 and there is a long latency period for several cancers. As a result, fire fighters who are diagnosed with cancer after retirement from the fire service may not be included in epidemiologic studies.

Dr. Grace LeMasters and her colleagues conducted a very comprehensive review of 32 studies on fire fighters so as to quantitatively and qualitatively determine the cancer risk of the occupation. This meta-analysis, funded by the Ohio Bureau of Workers Compensation, used statistical techniques for combining information from these 32 different studies and found an association of fire fighting with significant increased risk for specific types of cancer.

When Vermont Governor Jim Douglas signed the fire fighter



occupational disease legislation on May 22, 2007, he stated, "This is an important issue to fire fighters and their families. This new law will provide peace of mind to all of those who, in order to ensure our safety, willingly expose themselves to potentially carcinogenic agents in the line of duty."

In a more recent study, Dr. Tee Guidotti, from the George Washington University Medical Center, addresses the fire fighter cancer issues relevant to worker compensation issues and reasonableness of adopting a policy of presumption for those cancers associated with the occupation of fire fighting. Guidotti states that these "presumptions" are based on the weight of evidence, as required by adjudication, not on scientific certainty, but reflect a legitimate and necessary interpretation of the data for the intended purpose of compensating a worker for an injury (in this case an exposure that led to a disease outcome). Guidotti makes it clear that the assessments are for medicolegal and adjudicatory purposes and are not intended to replace the standards of scientific certainty that are the foundation of etiologic investigation for the causation of disease.

They are social constructs required to resolve disputes in the absence of scientific certainty. Understanding this is why there are 27 states that have adopted legislation or revised compensation regulations that provide a rebuttable presumption when a fire fighter develops cancer. Further, based on actual experience in those states, the cost per claim is substantially less than the unsubstantiated figures asserted by others. The reason for this, unlike benefits for other occupations, is the higher mortality rate and significantly shorter life expectancy associated with public safety occupations. These individuals are dying too quickly from cancer, unfortunately producing a significant savings in pension annuities for states and municipalities.

Therefore, Idaho fire fighters and fire chiefs strongly believe that sufficient evidence is available that shows fire fighters suffer from cancer due to their fire fighting exposures. We believe it is time to enact legislation to clearly indicate that cancer is occupationally related to fire fighting.



CANCERS

Brain Cancer — Many studies have found between 2-3 times increased risk. One study found an almost four fold risk. A dose-response relationship has been shown (increasing risk of brain cancer with longer length of employment as a fire fighter and with a greater number of fires attended). Vinyl chloride is commonly found in fires and is known to cause brain cancer. Acrylonitrile and formaldehyde are considered to be probably carcinogenic to the human brain.

Digestive (Gastrointestinal) System Cancers — Once cleared from the airways, inhaled particles and the carcinogens that adhere to them are transferred to the GI tract by swallowing. Asbestos, soots and vinyl chloride are all known to cause cancer of the human GI system.

Colon Cancer — Several studies have found an increased risk, with one study finding a more than two times higher risk. Another study found an almost two times higher (1.83) risk for fire fighters, with almost five times the risk (4.71) for those with more than 40 years of experience, suggesting a dose-response trend. Two other studies showed increased risk with increased exposure (length of employment, number of runs). Asbestos is known to cause colon cancer in humans. PAHs present in diesel exhaust have been linked to colon cancer.



Rectal Cancer — Excess rectal cancer (up to two times higher risk) has been found consistently in many studies of fire fighters.

Pancreatic Cancer — Some studies have found an increased risk. One study found a two times higher risk. Another study found three times the rate in fire fighters as compared to police officers (a comparable group).

Liver Cancer — The largest study of liver cancer found a two times higher risk for fire fighters.

Stomach Cancer — Most studies have found an increased risk. One study found a two times higher risk. Another study found a 2-3 times higher risk for fire fighters with more than 30 years of employment or more than 1,000 fires fought.

Esophageal Cancer — Some studies have found an increased risk. One study found a two times higher risk. Soots are present in all fires and known to cause cancer of the esophagus.

Pharyngeal (Throat) and Oral Cancer — Some studies have found an increased risk.

Genitourinary Cancers

Bladder Cancer — Studies have found a 2-3 times increased risk. Two studies found a two times higher risk compared to police (2.11 and 1.7). Increasing risk with longer employment was demonstrated with risk for those with more than 40 years of experience increased by 5.71. Another study also supported a dose-response relationship. Diesel exhaust and formaldehyde probably cause bladder cancer in humans.

