

COUNCIL MEMBERS

Suzanne	Nikki	Shawn	Chris	Gregory	Chris	Ruth
Hawkins	Boyd	Barigar	Talkington	Lanting	Reid	Pierce
Vice Mayor		Mayor				

**AGENDA**

Meeting of the Twin Falls City Council
 Tuesday, February 21, 2017
 City Council Chambers
 305 Third Avenue East - Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

CALL MEETING TO ORDER

CONFIRMATION OF QUORUM

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

PROCLAMATIONS: None

GENERAL PUBLIC INPUT

AGENDA ITEMS	Purpose	By:
I. <u>CONSENT CALENDAR:</u>		
1. Request to approve Accounts Payable for February 14-23, 2017.	Action	Sharon Bryan
2. Request to approve the February 13, City Council Minutes.	Action	Sharon Bryan
3. Request to approve the Annual Saint Patrick's Day Parade Application and Special Event Celebration sponsored by Bev and Steve O'Connor to be held on Friday, March 17, 2017.	Action	Sgt. Ryan Howe
4. Request to approve the 2017 YMCA St. Patrick's Day 5K Run sponsored by the YMCA of Twin Falls. This event is scheduled to be held on Saturday, March 11, 2017, from 8:00 a.m. to 1:00 p.m.	Action	Sgt. Ryan Howe
II. <u>ITEMS FOR CONSIDERATION:</u>		
1. Recognition of receipt of the A.I.C.P Certificate and a Formal Ceremony promoting Planner I Jonathan Spendlove to the position of Senior Planner.	Recognition Action	Rene'e V. Carraway-Johnson
2. Presentation of the 2016 Annual Report of the Urban Renewal Agency.	Presentation	Nathan Murray
3. Long Term Planning Committee requesting input for this year's Long Term Planning.	Input	Lorie Race/Jon Caton
4. Report on the City's efforts to accomplish the initial goals and objectives of the 2030 Strategic Plan.	Report	Travis Rothweiler
5. Public input and/or items from the City Manager and City Council.		
III. <u>ADVISORY BOARD REPORT/ANNOUNCEMENTS:</u>		
6:00 P.M.		
IV. <u>PUBLIC HEARINGS:</u>		
1. Consideration of a Zoning Title Amendment to Twin Falls City Code Title 10; Chapter 13-Section 1; by adding a subsection (c) requiring a Certificate of Appropriateness be granted by the Historic Preservation Commission prior to exterior modifications, applying for a building permit or for new development of properties located within the Twin Falls Downtown Historic District, the Twin Falls City Park Historic District and the Warehouse Historic Overlay District. <u>Twin Falls Historic Preservation Commission c/o Nancy Taylor</u> (app. 2832)	PH/Action	Kelly Weeks
V. <u>ADJOURNMENT:</u>		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - a. wait to be recognized by the mayor
 - b. approach the microphone/podium
 - c. state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and
 - d. proceed with their input.
2. The Mayor may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council shall wait to be recognized by the Mayor, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the City Clerk. The City Clerk shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor.
 4. A City Staff Report shall summarize the application and history of the request.
 - The City Council may ask questions of staff or the applicant pertaining to the request.
 5. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the mayor. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 6. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council, as recognized by the Mayor, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor may again establish time limits.
 7. The Mayor shall close the Public Hearing. The City Council shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor.

Final COUNCIL MEMBERS

Suzanne Hawkins	Nikki Boyd	Shawn Barigar	Chris Talkington	Gregory Lanting	Chris Reid	Ruth Pierce
Vice Mayor		Mayor				



MINUTES

Meeting of the Twin Falls City Council
Monday, February 13, 2017
City Council Chambers
305 Third Avenue East - Twin Falls, Idaho

5:00 P.M.
PLEDGE OF ALLEGIANCE TO THE FLAG
CALL MEETING TO ORDER
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATIONS: None
GENERAL PUBLIC INPUT

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Request to approve Accounts Payable for February 7 – February 13, 2017.
2. Request to approve the February 6, City Council Minutes.

Purpose

Action

Action

By:

Sharon Bryan

Sharon Bryan

II. ITEMS FOR CONSIDERATION:

1. Presentation to recognize the achievements of Firefighters Kyle Eldridge, and Joseph Renaldi for completing their TFFD Level I certifications, and Firefighter Dallas Williamson for completing his TFFD Level II certification.
2. Request to replace the city's Taxicab regulations contained in Chapter 10 of Title 3 of the City Code, to conform with The State's Transportation network company regulations.
3. Request adopt the resolution and to authorize the Mayor to sign State Local Agreement for Project Development of Signals and Turn bay, Shoshone St., Key No. 20295 with a payment of \$2,000 as part of the local match for the project.
4. Presentation on the Fire Department Service Delivery and Station Location Analysis and requesting approval to hire an architect for construction of Fire Station #2.
5. To provide input to the process to update the City of Twin Falls Community Strategic Plan.
6. Public input and/or items from the City Manager and City Council.

Presentation

Action

Action

Presentation
Action

Presentation

Fire Chief Tim Soule

Sharon Bryan

Jacqueline D Fields

Tim Soule

Phil Kushlan

III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:

6:00 P.M.

IV. PUBLIC HEARINGS:

1. Conduct a public hearing to provide the public with opportunity to comment on modifications to the CSI Cheney Drive project.

Public Input

Jacqueline D Fields

V. ADJOURNMENT:

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Greg Lanting, Ruth Pierce, Christopher Reid

Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Fire Chief Tim Soule, City Engineer Jackie Fields, Deputy City Clerk Sharon Bryan

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Barigar called the meeting to order at 5:00 P.M. He then invited Boy Scout to lead us in the pledge of Allegiance to the flag Mayor Barigar asked all present, who wished, to recite the pledge of Allegiance to the Flag.

Mayor Barigar had the Boy Scouts from Troop 67 introduce themselves.

CONFIRMATION OF QUORUM

Mayor Barigar said that Councilmember Reid will be a few minutes late.

A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA – None

PROCLAMATIONS: None

GENERAL PUBLIC INPUT

I. CONSENT CALENDAR:

1. Request to approve Accounts Payable for February 7 – February 13, 2017.
2. Request to approve the February 6, City Council Minutes.

MOTION:

Councilmember Lanting moved to approve the Consent Calendar as presented. Councilmember Boyd seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

Christopher Reid present.

II. ITEMS FOR CONSIDERATION:

1. Presentation to recognize the achievements of Firefighters Kyle Eldridge, and Joseph Renaldi for completing their TFFD Level I certifications, and Firefighter Dallas Williamson for completing his TFFD Level II certification.

Fire Chief Soule, Battalion Chief Brooks and Battalion Chief Aguirre presented Firefighters Kyle Eldridge and Joseph Renaldi with their TFFD Level I certifications and Firefighter Dallas Williamson his TFFD Level II certification.

City Council congratulated the firefighters.

2. Request to replace the city's Taxicab regulations contained in Chapter 10 of Title 3 of the City Code, to conform to The State's Transportation network company regulations.

Deputy City Clerk Bryan reviewed the Taxicab regulations.

City Attorney explained the State Code regulations on Taxicabs.

City Council discussion ensued on the following:

Concerned with protecting citizens.

Not comfortable with not being able to doing background checks, and insurance coverage.

MOTION:

Vice Mayor Hawkins made a motion to suspend the rules and place Ordinance 2017-008 on third and final reading by title only. Councilmember Lanting seconded the motion. Roll call vote showed those voting AYE: Boyd, Barigar, Lanting, Reid and Hawkins. Those voting NAY: Talkington and Pierce. Approved 5 to 2

Deputy City Clerk Bryan read the ordinance by title only:

ORDINANCE NO. 2017-008

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO,
REPLACING THE CITY'S TAXICAB REGULATIONS CONTAINED IN CHAPTER 10
OF TITLE 3 OF THE CITY CODE, TO CONFORM WITH THE STATE'S
TRANSPORTATION NETWORK COMPANY REGULATIONS

MOTION:

Vice Mayor Hawkins made a motion to adopt Ordinance 2017-008. Councilmember Lanting seconded the motion. Roll call vote showed Roll call vote showed those voting AYE: Barigar, Lanting, Reid, Hawkins and Boyd. Those voting NAY: Talkington and Pierce. Approved 5 to 2

3. Request adopt the resolution and to authorize the Mayor to sign State Local Agreement for Project Development of Signals and Turn bay, Shoshone St., Key No. 20295 with a payment of \$2,000 as part of the local match for the project.

City Engineer Fields gave staff report.

MOTION:

Councilmember Talkington moved to adopt Resolution 2017-003 authorize the Mayor to sign agreement and pay \$2,000.00 as part of the local match for the Project as presented.

Councilmember Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

4. Presentation on the Fire Department Service Delivery and Station Location Analysis and requesting approval to hire an architect for construction of Fire Station #2.

Fire Chief Soule gave a presentation on the Fire Department Service Delivery and Station location analysis.

City Council discussion ensued on the following:

Placement of stations and response time.

Architect would design for both fire stations.
Does Fire Chief have anything to add to the assessment?
Impact fees

Cost estimate for the Architect.
Fire Station #1, for its age, is well maintained.

MOTION:

Councilmember Pierce moved to approve the hiring of an architect to look at all three Fire Stations and to report back to the City Council. Councilmember Talkington seconded the motion. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

5. To provide input to the process to update the City of Twin Falls Community Strategic Plan.

Phil Kushlan, Kushlan Associates, gave an overview of the process to update the City of Twin Falls Community Strategic Plan.

City Council discussion ensued on the following:

Youth engagement.

Planning community events that would involve public to participate in the Strategic Plan process.

Robust study.

Environmental Community needs to be assertive.

Need to incorporate the local library.

6. Public input and/or items from the City Manager and City Council.

Deputy City Manager reminded City Council that this Friday the downtown trees start coming down.
Deputy City Manager reminded City Council that Monday, February 20, 2017 is a Holiday. The City Council Meeting will be on Tuesday, February 21, 2017 starting at 5:00 PM.

III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:

Councilmember Pierce gave a report on the Twin Falls Urban Renewal Agency meeting.

6:00 P.M.

IV. PUBLIC HEARINGS:

1. Conduct a public hearing to provide the public with opportunity to comment on modifications to the CSI Cheney Drive project.

City Engineer Fields gave staff report.

Scott Ellsworth, LTAC, explained the modifications to the CSI Cheney Drive project.

City Council discussion ensued on the following:

Flooding on a portion of Cheney Drive.

Retention ponds

Open Public Hearing

No one from the public spoke.

Close Public Hearing

V. ADJOURNMENT:

The meeting adjourned at 6:44 PM

Sharon Bryan, Deputy City Clerk

http://twinfalls.granicus.com/MediaPlayer.php?view_id=2&clip_id=637



Date: Tuesday, February 21, 2017
To: Honorable Mayor and City Council
From: Sergeant Ryan Howe, Twin Falls Police Department

Request:

To request approval of the Annual Saint Patrick's Day Parade Application and Special Event Celebration sponsored by Bev and Steve O'Connor to be held on Friday, March 17, 2017.

Time Estimate:

Staff requests that this agenda item be placed on the consent calendar.

Background:

In January of 2017, I received a Special Event Application and a Parade Application from Bev and Steve O'Connor for the Annual Saint Patrick's Day Parade and Special Event Celebration.

The parade is to be held on Friday, March 17, 2017, at 5:00 p.m. on Main Avenue, beginning in the 600 Block of Main Avenue East/South, the area of Krengel's True Value Hardware Store. The parade will travel west on Main Avenue to the 500 Block of Main Avenue North/West, the area of the Magic Valley High School. The assembly for the parade participants will begin at 4:00 p.m.

Main Avenue East/South will be closed from Murtaugh Street where the staging area will be located in the 600 Block of Main Avenue. Main Avenue will be closed from Murtaugh Street to Castleford Street, where the parade floats will disperse.

There will be an estimated 30 floats in the parade. These floats will be decorated in a St. Patrick's Day theme. We estimate approximately 1,000 people will be in attendance to observe the parade. The parade application fee has been paid and the required insurance for the event has been furnished.

Steve and Bev O'Connor request in their Special Event Application to close the 100 Block of Main Avenue North/West, starting at Shoshone Street, west on Main Avenue to an area just west of the Slice Pizza Company. The street closure will begin at the conclusion of the parade. This street closure will be in place to allow for the overflow of patrons attending the celebration after the parade and will remain closed until 11:00 p.m.

This event will require two (2) Twin Falls County Sheriff's Reserve Deputies to provide security from 6:00 p.m. until O'Dunken's closes for business and the crowd disperses. Bev and Steve O'Connor will provide security fencing along the curb area of Shoshone Street North and Main Avenue North to deter participants of the celebration from spilling over into traffic on Shoshone Street. Port-a-potties will also be provided for participants. These will be located in the angled parking area in front of the Colombia Bank. Barricades for this street closure will be provided by Bev and Steve O'Connor. Bev and Steve O'Connor will be responsible for the cleanup in the

immediate area of the event and the surrounding area of downtown affected by this event; they will also provide trash receptacles.

The Twin Falls Police Department did not receive any calls for service during the 2016 event.

It will be the event sponsors' responsibility to notify downtown business owners of the event and street closures.

The Twin Falls City Street Department will provide the traffic cones and barricades for the parade.

Approval Process:

N/A

Budget Impact:

This event will require a total of eight (8) Twin Falls Police Officers on overtime and three (3) non-sworn Police employees. A briefing will be held at 3:30 p.m.; the street closures will take place at 4:00 p.m. The parade is scheduled to start at 5:00 p.m. and is estimated to conclude by 6:00 p.m. Total time for this event is estimated to take three and one-half (3½) hours to allow for street closures, allow traffic flows to adjust, and opening the streets at the conclusion of the parade. Total overtime cost for the Twin Falls Police Department will be approximately \$1,600. The estimated cost for this event and other special events has been included in the Twin Falls Police Department overtime budget.

Regulatory Impact:

N/A

Conclusion:

Several relevant City Staff members have approved this Special Event and Parade Application. The Twin Falls Police Department has approved this Special Event and Parade Application as presented.

Attachments:

N/A

RH:aed



Date: Tuesday, February 21, 2017

To: Honorable Mayor and City Council

From: Sergeant Ryan Howe, Twin Falls Police Department

Request:

Consideration of a request to approve the 2017 YMCA St. Patrick's Day 5K Run sponsored by the YMCA of Twin Falls. This event is scheduled to be held on Saturday March 11, 2017, from 8:00 a.m. to 1:00 p.m.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

The YMCA St. Patrick's Day 5K Run is an annual event that will begin and end at the Twin Falls Chamber of Commerce Visitor Center. The run will be on the Canyon Rim Trail. The route will begin with runners traveling west to Canyon Springs Road. Runners will then turn around and go east until the trail ends at Pole Line Road and Eastland Drive. Runners will then return to the Visitor Center. Following the run, there will be a pancake breakfast in the Visitor Center parking lot where green pancakes and Dutch oven sausage will be served. Net proceeds from the registration fees will help support the Dr. David Webster Free Swim lessons held during spring break.

Permission has been obtained from Canyon Park West for use of their property for parking. Permission has been obtained from the Chamber of Commerce for the use of the Visitor Center parking lot and trash dumpsters.

Approval Process:

Consent by the City Council.

Budget Impact:

This event will not have any budget implications.

Regulatory Impact:

N/A

Conclusion:

This Special Event Application has been approved by several relevant City Staff members and the Twin Falls Police Department Staff. It is recommended that this request be approved by the City Council as presented.

Attachments:

None

RH:aed



Date: Tuesday, February 21, 2017

To: Honorable Mayor and City Council

From: Rene'e V. Carraway-Johnson

Request:

A Recognition of Receipt of the A.I.C.P Certificate and a Formal Ceremony promoting Planner I Jonathan Spendlove to the position of Senior Planner.

Time Estimate:

Approximately 10-15 minutes

Background:

Jonathan grew up in Fruit Heights, Utah on the foothills of the Wasatch Mountains. He spent most of his time traipsing around the hills and valleys surrounding his childhood home getting into all sorts of trouble. So, pretty much an "Underachiever". After graduating from Davis High School, he attended Salt Lake Community College obtaining his Associates Degree in General Studies.

He spent 2 years in the Montreal Canada region serving a Church Mission, learning French and gaining an appreciation for snow, maple syrup, and hockey.

Upon returning home, he enrolled in the University of Utah School of Architecture and Planning. During that time he met his wife Sara and spent 1 ½ years courting her. It took following her to Shanghai, China to finally convince her to marry him.

They were married in 2010, the same year he graduated from the University of Utah with a Bachelor's Degree in Urban Planning. He started his City Planning career in the Private sector working for an Engineering firm in Kaysville Utah.

Jonathan moved his family to Twin Falls in September of 2012 after accepting a job with the City as a Planner I. His wife Sara started working at St Luke's in the Cardio Pulmonary Unit shortly after their move.

Their Son, Steven, joined the family in August 2014. They love camping, hiking, traveling and all sorts of ethnic foods. His family is the most important thing in his life.

His career goals were to be part of a growing community, which offers safe, secure and fun environments for people of all ages, abilities, and lifestyles. He feels he has achieved that living here in Twin Falls!

On **November 17, 2016** Jonathan passed the **American Institute of Certified Planner's** Exam. It is a major milestone in a Planners Life and we are Extremely Proud of Him. Congratulations!!!! Due to that achievement Jonathan was considered and approved for a promotion to Senior Planner.

Approval Process:

None

Budget Impact:

None

Regulatory Impact:

None

Conclusion:

None

Attachments:

None



Date: Tuesday, February 21, 2017
To: Honorable Mayor and City Council
From: Nathan Murray, URA Executive Director

Request:

Presentation of the 2016 Annual Report of the Urban Renewal Agency.

Time Estimate:

The staff presentation will take approximately 4 minutes.

Background:

Title 50, Chapter 2006(c) requires that Urban Renewal Agencies operating in Idaho prepare an annual report by March 31st of each year regarding its activities and finances for the preceding calendar year. It was presented and approved by the Agency Board on February 13th. It has been filed with the City Clerk, published in the Times-News, and now being presented to the City Council for their information.

Approval Process:

None.

Budget Impact:

None.

Regulatory Impact:

None.

Conclusion:

Completion of this process will have the Agency in compliance with the statutory requirement for reporting.

Attachments:

1. 2016 Annual Report of the Urban Renewal Agency of Twin Falls, Idaho



2016 Annual Report

Board of Commissioners

Dan Brizee - Chair
Dexter Bell – Vice Chair
Neil Christensen - Secretary
Perri Gardner
Gary Garnand
Bob Richards
Brad Wills

Staff

Nathan Murray- Executive Director
Lorrie Bauer- Administrative
Phil Kushlan –Interim Executive Director (Feb-Sept) and
Transition Support (contract)

This Annual Report is prepared pursuant to Title 50, Chapter 2006 (c) Idaho Code:

An agency authorized to transact business and exercise powers under this chapter shall file, with the local governing body, on or before March 31 of each year a report of its activities for the preceding calendar year, which report shall include a complete financial statement setting forth its assets, liabilities, income and operating expense as of the end of such calendar year. The agency shall be required to hold a public meeting to report these findings and take comments from the public. At the time of filing the report, the agency shall publish in a newspaper of general circulation in the community a notice to the effect that such report has been filed with the municipality and that the report is available for inspection during business hours in the office of the city clerk or county recorder and in the office of the agency.

