

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	

**AGENDA**

Meeting of the Twin Falls City Council
Monday, March 17, 2014
 City Council Chambers
 305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
 CONFIRMATION OF QUORUM
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
 PROCLAMATIONS: None

GENERAL PUBLIC INPUT

AGENDA ITEMS	Purpose	By:
I. <u>CONSENT CALENDAR:</u>	<u>Action</u>	<u>Staff Report</u>
1. Consideration of a request to approve the Accounts Payable for March 10 - 17, 2014, and Payroll for March 14, 2014.	Action	Sharon Bryan
2. Consideration of a request to approve the following Council Minutes: March 3, 2014.	Action	Leila A. Sanchez
3. Consideration of a request to approve a Trust Agreement for Cedar Park Subdivision No. 10, placing Lots 2 through 7 Block 1 into trust.	Action	Troy Vitek
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Presentation of a service plaque to Gale Kleinkopf in recognition of his service on the Golf Advisory Commission.	Presentation	Dennis Bowyer
2. Swearing in ceremony for the Twin Falls Police Department's newest Police Officer, William Jansen. It is requested that Mayor Don Hall administer the Oath of Office.	Action	Brian Pike Don Hall
3. Consideration of a request to rename Canyon Crest Drive, as platted in Grandview Estates Subdivision, to Canyon Crest Drive West	Action	Jacqueline D. Fields
4. Consideration of a request to hear concerns regarding the list of certified backflow device testers being developed by the City's Water Department staff.	Discussion/ Possible Action	Travis Rothweiler <i>Dave Wright / Kimberly Nurseries, Inc.</i>
5. Presentation of the 2014 Updated Community Strategic Plan, which includes City staff and Council progress on Strategic Plan goals and initiatives.	Presentation/ Discussion	Travis Rothweiler
6. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>		
IV. <u>PUBLIC HEARINGS:</u> 6:00 P.M.: None		
V. <u>ADJOURNMENT TO:</u>		
Executive Session 67-2345(1) (c) To conduct deliberations concerning labor negotiations or to <u>acquire an interest in real property which is not owned by a public agency.</u>		
Executive Session 67-2345(1)(e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Twin Falls City Council-Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
 4. A City Staff Report shall summarize the application and history of the request.
 - The City Council may ask questions of staff or the applicant pertaining to the request.
 5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
 7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.

COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					Mayor	

**MINUTES**

Meeting of the Twin Falls City Council
Monday, March 3, 2014
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

5:00 P.M.**PLEDGE OF ALLEGIANCE TO THE FLAG****CONFIRMATION OF QUORUM****CONSIDERATION OF THE AMENDMENTS TO THE AGENDA****PROCLAMATIONS: "Multiple Sclerosis Awareness Week" March 3-7, 2014****GENERAL PUBLIC INPUT**

AGENDA ITEMS		Purpose	By:
I. <u>CONSENT CALENDAR:</u>		<u>Action</u>	<u>Staff Report</u>
1. Consideration of a request to approve the Accounts Payable for February 25-March 3, 2014.	Action		Sharon Bryan
2. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision for a Zoning District Change and Zoning Map Amendment from R-4 to R-B for property located at the northwest corner of Filer Avenue and Adams Street.	Action		Mitchel Humble
3. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision for a Zoning District Change and Zoning Map Amendment from R-4 to R-4 PRO for .49 acres (+/-) for property located 840 Addison Avenue.	Action		Mitchel Humble
4. Consideration of a request to approve the final plat for the Westpark Commercial #8 Subdivision, A PUD consisting of 2.03 (+/-) acres with 2 lots and 1 tract for commercial development on property located north of Pole Line Road & west of Canyon Crest Drive.	Action		Mitch Humble
5. Consideration of a request to approve an acceptance of right-of-way for property located on 9th Avenue East containing 4,802 Square Feet.	Action		Troy Vitek
6. Consideration of a request to approve an acceptance of right-of-way for property located on 9th Avenue East containing 986 Square Feet.	Action		Troy Vitek
II. <u>ITEMS FOR CONSIDERATION:</u>			
1. Presentation by Rich Neu on Problem Solving Court in the Fifth Judicial District.	Presentation/ Possible Action		Rich Neu
2. Consideration of a request to confirm the reappointment of Gary Bond, Dan Brizee, and Darren Hall to the Building Inspection Department Advisory Committee.	Action		Don Hall
3. Consideration of a request to confirm the reappointment of Jack Jardine to the Golf Advisory Commission.	Action		Don Hall
4. Consideration of a request to terminate a temporary easement that was placed by platted right-of-way and terminating an easement for a temporary drainage retention basin area.	Action		Troy Vitek
5. Consideration of a request to award a bid to purchase approximately a 770± square foot portion of a City owned lot located at 2617 Paintbrush Drive.	Action		Mitchel Humble
6. Consideration of a request to adopt an ordinance amending City Code 9-6-8 regarding the City's regulation of on-street large truck parking (Second Reading).	Action		Mitchel Humble
7. Consideration of a request to adopt an ordinance to transfer Lots 9 & 10, Block 119 to the Twin Falls Urban Renewal Agency.	Action		Melinda Anderson
8. Public input and/or items from the City Manager and City Council.			
III. <u>ADVISORY BOARD REPORTS/ANNOUNCEMENTS:</u>			
IV. <u>PUBLIC HEARINGS:</u> 6:00 P.M.			
1. Request for a Zoning Title Amendment to amend Twin Falls City Code 10-9-9(K); Real Estate Signs, to allow temporary real estate open house signs in the public right-of-way under specific conditions.	Action		Mitchel Humble
V. <u>ADJOURNMENT:</u>			

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Minutes

Monday, March 3, 2014

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Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Chris Talkington, Gregory Lanting, Don Hall, Rebecca Mills Sojka

Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Police Chief Brian Pike, Community Development Director Mitch Humble, Parks & Recreation Director Dennis Bowyer, Economic Development Director Melinda Anderson, Zoning & Development Manager Renee Carraway, Planner 1 Jon Spendlove, Assistant City Engineer Troy Vitek, PIO Officer Josh Palmer, Deputy City Clerk Leila A. Sanchez.

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished to, to recite the pledge of Allegiance to the Flag. A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA:

5. Consideration of a request to award a bid to purchase approximately a 770± square foot portion of a City owned lot located at 2617 Paintbrush Drive. **Withdrawn by Applicant**

PROCLAMATIONS: "Multiple Sclerosis Awareness Week" March 3-7, 2014

Mayor Hall read and presented the proclamation to John and Judy Fisher.

John Fisher reported on the statistics of Multiple Sclerosis. He reported on the upcoming fundraiser "Bed Racing for Multiple Sclerosis."

GENERAL PUBLIC INPUT: None

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for February 25-March 3, 2014, total: \$741,103.02;
Payroll, February 28, 2014, total: \$115,354.24
Fire Payroll, February 28, 2014, total: \$51,312.98
2. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision for a Zoning District Change and Zoning Map Amendment from R-4 to R-B for property located at the northwest corner of Filer Avenue and Adams Street.
3. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision for a Zoning District Change and Zoning Map Amendment from R-4 to R-4 PRO for .49 acres (+/-) for property located 840 Addison Avenue.
4. Consideration of a request to approve the final plat for the Westpark Commercial #8 Subdivision, A PUD consisting of 2.03 (+/-) acres with 2 lots and 1 tract for commercial development on property located north of Pole Line Road & west of Canyon Crest Drive.
5. Consideration of a request to approve an acceptance of right-of-way for property located on 9th Avenue East containing 4,802 Square Feet.
6. Consideration of a request to approve an acceptance of right-of-way for property located on 9th Avenue East containing 986 Square Feet.

MOTION:

Councilperson Barigar made a motion to approve the Consent Calendar as presented. The motion was seconded by Councilperson Munn and roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

II. ITEMS FOR CONSIDERATION:

1. Presentation by Rich Neu on Problem Solving Court in the Fifth Judicial District.

Rich Neu gave a presentation on Problem Solving Courts. He discussed the types of courts, goals of problem solving courts, and how goals are achieved.

Councilperson Hawkins stated she attended Problem Solving Court and explained her experience was positive and educational. She also thanked Sgt. Ryan Howe for his involvement with the courts.

Discussion followed.

-Court success rates

-Juvenile drug court

-Adult victim restitution/ restoration portion

-Lack of reporting on the negative effects of marijuana

City Manager Rothweiler stated no action is requested. The City of Twin Falls Community Strategic Plan 2030 objective is to partner with other government entities to collaborate on local and regional issues.

2. Consideration of a request to confirm the reappointment of Gary Bond, Dan Brizee, and Darren Hall to the Building Inspection Department Advisory Committee.

Mayor Hall explained the request.

Gary Bond, Dan Brizee and Darren Hall have completed their terms and have requested reappointment. Darren Hall and Dan Brizee reside in the area of impact and confirmation of their reappointment will require waiving their City residency.

MOTION:

Councilperson Lanting made the motion to confirm the reappointment of Gary Bond, Dan Brizee and Darren Hall to serve three year terms on the Building Inspection Department Advisory Committee beginning March 2014 and waive the city's residency requirement for Dan Brizee and Darrell Hall. The motion was seconded by Vice Mayor Hawkins.

Discussion followed.

-Committee specific requirements (one electrical contractor, one mechanical contractor, one plumbing contractor, two residential home builders, one non-residential contractor, one architect, one Engineer, one Member at Large.)

-Terms served by Gary Bond, Dan Brizee and Darren Hall.

-Representation of people within city limits that are paying city taxes

-No call for applicants

MOTION:

Roll call vote showed Councilpersons Hawkins, Munn, Barigar, Talkington, Lanting, and Hall voted in favor of the motion.

Councilperson Mills Sojka voted against the request. Approved 6 to 1.

3. Consideration of a request to confirm the reappointment of Jack Jardine to the Golf Advisory Commission.

Mayor Hall explained the request.

Jack Jardine has completed his term and has requested reappointment. He resides in the area of impact and confirmation of his reappointment will require waiving his City residency. He has had a perfect attendance record and is a valued member of the Commission.

MOTION:

Councilperson Lanting made a motion to confirm the reappointment of Jack Jardine to serve a three year term on the Golf Advisory Commission beginning March 2014 and to waive the residency requirement. The motion was seconded by Vice Mayor Hawkins.

Discussion followed.

-No call for applicants

-Representation of people within city limits that are paying taxes

-Applicant involved in fundraiser

-Difficulty filling in vacancies

-Jack Jardine has served a partial term

Roll call vote showed Councilpersons Hawkins, Munn, Barigar, Talkington, Lanting, and Hall voted in favor of the motion.

Councilperson Mills Sojka voted against the request. Approved 6 to 1.

4. Consideration of a request to terminate a temporary easement that was placed by platted right-of-way and terminating an easement for a temporary drainage retention basin area.

Assistant City Engineer Vitek explained the request. Staff recommends the Council approve the request and approve the Mayor to sign the Termination of Public Right of Way Easement Agreement and the Termination of Easement.

Canyon Park granted an easement to the City through a public right-of-way easement agreement dated January 7, 2013. In the easement, the City agreed to terminate the easement once Canyon Park completed dedication and construction of Fillmore Street. The City has accepted dedication and construction of Fillmore Street along with a "Maintenance and Unrestricted Access Agreement". The City can release the original easement as described in the agreement. A temporary drainage easement was also granted to the City upon vacation of the Canyon Park North plat to accommodate drainage from the original Fillmore roadway. Now that Fillmore Street has been relocated and new drainage facilities have been constructed, the drainage easement can be terminated.

Discussion followed.

-Buildings will not be constructed over the utility easements

MOTION:

Councilperson Munn made a motion to terminate a temporary easement that was replaced by a platted right-of-way as well as terminating an easement for the temporary drainage retention basin area at Canyon Park West. The motion was seconded by Councilperson Mills Sojka. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0.

5. Consideration of a request to award a bid to purchase approximately a 770± square foot portion of a City owned lot located at 2617 Paintbrush Drive. **Withdrawn by Applicant.**
6. Consideration of a request to adopt an ordinance amending City Code 9-6-8 regarding the City's regulation of on-street large truck parking (Second Reading).

Community Development Director Humble explained the topic was discussed at the February 18, 2014, City Council meeting. Staff has prepared an ordinance as directed by the City Council. One comment from a property owner was received in favor of the ordinance.

Councilperson Mills Sojka stated she received public feedback from listening to the local station. She stated her concern that changing the code based on a single localized problem will result in unintended consequences. She is in favor of posting signage.

MOTION:

Councilperson Lanting made a motion to suspend the rules and place Ordinance 3063, on third and final reading by title only. The motion was seconded by Councilperson Barigar.

-Boise, Caldwell, Pocatello, Nampa and Rexburg regulate on-street parking.

Councilperson Munn stated the evidence shows a significant public nuisance problem and applying City Code for a localized area is not overreaching. He will be voting in favor of the ordinance.

Roll call vote showed Councilpersons Hawkins, Munn, Barigar, Talkington, Lanting, and Hall voted in favor of the motion. Councilperson Mills Sojka voted against the request. Approved 6 to 1.

Deputy City Clerk Sanchez read Ordinance 3063, by title only:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, THAT TWIN FALLS CITY CODE §9-6-8 BE AMENDED TO PROHIBIT ON-STREET TRUCK PARKING EXCEPT IN MANUFACTURING DISTRICTS, OR WHILE ENGAGED IN LOADING OR UNLOADING.

MOTION:

Councilperson Lanting made a motion to adopt Ordinance 3063. The motion was seconded by Councilperson Munn.

Councilperson Talkington stated that if the ordinance passes City staff should report back to Council in six months with an update.

Roll call vote showed Councilpersons Hawkins, Munn, Barigar, Talkington, Lanting, and Hall voted in favor of the motion. Councilperson Mills Sojka voted against the request. Approved 6 to 1.

7. Consideration of a request to adopt an ordinance to transfer Lots 9 & 10, Block 119 to the Twin Falls Urban Renewal Agency.

Community Development Director Humble explained the request.

At their February 24, 2014, meeting, the Council held a public hearing regarding the transfer of this site to Twin Falls Urban Renewal Agency. There was no public testimony given. After the hearing the Council approved the request to transfer the site to TFURA and directed staff to return with an ordinance to complete the transfer.

MOTION:

Councilperson Talkington made the motion to suspend the rules and place Ordinance 3064, on third and final reading by title only. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion.

Deputy City Clerk Sanchez read the Ordinance 3064, entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AUTHORIZING THE TRANSFER OR CONVEYANCE OF REAL PROPERTY OWNED BY THE CITY TO A TAX SUPPORTED GOVERNMENTAL UNIT.

MOTION:

Councilperson Lanting made the motion to approve Ordinance 3064. The motion was seconded by Councilperson Barigar.

Discussion followed.

Councilperson Lanting stated that he is in favor of the transfer of property to the Urban Renewal Agency. The property is an unpaved dirt lot which the City is not utilizing. Parking on the lot would be in violation of the City's parking code. The sale of the property will boost downtown's economy.

Councilperson Mills Sojka stated that privatizing downtown parking has been one of the struggles for downtown. To take a parking area where anyone can park and move it into private property further compounds the parking issues. She supports the URA Agency for working to improve the properties downtown.

Councilperson Hawkins stated that the lot being discussed is across the street from a City parking lot which is very seldom full. To park on the far side of Second Avenue and cross the street to get to businesses on Main Street will not be a primary parking location for most people. Utilizing the lot for a private business where it can benefit the community, increase the City's tax base, and beautify the area makes sense.

Roll call vote showed Councilpersons Hawkins, Munn, Barigar, Talkington, Lanting, and Hall voted in favor of the motion. Councilperson Mills Sojka voted against the motion. Approved 6 to 1.

