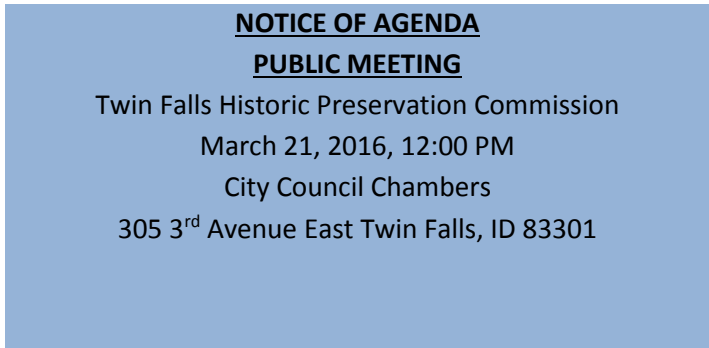




Ryan Horsley	Samantha Kemp	Debbie Lattin Vice-Chair	Wendy Rice	Nancy Taylor Chair	Randall Watson	Lucy Wills
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COUNCIL LIAISON: Ruth Pierce
AFFILIATE VOLUNTEER ADVISOR: Darrell Buffaloe

I. CALL MEETING TO ORDER:

1. Confirmation of quorum
2. Introduction of staff

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): **January 19, 2016 & February 22, 2016**

III. CERTIFICATE OF APPROPRIATENESS:

1. Request for a Certificate of appropriateness for a sign located at 302 3rd Avenue South.
c/o Jerry Michener.

IV. OLD BUSINESS UPDATE:

1. Idaho Certified Local Government Grant (Design Guidelines/Education)
2. City budget
3. Highway Sign
4. Idaho Archaeology and Historic Preservation Month

V. NEW BUSINESS:

- ## 1. Operation Facelift 2016

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION

VII. **UPCOMING MEETINGS/SCHEDULE:** **Monday, April 18, 2016**

VIII. ADJOURN MEETING:

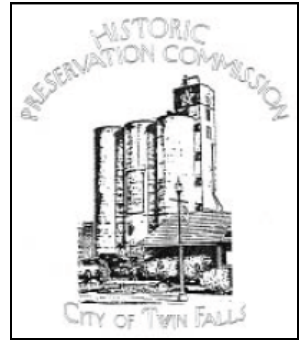
Si desea esta información en español, llame Leila Sanches al (208) 735-7287

Any person(s) needing special accommodations to participate in the above noticed meeting should contact Lisa A. Strickland at (208) 735-7267 at least two (2) working days before the meeting.



MINUTES
PUBLIC MEETING

Twin Falls Historic Preservation Commission
January 19, 2016, 12:00 PM
City Council Chambers
305 3rd Avenue East Twin Falls, ID 83301



HISTORIC PRESERVATION COMMISSION MEMBERS

Ryan Horsley Samantha Kemp Debbie Lattin **Vacancy** Wendy Rice Nancy Taylor Randall Watson
Vice Chairman **Chairman**

COUNCIL LIAISON: Ruth Pierce
CITY STAFF: Strickland, Weeks

MEMBER ATTENDANCE: Horsley, Lattin, Taylor, Watson
LIAISON/STAFF ATTENDANCE: Strickland, Weeks

I. CALL MEETING TO ORDER:

Chairperson Taylor called the meeting to order and confirmed a quorum.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): **11-16-15**

Motion:

Commissioner Horsley made a motion to approve the consent calendar, as presented.
Commissioner Lattin seconded the motion.

Unanimously Approved

2. Election of Commission Officers

Motion:

Commissioner Lattin nominated Commissioner Taylor for Chairperson. Commissioner Horsley seconded the motion.

Unanimously Approved

Motion:

Commissioner Taylor nominated Commissioner Kemp for Vice-Chairperson. Commissioner Horsley seconded the motion.