Kidney Cancer — Several studies have found increased risk for fire fighters. One study found a greater than four times increased risk. Another study found a greater than two times increased risk for those employed for more than 20 years. Other studies showed highest risk for those employed the longest as fire fighters. Diesel exhaust and formaldehyde probably cause kidney cancer in humans.

Prostate Cancer — Studies have consistently found an increased risk. Two studies found a greater than two times higher risk. Acrylonitrile and formaldehyde probably cause prostate cancer in humans.

Testicular Cancer — Several studies have shown a greater than 2 times increased risk. One study showed a four times higher rate. Fire fighters report that their groin area frequently becomes covered with "black soot." Soot is known to cause cancer of the scrotum.

Hematological (Blood) and Lymphatic Cancers

In general, fire fighters have more than two times the risk. Vinyl chloride is known to cause hematological and lymphatic cancers in humans. Acrylonitrile and formaldehyde are probably carcinogenic to the human blood and lymph systems.

Leukemias — One study found a 2.67 times higher risk compared to police. Another study found fire fighters with more than 30 years of experience are at 2-5 times increased risk. Benzene and soots are known to cause leukemia in humans.

Lymphomas — In one study, fire fighters had non-Hodgkin's lymphoma at more than three times the rate of police officers (a comparable group). Other studies have also found elevated rates.

Multiple Myeloma — Fire fighters are at increased risk.

Skin Cancer — Several studies have found an increased risk. Two studies found an almost three times increased risk of skin cancer. One showed increasing risk with increased length of employment. Another study found a greater than three times increased risk in a subgroup of fire fighters. Fire fighters often have direct skin contact with soot, which is known to cause skin cancer in humans.



Idaho Fire Fighters and Infectious Diseases

Infectious diseases have become a hazard to fire fighters too big to ignore. Fire fighters and their employers must continue to take progressive steps toward reducing the risks of these hazards. Fire fighters and emergency medical responders are exposed during motor vehicle accidents in which blood and sharp surfaces often are present, by rescuing burn victims, and through the administration of emergency care. The victim may require extrication from a difficult-to-access accident scene, such as a motor vehicle accident or poorly accessible building. There may be broken glass or other sharp objects at the scene that are poorly visualized, and the lighting at the scene may be minimal. In addition, if the victim is bleeding profusely and

needs to be extricated quickly to save his/her life, the emergency provider must act quickly, with disregard for his/her own safety. Fire fighters may also be involved in emergency medical treatment at the scene, including intravenous line insertion and blood drawing. Almost all fire fighters in Idaho are EMTs and more than half (actually 80%) of our responses are to care for the sick and injured in our communities. Many fire departments are the primary emergency transport service or "ambulance service" for the area. In 2008, medical responses in Albuquerque accounted for 60,000 calls for assistance. The infectious disease status of the victim is almost never known to the fire fighter while he or she is rendering emergency services. All of these factors combine to place the fire fighter at increased risk of contracting a bloodborne contagious disease through a puncture wound, skin abrasion or laceration that becomes contaminated with infected blood or body fluids from the victim.

Some have misrepresented the literature by rhetorically addressing its claim that research on the risks of infectious and contagious diseases is also not conclusive. This cannot be farther from the truth. In the Morbidity and Mortality Weekly Report (MMWR) article some have cited, the authors stated, "This report summarizes the findings of five studies of HCV (Hepatitis C Virus) infection among first responders." This statement is untrue and grossly misleading. Only two of the five "studies" contain published data, and both of these efforts were developed and designed to assess issues related to Hepatitis B. The three remaining "studies" represent unpublished data collected during what were primarily Hepatitis C education and screening programs. Data collected in an uncontrolled and scientifically flawed manner can simply not be dubbed a "study" by these authors in order to confer validity. Furthermore, these "studies" were all cross sectional voluntary studies that had limited participation rates. The "studies" collected little to no information about the participants' occupational exposures, thus severely limiting the ability to assess any occupational risk factors.

Most importantly, four of the five "studies" failed to show an association between Hepatitis C and the most common risk factors in the general population (injection drug use, high-risk sexual behavior and transplant/transfusion prior to 1992). There was clearly an occupational risk factor.

These authors acknowledge that first responders, including fire fighters and emergency medical personnel, who are exposed to blood are at risk for infection by bloodborne pathogens. The exposure data from the "studies" cited indicates that emergency response employees have a high rate of exposure to blood and body fluids. In light of the biological and occupational plausibility of exposure, we believe that it is impossible to make any statements about the lack of association between work as an emergency response employee and Hepatitis C using the data from the five selected "studies."