Agency Activities for 2016

Clif Bar

On August 30, 2016, Clif Bar & Company celebrated the opening of its \$90 million bakery, a one-of-a-kind sustainability-focused facility. Key components to the project include the following:



- 300,000 square-foot original biophilic design;
- 200 windows, vaulted skylights and light-directed solatubes;
- Interior walls of recycled barnwood, natural stone, and an indoor/outdoor events auditorium;
- Outdoor patios and break areas with 570 trees, 5700 shrubs, bike/footpath and organic community garden;
- 20% less energy use than conventional bakery with 100% generated from renewable energy credits.

Agency activities in support of the Clif Bar project during 2016 included:

- Western Financial Group (WFG) hired to act as the Municipal Advisor to the Twin Falls Urban Renewal Agency on a Private Loan between Clif Bar and the Agency to complete the remaining public infrastructure projects;
- Construction management and direct work costs for landscaping, irrigation, asphalt, curb and gutter, storm water, private utilities, sanitary sewer and sidewalk;
- The bonds authorized by the Board for the Clif Bar Project were successfully closed on July 1, 2016.



Main Avenue

Main Avenue was the subject of significant financial investment and time by the URA Board and Staff during this past year. Working closely with designers, contractors, engineers and downtown stakeholders, final plans for the Main Avenue redesign are complete and have

gone out to bid. The URA hired CH2M to function as the owner's representative and maintain cost compliance and schedules. Guho Construction of Boise was hired as the Construction Manager/General Contractor to build the project.

The Main Avenue Renaissance project is based upon the desire to establish a pedestrian – friendly area with high standards for amenities that will encourage people to come to the downtown area for shopping, commerce and socialization. TFURA has worked closely with property and business owners and through various committees in creating an exciting design that balances various interests in the area. The Downtown Arts Subcommittee, previously established by the TFURA Board, has advised on various aesthetic aspects of the Main Avenue Project to enhance the sense of place for Twin Falls.

So far, the project is on schedule and under budget. Construction is set to begin spring 2017 with completion in the fall.



City Hall Project Coordination

In 2015, it was announced that Twin Falls City would repurpose the old Banner Furniture Building located at 201 Main Ave East as the site of its new City Hall. Construction of City Hall began in fall 2016. Mutually dependent aspects of the Main Avenue and City Hall projects are being closely coordinated to ensure the most efficient and effective use of public resources. Examples of cooperation between the City and URA in 2016 include the following:

- Removal of the URA owned Rogerson Hotel at the corner of Main Ave and Hansen St by the City Hall Contractor, Starr Corp, for creation of a new commons plaza for gathering and festival activities;

- Main Avenue designer Otak Architecture and Engineering preparing design and bid documents for construction by Starr Corp;
- Shared staging and coordinated scheduling for the planned construction along Hansen Street.



135 5th Ave So. (GemStone Climbing Center)

Sale of this TFURA owned property, located in the Old Town area, was finalized in September, 2016. The 12,500 sf lot will be developed in conformance with a previously issued RFP response and be occupied by GemStone Climbing Center. Per an agreement, the TFURA is making the following improvements to the lot; 1) pave the unfinished section of the alley adjacent to the site, 2) construct sidewalk, curb and gutter adjacent to the site along Shoshone Street and along 5th Ave S, and 3) stripe parking spaces on both sides of 5th Avenue South between Shoshone and Hansen Streets to create up to 42 spaces.



This project will provide needed private investment in this area, but more importantly it will provide a venue drawing people to the area for recreational purposes thus enhancing the vitality of the entire area. Construction of the facility underway and anticipated to be complete in fall, 2017.

2nd Avenue Parking Lot (former Goold Mechanical)

In September, 2016, the TFURA acquired three lots at 229-241 2nd Ave North to improve parking in the area and assist Main Avenue construction operations for the downtown community. The agency obtained a special-use permit for the parking and spent an additional \$28,000 on top of land acquisition to grade, pave and add electrical capability to the lot.



Downtown Housing

The interest in providing housing in downtown Twin Falls continues. Various concepts have been discussed but all represent housing types and densities not previously experienced in Twin Falls. The proximity to the Main Avenue and City Hall project focuses interest in downtown. This suggests that the benefits of Agency investment in this project go far beyond the confines of the project itself. We look forward to continued dialogue with interested parties and facilitating their consideration in any manner within our authority.

Financial Statements

Table 1
Statement of Net Position
As of September 30, 2015 and 2016

			Percentage Change
	<u>2015</u>	<u>2016</u>	<u>2015-2016</u>
Current & Other Assets	\$18,748,589	\$7,613,235	-59.39%
Capital Assets	24,138,051	20,950,313	-13.21%
Total Assets	42,886,640	28,563,548	-33.40%
Long-term Debt Outstanding	34,168,139	45,653,139	33.61%
Other Liabilities	22,634,581	18,119,705	-19.95%
Total Liabilities	56,802,720	63,772,844	12.27%
Net Investment in Capital Assets	10,021,597	11,532,950	15.08%
Restricted and Unrestricted	23,937,677	(46,742,246)	95.27%
Total Net Position	\$13,916,080	\$(35,209,296)	153.01%

Statement of Net Position

The Statement of Net Position reports on the assets and liabilities of the Agency. Notable changes in Net Position value are typically the result of large debt service payments; the timing of large public improvement projects; or the purchase, sale, or contribution of capital assets. This year most of the dynamic changes seen can be attributed to Agency Support toward construction of the new Clif Bar Bakery Facility. The Agency's share of the Clif Bar construction is being funded with advances provided by Clif Bar. This year that total increased \$7,300,000. During the year \$13,670,000 of cumulative Clif Bar advances were converted to a long-term bond. Payments on that bond and the repayment of the remaining advance balance will be made out of future property tax payments made by Clif Bar to the Agency.

The Agency is also beginning the initial phases of construction on a project of improvement and rehabilitation around the downtown area of Twin Falls. Funding of for those improvements will be provided from future property tax revenues of the revenue allocation area; a new \$5,000,000 bond provided by Washington Federal; and an additional funding committed from First Federal Bank.

The Agency inventories project costs and then reflects the contribution of those project costs as an investment in the community's development the year completed. Joint projects that are completed on another's property, which the Agency does not take title to are expensed when incurred.

Table 2
Statement of Activities
For Years Ended September 30, 2015 and 2016

			Percentage Change
	2015	2016	2015-2016
Charges for Services - Rent	\$435,162	\$442,258	1.63%
Property Tax Increment	8,357,193	8,719,955	4.34%
Investment Earnings	12,246	20,808	69.92%
Total Revenue	8,804,601	9,183,021	4.30%
General Government	250,814	231,690	-7.62%
Rental Property Expenses	302,568	255,612	-15.52%
Community Development	2,770,820	27,358,915	887.39%
Interest on Long-Term Debt	1,966,631	2,630,021	33.73%
Total Expenses	5,290,833	30,476,238	476.02%
Increase (Decrease) in Net Assets	3,513,768	(21,293,217)	-705.99%
Net Position - Beginning	(17,429,848)	(13,916,079)	-20.16%
Net Position - Ending	<u>\$(13,916,080)</u>	<u>\$(35,209,296)</u>	<u>153.01%</u>

Statement of Activities

The Statement of Activities reports on the Agency's operating revenues and expenditures

Revenues

Property taxes for the current year only increased by a modest 4.3%. Property tax revenues going forward will reflect the enhanced value of the Clif Bar production facility becomes full assessed.

Expenses

In 2016 the Agency continued to be highly involved assisting with the infrastructure needs of another manufacturing facility relocating to Twin Falls, Clif Bar. Much of that activity is being inventoried.

RESOLUTION NO. 2017-01

A RESOLUTION OF THE URBAN RENEWAL AGENCY OF THE CITY OF TWIN FALLS, IDAHO, AUTHORIZING THE FILING OF ITS ANNUAL REPORT OF ACTIVITIES WITH THE CITY OF TWIN FALLS.

WHEREAS, Idaho Code 50-2006(c) requires every urban renewal agency exercising powers under the Urban Renewal Law to file with the local governing body a report of its activities for the preceding calendar year, which report shall include a complete financial statement setting forth its assets, liabilities, income and operating expense as of the end of such calendar year; and,

WHEREAS, Idaho Code 50-2006(c) requires every urban renewal agency to hold a public meeting to report these findings and take comments from the public; and,

WHEREAS, Idaho Code 50-2006(c) requires every urban renewal agency, at the time of filing the report, to publish in a newspaper of general circulation in the community a notice that the report has been filed with the municipality and that the report is available for inspection during business hours in the office of the agency.

NOW, THEREFORE, BE IT RESOLVED BY THE URBAN RENEWAL AGENCY OF THE CITY OF TWIN FALLS, IDAHO:

Section 1: That the 2016 Annual Report of the Urban Renewal Agency of the City of Twin Falls shall be filed with the City of Twin Falls.

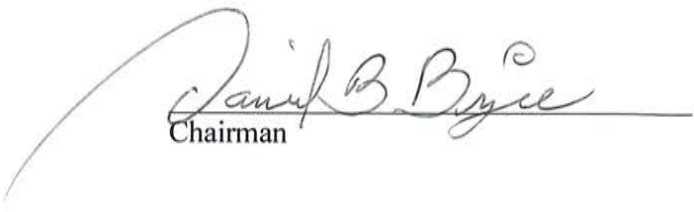
Section 2: That the following "Notice of Filing the Annual Report of the Urban Renewal Agency of the City of Twin Falls" shall be published in the Times News:

"Notice of Filing of the 2016 Annual Report
Of the Urban Renewal Agency of the City of Twin Falls, Idaho

The Urban Renewal Agency of the City of Twin Falls, Idaho, has filed its 2016 Annual Report with the City of Twin Falls. The Report is available for inspection during business hours in the office of the Urban Renewal Agency, in City Hall, at 103 Main Avenue East, Twin Falls, Idaho."

PASSED BY THE URBAN RENEWAL AGENCY
SIGNED BY THE CHAIRMAN

February 13, 2017.
February 13, 2017.



Chairman



DATE February 13, 2017 City Council Meeting

To: Honorable Mayor and City Council

From: Lorie Race, CFO & Jon Caton, P.E., Public Works Director

Request:

The Long Term Planning Committee is requesting Council input for this year's Long Term Planning.

Time Estimate:

The presentation will take approximately 3 minutes plus time for Council Q & A.

Background:

The 2017 Long Term Planning Committee (LTPC) is currently in the early stages of planning the capital projects and personnel requests for the upcoming 5 years and would like council input.

Approval Process:

NA

Budget Impact:

Discussion topics, insight, intent and suggestions from the Council is being requested to be included in LTPC process.

Regulatory Impact:

NA

Conclusion:

Informational discussion only, no action required.

Attachments:

Strategic Plan

City of Twin Falls Community Strategic Plan 2030





City of Twin Falls Community Strategic Plan 2030

Prepared by:

The citizens and community leaders of Twin Falls

Mayor Greg Lanting

Vice-mayor Don Hall

Council Member Shawn Barigar

Council Member Suzanne Hawkins

Council Member Jim Munn

Council Member Rebecca Mills Sojka

Council Member Chris Talkington

City Manager Travis Rothweiler

Mike Williams, Assistant to the City Manager

And City Staff:

Melinda Anderson

Bill Baxter

Tom Billman

Robert Bohling

Dennis Bowyer

William Carberry

Renee Carraway

Jon Caton

Ron Clark

Alice DeLeon

Jackie Fields

Susan Harris

Norman Hatke

Brent Hyatt

Mitch Humble

Tami Lauda

Pat Lehmann

Mark Libert

Dean Littler

Stacy McClintock

Josh Palmer

Brian Pike

Lorie Race

Leila Sanchez

Gretchen Scott

Dwayne Thomson

Mark Thomson

Katy Touchette

Mick Turner

Troy Vitek

Fritz Wonderlich

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Introduction

Why a Strategic Plan: Successful private sector organizations have engaged in strategic thinking for decades. They have found that developing and clearly articulating a concise vision for their future provides a number of benefits as they compete in a complex marketplace. In its most simplistic form, the vision for a private entity is straightforward: stay in business and remain profitable.

Applying these concepts to local government has proven more complex, given the multiple disciplines and activities carried out by cities and counties, but this very complexity makes the process even more important in this setting. The community's elected and professional leadership is constantly buffeted by constituents demanding this or to prevent that. Laws are enacted by state and national authorities that compel action or prescribe certain outcomes while providing declining levels of assistance to respond. And while some may think the City Council is all-powerful, rarely do they possess the resources, community support, political will or legal authority to do all that is expected of them. A comprehensive and strategic approach to managing the affairs of the organization can be an essential aspect in navigating these waters.

In times of fiscal constraint, such discipline provided by these processes help retain clarity of purpose from year to year and ensure the most effective application of resources to the most important community issues. A strategic approach helps focus organizational energy avoiding diversion to less critical tasks. It instills discipline in our processes, helping us know when to say "yes" to certain things and "no" to others as we are called upon to

allocate scarce resources. It provides a better understanding of the context and connection to the ultimate purpose for individual actions and budget decisions. It opens potential for partnerships with others who possess a stake in the achievement of the community vision.

As stewards of the community's future, it is incumbent upon the leadership to paint a picture of where we are headed: what this community will be in a designated time frame, say 20 years into the future. This is the vision that has been developed by the Mayor and City Council with a broad range of input from community stakeholders and the general citizenry.

Peter Senge, in his book, The Fifth Discipline discusses the fundamental difference between positive and negative visions. He states the obvious in noting that "What do we want" is different than "what do we want to avoid". He concludes stating "There are two fundamental sources of energy that can motivate organizations: fear and aspiration. The power of fear underlies negative visions. The power of aspiration drives positive vision. Fear can produce extraordinary changes in short periods, but aspiration endures as a continuing source of learning and growth."

Many of us believe that the recent economic upset represents more than a temporary setback with things returning to normal in a few years. Factors, many seemingly far beyond our control, are changing what we do and how we do it. As community leaders, we can allow ourselves to be overcome by these external influences or we can focus clearly on a positive future and then move to align the community's human, physical and fiscal resources to effectively and efficiently move toward that positive vision developed in this process.

Finally, the strategic planning process should not be viewed merely as a single event or a one-time effort that can be put aside when completed, allowing us to return to those activities most familiar and comfortable to each of us. To be most effective, this must be seen as an on-going process, a new way of conducting our affairs and connecting with our constituents.

With a good mix of experienced and new City leadership in place, the City of Twin Falls is in an excellent position to determine its own fate in an uncertain future. Many communities seem frozen in the past, allowing current events to wash over them, resulting in a downward spiral of continuing rounds of reduced budgets and declining levels of service. Others may see this as an opportunity to set a new course and marshal available resources directed at a positive future.

The Strategic Plan Process: The strategic planning process is designed to alter the way the City of Twin Falls does business, to provide a more deliberate method of connecting current decisions with the long-term vision of the community. As such, a Strategic Planning document has been developed by the City Council that is intended to guide municipal decision-making. The Mayor and City Council could have chosen to use a closed process to develop the Plan, but they have determined that a much more inclusive and transparent process would best serve the broader interest of the community.

A multi-faceted approach to garner community input into the process was used over a nine month period. Interviews with a broad range of stakeholders tapped the views of many who have exercised leadership roles in Twin Falls over the years. More

inclusive strategies were employed using social media to facilitate the input of others in the community who expressed their opinions about the city's priorities. A community forum, with an open invitation to all interested citizens, was held in early May 2012 to allow participants to hear what community leaders, as well as other Twin Falls residents and business people, have to say about their vision for the future.

This input was then synthesized and presented to the Mayor and City Council in the fall of 2012. The Mayor and Council weighed the information gleaned through the process, applied their own perspective and considered the various constraints on what can be realistically achieved as they developed a draft Strategic Plan. Once completed in draft form, the document was made available for public review and comment prior to its formal consideration and adoption by the Mayor and City Council.

The Planning Context – 2012 Conditions:

In this process, the City chose to address the future in a non-traditional way, concentrating on outcomes important to the community rather than according to its organizational structure. Based upon broad community input, several focus areas outlined below were listed. Current conditions were acknowledged and then various goals and initiatives were identified to improve outcomes in those focus areas. These initiatives will be used as a basis for future budget decisions throughout the implementation of the Plan.

Annual updates of the Plan are anticipated so as to ensure it remains current and responds to unforeseen circumstances as they evolve through time.

Healthy Community

2012 Condition: Reflecting national trends, statistics prepared by the South Central Health District demonstrate that the Twin Falls population continues to face substantial challenges with respect to individual and community health. Relative high incidence of various cancers, diabetes, high blood pressure and smoking suggest long-term health-related problems for the community as well as the growing economic costs associated with such conditions.

The community has worked hard to maintain compliance with regulations for their water and sewerage systems but continuing changes in standards has created facility and cost pressures.

The City and County have been active in the development of a trail system but it remains incomplete and disjointed. The urban design of the community tends to require vehicle use for most activities and discourages walking.

Learning Community

2012 Condition: High school graduation rates, as well as the percentage of people possessing a bachelor's degree or higher, are below comparative outcomes in the state and national data. Future economic viability of the community demands a highly trained and technically competent workforce. High regard exists in the community for both the school system and the community college, yet their efforts to meet evolving demands require enhanced support. Other, non-traditional sources of learning need to be identified and supported.

Secure Community

2012 Condition: The community invests significantly in systems that ensure the safety and security of inhabitants, businesses and visitors. Police and Fire services are of a high quality and a competent building permit process ensures long-term structural integrity of buildings constructed in the community. However, a recent period of severe fiscal limitation has strained these systems to maintain the level expected by community members. A primary focus on the basics has resulted in a less than adequate level of communication between the service providers and those relying on them.

Accessible Community

2012 Condition: In addition to significant growth within the community, Twin Falls has evolved into a regional retail and trade center for South Central Idaho and Northern Nevada. While notable investment has been made in transportation system improvements by state and local authorities, demand continues to outpace investment in the street and highway system. Maintenance levels had declined but recent enhancements to budget levels for major street programs have produced positive results. Investment in bicycle and pedestrian facilities has been of lower priority leaving those facilities incomplete.

Only minimal investment has been made in a system of public transportation, that being through College of Southern Idaho, with the system focused on student transit.

Environmental Community

2012 Condition: The natural setting in which Twin Falls exists is viewed as a precious resource by those who reside in the community. The Snake River and Rock Creek Canyons provide a significant and irreplaceable amenity for the community. Balancing community interest and private property rights in these areas will be a challenge that requires clear vision and broad communication.

Maintaining water and air quality in the face of a growing population and business demands has proven difficult. Short-term actions produce long-term consequences. Investment in preserving those things that are valued by the community has proven difficult in a period of significant fiscal restraint.

