



Twin Falls City Council Agenda

Monday, October 9, 2017, 5:00 PM

****AMENDED AGENDA****

**CANCELLATION OF THE WILLS BOOSTER STATION TOUR– TO BE
RESCHEDULED**

THE REGULAR MEETING WILL BE HELD AT 5:00 P.M.

Members: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) CONSIDERATION OF AMENDMENTS TO AGENDA
- 4) PROCLAMATIONS
 - a) BICENTENARY OF THE BIRTH OF BAHÁ'U'LLÁH - Request by Max Newlin - RESCHEDULED TO BE READ ON OCTOBER 16, 2017
 - b) BREAST CANCER AWARENESS DAY - Request by City Council - RESCHEDULED TO BE READ ON OCTOBER 16, 2017
- 5) GENERAL PUBLIC INPUT
- 6) CONSENT CALENDAR
 - a) Request to approve the Accounts Payable for October 1-9 2017.
Purpose: Action By: Sharon Bryan, Deputy City Clerk
 - b) Request to approve the October 2, 2017, City Council Minutes.
Purpose: Action By: Sharon Bryan, Deputy City Clerk
 - c) Request to approve the Findings of Fact and Conclusions of Law for Eastpark Professional Subd. No. 3
Purpose: Action By: Rene'e V Carraway-Johnson, Zoning & Development Manager
- 7) ITEMS OF CONSIDERATION
 - a) Request to approve a one year extension on the Governmental Fire Service Agreement to provide fire protection services to the Twin Falls Rural Fire District.
Purpose: Action By: Lorie Race, Chief Finance Officer

- b) Request to approve the City of Twin Falls/URA-GMP Hansen Street Improvements to be performed by Starr Corporation for a guaranteed maximum price of \$268,244.00.
Purpose: Action By: Travis Rothweiler, City Manager
- c) Request to enter into an agreement for comprehensive architectural with PIVOT NORTH Architecture related to Fire Department Stations remodel and build.
Purpose: Action By: Brian Pike, Deputy City Manager
- d) Discuss and provide input on the Greater Twin Falls Area Transportation Committee (GTFATC) priority list
Purpose: Discussion By: Jackie Fields, City Engineer
- e) Discuss the ICRMP, Region 2, Board of Trustees Nomination Form.
Purpose: Action By: Shawn Barigar, Mayor
- 8) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 9) PUBLIC HEARINGS: None
- 10) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, October 2, 2017, 5:00 PM

City Council Chambers
305 Third Avenue East - Twin Falls, IDAHO

*****AMENDED AGENDA*****

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Shawn Barigar, Vice Mayor Suzanne Hawkins, Councilmembers Nikki Boyd, Chris Talkington, Greg Lanting, Christopher Reid, Ruth Pierce

Absent:

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Brian Pike, Deputy City Manager Mitch Humble, City Attorney Fritz Wonderlich, Fire Marshal Tim Lauda, City Engineer Jackie Fields, Deputy City Clerk Sharon Bryan

Mayor Barigar called the meeting to order at 05:01: PM
A quorum was present.

Mayor Barigar asked for a moment of silence for the Las Vegas, Nevada disaster.

2) PLEDGE OF ALLEGIANCE

Mayor Barigar invited Boy Scout Nathan Ames to lead us in the pledge of Allegiance to the flag.
Mayor Barigar invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) CONSIDERATION OF AMENDMENTS TO AGENDA

No amendments.

4) PROCLAMATIONS

a) Fire Prevention Week October 8 - 14, 2017

Mayor Barigar read proclamation and presented it to Fire Marshal Tim Lauda.

Fire Marshal Lauda thanked City Council.

Nathan Ames, Boy Scout working on Eagle Project - Fire Safety.

City Council thanked Nathan Ames for informing the Community of fire safety.

Fire Marshal Lauda invited City Council and Community to a Fire Station Open House

Tuesday, October 10 and Thursday, October 12, 2017 from 7:00 PM to 9:00 PM at Fire Station #1, 345 2nd Avenue East, Twin Falls, Idaho

5) GENERAL PUBLIC INPUT

None

6) CONSENT CALENDAR

MOTION:

Councilmember Reid moved to approve the Consent Calendar as presented. Councilmember Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- a) Request to approve the Accounts Payable for September 26-September 30, 2017.
- b) Request to approve the September 25, 2017, City Council Minutes.
- c) Request to accept the Improvement Agreement for the purpose of developing Eastpark Professional Subdivision No. 3, a ZDA.
- d) Request to approve the Findings of Fact and Conclusion of law for the following: South Estates Subdivision No. 2
- e) Request to approve the Final Plat for Eastpark Professional Subdivision No. 3, a ZDA, approximately 7.74 (+/-) acres consisting of 11 lots on property located on the west side of Madrona Street North and the north side of Cheney Drive c/o EHM Engineers, Inc.