The facts of fire fighter exposures to infectious diseases are clear. On October 16, 1998, the United States Centers for Disease Control and Prevention published its "Recommendations for Prevention and Control of Hepatitis C Virus (HCV) Infection and HCV-Related Chronic Disease." CDC, through this document, has determined that health care workers, which include fire fighters and emergency medical personnel, are at occupational risk for acquiring Hepatitis C infections. The CDC guidelines recommend that departments implement policies for follow-up of HCV infection in emergency workers after a documented exposure to blood.

In fact, fire fighters are exposed to blood on a frequent basis during their daily work activities. In a U.S. federal government study



Idaho's professional fire chiefs and fire fighters strongly believe sufficient evidence is available that shows fire fighters suffer from cancer, heart and infectious diseases due to their exposures in performing the tasks involved in fire fighting and emergency medical care. We believe it is time for you to pass this legislation to clearly indicate that such diseases are occupationally related to fire fighting and provide those that suffer from these diseases a rebuttable presumption for compensation benefits.

conducted during the development of the federal OSHA Bloodborne Pathogen Standard (29CFR1910.1030 OSHA Regulatory Impact and Flexibility Analysis) it was shown that 98 percent of EMTs and 80 percent of fire fighters are exposed to bloodborne diseases on the job.

Idaho Fire Fighters and Cost of Legislation

Some may be confused on the issue of paying for treatment of a fire fighter injured at work, in this case through an exposure to a carcinogen, toxic combustion products or an infectious agent that results in disease. The legislation only provides for a rebuttable presumption — that is, the employer can demonstrate that the exposure did not occur in the line of duty—to compensate a fire fighter if an exposure leads to a disease. Just as a fire fighter would be compensated for injuries that occurred after falling through the roof of a burning structure, a fire fighter who has acquired a disease from a job exposure would be compensated. Based on actual experience, the cost per cancer claim for those states having presumptive occupational disease statutes is substantially less than the unsubstantiated figures asserted by some. One reason for this, unlike benefits for other occupations, is the higher mortality rate and

significantly shorter life expectancy associated with fire fighting. Fire fighters are dying too quickly from cancer and other occupational diseases, unfortunately producing a significant pension annuity saving for states and municipalities.

The cost of enacting this new Workers Comp provision has been estimated to be minimal, literally pennies added to the fire fighters classification code costs according to the National Council on Compensation Insurance. Claims for cancer are expected to begin when employees have five to nineteen years on the job. It is important to note is that currently over half of the fire fighters employed in Idaho have less than five years on the job.

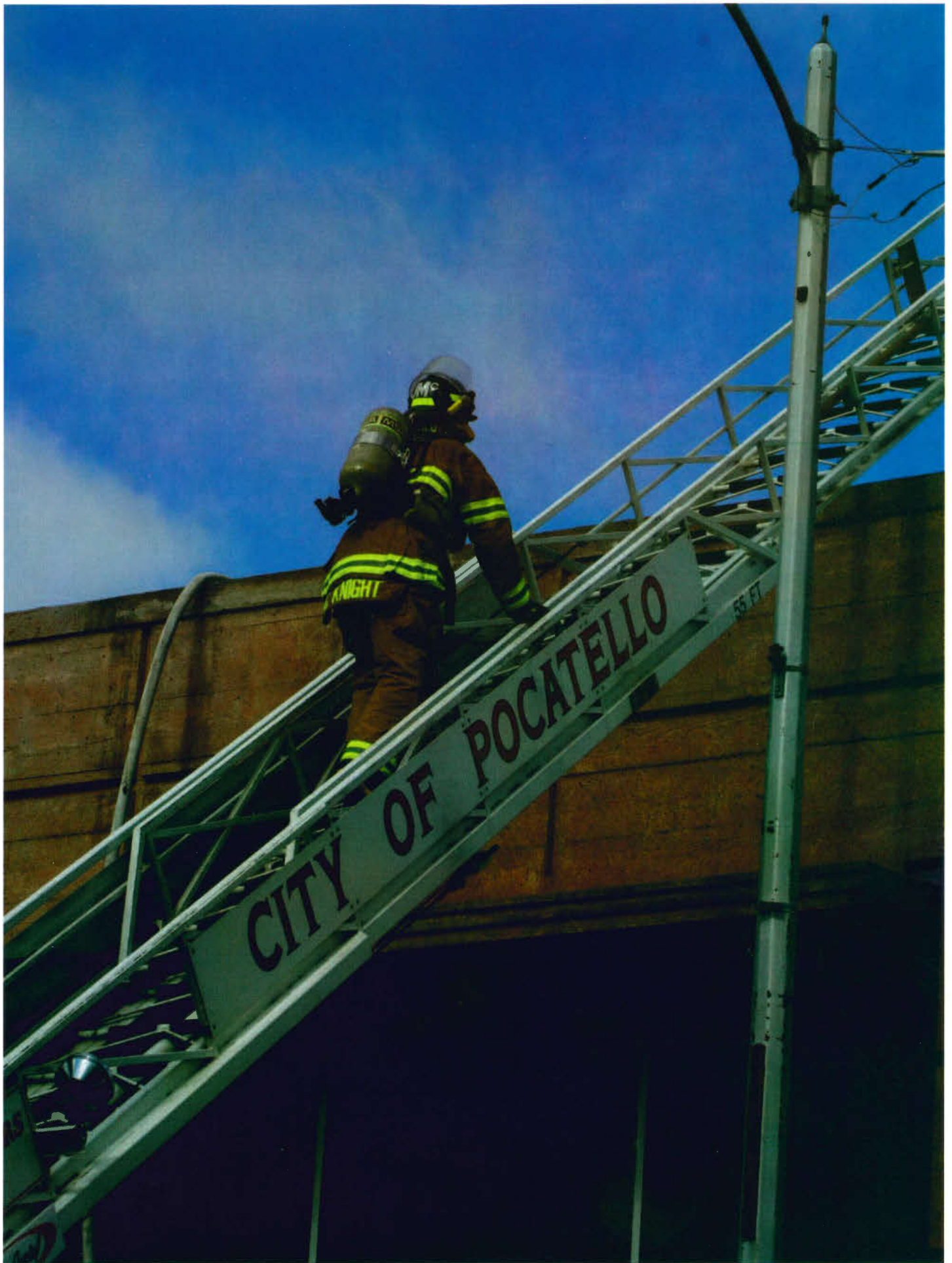
If, as some may claim, the existing worker's compensation system is fair as well as the appropriate mechanism to address such claims, then such legislation may not be needed. However, as testimony and experience have demonstrated, municipalities throughout Idaho categorically deny fire fighter claims when such individuals suffer from an occupationally acquired disease.