Unanimously Approved

III. CERTIFICATE OF APPROPRIATENESS: None

IV. OLD BUSINESS UPDATE:

1. **Idaho Certified Local Government Grant (Design Guidelines/Education)**

- Planner I Weeks stated that she has this on the agenda so that plans could be made for providing public education to the downtown district and park district about the new Historic Preservation Guidelines. It will be beneficial to the public as well as an

Historic Preservation Commission Minutes

January 19, 2016

opportunity to get feedback on creating a Historic Overlay District for these areas prior to scheduling a public hearing.

- Chairperson Taylor stated that she has some contacts in the downtown area that might be able to assist in hosting an Open House and she would like to see something planned in February if possible.
- Planner I Weeks stated that the Council Chambers has been used for Open Houses in the past but that a different venue in the Downtown or Park District would be a good idea.

2. Rogerson Hotel Recovery Project

- Chairperson Taylor reviewed the Rogerson Hotel Recovery Project and stated that she has been working on this project since September of 2015. The group she worked with has recovered a lot of artifacts and materials from the building. The first order of business will be for the County Museum to get first pick at the items that were recovered. The second would be for the City Historic Preservation Commission to salvage items for education or possibly a museum for the City. The third would be materials that could be used to refurbish other historic projects in the Magic Valley. She will be doing a presentation for the City Council on January 25, 2016 regarding this project.
- Councilperson Pierce thanked Chairperson Taylor for all of her efforts and for coordinating this project.

3. Highway Sign

- Planner I Weeks explained that the Highway Signs can be provided at no cost, however to have one of the signs posted the state requires a pull off area so that people can pull off the road to read the sign. The expense come from providing this pull off area, it has to be a certain size and has to be paved. The other issue is that the area that was shown as a possible location for this sign is Railroad right-of-way and would probably not be feasible for this project.
- Chairperson Taylor asked for more information to be provided regarding the state requirements and the specific to see if this project is feasible.
- Commissioner Horsley stated he likes the idea of a historic sign but would like to see something on a grander scale that would get people's attention as they enter the City.

V. NEW BUSINESS:

1. City Budget

Planner I Weeks explained that currently the Historic Preservation Commission does not have a budget any extras that have to be spent have to come from the Planning & Zoning Department budget or some other kind of arrangements need to be made. She explained that long term planning is about to begin discussion for the 2016-2017 budget. She feels this would be a good opportunity for the Historic Preservation Commission to request that some funds be set aside for the Commission to assist in things like Open House costs, brochure publication and other educational opportunities that might require some funds to occur. She asked that the Commission consider some of these things and think about whether or not a request should be

Historic Preservation Commission Minutes

January 19, 2016

made to create a budget for the Historic Preservation Commission. She stated this will be discussed at the next meeting.

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION: **None**

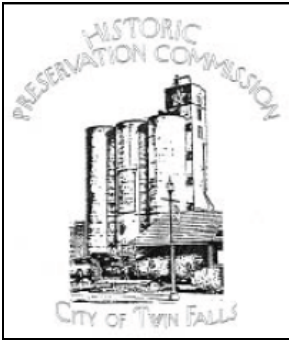
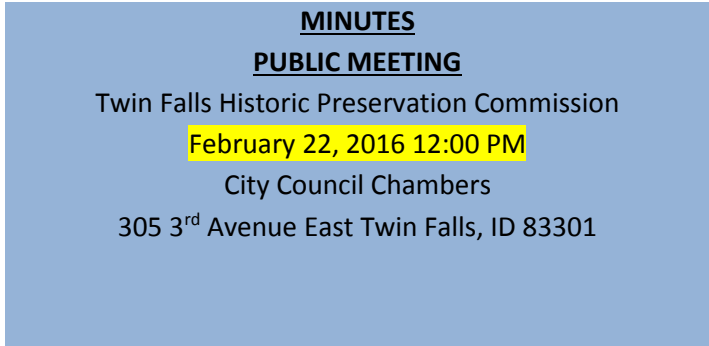
VII. UPCOMING MEETINGS/SCHEDULE: **Tuesday, February 16, 2016**

VIII. ADJOURN MEETING:

Chairperson Taylor adjourned the meeting at 12:45pm.