8. Public input and/or items from the City Manager and City Council.

City Manager Rothweiler stated that the City is tracking the amount of precipitation that is found in the mountains. Snow pack is important when looking at reservoirs and reservoir depths. In speaking with a person he considers to be a water expert, it is anticipated that all the water reservoirs will fill as a result of the moisture and the snow received in the month of February. It is a cautionary tale that it should require us, as a local community, to continue to find ways to conserve water. City staff and team have been working with our media partners on the development of some messaging.

Councilperson Lanting reported on the Executive Committee of the Association of Idaho Cities. Discussion was made on legislation that would limit the city's ability to utilize eminent domain concerning irrigation districts. The Pioneer Irrigation District and the City of Caldwell are currently working on an agreement. The AIC is working on bills relating to the URA, public defender issue, and the design review bill.

Councilperson Hawkins gave a public acknowledgement to the Magic Valley Common Wealth School who meet at the Presbyterian Church. She spoke at their local junior high class on local government, city government and civics.

Mayor Hall stated a Councilperson that abstains from a vote, without the legal qualification of a conflict of interest, will be called out as "not in favor of".

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

Recess at 6:06 p.m.

Reconvened at 6:12 p.m.

Councilperson Munn stated that he is a member of the Greater Twin Falls Board of Realtors and his license to practice real estate is currently inactive. Prior to proceeding with the hearing, he would like to ask the City Attorney if he has a conflict of interest. If there is not a conflict of interest, defined by the Idaho Attorney General's Office, he would like to participate

City Attorney Wonderlich stated he sent an email to the Council today. The Idaho Ethics and Government Manual from the Attorney General's Office answers the question and refers to Title 59 – 703, Definitions, (4)(b)(c). From discussion with Councilperson Munn, there is no conflict of interest.

IV. PUBLIC HEARINGS: 6:00 P.M.

1. Request for a Zoning Title Amendment to amend Twin Falls City Code 10-9-9(K); Real Estate Signs, to allow temporary real estate open house signs in the public right-of-way under specific conditions.

Nan Gandy, 481 Fallen Leaf Lane, explained the request being made is to expand the current ordinance so the 250-plus members of the Greater Twin Falls Association of Realtors can increase the visibility of temporary directional real estate way finding signs. This expansion of the ordinance would also impact the 404 families that currently have their homes on the market in the City of Twin Falls

and in the Area of Impact. This would affect any future sellers that are putting their homes on the market. This would also impact builders, developers, lenders, title companies, home inspectors, insurance agents, as well as anyone and anybody in those businesses that depend on real estate to make a successful business. The key to selling a residential property is to get the maximum exposure for the property. Open houses are an important tool in accomplishing this goal. Open houses are important to sellers. Realtors, quite frankly, would prefer not to use their weekends with open houses, but their sellers demand it. Open houses are a time honored method that has been used for years, not only in the Twin Falls area but nationally. The present provision of the current ordinance limits the use of way finding signs as an important part of marketing the open house. To have an effective open house it is necessary to advertise. Ads are costly, realtors are reluctant to place expensive ads in newspapers when they may not be able to place signs to direct potential buyers to the property. This could also result in a lack of revenue for the newspapers. Realtors are not asking for the ordinance to be removed for the books, but only minor changes to be implemented to allow the way finding signs to be placed for a very limited time, in visible places to direct traffic to the open houses. Buyers look for directional signs to direct them to the open house. The economic impact in Twin Falls according to the Intermountain Multiple Listing Service for 2012, was over \$82 M in real estate, and in 2013 a total of over \$114 M of real estate was sold. This is one of the larger economic impacts of any business or profession in the City of Twin Falls. Helping real estate sales thrive helps the entire citizenry economically. The real estate market has historically been driven by the economic recovery process, and the real estate market has been hit hard over the last several years. Unemployment remains a drag on the housing community. The industry does not need any other impediments to restrict the improvements to the real estate market. Regarding possible impacts, city staff mentions concerns regarding the sight triangle; however, open house a-frame signs are 38" in height. City ordinance 9 – 9 – 16; defines the obstruction to traffic as follows: An obstruction constituting a traffic hazard shall exist if any object, structure, or thing, except buildings, residences, which are otherwise in conformance with the law is allowed to exist which exceeds 3' above the roadway center line elevation. The proposed amendments specifically limit the height of the directional sign to comply with the sight triangle provision of 9 – 90 – 16. Realtors are not asking for any change in signage at their place of business, or in the placement of regular real estate marketing signs (for instance, yard signs.) The request is to allow increased flexibility in the placement of temporary, directional devices, to drive traffic to the open house. The business model of real estate sales is unique. No other business offers offsite open houses as services to their clients. Buyers are directed to look for direction signs to direct them to an open house. Although staff considers the ordinance to be adequate there are other communities who recognize the challenge of holding open houses and the buyers' need for directional signs. Similar ordinances are currently on the books in the City of Ketchum and the City of Caldwell allowing open house signs in the public right-of-way under conditions similar to those proposed in this amendment. The association is aware of signs on sidewalks, which will continue to be in violation of the ordinance. In an effort to eliminate any violations the association proposes an aggressive educational process for all realtor members and new members. Code enforcement officer Sean Standley has indicated his willingness to provide an educational presentation to one of our monthly membership lunches. They would encourage brokers to provide training at their sales meetings.

Nancy Glaesemann, 1086 Parkway Drive, stated this process has been disheartening. She believes in the process and the system and watches the Council meetings on television. In early 2013 she recognized the need of the Waste Water Treatment Plant Bond and tapped in the resources available and the Association of Realtors gave a \$10,000 grant. In July 2013, the association met with City staff and two Councilmembers to brainstorm the possibility of a sign ordinance change. On July 31, 2013, before the amendment had been drafted by the association, the Zoning Ordinance Amendment Committee met and voted to send a negative recommendation to the Planning & Zoning Commission, even though they didn't know what the proposed amendment would say. In November 2013, she and Nan Gandy met with Renee Carraway, Jon Spendlove and Sean Standley and discussed the problems Sean Standley was experiencing with the placement of signs. Even though Sean Standley is a key player on any discussion on signage, he did not attend the December 10, 2013, Planning & Commission meeting, despite that several Commission members had questions for him. City staff analysis states that open house signs are not included in the public right of way in Ketchum or Caldwell. She stated this was incorrect.

Planner 1 Spendlove explained the request.

This is a request submitted by the Greater Twin Falls Association of Realtors asking for a Zoning Title Amendment which would amend Twin Falls City Code 10-9-9(K) Real Estate Signs. The proposed amendment is requesting to allow Real Estate Open House Signs to be located on any public right-of-way subject to: a) Limited hours not to exceed five (5) total hours in any one day, b) Access of public right of way to remain open including wheelchair access, and c) Signs to be removed from the right-of-way within one hour after completion of open house.

If approved this Code amendment would not change the current regulation of any sign being prohibited within right-of-way (except for traffic control signs), sight triangles located at intersections of streets, alleys and driveways, as stated in Title 9; Chapter 9; Section 16; SIGHT OBSTRUCTIONS. The sight triangle is an industry standard that is focused on providing for and maintaining safety. It is designed to allow clear visibility for all types of traffic (pedestrian, bicycle, and vehicle) at intersections. Signs over three feet (3') tall would still not be allowed in this triangle. If the amendment is granted it would allow only one specific private commercial enterprise to utilize the public right of way for advertisement.

The current City Code prohibits all signs from being placed in the public right-of-way. The current City Code also prohibits all "Off-Premise Commercial" signage, with one exception being City Code; 10-9-9(K) which allows - off-premise Real Estate direction signs subject to specific conditions. Currently the only rule for off-premise Real Estate direction signs is that they are to be placed on private property with the property owner's permission and out of the sight triangle. It is reasonable to assume that the level of advertising wishing to be accomplished by this code amendment could be accomplished within the current regulations outlined in current City Code.

Staff feels that this amendment to the City Code would cause confusion and possibly an increase in violations by other private individuals and businesses that will see this as a precedent to allow all types of commercial advertising signs within the public right-of-way. Other businesses may feel that their business should also be permitted to advertise off-premise and within public right-of way to allow better visibility. Staff consulted ICRMP regarding this request. They expressed concerns with signage being placed in public right-of-way which could cause an accident.

On overhead projection he explained Ketchum and Caldwell had regulations that prohibited all signs within public right-of-way.

Mike Scott, Idaho Transportation Department, stated signs are prohibited on the following State roads: Shoshone Street, Washington South, Blue Lakes Blvd., from the bridge down to Kimberly Road, both Seconds, Kimberly Road, Pole Line Road from Rock Creek to Blue Lakes Blvd. North, Addison Avenue, from the Area of Impact on the west, limited to Blue Lakes Blvd. North.

On December 10, 2013, the Commission held a public hearing and recommended denial of the request.

Code Enforcement Officer Standley stated Code Enforcement looks for safety issues, sight obstructions, and obstructing sidewalks.

Mayor Hall opened the public testimony portion of the hearing.

Jack Jardine, 3021 Boehm Estates, spoke in favor of the request.

Scott Martin, 3063 N. 3422 E. Kimberly, representing the mortgage industry, spoke in favor of the request.

Susan Brown, P.O. Box 5257, spoke in favor of the request.

Linda Burgell, P.O. Box 5779, spoke in favor of the request.

Cory Robinson, 1511 Sierra Way, Kimberly, Idaho, spoke in favor of the request.

Cindy Schmidt, 3634 N. 3300 E., Kimberly, Idaho, spoke in favor of the request.

Tami Gooding, 225 Long Island Avenue, spoke in favor of the request.

Nikki Boyd, 878 Morningside Drive, spoke in favor of the request. In addition, stated she serves on the Planning & Zoning Commission and voted in favor of the request.

Bonnie Boeker, 219 Teton Drive, Jerome, ID, spoke in favor of the request

Nathan Lyda, 1852 Riverwood Road, spoke in favor of the request.

Brad Wills, 222 Shoshone Street, spoke in favor of the request.

Gary Shook, 1990 Candleridge Drive, spoke in favor of the request.

Beverly Shook, 1990 Candleridge Drive, spoke in favor of request.

Francis Alvis, 504 Blue Lakes, spoke in favor of the request.

Herkie Alvis, 504 Blue Lakes, spoke in favor of the request.

Cesar Duran, 187 Bonney, spoke in favor of the request.

Lynn Ellis, 1154 E. 900 S., Eden, Idaho, spoke in favor of the request.

Lee Devore, 4128 N. Meadow Ridge, spoke in favor of the request.

Standley Tobison, 2688 Carriage Way, spoke in favor of the request.

Mayor Hall closed the public testimony portion of the hearing.

Rebuttal:

Nan Gandy asked for a positive vote on this important issue for independent contractors.

Council discussion followed on Title 10-9-10 (E) 1. Signs which move and/or are animated by means of flashing, traveling or blinking lights, or other means not providing constant illumination, unless specifically allowed within this chapter.

Community Development Director Humble stated for clarification that a constant illuminated sign is allowed under the current code.

Deliberations:

Councilperson Mills Sojka stated the signs need to be ADA compliant. The City of Ketchum does not allow signage on sidewalks or on the pedestrian walkway. She reviewed the Planning & Zoning Commission minutes. City Attorney Wonderlich addressed that there is no legal conflict of interest for the Planning & Zoning Commission Board who voted on the recommendation to the Council, but two out of three who voted in favor of the recommendation were real estate agents; but she does not understand how one can belong to an association that is the applicant of the amendment and it not be a conflict. She would be in support of an ordinance that would be more inclusive to all types of commercial advertising.

MOTION:

Councilperson Talkington made the motion to authorize the Zoning Title Amendment change to Twin Falls City Code 10-9-9(K); to allow temporary real estate open house signs in the public right-of-way under the three specific conditions presented and the addition of not allowing illumination of the signs.

The motion was seconded by Councilperson Munn.

Councilperson Lanting stated he would be in favor of keeping the request specific to real estate signs. He is not in favor of allowing political signs in the right of way.

MOTION:

Vice Mayor Hawkins made an amendment to the motion to only allow signs during the daylight hours. The motion was seconded by Councilperson Lanting.

Councilperson Lanting stated he was under the impression that the applicant was requesting open house signs would be allowed to be placed only during the open house.

Vice Mayor Hawkins stated the applicant is proposing five hours per day but did not state when during the day.

Councilperson Barigar stated that signs are allowed in right of way downtown (Main Street). He does believe that public safety needs to be protected and signage does not block access to the sidewalk or access to the ADA compliance, and does not cause a sight obstruction.

Roll call vote on the amendment to the motion showed Councilpersons Hawkins, Munn, Talkington, Lanting, Hall, and Mills Sojka voted in favor of the motion. Councilperson Barigar voted against the motion. Approved 6 to 1.

Roll call vote on the main motion as amended showed Councilpersons Hawkins, Munn, Barigar, Talkington, Lanting, and Hall voted in favor of the motion. Councilperson Mills Sojka voted against the motion. Approved 6 to 1.

Councilperson Talkington would like Code Compliance Officer Standley to report back to the Council after a reasonable amount of time to discuss if the realtors are continuing to police the placement of signs.

V. ADJOURNMENT: The meeting adjourned at 7:32 p.m.

Leila A. Sanchez
Deputy City Clerk/Recording Secretary



Date: Monday, March 17, 2014
To: Honorable Mayor and City Council
From: Troy Vitek, Asst. City Engineer

Request:

Consideration of a request to approve a Trust Agreement for Cedar Park Subdivision No. 10, placing Lots 2 through 7 Block 1 into trust.

Background:

The Cedar Park Subdivision No. 10 is located in Township 10, Range 17, Section 11. The final plat was approved on December 16, 2013. The owners of the property wish to record the final plat at this time before development has occurred on Lots 2 through 7. Lot 1 is not included in this trust agreement because it fronts Carriage Lane, an already improved roadway, and transferred a will serve to this lot from another parcel making Lot 1 developable.

It is a 7 lot commercial subdivision consisting of 3.95 acres.

Budget Impact:

None

Conclusion:

Staff recommends that the Council accept the agreement and authorize the Mayor to sign.

Attachments:

1. Trust Agreement with Phase Control Notice
2. Warranty Deed
3. Location Map/Plat

TRUST AGREEMENT

This Trust Agreement (the "Agreement") is made and entered into this 3rd day of February, 2014, by and between Gary N. Nelson and Nancy I. Nelson, husband and wife, (hereinafter "Trustor"); **TITLEFACT, INC.**, (hereinafter "Trustee"); and the **CITY OF TWIN FALLS, IDAHO** (hereinafter "Beneficiary"), and is made with respect to the following facts and objectives:

WITNESSETH:

WHEREAS, Trustor is the owner of the real property described below (the "Property"); and

WHEREAS, it is the desire and intent of Trustor to arrange, by and through this Agreement, for the orderly development and sale of the Property, in a manner that is conducive to achieving full compliance with applicable rules and regulations of Twin Falls County, Idaho, and the City of Twin Falls, Idaho, in effect on the date of approval of the subdivision of the property.

NOW THEREFORE, it is agreed between the parties hereto as follows:

1. That upon the execution of this Agreement by both parties, the Trustor agrees to execute and deliver to the Trustee a Warranty Deed, conveying to the Trustee, in Trust, to be held solely for the benefit of the Beneficiary, the Property, to-wit:

Lots 2, 3, 4, 5, 6 and 7, Block 1, **CEDARPARK SUBDIVISION NO. 10, A Planned Unit Development**, Twin Falls County, Idaho, according to the official plat thereof recorded in Book _____ of Plats, page _____, records of Twin Falls County, Idaho.

