

COMMISSIONERS:

Marc Lambert Tom Reynolds Liyah Babayan Richard Birrell Aaron Camacho Cindy Collins Gabe Ostyn Brian Rice
 Chairman Vice Chairman

**AGENDA**

Meeting of the Parks and Recreation Commission
 Tuesday, March 14, 2017, 11:30 am, City Council Chambers
 305 3rd Ave E – Twin Falls, Idaho

CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

AGENDA ITEMS	<u>Purpose:</u>	<u>By:</u>
I. <u>CONSENT CALENDAR:</u> Request to approve meeting minutes of January 10, 2017 Request to approve meeting minutes of February 14, 2017	Action	Nikki Miller
II. <u>ITEMS FOR CONSIDERATION:</u> 1. Welcome new Commissioners 2. Parks and Recreation Updates 3. Sunway Master Plan 4. City Pool Update/Swimming Lesson Fees 5. Other items from the Commission	Presentation Presentation Discussion Discussion	Wendy Davis Stacy McClintock/ Wendy Davis Wendy Davis Wendy Davis/ John Pauley
III. <u>ATTACHMENTS:</u> 1. January 10, 2017 Meeting Minutes 2. February 14, 2017 Meeting Minutes 3. Parks and Recreation Updates 4. First Federal Bank Park layout		
V. <u>ADJOURNMENT:</u> Next meeting Tuesday, April 11, 2017, 11:30am City Council Chambers, 305 3 rd E.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Nikki Miller at (208) 736-2265 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

COMMISSIONERS:

Marc Lambert Richard Birrell Tom Reynolds Liyah Babayan Brian Rice Aaron Camacho Gabe Ostyn Cindy Collins
 Chairman Vice Chairman

**Meeting Minutes**

Meeting of the Parks and Recreation Commission
 Tuesday, January 10, 2017 11:30 am- City Council Chambers
 305 3rd Ave E – Twin Falls, Idaho

CONFIRMATION OF QUORUM – Quorum was established
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

AGENDA ITEMS	Purpose:	By:
I. <u>CONSENT CALENDAR:</u> Request to approve meetings minutes of December 13, 2016	Action	Nikki Miller
II. <u>ITEMS FOR CONSIDERATION:</u> 1. Tree Removal Request on Main Street 2. Parks and Recreation Updates 3. Discuss Sunway Park visit 4. Other items from the Commission	Action Presentation Discussion	Wendy Davis/ Anthony Guho Stacy McClintock/ Wendy Davis Wendy Davis
III. <u>ATTACHMENTS:</u> 1. December 13, 2016 Meeting Minutes 2. Staff Report Main Street Tree Removal Request 3. Parks and Recreation Updates 4. Sunway Soccer Complex concept drawing		
V. <u>ADJOURNMENT:</u> Meeting Adjourned at . Next meeting is Tuesday February 14, 2017, 11:30 am, city Council Chambers, 305 3 rd Ave E.		

Present: Gabe Ostyn, Richard Birrell, Marc Lambert, Liyah Babayan, Tom Reynolds

Absent: Aaron T. Camacho, Brian Rice, Cindy Collins

Staff Present: Wendy Davis, Stacy McClintock, Nikki Miller, Kevin Skelton, Josh Sligar, Jesse Schuerman and Nate Murray

Staff Absent: Mitch Humble

Council Present: N/A

Council Absent: Nikki Boyd

Guest: Paul Johnson from CH2M and Anthony Guho via conference call

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA:

Add Parks in Lieu Request Morning Sun Subdivision #10. Tom Reynolds moved to add the Parks In Lieu Request to the agenda, Liyah seconded the motion. Motion passed with a unanimous vote.

AGENDA ITEMS

I. **CONSENT CALENDAR:** December 13, 2016 meeting minutes. Rich Birrell moved to approve the meeting minutes and Gabe Ostyn seconded the motion. Motion passed.

II. **ITEMS FOR CONSIDERATION:**

1. Tree Removal Request on Main Street

Wendy introduced Paul Johnson who presented the project scope and to explain the tree permit and how the tree removal will be handled. He updated the Commission on the progress of the project

Liyah asked about the landscaping in the alleyways and parking lot. The alley project is a parallel project, separate from the Main Street project. Jesse explained the three phases of the project.