Lisa A Strickland
Administrative Assistant
Planning & Zoning Commission

DRAFT



HISTORIC PRESERVATION COMMISSION MEMBERS

Ryan Horsley	Samantha Kemp Vice Chairman	Debbie Lattin	Lucy Wills	Wendy Rice	Nancy Taylor Chairman	Randall Watson
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CITY STAFF: Strickland, Weeks

MEMBER ATTENDANCE: Horsley, Kemp, Wills, Rice, Taylor, Watson

LIAISON/STAFF ATTENDANCE: Buffaloe, Pierce, Strickland, Weeks

I. CALL MEETING TO ORDER:

Chairperson Taylor called the meeting to order and confirmed a quorum. Chairperson Taylor introduced Lucy Wills the new commissioner.

Chairperson Taylor introduce PTA representatives from Bickel School to discuss their plans to celebrate the 110th year anniversary for the school.

- Jennifer Fish explained that on May 19, 2016 there will be a celebration for the 110th year anniversary for Bickel Elementary School. They plan to have an event for the kids and later that evening have an open house for the public to come celebrate. They have a couple other projects they are working on related to history. They have found old PTA record books and would like to get them digitized. They have also found an old desk made in 1903 that they would like to preserve for display, as well as an old cabinet that needs some glass replaced. They also asked that if any of the Commissioners knew people in the community that went to Bickel Elementary and had any interest in participating in the celebration to let them know.
- Commissioner Rice offered to make some contacts to discuss the digital record request.

II. CONSENT CALENDAR:

1. Approval of Minutes from the following meeting(s): **None**

III. CERTIFICATE OF APPROPRIATENESS:

1. GemStone Development, Inc., 135 5th Ave S, re-design

Applicant Presentation:

Lisa Hanowell stated that she is here today to review the exterior building plans with the Commission. In order to meet code and to accommodate all of the space needed in the building the elevations shown on the overhead have stairs on the west side of the building. They would like to keep the stairs on this side of the building if at all possible. The materials for the railing would be designed to blend with the building and earth tones they have chosen. She displayed on the overhead some options for the railing.

Deliberations Followed:

- Commissioner Horsley stated that he liked the railing that looked like pipe for a more industrial look.
- Commissioner Taylor agreed.
- Commissioner Watson agreed but asked that they not use a shiny material.
- Ms. Hanowell explained the plan is to keep with the earth tones so that the railing and stairs don't stand out against the building.

Motion:

Commissioner Horsley made a motion to approve the request, as presented, like the pipe photo presented. Commissioner Kemp seconded the motion.

Discussion on the Motion:

- Commissioner Watson stated that the building code may limit the applicant's options for railing. He explained the motion may be too specific and cause the applicant to come back through this process to present an alternative after a building code review.
- Commissioner Taylor stated that she understands code requirements need to be met and would be comfortable with staff's decision and asked if the applicant would have to come back to the Historic Preservation Commission with any changes.
- Commissioner Horsley stated that he doesn't think it would be necessary for the applicant to come back through this process but he did ask that the industrial look of the building and railing be kept in mind when decisions are made.
- Ms. Hanowell explained that she will work with staff and do her best to keep the design guidelines in mind.

Roll Call Vote:

All members present voted in favor of the motion.

2. St. Luke's, 212 3rd Ave S, Vestibule

Planner I Weeks reviewed the proposal for adding onto the vestibule to the St. Luke's facility located at 212 3rd Avenue South. This will provide a safety feature for the employees and will also help with energy efficiency. The addition is approximately 21 sq. ft. and they plan to cover it in like materials with windows and a glass door.

Deliberations Followed: Without Concerns**Motion:**

Commissioner Horsley made a motion to approve the request, as presented. Commissioner Rice seconded the motion. All members present voted in favor of the motion.