7) ITEMS OF CONSIDERATION

- a) Request to approve Contract Amendment No. 4 from CH2M HILL for the operation and maintenance of the Waste Treatment Plant, industrial pre-treatment program and associated sewer lift stations.

City Engineer Fields introduced Shawn Moffitt, CH2M Hill.

Shawn Moffitt, CH2M Hill reviewed Contract Amendment.

Discussion ensued on the following:

- Rebate
- History of waste treatment plant.

MOTION:

Vice Mayor Hawkins moved to approve the contract amendment No. 4 from CH2M Hill for the operations and maintenance of the waste treatment plant, industrial pretreatment program and associated sewer lift stations as presented. Councilmember Talkington seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

8) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS - None

9) PUBLIC HEARINGS - None

10) ADJOURNMENT

- a) Request to adjourn to Executive Session 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and, (c) To acquire an interest in real property which is not owned by a public agency;

MOTION:

Councilmember Lanting moved to adjourn to Executive Session 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; and, (c) To acquire an interest in real property which is not owned by a public agency.

Councilmember Boyd seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

The meeting adjourned at 05:18: PM

Sharon Bryan, Deputy City Clerk



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:	)	
	)	
<u>Final Plat Application,</u>	)	FINDINGS OF FACT,
	)	
<u>Eastpark Professional Subdivision No. 3, a ZDA</u>	)	
<u>c/o EHM Engineers, Inc.</u>	)	CONCLUSIONS OF LAW,
<u>Applicant(s).</u>	)	
	)	AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on October 2, 2017 for consideration of the final plat of the East Park Professional Subdivision No. 3, a ZDA Subdivision, approximately 7.74 (+/-) acres consisting of 11 lots located on the west side of Madrona Street North and the north side of Cheney Drive, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the East Park Professional Subdivision No. 3, a ZDA Subdivision, approximately 7.74 (+/-) acres consisting of 11 lots located on the west side of Madrona Street North and the north side of Cheney Drive
2. The property in question is zoned R-2 PRO ZDA pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as Town Neighborhood in the duly adopted Comprehensive Plan of the City of Twin Falls.

3. The existing neighboring land uses in the immediate area of this property are: to the north, Bridgeview Blvd/Home Depot/Undeveloped; to the south, Cheney Drive/Stoneybrook Neighborhood; to the east, Madrona Street/Undeveloped; to the west, Eastpark PUD #213/Professional Complex

4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks, sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The final plat of the East Park Professional Subdivision No. 3, a ZDA Subdivision, approximately 7.74 (+/-) acres consisting of 11 lots located on the west side of Madrona Street North and the north side of Cheney Drive is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewerage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

The request for approval of the final plat of the East Park Professional Subdivision No. 3, a ZDA Subdivision, approximately 7.74 (+/-) acres consisting of 11 lots located on the west side of Madrona Street North and the north side of Cheney Drive is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. Subject to final technical review and amendments as required by building, engineering, fire, and zoning officials to ensure compliance with all applicable city code requirements and standards and the ZDA.



Date: Monday, October 9, 2017
To: Honorable Mayor and City Council
From: Lorie Race, Chief Finance Officer

Request:

Request to approve a one year extension on the Governmental Fire Service Agreement to provide fire protection services to the Twin Falls Rural Fire District.

Time Estimate:

I estimate this item will take approximately 5 minutes, plus additional time for questions from Council.

Background:

Since 1993, the City of Twin Falls' Fire Department has provided fire protection services to the Twin Falls Fire District. The prior agreement was for a 5 year term, and has expired. The proposed agreement is basically the same as the previous, and would run until September 30, 2018. During the next year, the Twin Falls Rural Fire District and the City of Twin Falls will work on the details for a new contract.

Approval Process:

Approval of the proposed agreement requires a simple majority vote of the City Council members, and the Mayor's signature.

Budget Impact:

During fiscal year 2016-2017, the District paid the City \$480,757, as defined by the terms of the agreement. For 2017-2018, the payment computed per the terms of the agreement will be \$504,795.

Regulatory Impact:

There is no regulatory impact.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the Council approve the agreement and authorize the Mayor to sign it.

