



**NOTICE OF AGENDA**  
**PUBLIC MEETING**

**Twin Falls Historic Preservation Commission**  
**January 21, 2014 1:00 PM**  
**City Council Chambers**  
**305 3<sup>rd</sup> Avenue East Twin Falls, ID 83301**

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**HISTORIC PRESERVATION COMMISSION MEMBERS**

Carrie Hall Ryan Horsley Debbie Lattin John Pauley Wendy Rice Nancy Taylor Randall Watson  
**Vice-Chairman** **Chairman**

**COUNCIL LIAISON:** Greg Lanting

**AFFILIATE VOLUNTEER ADVISOR:** Darrell Buffaloe

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**I. CALL MEETING TO ORDER:**

1. Confirmation of quorum
2. Introduction of staff

**II. CONSENT CALENDAR:**

1. Approval of Minutes from the following meeting(s): **DECEMBER 16, 2013**

**III. ELECT NEW OFFICERS:**

**IV. CERTIFICATE OF APPROPRIATENESS: **NONE****

**V. OLD BUSINESS UPDATE:**

1. Idaho Certified Local Government Grant 2014 (Education/Lincoln Lights)
2. Idaho Heritage Trust Grant Program 2014 (Lincoln Lights)
3. QR Codes – Nancy Taylor

**VI. NEW BUSINESS:**

1. Sub-Committees (Pros and Cons)

**VII. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION**

**VIII. UPCOMING MEETINGS/SCHEDULE: **TUESDAY, FEBRUARY 18, 2014****

**IX. ADJOURN MEETING:**

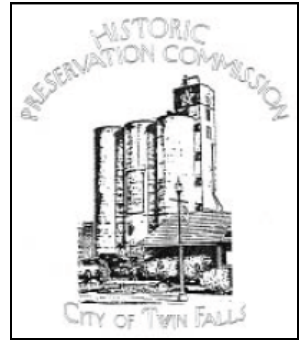
**Si desea esta información en español, llame Leila Sanches al (208) 735-7287**

**Any person(s) needing special accommodations to participate in the above noticed meeting should contact Lisa A. Strickland at (208) 735-7267 at least two (2) working days before the meeting.**



**MINUTES**  
**PUBLIC MEETING**

Twin Falls Historic Preservation Commission  
December 16, 2013, 1:00 PM  
City Council Chambers  
305 3<sup>rd</sup> Avenue East Twin Falls, ID 83301



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**HISTORIC PRESERVATION COMMISSION MEMBERS**

Carrie Hall Ryan Horsley Debbie Lattin John Pauley Wendy Rice Nancy Taylor Randall Watson  
Vice-Chairman Chairman

**COUNCIL LIAISON:** Don Hall

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**MEMBER ATTENDANCE:** Hall, Horsley, Lattin, Pauley, Rice, Taylor, Watson

**LIAISON/STAFF ATTENDANCE:** Hall, Humble, Strickland, Weeks

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**I. CALL MEETING TO ORDER:**

Chairman Watson called the meeting to order and confirmed a quorum.

**II. CONSENT CALENDAR:**

1. Approval of Minutes from the following meeting(s): **November 18, 2013**

**Motion:**

Commissioner Horsley made a motion to approve the consent calendar as presented.  
Commissioner Hall seconded the motion.

**Unanimously Approved**

**III. CERTIFICATE OF APPROPRIATENESS: None**

**IV. OLD BUSINESS UPDATE:**

1. Idaho Certified Local Government Grant 2013 (Education/Lincoln Lights)
  - Planner I Weeks stated that the Commission requested grant funds for two different projects. The Lincoln Street Light project for the amount of \$5,788.00 and the Historic City Park District design guideline development for the amount of \$6,000.00. The total amount for \$11,788.00 was approved.
2. Idaho Heritage Trust Grant Program 2013 (Lincoln Lights)
  - Commissioner Rice explained that the Commission requested grant funds for the Lincoln Street Light project for the amount of \$5787.42. A total amount of \$4000.00 was approved.
  - Planner I Weeks explained that prior to the Commission accepting the funds, the contracts need to be reviewed and signed by the City Council and a maintenance agreement needs to be worked out.

- Darrell Buffaloe explained that because the Idaho Heritage Trust Grant amount was short the original amount requested that he contacted the Idaho Historic Society to see if it would be possible to request the additional \$1700.00. He was informed that a formal request would need to be made but that the funds should be available if requested.

**Motion:**

Commissioner Taylor made a motion to make a formal request for the additional funds. Commissioner Horsley seconded the motion. All members present voted in favor of the motion & Commissioner Rice abstained.

**V. NEW BUSINESS:**

1. Open Meeting Law-Commissioner Training-Fritz Wonderlich
  - City Attorney Wonderlich reviewed the new Transparency Resolution adopted by the City Council and discussion followed.
2. Appointment Darrell Buffaloe as Affiliate Volunteer Advisor to Historic Preservation Commission-Randall Watson/Kelly Weeks
  - Darrell Buffaloe explained the he is interested in assisting the Commission on a volunteer basis with the different grants, projects and historic needs for the Commission.
  - Community Development Director Humble explained that the City staff and a few of the Historic Preservation Commissioners met with a group at the old Ball Room to discuss maintaining the exterior historic façade of the building. Darrell showed up at the meeting as a “concerned citizen” which was fine but there are times that a title would carry more weight. He would like to be an official volunteer for the Commission in order to make calls on behalf of the group and to assist in helping the group move forward with their project. Staff has discussed this and would like for the Commission to decide on whether or not they would like his assistance and to make him an official affiliate volunteer advisor.
  - Commissioner Horsley suggested listing him as an affiliate on the agenda, minutes and staff reports.

**Motion:**

Commissioner Horsley made a motion to appoint Darrell Buffaloe as the Affiliate Volunteer Advisor to the Historic Preservation Commission. Commissioner Hall seconded the motion. All members present voted in favor of the motion.

- Commissioner Lattin expressed her relief that he was offering to do this for the Commission.
- Commissioner Taylor stated he is invaluable to the Commission and she would be very pleased to have him on the team.

**VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION:**

- Commissioner Taylor stated that she had a wonderful meeting with the City Public Information Officer Josh Palmer to discuss the possibilities of having QR codes on the historic plaques around the area making information available to the public electronically. She stated she was very surprised at how simple the process will be and that once the historic information is available a QR Code can be created that will direct the public back to the Twin Falls City Website with the historic information. She states that she is eager to begin working on the extended history. She asked if anyone knew if there was a list of the plaques and where they were located.
  - Planner I Weeks stated she is not aware of a list but she would verify with the previous Chairman Paul Smith to see if he can provide a list of the plaque locations.
1. Discuss candidates for Chairman/Vice-Chairman-Randall Watson
    - Chairman Watson reminded the Commission to be thinking about the meeting in January and the discussion regarding new candidates for Chairman and Vice-Chairman.

**VII. UPCOMING MEETINGS/SCHEDULE:** [Tuesday, January 21, 2014](#)

**VIII. ADJOURN MEETING:**

Chairman Watson reminded everyone that the meeting in January is on a Tuesday and adjourned the meeting at 2:00pm.

**Lisa A Strickland**  
**Administrative Assistant**  
**Planning & Zoning Department**