Marc asked about the wording on the tree permit in regards to the trees that are being removed. Anthony Guho indicated that the company would like suggestions and recommendations from the City and Commission on requirements on the reuse or recycle of the tree trimmings. Discussion followed. Marc indicated that it should be mandatory that the trees are upcycled for any usable trees. Guho will flag a number of the trees to be used for recycling and they will strip them. More discussion followed.

Paul asked for the approval of the permit to remove the trees and any verbiage that might need to be changed so that they can move forward with planning and getting the contractor lined up.

Rich Birrell moved to approve the tree permit. Liyah seconded the motion. Motion passed.

2. Parks and Recreation and Directors Update

Wendy presented the updates to the Commissioners. The Parks department has been helping the Streets department in clearing snow and debris from the drains to help keep flooding at bay.

Cabin Fever day – Liyah was out talking to parents and patrons during the event. Feedback she received were 1) can we get Skateland involved and 2) include the local businesses to offer specials for the event. She indicated there were quite a bit of involvement at the Herretts event.

3. Parks In Lieu Of Morning Sun Subdivision Parcel 10

Wendy presented the Parks In Lieu Of request to the Commissioners. Discussion followed.

Liyah moved to recommend to Council to accept the In Lieu of Request for Morning Sun Subdivision parcel 10. Rich Birrell seconded the motion. Motion passed with a unanimous vote.

4. Discuss Sunway Park visit

Items discussed on the park visit:

1. Turf management
2. Program management
3. New 5 acres that are going in
4. Playground and parking lot
5. Park Use
6. Shelter

Although this park is primarily a soccer complex, the drawings show an amphitheater, community garden, a pathway, pickleball courts, and basketball courts. The concept drawing is just that. The drawing depicts what could potentially go there and how much space it would take to put in each amenity.

The Commission should talk about what the priorities are and what direction should be taken in developing the park. One of the things to consider is when the road goes in it is going to take part of the park on the north side and will include easements.

Discussion followed.

Wendy indicated that she is getting donation requests from the Community and these requests are being put on hold until a clear plan is established for the park. The sprinkler system design is also being put on hold until a Master Plan for this park is established.

Wendy recommended that a new concept map be printed showing how the park looks currently and draw in the fields and possible improvements. Commissioners agreed with Wendy's suggestion. The department will get some drawings together for the next discussion.

5. Other items from the Commission

IV. ADJOURNMENT: Meeting adjourned at 1:10 pm. Next Commission meeting will be February 14, 2017 at City Council Chambers located at 305 3rd Ave E., at 11:30 pm.

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

COMMISSIONERS:

Marc Lambert Richard Birrell Tom Reynolds Liyah Babayan Brian Rice Aaron Camacho Gabe Ostyn Cindy Collins
 Chairman Vice Chairman

**Meeting Minutes**

Meeting of the Parks and Recreation Commission
 Tuesday, February 14, 2017, 11:30 am- City Council Chambers
 305 3rd Ave E – Twin Falls, Idaho

CONFIRMATION OF QUORUM – Quorum was not established
 CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

AGENDA ITEMS	Purpose:	By:
I. CONSENT CALENDAR: Request to approve meetings minutes of January 10, 2017. Unable to approve meeting minutes, tabled to next meeting.	Action	Nikki Miller
1. City of Twin Falls Strategic Plan Update	Presentation	Phil Kushlan
2. Parks and Recreation Updates	Presentation	Stacy McClintock/ Wendy Davis
3. Other items from the Commission		
1. January 10, 2017 Meeting Minutes		
2. Staff report Strategic Plan Update		
3. Parks and Recreation Updates		
V. ADJOURNMENT: Next meeting Tuesday, March 14, 2017, 11:30am City Council Chambers, 305 3 rd E.		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Gabe Ostyn, Aaron T Camacho, Marc Lambert, Cindy Collins, Brian Rice