2. The Trustor and the Trustee agree that the Trustee shall hold said title to the Property in trust, solely for the benefit of the Beneficiary under the terms hereof, and that title to the Property shall be and remain good and marketable and free from any defects, liens, conditions or encumbrances of any kind or nature, other than those appearing of record in the office of the Twin Falls County Recorder, and conditions of the Phase Control Development Notice for lots in **CEDARPARK SUBDIVISION NO. 10, A Planned Unit Development** Subdivision, a copy of which is attached hereto as Exhibit "A," or those which are placed on the Property with the prior written consent of the Trustee. The Trustee shall not convey, transfer or encumber all or any interest in the Property, save and except to the extent as directed by the Trustor by written instrument delivered to the Trustee.
3. It is understood and agreed that the purpose of this Agreement is to provide Trustor with a convenient means of, subdividing, developing and selling the Property. It shall be the entire responsibility of the Trustor to effect such developing, subdividing and selling of the Property and to provide whatever subdivision plat it may desire and to pay all costs and expenses of said developing, subdividing and selling, and Trustee shall have no liability for any costs or expenses therefor or for any claim, damage, loss or liability sustained to the Property or Trustor or to any other person or persons in connection with said matter, save and except to the extent caused by Trustee's failure or refusal to comply with the terms and conditions of this Agreement.

TRUST AGREEMENT

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2. The Trustor and the Trustee agree that the Trustee shall hold said title to the Property in trust, solely for the benefit of the Beneficiary under the terms hereof, and that title to the Property shall be and remain good and marketable and free from any defects, liens, conditions or encumbrances of any kind or nature, other than those appearing of record in the office of the Twin Falls County Recorder, and conditions of the Phase Control Development Notice for lots in **CEDARPARK SUBDIVISION NO. 10, A Planned Unit Development** Subdivision, a copy of which is attached hereto as Exhibit "A," or those which are placed on the Property with the prior written consent of the Trustee. The Trustee shall not convey, transfer or encumber all or any interest in the Property, save and except to the extent as directed by the Trustor by written instrument delivered to the Trustee.
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4. The Trustor may, as it desires from time to time, sell all or any portion of the Property in its sole and complete discretion. The Trustee agrees that, when it is so instructed in writing by Trustor, Trustee shall execute and deliver to the person or persons designated by Trustor, a fiduciary deed conveying good and marketable title to the Property or any part thereof as designated, and at said time the Trustor agrees to pay to Trustee any reasonable costs and expenses incurred by the Trustee hereunder and to pay the normal and customary fee for the cost of an owner's title insurance policy to be issued by *TITLEFACT, INC.*
5. It is agreed that Trustee shall not be liable or responsible for the condition of title to the Property, except as may be provided in any title insurance policy issued by the Trustee, and Trustee shall have no liability concerning possession or survey or any taxes, costs or expenses in connection with the Property, other than as herein provided.
6. It is agreed that the term of this Agreement shall expire when all of the above described Lots have been conveyed by the Trustee pursuant to Trustor's written instructions.
7. It is agreed that this Trust Agreement may not be revoked or amended without the prior written approval of the Beneficiary. If Trustee is presented with written notice of Termination by both Trustor and Beneficiary, and Trustee receives Trustor's payment of all reasonable out-of-pocket costs and expenses incurred by Trustee in connection with this Agreement, if any, the Trustee shall immediately reconvey to Trustor the remaining part of the Property; and thereafter no party hereto shall have any further liability to the others in connection with the Property or under the terms of this Agreement.
8. Trustor agrees to indemnify and save harmless Trustee from any claims, demands, judgments, costs and expenses including reasonable attorney's fees and any other obligation or liability of any kind or nature that the Trustee may for any reason suffer, incur or expend by reason of this Trust Agreement or in the administration thereof, other than for or as a result of Trustee's misconduct, breach of this Agreement, or willful neglect.
9. This Agreement shall bind the parties hereto, their heirs, representatives, successors and assigns.

Date: 2-3-14

TRUSTOR:

BY: Gary N. Nelson
Gary N. Nelson

BY: Nancy I. Nelson
Nancy I. Nelson

Date: 2-3-14

TRUSTEE:
TITLEFACT, INC.

BY: Richard B. Stivers
Richard B. Stivers, President

Date: _____

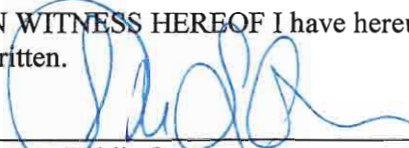
BENEFICIARY:
CITY OF TWIN FALLS, IDAHO

BY: _____
Don Hall, Mayor

STATE OF IDAHO
County of Twin Falls

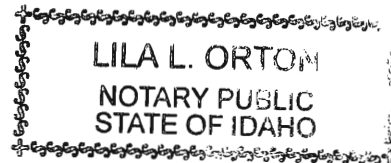
On this 3rd day of February, 2014, before me, a Notary Public in and for said State, personally appeared Gary N. Nelson and Nancy I. Nelson, known or identified to me to be the persons whose names subscribed to the foregoing instrument and acknowledged to me that they executed the same.

IN WITNESS HEREOF I have hereunto set my hand and official seal the day and year first above written.



Notary Public for

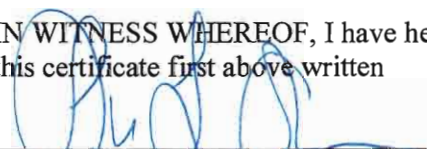
Residing at Twin Falls
Commission expires: 10/26/18



STATE OF IDAHO
County of Twin Falls

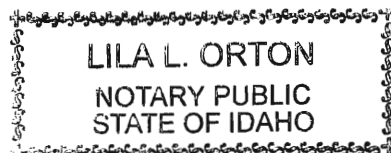
On this 3rd day of February, 2014, before me, the undersigned, Notary Public in and for said State, personally appeared **RICHARD B. STIVERS**, known or identified to me to be the President of the said corporation that executed this instrument, or the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written



Notary Public for Idaho

Residing at: Twin Falls
My Commission expires: 10/26/18



STATE OF IDAHO
County of Twin Falls

On this ____ day of February, 2014, before me, the undersigned, Notary Public in and for said State, personally appeared Don Hall, known or identified to me to be the Mayor for the City of Twin Falls, Idaho, and known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same on behalf of the City of Twin Falls, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for Idaho

Residing at:

My Commission expires:

"EXHIBIT A"

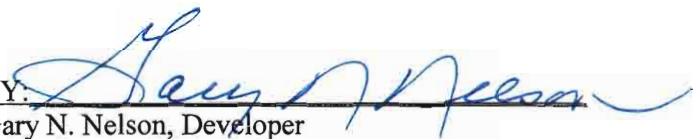
PHASE CONTROL DEVELOPMENT NOTICE

THIS NOTICE prohibits the conveyance of undeveloped Lots 2, 3, 4, 5, 6 and 7, Block 1, CEDARPARK SUBDIVISION NO. 10, A Planned Unit Development, until such time as an Improvement Agreement for Developments between the City of Twin Falls and the Developer is recorded designating the lots and blocks in each phase which are approved for conveyance.

TITLEFACT, INC., will hold the deed to all undeveloped lots in Escrow with instructions to convey only those lots covered by the recorded Improvement Agreement for Developments.

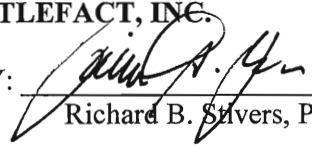
The real property subject to this notice is Lots 2, 3, 4, 5, 6 and 7, Block 1, **CEDARPARK SUBDIVISION NO. 10, A Planned Unit Development**, as platted in the records of Twin Falls County, Idaho.

Dated this 3rd day of February, 2014.

BY: 
Gary N. Nelson, Developer

BY: 
Nancy I. Nelson, Developer

TITLEFACT, INC.

BY: 
Richard B. Silvers, President

TitleFact, Inc.
163 Fourth Avenue North
P.O. Box 486
Twin Falls, Idaho 83303

**** SPACE ABOVE FOR RECORDER ****

WARRANTY DEED

FOR VALUE RECEIVED **GARY N. NELSON AND NANCY I. NELSON, husband and wife**, hereinafter called the grantor, hereby grants, bargains, sells and conveys unto **TITLEFACT, INC., an Idaho corporation, as Trustee**,

hereinafter called grantee, whose address is:

% Gary N Nelson P O Box 6004, Twin Falls Id 83303-6004, the following described premises, in **Twin Falls County, Idaho**, to-wit:

Lots 2, 3, 4, 5, 6 and 7 , Block 1, **CEDARPARK SUBDIVISION NO. 10, A Planned Unit Development**, Twin Falls County, Idaho, according to the official plat thereof recorded in Book _____ of Plats, page _____, records of Twin Falls County, Idaho.

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantee and the Grantee's heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that the Grantor is the owner in fee simple of said premises; that are free from all encumbrances except as described above and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Dated: February 3, 2014

BY: _____
Gary N. Nelson, Developer

BY: _____
Nancy I. Nelson, Developer

STATE OF IDAHO
County of Twin Falls

On this _____ day of February, 2014, before me, a Notary Public in and for said State, personally appeared Gary N. Nelson and Nancy I. Nelson, known or identified to me to be the persons whose names subscribed to the foregoing instrument and acknowledged to me that they executed the same.

IN WITNESS HEREOF I have hereunto set my hand and official seal the day and year first above written.

Notary Public for
Residing at
Commission expires:

4. The Trustor may, as it desires from time to time, sell all or any portion of the Property in its sole and complete discretion. The Trustee agrees that, when it is so instructed in writing by Trustor, Trustee shall execute and deliver to the person or persons designated by Trustor, a fiduciary deed conveying good and marketable title to the Property or any part thereof as designated, and at said time the Trustor agrees to pay to Trustee any reasonable costs and expenses incurred by the Trustee hereunder and to pay the normal and customary fee for the cost of an owner's title insurance policy to be issued by *TITLEFACT, INC.*
5. It is agreed that Trustee shall not be liable or responsible for the condition of title to the Property, except as may be provided in any title insurance policy issued by the Trustee, and Trustee shall have no liability concerning possession or survey or any taxes, costs or expenses in connection with the Property, other than as herein provided.
6. It is agreed that the term of this Agreement shall expire when all of the above described Lots have been conveyed by the Trustee pursuant to Trustor's written instructions.
7. It is agreed that this Trust Agreement may not be revoked or amended without the prior written approval of the Beneficiary. If Trustee is presented with written notice of Termination by both Trustor and Beneficiary, and Trustee receives Trustor's payment of all reasonable out-of-pocket costs and expenses incurred by Trustee in connection with this Agreement, if any, the Trustee shall immediately reconvey to Trustor the remaining part of the Property; and thereafter no party hereto shall have any further liability to the others in connection with the Property or under the terms of this Agreement.
8. Trustor agrees to indemnify and save harmless Trustee from any claims, demands, judgments, costs and expenses including reasonable attorney's fees and any other obligation or liability of any kind or nature that the Trustee may for any reason suffer, incur or expend by reason of this Trust Agreement or in the administration thereof, other than for or as a result of Trustee's misconduct, breach of this Agreement, or willful neglect.
9. This Agreement shall bind the parties hereto, their heirs, representatives, successors and assigns.

Date: 2-3-14

TRUSTOR:

BY: Gary N. Nelson
Gary N. Nelson

BY: Nancy I. Nelson
Nancy I. Nelson

Date: 2-3-14

TRUSTEE:
TITLEFACT, INC.

BY: Richard B. Stivers
Richard B. Stivers, President

Date: _____

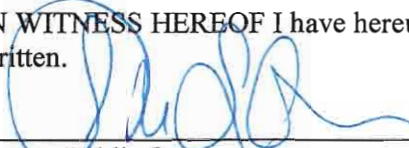
BENEFICIARY:
CITY OF TWIN FALLS, IDAHO

BY: _____
Don Hall, Mayor

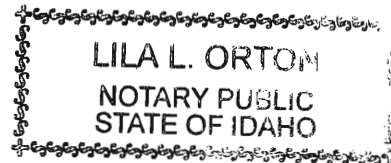
STATE OF IDAHO
County of Twin Falls

On this 3rd day of February, 2014, before me, a Notary Public in and for said State, personally appeared Gary N. Nelson and Nancy I. Nelson, known or identified to me to be the persons whose names subscribed to the foregoing instrument and acknowledged to me that they executed the same.

IN WITNESS HEREOF I have hereunto set my hand and official seal the day and year first above written.



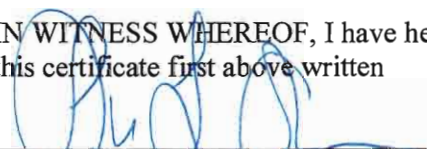
Notary Public for
Residing at Twin Falls
Commission expires: 10/26/18



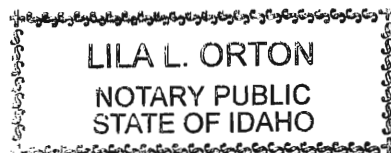
STATE OF IDAHO
County of Twin Falls

On this 3rd day of February, 2014, before me, the undersigned, Notary Public in and for said State, personally appeared **RICHARD B. STIVERS**, known or identified to me to be the President of the said corporation that executed this instrument, or the person who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written



Notary Public for Idaho
Residing at: Twin Falls
My Commission expires: 10/26/18



STATE OF IDAHO
County of Twin Falls

On this ____ day of February, 2014, before me, the undersigned, Notary Public in and for said State, personally appeared Don Hall, known or identified to me to be the Mayor for the City of Twin Falls, Idaho, and known to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that he executed the same on behalf of the City of Twin Falls, Idaho.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal, the day and year in this certificate first above written.

Notary Public for Idaho

Residing at:

My Commission expires:

"EXHIBIT A"

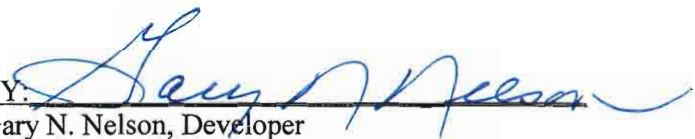
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TITLEFACT, INC., will hold the deed to all undeveloped lots in Escrow with instructions to convey only those lots covered by the recorded Improvement Agreement for Developments.

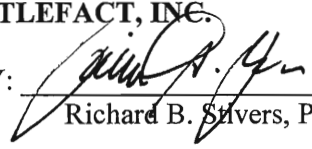
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Dated this 3rd day of February, 2014.

BY: 
Gary N. Nelson, Developer

BY: 
Nancy I. Nelson, Developer

TITLEFACT, INC.

BY: 
Richard B. Silvers, President

TitleFact, Inc.
163 Fourth Avenue North
P.O. Box 486
Twin Falls, Idaho 83303

**** SPACE ABOVE FOR RECORDER ****

WARRANTY DEED

FOR VALUE RECEIVED **GARY N. NELSON AND NANCY I. NELSON, husband and wife**, hereinafter called the grantor, hereby grants, bargains, sells and conveys unto **TITLEFACT, INC., an Idaho corporation, as Trustee**,

hereinafter called grantee, whose address is:

% Gary N Nelson P O Box 6004, Twin Falls Id 83303-6004, the following described premises, in **Twin Falls County, Idaho**, to-wit:

Lots 2, 3, 4, 5, 6 and 7 , Block 1, **CEDARPARK SUBDIVISION NO. 10, A Planned Unit Development**, Twin Falls County, Idaho, according to the official plat thereof recorded in Book _____ of Plats, page _____, records of Twin Falls County, Idaho.

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantee and the Grantee's heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that the Grantor is the owner in fee simple of said premises; that are free from all encumbrances except as described above and that Grantor will warrant and defend the same from all lawful claims whatsoever.

Dated: February 3, 2014

BY: _____
Gary N. Nelson, Developer

BY: _____
Nancy I. Nelson, Developer

STATE OF IDAHO
County of Twin Falls

On this _____ day of February, 2014, before me, a Notary Public in and for said State, personally appeared Gary N. Nelson and Nancy I. Nelson, known or identified to me to be the persons whose names subscribed to the foregoing instrument and acknowledged to me that they executed the same.