Prosperous Community

2012 Condition: Recent, high profile successes in securing significant business investment in Twin Falls have produced needed jobs and tax revenue. Future successes in this area are endangered by certain factors that require attention and investment. Water and sewer capacity does not currently exist to support either industrial or significant residential expansion. Enhanced capacity in the workforce to effectively compete in a more technically oriented labor environment must be pursued.

The historic downtown is highly valued in the community, but it has languished in recent years with expanded commercial competition from other areas in the community. Solutions have been frustratingly difficult to find and implement.

Responsible Community

2012 Condition: Communities function best when supported by a committed and involved citizenry working in tandem with responsive and transparent community institutions. Voter participation has been low in recent years and surveys have suggested a need for enhanced levels of communication between government entities and the public they serve. Better understanding regarding what can be expected of government versus what can be best achieved through personal initiative and responsibility can result in a better community and a lower cost of government.

Internal Organization

2012 Condition: Twin Falls is one of the few cities in Idaho operating under the Council-Manager form of government. This professional approach to municipal administration working in close concert with elected policy leadership has produced high levels of service with relatively low costs. This has been produced through constantly analyzing operations for new efficiencies and investing in a skilled and respected city workforce supported by an unequivocal commitment to integrity.

While recent years have presented major fiscal challenges, a focus on the long-range has avoided much of the dramatic degradation of service experienced by many communities throughout the country.

Strategic Plan Format:

The Strategic Plan format has been organized around the eight focus areas that emerged during the dialogue with the community and the city leadership. For each focus area, there is a description of the vision for that topic in the year 2030. Following is a matrix that describes the vision in a series of goals. For each goal there are initiatives, or organizing principles for more specific objectives. Each objective is annotated with its priority, the lead city entity responsible, the resources required in either labor and/or capital expenditures, and the community involvement by either communication and/or active partners.

A further description of this annotation is as follows:

Timeframe

- ❶ The initiative will be completed or substantially underway within the next 1-5 years.
- ❷ The initiative will be completed or substantially underway within the next 6-10 years.
- ❸ The initiative will be completed or substantially underway after year 10.
- ⦿ The initiative is underway or an on-going priority of the city.

Lead is the City Department, City Division or specific official that has primary responsibility to carry out the initiative. In many cases there are other city functions that will be involved and in some cases all city departments will have some part in the initiative.

Resources

-  Significant people resources are required to implement the initiative beyond the current commitment. This could be accomplished through the re-allocation of existing staff, additional staff, temporary staff or contractual services.
-  Additional capital expenses are needed to implement the initiative.

Community

-  The initiative will involve communication and community involvement to implement.
-  The initiative will require community partners to implement.

City of Twin Falls Community Strategic Plan

April 2013

Focus Area 1 – Healthy Community (HC)

2030 Vision: Twin Falls is a community with a broad-based commitment to the long-range health of its citizens and visitors. A wide array of activities exists through private, non-profit, and public entities, as well as partnerships among them, which lead to a healthy, well-rounded community.

Water, sewer and other public facilities function at a high level ensuring the public health benefits of that infrastructure are well-maintained and kept in compliance with acceptable standards. Community design standards facilitate individuals' commitment to maintaining a healthy lifestyle. Acute care and emergency response programs and infrastructure are maintained at the highest level and an active community-wide consciousness exists to help people make positive choices with respect to substance abuse of all kinds. Recreation, arts, and non-profit organizations contribute to a healthy community, as well. They attract and keep a skilled workforce and round out residents' interests in the outdoors and the arts.

① ② ③ = timeframe		● = on-going		👤=staffing		💰 = capital		📢 = communication		👐 = partners	
Air = Airport Division ED = Economic Development Division Fin = Finance Department IS = Information Services Department PIO = Public Information Officer				Build = Building Division E=Engineering Division Fire = Fire Department Plan = Planning Division Police = Police Department				CM = City Manager’s Office E-PW= Engineering-Public Works Department HR = Human Resources Department P&R = Parks and Recreation Division PW=Public Works Division			
							TIMEFRAME	LEAD	RESOURCES	COMMUNITY	
Goal HC1: Improve the health of the community.											
Initiative HC1.1: The City will provide facilities that support healthy lifestyles.											
	Objective HC1.1A: Develop a strategy for connecting the trail system. [SEE ALSO Objective AC2.1Cand EC2.1A]						●	Plan P&R	👤💰	👐	
	Objective HC1.1B: Require that bike and walking paths/trails are developed as part of new development. [SEE ALSO EC2.1A]						①	Plan	👤	👐	

1 2 3 = timeframe		● = on-going	👤👤👤 =staffing	💰 = capital	📢 = communication	👏 = partners
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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY	
	Objective HC1.1C: Develop a plan and standards that will ensure that all residents of the city live within a ½ mile distance from a park or an active recreation area. [SEE ALSO Objective EC2.1A]	1	P&R	👤👤👤 💰	📢 👏	
	Objective HC1.1D: Develop policies and regulations that discourage sprawl development and reduce vehicle miles traveled.	● 1	Plan	👤👤👤	📢	
	Objective HC1.1E: Develop a strategy for funding development of a recreation center in partnership with other organizations. [SEE ALSO EC2.1A]	1	P&R	👤👤👤 💰	👏	
	Objective HC1.1F: Develop a response to the public interest in emerging healthy life-style activities such as dog parks and community gardens.	● 1	P&R	👤👤👤 💰	👏	
Initiative HC1.2: The City will provide programs and services that support healthy lifestyles.						
	Objective HC1.2A: Provide affordable healthy lifestyle programs for kids.	● 2	P&R	👤👤👤	👏	
	Objective HC1.2B: Reduce health risks through expansion of physical activity programs provided by the city and/or in partnership with others.	● 2	P&R	👤👤👤 💰	👏	
	Objective HC1.2C: Focus efforts on mental health issues in partnership with other agencies.	● 1	Police	👤👤👤	👏	
	Objective HC1.2D: Improve response to drug and alcohol related incidents.	● 1	Police	👤👤👤		
	Objective HC1.2E: Maintain and improve roadway systems to optimize emergency vehicle response times.	● 1	E-PW	👤👤👤 💰		
	Objective HC1.2F: Explore options for maximizing Emergency Medical Services (EMS).	2	Fire	👤👤👤	👏	
	Objective HC1.2G: Consider requiring that a portion of certain city grants to local agencies be directed to wellness education.	1	Fin	👤👤👤	👏	

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	Objective HC1.2H: Promote healthy initiatives through communication using utility bill inserts, the city website, and other media.	○ 1	PIO	👤👤👤	①
Goal HC2: Maintain the environmental health of the community.					
Initiative HC2.1: The City will maintain water and wastewater quality.					
	Objective HC2.1A: Operate water and wastewater systems to meet federal standards.	○	E-PW	👤👤👤 💰	①
	Objective HC2.1B: Improve the storm water system to minimize the health risks associated with standing water.	2	E-PW	👤👤👤 💰	①
	Objective HC2.1C: Maintain effective emergency response capability (skill and equipment) in the case of failed infrastructure.	○	PW	👤👤👤	①
	[SEE ALSO Initiative EC2.2]				

Focus Area 2 – Learning Community (LC)

2030 Vision: Twin Falls is a community that consciously supports an individual's pursuit of intellectual as well as personal and professional growth. The formal education system is well supported and prepares the youth of the community to effectively function as a contributing member of society and a wide array of public and private institutions support a life-long pursuit of knowledge and skill development. Programs are in place to ensure the maximum level of success possible in meeting educational standards. Twin Falls continues to be known as the training center for our local economy.

= timeframe = on-going = staffing = capital = communication = partners					
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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal LC1: Extend the knowledge base of city government in support of a learning community.					
Initiative: LC1.1 The City will support efforts of others in creating a well educated and trained community.					
	Objective LC1.1A: Serve as an educational resource on city issues and activities to other agencies and the public, including civic groups and non-profits.		CM/ City Council		
	Objective LC1.1B: Provide, encourage and financially support lifelong learning programs.		P&R		
	Objective LC1.1C: Coordinate plans of the city, the library and other educational institutions.		CM		
	Objective LC1.1D: Create internships programs.		HR		
	Objective LC1.1E: Participate in education fairs and seminars providing information on local government jobs.		HR		
	Objective LC1.1F: Support a safe learning environment through support of the school resource program and in partnership with the local colleges.		Police		
	Objective LC1.1G: Develop educational programs in the schools to address drug use, violence and bullying.		Police		

Focus Area 3– Secure Community (SC)

2030 Vision: Twin Falls is a community where people feel safe and, in fact, enjoy a high level of safety. Effective partnerships among the professional public safety organizations and individuals and groups of private citizens help ensure broad-based, effective involvement in crime and fire prevention and Build code enforcement efforts. Community education and civil engineering efforts continue to show positive results in traffic, bicycle and pedestrian safety experience.

Continued investment in professional development as well as in public safety systems, infrastructure and technology has ensured a robust emergency response capability.

① ② ③ = timeframe ● = on-going 👤 = staffing 💰 = capital ⓘ = communication 🤝 = partners					
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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal SC1: Maintain public safety at the highest practical level.					
Initiative SC1.1: The City will train personnel to maintain fire suppression capabilities for the fire service area.					
	Objective SC1.1A: Provide bi-monthly firefighter essentials refresher training for all suppression personnel and conducted by each shift.	●	Fire		
	Objective SC1.1B: Train and certify firefighters to the technician level for special operations rescue and hazardous materials response.	●	Fire		
	Objective SC1.1C: Provide certification and annual refresher training for driver/operators of fire equipment.	●	Fire		
Initiative SC1.2: The City will maintain fire apparatus, equipment and facilities to the highest standards.					
	Objective SC1.2A: Service test all Insurance Services Office (ISO) rated apparatus and equipment annually.	●	Fire		
	Objective SC1.2B: Procure essential equipment for high angle and confined space rescue.	①	Fire	💰	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective SC1.2C: Test 20% of the City's hydrants each year.	○	Fire		
Initiative SC1.3: The City will maintain a high level of interactive communication with the community on police services.					
	Objective SC1.3A: Conduct surveys of police service with end-users and partners.	○ 1	Police	👤👤👤	i 👋
	Objective SC1.3B: Support data driven outcomes approaches to crime and traffic safety.	○ 1	Police	👤👤👤	i
Initiative SC1.4: The City will continue to balance perception vs. reality regarding police services.					
	Objective SC1.4A: Improve the relationship with the community by focusing on feedback and outcomes.	○ 1	Police	👤👤👤	i
	Objective SC1.4B: Develop a structured public communication plan.	○ 1	Police/ PIO	👤👤👤	i
	Objective SC1.4C: Educate regarding crime statistics and what the statistics really mean.	○ 1	Police	👤👤👤	i
Initiative SC1.5: The City will improve professional and technical development in the City's communication system.					
	Objective SC1.5A: Expand communications ability with the most recent technology advances and to provide coverage as the community grows.	○	IS	💰	
	Objective SC1.5B: Become self sufficient on taking care of the city's communications equipment.	3	IS	👤👤👤	
	Objective SC1.5C: Develop the City's electronic citation and reporting capabilities.	1	Police	💰 👤👤👤	
	Objective SC1.5D: Pursue social media, Facetime and Skype for crime reporting and alerts for criminal activity in a specific area.	1	Police	👤👤👤	i
	Objective SC1.5E: Pursue Alert-ID – sharing real-time data with the community.	1	Police	👤👤👤	i

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal SC2: Maintain safe public facilities and parks.					
Initiative SC2.1: The City will ensure that all public facilities are safe.					
	Objective SC2.1A: Develop and implement a plan to improve security in critical city facilities, parks and trails including the use of alarms, lighting and cameras.	○ 1	IS / Police	💰	
	Objective SC2.1B: Maintain and upgrade the water system to be capable of providing required fire flow. [SEE ALSO Objective PC2.3C]	○	E-PW	💰	
	Objective SC2.1C Maintain a reliable communications/network to support instrumentation of the water and wastewater systems.	○ 1	IS/ PW	💰	
	Objective SC2.1D: Maintain security at the airport, including compliance with changing federal regulations.	○ 1	Air	👤👤👤 💰	👋
	Objective SC2.1E: Incorporate new technology to aid in the airport's security and safety systems.	2	Air	💰 👤👤👤	👋
	Objective SC2.1F: Review and update, if needed, street lighting standards.	○ 1	E	💰	❗
Initiative SC2.2: The City will maintain public facilities and services during emergencies.					
	Objective SC2.2A: Maintain and implement a disaster preparedness plan.	○ 1	CM	👤👤👤 💰	👋
	Objective SC2.2B: Obtain redundant operational components to keep critical public facilities and services operating under duress.	1	PW	💰 👤👤👤	
	Objective SC2.2C: Maintain a well-equipped, professional repair shop, with competent employees, to efficiently, quickly and cost-effectively support the city vehicle fleet.	○ 1	PW	💰 👤👤👤	
	Objective SC2.2D: Maintain critical roadways under extreme weather events to ensure timely emergency response.	○ 1	PW	👤👤👤	❗

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective SC2.2E: Produce signs and barricades to assist police and traffic control in emergency situations.	○	PW	💰 👤👤👤	
	Objective SC2.2F: Improve the storm water system to minimize the risks from flooding.	○	PW	💰 👤👤👤	👋
Goal SC3: Prevent crime, fire events, and life safety hazards.					
Initiative: SC3.1 The City will provide high quality prevention through code enforcement, plan reviews, and public education programs.					
	Objective SC3.1A: Prevent crimes through improved environmental design.	○	Plan		i
	Objective SC3.1B: Maintain and enforce the most recently adopted regulations that support removal, remodel, or redevelopment of dangerous buildings and dilapidated sites.	○	Plan/ Fire		i
	Objective SC3.1C: Review building plans and conduct on-site inspections to ensure construction is meeting the Fire Code and Life Safety Code requirements.	○	Fire/ Build		
	Objective SC3.1D: Conduct annual Fire Code inspections of businesses.	○	Fire		
	Objective SC3.1E: Provide fire prevention education including fire extinguisher training to businesses and programs to the grade schools.	○	Fire		i
	Objective SC3.1F: Provide fraud training and education.	○	Fin/ Police		i
	Objective SC3.1G: Expand background checks on all coaches and instructors for youth activities.	○ 1	P&R/ Police	👤👤👤	i

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal SC4: Focus efforts on specific public safety issues.					
Initiative SC4.1: The city will increase traffic, bicycle and pedestrian safety.					
	Objective SC4.1A: Support the Traffic Safety Commission.	○	Police		
	Objective SC4.1B: Maintain a traffic team for education and enforcement.	○	Police		i
	Objective SC4.1C: Expand Driving Under the Influence (DUI) education and enforcement.	○ 1	Police	👤👤👤 💰	i
	Objective SC4.1D: Encourage pedestrian sidewalks that are separated from the travel or parking lane.	1	E	💰	i
	Objective SC4.1E: Explore and implement options for increasing pedestrian and bicycle safety through signage, and street and intersection design that comply with federal standards for persons with disabilities.	○ 1	PW	💰	i
	Objective SC4.1F: Maintain bike routes, crosswalks and school zones to ensure public safety and decrease accidents/injuries.	○	PW	👤👤👤 💰	👋
	Objective SC4.1G: Implement a Safe Routes to Schools (or equivalent) program.	2	P&R	👤👤👤	i 👋
Initiative SC4.2: The City will improve community response to drug and alcohol issues.					
	Objective SC4.2A: Proactively respond to the changing trends in illegal drug use and prescription drug abuse.	○ 1	Police	👤👤👤	i 👋
	Objective SC4.2B: Support strong educational programs on drug and alcohol abuse.	○ 1	Police	👤👤👤	i 👋
	Objective SC4.2C: Focus on street-level drug problems and users.	○ 1	Police	👤👤👤	👋

Focus Area 4– Accessible Community (AC)

2030 Vision: Through effective planning and timely investment, the Twin Falls area has kept pace with the mobility requirements of an expanding and changing population. An integrated and balanced system of transportation modes including bicycles and pedestrians, as well as a modern public transportation system supports the traditional street and highway vehicle users. A commitment to high levels of maintenance of these systems ensure the long-term integrity of the public investments made and maximizes the convenience of those dependent upon the proper functioning of these systems.

Effective coordination with a wide array of partners has ensured that regional transportation facilities such as state highways, the interstate system and Magic Valley Regional Airport continue to provide an improving level of convenient access to the area for residents, visitors and commercial interests.

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal AC1: Expand multi-modal choices.					
Initiative AC1.1: The City will ensure that the city's sidewalks are walkable and safe.					
[SEE Initiative SC4.1]					
Initiative AC1.2: The City will expand and maintain pedestrian and bicycle trails.					
Objective AC1.2A: Provide funding for annual trail maintenance.			P&R		
Objective AC1.2B: Adopt roadway design policies and standards that include non-motorized components and require implementation as part of new development.			E		
Objective AC1.2C: Sign bike paths and identify bike lanes with striping on roads where it is appropriate.			E-PW		

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective AC1.2D: Develop partners to advocate for bike trails and support bike programs.	○ 2	P&R	👤👤👤	❗ 👋
	Objective AC1.2E: Identify priorities for vehicular capacity, bike paths and parking that balances competing uses and costs.	1	E	👤👤👤 💰	
	SEE ALSO Objectives HC1.1A and HC1.1B.				
Initiative AC1.3: The City will explore a public transportation system.					
	Objective AC1.3A: Research opportunities to fund public transportation.	2	Finance	👤👤👤	👋
Initiative AC1.4: The City will explore land use patterns that support multi-modal transportation options.					
	Objective AC1.4A: Adopt code provisions that encourage mixed use and in-fill development.	1	Plan	👤👤👤	
	Objective AC1.4B: Educate the community on the relationship between a more compact land use pattern and optimizing pedestrian and bicycle transportation.	○ 2	Plan	👤👤👤	❗
	Objective AC1.4C: Work with County and City to maintain protective zoning around the airport restricting incompatible land uses within the airport environs.	○	Air		👋
	[SEE ALSO Objective HC1.1D]				
Initiative AC1.5: The City will continue to improve the condition and operation of its streets.					
	Objective AC1.5A: Support the street re-construction program.	○	E-PW	💰	
	Objective AC1.5B: Improve signalization program assessing cost vs. level of service. [SEE ALSO Objective AC2.1A]	○	E	💰	
	Objective AC1.5C: Balance the cost of responding to increased congestion. [SEE ALSO Objective AC2.1A]	2	E	👤👤👤	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal AC2: Improve connectivity.					
Initiative AC2.1: The City will improve connectivity within and between transportation modes.					
	Objective AC2.1A: Develop a Master Plan of Transportation for all modes of transportation.	①	E	👥	❗
	Objective AC2.1B: Analyze connectivity within and between different modes in terms of what is reasonable and where the connections should be located.	● ②	E	👥	
	Objective AC2.1C: Complete the trail system from Dierkes Lake to Rock Creek Canyon and Meander Point on the rim, and expand the trail in the bottom of both Rock Creek and Snake River canyons. [SEE ALSO EC2.1A]	③	P&R	💰	❗ 👤
	Objective AC2.1D: Maintain a coordinated effort to improve roadway connectivity to the airport such as the southeast by-pass loop and a third bridge.	● ③	E	💰	👤
Goal AC3: Maintain and improve the Airport.					
Initiative AC3.1: The City will continue to maintain and improve the airport facilities.					
	Objective AC3.1A: Implement the Airport's Federal Aviation Administration (FAA) Master Plan and Capital Improvement Process, and the FAA funded Airport Improvement Program (AIP).	● ①	Air	💰	👤
	Objective AC3.1B: Follow the airport's FAA Capital Investment Plan (CIP) for timely maintenance and development projects.	● ①	Air	💰	👤
Initiative AC3.2: The City will improve airport service.					
	Objective AC3.2A: Advocate for the regional airport needs to be addressed through use of Magic Valley Regional Airport.	● ②	Air		👤

Focus Area 5– Environmental Community (EC)

2030 Vision: Twin Falls exists in an unparalleled natural setting that provides recreational opportunities, solace and inspiration for residents and visitors alike. An on-going commitment to maintaining the natural heritage acknowledges the significance placed upon this aspect of community life by Twin Falls residents. The business community also recognizes the essential role this commitment to our natural setting and proximity to outdoor activities plays in sustaining and expanding the region's economic vitality.