Absent: Tom Reynolds, Richard Birrell and Liyah Babayan

Staff Present: Wendy Davis, Stacy McClintock and Nikki Miller

Staff Absent: Mitch Humble

Council Present: Nikki Boyd

Council Absent: N/A

Guest: Phil Kushlan

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA: N/A

AGENDA ITEMS

I. CONSENT CALENDAR: January 10, 2017 meeting. Quorum not present.

II. ITEMS FOR CONSIDERATION:

1. January 10, 2017 Meeting Minutes
 - a. Approval tabled to next meeting due to a lack of quorum
2. Wendy introduced Phil Kushlan from Kushlan and Associates. Phil was retained by the City to work on the update of City's Strategic plan. The goal today is to review the Strategic Plan from 2012, review the goals, and see what still applies and what has been achieved since then. Phil presented each section to the Commissioner's and received the following questions:
 1. Cindy Collins commented on the Healthy Community portion indicating that MVTEC raised the funds to purchase the land deed to the City and construction will start on the trail this spring to connect the trail from Pillar Falls to Shoshone Falls and should be complete by late summer early fall. Cindy also said that she still hears interest in a Recreation Center.
 2. Gabe Ostyn asked for clarification on what exactly a Recreation District is why the City of Twin Falls does not have one. Wendy provided the information for the Commission.
 3. Wendy stated that the department is working on signage for trails so in the event of an emergency you would be able to give a marker number on the trail so emergency aid can better locate you.
 4. Marc Lambert asked about the electronic citation. It is electronic citations verses a paper ticket.
 5. Wendy brought up that there is no ADA accessibility initiative being addressed for the recreation facilities.
 6. Gabe Ostyn asked about the public transportation initiative.
 7. Wendy said she would like the City to be more environmentally conscious when developing new parks and looking at xeriscaping. Cindy asked about recycling bins in the parks for cans and plastic bottles. There are a few parks in a Pilot Program for recycling cans and plastic bottles and those parks still have the bins there. Our parks need to be water and desert friendly and Parks could take the lead on the environmental aspect. Phil talked about the benefits of trees in parks. Wendy said having trees in parks should be an initiative in the plan and up the minimum amount of trees in the parks.
 8. Discussion on the Parks and Recreation roll in the Prosperous Community.
 9. Cindy Collins indicated that there is a lack of communication in the Aging/Senior Community in regards to what services are available to them.

3. Parks and Recreation Updates

Stacy presented the Recreation updates. She added that the netting at the Oregon Trail Youth Complex is in place. Harmon Batting cages are being repaired. Specs for three park signs have been received; one sign just did not fit the overall motif of the park so it will need to be reworked. These signs are for Morning Sun, Pierce and Frontier Parks. Discussion on the signs followed.

Wendy covered the Parks update with the Commission. Due to the weather, the Parks staff were helping with the street plowing and flooding which put them a little behind in the inventory maintenance schedule. The interviews for the open position will be next week.

Wendy covered her update with Commissioners. Cindy said that the closing on the Storrer would be February 17, 2017. Gabe Ostyn inquired as to what an RFQ is. Wendy explained that a RFQ is a request for qualifications. Wendy reminded the Commission that the trees downtown will be coming out this weekend.

4. Other items from the Commissioners

IV. ADJOURNMENT: Meeting adjourned at 12:50 pm. Next Commission meeting will be March 14, 2017 at City Council Chambers located at 305 3rd Ave E., at 11:30 pm.

Recreation Update 2017
Justin Wolters Recreation Coordinator

Basketball: The Adult Basketball season will finish Friday 3/17 the tournament will start Monday 3/27. We have had a few player issues but they have all be resolved in timely fashion.

Softball: Softball registration is now open. Registration will close April 7th and the season will be begin the week of May 8th.

Social Media: Our Facebook page is now at 422 “likes” as of Friday 3/10.

Recreation Supervisor Update
Stacy McClintock

Spring/Summer Recreation Guide will be out the end of mid-April. We have a ton of new activities and a new format that we are trying out.

We are currently taking registration for our Sporties for Shorties: “Goalll” program. This program is designed for 4 and 5 year old boys and girls. This program is designed to introduce the fundamentals of soccer in a non-competitive environment. Each Saturday, participants work on skill development while having fun. There are no designated teams or coaches and parents are required to participate with their child. Each participant will receive a t-shirt. This program will start April 1st and run until April 22nd. There are two time slots that you can sign up for, 1-1:45pm, or 2-2:45pm. The price is \$35.

Shotokan Karate is still taking new registration. Come learn ancient martial arts. This class is held at the Harmon Recreation Building every Tuesday and Thursday night. The price is \$20 per person per month.

Spring break is the week of March 20th and soccer goals and fields will be set up at the Sunway Soccer Complex

Pomerelle 6-week ski package will end on March 12th.

Winter Youth Basketball: The season will concluded on March 4th. Overall, this program was a great success.