IN WITNESS HEREOF I have hereunto set my hand and official seal the day and year first above written.

Notary Public for
Residing at
Commission expires:



Date: Monday March 17, 2014 City Council Meeting
To: Honorable Mayor and City Council
From: Dennis J. Bowyer, Parks & Recreation Director

Request:

Presentation of a service plaque to Gale Kleinkopf in recognition of his service on the Golf Advisory Commission.

Time Estimate:

Staff presentation will take approximately 2 minutes.

Background:

Gale Kleinkopf served 7½ years on the Commission. He started on the Commission in October 2006, served a partial term then was renewed for two full three year terms. Gale was very active on the Commission and was very involved with the annual “Friends of Muni” golf tournament. He served as Chairperson of the Commission for the past two years. Gale’s leadership for the Commission will be missed.

Approval Process:

None

Budget Impact:

The cost of the plaque.

Regulatory Impact:

None

Conclusion:

Staff recommends that the City Council honor Gale Kleinkopf for his 7½ years of service to the Golf Advisory Commission and to the City of Twin Falls.

Attachments:

None



Date: Monday, March 17, 2014, Council Meeting
To: Honorable Mayor and City Council
From: Chief Brian Pike, Twin Falls Police Department

Request:

Swearing in ceremony for the Twin Falls Police Department's newest Police Officer, **William Jansen**. It is requested that Mayor Don Hall administer the Oath of Office.

Time Estimate:

The presentation will take approximately ten minutes.

Background:

The Twin Falls Police Department hired William Jansen on December 2, 2013.

William Jansen was born and raised in Jerome, Idaho, and graduated from Jerome High School in 2002. He went on to further his education at the College of Southern Idaho where he earned two Associate of Applied Science Degrees in Drafting Technology and Cabinetry/Woodworking; he graduated Cum Laude.

William is a Sergeant in the Idaho Army National Guard with over 11 years of service, including two combat deployments to Iraq. He has completed the Warrior Leaders Course, the Electronics Warfare Specialist Certification, and was recognized as the Distinguished Honor Graduate in the Support Systems Specialist Course. He is married to Miranda Brown.

William attended POST Basic Academy and successfully completed Session 178. William graduated from POST Academy on Friday, March 14, 2014.

Approval Process:

N/A

Budget Impact:

This will not impact the budget.

Regulatory Impact:

N/A

Conclusion:

Chief Pike would like to have the Twin Falls Police Department's newest Police Officer sworn in before the City Council, with Mayor Don Hall administering the Oath of Office on March 17, 2014.

Attachments:

None

aed



Date: March 17, 2014
To: Honorable Mayor and City Council
From: Jacqueline D. Fields, P.E., City Engineer

Consent Request:

Consideration of a request to rename Canyon Crest Drive, as platted in Grandview Estates Subdivision, to Canyon Crest Drive West.

Time Estimate:

The staff presentation will take approximately 2 minutes.

Background:

Canyon Crest Drive was platted as roadway right of way in Grandview Estates Subdivision. After this subdivision was platted, it was discovered that Canyon Crest Drive should have been named Canyon Crest Drive West. There is platted roadway right of way to the east through Canyon Trails Subdivision as well as Northern Sky Subdivision named Canyon Crest Drive West. Therefore this section of roadway right of way should match the adjoining right of way on the east side. Grandview Estates Subdivision is platted but not built and therefore will not impact any existing homeowners.

Approval Process:

City Code Section 8-1-3 states: The names of streets and avenues as given and shown on the map of the City adopted by the City Council on February 25, 1957, and on file in the office of the City Clerk, or as may hereafter be renamed by said Council, are hereby declared to be the names of the same. Names of all streets and avenues hereafter dedicated shall be approved by the City Council. (1958 Code, ch. IV, art. 1).

Budget Impact:

The Council's approval of this request will not impact the City budget.

Regulatory Impact:

None.

Conclusion:

Staff recommends that the Council approve the request to rename Canyon Crest Drive to Canyon Crest Drive West.

Attachments:

1. Location Map



Date: Monday, March 17, 2014
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

Request:

To hear concerns regarding the list of certified backflow device testers being developed by the City's Water Department staff.

Time Estimate:

The presentation will take approximately 10 minutes in addition to time needed for answering questions.

Background:

At its February 24, 2014, meeting, the members of the City Council supported the City staff's request to enhance its residential backflow device inspection program after a recent inspection by the Idaho Department of Environmental Quality (DEQ). During the inspection, representatives from the DEQ indicated the City was possibly out of compliance with IDAPA Rules requiring annual testing and reporting of residential backflow equipment. Previously the City only enforced testing on commercial and industrial customers and recommended testing on residential lawn systems. DEQ requires residential systems be included in the program.

As shared during the meeting, the potential consequences of non-compliance are:

- The City may become ineligible for SRF loans,
- Water Superintendent could lose his licensure, and
- the entire water system could be condemned and DEQ could disapprove our monitoring waivers.

Because coming into compliance with the DEQ rules would have a direct impact on the City's residential property owners, the City Council supported the staff's idea of developing a list of certified testers under a specific price point for the service. In its February 24, 2014 report, the City staff illustrated the average price point was \$45 for the service. The City Council made a motion to have staff develop a list that could be provided to its residential customers of all service providers willing to offer the service in Twin Falls for or less than \$35 per test.

Some testers have stated that they do not believe it is appropriate for the City to be involved in the pricing of the service. It is important to note, the City Council's action did not set a price point for the service. The price point would only be used in the development of the service. Some of the service providers are asking the City Council to reconsider creating publishing a list of all certified testers who offer the service for or less than \$35.

Approval Process:

No anticipated approval process needed.

Budget Impact:

There is no impact associated with this agenda item.

Regulatory Impact:

There is no regulatory impact associated with this agenda item.

Attachments

None



Date: Monday, March 17, 2014, City Council Meeting

To: Honorable Mayor and City Council

From: Travis Rothweiler, City Manager.

Request:

Present and discuss the 2014 Updated Community Strategic Plan, which includes City staff and Council progress on Strategic Plan goals and initiatives.

Time Estimate: 30 minutes

Background: In March 2013, the City of Twin Falls adopted the 2030 Strategic Plan - a community vision with specific goals and objectives - to guide City's budget, operations and activities. The City's strategic plan become operational at the beginning of the current fiscal year (October 1, 2013).

The City of Twin Falls, City Council and City staff, worked with citizens, businesses and other stakeholders for over a year to draft a clear and consistent vision for the community. As part of the Strategic Plan, the City will revisit the document on an annual basis with council members to provide updates and to identify achievements.

Some examples of achievements in 2013 include:

- Expanding background checks to all coaches and the implementation of an ID badge system for coaches and staff.
- The Long Term Planning group is currently working on the next five year long term plan. The cross section of employees engaged in this project provides some with a broader exposure to the organization as a whole and the City's budget process.
- Expanding bicycle connectivity by hosting community forums, pursuing grants to establish a bicycle connectivity plan, mapping out existing and future routes for signage, striping, etc.
- Launching a pilot project that allowed for sewer upgrades without trenching, which resulted in cost and time savings.

Approval Process: No anticipated approval process needed.

Budget Impact: There is no impact associated with this agenda item.

Regulatory Impact: There is no regulatory impact associated with this agenda item.

Attachments: 2014 Updated Community Strategic Plan

City of Twin Falls

Updated Community Strategic Plan

March 2014

Focus Area 1 – Healthy Community (HC)

2030 Vision: Twin Falls is a community with a broad-based commitment to the long-range health of its citizens and visitors. A wide array of activities exists through private, non-profit, and public entities, as well as partnerships among them, which lead to a healthy, well-rounded community.

Water, sewer and other public facilities function at a high level ensuring the public health benefits of that infrastructure are well-maintained and kept in compliance with acceptable standards. Community design standards facilitate individuals' commitment to maintaining a healthy life-style. Acute care and emergency response programs and infrastructure are maintained at the highest level and an active community-wide consciousness exists to help people make positive choices with respect to substance abuse of all kinds. Recreation, arts, and non-profit organizations contribute to a healthy community, as well. They attract and keep a skilled workforce and round out residents' interests in the outdoors and the arts.

1 2 3 = timeframe	○ = on-going	👥 =staffing	💰 = capital	📢 = communication	👤 = partners
Air = Airport Division ED = Economic Development Division Fin = Finance Department IS = Information Services Department PIO = Public Information Officer	Build = Building Division E=Engineering Division Fire = Fire Department Plan = Planning Division Police = Police Department	CM = City Manager’s Office E-PW= Engineering-Public Works Department HR = Human Resources Department P&R = Parks and Recreation Division PW=Public Works Division			
	TIMEFRAME	LEAD	RESOURCES	COMMUNITY	
Goal HC1: Improve the health of the community.					
Initiative HC1.1: The City will provide facilities that support healthy lifestyles.					
Objective HC1.1A: Develop a strategy for connecting the trail system. [SEE ALSO Objective AC2.1Cand EC2.1A] The Parks and Recreation Department and the Magic Valley Trail Enhancement Committee worked together to create the Canyon Rim Trail Plan and presented it to the City Council in October 2013. Four	○	P&R	👥💰	👤	

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	<i>future sections of the trail were denoted as priorities to be completed – Pillar Falls, Eastland/Pole Line corner, The Preserve, and the Knievel jump site. A grant was submitted to the Idaho Department of Parks and Recreation to fund the Pillar Falls section in January 2014.</i>				
	Objective HC1.1B: Require that bike and walking paths/trails are developed as part of new development. [SEE ALSO EC2.1A] <i>The Planning and Zoning Department established a task for fiscal year 2014 to ensure zoning ordinances require that bike and walking paths and trails be constructed as part of any new development. The City's zoning ordinance requires developers to construct paths/trails that are identified on the City's adopted "Trails Master Plan." However, while building permits are increasing, land development is still slow.</i>	1	Plan	👤👤👤	👋
	Objective HC1.1C: Develop a plan and standards that will ensure that all residents of the city live within a ½ mile distance from a park or an active recreation area. [SEE ALSO Objective EC2.1A] <i>The Parks and Recreation Department developed a RFQ for a master parks plan. Parks and Recreation staff is still in the process of reviewing it. The RFQ will be released in March 2014, with a contract expected to be awarded in April and the plan completed in October 2014.</i>	1	P&R	👤👤👤 💰	❗ 👋

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	Objective HC1.1D: Develop policies and regulations that discourage sprawl development and reduce vehicle miles traveled. <i>The City created the Zoning Ordinance Amendment Committee (ZOAC) in 2013. That committee has been tasked with reviewing and amending the City's zoning ordinance as recommended by the Comprehensive Plan. ZOAC was able to complete several amendments in the last year. Two proposed amendments for ZOAC will directly impact sprawl – the creation of an Urban Village/Urban Infill zone and the creation of alternative subdivision design standards. Both of these amendments to the Comprehensive Plan are recommended to allow mixed uses, higher densities, and other regulations that encourage in-fill development and discourage sprawl.</i>	1	Plan		
	Objective HC1.1E: Develop a strategy for funding development of a recreation center in partnership with other organizations. [SEE ALSO EC2.1A] <i>The Parks and Recreation Department is working with the Boys and Girls Club of Magic Valley to develop a partnership to fund and construct a Recreation Center for the City of Twin Falls.</i>	1	P&R		
	Objective HC1.1F: Develop a response to the public interest in emerging healthy life-style activities such as dog parks and community gardens.	1	P&R		

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	<i>The City of Twin Falls' first permanent dog park is under construction at the northeast corner of Blake St. N. and Shoup Ave. W. The Parks and Recreation Department worked with the Magic Valley K9 Social Club and the Twin Falls Community Foundation on fundraising efforts to complete the park. The irrigation system has been installed along with fencing. This spring the park will be seeded and a grand opening is expected in late summer 2014. Currently there is not a group leading the charge to develop a community garden on city property. The City has acquired a 3-acre parcel on the west side of town for the purpose of a community garden.</i>				
Initiative HC1.2: The City will provide programs and services that support healthy lifestyles.					
	Objective HC1.2A: Provide affordable healthy lifestyle programs for kids. <i>The Parks and Recreation Department staff provides affordable healthy lifestyle programs for kids through youth soccer, youth basketball, and youth baseball/softball programs. The Recreation program also offers the Hersey Track Meet, Sporties for Shorties programs, Tiny Tyke programs, as well as discounted skiing, pottery, dancing and karate classes. Staff is currently researching options for adding clogging classes and healthy cooking classes.</i>	2	P&R		

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	Objective HC1.2B: Reduce health risks through expansion of physical activity programs provided by the city and/or in partnership with others. <i>The Parks and Recreation Department staff has been working with the American Heart Association to host the first ever HeartChase in Twin Falls. HeartChase is a community adventure game. Teams of 2-5 people will compete against other teams in a chase throughout the community. Each team will face 10 checkpoint challenges and locate hidden donations all while tracking their progress in the HeartChase Mobile Game App. HeartChase will take place on June 7, 2014.</i> <i>City staff has also been working with St. Luke's Magic Valley Regional Medical Center in creating a healthier community. This program is called Activate Twin Falls. SLMV Activate Twin Falls provides a forum for dialogue and education regarding the ongoing healthcare issues that affect local businesses.</i>	2	P&R		
	Objective HC1.2C: Focus efforts on mental health issues in partnership with other agencies. <i>The Police Department continues to work in partnership with our mental health partners in the Magic Valley. The Twin Falls Police Department currently participates with the Region 5 Mental Health Board. The Chief of Police serves as a board member assisting the state</i>	1	Police		

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	<i>mental health authority on local mental health needs; collaborating with the region advisory council on substance abuse; and promoting improvements in the delivery of mental health services.</i> <i>In addition, the Police Department is currently working with the Department of Health and Welfare to improve our response to the mental health crisis. The Department has committed to sending two officers through the Crisis Intervention Team (CIT) training scheduled for March of 2014. This training will serve as a foundation for the officers to become instructors for the CIT Program. This will allow for in-house training related specifically to the needs of the mentally and emotionally disturbed. Increasing awareness in this area is critical to the overall safety and service delivery related to this segment of the population.</i>				
	Objective HC1.2D: Improve response to drug and alcohol related incidents. <i>The Police Department has not started working on this objective.</i>	1	Police		
	Objective HC1.2E: Maintain and improve roadway systems to optimize emergency vehicle response times. <i>The Engineering Department is working within the Zone Maintenance framework. Engineering is calculating quantities for a combination of</i>	1	E-PW		

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					TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>sealing projects. Determination of overlay projects should occur in the next quarter.</i> <i>Major reconstruction of Orchard from Washington St S to the western city limits is at final design review. Project will address the failing pavement without substantial widening. Eastland South irrigation work was bid, enabling construction by utilities and then roadway reconstruction to begin late this year.</i> <i>Reconstruction of a failed lateral at Blake and Heyburn is currently under reconstruction. The lateral is very shallow. In lieu of raising the curb line and roadway to provide adequate cover over the pipe, this intersection will be replaced in concrete. Work is preceded by sewer line replacement.</i> <i>The Public Works Department has continuously met this objective in the 1st quarter of 2014 by providing the skilled personnel and equipment necessary to respond to all types of emergency situations and extreme weather events (including emergency call outs by local Police and Fire Departments).</i>							
	Objective HC1.2F: Explore options for maximizing Emergency Medical Services (EMS).					Fire		

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	<i>The City Manager and Fire Department staff met with EMS to explore options for maximizing EMS in the City of Twin Falls, but all options were cost-prohibitive at the time. The Fire Department will continue to explore other options during the two-year time frame.</i>						
	Objective HC1.2G: Consider requiring that a portion of certain city grants to local agencies be directed to wellness education. <i>This will be included in the MPOG (Municipal Powers Outsource Grant) process for the current fiscal year, to the extent the City continues to have a process for competing for these dollars.</i>			1	Fin	👤👤👤	👋