The community's commitment to maintaining clean water and clean air continues to set Twin Falls apart from those places allowed to degrade in the face of a growing population.

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal EC1: Improve the environmental standards of the community.					
Initiative: EC1.1: The City will reduce negative impacts of noise.					
	Objective EC1.1A: Explore establishing noise limits on crushing and construction operations.	③	E		ⓘ
Initiative: EC1.2: The City will employ sustainable land use policies.					
	Objective EC1.2A: Update land use regulations to discourage leap frog development and land divisions that impact viable agricultural land uses.	● ①	Plan		
	Objective EC1.2B: Encourage the maintenance of agriculture production on lands that are part of a phased development.	● ②	Plan		
	Objective EC1.2C: Update the development codes (Title 4 and 10) to reflect best practices.	● ①	Plan Build		
	Objective EC1.2D: Review and update city policies and regulations to balance public access with private property rights along the canyon rims.	● ①	Plan		ⓘ

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Initiative: EC1.3 The City will enhance property maintenance levels in the community.							
	Objective EC1.3A: Maintain safe and healthy private property conditions through adequate codes, enforcement, public education, and certified and trained employees. [SEE ALSO Initiative SC3.1]	● 2		Plan	👥	❗	
Initiative EC1.4: The City will support efforts to maintain air quality.							
	Objective EC1.4A: Explore strategies for maintaining air quality including standards for odor and particulates.	2		E-PW	👥	❗	
	Objective EC1.4B: Provide for more trees to be planted in appropriate locations throughout the city.	● 1		P&R	💰	❗	
	[SEE ALSO Goal AC1and Objective EC2.2E]						
Goal EC2: Support environmental stewardship.							
Initiative EC2.1 The City will develop its assets to support environmental stewardship.							
	Objective EC2.1A: Adopt a Master Plan with funding mechanisms and development standards for parks, recreation, trails and natural features.	1		P&R	💰 👥		
Initiative EC2.2 The City will manage its assets to support environmental stewardship.							
	Objective EC2.2A: Explore the opportunity to expand the recycling program throughout the city and to all uses, and encourage residents to mulch yard wastes on their property.	3		Fin	👥	❗	
	Objective EC2.2B: Improve the management of the storm water discharged into rivers and streams to protect public safety and the environment. [SEE ALSO SC2.2F]	3		E			
	Objective EC2.2C: Co-operate with the Twin Falls Canal Company to enhance water quality and meet regulatory requirements for shared water systems.	●		E-PW	💰	👤	

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective EC2.2D: Continue the recycling of roadway materials using the latest technology and equipment.		E-PW		
	Objective EC2.2E: Reduce the use of salt and sand through replacement of the latest liquid deicing agents, producing a corresponding improvement in air and water quality.		PW		
	Objective EC2.2F: Optimize water capacity and wastewater use through conservation, broader use of the pressure irrigation system and protection of resources.		E-PW		

Focus Area 6– Prosperous Community (PC)

2030 Vision: A consistent commitment ensuring community residents have access to employment that supports personal and family well-being has resulted in a robust economy based upon the traditional agricultural base of the region as well as an expanded economic base from new fields of endeavor. A balanced focus by a variety of regional partners on preparing the local labor force to effectively function in an era of changing skill requirements as well as on-going investment in required infrastructure has allowed locally based businesses to expand as their business needs dictate while accommodating new industries and businesses into the marketplace.

Twin Falls has continued to serve as the regional retail and professional service center for South Central Idaho and North East Nevada.

1 2 3 = timeframe		● = on-going	👤👤👤 =staffing	💰 = capital	🗣️ = communication	👋 = partners	
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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal PC1: Revitalize the downtown.							
Initiative PC1.1: The City will provide leadership in the creation of partnership for revitalizing downtown.							
	Objective PC1.1A: Develop and implement a program for re-vitalization of downtown.	1	ED	👤👤👤 💰	👋		
	Objective PC1.1B: Protect the historic character of the downtown.	● 1	Plan	👤👤👤	👋		
Initiative PC1.2: The City will improve access and eliminate barriers to downtown.							
	Objective PC1.2A: Address the impact of U.S. Highway 30 on downtown and determine how we can work with partners such as ITD to improve the system. [SEE ALSO Objective PC2.1B]	2	E	👤👤👤	👋		

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective PC1.2B: Develop a strategy for downtown and Old Town parking that supports growth, and amend the zoning code parking standards accordingly.	○ 1	Plan	👤👤👤 💰	👋
Goal PC2: Provide public services and facilities that support economic prosperity.					
Initiative PC2.1: The City will determine the needs for infrastructure to support future growth.					
	Objective PC2.1A: Update facility plans that assess current and future needs, costs, and resources.	1	E	👤👤👤 💰	
	Objective PC2.1B: Review transportation infrastructure, including truck routes, that supports industrial land uses to determine how the City can work with the region to improve the systems.	1	E	👤👤👤	👋
	Objective PC2.1C: Enhance fire flow standards to ensure that in the land use development process, adequate fire flows or water use is required for all possible land uses in the zone.	1	E	👤👤👤	
Initiative PC2.2: The City will seek opportunities for air service improvements and economic development opportunities associated with the airport.					
	Objective PC2.2A: Improve air service as a critical component to the economic development of the region.	○	Air	💰	👋
	Objective PC 2.2B: Expand utilities to support economic development around the airport.	2	E-PW	💰	💰
	[SEE ALSO Initiative AC3.1]				

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Goal PC3: Expand the opportunities for business and tourism.											
Initiative PC3.1: The City will develop a business marketing strategy.											
	Objective PC3.1A: Identify three to five industry sectors that fit the community to create job diversity including more technology jobs, while retaining the focus on agricultural based economy.					①	ED	👤👤👤💰	👋		
	Objective PC3.1B: Develop and maintain an inventory of industrial buildings and sites.					●	ED				
Initiative PC3.2: The City will use tourism as a tool in economic development.											
	Objective PC3.2A: Develop a strategy for funding the development of community facilities that support cultural, recreational and entertainment activities in partnership with other organizations.					②	P&R	👤👤👤💰	👋		
	Objective PC3.2B: Use existing and potential tourism activities as a tool for economic development efforts.					●	ED	👤👤👤	👋		
Initiative PC3.3: The City will serve as the focal point for economic development efforts.											
	Objective PC3.3A: Focus on both business retention and expansion efforts.					● ①	ED	👤👤👤	👋		
	Objective PC3.3B: Create and support partnerships in pursuit of economic development objectives and strategic plan goals.					● ①	ED	👤👤👤	👋		
	Objective PC3.3C: Explore the viability of establishing an incubator for start-up businesses and entrepreneurial activity.					②	ED	👤👤👤💰	👋		
	Objective PC3.3D: Explore mechanisms to enhance access to capital for new and expanding businesses.					②	ED	👤👤👤	👋		

Focus Area 7 – Responsible Community (RC)

2030 Vision: The Twin Falls community has retained its human face as it has grown over time. New residents are welcomed and made to feel part of the tightly knit community. A vital aging population is an active segment of the population.

The community is actively engaged in the various public, private, civic, arts and religious institutions serving the area through volunteerism and involvement in neighborhood and local government activities.

1 2 3 = timeframe		○ = on-going	👤👤👤 =staffing	💰 = capital	📢 = communication	👋 = partners	
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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal RC1: Involve the Community.							
Initiative RC1.1: The City will seek the community’s involvement in carrying out its responsibilities.							
	Objective RC1.1A: Develop a community engagement program that expands community outreach to all segments of the community, using education efforts, marketing and promotional opportunities.	1	CM PIO	👤👤👤	📢		
	Objective RC1.1B: Educate and involve youth in community service projects and strengthen the Youth Council.	○	City Council			📢	
	Objective RC1.1C: Conduct a communications audit to assess the City’s current outreach efforts.	○ 1	PIO	👤👤👤💰			
	Objective RC1.1D: Continue City’s participation in the National Citizen Survey and respond to issues identified in the Survey.	○	CM	💰			
Initiative RC1.2: The City will support citizen responsibility.							
	Objective RC1.2A: Develop a campaign of messaging that educates citizens on their responsibilities on the use and maintenance of private and public property.	1	Plan PIO	👤👤👤💰	📢		

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective RC1.2B: Develop "Welcome Packet" for new residents/ utility customers.	①	Fin/ P&R	👤👤👤 💰	❗
	Objective RC1.2C: Expand the use of volunteers.	● ②	CM	👤👤👤	❗
	Objective RC1.2D: Provide presentations to high school civic classes on how local government works.	● ②	CM/City Council		❗
	Objective RC1.2E: Develop a Government Citizens Academy to educate adults on how local government works and on responsible citizenship.	②	CM	👤👤👤	❗

Focus Area 8 - Internal Organization (IO)

2030 Vision: The City of Twin Falls strives to carry out its mission with unquestioned integrity, and the highest ethical standards. In its role as stewards of the community assets it focuses on the proper use of available resources, continually assessing programs and processes to ensure maximum effectiveness. In pursuit of shared obligation for community livability, opportunities are made available to citizens for direct involvement in civic affairs and transparency in decision-making.

In support of the desired effectiveness, the elected leadership works in close partnership with appointed professionals carrying out clear policy directives. A high level of competency is provided from a lean, properly compensated and respected core staff.

Maximum effort is expended in ensuring authorities granted through state legislation are maintained and expanded.

OUR EMPLOYEES

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
Goal IO1: Provide effective, professional, high quality services to City residents, businesses, industries, and visitors.					
Initiative IO1.1: The City of Twin Falls will empower, educate, and equip its employees with the knowledge, skills, and abilities as well as facilities and tools that are required for them to succeed.					
	Objective IO1.1A: Attract, recruit, retain and train the most qualified employees.		HR		
	Objective IO1.1B: Continue to educate and invest in our employees through training and career development.		HR		
	Objective IO1.1C: Provide a good, safe working environment through developing work place violence and harassment policies, and performing background checks.		HR		

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		TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	Objective IO1.1D: Operate under a shared and common vision that moves collectively to eliminate barriers, empower employees, and build relationships with its internal and external partners.	1	CM	👤👤👤	
	Objective IO1.1E: Research the use of technology to provide services to customers in the most effective manner.	○ 1	IS	👤👤👤 💰	
Initiative IO1.2The City will be a leader and example for the community in promoting employee wellness.					
	Objective IO1.2A: Identify the opportunities, costs, staffing, and funding sources for an employee wellness program.	1	HR	👤👤👤	
	Objective IO1.2B: Develop an incentive program for employees to participate in the wellness program.	1	HR	👤👤👤 💰	
	Objective IO1.2C: Develop a program of safety procedures and training to prevent employee accidents.	○ 1	HR	👤👤👤	
Goal IO2: Treat our employees fairly.					
Initiative IO2.1: The City of Twin Falls will build a strong, informed, and committed workforce through fair compensation, good treatment, and professional development programs.					
	Objective 102.1A: Create and maintain a market competitive compensation plan and benefits program.	○ 1	HR	💰	
	Objective 102.1B: Identify training opportunities that can be accessed and developed for in-house employee development, including new employee orientations, new supervisor training.	○ 1	HR	💰	
	Objective 102.1C: Encourage and support employees in continuing their education and knowledge base by a continued commitment to professional education programs and, tuition assistance.	○ 1	HR	💰	
	Objective 102.1D: Develop a mentoring and cross-training program that recognizes productivity coupled with experience and retention, along with	2	HR	👤👤👤	

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				TIMEFRAME	LEAD	RESOURCES	COMMUNITY
	knowledge, skills, and abilities.						

OUR RESOURCES

Goal IO3: The City of Twin Falls will continue to be a financially strong and viable.

Initiative IO3.1: Create and execute sound fiscal plans and accompanying policies that ensure financial resources are allocated in a manner designed to achieve the strategic goals and objectives

Objective IO3.1A: Develop a performance measurement system that ensures that the city continues pursuit of cost-effective and cost efficient processes and activities that meet public requirements.	○ 1	CM	👤👤👤 💰	
Objective IO3.1B: Develop a prioritized and funded capital investment plan.	1	CM/Fin	👤👤👤	
Objective IO3.1C: Develop Financial Policies for Council consideration.	1	FIN	👤👤👤 💰	

Goal IO4: The City of Twin Falls will plan responsibly for the future.

Initiative IO4.1: The City of Twin Falls will prepare for growth through developing and updating critical Plan documents, collaborating with local/regional partners, and finding ways to match resources to increasing demand for services and state and federal mandates.

Objective IO4.1A: Partner with other government entities to collaborate on local and regional issues.	1	CM/City Council	👤👤👤	👐
Objective IO4.1B: Develop framework to monitor and influence state-level decision-making on matters that affect City authority and resources.	○	CM/City Council	👤👤👤	👐



Date: Tuesday, February 21, 2017
To: City Council
From: Travis Rothweiler, City Manager

Request:

Report on the City's efforts to accomplish the initial goals and objectives of the 2030 Strategic Plan.

Time Estimate:

The City Manager's presentation will take about thirty minutes. Following the presentation, additional time will be necessary for questions and discussion.

Background:

The City views its planning and operations in a strategic manner. In 2012, the City began the process of re-engineering its strategic plan. The City spent almost a year listening to our citizen's needs, dreams and their expectations, and reviewing statistical data about our state, region, and the City. We had many external conversations with our citizens and shareholders and internal conversations with employees serving at various levels of the organization. From these conversations, we were able to highlight our strengths and opportunities, and identify those areas that we need to improve and develop a comprehensive, vision-setting strategic plan.

We created a series of vision statements, that when viewed collectively, will allow us to create and maintain an accessible, healthy, learning, environmental, responsible, prosperous, and secure community with a strong internal organization designed to be able meet the needs of our citizens, businesses and visitors. The vision statements will assist the City to plot a course that will enable it to grow, develop and improve in a manner that honors and respects its history and unique characteristics. Realizing our vision will allow the City of Twin Falls to continue to be recognized as a world-class community.

The strategic plan is divided into eight, equally important focus areas: a *Healthy Community*, a *Learning Community*, a *Secure Community*, an *Accessible Community*, an *Environmental Community*, a *Prosperous Community*, a *Responsible Community*, and recognition of the importance of the *Internal Organization*. For each focus area, there is a description of the vision for that topic in the year 2030.

The strategic plan has been used to guide budgetary and policy-making decisions and recommendations. When the 2030 City of Twin Falls' Strategic Plan was adopted, the Council established and set the course to follow. The plan will serve as the guidepost for all future policy and financial decisions in the future.

The City has made several strides to accomplish the stated Priority 1 Goals and Objectives. During the presentation, the City Manager will highlight some of the more significant accomplishments.

Approval Process:

There is no approval associated with this request.

Budget Impact:

There is no budget impact associated with the agenda item.

Regulatory Impact:

No Regulatory Impacts associated with this request.

Conclusion:

The City of Twin Falls is at critical crossroads. The City needs to determine if it is going to compete with Treasure Valley law enforcement agencies and fire departments or if it is going to be a training ground for those agencies.

In order for the City of Twin Falls to provide the highest level of services, it needs to be able to retain and attract the best talent when vacancies occur. If we are unable or unwilling to retain and attract talent, we need to examine the portfolio of services that our law enforcement and fire services offer to our citizens. We cannot expect to offer more complex service if we cannot staff the basic requirements, resulting in diminished level of service.

Attachment:

None

Focus Area / Goal /Initiative	Priority	Progress
Focus Area I - Healthy Community		
Goal HC1 Improve the Health of the Community		
Initiative HC1.1: The City will provide facilities that support healthy lifestyles		
HC1.1A - Connecting Trail System	●	Completed Knevel section. Working with MaVTEC to raise funds to complete the trail from jump site to Eastland.
HC 1.1B - Require bike walking paths as part of new development	①	Currently performing per adopted Bicycle and Trail Plan, Engineering is also under way on an updated transportation master plan.
HC1.1C - Standards for 1/4 mile distance from park or recreation area	①	Just adopted the P&R Master Plan that established those standards.
HC1.1D -Policies to discourage sprawl	●①	Newly adopted Comprehensive plan encourages increased densities within the City Core and along major arterials. Additionally, it provides for opportunities to have a greater mix of residential opportunities within neighborhoods. This is and will continue to be an ongoing endeavor as new developments occur.
HC1.1E - Strategy for funding recreation center	①	Engineering - would have been support for coop effort w MVB&G club. Parks - currently putting together a committee to evaluate the center and put together a funding strategy.
HC1.1F -Dog parks and community gardens	●①	Completed the first dog park and look for options to add another. Working with volunteers to evaluate needs for a community garden. Have acquired property (Filer near Wendell) targeted for a community garden.
Initiative HC1.2: The City will provides programs and services that support healthy lifestyles		
HC1.2A -Healthy lifestyle for kids	●②	Beyond Priority 1 Period
HC1.2B - Expand Physical activity programs by City and through partnerships	●②	Beyond Priority 1 Period
HC1.2C - Focus on mental health issues	●①	Fire - New Chief is having the department get more involved in emergency responses in this area (developing standards of cover, optimizing service delivery, & station location analysis is also complete). Police- Working with South Central Crisis Center that opened up the fall of 2016. A Victim-Witness Coordinator position was budgeted for in the FY 17 budget. That person should be on staff with the PD by March of 2017. TFPD has made a commitment to expand the Crisis Intervention Team. Last fall TFPD and TFSO hosted a 40 hour academy in which 10 officers and two dispatchers completed. Goal is to have all officers trained in CIT. Body Worn Camera program is being implemented within TFPD patrol division.