Spring Soccer: The last day for soccer registration was Monday, February 27. We are still accepting late registration until Friday April 1st. We currently have 799 players registered. Practices will start the week of March 27th, with games starting on Saturday April 8th.

Parks Department Update
Kevin Skelton & Todd Andersen

The Parks Dept. staff are finishing winter maintenance.

Todd Anderson is participating in long term planning and budgeting.

Snow removal

Director's Update
Wendy Davis

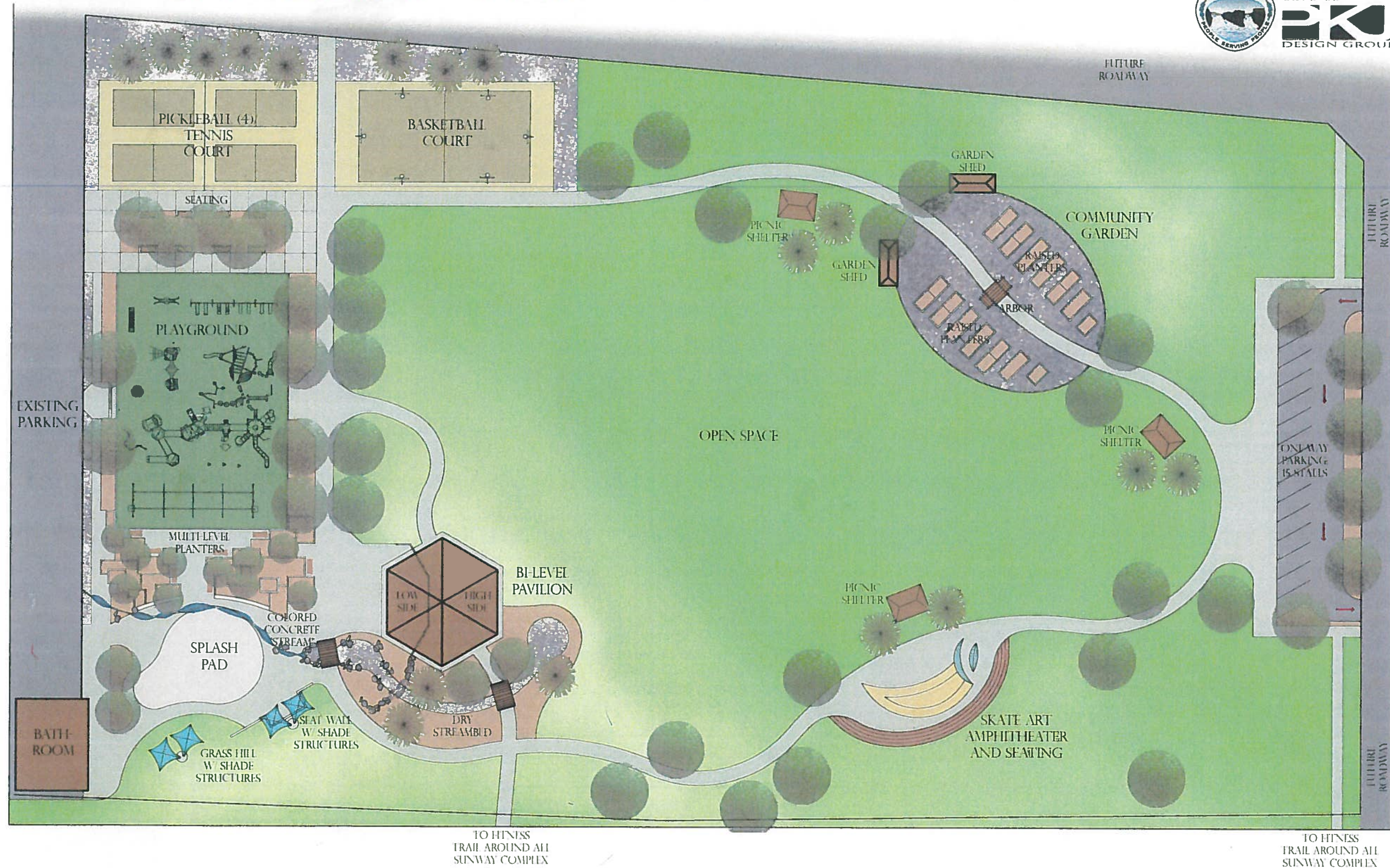
Preserve Trail: Closing on the property dedication for the Storrer property/Preserve Trail happened February 17. Project is expected to go to bid in the next few weeks. MaVTEC hosted a neighborhood meeting on March 7 to inform neighboring property owners of the project schedule and answer questions. Project is expected to be completed no later than September of 2017. Please see the attached proposal for the sign thanking donors to be placed on either end of the new trail section.