Thank you for your support.



The following states have presumptive disability laws that recognize that fire fighters are at increased risk for certain illnesses. The laws create a rebuttable presumption that the specified diseases are job related.

State	Heart Disease	Lung Disease	Cancer	Infectious Diseases
Alabama	P	P	P	P
Alaska	P	P	P	
Arizona			P	P
Arkansas				
California	P		P	P
Colorado			P	P
Connecticut	P		P	P
District of Columbia				
Delaware				
Florida	P			P
Georgia	P	P		
Hawaii	P	P		
Idaho				
Illinois	P	P	P	P
Indiana	P	P	P	
Iowa	P	P		
Kansas	P	P	P	
Kentucky	P	P		
Louisiana	P	P	P	
Maine	P	P		P
Maryland	P	P	P	
Massachusetts	P	P	P	
Michigan	P	P		
Minnesota	P		P	P
Mississippi				
Missouri	P	P	P	P
Montana				
Nebraska	P	P	P	P
Nevada	P	P	P	P
New Hampshire	P	P	P	
New Jersey				
New Mexico	P		P	P
New York	New York City Only	New York City Only	P	P
North Carolina				
North Dakota	P	P	P	P
Ohio	P	P		
Oklahoma	P	P	P	P
Oregon	P	P	P	
Pennsylvania			P	P
Rhode Island		P	P	P
South Carolina	P	P		
South Dakota	P	P	P	
Tennessee	P	P	P	
Texas	P	P	P	P
Utah	P	P		P
Vermont	P		P	
Virginia	P	P	P	P
Washington	P	P	P	P
West Virginia	P	P		
Wisconsin	P	P	P	P
Wyoming				





DATE February 18, 2014 City Council Meeting

To: Honorable Mayor and City Council

From: Jon Caton, Public Works Director

Request:

Present Council with an update to the Wood Waste Site.

Time Estimate:

The staff presentation will take approximately 10 minutes and then will allow time for questions.

Background:

The Wood Waste Site is approximately .22 acres and located near the intersection of Rose St. and S. Park Ave. The site has been in operation for approximately 20 years and was originally intended to provide a convenient place for citizens to dispose of their tree trimmings and landscape waste. The operation and maintenance of the Site comes out of the Sanitary Fund and is maintained by the Street department. The idea was that the wood waste could be chipped in this location and re-used by the public or the city, given to feedlots or hauled to the landfill for disposal.

However over the years, there have been many problems that developed. Even with employees monitoring the site, the public would not only bring wood waste but anything else they wanted to throw away, from toilets to carpet to waste lumber from construction projects. The trash makes it extremely difficult to chip the wood. Then the Street Department would have to spend time with equipment, separating the trash from the wood in order to process the wood into chips. Furthermore, the greatest use has been by local landscape business owners, not the public. The problem here is that the public is paying for this service.