HC1.2D - Improve response to drug and alcohol incidents	01	<u>Fire</u> - New Chief is having the department get more involved in emergency responses in this area (developing standards of cover, optimizing service delivery, & station location analysis is also complete). <u>Police</u> - Continuing to send officers to DRE training. Four officers will be attending Phlebotomy Certification Training and we will soon have those officers available to draw blood from DUI suspects. The LifeLoc BrAC equipment is now up and running to allow officers to field test the breath of suspected DUI drivers.
HC1.2E -Improve roadway system to optimize emergency vehicle response	01	Zone maintenance Cheney Dr, Eastland S, signal at Addison & Carriage as well as Addison and Hankins, reconstruction of Hankins S, signal upgrades
HC1.2F - Explore options for maximizing Emergency Medical Services	2	Beyond Priority 1 Period. <u>Fire</u> - New Chief is having the department expand its medical emergency responses to maximize their efforts (developing standards of cover, optimizing service delivery, & station location analysis is also complete).
HC1.2G - Portion of City grants be directed to wellness education	1	<u>Finance</u> - In 2014, the idea was to ask the MPOG recipients to use a portion of their granted funds for this purpose. However, the Grant Manager suggested using approximately \$10k of the \$100k budget for "Activate Magic Valley." Unfortunately, "Activate Magic Valley" lost momentum. This objective needs to be reworked in the upcoming Strategic Plan update. <u>Fire</u> - New Chief is having the department get more involved in community wellness education.
HC1.2H - Promote healthy initiatives using utility bill inserts, the city website, and other media.	01	No progress
Goal HC2: Maintain the environmental health of the community		
Initiative HC2.1: The City will maintain water and wastewater quality		
HC2.1A - Meet federal standards	01	<u>Engineering</u> - support zone water design, facility plan development, Wills booster replacement, WWTP upgrades, trunk line improvement in rock creek and on Grandview, completed, NE sewer for Chobani, built Clif Bar pretreatment. <u>PW</u> - Limit sewer loss of containment through ongoing jet cleaning, video inspection, and maintenance and repair program.
HC2.1B - Improve storm water systems - minimize health risks	2	Beyond Priority 1 Period. Maintain water supply and distribution system with proper maintenance and repair program.
HC2.1C - Maintain effective emergency response in case of failed infrastructure	01	<u>Engineering</u> - assist during crises. <u>PW</u> - Limit localized storm water flooding with some preventative cleaning and repair and maintenance. Continue to provide on-call support for 24 hour emergency response to infrastructure failure. <u>IS</u> - We need a generator, proper data recovery site, air fiber and better radio equipment. These have all been include in the LTP request.
Focus Area 2 Learning Community		
Goal LC1: Extend the knowledge Base of the Community in support of a learning community		

Initiative LC1.1 : The City will support efforts of others in creating a well educated and trained community		
LC1.1A - Contribute city educational resources and/or training to other agencies and the public.	○	Created 'Welcome Packets' that provide new customers with easy-to-read information about basic services. Rather than printing costly and bulky folders with information that frequently changes, the packets are printed in smaller, cost-effective folds that allow for 'inserts' based individual customers' needs. For example, senior citizen services, clean community practices, etc...
LC1.1B - Provide, encourage and financially support lifelong learning programs.	○	
LC1.1C - Coordinate plans of the city, the library and other educational institutions.	②	Beyond Priority 1 Period
LC1.1D - Create internships programs	○ ①	We have not developed a formalized internship program although we have seen an increase in the number of people serving in the capacity. This past summer, interns were placed in the City Manager's office, Engineering, and IT.
LC1.1E - Participate in education fairs and seminars providing information on local government jobs.	○ ①	The HR Department routinely participates in several career fairs each year as well as interacts at different functions through the local SHRM chapter to offer support to programs designed to help prepare students as they enter the workforce.
LC1.1F - Support a safe learning environment .	○	PD will be asking for a new SRO for the new South Hills Middle School which opens in Fall of 17. This position will be split between the PD and the TFSD. Capt. Hicks and SSgt Wright continue to teach "Active Shooter Awareness" to businesses, churches and public facilities, including city staff. The PD is continuing to work on a cyber bullying curriculum with TFSD.
LC1.1G - Develop educational programs in the schools to address drug use, violence and bullying.	○	Continued DRE training for officers and cyber bullying prevention classes.
Focus Area 3 - Secure Community		
Goal SC1: Maintain public safety at the highest practical level		
Initiative SC1.1: The City will train personnel to maintain fire suppression capabilities for the fire service area		
SC1.1A - Provide firefighter essentials training for all suppression personnel and conducted by each shift.	○	Complete
SC1.1B -Certify firefighters for special operations rescue and hazardous materials response	○	Complete
SC1.1C - Provide certification and annual refresher training for driver/operators of fire equipment.	○	Complete
Initiative SC1.2: The City will maintain fire apparatus, equipment and facilities to the highest standard		
SC1.2A - Service test all Insurance Services Office (ISO) rated apparatus and equipment annually.	○	<u>Fire</u> - Complete. <u>IS</u> - Updated the computer and software in 2016.

SC1.2B - : Procure essential equipment for high angle and confined space rescue.	①	Complete
SC1.2C - Test 20% of the City's hydrants each year	●	Ongoing, Fire would like to potentially move this responsibility to PW. Some conversation will be necessary before a move is made.
Initiative SC1.3: The City will maintain a high level o interactive communication with the community on police services.		
SC1.3A - Conduct surveys of police service with end-users and partners.	●①	PD; ongoing
SC1.3B - Support data driven outcomes approaches to crime and traffic safety.	●①	IS - Call type is now updated at the end of the call. IS is working with EIS to get the parcel number into each call. This will streamline the mapping of data driven outcomes. Hoping to hire a DDACTS coordinator in a future year. Cost about \$43,646.
Initiative SC1.4: The City will continue to balance perception vs. reality regarding police services		
SC1.4A - Improve the relationship with the community by focusing on feedback and outcomes.	●①	PD - Officer O'Donnell continues to serve as our Community Outreach Officer. The BWC program is being implemented.
SC1.4B - Develop a structured public communication plan.	●①	Drafted a Public Communication Plan that is being vetted on a department-by-department basis. The foundation of the document was created based on input from staff, and require further input from internal organization, customers, and council. (The plan is still in draft form)
SC1.4C - Educate regarding crime statistics and what the statistics really mean.	●①	PD- New RMS put into place summer of 2016.
Initiative SC1.5: The City will improve professional and technical development in the City's communication system		
SC1.5A - Expand communications ability with the most recent technology	●	Installed Avtec dispatch consoles, NEC SV9300 telephone system, Vesta 911 Sentinel 4 upgrade, Cradlepoints, Text-to-911, and Skype from iPods. Planning to move to a trunked digital radio system and install equipment for esChat.
SC1.5B - Become self sufficient on taking care of the city's communications equipment.	③	Beyond Priority 1 Period. <u>IS</u> - REMOVE - Mick said that this item was added so that we can hire our own radio technician and not have to rely on others. I talked to Travis about this. I believe it is not a reasonable expectation. There are many advantages to outsourcing the radio communications. We get the expertise of highly trained individuals who keep their knowledge current and provide 7x24x7 support. The costs for the city to provide the same coverage is not economically feasible.
SC1.5C - Develop the City's electronic citation and reporting capabilities.	①	
SC1.5D - Pursue social media for crime reporting and alerts for criminal activity in a specific area.	①	work in progress
SC1.5E - Pursue Alert-ID – sharing real-time data with the community.	①	ongoing

Goal SC 2: Maintain safe public facilities and parks		
Initiative SC2.1 The City will ensure that all public facilities are safe.		
SC2.1A -Improve security in critical city facilities including the use of alarms, lighting and cameras	●●	<u>IS</u> - Plans have been updated for security in the new City Hall, the Police Admin Building and the Police Patrol Building. <u>PD</u> - Active Shooter and Workplace Violence awareness classes have been taught to several members of city staff. These efforts are ongoing.
SC2.1B - Maintain and upgrade the water system to be capable of providing required fire flow.	●	<u>Engineering</u> - Washington St S waterline, Eastland South waterline upgrade, zone maintenance, subdivision and building permit plan reviews. <u>PW</u> - Continue to replace undersized water mains, aging fire hydrants, and ensure new development has adequate fire flow throughout the city.
SC2.1C - Maintain a reliable communications to support instrumentation of the water and wastewater systems.	●●	<u>PW</u> - Continual maintenance and preservation of redundant communication systems including, radio transmission, cellular and fiber medium. <u>IS</u> - Upgraded SCADA and the water SQL Server. Fiber is being added to the irrigation stations and Will irrigation station was added.
SC2.1D - Maintain security at the airport, including compliance with changing federal regulations.	●●	We are holding our own - need to discuss ideas beyond the min standard.
SC2.1E - Incorporate new technology to aid in the airport's security and safety systems.	②	Beyond Priority 1 Period. Improved access controls and new CCTV installed in terminal 2017.
SC2.1F - Review and update, if needed, street lighting standards.	●●	initial survey, postponed to incorporate in TMP
Initiative SC2.2 The City will maintain public facilities and services during emergencies		
SC2.2A - Maintain and implement a disaster preparedness plan.	●●	<u>CM</u> - The City participated in a recent update to the Twin Falls County All Hazards Plan. We have adopted that plan as well. There is still some discussion about whether that is good enough, or if we should put together our own plan, or at least an annex to the County plan. <u>PW</u> - Currently updating the PW emergency response plan in support of the City's overall disaster preparedness plan. <u>Fire</u> - New Chief is having the department get more involved in disaster preparedness. The Chief is also a trained EOC commander.
SC2.2B - Obtain redundant operational components to keep public facilities and services operating under duress.	①	<u>IS</u> - Requesting to add an alternate fiber route to the PD to loop the new City Hall Fiber in 2017/18 budget. Also requesting Air Fiber to complete a loop between South Washington and the PD and Victory tower and the PD.
SC2.2C - Maintain a well-equipped, professional repair shop	●●	Added additional staff for increased fleet. Continue to procure needed hand and power tools; help departments procure vehicles and equipment.
SC2.2D - Maintain critical roadways under extreme weather events to ensure timely emergency response.	●●	24 hour on call service with prioritized snow plow routes that are coordinated and planned prior to extreme weather events.
SC2.2E - Produce signs and barricades to assist police and traffic control in emergency situations.	●	Provide various traffic control devices as needed. Recently acquired message boards for more sophisticated traffic control.

SC2.2F - Improve the storm water system to minimize the risks from flooding.	○	<u>Engineering</u> - box culvert replacement on Filer & Blake. <u>PW</u> - Continue to repair and replace failed storm water facilities. Notably the 3rd Ave. W. Zone Maintenance project and designing the Holly Ann irrigation/storm water overflow.
Goal SC3: Prevent Crime, fire events and life safety hazards		
Initiative SC3.1 The City will provide high quality prevention through code enforcement, plan review and public education		
SC3.1A - Prevent crimes through improved environmental design.	○	
SC3.1B - Enforce regulations that support removal or redevelopment of dangerous buildings and dilapidated sites.	○	<u>Building Department</u> - Building Official is working closer with Fire Marshal to improve this entire process. Additional process review and changes will be ongoing. <u>Fire</u> - reactive only, responds to complaints and works with BO.
SC3.1C - Review building plans and conduct on-site inspections to ensure construction is meeting Code	○	<u>Engineering</u> - implementation of flood plain permit coordination with Building Department for storm water inspections. <u>Building Department</u> - now offers electronic permit plan review for both commercial and residential projects. Building Department will also be moving to a mobile platform this FY for field inspectors, which will greatly improve customer service. <u>Fire</u> - Involved in ongoing plan reviews
SC3.1D - Conduct annual Fire Code inspections of businesses.	○	Engine companies perform inspections. New Chief feels like what they're doing is not acceptable and is exploring ways to improve their inspections.
SC3.1E - Provide fire prevention education to businesses and programs to the grade schools	○	Elementary school prevention education program, also offer extinguisher training to businesses.
SC3.1F - Provide fraud training and education	○	The Finance/UB departments received fraud training from Det. Dave Heidemann and his team of financial crime experts. The Fin/UB teams have discussed including information on fraud in the utility bills, the Welcome Packet, and distributing information to the Senior Center. PD- ongoing
SC3.1G - Expand background checks on all coaches and instructors for youth activities.	○○	Recreation, now working with police run a background check on all youth coaches and instructors.
Goal SC4; Focus efforts on specific public safety issues		
Initiative SC4.1: The City will increase traffic, bicycle and pedestrian safety		FY15 illumination, signals at Carriage/Addison and Chobani, concept development for Canyon Springs grade
SC4.1A -Support the Traffic Safety Commission	○	Sgt. Howe continues to serve as PD liaison.
SC4.1B - Maintain a traffic team for education and enforcement	○	PD- STAR is back in place. Two officers have been assigned to the traffic team.
SC4.1C - Expand Driving Under the Influence (DUI) education and enforcement.	○○	PD: STAR; DREs and Officer Phlebotomist are all back of the DUI enforcement campaign of TFPD. The Every 15 Minutes program will continue to be taught to graduating seniors at our local high schools.
SC4.1D - Encourage pedestrian sidewalks that are separated from the travel or parking lane.	○	in play on collectors & arterials, no action on residential, some on parks and individual building permits
SC4.1E - Increase pedestrian and bicycle safety	○○	Continue to keep bike facilities clean and free from debris. Provide bike lane and street surface maintenance that is compatible with bicyclists.

SC4.1F - Maintain bike routes, crosswalks and school zones to ensure public safety.	●	Engineering - assisted in implementation of bike ways expansion. PW - See above (SC4.1E). Also, continue to replace failed crosswalk locations as a part of the zone maintenance plan. Add new crosswalks per the Traffic Safety Committee.
SC4.1G - Implement a Safe Routes to Schools (or equivalent) program.	②	Beyond Priority 1 Period
Initiative SC4.2: The City will improve community response to drug and alcohol issues.		
SC4.2A - Proactively respond to the changing trends in illegal drug use and prescription drug abuse.	●①	New canine (Frankie) was purchased with asset forfeiture funds in FY 16. Currently have three Police Service Dogs. FY 19 and 21 are years that we plan on purchasing replacement PSDs. Asset forfeiture funds are normally used for these types of purchases.
SC4.2B - Support strong educational programs on drug and alcohol abuse.	●①	PD: ongoing, programs such as "Every 15 Minutes" continue to be taught. This will be the 21st year of the program.
SC4.2C - Focus on street-level drug problems and users.	●①	PD: City received a COPS grant fall of 2016 to fund four new police officers. This will assist us in establishing a county wide street crimes team to focus efforts on street level narcotic distribution and gang crimes. TFPD will provide one sergeant and three officers to team with two deputies from TFSO.
Focus Area 4 - Accessible Community		
Goal AC1: Expand Multi-modal choices		
Initiative AC1.1: The City will ensure that the City's sidewalks are [See Initiative SC4.1]		ongoing streets ADA projects with ITD or City funds
Initiative AC1.2: The City will expand and maintain pedestrian and Bicycle trails		
AC1.2A - Provide funding for annual trail maintenance.	●	currently fund trail annual trail maintenance
AC1.2B - Adopt roadway design policies and standards that include non-motorized components	①	in play now, not yet expanded
AC1.2C - Sign bike paths and identify bike lanes with striping on roads where it is appropriate.	●	Engineering - assisted in implementation of bike ways expansion. Parks - Installed sharrows and signs for first phase of project. Have purchased \$25,000 sharrow material to be applied spring of '17 for phase two.
AC1.2D - Develop partners to advocate for bike trails and support bike programs.	●②	Beyond Priority 1 Period. Applied to LHTAC for federal assistance to add a bike lane in Elizabeth from Locust to Eastland.
AC1.2E - Identify priorities for vehicular capacity, bike paths and parking that balances competing uses and costs.	●	postponed to TMP
Initiative AC1.3: The City will explore a public transportation system		

AC1.3A - Research opportunities to fund public transportation.	①	<u>Finance</u> - This is a project that the Grant Manager (CM) is under-taking. <u>CM</u> - Completed a transit feasibility study in December 2016. Study recommended making significant changes to land development/use patterns prior to exploring a fixed route transit system. More work is needed before we're ready to fund public transit and before transit can be successful.
Initiative AC1.4: The City will explore land use patterns that support multi-modal transportation options		
AC1.4A - Adopt code provisions that encourage mixed use and in-fill development.	①	Newly adopted Comprehensive plan encourages increased densities within the City Core and along major arterials. Additionally, it provides for opportunities to have a greater mix of residential opportunities within neighborhoods and commercial developments.
AC1.4B - Educate the community on the relationship between a more compact land use pattern	②	Beyond Priority 1 Period
AC1.4C - Work with County and City to maintain protective zoning around the airport.	①	Updated City/Co agreement and updated comp plan.
Initiative AC1.5: The City will continue to improve the condition and operation of its streets		
AC1.5A - Support the street re-construction program.	①	<u>Engineering</u> - Eastland S, Hankins S during subdivision growth. <u>PW</u> - Completed a complete pavement condition analysis for every street within the city limits. Continue to provide street maintenance in the form of seal coat, overlay and reconstruction as a major component of the Zone Maintenance Program.
AC1.5B - : Improve signalization program assessing cost vs. level of service.	①	none
AC1.5C - Balance the cost of responding to increased congestion.	①	none
Goal AC2:Improve Connectivity		
Initiative AC 2.1:The City will improve connectivity between and		
AC2.1A - Develop a Master Plan of Transportation for all modes of transportation.	①	<u>Engineering</u> - under contract now. <u>PW</u> - Providing a supporting role in the development of a new Master Transportation Plan.
AC2.1B - Analyze connectivity within and between different modes	②	Beyond Priority 1 Period
AC2.1C - Complete the trail system	③	Beyond Priority 1 Period
AC2.1D - Maintain a coordinated effort to improve roadway connectivity to the airport	③	Beyond Priority 1 Period
Goal AC3: Maintain and Improve the airport		
Initiative AC3.1: The City will continue to maintain and improve the airport facilities		
AC3.1A - Implement the Airport's FAA Master Plan and CIP, and the FAA funded Airport Improvement Program	①	<u>Airport</u> - We have held true to our relationship with the FAA AIP Program. <u>IS</u> - The process of integrating the airport data into Cityworks has begun. Once complete, Cityworks will be able to generate select FAA reports.