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	Objective HC1.2H: Promote healthy initiatives through communication using utility bill inserts, the city website, and other media. <i>The Public Information Officer has not started working on this objective.</i>		PIO		
Goal HC2: Maintain the environmental health of the community.					
Initiative HC2.1: The City will maintain water and wastewater quality					
	Objective HC2.1A: Operate water and wastewater systems to meet federal standards. <i>In order to continue to operate the wastewater system in a manner that meets federal standards, maintenance improvements were designed and the last component, the dewatering facility, has been started with the demolition that precedes new construction. In addition, the design of capacity improvements is well underway and is nearing procurement.</i> <i>The Engineering Department continues to work toward completion of the Chobani pre-treatment facility and revision to that wastewater permit. Engineering staff is also re-permitting the City of Kimberly and will soon begin the re-permitting process for other industries based on their permit expiration date. Finally, Engineering has met the requirement to provide notice to EPA of future permit expiration.</i>		E-PW		

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	<i>The Wastewater Department's Zone Maintenance plays a critical role in preventative maintenance of the system. This winter the City participated in a discounted demonstration project to rehabilitate an existing sewer using a trenchless technology called Cured in Place Piping (CIPP). This innovative pipe rehabilitation allows the complete restoration of an existing sewer pipe without trenching. This avoids significant costs in surface repair. This pilot project replaced approximately 330 ft. of 8" sewer pipe under a state highway (Washington St. S.) for \$12,000. This was more than half the cost of traditional pipe replacement. This technique will be used in future Zone Maintenance Program projects.</i> <i>Also as a part of preventative maintenance, the latest camera technology for TV sewer inspection and condition assessment is being investigated. There is funding in the current budget for the purchase a new camera. Sewer Model is currently being updated and calibrated to provide for a more accurate sewer design.</i> <i>Manholes were replaced as a part of the Eastland Overlay in October 2013. The Department is currently assessing the condition of existing Manholes in Zone 2 and has identified manholes that need to be repaired in main arterials. Zone 2 sewer lines have been designed and Zone 3 sewer lines are currently in design.</i>					

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	Objective HC2.1B: Improve the storm water system to minimize the health risks associated with standing water. <i>The Engineering Department continuously meets this objective by identifying problem areas and providing the equipment and trained personnel necessary to maintain and make improvements, where necessary, to the current system.</i>		E-PW	
	Objective HC2.1C: Maintain effective emergency response capability (skill and equipment) in the case of failed infrastructure. <i>The Public Works Department completed the installation of the Blue Lakes Generator Project, and the Harrison Tank Condition continues to be monitored. Water Superintendent Robert Bohling is in the process of updating the Wellhead Protection Plan. J-U-B Engineers is updating the Water Facility Plan to include an analysis of existing redundancy issues in the water distribution system, storage facilities and backup power generation. Public Works continues to provide 24-7 On-Call service.</i>		PW	
	[SEE ALSO Initiative EC2.2]			

Focus Area 2 – Learning Community (LC)

2030 Vision: Twin Falls is a community that consciously supports an individual’s pursuit of intellectual as well as personal and professional growth. The formal education system is well supported and prepares the youth of the community to effectively function as a contributing member of society and a wide array of public and private institutions support a life-long pursuit of knowledge and skill development. Programs are in place to ensure the maximum level of success possible in meeting educational standards. Twin Falls continues to be known as the training center for our local economy.

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal LC1: Extend the knowledge base of city government in support of a learning community.							
Initiative: LC1.1 The City will support efforts of others in creating a well educated and trained community.							
	Objective LC1.1A: Contribute city educational resources and/or training to other agencies and the public. <i>The City Manager is presenting at training workshops and will participate in discussions at several venues in the Spring of 2014, including the Mountain West Regional Clerks Institute in Boise where he will cover sustainable budgeting practices.</i> <i>He will also present to the Mountain Plains Region of ICMA in Dallas on creating a more nimble organization that can respond to the changing needs of a growing, prosperous and sustainable city.</i>		○	CM		👐	
	Objective LC1.1B: Provide, encourage and financially support lifelong learning programs.		○	P&R	💰	👐	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>The Parks and Recreation Department staff is currently in process of educating coaches and families on the benefits of recreation at all levels. A wellness page will be added to the 2014 Spring/Summer Recreation Guide, focusing on the importance of parents supporting their children in recreational activities. Staff is also working with the BLM on re-starting the Be Outside program. This program, which encourages families to “unplug” and be outside, typically runs in the spring. Because of poor weather and lack of indoor recreational space, it will likely be held in the summer.</i>				
	Objective LC1.1C: Coordinate plans of the city, the library and other educational institutions. <i>The City Manager has not started working on this objective.</i>	2	CM		
	Objective LC1.1D: Create internships programs. <i>Several inquiries have been referred to the appropriate department for consideration. Mike Lenker began a part-time, 3-month internship on March 3, 2014 with PIO Josh Palmer.</i>	● 1	HR		
	Objective LC1.1E: Participate in education fairs and seminars providing information on local government jobs.	● 1	HR		

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>In April 2013, the City participated in the C.S.I. Career Fair. In September 2013, Human Resources participated in a panel discussion with other large local employers for a community forum sponsored by the Center for the Blind. Human Resources is also considering participating in the Idaho Business League’s spring career fair in Boise in April 2014.</i>						
	Objective LC1.1F: Support a safe learning environment through support of the school resource program and in partnership with the local colleges. <i>The Police Department has a strong and healthy relationship with the Twin Falls School District. The Police Department considers the School District a strategic partner in providing law enforcement services and educational programs to the children of this community.</i> <i>This year, in partnership with the District, the Department added one (1) additional School Resource Officer. This position will help expand the Department’s ability to provide a safe learning environment for the District’s students.</i> <i>The Police Department maintains a strong relationship with the College of Southern Idaho, and, more specifically, the Law Enforcement Program. The Police Department plans to expand its relationship with</i>			●	Police		👋

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	the college and considers them a strategic partner in providing a safe learning environment.						
	Objective LC1.1G: Develop educational programs in the schools to address drug use, violence and bullying. The Police Department has been able to maintain a strong educational program related specifically to bullying and school violence. SRO Steven Gassert has developed this program in conduction with the Twin Falls School District. Below are some of the activities he has conducted: • Held three school-wide assemblies addressing bullying - how to prevent it, report it and help other students. • Planned and executed “Unite Against Bullying Day” at Robert Stuart Middle School. • Continues to use the “Bullying Bucket” to report bullying. • Developed the “Robert Stuart Middle School Bully Free Bears” program. Officer Gassert received an award from the Idaho Council of Domestic Violence and Victim Assistance for his work on bully prevention.			●	Police		👋

Focus Area 3– Secure Community (SC)

2030 Vision: Twin Falls is a community where people feel safe and, in fact, enjoy a high level of safety. Effective partnerships among the professional public safety organizations and individuals and groups of private citizens help ensure broad-based, effective involvement in crime and fire prevention and Build code enforcement efforts. Community education and civil engineering efforts continue to show positive results in traffic, bicycle and pedestrian safety experience

Continued investment in professional development as well as in public safety systems, infrastructure and technology has ensured a robust emergency response capability.

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		TIMEFRAME	LEAD	RESOURCES
Goal SC1: Maintain public safety at the highest practical level.				
Initiative SC1.1: The City will train personnel to maintain fire suppression capabilities for the fire service area.				
	Objective SC1.1A: Provide bi-monthly firefighter essentials refresher training for all suppression personnel and conducted by each shift. <i>The Fire Department provides regular, on-going training to all of its firefighters as part of the Department's established training program.</i>	●	Fire	
	Objective SC1.1B: Train and certify firefighters to the technician level for special operations rescue and hazardous materials response. <i>The eight members of the special operations team completed 30 hours of high angle rescue training in November 2013. In addition, the ten</i>	●	Fire	

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>members of the special operations hazardous materials response team completed 80 hours of hazmat technician training in June/July 2013.</i>						
	Objective SC1.1C: Provide certification and annual refresher training for driver/operators of fire equipment. <i>The Fire Department conducts regular training for all drivers and operators of fire equipment. This is an ongoing process that is part of the Fire Department’s established training program to ensure continuous improvement.</i>			○	Fire		
Initiative SC1.2: The City will maintain fire apparatus, equipment and facilities to the highest standards.							
	Objective SC1.2A: Service test all Insurance Services Office (ISO) rated apparatus and equipment annually. <i>The Fire Department tests all ISO-rated devices and equipment according to Department policy. This is an ongoing process that the Fire Department will continue.</i>			○	Fire		
	Objective SC1.2B: Procure essential equipment for high angle and confined space rescue. <i>This essential equipment has been purchased throughout the last fiscal year and current fiscal year.</i>			1	Fire	💰	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective SC1.2C: Test 20% of the City's hydrants each year. <i>The Fire Department fulfills this objective annually by testing 20 percent of the hydrants in the community, which is roughly 650 hydrants.</i>		Fire		
Initiative SC1.3: The City will maintain a high level of interactive communication with the community on police services.					
	Objective SC1.3A: Conduct surveys of police service with end-users and partners. <i>The Police Department has not started working on this objective. However, results of the 2014 Citizen Survey (currently being conducted by the City of Twin Falls) as well as the 2011 survey will serve as a base for the evaluation of police services.</i>	1	Police		
	Objective SC1.3B: Support data driven outcomes approaches to crime and traffic safety. <i>The Police Department is attempting to implement Data-Driven Approaches to Crime and Traffic Safety (DDACTS). Captain Anthony Barnhart has been working with GIS Specialist Robin Wilson to create an overlay of crimes and traffic accidents to determine specific areas of enforcement. This has taken a number of months to develop, primarily due to difficulties extracting the raw data from the Records Management System.</i>	1	Police		

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	<i>The Police Department will use this information to direct the activity of patrol officers. It will identify areas of the city that represent the highest percentage of criminal activity and traffic accidents. It will provide a visual representation of the impact of Blue Lakes Boulevard on traffic accidents. Analyzing data in this manner will allow the Department to focus its resources in high crime and traffic accident areas to maximize efforts. The Department plans to start directing patrols in the first quarter of 2014.</i>				
Initiative SC1.4: The City will continue to balance perception vs. reality regarding police services.					
	Objective SC1.4A: Improve the relationship with the community by focusing on feedback and outcomes. <i>The Police Department has not started working on this objective.</i>	1	Police		
	Objective SC1.4B: Develop a structured public communication plan. <i>The Police Department has not started working on this objective.</i>	1	Police/ PIO		
	Objective SC1.4C: Educate regarding crime statistics and what the statistics really mean.	1	Police		

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	<i>The Police Department has not started working on this objective. The Data-Driven Approach to Crime and Traffic Safety (DDACTS), once functioning, will allow data to be extracted from the Records Management System. The Department will explore ways to distribute this information throughout the community.</i> <i>There is a reliable and consistent data base through the State of Idaho entitled Crime in Idaho. The State publishes crime statistics and other relevant information related to providing public safety in the community. The Department is looking for a mechanism to share this information within the community on a quarterly basis. This mechanism will also explain what the numbers mean and how they are used to further law enforcement strategies.</i>						
Initiative SC1.5: The City will improve professional and technical development in the City’s communication system.							
	Objective SC1.5A: Expand communications ability with the most recent technology advances and to provide coverage as the community grows. <i>The Information Services Department recently installed a new radio tower near the Police Department Gun Range, which has greatly enhanced radio communication in the Snake River Canyon and other areas of the City of Twin Falls.</i>			●	IS	💰	

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	<i>The Information Services Department will continue to explore new opportunities to expand communications and explore new advances that have been tested and are appropriate for the City.</i>						
	Objective SC1.5B: Become self-sufficient on taking care of the city’s communications equipment. <i>The Information Services Department has not started working on this objective.</i>			3	IS	👤👤👤	
	Objective SC1.5C: Develop the City’s electronic citation and reporting capabilities. <i>The Twin Falls Police Department continues to work on this objective; however, no additional progress has been made.</i>			1	Police	💰 👤👤👤	
	Objective SC1.5D: Pursue social media, Facetime and Skype for crime reporting and alerts for criminal activity in a specific area. <i>The Police Department continues to build social media platforms. The Department’s Facebook presence continues to grow; there are currently 2,416 followers. While the Department’s Twitter presence is growing, the real-time nature of the platform presents a unique set of challenges.</i>			1	Police	👤👤👤	📢

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	Currently, the Communications Specialists are tweeting relevant information when time allows. This service should not distract them from primary duties. However, the Department recognizes the value of sharing real-time information related to accidents, traffic construction, and other pertinent information.				
	Objective SC1.5E: Pursue Alert-ID – sharing real-time data with the community. The Police Department went “live” with this technology in the summer of 2013. To date, membership continues to grow. There are currently 332 members of the community receiving alerts through the Alert ID partner. Initially, these numbers were considered low; however, when compared to other police departments in Idaho, these numbers are quite high. For example, the Idaho Falls Police Department only has 199 followers and the Pocatello Police Department has 290. Given these numbers, the Department is pleased with the initial rollout, but is focused on increasing the number of followers and the ability of the Department to share this valuable information with the community.		Police		
Goal SC2: Maintain safe public facilities and parks.					
Initiative SC2.1: The City will ensure that all public facilities are safe.					
	Objective SC2.1A: Develop and implement a plan to improve security in critical city facilities, parks and trails including the use of alarms, lighting and cameras.		IS /		

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	<i>The Police Department has not started working on this objective.</i>				Police/ P&R		
	Objective SC2.1B: Maintain and upgrade the water system to be capable of providing required fire flow. [SEE ALSO Objective PC2.3C] <i>Working within the Zone Maintenance framework, Engineering has designed improvements to the distribution system in Zone 1. Specifically the South Park area (Diamond) which will provide substantial enhancement to the fire flows. Public Works Director Jon Caton secured professional services to work on water system improvement in Zone 2 in the area bounded by Addison, Rock Creek, Washington St, and Blake St. Engineering is currently designing water system improvements in Zone 3 in the area immediately east of Washington St. N and south of Falls Ave. This is a huge step for the City in making much needed improvements to the fire flows and/or to aged and undersized distribution system. This is also a significant step for the Zone Maintenance framework. The City is collectively moving towards not only an organized approach to improvements, but an organized execution of the work.</i> <i>The City has secured the land and has negotiated a contract to design a 5 million gallon reservoir just north of Kimberly Road on Hankins. This will provide storage that will be greatly beneficial for regular operation of the system as well during emergencies.</i>			○	E-PW	💰	

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	<i>The Water Department’s Facility Plan projects future needs and identifies areas that need improved fire flow. McClure Engineering completed an energy efficiency study of the Blue Lakes Well Pumps, identifying a potential \$60,000 Idaho Power Rebate geared toward replacing inefficient pumps. JUB is currently designing the new pump and the intent is to purchase and install this pump as soon as design is complete later this fiscal year. Zone Maintenance continues to focus on distribution system inadequacies and to coordinate mainline replacement with major road reconstruction. Zone 3 and Zone 4 water improvements are in design. Zone 2 improvements are currently in construction – approximately 5,000 feet of undersized water main is being replaced under Diamond Ave.</i>						
	Objective SC2.1C Maintain a reliable communications/network to support instrumentation of the water and wastewater systems. <i>Two physical water servers were consolidated into one virtual server.</i> <i>Faster backup and restores</i> <i>Better performance</i> <i>Increased reliability</i> <i>Hardware redundancy</i>			● 1	IS/ PW	💰	