Attachments:

1. Fire District Contract

GOVERNMENTAL FIRE SERVICES AGREEMENT

THIS AGREEMENT made this 1st day of October, 2017, by and between the City of Twin Falls, Idaho, a municipal corporation (hereinafter referred to as the “City”), and the Twin Falls Rural Fire District, a political subdivision (hereinafter referred to as the “District”);

WITNESSETH

WHEREAS, the District is a duly created fire protection district pursuant to Idaho Code Title 31, Chapter 14; and

WHEREAS, the parties wish to continue an Agreement under which the City will provide fire protection services to the District and further, the City will house and store the firefighting apparatus of the District; and

WHEREAS, the Idaho Code, Section 31-1415 and 31-1430, provide the authority for such a governmental service contract between the District and the City.

NOW, THEREFORE, it is agreed between the City and the District as follows:

1. The City shall answer all fire calls and provide the services to the District as set forth in this Agreement.

1.1 The City will attend and aid all fire calls and will respond to fire calls within the boundaries of the District, at which operation the ranking Twin Falls Fire Department Official present shall be the sole person in authority and in charge of the organized personnel, techniques, procedures and direction of all portions of fire suppression. The City’s obligations hereinafter are subject to allocation of firefighting equipment and availability of personnel as determined at the sole discretion of the Twin Falls Fire Department Fire Chief (the “Fire Chief” herein) to insure comparable fire response service coverage to the City, its other contract fire service obligations, and the District.

1.2 The City shall not be responsible for performing fire inspections in the District or for insuring or overseeing compliance with applicable Fire Codes on the part of property owners, builders or other persons with respect to improvements upon or other uses of the property in the District. Provided however, that the City in its discretion may perform plan reviews and inspections to ensure compliance with International Fire Code requirements for commercial buildings. The City may also review new residential structures to ensure they comply with Fire Department access and fire flow requirement in accordance with the International Fire Code and National Fire Protection Association requirements. Furthermore, the Fire Department inspector shall have the right to make recommendations regarding fire safety in all new constructions in the District.

1.3 Fire trucks and other firefighting equipment will be provided by the District for use by City personnel as provided herein. Upon mutual consent, the City will provide a facility to house the District’s firefighting equipment and supplies and will maintain and

repair the fire trucks supplied by the District. The fire trucks and equipment of both the City and District may all be used by the City as needed in responding to and aiding fire calls in both the City and the District.

1.4 The cost of acquiring additional firefighting equipment in the future may be the subject of negotiations between the City and the District and no obligation to share in such costs is intended to be created by this Agreement.

1.5 The District at its cost will obtain insurance coverage for the fire trucks and other equipment supplied by it under this Agreement.

2. In the event the District is dissatisfied with the general level of service being provided by the City under this Agreement, then the District shall have the right to petition the Fire Chief for review and modification thereof, subject to the approval of the Twin Falls City Council. If the District is not satisfied with the decision of the Fire Chief, it may appeal same to the Twin Falls City Council. The procedures provided for herein shall be in addition to any other right or remedy available at law or in equity.

3. The District, in consideration for the services rendered by the City, shall pay the City \$504,795 (the FY 2017 contract price of \$480,757 adjusted for a 5% increase.) for the 2017-18 fiscal year, beginning October 1, 2017

3.1 The annual payment, as calculated above, shall be paid by the District to the City in two equal installments each calendar year. The first payment shall be made by the District to the City on February 1st of each year and the remainder of the amount due shall be paid by the District to the City on August 1st of each year.

3.2 Any revenues generated by the District in excess of the amounts owed to the City hereunder shall be retained as the property of the District, for its own purposes, and such excess funds shall not be deposited into the City's General Fund.

4. The District shall obtain, at its cost, insurance insuring against physical damage to its trucks and other equipment, and insuring against liability of the City and/or the District arising from the City's response to fires in the District. The limits of such liability insurance shall be no less than the liability of a governmental entity as established in the Idaho Tort Claims Act and all future amendments thereto.

4.1 The District shall defend, indemnify, and hold harmless the City, its agents, officials, and employees, from and against any and all actions, claims, demands, damages, and costs whatsoever that may arise out of or be made against the City: (1) for injury or damage to persons or property by reason of performance of the City under this Agreement in any way relating to the City not having portable water tankers or adequate water storage capacity on its fire vehicles, the inadequacy of water, water flows and/or water pressures available to respond to a fire; and (2) for injury or damage to persons or property arising from the actions or decisions of the District's Commissioners. The District's obligation under this paragraph to indemnify and hold the City harmless shall be limited to the sun,

that exceeds the amount of insurance coverage, if any, available for the protection of the District and the City.