AC3.1B - Follow the airport's FAA CIP for timely maintenance and development projects.	01	Our CIP has reflected our needs in the Master Plan.
Initiative AC3.2: The City will improve airport service		
AC3.2A - Advocate for the regional airport needs to be addressed through use of Magic Valley Regional Airport.	02	We have marketed our airport as the choice for Magic Valley Passengers.
Focus Area 5 - Environmental Community		
Goal EC1: Improve the environmental standards of the Community		
Initiative EC 1.1: The City will reduce negative impact of noise		
EC1.1A - Explore establishing noise limits on crushing and construction operations.	3	Beyond Priority 1 Period
Initiative EC1.2 The City will employ sustainable land use policies		
EC1.2A - Update land use regulations to discourage leap frog development impacting viable agricultural land uses.	02	Beyond Priority 1 Period
EC1.2B - Encourage the maintenance of agriculture production on lands that are part of a phased development	02	Beyond Priority 1 Period
EC1.2C - Update the development codes	01	<u>Engineering</u> - implement ISPWC. <u>Building Department</u> - working with P&Z to get pertinent building code language included in City codes. <u>P&Z</u> - This has been a priority, and we've completed several minor amendments in the last four years. However, time constraints have limited the ability to bring forward more code amendments in timely manner. We have a new planner on board (Aug. 16) to free up time for our new senior planner (Dec. 16) who will have a primary focus of updating the zoning ordinance.
EC1.2D - Update city policies to balance public access with private property rights along the canyon rims.	01	As development occurs along the canyon rim, Staff has been encouraging, and in some cases conditioning approval of those applications upon, gaining public access to this resource. All zoning cases along the rim require a planned development (ZDA) process. That process allows staff, the Commission, and Council to review specific plans and require thoughtful development of the rim.
Initiative Ec1.3: The City will enhance property maintenance levels in the community		
EC1.3A - Maintain safe and healthy private property conditions	02	Beyond Priority 1 Period
Initiative SC1.4: The city will support efforts to maintain air quality		
EC1.4A - Explore strategies for maintaining air quality including standards for odor and particulates	3	Beyond Priority 1 Period
EC1.4B - Provide for more trees to be planted in appropriate locations throughout the city.	3	Beyond Priority 1 Period (Significant Parks Dept. investment ahead of priority)
Goal EC 2: Support environmental stewardship		

Initiative EC2.1 The City will develop its assets to support environmental stewardship		
EC2.1A - Adopt a Master Plan with implementation for parks, recreation, trails and natural features.	①	Adopted December 19, 2016
Initiative EC2.2 The City will manage its assets to support environmental stewardship		
EC2.2A - Explore the opportunity to expand the recycling program throughout the city	③	Beyond Priority 1 Period
EC2.2B - Improve the management of the storm water discharged to protect public safety and the environment.	③	Beyond Priority 1 Period
EC2.2C - Co-operate with the Twin Falls Canal Company to enhance water quality for shared water systems.	●	<u>Engineering</u> - enhanced gun range TSS ponds. <u>PW</u> - Continue to partner with the Twin Falls Canal Co. for new irrigation projects and wetland maintenance.
EC2.2D - Continue the recycling of roadway materials using the latest technology and equipment	●	<u>Engineering</u> - investigated use of RAP in base and pavement. <u>PW</u> - Continue to use recycled asphalt as a part of roadway and trench repair.
EC2.2E - Reduce the use of salt and sand through replacement of the latest liquid deicing agents	●	Optimized the use of salt brine with pre-storm application on arterials, intersections and known troublesome spots.
EC2.2F - Optimize water capacity and wastewater use	●	design and CN South Hills & Grandview Estates PI stations, implement PI on Chobani & Clif as part of their developments
Focus Area 6 - Prosperous Community		
Goal PC1:Revitalize Downtown		
Initiative PC1.1: The City will provide leadership in the creation of partnerships for revitalizing downtown		
PC1.1A - Develop and implement a program for re-vitalization of downtown.	①	<u>Engineering</u> - DT design is nearing bid, utilities for 2 blocks are underway. <u>Building Department</u> - will be using the new Permit Coordinator position to start an "over the counter" permit program. The new Permit Coordinator and over the counter permit program will improve our Downtown Permit Assistance program. <u>EcDev</u> - The City and URA have facilitated and participated in a number of planning processes and project developments within the downtown. Current public projects include new city hall (under construction), Main Ave redesign (beginning March '17), Commons Plaza (summer '17), and Alleyway Utilities (fall '18). Private projects being discussed include 100-unit housing complex (3rd Ave S & Shoshone), restoration of the Historic Ballroom (2nd Ave N and Shoshone) and Rock Creek Master Plan Area.
PC1.1B - Protect the historic character of the downtown	●●	Staff has procured grants to create design guidelines for the Downtown Historic Districts. The City Council has approved these guidelines and authorized a code amendment to codify the design guidelines for the Main Street and City Park areas of Downtown. We also have in place requirements for development within the Warehouse Historic District already.

Initiative PC1.2: The City will improve access and eliminate barriers to downtown		
PC1.2A - Review how U.S. Highway 30 negatively impacts downtown and consider alternatives.	①	participate in SE TF alt with resulting projects list, apply for LU funds to improve alt routes
PC1.2B - Develop a strategy for downtown and Old Town parking that supports growth,	● ①	The current Parking Overlays allow for reduced parking numbers in certain downtown areas. However, re-evaluation of these standards for future expansion of the program could be beneficial to future growth.
Goal PC2: Provide public services and facilities that support economic prosperity		
Initiative PC2.1 The City will determine the needs or infrastructure to support future growth		
PC2.1A - Update facility plans that assess current and future needs, costs, and resources.	● ①	water facility plan completed by PW, PI plan postponed to next year, TMP under contract now
PC2.1B - Review transportation infrastructure, including truck routes, that supports industrial land uses	①	under contract now
PC2.1C - Enhance flow standards to ensure adequate fire flows or water use is required for all possible land uses	①	theoretically implemented but not codified
Initiative PC2.2 The City will seek opportunities for air service improvements and economic development opportunities associated with the airport		
PC2.2A - Improve air service as a critical component to the economic development of the region.	●	Maintaining Air Service/developed Fed Ex/. Improved Terminal.
PC2.2B - Expand utilities to support economic development around the airport.	①	JUB updating utility plan in 2017.
Goal PC3: Expand the opportunities for business and tourism		
Initiative PC3.1 The City will develop a business marketing strategy		
PC3.1A - Identify three to five industry sectors that fit the community to create job diversity	①	<u>Engineering</u> - made some provision for intense flow in water facility and WW collection plans. <u>EcDev</u> - City staff has conducted a number of stake holder interviews as part of business retention visits, as well as surveyed various service clubs and organizations, asking individuals to identify priority industries for Twin Falls. So far, Life Sciences, Outdoor/Consumer Products and Information Technology have been the most commonly named sectors on which to focus efforts.
PC3.1B - Develop and maintain an inventory of industrial buildings and sites.	●	The URA has a draft policy for property management and maintenance which calls for the development of a priority property list for potential development. The policy is under review and is proposed to be adopted at a meeting this spring.
Initiative PC3.2 The City will use tourism as a tool in economic development		

PC3.2A - Develop a strategy for funding community facilities that support cultural, recreational and entertainment.	②	Beyond Priority 1 Period (Significant Parks Dept. investment ahead of priority)
PC3.2B - Use existing and potential tourism activities as a tool for economic development efforts	○	
Initiative PC3.3: The City will serve as the focal point of economic development efforts		
PC3.3A - Focus on both business retention and expansion efforts.	●①	Staff has created lists of existing businesses according to location and use and is systematically visiting companies to introduce our efforts and solicit feedback concerning current efforts to promote the city.
PC3.3B - Create and support partnerships in pursuit of economic development objectives and strategic plan goals.	●①	The City maintains strong relationships with several key economic development partners, including CSI, St. Luke's, Chamber of Commerce, SIEDO, Jerome, Twin Falls County, Business Plus, First Federal, Zions Bank, and many more. We also have established the Tier I and Tier II ready response teams and meet regularly with them.
PC3.3C - Explore the viability of establishing an incubator for start-up businesses and entrepreneurial activity.	②	Beyond Priority 1 Period
PC3.3D - Explore mechanisms to enhance access to capital for new and expanding businesses.	②	Beyond Priority 1 Period
Focus Area 7 - Responsible Community		
Goal RC1: Involve the community		
Initiative RC1.1: The City will seek the community's involvement in carrying out its responsibilities		
RC1.1A - Develop a community engagement program that expands community outreach	①	<u>CM</u> - Started putting on City fairs, public events in conjunction with other downtown public events, where citizens can come learn about and offer input on various city projects. The venues provide a casual atmosphere where the public can learn about and provide feedback on current city activities and objectives. Previous discussions at fairs included: future City Hall, Public Safety Campus, trail connectivity, public transportation, comprehensive planning, law enforcement, etc. Also, began working with the College of Southern Idaho and other community groups to improve engagement with Hispanic/Latino community. Initially a city-led endeavor, it was decided to work with the college because it rapidly garnered regional interest. Currently, the city is working with the college to determine interpretive services for city and college customers. <u>PW</u> - Continue to engage the public for input on new programs such as the backflow program.
RC1.1B - Educate and involve youth in community service projects and strengthen the Youth Council.	○	City Council (currently Suzanne Hawkins) continues to work with the Youth Council. They have regular meetings, service projects, fund raisers, and they participate in State-wide training at annual AIC conference.

RC1.1C - Expand promotion and education efforts with other governments and non-profits.	● 1	<u>CM</u> - Worked with communication officers from partners in the community to develop a Community Information consortium where information, marketing and promotion, and resources are shared. The purpose is to ensure that public and non-profit organizations in the community are knowledgeable about — and able to share. <u>PW</u> - Provided the Public Works Facility to support local training events for both water and wastewater professionals in both the public and private sector.
RC1.1D - Conduct a communications audit to assess the City's current outreach efforts.	● 1	The City utilizes the biennial National Citizen Survey to conduct a broad overview of the city's communication and engagement efforts. In addition, a Communication Plan (still in draft form) identifies opportunities to assess communication efforts at little—to no—cost.
RC1.1E - Continue City's participation in the National Citizen Survey and respond to issues identified in the Survey.	●	<u>CM</u> - Continue to participate in the NCS every other year. Winter 2016 was our last survey. The survey identified significant (greater than 5%) reduction in citizen satisfaction for road maintenance and parks. <u>PW</u> - Planning an outreach to gather more input from citizens on everything "Streets". <u>P&R</u> - planning an outreach to gather more input on citizens' view of City parks.
RC1.1F - Sponsor forums on strategic plan focus areas.	1	Parks (Wendy) and PW (Jon) are putting together a presentation to provide to service clubs and other community groups to discuss and solicit input from them regarding citizen survey results on street and park maintenance and recreation offerings. They will give this presentation to groups over the next couple months (February and March).
Initiative RC1.2: The City will support citizen responsibility		
RC1.2A - Educate citizens on their responsibilities on the use and maintenance of private and public property.	1	<u>Building Department</u> - has added many more informational documents to the City's website. Building Official will be doing significantly more public outreach once the Senior Inspector position has been implemented this FY. The public outreach is greatly needed to help educate our citizens and build a productive relationship with our community. <u>CM</u> - Developed inserts for 'Welcome Packets' that educate customers about practices to assist in creating Clean Community. This objective is not yet completed.
RC1.2B - Develop "Welcome Packet" for new residents/ utility customers.	1	This has been an on-going effort, but there has been trouble agreeing on content between the different departments. We have gone from participating with the Welcome Wagon, to developing our own packet in house, to preparing a one page, card-type handout that contains all information. Josh Palmer is currently condensing the information, and getting estimates on producing.
RC1.2C - Expand the use of volunteers.	● 1	We continue to request, and receive volunteers to work on various City advisory boards and committees. We have expanded from the typical Boards (like P&Z, or P&R) to include special committees (like City Hall, waste water, or Canyon Springs Grade committees).

RC1.2D - Provide presentations to high school civic classes on how local government works.	●	The Twin Falls School District expressed concerns about non-curriculum learning cutting into limited class time. The city then discussed a partnership with an advanced civics class at Canyon Ridge High School. It received support from both the instructor and school administration, but the discussion ended when it was determined that it would not be eligible for dual-credit. Maybe this objective is not appropriate to continue to dedicate resources to without the partnership of the school district?
RC1.2E - Develop a Government Citizens Academy to educate adults on responsible citizenship.	①	The City Manager's Office will be employing a management intern beginning in May 2017. This is a task that will be assigned to that intern, to develop a program for implementation by the departments.
Focus Area 8 - Internal Organization		
Goal IO1: Provide effective, professional, high quality services to City residents, businesses, industries, and visitors		
Initiative IO1.1 The City of Twin Falls will empower, educate, and equip its employees with knowledge, skills and abilities as well as facilities and tools that are required for them to succeed.		
IO1.1A - Attract, recruit, retain and train the most qualified employees.	●●	
IO1.1B - Continue to educate and invest in our employees through training and career development	●●	Emphasis has been placed on continuing training and education for employees. Budgets have been expanded and department leaders have been encouraged to train their staff. Council support and dollars continue to be allocated for One City training. The tuition reimbursement program continues to have participations across departments.
IO1.1C - Provide a good, safe working environment	●●	<u>HR</u> - While the safety committee has stalled somewhat, departments are reminded to focus on insuring a safe work environment for employees and the citizens. Currently, all employees are participating in the on-line safety program through ICRMP and department are encouraged to enroll employees in the annual Safety Fest sponsored at CSI. Departments frequently hold safety meetings and discuss various topics. <u>PW</u> - Ensure that safe construction practices are followed at all times. Ensure that all personnel, vehicles and equipment are highly visible and safe while deployed in the ROW.

IO1.1D - Operate under a shared and common vision.	①	<u>CM</u> - We continue to focus our message on “One City” efforts. One City is the branding of our common vision. Adopted a city-wide “leadership philosophy.” Adopted city employee created values. Have sent 20+ employees through the University of Virginia SEI/LEAD programs. Have sent 70+ employees through local LEAD styled program. Will send three more employees to Virginian this year, and have another local class planned in March for 30+ more employees. <u>PW</u> - Participated in the development of the City Values, Long Term Planning Committee.
IO1.1E - Research the use of technology to provide services to customers in the most effective manner.	● ①	<u>IS</u> - Purchased and installed new switches, servers, routers, and repeaters. Updated SharePoint, Laserfiche forms, IAPro, Fire Scheduling software.
Initiative IO1.2 The City will be a leader and example for the community in promoting employee wellness		
IO1.2A - Identify the opportunities, costs, staffing, and funding sources for an employee wellness program.	● ①	FY2017 includes money for an employee wellness program. A “wellness committee” was established to prepare an initial wellness program that launches January 2017.
IO1.2B - Develop an incentive program for employees to participate in the wellness program.	①	A parallel team was established and work is underway in conjunction with St. Luke's and Select Health to build a comprehensive wellness program. The annual health evaluations were completed in September. Beginning in January an on-line platform will be made available to all employees where they can participate in a health risk assessment, educational materials and on-line challenges in exchange for gift card rewards.
IO1.2C - Develop a program of safety procedures and training to prevent employee accidents.	● ①	Have met with the State Insurance Fund for a comprehensive review of our work related injuries. On-line training through ICRMP is completed on an annual basis. Need to reengage the safety committee for the development of a comprehensive safety program.
Goal IO 2: Treat our employees fairly		
Initiative IO2.1: The City of Twin Falls will build a strong, informed, and committed workforce through fair compensation, good treatment, and professional development programs.		

IO2.1A - Create and maintain a market competitive compensation plan and benefits program.	●●	The City's benefit program is strong and very competitive. Programs are evaluated on an annual basis and alternatives are considered and vetted for appropriateness. The City continues to cover the majority of the health insurance premium for employees and dependents. Other coverages such as dental, vision, are offered, some on a cost sharing basis and some are offered as voluntary, employee paid. Additional soft-cost benefits are being considered. Work continues on the compensation plan in an effort to bring all positions into a competitive position. Striving to be an employer of choice has required the commitment of significant dollars. In fiscal year 2015-16, the table was advanced 9% and a 5% performance adjustment was provided to all employees who had a favorable performance evaluation. With the loss of employees in some departments additional steps must be taken to stabilize the workforce.
IO2.1B - Identify training opportunities that can be accessed and developed for in-house employee development	●●	Opportunities are taken advantage of as they present themselves. This past year HR coordinated several city-wide trainings: Harassment (ICRMP), Retirement Planning (PERSI), and the HR Moment. The HR moment provides discussion during the monthly core-leadership group meeting of a supervisory issue such as FLSA, FMLA, policies and procedures.
IO2.1C - Encourage and support employees in continuing their education and knowledge base	●●	See 101.1b above.
IO2.1D - Develop a mentoring and cross-training program	②	Beyond Priority 1 Period. No formalized program has been developed. Individual departments are taking the lead with regards to mentoring their employees and providing cross-training opportunities.
Goal IO3: The City of Twin Falls will continue to be financially strong and viable		
Initiative IP3.1: Create and execute sound fiscal plans and accompanying policies that ensure financial resources are allocated in a manner designed to achieve the strategic goals and objectives		
IO3.1A - Develop a performance measurement system.	●●	<u>CM</u> - The City attempted to implement an ICMA created performance measurement system, but dropped it due to the difficulty we had implementing that generic program into our specific circumstances. <u>Fin</u> - Shayne Carpenter has been given a task to begin to develop a performance measurement system, one that is created to work within our specific circumstances. He has spent time researching, but has not yet begun putting a program together.
IO3.1B - Develop a prioritized and funded capital investment plan.	①	For the last several years, the City prepares a five year "Long Term Plan." That plan is put together by an employee team, led by members of the senior staff. It includes a prioritized list of capital investments needed by the City for the coming five years. It also includes personnel additions for the same five years.
IO3.1C - Develop Financial Policies for Council consideration	①	Formal policies were developed in October 2013. These can be viewed in every budget book published since FY 2013-2014. We review, revise, and update policies, as needed.

Goal IO4: The City of Twin Falls will plan responsibly for the future		
Initiative IO4.1: The City of Twin Falls will prepare for growth through developing and updating critical planning documents, collaborating with local and regional partners, and finding ways to match resources to increasing demand for services and state and federal mandates.		
IO4.1A - Continue to explore and implement options to align revenues with costs to the fullest extent possible.	●	
IO4.1C - Partner with other government entities to form a “Magic Valley Public Service Partnership”.	①	no progress
IO4.1D - Monitor and influence state-level decision-making on matters that effect City authority and resources.	●	Through our relationship with the Association of Idaho Cities, this is an ongoing exercise every winter. We are very involved with the AIC. The City also has a regular practice of inviting local legislators to a Council meeting every December wherein the conversation focusses on providing legislative input from the City to the legislators in preparation for the upcoming legislative session.



Public Hearing: **TUESDAY FEBRUARY 21, 2017**

To: Honorable Mayor and City Council

Presenter: Kelly Weeks, Planner I

ITEM IV-

Request: Consideration of a **Zoning Title Amendment** to Twin Falls City Code Title 10; Chapter 13-Section 1; by adding a subsection (c) requiring a Certificate of Appropriateness be granted by the Historic Preservation Commission prior to exterior modifications, applying for a building permit or for new development of properties located within the Twin Falls Downtown Historic District, the Twin Falls City Park Historic District and the Warehouse Historic Overlay District. Twin Falls Historic Preservation Commission c/o Nancy Taylor (app. 2832)

Time Estimate:

The Staff presentation will be approximately five (5) minutes. Additional time is anticipated for public comment and City Council discussion.

Background:

Applicant: Twin Falls Historic Preservation Commission c/o Nancy Taylor, Chairperson 324 Hansen St E PO Box 1907 Twin Falls, Idaho 83303-1907 208-735-7267	Requested Zoning: A Zoning Title Amendment to amend Title 10; Chapter 13; Section 1 by adding a subsection (c) requiring a Certificate of Appropriateness prior to exterior changes of existing buildings and/or new development of properties within the Downtown, City Park and Warehouse Historic Districts.
Representative: Nancy Taylor, Chairperson Twin Falls Historic Preservation Commission	Applicable Regulations: 10-13-1, 10-14-1 through 7

Approval Process:

All procedures will follow the process as described in TF City Code 10-14: Zoning Amendments.