Last year, Southern Idaho Solid Waste, for many reasons, informed us that they could no longer process our wood waste. We tried a few different ways to get the wood processed without their assistance, without success. Because of this, we had no choice but to temporarily close the wood waste site until we could determine an alternative and a path forward. So, we posted the property and ultimately had to fence it in order to stop the illegal dumping. Ultimately, the Street department separated most of the trash from the pile but there are still approximately 300 truckloads to process.

There are alternatives that Dean and I have discussed and is documented in the attached memorandum that Dean wrote. Furthermore, the City currently provides a curbside pickup of wood waste through PSI. This is challenging for some people because it requires them to bag their trimmings and set by the curb. There is no limit for number of bags that can be left at the curb. The second alternative is for our citizens to use the transfer station at the intersection of Orchard and Eastland. The third alternative would be for the City to continue to provide a wood waste service. If the last option is selected, property will have to be identified, equipment purchased and staffing will need to be addressed.

Approval Process:

NA

Budget Impact: TBD

Regulatory Impact: NA

Conclusion:

Staff recommends that the City Inform and educate the Public on suitable alternatives to the wood waste site including: regular curbside garbage pickup, local waste transfer station, landfill and personal recycling of these items. The Street Department intends to clean up the site within the most economical means. Staff recommends that the wood waste processing site remain closed and after clean-up, discontinue wood and other solid waste processing and transporting to the landfill.

Attachments:

Memorandum titled, "Review of Free Recycling Program"

Photos of site













Date: Tuesday, February 18, 2014
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

Request:

Staff is looking for direction in how to proceed with Canyon Springs grade after impacts from Construction Traffic during the Waste Water Treatment Plant Expansion along with direction in regards to public access to Auger Falls.

Time Estimate:

The staff presentation will take approximately 20 minutes.

Background:

Previously I came before the council to update the WWTP expansion project. Two items of concern were briefly discussed and staff would like to present further information at this time and ask for direction.

Part 1)

With the estimated 24 heavy concrete truck a day at the peak of construction we realize that Canyon Springs Road would be vastly impacted and show signs of wear. This combined with impacts to Citizens and their safety on the roadway Staff would like to discuss options with the Council and determine the future course of action.

Option 1. Include the cost of addressing the wear on Canyon Springs Grade as part of the Sewer Bond improvements.

This reduces the amount of funds available for Sewer Collection system improvements but replaces the roadway immediately following construction. This would be a refinishing of the asphalt and does not include widening or addressing the traffic issues already in place.

Option 2. Address the wear in a future streets project.

This can be planned to happen immediately following the WWTP upgrades or shortly after but it shifts the funding burden to the Streets budget.

Other issues needing discussion include:

- A) Does the council wish the Grade to function in the same way it currently does with two small lanes and full pedestrian access. (This is the least expensive option and the Council can see the effects currently. Reconstruction efforts currently are estimated at \$700k/lane mile. This reconstruction won't be as deep but the work is more difficult to accomplish and substantial drainage work needs to occur.)
- B) Limit traffic to one lane through signalization which provides pedestrian's more room but impacts neighboring residences as vehicles stack up waiting for the signal to change at the top of the grade. (This option would require installation of a timed signal estimated at 500k in addition to the 700k/lane mile listed above. The impacts to travel time and affects felt by neighboring residences could be significant)

- C) Install two small lanes, place a jersey barrier separating the vehicles from the pedestrians and provide a pedestrian walking area that is capable of handling people in a single file line. (The Cost of the jersey barrier and guard rail is estimated at \$160k in addition to the \$700k/lane mile listed above. Small pedestrian overhang walk ways will need to be constructed in several locations due to width issues and are estimated at \$100k. With the way the grade is currently utilized I can not say this will be successful or the public will accept)
- D) Reconstruct the roadway to accommodate two lanes each direction and a wider pedestrian walking area. (This is by far the most far reaching and expensive project at approx. 1.5million/lane mile. This would require acquiring easements and blasting of the existing wall. Stabilizing the existing slope and constructing large retaining walls. Traffic control during construction would be extreme.)

Part 2:

With the WWTP upgrades an extremely large area will be excavated for the IFAS system and secondary Clarifier. Staff is recommending the excavated material be transported to Auger Falls and placed in an area identified in the attached exhibit. The engineering Consultants estimate 33 trucks a day hauling material from the Treatment plant to Auger Falls in 20 Cubic Yard dump trucks. These are extremely large vehicles on a narrow roadway. Staff feels this is a safety issue with people who plan on using Auger Falls as a recreation facility during construction. There are several options the Council has.