IV. OLD BUSINESS UPDATE:**1. Idaho Certified Local Government Grant (Design Guidelines/Education)**

Chairperson Taylor stated she is involved in the downtown district revitalization. She will get with Josh Palmer to work on moving forward with an open house. The priority is to meet with the stakeholders prior to scheduling anything with City Council.

2. City budget

Planner I Weeks explained that Jonathan Spendlove Planner I is representing the Planning & Zoning Department in the long term planning process. Currently the request will be to add \$2500 to the Planning & Zoning budget for Historic Preservation Commission.

3. Highway Sign

Darrel Buffalo explained that he has spoken with the Idaho Department of Transportation about installing a Highway Historic Marker here in Twin Falls. The reason for the location chosen is because the ITD felt like this spot would be sufficient. The sign is free and with the Commissions permission he would like to move forward with pursuing this project.

Motion:

Commissioner Watson made a motion to support Mr. Buffalo in his efforts to pursue the Highway Historic Sign project. Commissioner Rice seconded the motion. All members present voted in favor of the motion.

V. NEW BUSINESS:

1. Idaho Archaeology and Historic Preservation Month

Chairperson Taylor stated she would like to have a festival in the warehouse district. She has several ideas, she is willing to research the cost of the event and report back to the Commission.

2. Pursue putting property on Historic Register - Wendy

Commissioner Rice asked for some information on how to get a property listed on the Historic Registry.

Planner I Weeks explained that she can contact the Idaho State Historical Society regarding her request. However, before she contacts Paul she would like to make sure the property located at 361 3rd Ave N is not already on the register.

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION

VII. UPCOMING MEETINGS/SCHEDULE: Monday, March 21, 2016

VIII. ADJOURN MEETING:

Chairperson Taylor adjourned the meeting at 1:05 pm.

Lisa A Strickland
Administrative Assistant
Planning & Zoning Department



HISTORICAL PRESERVATION COMMISSION STAFF REPORT

DATE: March 21, 2016, Historical Preservation Commission Meeting

To: Historical Preservation Chair and Commission

From: Pickleball Time, Jerry Michener, 302 3rd Avenue South

Request

To consider appropriateness for construction and installation of proposed exterior signage on the east side of the building located at 302 3rd Avenue South in the Twin Falls Historic Warehouse District.

Background:

It is unknown who constructed this building. The building was constructed in 1980. It is mentioned as the former site of the Sinclair and Fletcher oil companies. The most recent use of the building is Jump Time and Soccer Time. It was formally Nazz Kart. The building located at 302 3rd Avenue South is listed on the Historical Registry as a non-contributing property.

Analysis:

The building is currently functioning as an indoor recreation facility, Jump Time and Soccer Time, located in the Old Town zoning district with a Warehouse Historic overlay and a P-3 Parking overlay. No exterior portion of any building or other structure (including walls, fences, light fixtures, steps and pavement, or other appurtenant features) nor aboveground utility structures nor any type of outdoor advertising sign shall be erected, altered, restored, moved or demolished within this district until after an application for a Certificate of Appropriateness as to exterior features has been submitted to and approved by the Historical Preservation Commission.

Jerry Michener, is requesting approval to install an exterior sign on the east side of the building located at 302 3rd Avenue South.

Regulatory Impact:

Approval of this request will allow the applicant to proceed with applying for a sign permit to install the proposed exterior signage on the east side of the building located at 302 3rd Avenue South.

A Certificate of Appropriateness permit is for Historical Preservation Commission purposes only. Other permits such as sign, building, electrical, mechanical or plumbing permits, etc may be required. All facilities must comply with all Building and Fire Code regulations.