Zoning Title Amendments, which consist of text or map revisions, require a public hearing before the Planning Commission. Following the public hearing, the Commission may forward the amendment with its recommendation to the City Council. Any material change by the Commission from what was presented during the public hearing will require an additional hearing prior to the Commission forwarding its recommendation to the Council.

After the Council receives a recommendation from the Commission, a public hearing shall be scheduled where the Council may grant, grant with changes, or deny the Zoning Title Amendment. In any event, the Council shall specify the regulations and standards used in evaluating the Zoning Amendment, and the reasons for approval or denial.

In the event the Council shall approve an amendment, such amendment shall thereafter be made a part of the Title upon the passage and publication of an ordinance.

Regulatory Impact:

A recommendation from the Planning and Zoning Commission on the proposed Zoning Title Amendment will allow the request to proceed to the City Council. Upon approval by the City Council, an ordinance is later approved and codified.

History:

In FY 2014, the Historic Preservation Commission (HPC) received a Certified Local Government (CLG) Grant to begin the process of setting Design Guidelines for the Twin Falls Downtown Historic District and the Twin Falls City Park Historic District. The HPC asked for an extension of the 2014 grant for one year and received another CLG Grant to complete the design guidelines in 2015. Through the process, property owners and business owners in the proposed Twin Falls Downtown Historic and Twin Falls City Park Historic Districts were invited to a public meeting to get involved in the creation of the design guidelines. The Historic Preservation Commission and Planner I Kelly Weeks participated and displayed the Draft Design Guidelines at three City Fairs in 2015 and received mostly positive feedback.

On October 26, 2016, the HPC hosted an open house at the Historic Ballroom presenting the finished Design Guidelines based on the feedback received from the draft in 2015. On November 28, 2016, The Guidelines were presented to city council to consider approval of the guidelines for codification. The request to codify the guidelines in Title 10; Twin Falls City Code was approved unanimously by the City Council. To adopt a Title 10 code amendment requires a minimum of two public hearings.

The Warehouse Historic Overlay District was approved by City Council on May 3, 1999. The Design Guidelines for the Warehouse Historic Overlay District were approved by Ordinance 3025 on February 6, 2012.

Analysis:

This request is to amend City Code 10-13-1 by adding a subsection (c) which would require a Certificate of Appropriateness be granted by the Historic Preservation Commission prior to exterior modifications, applying for a building permit or for new development of properties located within the Twin Falls Downtown Historic District, the Twin Falls City Park Historic District. The Warehouse Historic Overlay District has this requirement already. Should the commission recommend, and subsequently the City Council approve, the codification of the Design Guidelines for the Twin Falls Downtown Historic District and the Twin Falls City Park Historic District to the City Council, the public would be able to use the information for new construction, alteration, or restoration information of the buildings in these districts.

Codification of the Design Guidelines would also allow the HPC to review any new construction, alteration, restoration or demolition of any exterior portion of any building or structure in the Twin Falls Downtown Historic District and/or Twin Falls City Park Historic District. This would allow the HPC to review the plans and determine if the proposed projects comply with the guidelines and should be issued a Certificate of Appropriateness. The Design Guidelines would be used as a reference document and every project would be reviewed in the same manner. With this document, the City would be able to encourage the public to save the integrity of the historic nature of the building exteriors. The Design Guidelines are available by contacting kweeks@tfid.org.

The Twin Falls Downtown Historic District and the Twin Falls City Park Historic District boundaries are the same as the National Registry of Historic Places boundaries.

On January 24, 2017 the Planning & Zoning Commission held a public hearing on this request. There was one person who spoke in support of the request. Upon conclusion of the public hearing and further discussion by the Commission Commissioner Woods made a motion to recommend approval of the request, as presented, to the City Council. Commissioner Musser seconded the motion. All members present voted in favor of the motion.

Conclusion:

Staff concurs with the Planning & Zoning Commission's recommendation.

Attachments:

1. Narrative
2. Draft Ordinance
3. 11-28-2016 CC Minutes
4. 01-24-2017 P&Z Minutes
5. Downtown Historic District Map
6. City Park Historic District Map
7. Warehouse Historic Overlay District Map
8. Photos of Old Downtown Twin Falls

Zoning Title Amendment

Twin Falls Historic Preservation Commission

December 19, 2016

The Twin Falls Historic Preservation Commission (HPC) is requesting the Planning and Zoning Commission recommend approval of a Zoning Title Amendment of City Code 10-13-1 Building Permit. We would like to add a subsection (C) to require Certificate of Appropriateness.

The HPC received grant money and hired a consultant to develop Design Guidelines for the Twin Falls Downtown Historic District and the Twin Falls City Park Historic District. These Design Guidelines were approved by the City Council on November 28, 2016 as a reference document. The City Council also recommended that the HPC start the process to have the Design Guidelines codified in the City Code.

The code amendment would require properties located within the Twin Falls Downtown Historic District and the Twin Falls City Park Historic District to come before the HPC for a Certificate of Appropriateness before doing any changes to the exterior portion of any building or other structure or features. The Warehouse Historic Overlay District will also be included in this code change, but already requires a Certificate of Appropriateness per City Code 10-4-22.3(H). The Certificate of Occupancy shall be required whether or not a building permit is required. The decision of the HPC regarding a Certificate of Occupancy may be appealed by the applicant to the City Council.

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING TWIN FALLS CITY CODE 10-13-1 BY THE ADDITION OF A SUBSECTION (C) REQUIRING A CERTIFICATE OF APPROPRIATENESS BEFORE EXTERIOR CHANGES AND/OR ISSUANCE OF BUILDING PERMITS WITHIN THE DOWNTOWN, CITY PARK AND WAREHOUSE HISTORIC DISTRICTS.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, THAT TWIN FALLS CITY CODE 10-13-1 IS AMENDED AS FOLLOWS:

"10-13-1: BUILDING PERMIT:

(A) Permit Required: No person shall erect, construct, enlarge, alter, repair, move, convert or demolish any building or structure in the City or cause the same to be done without first obtaining a separate building permit for each such building or structure from the City Building Official.

(B) Application for Permit: To apply for a permit the applicant shall first file an application therefor in writing on a form furnished for that purpose by the City Building Official, who shall determine the acceptability of the request in conformance with the Uniform Building Code, and who shall thereupon issue or deny the application.

(C) Certificate of Appropriateness: For those properties located within the Twin Falls Downtown Historic District, the Twin Falls City Park Historic District and the Warehouse Historic Overlay District, applying for a building permit, the property owner shall apply for and receive a Certificate of Appropriateness from the Twin Falls Historic Preservation Commission before making any exterior changes."

No exterior portion of any building or other structure, including walls, fences, light fixtures, steps and pavement, or other appurtenant features, nor aboveground utility structures nor any type of outdoor advertising sign shall be erected, altered, restored, moved or demolished within these districts until after an application for a Certificate of Appropriateness as to exterior features has been submitted to and approved by the Historic Preservation Commission. The Historic Preservation Commission shall review the "Design Guidelines" as they exist or as amended for compliance before issuing a Certificate of Appropriateness. Such a certificate is to be issued by the Historic Preservation Commission prior to the issuance of a building permit or other permit granted for purposes of construction or altering structures.

A Certificate of Appropriateness shall be required whether or not a building permit is required.

A decision of the Historic Preservation Commission regarding an application for a Certificate of Appropriateness may be appealed by the applicant to the City Council.

PASSED BY THE CITY COUNCIL,

, 2017.

SIGNED BY THE MAYOR

, 2017.

MAYOR

ATTEST:

DEPUTY CITY CLERK

DRAFT

COUNCIL MEMBERS

Suzanne Hawkins	Nikki Boyd	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Ruth Pierce
Vice Mayor		Mayor				

MINUTES

Meeting of the Twin Falls City Council
Monday, November 28, 2016
City Council Chambers
305 Third Avenue East
Twin Falls, Idaho

5:00 P.M.

PLEDGE OF ALLEGIANCE TO THE FLAG
CALL MEETING TO ORDER
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATIONS:
GENERAL PUBLIC INPUT

AGENDA ITEMS

Purpose

By:

CONSENT CALENDAR:

1. Request to approve the Accounts Payable for November 22 - 28, 2016.
2. Request to approve the November 21, 2016, City Council Minutes.

Action
Action

Sharon Bryan
Sharon Bryan

II. ITEMS FOR CONSIDERATION:

1. Presentation - Mayors' School Walking Challenge.

Presentation

Mayor Shawn Barigar and
Courtney Frost

2. Presentation of the Peace Officer Standards and Training Executive Certificate, the highest certificate awarded to peace officers in the State of Idaho, to Chief Craig S. Kingsbury of the Twin Falls Police Department.

Presentation

Victor McCraw, Division
Administrator, Peace Officer
Standards and Training

3. Presentation from Vera C. O'Leary Middle School students on city ordinance for animal abuse and corresponding fines.

Presentation

Vera C. O'Leary Middle
School Students

4. Request to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and recommendation from City Council to amend the City Code to codify the Design Guidelines.

Action

Kelly Weeks and
Nancy Taylor

5. Request to review and approve contract terms for PSI 10-year period beginning October 1, 2016, with terms to become effective on that date.

Action

Bill Baxter

6. Request to authorize city staff to move forward with re-funding the 2009 bond issuance.

Action

Lorie Race, CFO

7. Consideration of a request by Starr Corporation, to present a proposed Guaranteed Maximum Price (GMP) for the City Hall Project.

Action

Mitchel Humble

8. City Council discussion of the applicants seeking appointment for Twin Falls City Council seat

Discussion

City Council

9. Public input and/or items from the City Manager and City Council.

III. ADVISORY BOARD REPORT/ANNOUNCEMENTS:

6:00 P.M.

IV. PUBLIC HEARINGS: NONEV. ADJOURNMENT:

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Lella Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Lella Sanchez (208) 735-7287.

Present: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Greg Lanting, Don Hall, Ruth Pierce

Absent: None

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, Finance Director Lorie Race, Finance Accountant/Utility Services Supervisor Bill Baxter, Deputy City Clerk Sharon Bryan

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Barigar called the meeting to order at 5:00 P.M. He then invited Boy Scout to lead us in the pledge of Allegiance to the flag Mayor Barigar asked all present, who wished, to recite the pledge of Allegiance to the Flag.

Mayor Barigar had the Boy Scouts from Troop 104 introduce themselves.

CONFIRMATION OF QUORUM

A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA – None

PROCLAMATIONS: None

GENERAL PUBLIC INPUT - None

VI. CONSENT CALENDAR:

1. Request to approve the Accounts Payable for November 22 - 28, 2016.
2. Request to approve the November 21, 2016, City Council Minutes.

Vice Mayor Hawkins asked that we vote on the two items on the consent calendar separately.

MOTION:

Councilmember Lanting moved to approve the Accounts Payable for November 22-28, 2016. The motion was seconded by Councilmember Hall. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

MOTION:

Councilmember Lanting moved to approve the November 21, 2016 Council Minutes as presented. The motion was seconded by Councilmember Boyd. Roll call vote showed those voting AYE: Boyd, Barigar, Lanting, Hall, Pierce. Talkington and Hawkins abstained. Approved 5 to 0

VII. ITEMS FOR CONSIDERATION:

1. Presentation - Mayors' School Walking Challenge.

Mayor Barigar and Kendra Witt Doyle gave presentation.

St Lukes, Dairy Foundation and Blue Cross presented a \$1,000 check to Mayor Barigar for the Mayor's School Walking Challenge.

Mayor Barigar thanked them and said that the money will be used for trail improvements.

Mayor Barigar presented a \$1,000 check for money he raised, to Magic Valley Trail Enhancement Committee, Jaimie Tigue, to be used for work on the trail system.

2. Presentation of the Peace Officer Standards and Training Executive Certificate, the highest certificate awarded to peace officers in the State of Idaho, to Chief Craig S. Kingsbury of the Twin Falls Police Department.

City Manager Rothweiler introduced Victor McCraw, Division Administrator, Peace Officer Standards and Training.

Victor McCraw, Division Administrator, Peace Officer Standards and Training, presented Police Chief Craig S Kingsbury the highest certificate award the Executive Certificate.

3. Presentation from Vera C. O'Leary Middle School students on city ordinance for animal abuse and corresponding fines.

Councilmember Talkington gave staff report.

Eric Price, Vera C O'Leary Middle School gave presentation and gave Mayor Barigar a petition to change ordinance to include higher fees and penalties for repeat offenders of animal cruelty.

Council discussion ensued on the following:

Fines

Research on what other entities are doing on animal cruelty.

Collection of pet food.

Had the group introduce themselves.

Involvement in Youth Council

4. Request to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and recommendation from City Council to amend the City Code to codify the Design Guidelines.

Planner 1 Weeks gave staff report.

Council discussion ensued on the following:

Being flexible with homeowners.

Financial impact.

Cost have not been profit.

Budget

Nancy Taylor encouraged Council to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and to amend the City Code to codify the Design Guidelines.

MOTION:

Councilmember Pierce moved to approve the Design Guidelines for Twin Falls Downtown Historic District and Twin Falls City Park Historic District as a reference document and to amend the City Code to codify the Design Guidelines. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

5. Request to review and approve contract terms for PSI 10-year period beginning October 1, 2016, with terms to become effective on that date.

Finance Accountant/Utility Services Supervisor Baxter reviewed contract terms.

Council discussion ensued on the following:

Ten-year contract concerns.

Smaller can concerns.

Pilot program

Cost for small dumpsters

Education on recycling.

Jeff Brewster, PSI Environmental, explained the pilot program.

MOTION:

Councilmember Lanting moved to approve the PSI, 10-year contract beginning October 1, 2016 and that PSI report back to City Council for the low volume usage by August 31, 2017 and authorize the Mayor to sign contract. The motion was seconded by Councilmember Boyd. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

6. Request to authorize city staff to move forward with re-funding the 2009 bond issuance.

Finance Director Race gave staff report

Christian Anderson, Zions Bank, explained the re-funding.

Council discussion ensued on the following:

Long term rates.

Rate increases.

MOTION:

Councilmember Hall moved to move forward with re-funding the 2009 bond issuance and authorize the \$500.00 fee to bond bank. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

7. Consideration of a request by Starr Corporation, to present a proposed Guaranteed Maximum Price (GMP) for the City Hall Project.

Deputy City Manager Humble gave staff report.

City Council discussion ensued on the following:

How much under budget.

Bids are firm.

Commodities moving our way.

Steve Arrington, Starr Corporation said the bid was \$40,000.00 under budget.

MOTION:

Vice Mayor Hawkins moved to accept the proposed Guaranteed Maximum Price (GMP) for the City Hall Project in the amount of \$5,733,566.00 including the demolition work that has already been done. as presented by Starr Corporation. The motion was seconded by Councilmember Pierce. Roll call vote showed all members present voted in favor of the motion. Approved 7 to 0

City Manager Rothweiler said that in addition to the \$40,000 there is \$169,000 in contingency that gives a cushion for the unexpected items that may come up.

8. City Council discussion of the applicants seeking appointment for Twin Falls City Council seat.

Mayor Barigar gave staff report.

Councilmember Lanting explained that he ranked them of what he felt was important to him. Length of time in community at least 5 years, People who have run previously, Active in Community, Active in City Commissions and Boards, and if I can work with them.

Councilmember Talkington said he considered the following: People that have experience with City issues, publicly involved, independent thinkers, and follow through on commitments.

Councilmember Boyd said she is confident in Mayor making right choice.

Vice Mayor Hawkins said she felt it is important to choose someone she can work with, and that will continue to serve another term on City Council.

Councilmember Pierce said that we have an excellent field of candidates.

Mayor Barigar said he considered who he would vote for?

Councilmember Hall said this seat is important and was impressed with the group of Candidates. He recommended Christopher Reid to take over his term.

Mayor Barigar said he will bring a recommendation to the December 5, 2016 City Council meeting.

9. Public input and/or items from the City Manager and City Council.

Mayor Barigar said that Friday is Holiday Light Parade. Those that will be riding the fire truck meet at 5:15 PM at fire station. Youth Council will be riding the fire truck also.

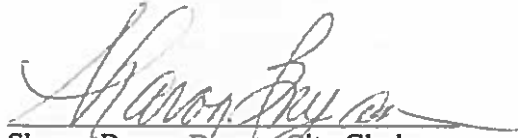
Councilmember Pierce reported on the Citizen Police Academy.

VIII. ADVISORY BOARD REPORT/ANNOUNCEMENTS: None

IX. PUBLIC HEARINGS: NONE

V. ADJOURNMENT:

Meeting adjourned at 6:52 PM



Sharon Bryan, Deputy City Clerk

http://twinfalls.granicus.com/MediaPlayer.php?view_id=2&clip_id=605



MINUTES

TWIN FALLS CITY PLANNING & ZONING COMMISSION

January 24, 2017 6:00 PM

City Council Chambers

305 3rd Avenue East Twin Falls, ID 83301

PLANNING & ZONING COMMISSION MEMBERS

CITY LIMITS:

Danielle Dawson Tom Frank Kevin Grey Gerardo "Tato" Muñoz Ed Musser **Vacancy** Jolinda Tatum
Chairman Vice-Chairman

AREA OF IMPACT:

Ryan Higley Steve Woods

ATTENDANCE

CITY LIMIT MEMBERS

PRESENT

Frank
Grey
Muñoz
Musser

ABSENT

Dawson
Tatum

AREA OF IMPACT MEMBERS

PRESENT

Higley
Woods

ABSENT

CITY STAFF: Carraway-Johnson, O'Connor, Nope, Spendlove, Strickland, Vitek, Weeks

I. CALL MEETING TO ORDER:

Chairman Frank called the meeting to order at 6:00 P.M. He then reviewed the public meeting procedures with the audience, confirmed there was a quorum present and introduced City Staff.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): **January 10, 2017 PH**
2. Approval of Findings of Fact and Conclusions of Law: **None**

Motion:

Commissioner Musser made a motion to approve the consent calendar, as presented. Commissioner Munoz seconded the motion.

Unanimously Approved

III. ITEMS OF CONSIDERATION: **None**

IV. PUBLIC HEARINGS:

1. Requests a **Special Use Permit** for allowing a drive through window in conjunction with a restaurant with extended hours or operation on property located at 292 Blue Lakes Blvd North Scott Allen on behalf of Kevin Mortensen c/o Chasewood Partners, LTD (app. 2833)

Applicant Presentation:

Scott Allen, JUB Engineers, Inc., representing the applicant, stated they have sent out approximately 170 notices and weather may have an impact on the lack of audience attendance, however he is here to answer any questions the Commission may have and the owner of the property is also here tonight. This is a Special Use Permit for a quick serve restaurant to be located on the southeast corner of Blue Lakes Boulevard North and Heyburn Avenue East. North of this property is the Walgreens and northwest of this property is the newly renovated McDonalds. The Special Use Permit is for extended hours of operation 6am to Midnight seven days a week. The drive through window is the other item of this request. In

designing this site they tried to move the building as far west as possible to allow for better stacking and allowed the speakers for the order board to be placed further away from the residence. They have also added an island along the east end of the property between the drive through and the residential area to mitigate light and noise impacts. As part of this process they have already contact the Idaho Transportation Department and completed traffic impact studies and ITD is ready to issue a permit for the new approach on Blue Lakes Boulevard North and they will remove four approaches along Heyburn leaving Ash Street as the only access to the site from Heyburn Avenue. They will also eliminate one approach on Blue Lakes Boulevard North and in their opinion will truly clean up this corner not only for the restaurant facility with landscaping but also for public safety.