Option 1) Require the contractor to haul materials elsewhere. This would be a substantial cost to the project and would require smaller street licensed vehicles resulting in a larger number of loads. This would impact Canyon Springs grade even more and the safety hazard would be shifted there.

Option 2) Close Auger Falls throughout the duration of the project. This of course impacts those who use the site for recreation.

Option 3) Allow only the contractor to use Auger Falls from 8:00am to 5:30pm Monday through Friday then the public only from 5:30pm to 8:00am the next morning and all day Saturday and Sunday during the peak months of construction.

Approval Process:

A majority recommendation as to how to proceed would be appreciated.

Conclusion:

Staff recommends that the Council discuss the options and direct Staff with a recommendation of how to proceed with Reconstruction of the Canyon Springs Grade and Auger Falls Access.

Attachments:

1. Canyon Springs Arial
2. Auger Falls Arial



Google earth

feet 1000
meters 400





Google earth

feet
km





Date: Tuesday, February 18, 2014
To: Honorable Mayor and City Council
From: Mitchel Humble, Community Development Director

Request:

Discussion and a request for direction regarding the City's regulation of on-street large truck parking.

Time Estimate:

The staff presentation will take approximately 10 minutes. We expect additional time will be needed to discuss and answer questions.

Background:

City Code 9-6-8 regulates the on-street parking of trucks, trailers, unused and inoperative vehicles. This section includes the following regulation:

"No person shall park a motor vehicle of one and one-half (1½) ton capacity or more nor shall any person park a motor vehicle which has an overall length of more than twenty two feet (22') nor shall any person park a trailer of more than one-half (½) ton capacity upon any street or alley located within a residential district within the city except while engaged in the actual loading or unloading of passengers or property."

This section limits on-street parking of large trucks to non-residential districts, unless the truck is actively being loaded or unloaded. Therefore, the Code allows large trucks to be parked on the streets within non-residential districts. The City has received several complaints over the years about trucks being parked on a street in a commercial area and blocking visibility or creating other nuisances or hazards. City Code does allow the City to place signs that regulate on-street parking, like "no parking," "2-hour parking," or "no overnight parking." City staff has placed such signs in response to complaints about on-street large truck parking.

The streets around Wal-Mart and Norco have become a popular truck parking area over the last several months. Some photos of this on-street large truck parking are attached. City staff has received several complaints from both business and residential neighbors in that area. The complaints have been about the trucks blocking visibility, refrigerator units running overnight and making noise, trash being thrown onto the street and property nearby, and creating an unsightly environment. Much of the property in the area is undeveloped and part of the North Haven commercial subdivision. Property owners of the undeveloped lots have also indicated that the truck parking is making it difficult to market and sell lots.

Staff is concerned about continuing to place parking regulation signs in areas where large truck parking becomes a problem. We believe that practice will just move the problem areas somewhere else. We believe that to make a lasting and comprehensive impact will require an amendment to City Code 9-6-8 so the Code will dictate where on-street large truck parking should occur.

We reviewed the City's zoning regulations for guidance. The Code provides for a use entitled "open parking lot or garage for trucks and buses." This use would be what a large truck parking lot would be regulated as. For this use to be outright permitted on private property requires a M1 or M2 zoning designation. Why would the City allow on-street large truck parking in areas where off-street large truck parking is not outright permitted? Staff believes that City Code 9-6-8 should be amended to allow on-street large truck parking only in the M1 and M2 zones to be consistent with zoning regulations for off-street large truck parking, and recommends that the Council initiate a Code amendment process to that end.

Approval Process:

A simple majority vote of the Council is needed to provide direction to staff regarding the initiation of a City Code amendment.

Budget Impact:

There is no significant budget impact associated with this request.

Regulatory Impact:

Approval of the request will begin a process to amend City Code regarding the regulation on on-street truck parking. An ordinance will be prepared and scheduled at an upcoming City Council meeting for consideration.

Conclusion:

Staff recommends that the Council authorize staff to prepare an amendment to City Code 9-6-8 regarding the regulation of on-street large truck parking.

Attachments:

Photos of on-street large truck parking









Date: Tuesday, February 18, 2014
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

Request:

Consideration to authorize the City Manager to sign an agreement with Kushlan & Associates to review and assist the City Manager in aligning the organization around the City's 2030 Strategic Plan.

Time Estimate:

The presentation will take approximately 10 minutes in addition to time needed for answering questions.