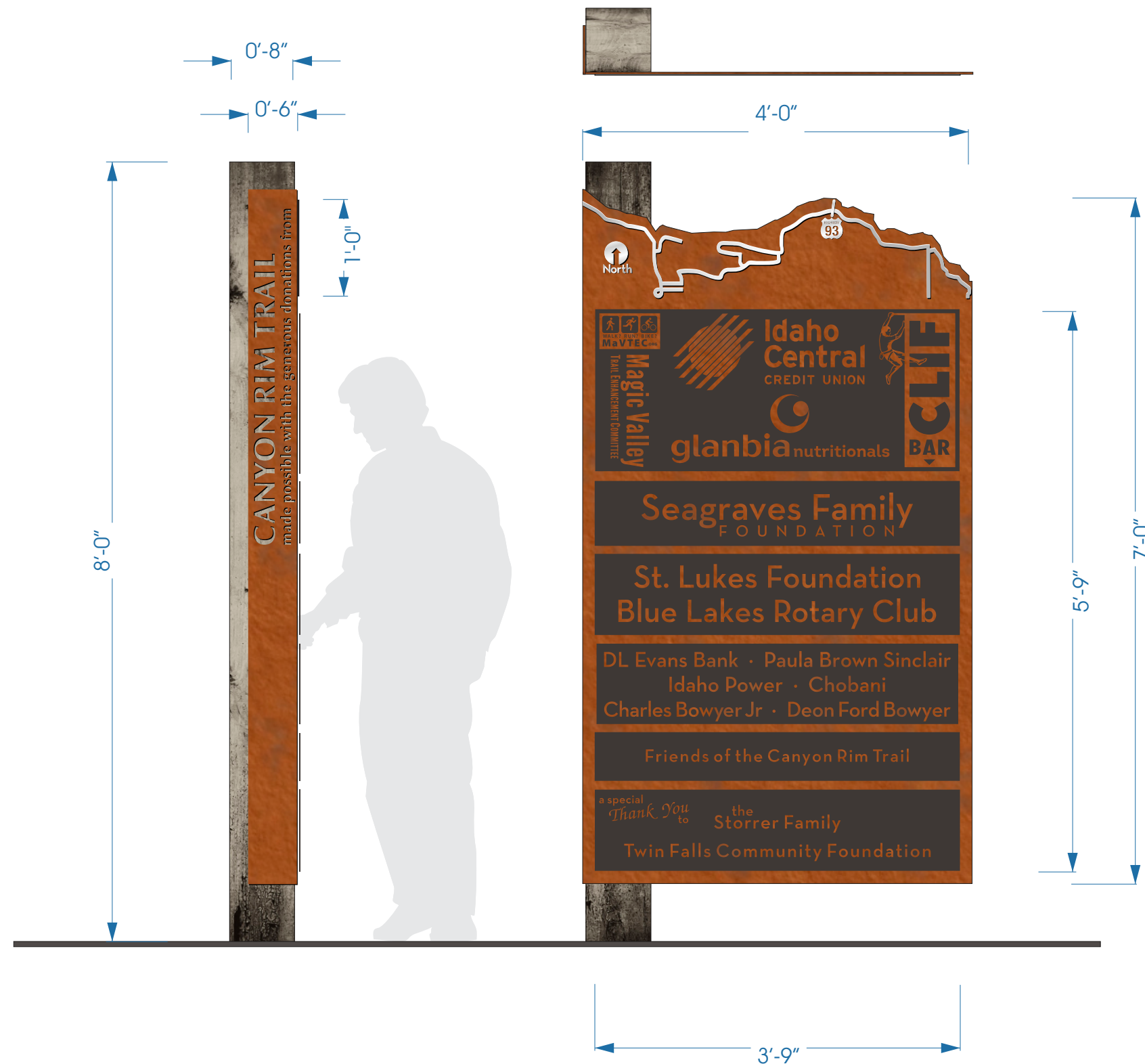
City Pool: the Magic Valley YMCA presented the City with a letter on February 27, 2017 stating that they would turn over the management of the City Pool to the City of Twin Falls effective April 1, 2017. The City intends to run the pool for the remainder of the contract and through September of 2018 at which time they will evaluate the pool operation and determine the future of the operation. John Pauley has accepted a job offer to serve as the aquatics supervisor for the Twin Falls City Pool effective April 1, 2017.