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	<i>Configuration of new switches to get fiber connected at Wills Booster, Hankins Pump Station, and Eldridge Pump Station.</i> <i>Faster connectivity</i> <i>More reliable connection</i> <i>Configuration and installation of new SCADA server.</i> <i>New hardware</i> <i>Better performance</i> <i>Upgraded software</i> <i>Setup and configuration of CityWorks for faster response to work-orders and service requests.</i> <i>Acquired, configured, and deployed new laptops and iPads with cellular service to the Water Department.</i> <i>CityWorks access</i> <i>SCADA access</i> <i>Network access</i>					
	Objective SC2.1D: Maintain security at the airport, including compliance with changing federal regulations.	● 1	Air	👤👤👤💰	👋	

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	<i>The Magic Valley Regional Airport will upgrade some of the older access gates this fiscal year.</i>						
	Objective SC2.1E: Incorporate new technology to aid in the airport’s security and safety systems. <i>The Magic Valley Regional Airport is currently in discussions with Informations Services on the possible inclusion of a CCTV system during the terminal re-model analysis.</i>			2	Air	💰 👥	👐
	Objective SC2.1F: Review and update, if needed, street lighting standards. <i>The Engineering Department has not started working on this objective.</i>			● 1	E	💰	📢
Initiative SC2.2: The City will maintain public facilities and services during emergencies.							
	Objective SC2.2A: Maintain and implement a disaster preparedness plan. <i>The City of Twin Falls has worked in conjunction with Jackie Frey, Twin Falls County Local Emergency Planning Coordinator, to provide the validation of resources that were included in the County’s plan. The City Manager also has representatives attending monthly meeting with the emergency planning group.</i>			● 1	CM	👥 💰	👐

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	Objective SC2.2B: Obtain redundant operational components to keep critical public facilities and services operating under duress. <i>The Public Works Department is continuing its Gate Valve program, which ensures that the City can isolate problems during water line breaks and continue to provide service to residents and businesses.</i> <i>The Facility Plan will also help the Department consider various options to potentially address lack of power, instrumentation and controls, storage or distribution issues.</i> <i>Approximately 5 acres of land was purchased in December 2013 at the corner of Hankins and Kimberly Rd. for a future water reservoir.</i> <i>The Department also continues to monitor the Harrison Tank Condition.</i>		PW		
	Objective SC2.2C: Maintain a well-equipped, professional repair shop, with competent employees, to efficiently, quickly and cost-effectively support the city vehicle fleet. <i>The Public Works Department recently hired a new employee from Stutzman Inc. that is very experienced in hydraulics and provides a needed skill set within the Shop.</i>		PW		

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	<i>The completion of the new Public Works building and the vacation of the Wastewater Collections Department's old space have provided the Shop with much needed additional work bays. The need for additional tools and equipment will be budgeted for in the next fiscal year.</i>				
	Objective SC2.2D: Maintain critical roadways under extreme weather events to ensure timely emergency response. <i>The Public Works Department has not started working on this objective.</i>		PW		
	Objective SC2.2E: Produce signs and barricades to assist police and traffic control in emergency situations. <i>The Public Works Department has not started working on this objective.</i>		PW		
	Objective SC2.2F: Improve the storm water system to minimize the risks from flooding. <i>This objective is continuously met by the Public Works Department by identifying problem areas and providing the equipment and trained</i>		PW		

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<i>personnel necessary to maintain and make improvements, where necessary, to the current system.</i>					
Goal SC3: Prevent crime, fire events, and life safety hazards.					
Initiative: SC3.1 The City will provide high quality prevention through code enforcement, plan reviews, and public education programs.					
Objective SC3.1A: Prevent crimes through improved environmental design. <i>The Planning and Zoning Department addresses crime prevention through environmental design as building plans are submitted. This is done by evaluating aspects such as landscaping, lighting and design.</i>			Plan		
Objective SC3.1B: Maintain and enforce the most recently adopted regulations that support removal, remodel, or redevelopment of dangerous buildings and dilapidated sites. <i>The Planning and Zoning Department, Code Enforcement and Building Department work individually with property owners to address these issues. Planning and Zoning is currently working with one of these cases on Addison Avenue West.</i>			Plan/ Fire		
Objective SC3.1C: Review building plans and conduct on-site inspections to ensure construction is meeting the Fire Code and Life Safety Code requirements.			Fire/ Build		

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	<i>This is an ongoing activity in the Building Department and represents the primary day-to-day activities of the Department. A full-time plans examiner, who also has mechanical plans examiner certification, was added to the Building Department in July 2013.</i> <i>In addition, The Building Department has become more involved with the Code Compliance Officers and Police Department when securing abandoned buildings. The Department is also becoming more involved with several organizations, such as South Central Community Action Partnership and Valley House, which provide housing and assistance for those in need. Staff is also actively involved with state advisory boards concerning code adoption and with the Idaho Association of Building Officials, High Desert Chapter, which is a local association of the ICC (International Code Council).</i>						
	Objective SC3.1D: Conduct annual Fire Code inspections of businesses. <i>This is an ongoing effort by the Fire Department. In 2013, the Department performed 560 inspections of area businesses, schools, nursing homes, daycares and hospitals.</i>			○	Fire		
	Objective SC3.1E: Provide fire prevention education including fire extinguisher training to businesses and programs to the grade schools.			○	Fire		📢

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	<i>The Fire Department is actively engaged in teaching fire prevention and safety to local businesses and elementary schools. The ‘Learn Not to Burn’ program is presented to nearly all second grade students in the Twin Falls School District four times each year. The program teaches fire prevention and safety. The Fire Department is working with City Grant Writer Mandi Thompson to pursue grant funds for the purchase of equipment to augment current fire education programs.</i> <i>The Department also participates in large safety fairs at area businesses such as Walgreens and Lynwood Shopping Center to promote fire prevention awareness.</i>						
	Objective SC3.1F: Provide fraud training and education. <i>The Police Department provides on-going fraud training and education through the Criminal Investigations Division. As outlined in the Strategic Plan, personnel from Finance will be incorporated into this program in an effort to expand training and educational opportunities.</i>			○	Fin/ Police		📢
	Objective SC3.1G: Expand background checks on all coaches and instructors for youth activities. <i>The Parks and Recreation Department is currently implementing this objective and will have it operational by the 2014 baseball/softball</i>			○ 1	P&R/ Police	👤👤👤	📢

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	<i>season. In conjunction with background checks, an identification (ID) system will also be implemented in FY 2014. The system, AlphaCard Endro+, is a single-sided ID card system and printer. In order to ensure continued safety of youth participants, coaches will be issued an ID card once they have successfully completed a police background investigation. ID badges will clearly identify all individuals that are eligible to coach youth programs. All coaches on the bench/field must present their coaches ID badge to the scorekeeper/field supervisor prior to the start of the game. If a coach does not display and/or have in their possession their coaches ID badge, they will not be allowed to coach that game. If a coach is deemed ineligible to coach, their badge will be revoked and they will be placed on the "Coaches ID Badge Revocation List." These individuals will not be able to receive a new badge until their coaching status is reviewed. This revocation list will be maintained by the Twin Falls Parks and Recreation office.</i>						
Goal SC4: Focus efforts on specific public safety issues.							
Initiative SC4.1: The city will increase traffic, bicycle and pedestrian safety.							
	Objective SC4.1A: Support the Traffic Safety Commission. <i>The Police Department continues to support the Traffic Safety Commission. Captain Anthony Barnhart is the Department liaison to the Commission and continues to work in partnership with its members.</i>				Police		

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	<i>Captain Barnhart is working with the Traffic Safety Commission to identify ways of improving safety at the intersection of Blue Lakes Boulevard North and Falls Avenue.</i>				
	Objective SC4.1B: Maintain a traffic team for education and enforcement. <i>The Police Department maintains a Traffic Team to provide specific enforcement of driving infractions, traffic/pedestrian safety and education within the community. The possibility of restarting the Traffic Safety School is being explored, along with the possibility of deploying officers to high-crash/accidents areas as determined from data extracted from the DDACTS program.</i>		Police		
	Objective SC4.1C: Expand Driving Under the Influence (DUI) education and enforcement. <i>The Police Department has not started working on this objective.</i>	1	Police		
	Objective SC4.1D: Encourage pedestrian sidewalks that are separated from the travel or parking lane. <i>The Engineering Department has not started working on this objective.</i>	1	E		

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	Objective SC4.1E: Explore and implement options for increasing pedestrian and bicycle safety through signage, and street and intersection design that comply with federal standards for persons with disabilities. <i>The Engineering Department is working with the Parks and Recreation Department and a citizens' committee to develop a plan for signing streets that are attractive for bicyclists. Engineering is also working with the Twin Falls School District to develop a plan to improve the conflict between parental parking in the bike lanes and accessible ways for child-bicyclists. Currently, without extensive and regular enforcement, the before and after school transit scenario is unattractive for child-bicyclists (others, too) at a few locations.</i> <i>Engineering secured a grant to make ADA-accessible ramp improvements to various locations where city streets intersect the state highway. The funding will be available in July 2014. In addition, all major reconstruction, mill and overlay, and gravity irrigation projects that effect on the ramps are being reconstructed to conform to current standards.</i>	1	PW		
	Objective SC4.1F: Maintain bike routes, crosswalks and school zones to ensure public safety and decrease accidents/injuries. <i>This is an ongoing priority for the Public Works Department.</i>		PW		

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	Objective SC4.1G: Implement a Safe Routes to Schools (or equivalent) program. <i>The Parks and Recreation Department has not started work on this objective, but intends to begin work shortly.</i>		P&R		
Initiative SC4.2: The City will improve community response to drug and alcohol issues.					
	Objective SC4.2A: Proactively respond to the changing trends in illegal drug use and prescription drug abuse. <i>Beyond normal investigations and patrol work, the Police Department has not started working on this objective.</i>		Police		
	Objective SC4.2B: Support strong educational programs on drug and alcohol abuse. <i>The Police Department is just starting to explore various options with the Twin Falls School District. Realistically, the Department hopes to start drug and alcohol-related educational programs at the start of the 2014 Fall Semester.</i>		Police		
	Objective SC4.2C: Focus on street-level drug problems and users. <i>The Police Department believes that street-level enforcement of drugs dealers and users is one of the most effective drug enforcement tools.</i>		Police		

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	<i>This is a proactive approach to these types of crimes and a direct shift in philosophy. In the past, the Narcotics Unit would primarily work covertly using a number of proven law enforcement strategies; however, a direct, aggressive, and proactive approach has proven to be more effective in the long run and results in more productive case management of mid-level drug investigations. The Department is just beginning to implement this approach and expects significant results in the next six months.</i> <i>During the months of October, November and December 2013, the Narcotics Unit made 40 drug arrests, completed 23 proactive interviews, executed 4 search warrants and performed 161 traffic stops. These actions resulted in the seizure of 125.2 grams of various drugs, 38 pieces of paraphernalia and 172 prescription pills.</i>

Focus Area 4– Accessible Community (AC)

2030 Vision: Through effective planning and timely investment, the Twin Falls area has kept pace with the mobility requirements of an expanding and changing population. An integrated and balanced system of transportation modes including bicycles and pedestrians, as well as a modern public transportation system supports the traditional street and highway vehicle users. A commitment to high levels of maintenance of these systems ensure the long-term integrity of the public investments made and maximizes the convenience of those dependent upon the proper functioning of these systems.

Effective coordination with a wide array of partners has ensured that regional transportation facilities such as state highways, the interstate system and Magic Valley Regional Airport continue to provide an improving level of convenient access to the area for residents, visitors and commercial interests.

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Goal AC1: Expand multi-modal choices.				
Initiative AC1.1: The City will ensure that the city's sidewalks are walkable and safe.				
	[SEE Initiative SC4.1]			
Initiative AC1.2: The City will expand and maintain pedestrian and bicycle trails.				
	Objective AC1.2A: Provide funding for annual trail maintenance. <i>The Parks and Recreation Department has developed a spreadsheet that tracks all scheduled maintenance of the trails – when each section is due for a sand slurry application, sweeping, and repairs. Funds are requested as needed in the budget for maintenance and/or repairs of trails.</i>	●	P&R	👤 💰 🤝

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	Objective AC1.2B: Adopt roadway design policies and standards that include non-motorized components and require implementation as part of new development.		E		
	<i>The Engineering Department has not started working on this objective.</i>				
	Objective AC1.2C: Sign bike paths and identify bike lanes with striping on roads where it is appropriate.		E-PW		
	<i>The Engineering Department, in conjunction with the Parks and Recreation Department, has started the process of identifying paths and bike lanes that may need to be striped to increase trail connectivity in the community. Josh Baird is identifying various types of striping and possible options for making the City of Twin Falls more accessible to cyclists and pedestrians.</i>				
	Objective AC1.2D: Develop partners to advocate for bike trails and support bike programs.		P&R		
	<i>The City hosted a bike forum in October 2013 to seek information from the bicycle community on how to provide better opportunities for citizens to commute to work or for recreation. This information is being compiled to identify the primary routes the bicycling community</i>				

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	<i>uses and where they are going. Various options are being investigated, including identifying certain streets as “Bike Friendly” or “Bike Preferred” routes. Once these “routes” have been approved, maps can be developed and signage and painting can occur.</i> <i>A grant application for technical assistance was submitted to ITD Transportation Performance Division in February 2014. If funded, a consultant will assist City staff and the community in developing a comprehensive bicycle connectivity plan.</i>						
	Objective AC1.2E: Identify priorities for vehicular capacity, bike paths and parking that balances competing uses and costs. <i>The Engineering Department has not started working on this objective.</i>			1	E	👤👤👤 💰	
	SEE ALSO Objectives HC1.1A andHC1.1B.						
Initiative AC1.3: The City will explore a public transportation system.							
	Objective AC1.3A: Research opportunities to fund public transportation. <i>The City Manager is working with the City Grant Writer to seek funding through two grant programs to create a Transit Development Plan. This plan will outline the current and future public transit needs of Twin Falls, identify various options for a fix-route system and ways to</i>			1	CM	👤👤👤	👋

1 2 3 = timeframe		○ = on-going	👤👤👤 =staffing	💰 = capital	📢 = communication	👋 = partners	
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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	work with current operators. The plan will also explore the financial implications for the City as well as possible funding sources.						
Initiative AC1.4: The City will explore land use patterns that support multi-modal transportation options.							
	Objective AC1.4A: Adopt code provisions that encourage mixed use and in-fill development. The Planning and Zoning Department is communicating and coordinating with other City departments and community entities to encourage mixed use and in-fill developments.			1	Plan	👤👤👤	
	Objective AC1.4B: Educate the community on the relationship between a more compact land use pattern and optimizing pedestrian and bicycle transportation. The Planning and Zoning Department has not started working on this objective.			○ 2	Plan	👤👤👤	📢
	Objective AC1.4C: Work with County and City to maintain protective zoning around the airport restricting incompatible land uses within the airport environs. The Airport Manager is working with state & local officials, along with a cross section of aviation businesses in Idaho, to pass new legislation requiring future municipal comprehensive plan updates to assess airports in their jurisdiction and plan for compatible land uses around			○	Air		👋

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>them. Currently, Twin Falls has good zoning protections through existing agricultural zoning in place.</i>						
	[SEE ALSO Objective HC1.1D]						
Initiative AC1.5: The City will continue to improve the condition and operation of its streets.							
	Objective AC1.5A: Support the street re-construction program. <i>Working within the Zone Maintenance framework, the Engineering Department is calculating quantities for a combination of sealing projects. Determination of overlay projects should occur in the next quarter.</i> <i>Major reconstruction of Orchard from Washington St S to the western City limits is at final design review. This project will address the failing pavement without substantial widening. Eastland South irrigation work bid in February, enabling construction by utilities and then roadway reconstruction to begin late this year.</i> <i>Reconstruction of a failed lateral at Blake and Heyburn is currently under reconstruction. The lateral is very shallow. In lieu of raising the curb line and roadway to provide adequate cover over the pipe, this intersection will be replaced in concrete. Work is preceded by sewer line replacement.</i>			○	E-PW	💰	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective AC1.5B: Improve signalization program assessing cost vs. level of service. [SEE ALSO Objective AC2.1A] <i>The Engineering Department is currently working to incorporate flashing yellow left turn arrows in accordance with current MUTCD (Manual of Uniform Traffic Control Devices) recommendations. A suitable alternative is being sought to the currently obsolete controllers throughout the system.</i> <i>Signal timing is an ongoing action item based on changes in traffic patterns to improve or maintain safety.</i> <i>Signal projects at US-30 and 3250 (Chobani) and at the intersection of Fillmore and North College are nearing the completion of construction. The design for the signal at Addison and Carriage is progressing through the federal aid process with little to no delay.</i>		E		
	Objective AC1.5C: Balance the cost of responding to increased congestion. [SEE ALSO Objective AC2.1A] <i>The Engineering Department has not started working on this objective.</i>		E		
Goal AC2: Improve connectivity.					