Conclusion:

Should the Commission grant this request, as presented, staff recommends approval be subject to the following conditions:

1. Subject to the applicant obtaining the necessary sign permit if appropriate.

Attachments:

1. Certificate of Appropriateness Application
2. Zoning-Vicinity Map
3. Aerial Site Map
4. Sign Elevation
5. Building Elevation
6. National Historic Registry information
7. Site Photos (2)



CITY OF TWIN FALLS
HISTORICAL PRESERVATION COMMISSION
P.O. Box 1907
324 Hansen Street E Twin Falls, ID 83303
PH: 208-735-7267 FAX: 208-736-2641

CERTIFICATE OF APPROPRIATENESS APPLICATION

Date of the Application: _____

Application No.: _____

Fee: NONE

A. APPLICANT INFORMATION:

1. Name of applicant: JERRY Michener
Mailing Address: 1175 E. 900 S.
City: Eden State: ID Zip: 83325
Phone: _____ Cell Phone: 421-0777 E-mail: jerrymichener1@gmail.com
Applicant Signature: [Signature]

B. REQUEST INFORMATION:

1. The following is a request that a CERTIFICATE OF APPROPRIATENESS be granted for the Real Property Located at (street address):
302 3rd Ave. S.
2. Existing Zoning District: _____
3. Project Land Area Size: _____
4. Existing Building Size: _____
5. Proposed Building Alteration: _____
6. A site plan to SCALE on an 8 1/2" x 11" paper, of the subject property showing the following:
 - a. Lot dimensions
 - b. Location of all existing buildings; including setbacks and fencing
 - c. Before and after building elevations are required
7. Provide a Detailed Written Statement On A Separate Sheet Of Paper Containing:
 - a. The reason for the request
 - b. An evaluation of the effects on adjoining property

.....
OFFICIAL USE ONLY:

HPC: (ONLY)

PUBLISH DATE: _____ NOT PUBLISHED

HEARING DATE: _____

To Whom It Concerns,

I bring to the Historical Preservation Commission a request to mount a sign on an existing building at 302rd Ave. South, Twin Falls, Id. The sign will show the location of business by the name Pickleball Time. Because the proposed sign will be mounted flat on the exterior of the building and the building takes up most of block I see no negative effects of the sign. The sign will be made from a 3MM Aluminum Composite material. Lytle Signs will be making the sign. Thank you for your consideration in this matter.