FIRST FEDERAL **FIRST FEDERAL BANK PARK** TWIN FALLS, IDAHO



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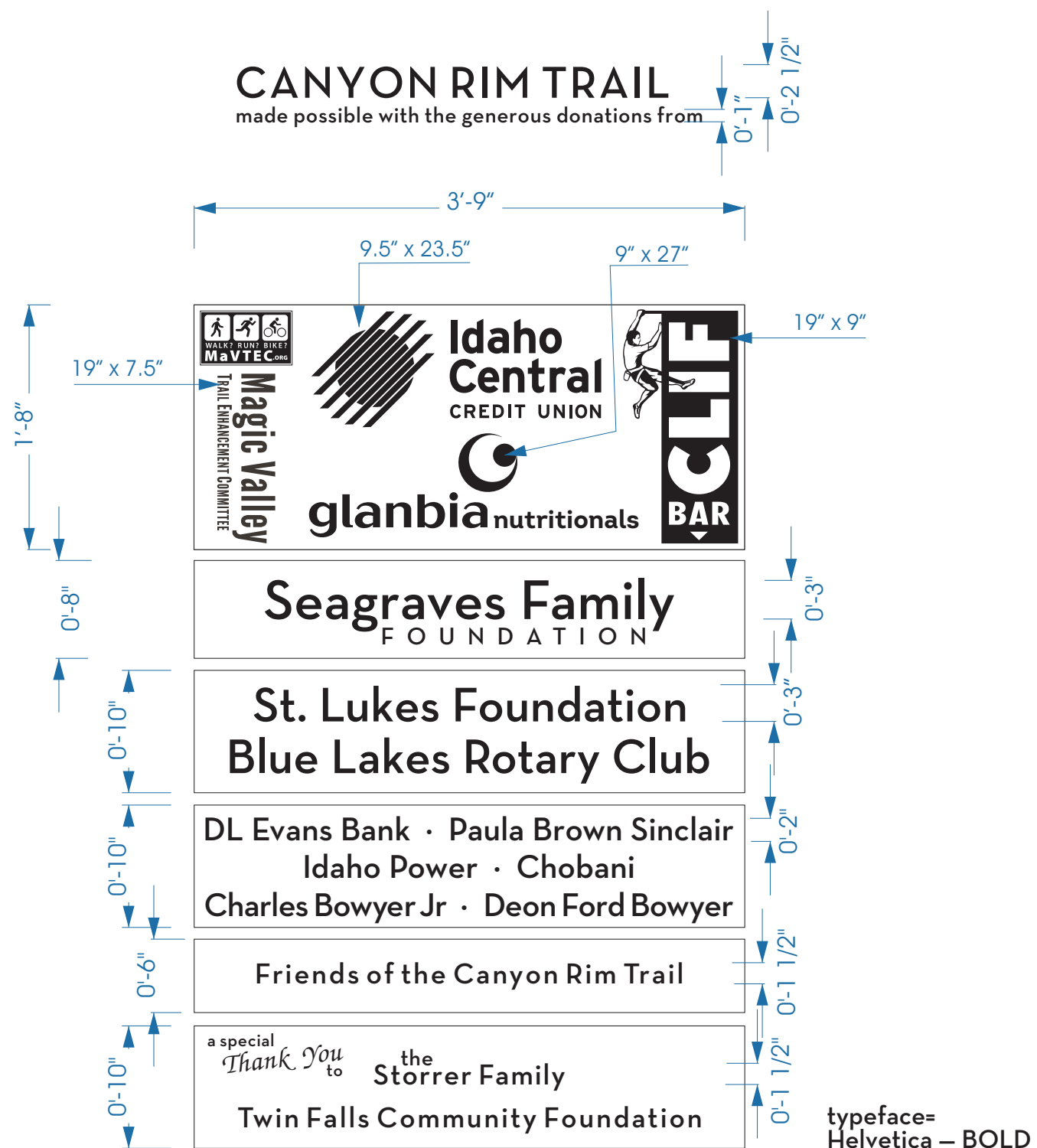
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