Staff Presentation:

Planner I O'Connor reviewed the request on the overhead and stated Ordinance 2012 was passed in 1981, it created the zoning districts we currently use, and zoned various properties within City Limits. Zoning designations were assigned at that time, or when areas were annexed. The 5 parcels included in this application are a part of the Ashton Addition subdivision, which was recorded as a legal plat in March 1908.

292 Blue Lakes Blvd N. first appeared in the Polk Directories in 1962, as Jones Texaco Gas Station, and the two residential parcels to the east 1134 & 1140 Heyburn Ave. E, have been residential since at least that same time. 280 Blue Lakes Blvd N, the parcel to the south, first appeared in the Polk Directories as Metropolitan Life Insurance and Real Estate Service in 1965.

This application is for an SUP to operate a quick serve restaurant outside seven o'clock am (7:00am) to ten o'clock pm (10:00pm) in conjunction with a drive through window. A drive through window and extended hours are expected features for a business such as this to operate effectively. The change of use will likely have the most impact on the neighbors to the east, as there will no longer be a residential buffer between them and the C-1 Zone. This particular corner has been a commercial service node since the early 1960's and the continued growth of the Blue Lakes Corridor has helped facilitate further growth since. The zoning, surrounding land use and future land use map all support the proposed use.

The 2016 Comprehensive Plan; "Grow With Us" designates this corridor as appropriate for "Mixed Use". Mixed Use is described as serving local and regional commercial opportunities, being located at intersections of or along major arterials and is usually more pedestrian friendly than other use designations. Mixed use generally consists of but not limited to retail, office, restaurant, and higher density residential. Staff determined this use is consistent with the mixed use designation.

Per City Code 10-4-8:

Any facility with a drive through window and a retail/trade use operating outside of operating outside seven o'clock am (7:00am) to ten o'clock pm (10:00pm) requires a Special Use Permit.

Per City Code 10-7-12:

Thirty feet (30') of landscaping is required along Blue Lakes Blvd N. This landscaped area will require a certain number of trees and bushes per the landscaping requirement in City Code.

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Per City Code 10-11-1 thru 8:

Required improvements include access, drainage and storm water. These required improvements will be evaluated and all applicable code requirements will be enforced, at the time of building permit submittal.

Redevelopment of this corner as a quick serve restaurant with a drive through will likely increase vehicular traffic from current levels thus increasing noise and light pollution. Additionally, the change of use from residential to commercial will cause additional light intrusion onto nearby residential dwellings. This will come in the form of parking and building securing lighting. However, this location is directly adjacent to Blue Lakes Blvd N, and the impacts are not anticipated to be substantially intrusive.

Planner I O'Connor stated upon conclusion should the Commission grant this request as presented; staff recommends approval be subject to the following conditions:

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
2. Subject to construction of the building and site plan being consistent with the submitted drawings/elevations, as presented.
3. Subject to all exterior building and parking lot lighting being downward facing and/or shielded to preclude the light source being visible on neighboring residential properties.

PZ Questions/Comments:

- Commissioner Munoz explained he understands the landscaping will meet the arterial landscaping requirements, but he has questions about the possibility of providing a landscape buffer between the commercial and residential properties along the east end of the property.
- Mr. Allen explained they will complete a landscape plan when the building plans are submitted and they can address the noise by planting more tall grasses in this area to provide a buffer. These grasses seem to work better than a deciduous tree for the simple reason the tree branches are high, so they can design it so there is a buffer in this area.
- Commissioner Grey asked about access to the other properties located along Ash Street.
- Mr. Allen explained the applicant that is making this request owns all of the properties in question so there will not be any impacts to access for these properties, and there will be a cross use agreement.
- Commissioner Woods asked about headlight impacts to surrounding properties from vehicles headed east down to the drive through or exit onto Ash Street.
- Mr. Allen explained the applicant owns the building Commissioner Woods is referring too and that is the back of the property so there should not be any headlight issues. They have done an traffic impact study and it showed that as you are traveling east or west on Heyburn Avenue from Blue Lakes Boulevard there is no designated light making this area for maneuvering through this are a level D on the level of service. Part of the impact that this will have they have been working with ITD to actually install left hand turn bay lights as part of the development for the permit process bring the level of service up to a B/C level of service. The City and ITD will work together of on the timing and the queues through the lights at this intersection.

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- Commissioner Woods asked about the southbound Blue Lakes Boulevard North traffic stopping to turn into the entrance off of Blue Lakes Boulevard.
- Mr. Allen explained this is not permitted by law because of the striping of the left hand turn bay.

Public Hearing: Open and Closed Without Public Comment

- Auto Gauna, explained he owns the duplex at 290 Ash Street, and is curious about improvements to Ash Street.
- Mr. Allen explained that Ash Street has portions that are vacated further south of this proposed development, however the portion behind this proposed development is public and they will make improvement to the center of the street.

Deliberations Followed:

- Commissioner Munoz explained he wanted to bring up the landscaping as a buffer to the applicant to reduce the impacts to the neighbors.
- Commissioner Frank encourages the City to work with the applicant with regards to the Ash Street improvements.

Motion:

Commissioner Musser made a motion to approve the request, as presented, with staff recommendations. Commissioner Munoz seconded the motion. All members present voted in favor of the motion.

Approved, As Presented, With The Following Conditions

1. Subject to the site plan amendments as required by Building, Engineering, Fire, and Zoning Officials to ensure compliance with applicable City Code Requirements and Standards.
 2. Subject to construction of the building and site plan being consistent with the submitted drawings/elevations, as presented.
 3. Subject to all exterior building and parking lot lighting being downward facing and/or shielded to preclude the light source being visible on neighboring residential properties.
-
2. Requests the Commission's recommendation on a Zoning Title Amendment to amend Title 10-Chapter 13-Section-1; by adding a subsection (c) requiring a Certificate of Appropriateness be granted by the Historic Preservation Commission prior to exterior modifications or applying for a building permit for modifications or new development of properties located within the Twin Falls Downtown Historic District, the Twin Falls City Park Historic District and the Warehouse Historic Overlay District. Nancy Taylor on behalf of the Historic Preservation Commission (app. 2832)

Applicant/Staff Presentation:

Nancy Taylor, Chairperson for the Historic Preservation Commission, stated that she is here to request a Zoning Title Amendment. There is a Warehouse District in place with codified Design Guidelines. This request if approved would identify Historic Downtown District and City Park District and codify Design Guidelines for those areas of town as well. The amendment to the code if approved would then allow

the Historic Preservation Commission the opportunity to review a project for a Certificate of Appropriateness. If an applicant disagrees with a decision made by the Historic Preservation Commission the code would allow an appeal to be made to the City Council. The plan is not to tell the business/property owners what to do but to help maintain the historic appearance of the buildings. The guidelines would be in place so the Historic Preservation Commission could assist anyone through the process. This will be especially beneficial with the Historic Downtown Revitalization Project and historic preservation is good business. Their goal is to try to maintain the buildings Historic Integrity.

PZ Questions/Comments:

- Commissioner Munoz asked about enforcement if there is not a building permit process.
- Zoning & Development Manager Carraway-Johnson explained that Senior Planner Spendlove and Building Inspector Laux are involved closely with people that want to make changes to buildings in the downtown townsite and they will be making sure to get this information to these property owners.
- Senior Planner I Spendlove explained this would be enforced through Title 10, staff would watch for changes to properties.
- Commissioner Frank explained this will probably addressed by complaint also.
- Commissioner Munoz stated he has seen some shady work done to buildings that didn't require a permit that takes away from the historical integrity.
- Senior Planner I Spendlove stated he thinks there is going to be a heavy educational element to this process. The Historic Preservation Commission has invited people to multiple events and discussions to review the design guidelines. There will be a time where people have to be brought up to speed on the requirements but at the same time, there will also be some self-policing that occurs. It will require a partnership between staff and the property owners. The other positive to this change is that the New City Hall will be located in this area, which will allow staff to be more aware of things going on in this area of town.
- Commissioner Woods stated that sometimes it is impractical to salvage an historic building. Who makes the decision on making the improvements vs demolition of the building.
- Senior Planner I Spendlove explained that staff and the Historic Preservation Commission would provide the applicant with the guidelines to assist them in making their decision on what to do with the building.
- Commissioner Woods asked about the avenue for appeal.
- Planner I Weeks explained an appeal can be made to the City Council. In the guidelines there are multiple steps to the renovation process and if demolition is necessary that is an option. The Commission understands, and if an applicant presents something that fits well in the guidelines their not opposed. If a new building is being constructed there are guidelines to help them design a building that fits the historical character of the area. There are also guidelines to help someone make the decision on the viability of a building. The State Historic Preservation Office is also a resource for the Historic Preservation Commission to help make recommendations if necessary.

- Ms. Taylor explained the Commission does not make decisions in a vacuum, there are multiple resources for the Commission when assistance is needed. There are also two categories of buildings in the historic districts contributing and non-contributing. A contributing building is one that has maintained its historic character and contributes to the history of the district, a non-contributing building may be one that was built later and does not have any historic character that contributes to the historic district. For example Poindexter's is a non-contributing building vs the Orpheum Theater which is a contributing building. These two categories also play a part in the decision making process. The next step is to look at what can be saved and if it is feasible to try and save the building. The other clarification that needs to be made is that just because a building has been recognized as historic on the National Historic Registry it doesn't mean you can't do anything to the building. You can do lots of things to building we would just like to help the changes be positive and help maintain the character of the historic district. These decisions are not made lightly and without careful consideration of all the facts.
- Commissioner Musser asked about the length of time for the Certificate of Appropriateness process.
- Planner I Weeks explained this is not a public hearing item and does not require publication in the paper. The item does have to be scheduled for a public meeting in front of the Historic Preservation Commission, and they meet once a month, however it is not impossible to schedule a special meeting if need be to get someone through the process quicker. There is no application fee.
- Commissioner Musser asked if the appropriateness is defined and clear.
- Planner I Weeks explained that is what the design guidelines were created for, so that it is not subjective and the plans can be looked at objectively.

Public Hearing: Opened

Lucy Wills, member of the Historic Preservation Commission, stated this is very important to the members of the Historic Preservation and she asked that the Commission give a positive recommendation.

Public Hearing: Closed

Closing Statements:

Ms. Taylor stated historic preservation is good business.

Deliberations Followed:

- Commissioner Woods stated his only concern is that there should be some oversight to prevent a citation where it is difficult for someone to develop a building that is vacant creating an unsafe situation for the public.
- Commissioner Munoz stated that during the Comprehensive Plan discussion the community made it clear that they want to grow but they also want to preserve the history of Twin Falls. Preserving the character of the buildings seems to be important to the community. As for the concerns Commission Woods brought up, even if a building is new a façade can be designed to look historic. The guidelines are available for the people to review before they begins design and construction. The chance of

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being delayed or the Historic Preservation Commission stopping progress is minimal. He does understand and old vacant building is worse than a building that is occupied and maintained.

- Commissioner Frank stated that he is in total support of this request and he would like to see some of the metal facades removed from the buildings downtown and it will help with the preservation of the older buildings downtown.
- Commissioner Grey explained his concern originally was what was appropriate and what is feasible may create some conflict. After reviewing all the recommendations if a landowner wants to demo a building there is nothing to stop that from happening.
- Commissioner Frank stated the visual appearance is what they Commission looks at when helping someone through this process.
- Commissioner Woods asked about the recent request for a Climbing Gym located along Shoshone Street, would they be required to go through this process.
- Ms. Taylor explained that this building is being constructed in the Warehouse Historic District and did have to go through this process for a Certificate of Appropriateness and they received their Certificate of Appropriateness.
- Zoning & Development Manager Carraway-Johnson clarified that the City already has the Warehouse Historic District where the Certificate of Appropriateness is required, this request is just adding the two other districts and codifying it into the code under an ordinance.
- Commissioner Woods said knowing this is already in place for the Warehouse District puts his mind at ease.
- Senior Planner Spendlove reminded the Commission that this is a recommendation that moves forward to the City Council.

Motion:

Commissioner Woods made a motion to recommend approval of the request, as presented, to the City Council. Commissioner Musser seconded the motion. All members present voted in favor of the motion.

Recommend Approval, As Presented, to the City Council

City Council Public Hearing February 21, 2017

V. GENERAL PUBLIC INPUT: None

VI. ITEMS FROM THE ZONING DEVELOPMENT MANAGER AND/OR THE PLANNING & ZONING COMMISSION:

Commissioner Frank stated he wanted to recognize that the Historic Preservation Commission has spent a lot of time working on these guidelines and he thanks the Commission for their efforts.

Zoning & Development Manager Carraway-Johnson explained that one of the things we see quite often is the community's interest in preserving our history. The guidelines we have in place now serve only the Warehouse Historic District Overlay area this offers people an information on how to bring their building back to historic character for that era. This codifies the guidelines, and if someone came in and wanted to restore an old building to look, similar to what it did when it was built in the 1920's we wouldn't know how to help them without the guidelines. The documents are a gift and will provide a service for the community.

**Planning & Zoning Commission Minutes
January 24, 2017**

**Announcement: Commissioner Dawson had a baby girl Friday, January 20, 2017.
She weighed 7lbs. 11 oz. and was 20 in. long. Her name is Dawson Taylor Titus.**

Commissioner Woods showed on the overhead a photo of the equipment that has been parked at an equipment rental facility located on Addison Avenue East for which the Commission granted a Special Use Permit. He is aware there is nothing in the code that controls what goes on behind the screening fence however, he feels this is something the Commission may need to discuss in the future.

VII. UPCOMING PUBLIC MEETINGS: (held at the City Council Chamber unless otherwise posted)

1. Work Session-**February 1, 2017**
2. Public Hearing- **February 14, 2017**

VIII. ADJOURN MEETING:

Chairman Frank adjourned the meeting at 7:00 PM

Lisa A Strickland
Administrative Assistant
Planning & Zoning Department

Twin Falls Downtown Historic District



Twin Falls City Park District



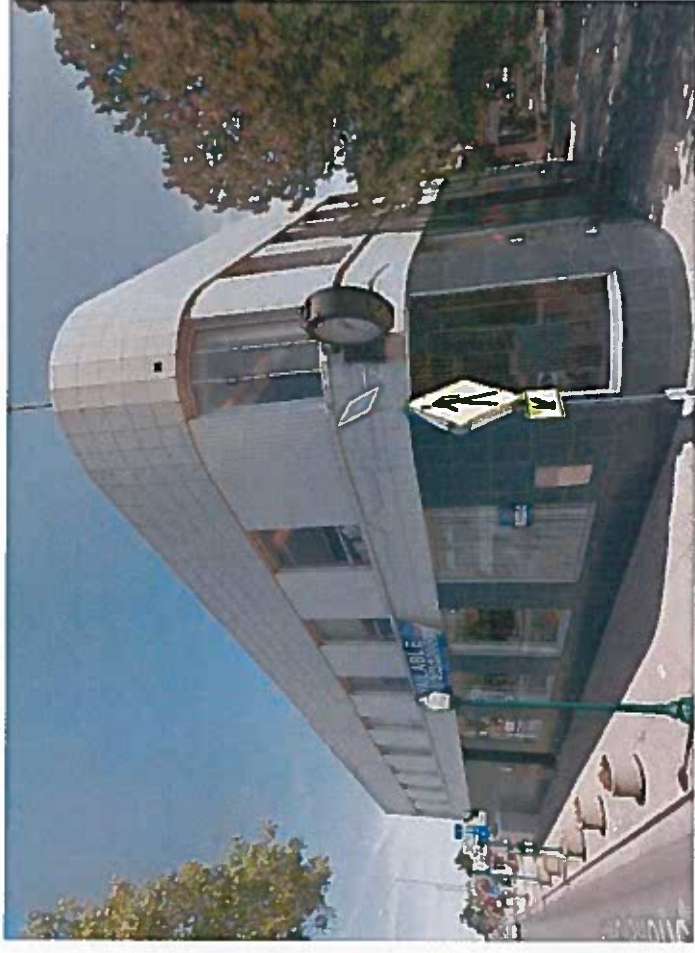
Warehouse Historic Overlay District



Old Downtown Twin Falls vs As of Today Intersection of Shoshone & Main



NE corner of Shoshone St E/Main Ave E
Temporary City Hall



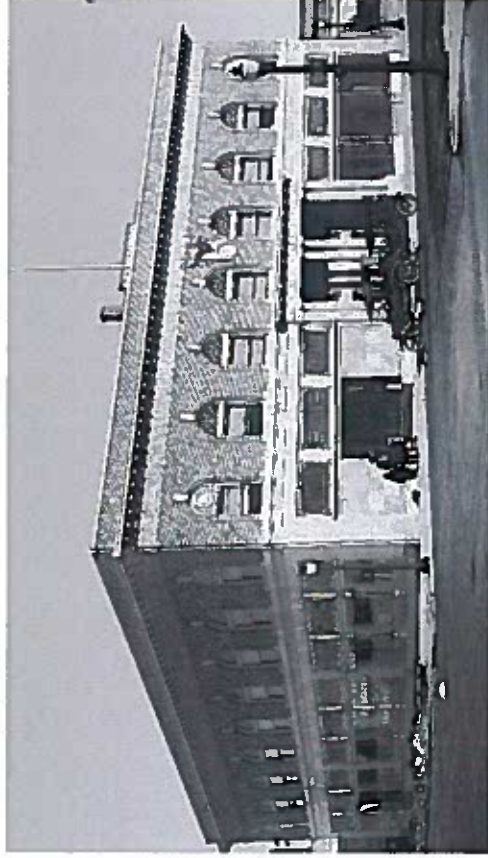
NW corner of Shoshone Ave N/Main Ave N
then and now - O'Dunken's



Brizee's on 2nd Ave E...then & now



The Ballroom ..then and now
NW corner of Shoshone St N/2nd Ave N



Bandshell at City Park



SW corner of Shoshone St W/Main Ave W



NE corner of 2nd Ave E/Hansen St E



SW corner of Hansen ST S & Main Ave S



Reformed Church then...TF Public Library now...
NE corner of 4th Ave E/Hansen St E



Rogerson Hotel then
Rogerson Hotel in 2015
NW corner of Main Ave E/Hansen St E



Twin Falls High School then...
TF Sheriff's Dept, Jail, Judicial Buildings now...
Shoshone St N; between 6th Ave N & 4th Ave N