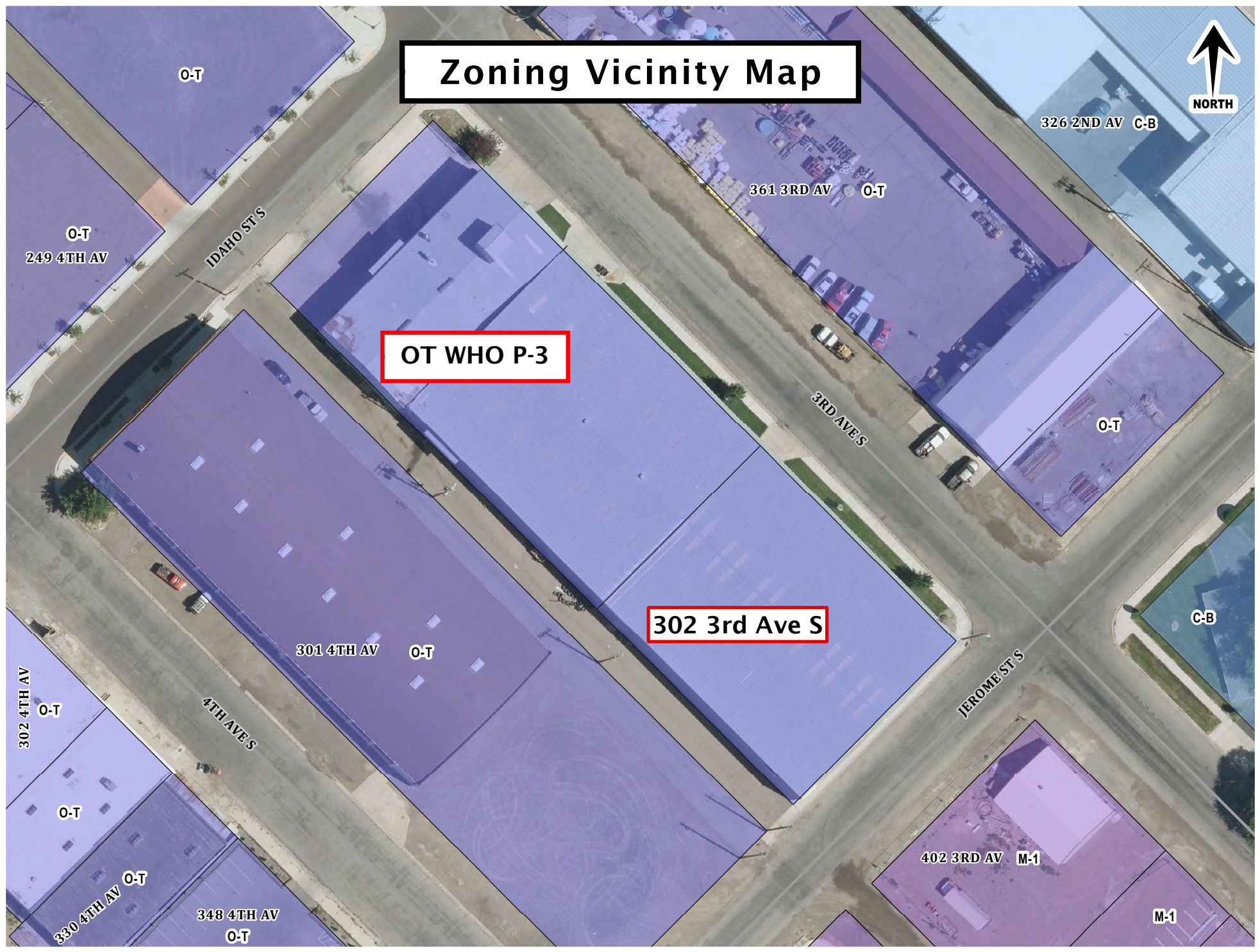
Jerry Michener

Zoning Vicinity Map



OT WHO P-3

302 3rd Ave S



Proposed Sign

307 3rd Ave. S.