Background:

The City of Twin Falls is in a unique position to consider organizational change. The City Manager has been in the organization sufficiently long to understand both the structural and cultural strengths and challenges of the current organization. The recent departure of the Assistant to the City Manager, in addition to the impending retirement of several key Department Directors, will translate into an organizational transition, managed or not. To ensure the most effective long-term outcomes, it is incumbent on leadership to purposefully move the organization to a well-considered new era.

Organizational change is not an event, but a process. It must be carefully managed, often over a significant period of time. The process is complex, resulting from the innumerable variables. The process requires careful planning, clearly articulated goals and exceptional levels of communication. Absent any of these critical variables, people will be left to their individual interpretations of what is happening and why it is happening. Misinterpretation often will focus on perceived negative implications and produce resistance to the desired change. Change, even positive change, is difficult and must be carefully managed with all available tools, internal and external, effectively employed to ensure success.

The role of the consultant will be to support the City Manager in the organizational transition efforts. The effort will allow the City of Twin Falls to reshape its organization so that it is consistent with the City's strategic plan. The process will focus on the organizational needs over the planning horizon, with specific attention paid to the next ten years. The consultant will provide valuable assistance, guidance and perspective, but in no means can he construct the plan independent of the City's internal stakeholders.

As a part of the scope, the consultant and the City Manager will review the current organizational structure, seek comments and thoughts from members of the City Council and City's staff, and explore opportunities to enhance organizational efficiency and effectiveness. At the end of the project, the consultant will assist the City Manager develop a reorganization strategy, including an implementation strategy, that will be presented to the City Council for its review.

Approval Process:

The Council may choose to vote on this item. Passage of the agreement requires a simple majority of the Council members present.

Budget Impact:

This item is anticipated to cost approximately \$20,000 and will be paid for with salary savings from the vacated assistant to the city manager position that recently occurred.

Regulatory Impact:

There is no regulatory impact associated with this request.

Attachments

1. Proposed Scope

PROFESSIONAL SERVICES AGREEMENT
Organizational Transition Support

TITLE:

PROFESSIONAL SERVICES AGREEMENT

This agreement is entered into on the date listed below between the CITY of Twin Falls, Idaho hereinafter referred to as "CITY" whose address is P.O. Box 1907, Twin Falls, ID 83303, whose telephone number is (208) 735-7271, and Kushlan Associates, hereinafter referred to as "CONSULTANT", whose office is Post Office Box 8463, Boise, ID 83707, whose business phone number is (208) 433-9352 and whose fax number is (208) 433-8429.

Section 1. Consultant Services

The Scope of Work and projected level of work required is as identified on Attachment A to this agreement.

Section 2. Schedule

CONSULTANT shall be in a position to offer services from March 1, 2014 and shall continue to a time acceptable to the "CITY". However, the performance of any Services shall not continue past June 1, 2015 unless an extension of time is approved by the "CITY" Project Manager.

Section 3. Compensation.

For its Services, the "CITY" agrees to pay CONSULTANT \$150/hour and a sum not to exceed \$21,000.00, and all expenses related to travel, printing, postage and advertising as detailed on Attachment A. Said expenses are estimated at \$4,500.00. Additional work beyond the Scope of Work detailed in Attachment A will be subject to agreement of the parties.

Section 4. Method of Payment; Periodic Payments.

- A. CONSULTANT shall invoice the "CITY" no more than once per month.
- B. All invoices shall be paid by "CITY" within thirty (30) days of receipt of a proper invoice.
- C. CONSULTANT shall keep time and expense records, other cost records and accounts pertaining to this agreement, available for inspection by "CITY" representatives for three (3) years after final payment. Copies shall be made available on request.
- D. If the services rendered do not meet the requirements of the agreement, CONSULTANT will correct or modify the work to comply with the agreement. The "CITY" may withhold payment for such work until the work meets the requirements of the agreement.

KUSHLAN AGREEMENT

Section 5. Discrimination and Compliance with Laws

- A. In performing the Services required herein, CONSULTANT agrees not to discriminate against any person in the performance of this agreement because of race, color, religion, sex, national origin, age or non-job related handicap, or because of prior military service or current military status, and shall comply with all applicable federal and state laws and regulations of governmental agencies relating to civil and human rights.
- B. CONSULTANT shall comply with all federal, state and local laws and ordinances applicable to the work to be done under this contract.
- C. Violation of this section 5. shall be a material breach of this agreement and grounds for cancellation, termination, or suspension of the agreement by the "CITY", in whole or in part, and may result in ineligibility for further work for the "CITY".