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Initiative AC2.1: The City will improve connectivity within and between transportation modes.					
	Objective AC2.1A: Develop a Master Plan of Transportation for all modes of transportation. <i>The Engineering Department has not started working on this objective.</i> <i>The City Grant Writer is seeking funding through two grant programs to create a Transit Development Plan. This plan will outline the current and future public transit needs of Twin Falls, identify various options for a fix-route system and ways to work with current operators. The plan will also explore the financial implications for the City as well as possible funding sources.</i>		E		
	Objective AC2.1B: Analyze connectivity within and between different modes in terms of what is reasonable and where the connections should be located. <i>The Engineering Department has not started working on this objective.</i>		E		
	Objective AC2.1C: Complete the trail system from Dierkes Lake to Rock Creek Canyon and Meander Point on the rim, and expand the trail in the bottom of both Rock Creek and Snake River canyons. [SEE ALSO EC2.1A] <i>The Parks and Recreation Department developed a RFQ for a master parks plan. Parks and Recreation staff is still in the process of reviewing it. The RFQ will be released in March 2014, with a contract</i>		P&R		

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>expected to be awarded in April and the plan completed in October 2014.</i>						
	Objective AC2.1D: Maintain a coordinated effort to improve roadway connectivity to the airport such as the southeast by-pass loop and a third bridge. <i>The Engineering Department has not started working on this objective.</i>			● 3	E	💰	👐
Goal AC3: Maintain and improve the Airport.							
Initiative AC3.1: The City will continue to maintain and improve the airport facilities.							
	Objective AC3.1A: Implement the Airport’s Federal Aviation Administration (FAA) Master Plan and Capital Improvement Process, and the FAA funded Airport Improvement Program (AIP). <i>The Airport Manger has completed the annual update to the FAA 5-Year AIP and it is included in the development recommendations of the Master Plan.</i>			● 1	Air	💰	👐
	Objective AC3.1B: Follow the airport’s FAA Capital Investment Plan (CIP) for timely maintenance and development projects. <i>The Airport Manager has been working with the FAA to update the 5-Year Capital Plan. The plan includes the near-term development</i>			● 1	Air	💰	👐

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>concepts: terminal modifications, pavement maintenance, a new fire truck, and development of a new cross wind runway.</i>						
Initiative AC3.2: The City will improve airport service.							
	Objective AC3.2A: Advocate for the regional airport needs to be addressed through use of Magic Valley Regional Airport.			● 2	Air		👐
	<i>Current marketing efforts focus on the convenience of the home-town airport. Because the airport experiences market leakage to Boise and Salt Lake, the marketing effort is aimed at helping to retain air service travelers.</i>						

Focus Area 5– Environmental Community (EC)

2030 Vision: Twin Falls exists in an unparalleled natural setting that provides recreational opportunities, solace and inspiration for residents and visitors alike. An on-going commitment to maintaining the natural heritage acknowledges the significance placed upon this aspect of community life by Twin Falls residents. The business community also recognizes the essential role this commitment to our natural setting and proximity to outdoor activities plays in sustaining and expanding the region’s economic vitality.

The community’s commitment to maintaining clean water and clean air continues to set Twin Falls apart from those places allowed to degrade in the face of a growing population.

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal EC1: Improve the environmental standards of the community.					
Initiative: EC1.1: The City will reduce negative impacts of noise					
	Objective EC1.1A: Explore establishing noise limits on crushing and construction operations. <i>The Engineering Department has not started working on this objective.</i>	③	E	👥	ℹ
Initiative: EC1.2: The City will employ sustainable land use policies.					
	Objective EC1.2A: Update land use regulations to discourage leap frog development and land divisions that impact viable agricultural land uses. <i>The Planning and Zoning Department has not started working on this objective.</i>	○ ②	Plan		

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective EC1.2B: Encourage the maintenance of agriculture production on lands that are part of a phased development. <i>The Planning and Zoning Department has not started working on this objective.</i>			○ 2	Plan		
	Objective EC1.2C: Update the development codes (Title 4 and 10) to reflect best practices. <i>The City created the Zoning Ordinance Amendment Committee (ZOAC) last year. This committee has been tasked with reviewing and amending the City’s zoning ordinance as recommended by the Comprehensive Plan. The ZOAC was able to complete several amendments in the last year. Two amendments that are on the list of upcoming projects for the ZOAC will directly impact sprawl. Those are the creation of an Urban Village/Urban Infill zone and the creation of alternative subdivision design standards. Both of these amendments in the Comprehensive Plan are recommended to allow mixed uses, higher densities, and other regulations that encourage in-fill development and discourage sprawl.</i>			○ 1	Plan Build	👤👤👤	
	Objective EC1.2D: Review and update city policies and regulations to balance public access with private property rights along the canyon rims.			○ 1	Plan	👤👤👤	📢

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>The ZOAC completed a review of the City’s Canyon Rim Overlay District. In that review, the ZOAC found the District to be appropriately written to protect both the canyon rims’ and private property owners’ rights. The ZOAC recommended no change to the City Council. The City Council subsequently reviewed and accepted the ZOAC recommendation.</i>						
Initiative: EC1.3 The City will enhance property maintenance levels in the community.							
	Objective EC1.3A: Maintain safe and healthy private property conditions through adequate codes, enforcement, public education, and certified and trained employees. [SEE ALSO Initiative SC3.1] <i>The Planning and Zoning Department has not started working on this objective.</i>			○ 2	Plan	👥	❗
Initiative EC1.4: The City will support efforts to maintain air quality.							
	Objective EC1.4A: Explore strategies for maintaining air quality including standards for odor and particulates. <i>The Planning and Zoning Department has not started working on this objective.</i>			2	E-PW	👥	❗
	Objective EC1.4B: Provide for more trees to be planted in appropriate locations throughout the city.			○ 1	P&R	💰	❗

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>Parks and Recreation Department staff plants approximately 20-30 new trees in various parks and on other city properties each year. Parks staff will be requesting funds to re-implement the Tree Enhancement Program that was developed by the Tree Commission several years ago. This program would allow 10 homeowners to receive a new tree to be planted in the City’s right-of-way in their front yard.</i>						
	[SEE ALSO Goal AC1and Objective EC2.2E]						
Goal EC2: Support environmental stewardship							
Initiative EC2.1 The City will develop its assets to support environmental stewardship.							
	Objective EC2.1A: Adopt a Master Plan with funding mechanisms and development standards for parks, recreation, trails and natural features. <i>The Parks and Recreation Department developed a RFQ for a master parks plan. Parks and Recreation staff is still in the process of reviewing it. The RFQ will be released in March 2014, with a contract expected to be awarded in April and the plan completed in October 2014.</i>			1	P&R	💰 👤👤👤	
Initiative EC2.2 The City will manage its assets to support environmental stewardship.							

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective EC2.2A: Explore the opportunity to expand the recycling program throughout the city and to all uses, and encourage residents to mulch yard wastes on their property. <i>A team, including Josh Palmer, Mike Williams and Bill Baxter, were involved in working with PSI to understand the limitations and parameters of expanding the recycling program. The team looked at not only beefing up the existing use of recycling carts, but also explored a “green” recycling program where homeowners could recycle yard waste (leaves, grass clippings, etc). Cost and marketing were two of the big items to confront, but also the uncertainties of what people put on their lawns and gardens. (i.e. what diseases, chemicals and other issues yard waste recycling involved.) This type of recycling involves special carts, trucks, and a separate location to manage the waste for mulching and distribution.</i> <i>Bill Baxter has a brochure from the City of Tacoma, where they actually sell bag or bulk mulch processed from the sewage treatment plant. It is called “Tagrow.” He will be checking into it, and providing additional information in a future update.</i>	3	Fin		
	Objective EC2.2B: Improve the management of the storm water discharged into rivers and streams to protect public safety and the environment. [SEE ALSO SC2.2F]	3	E		

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>The Engineering Department has not started working on this objective.</i>						
	Objective EC2.2C: Co-operate with the Twin Falls Canal Company to enhance water quality and meet regulatory requirements for shared water systems. <i>The City completed the initial phase of basins at the Gun Range and Auger Falls to address sediment removals from irrigation returns. While the total amount removed is less than expected, the percentage removed is stellar.</i> <i>Similarly, the pipeline for “original” Auger Falls wetlands projects is nearing completion and development of the ponds is expected to commence next quarter. This will divert treated wastewater from the treatment plant to the area as a water source for the wetlands.</i>			○	E-PW	💰	👐
	Objective EC2.2D: Continue the recycling of roadway materials using the latest technology and equipment. <i>The Engineering Department has engaged a materials engineer to help develop standards and appropriate testing for use of alternate materials in the roadway sections.</i>			○	E-PW		

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	Objective EC2.2E: Reduce the use of salt and sand through replacement of the latest liquid deicing agents, producing a corresponding improvement in air and water quality. <i>The Public Works Department continues to explore the replacement of salt/sand with the latest liquid deicing agents to produce a corresponding improvement in air and water quality. In the past month, the Streets Department started street sweeping of the sand accumulated from the few times it was applied this winter.</i>			○	PW		
	Objective EC2.2F: Optimize water capacity and wastewater use through conservation, broader use of the pressure irrigation system and protection of resources. <i>The City is currently leasing 1,000 irrigation shares to SW Irrigation District. Water Superintendent Robert Bohling is working with PIO Josh Palmer to develop a water conservation media campaign for the public in anticipation of a dry summer. An Irrigation Update from the Canal Company has been requested to verify the location and quantity of irrigation shares in an effort to optimize their usage.</i>			○	E-PW	💰	📢 👉

Focus Area 6– Prosperous Community (PC)

2030 Vision: A consistent commitment ensuring community residents have access to employment that supports personal and family well-being has resulted in a robust economy based upon the traditional agricultural base of the region as well as an expanded economic base from new fields of endeavor. A balanced focus by a variety of regional partners on preparing the local labor force to effectively function in an era of changing skill requirements as well as on-going investment in required infrastructure has allowed locally based businesses to expand as their business needs dictate while accommodating new industries and businesses into the marketplace.

Twin Falls has continued to serve as the regional retail and professional service center for South Central Idaho and North East Nevada.

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		TIMEFRAME	LEAD	RESOURCES
COMMUNITY				
Goal PC1: Revitalize the downtown				
Initiative PC1.1: The City will provide leadership in the creation of partnership for revitalizing downtown.				
Objective PC1.1A: Develop and implement a program for re-vitalization of downtown.		①	ED	👥💰👤
<i>Along with other staff and Council members, the Economic Development Director has met with downtown merchants and leaders to review potential proposals and new developments downtown.</i>				

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>Staff and Council members have also met with downtown stakeholders to look at a downtown/Main Street organization as well with various potential businesses or non-profits who have expressed interest in a downtown location. A formal organization that is led by the downtown property owners and merchants and supported by organizations such as the Chamber of Commerce and the City would be helpful for continued downtown revitalization. There are at least one or more informal groups that work toward their own goals but it is not clear how they coordinate.</i> <i>TFURA hired JUB Engineering in November 2012 to perform an assessment of OT/DT infrastructure to determine what infrastructure needs are required for continued downtown redevelopment.</i> <i>The assessment was completed in August 2013. A group consisting of staff, Council members, and TFURA board members met on November 5 to review the assessment and discuss the process moving forward to identify a vision and a capital improvement plan. The group asked for TFURA revenue projections over the next eight years and cost estimates for 5-7 critical engineering projects identified by Jackie Fields. The group hopes to meet again in March to discuss this information.</i>						

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	<i>TFURA has requested the City Council to transfer a City-owned vacant, undeveloped parcel that is adjacent to a building owned by TFURA to offer as one package for redevelopment. The City Council will consider a resolution to begin that process and set a public hearing at their Feb. 3 meeting.</i> <i>The community celebrated the grand opening of Glanbia Foods USA new headquarters and R&D center on 4th Ave So in August. Since those 100 employees moved in, many Main Avenue and other downtown spaces have gained new tenants. There is a very strong sense that downtown has turned a corner.</i> <i>TFURA and the City completed a design, construction plans, and bid proposal for a new pocket park in Old Town on 4th Ave So. Bids were advertised in January and will be opened on Feb. 3. Staff prepared a bid packet and reviewed it with TFURA board at the Feb. 10 board meeting. A contract has been awarded. The Parks and Recreation Department has been closely involved in this project.</i>				
	Objective PC1.1B: Protect the historic character of the downtown. <i>The Historic Preservation Commission reviews all building permits for remodeling of downtown structures to protect the historic character of</i>	● 1	Plan		

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		TIMEFRAME	LEAD	RESOURCES
<i>Historic Downtown Twin Falls. The commission applied for and received a grant for historic guidelines for buildings around City Park.</i>				
Initiative PC1.2: The City will improve access and eliminate barriers to downtown.				
Objective PC1.3A: Review how U.S. Highway 30 negatively impacts downtown and consider alternatives. [SEE ALSO Objective PC2.1B]		1	E	👥
<i>The Engineering Department has not started working on this objective.</i>				👤

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective PC1.3B: Develop a strategy for downtown and Old Town parking that supports growth, and amend the zoning code parking standards accordingly. <i>The Planning and Zoning Department has not started working on this objective.</i>	● 1	Plan	👥 💰	👤
Goal PC2: Provide public services and facilities that support economic prosperity					
Initiative PC2.1: The City will determine the needs for infrastructure to support future growth.					
	Objective PC2.1A: Update facility plans that assess current and future needs, costs, and resources. <i>This objective relates to the TFURA plan under PC1.1A.</i>	● 1	E	👥 💰	
	Objective PC2.1B: Review transportation infrastructure, including truck routes, which support industrial land uses to determine how the City can work with the region to improve the systems. <i>The Idaho Transportation Department (ITD) has initiated a review of the Southeast Twin Falls Alternate Study using the Greater Twin Falls Area Transportation Committee (GTFATC) as the team for review. The GTFATC subcommittee is the City Engineer, a Highway District Commissioner and the GTFATC chair (who was the City Engineer until he retired). Currently, the State has developed a scope and is negotiating with a firm from the ITD roster.</i>	1	E	👥	👤

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	Objective PC2.1C: Enhance fire flow standards to ensure that in the land use development process, adequate fire flows or water use is required for all possible land uses in the zone.		E		
	<i>The Engineering Department has not started working on this objective.</i>				
Initiative PC2.2: The City will seek opportunities for air service improvements and economic development opportunities associated with the airport.					
	Objective PC2.2A: Improve air service as a critical component to the economic development of the region.		Air		
	<i>The Magic Valley Regional Airport is working with SkyWest to utilize a Department of Transportation grant to attract additional service. The Airport is also working closely with the Twin Falls Chamber of Commerce to market existing air service.</i>				
	Objective PC 2.2B: Expand utilities to support economic development around the airport.		E-PW		
	<i>The Engineering Department has not started working on this objective.</i>				
	[SEE ALSO Initiative AC3.1]				