Twin Falls, Idaho

Pickleball Time

Scale

_____ = 1 foot

371 3rd Ave S

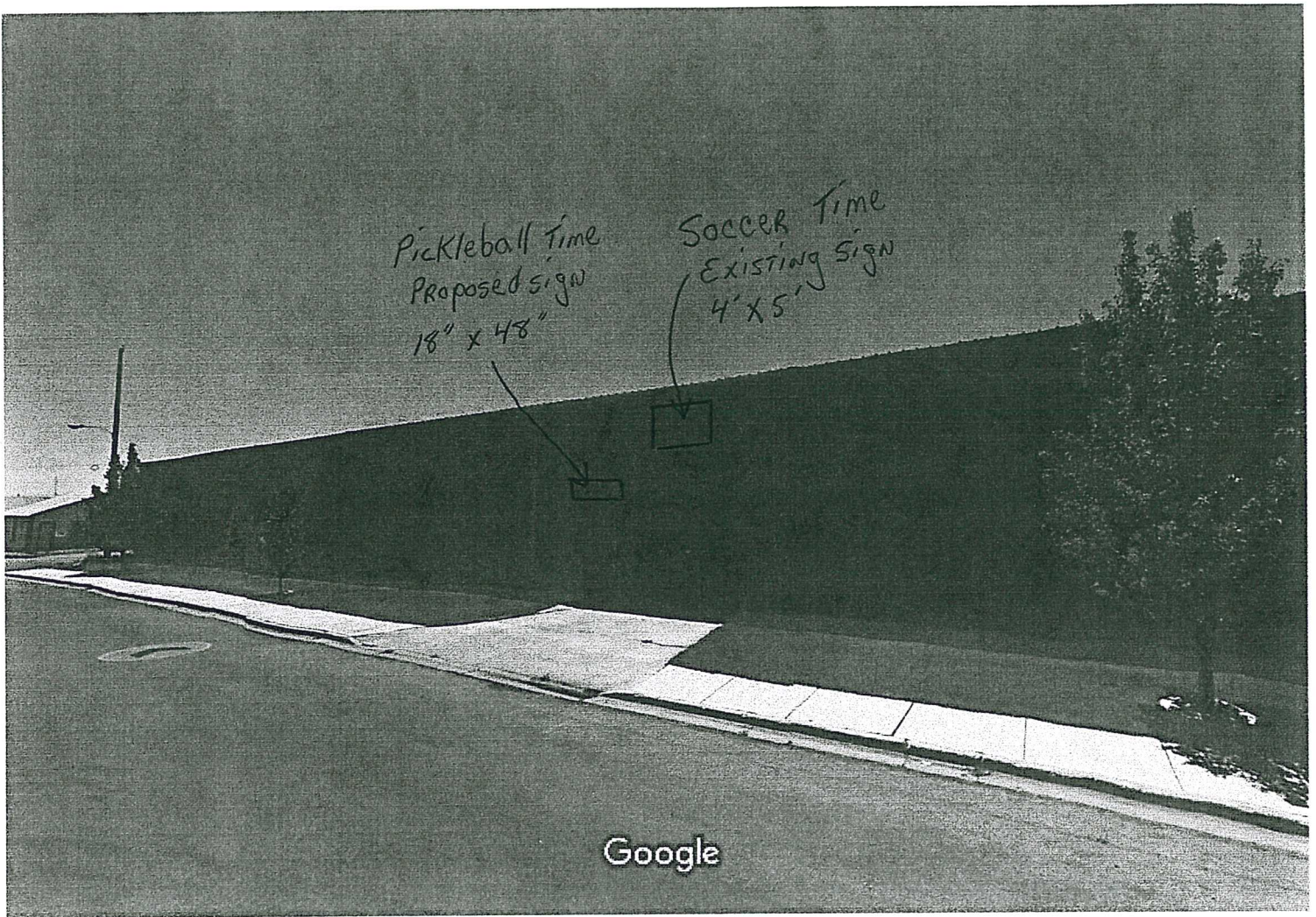
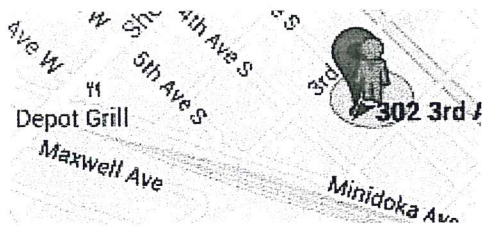


Image capture: Jul 2012 © 2016 Google

Twin Falls, Idaho

Street View - Jul 2012



Sign will be mounted flat against
the exterior wall of building.