Section 6. Term and Termination of Agreement

- A. This agreement shall be effective upon signing and shall remain in effect until terminated in accordance with paragraph B. of this section.
- B. This agreement may be terminated by either party without cause upon thirty (30) days written notice, in which event all finished or unfinished documents, reports, or other material or work of CONSULTANT pursuant to this agreement shall be submitted to the "CITY", and CONSULTANT shall be entitled to just and equitable compensation at the rate set forth in Section 3. for any satisfactory work completed prior to the date of termination.

Section 7. Ownership of Work Product

All data, materials, reports, memoranda, and other documents developed under this agreement shall become the property of the "CITY", shall be forwarded to the "CITY" at its request and may be used by the "CITY" as it sees fit.

Section 8. General Administration and Management

The City Manager of the "CITY" shall oversee and approve all services to be performed, coordinate all communications and review and approve all invoices, under this agreement.

Section 9. Hold Harmless

- A. CONSULTANT shall protect, defend, indemnify and save harmless the "CITY", its officers, employees and agents from any and all costs, claims, judgments, or awards of damages, arising out of or in any way resulting from the negligent acts or omissions of CONSULTANT, its officers, employees and agents in performing this agreement.
- B. "CITY" shall protect, defend, indemnify and save harmless CONSULTANT, its officers, employees and agents from any and all costs, claims, judgments or awards of damages,

arising out of or in any way resulting from the negligent acts or omissions of the "CITY", its officers, employees and agents in performing this agreement.

Section 10. Independent Consultant

In all matters pertaining to this Agreement, CONSULTANT shall be acting as an independent CONSULTANT, and will not be deemed an employee or agent of the "CITY".

Section 11. Subletting or Assigning Contract

Neither the "CITY" nor CONSULTANT shall assign, transfer, or encumber any rights, duties, or interests accruing from this agreement without the express prior consent of the other.

Section 12. Extent of Agreement/Modification

This agreement represents the entire and integrated agreement between the parties hereto and supersedes all prior negotiations, representations, or agreements either written or oral. This agreement may be amended; modified; or added to only by written instrument properly signed by both parties hereto.

Section 13. Optional Services

At the direction of the City Manager, CONSULTANT will assist "CITY" in the recruitment effort to fill vacancies in management staff. Such services will be provided at a flat rate of \$7,500 per recruitment

IN WITNESS WHEREOF, "CITY" and CONSULTANT have executed this Agreement as of _____, 2014

CONSULTANT

City Of Twin Falls, Idaho

By:_____

By:_____

Attachment A

Model Development

Task 1: Develop Organizational Plan and Internal and External Communication Strategy (Consultant)

Task 2: Develop City Manager Transition Objectives Statement to guide transition Planning

- Develop City Manager Questionnaire: (consultant)
- Conduct Conversation with the City Manager (CM) on questionnaire and CM responses. (CM & Consultant)
- Prepare Draft Transition Objectives Statement (Consultant)
- Review and modify Transition Objectives Statement (CM)
- Finalize Transition Objectives Statement (Consultant and CM)

Task 3: Introduce Organizational Transition Process to City Council (CM & Consultant)

- Present and Gain Concurrence process
- Establish feedback and update schedule (Consultant)
- Question: What level of Council involvement needed?
 - Option 1: Direct input into organizational change process? (Interviews?)
 - Option 2: Respond to CM work only

Task 4: Introduce Organizational Transition Process to Staff (CM & Consultant)

Task 5: Staff Involvement

- Develop Key Staff Questionnaire (Consultant)
- Determine who constitutes “Key Staff” (CM)
- Administer Key Staff Questionnaire (Consultant)
 - Option 1: Send questionnaire out and have it returned
 - Option 2: Conduct Interviews based upon questionnaire
- Develop Summary of Staff responses and share with CM (Consultant)
- Provide Feedback to Staff participating members (Consultant)

Task 6: Review City Manager Job Description and any Council Directions coming from CM evaluation. (Consultant)

Task 7: Review Strategic Plan for Organizational Implications (Consultant)

- What is adequately covered

Task 8: Develop 2 or 3 Organization Options for CM consideration (Consultant)

February 14, 2014

- Present to CM for consideration (Consultant)
- Provide cost/ budget implications for revised organization (Consultant)
- Define implementation authority (Consultant)
- What positions need specific Council authorization?

Task 9: Choose preferred option (CM)

Task 10: Develop Implementation Schedule (Consultant)

Task 11: Roll out (Consultant & CM)

- Internal
- Council
- External

Implementation

Task 12: Update Job Descriptions (Consultant)

Task 13: Review Compensation for positions (Separate HR Consultant)

Task 14: Review / Update Evaluation Tools (Consultant)

Optional Services

Task 15: Conduct Recruitments (Consultant)