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Goal PC3: Expand the opportunities for business and tourism.											
Initiative PC3.1: The City will develop a business marketing strategy.											
	Objective PC3.1A: Identify three to five industry sectors that fit the community to create job diversity including more technology jobs, while retaining the focus on agricultural based economy. <i>In 2013 the Ready Team opted to put this initiative on hold temporarily due to lack of resources to implement a marketing plan once the analysis is complete. The data from a target market analysis has a short shelf life, as part of it is based on companies currently looking to expand or relocate.</i>					1	ED	👤	👋		
	Objective PC3.1B: Develop and maintain an inventory of industrial buildings and sites. <i>The Twin Falls Economic Development Director has an informal list of industrial sites available through contacts with Realtors and property owners. The department’s goal in 2014 is to make an inventory list accessible to others who are interested in development or redevelopment in the City of Twin Falls.</i>					○	ED				
Initiative PC3.2: The City will use tourism as a tool in economic development.											
	Objective PC3.2A: Develop a strategy for funding the development of community facilities that support cultural, recreational and entertainment activities in partnership with other organizations.					2	P&R	👤💰	👋		

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	<i>The Parks and Recreation Department has not started working on this objective.</i>				
	Objective PC3.2B: Use existing and potential tourism activities as a tool for economic development efforts. <i>The Economic Development Department is evaluating opportunities, such as Ride Idaho, as potential tourism activities that may assist in economic development efforts in Twin Falls.</i>	○	ED	👥	👤
Initiative PC3.3: The City will serve as the focal point for economic development efforts.					
	Objective PC3.3A: Focus on both business retention and expansion efforts. <i>City staff has visited with over fifteen businesses since April 2013. The Chamber of Commerce, Idaho Department of Labor, and CSI also have business visitation initiatives.</i>	○ ①	ED	👥	👤
	Objective PC3.3B: Create and support partnerships in pursuit of economic development objectives and strategic plan goals. <i>City staff continues to work with federal, state, regional and local partners to help retain and create jobs, and to continue with downtown revitalization. A recently added partner is Select USA, the federal agency tasked to help with direct foreign investment.</i>	○ ①	ED	👥	👤

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	Objective PC3.3C: Explore the viability of establishing an incubator for start-up businesses and entrepreneurial activity. <i>The Economic Development Department has not started working on this objective.</i>	2	ED	👥 💰	👤
	Objective PC3.3D: Explore mechanisms to enhance access to capital for new and expanding businesses. <i>The Economic Development Department has not started working on this objective.</i>	2	ED	👥	👤

Focus Area 7 – Responsible Community (RC)

2030 Vision:

The Twin Falls community has retained its human face as it has grown over time. New residents are welcomed and made to feel part of the tightly knit community. A vital aging population is an active segment of the population.

The community is actively engaged in the various public, private, civic, arts and religious institutions serving the area through volunteerism and involvement in neighborhood and local government activities.

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						TIMEFRAME	LEAD	RESOURCES	COMMUNITY		
Goal RC1: Involve the Community.											
Initiative RC1.1: The City will seek the community’s involvement in carrying out its responsibilities.											
Objective RC1.1A: Develop a community engagement program that expands community outreach to all segments of the community, using education efforts, marketing and promotional opportunities. <i>The City of Twin Falls has expanded community outreach to more segments of the community by investing in new or expanding communication mediums such as social media, a Vimeo channel and both live and archived video of all public meetings.</i> <i>The City also converted its website to accommodate more than 52 different languages and has been promoting the website as the</i>						①	CM	👤👤👤	❗		

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>primary source for information about the City of Twin Falls' activities and mission.</i> <i>The City is also participating with the directors of both Southern Idaho Tourism and the Twin Falls Area Chamber of Commerce on an economic development planning team. This team will help the City market and promote its tourism and lifestyle.</i>				
	Objective RC1.1B: Educate and involve youth in community service projects and strengthen the Youth Council. <i>The Mayor's Youth Council has taken on three major projects this year, which include:</i> 1) <i>Alternative Energy Awareness - Kite Days</i> 2) <i>Suicide Prevention Awareness and Education</i> 3) <i>Adopt-a-Trail with the City's Park and Rec Dept.</i> <i>The City Council has worked with all of the public and private schools within the city limits to increase membership and educate students on possible opportunities.</i> <i>The City Council has spoken at various schools to help educate students on city government and civic. Council members have also</i>	●	City Council		i

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>participated in Rhyme Time at the Twin Falls Public Library as guest readers.</i>				
	Objective RC1.1C: Expand promotion and education efforts with other governments and non-profits. <i>The City of Twin Falls works closely with the Twin Falls Area Chamber of Commerce, Southern Idaho Economic Development Organization, Business Plus, Idaho Department of Commerce and Southern Idaho Tourism to promote economic development, tourism and civic engagement.</i>	1	CM		
	Objective RC1.1D: Conduct a communications audit to assess the City's current outreach efforts. <i>The City of Twin Falls is currently conducting a citizen survey that asks participants where they receive their information on city activities, objectives and goals.</i> <i>In addition, the Public Information Officer uses analytics to show the number of people who view live and archived video of public meetings, archived production videos on the City's Vimeo channel and all website and social media platforms.</i>	1	PIO		

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective RC1.1E: Continue City’s participation in the National Citizen Survey and respond to issues identified in the Survey. <i>The City of Twin Falls is continuing its participation in the National Citizen Survey, which will be used to identify strengths and weaknesses in the organization’s services to the community. The City is currently conducting the 2014 National Citizen Survey and expects to release the results in the Spring 2014.</i>			●	CM	💰	
	Objective RC1.1F: Sponsor forums on strategic plan focus areas. <i>The City Manager conducted public forums on the creation of the Strategic Plan in 2013 and has continued to present the plan to the City Council, civic groups and during public discussion.</i> <i>The City Manager will continue to host forums and identify progress and updates on the Strategic Plan.</i>			1	CM	💰	📢👤
Initiative RC1.2: The City will support citizen responsibility.							
	Objective RC1.2A: Develop a campaign of messaging that educates citizens on their responsibilities on the use and maintenance of private and public property.			1	PIO	👥💰	📢

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>The Public Information Officer has not started working on this objective.</i>				
	Objective RC1.2B: Develop "Welcome Packet" for new residents/ utility customers. <i>The Utility Billing team is working on this project with other city employees. One of the options being explored is using the "Welcome Home" group packet that is delivered to new residents. However, there is a fee for this service. The group is still gathering information and pooling ideas.</i>		Fin/ P&R		
	Objective RC1.2C: Expand the use of volunteers. <i>The City Manager has not started working on this objective.</i>		CM		
	Objective RC1.2D: Provide presentations to high school civics classes on how local government works. <i>The Twin Falls City Council and the City Manager have both provided presentations to the high school civics classes at schools in Twin Falls. This will continue to be an ongoing effort to help educate students in the City of Twin Falls.</i>		CM/City Council		

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective RC1.2E: Develop a Government Citizens Academy to educate adults on how local government works and on responsible citizenship.			1	CM	👥	📢
	<i>The City Manager has not started working on this objective.</i>						

Focus Area 8 - Internal Organization (IO)

2030 Vision: The City of Twin Falls strives to carry out its mission with unquestioned integrity, and the highest ethical standards. In its role as stewards of the community assets it focuses on the proper use of available resources, continually assessing programs and processes to ensure maximum effectiveness. In pursuit of shared obligation for community livability, opportunities are made available to citizens for direct involvement in civic affairs and transparency in decision-making.

In support of the desired effectiveness, the elected leadership works in close partnership with appointed professionals carrying out clear policy directives. A high level of competency is provided from a lean, properly compensated and respected core staff.

Maximum effort is expended in ensuring authorities granted through state legislation are maintained and expanded.

OUR EMPLOYEES

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal IO1: Provide effective, professional, high quality services to City residents, businesses, industries, and visitors.					
Initiative IO1.1: The City of Twin Falls will empower, educate, and equip its employees with the knowledge, skills, and abilities as well as facilities and tools that are required for them to succeed.					
	Objective IO1.1A: Attract, recruit, retain and train the most qualified employees. <i>Since the beginning of FY 2014, Human Resources has completed four recruitment processes and one promotional process. Seven new employees have been added to the organization and several</i>		HR		

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY	
	<i>positions are in their final selection phase. An aggressive radio ad campaign began in December and will run through March in an effort to attract people interested in a law enforcement career. The recruitment process for the new City Attorney is in its initial stage of discussion and design.</i>					
	Objective IO1.1B: Continue to educate and invest in our employees through training and career development. <i>80% of all employees and supervisors (the required minimum) recently completed the ICRMP training program which included in-house and several on-line courses. One member of the Human Resources team, along with others from senior staff, will be attending the LEAD program offered at the University of Virginia in March.</i>	● 1	HR	💰		
	Objective IO1.1C: Provide a good, safe working environment through developing work place violence and harassment policies, and performing background checks. <i>The focus of this objective is on-going. These issues are covered during all new employee orientation presentations. Additionally, the recent ICRMP program requires two safety training programs, harassment training and supervisory training as well. Human</i>	● 1	HR	👤👤👤 💰		

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>Resources provided an overview at a department head meeting during which the City’s losses were compared with other entities insured by ICRMP and a discussion ensued as to how we can improve. Background checks are a standard practice for all new employees.</i>						
	Objective IO1.1D: Operate under a shared and common vision that moves collectively to eliminate barriers, empower employees, and build relationships with its internal and external partners. <i>The City Manager regularly holds department meetings with City staff to build relationships and eliminate barriers between staff and the City Manager. He also holds regular meetings with department leaders to build a common vision among departments as an organization.</i> <i>In addition, the City Manager is sending employees to the University of Virginia to participate in the LEAD program, which will help the City build cross functional teams to explore solutions – such as long-term planning – and assist the City in moving forward with a common vision.</i> <i>In leadership meetings, the heads of each department are having conversations about issues that are internal and they are starting to</i>			1	CM	👤👤👤	

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>examine the City’s organizational structure with Phil Kushlan. The outcomes will be tied to the City’s strategic plan.</i>						
	Objective IO1.1E: Research the use of technology to provide services to customers in the most effective manner. <i>A new wireless network was researched, acquired and implemented.</i> <i>Better performance</i> <i>Better management</i> <i>Updated technology</i>			○ 1	IS	👤👤👤 💰	
Initiative IO1.2The City will be a leader and example for the community in promoting employee wellness.							
	Objective IO1.2A: Identify the opportunities, costs, staffing, and funding sources for an employee wellness program. <i>New equipment was added to the City’s weight room at the beginning of FY 2014. Utilization of the room has increased as a result of the upgrades. Unexpected dollars captured through a reduction in the Blue Cross renewal process allowed \$30,000 to be added to the City’s wellness budget.</i>			1	HR	👤👤👤	
	Objective IO1.2B: Develop an incentive program for employees to participate in the wellness program.			1	HR	👤👤👤 💰	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>On-going incentive challenges continue to be coordinated through Human Resources. The most recently completed incentive was for employees who maintained their weight from the Health Fair through the holidays. 22 employees successfully achieved the goal and were awarded \$25. Employees interested in serving on the wellness committee have been recruited and Human Resources is waiting for final guidelines issued through the Affordable Care Act before launching a specific program designed to increase the overall wellness of City employees. The Blue Cross - Healthy Measurers program was added to the City’s plan at renewal and efforts are in process to implement the program organization-wide.</i>				
	Objective IO1.2C: Develop a program of safety procedures and training to prevent employee accidents. <i>Dialogue with department leaders regarding accidents and job related injuries is on-going. Statistics are being provided and general awareness is being heightened. For the last two years, City employees have been required to participate in the ICRMP Discount program which combines education regarding high risk behaviors with a 5% premium discount for completion. Human Resources has been asked to put together a safety committee, and will do so after reviewing best practices and program recommendations from other cities.</i>	● 1	HR		

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal IO2: Treat our employees fairly.					
Initiative IO2.1: The City of Twin Falls will build a strong, informed, and committed workforce through fair compensation, good treatment, and professional development programs.					
	Objective 102.1A: Create and maintain a market competitive compensation plan and benefits program. <i>As of October 4, 2013, the City's salary table was adjusted by 2%. Following a re-design of the performance evaluation, employees receiving a favorable evaluation were awarded with a 3.5% performance adjustment. Target (compression) adjustments for eligible employees continue to be awarded as outlined by policy. All benefit renewals were completed October 1, 2013. Both health insurance and dental insurance policies renewed with no premium increase or plan changes. Market competitiveness is being monitored through salary surveys and Department of Labor statistics.</i>	○ 1	HR	💰	
	Objective 102.1B: Identify training opportunities that can be accessed and developed for in-house employee development, including new employee orientations, new supervisor training. <i>New employee orientation programs are scheduled as needed. The program is continually revised as material or policies change. New</i>	○ 1	HR	💰	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	<i>supervisors are encouraged to attend training as it becomes available. Suggestions and funding are provided through Human Resources.</i>				
	Objective 102.1C: Encourage and support employees in continuing their education and knowledge base by a continued commitment to professional education programs and, tuition assistance. <i>The City’s tuition reimbursement program has currently assisted nine employees enrolled in job related college courses with request for dollars.</i>	● 1	HR	💰	
	Objective 102.1D: Develop a mentoring and cross-training program that recognizes productivity coupled with experience and retention, along with knowledge, skills, and abilities. <i>Human Resources has been asked to co-lead the Long Term Planning group that is currently working on the next five year long term plan. The cross section of employees engaged in this project provides some with a broader exposure to the organization as a whole and the City’s budget process. In addition, it provides departments with an opportunity to recognize and discuss potential areas where collaboration of efforts can be achieved.</i>	2	HR	👤👤👤	

OUR RESOURCES

Goal IO3: The City of Twin Falls will continue to be a financially strong and viable.**Initiative IO3.1: Create and execute sound fiscal plans and accompanying policies that ensure financial resources are allocated in a manner designed to achieve the strategic goals and objectives**

Objective IO3.1A: Develop a performance measurement system that ensures that the city continues pursuit of cost-effective and cost efficient processes and activities that meet public requirements. <i>The City Manager is in the process of submitting data for an annual report, which is due to ICMA by mid-March. The City Manager anticipates having more information about the next steps in creating a performance measurement system in late-June.</i>	● 1	CM	 	
Objective IO3.1B: Develop a prioritized and funded capital investment plan. <i>The Finance Department has compiled financial policies. The team continues to add to them and will review them on an annual basis.</i> <i>Preparation of a CAFR (Comprehensive Annual Financial Report). For the fiscal year that ended September 30, 2013, the City of Twin Falls will complete the steps necessary to move the annual audit to a CAFR.</i>	1	CM/Fin		
Objective IO3.1C: Develop Financial Policies for Council consideration. <i>The Finance Department has not started working this objective.</i>	1	FIN	 	

Goal IO4: The City of Twin Falls will plan responsibly for the future.**Initiative IO4.1: The City of Twin Falls will prepare for growth through developing and updating critical Plan documents, collaborating with local/regional partners, and finding ways to match resources to increasing demand for services and state and federal mandates.**

	Objective IO4.1A: Continue to explore and implement options to align revenues with costs to the fullest extent possible. <i>The City Manager and his staff are actively engaged in long-term planning to pursue options to better align revenues with costs. The Long-Term Planning Committee consists of staff and department leaders.</i>	○	CM		
	Objective IO4.1C: Partner with other government entities to form a “Magic Valley Public Service Partnership”. <i>The City Manager and City Council have not started working on this objective.</i>	①	CM/City Council		
	Objective IO4.1D: Develop an on-going program to monitor and influence state-level decision-making on matters that effect City authority and resources. <i>The City Manager and members of the City Council work with the Idaho Association of Cities (AIC).</i>	○	CM/City Council		