Google Maps 351 3rd Ave S

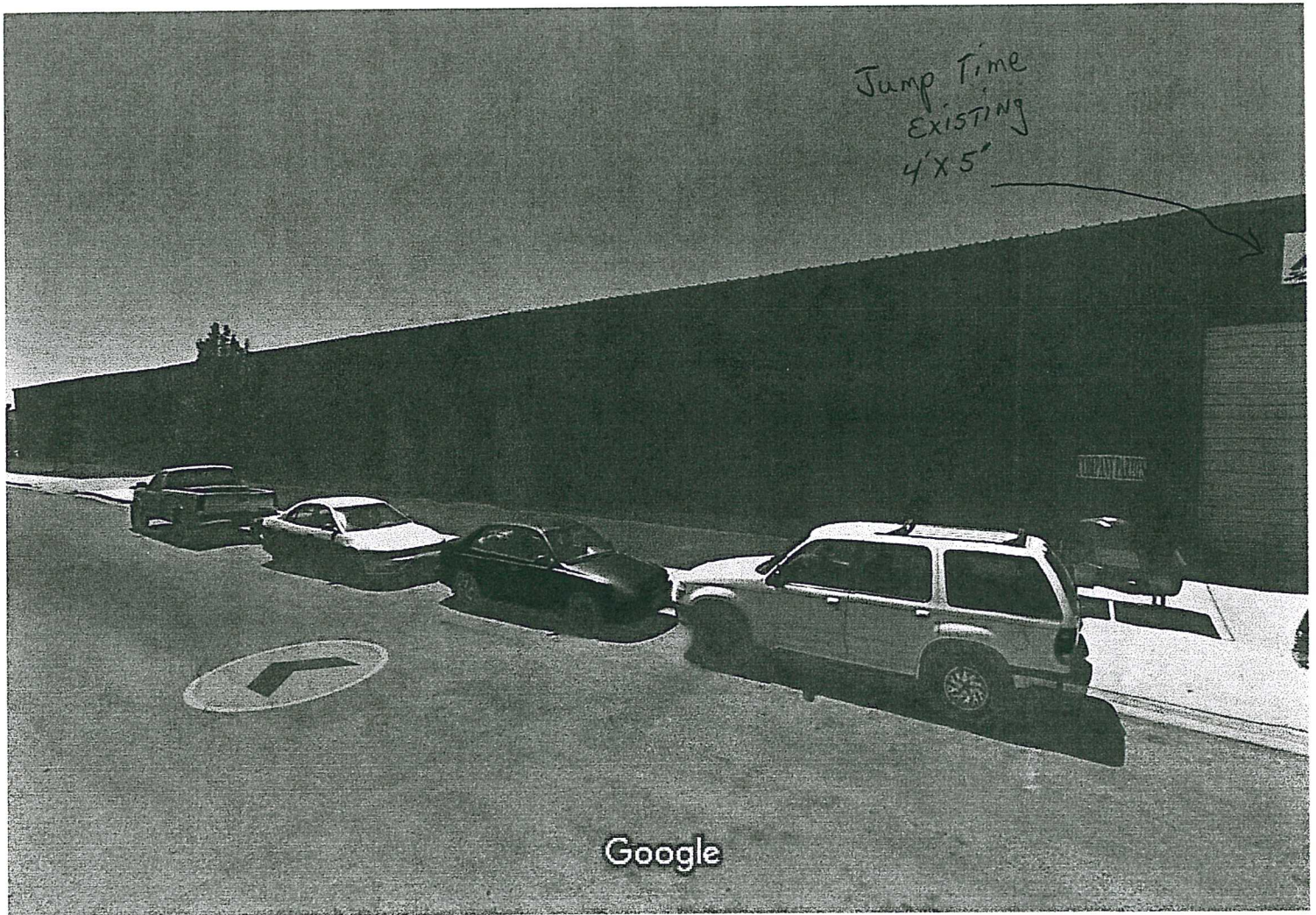
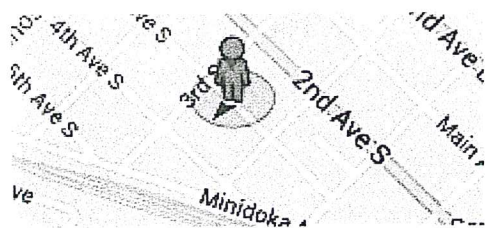


Image capture: Jul 2012 © 2016 Google

Twin Falls, Idaho

Street View - Jul 2012



6. Warehouse

83-17918

approx. 302-314 Third Avenue South

non-contributing

c. 1980

This warehouse has two distinct sections, both with shallow-pitched, gabled roofs that are at right angles to each other. The structure has two stories, is sheathed with corrugated metal and takes up almost an entire half block. It was formerly the site of the Sinclair and Fletcher oil companies.¹⁰

Soccer Time
TWIN FALLS IDAHO