5. This Agreement shall continue in force from October 1, 2017, until September 30, 2018, unless sooner terminated or modified by mutual agreement of the parties.

6. This Agreement is intended as a governmental service contract between the District and the City and is not intended by the parties to be a third-party beneficiary contract; nor does it create any rights, obligations, or duties to any party other than the District and the City.

IN WITNESS WHEREOF, the parties have executed this Agreement the day and year first above written

CITY OF TWIN FALLS

Mayor

ATTEST:

City Clerk

TWIN FALLS RURAL FIRE DISTRICT

Chairman, Board of Commissioners

ATTEST:

Secretary



Date: Monday, October 9, 2017
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

Request:

Request to approve the City of Twin Falls/URA-GMP Hansen Street Improvements to be performed by Starr Corporation for a guaranteed maximum price of \$268,244.00.

Time Estimate:

The staff presentation will take approximately five minutes. Following the presentation, some time will be needed for questions and discussion.

Background:

Part of the Main Avenue Reconstruction Project includes a rebuild of Hansen Street E. between Main Avenue and 2nd Avenue E. Similar to Main Avenue, the scope of work includes demolition of the existing street, the installation of new utilities such as water, electrical and irrigation, and the reapplication of new hardscape materials for curb, gutter, sidewalk and roadway. The work along Hansen Street is to be performed by Starr Corporation for a guaranteed maximum price of \$268,244.00. These improvements do not include landscaping at this time. Originally, this part of the project was to be performed along with the construction of the new Commons Plaza at the corner of Main Avenue and Hansen Street. As the Commons Plaza Design has been delayed, this portion of the project is starting now in the interest of time, weather, and construction scheduling. The costs for the street improvements are still within the budget previously established for the Commons Plaza and will be paid for by the Twin Falls Urban Renewal Agency.

Hansen Street improvements are anticipated to start the week of October 16th and be completed by November 17th. The remainder of the project, including landscaping and the Commons Plaza improvements are expected to be complete in spring 2018.

Approval Process:

Approval of this request requires a simple majority (50% + 1) of the members in attendance at this meeting.

Budget Impact:

The total cost of \$268,244.00.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Approval the City of Twin Falls/URA-GMP Hansen Street Improvements.

Attachments:

1. GMP Statement - Hansen Street Improvements



Starr Corporation | P.O. Box 46 | Twin Falls, ID 83303-0046
PHONE (208) 733-5695 | FAX (208) 734-9537 | WEB www.starrcorporation.com



October 3, 2017

Mr. Mitch Humble

Sent via email to: mhumble@tfid.org

Re: City of Twin Falls, Hansen Street Improvements—Section 2.2.3 of Prime Contract

Travis-

As prescribed in Section 2.2.3 of the Contract Agreement we offer the following statement:

1. Drawings, Specifications, and Addenda used in the establishment of the GMP are enumerated and attached as Exhibit "A".
2. The following are clarifications and assumptions made in preparation of the GMP
 - a. Landscaping and Irrigation are specifically excluded from this scope of work.
 - b. The proposed GMP contains General Condition, allowances, and contingency. These items will be finalized in the upcoming GMP to complete the remaining scope of work.
 - c. Scope of work covered by this GMP is limited to area of Hansen Street as defined in Area of Work Limits, attached as Exhibit "C".
3. Proposed GMP, organized as outlined, is attached as Exhibit "B".
4. Anticipated Substantial completion date is November 17, 2017.
5. This GMP must be accepted by October 16, 2017.

We are pleased to be part of the construction team and look forward to working with the City of Twin Falls and URA on this historic project.

Sincerely,
Starr Corporation

Michael Arrington
President

Exhibit "A"

**City of Twin Falls – Hansen Street Improvements
Drawings / Specifications / Addenda**

Drawing No.	Title
	BID SET – JULY 2017
	GENERAL
1.01	COVER SHEET, VINCINITY MAP AND SHEET INDEX
1.02	LEGEND, ABBREVIATIONS, AND GENERAL NOTES
1.03	SURVEY CONTROL PLAN
	TESC AND DEMOLITION
2.01	TESC AND DEMOLITION PLAN
	ROADWAY AND DRAINAGE
3.01	ROADWAY AND DRAINAGE PLAN AND PROFILE – HANSEN STREET
3.02	INTERSECTION AND CURB RAMP LAYOUT – HANSEN STREET
3.03 – 3.04	GRADING PLAN – DOWNTOWN COMMONS
3.10 – 3.11	UTILITY PLAN – RESTROOM BUILDING
3.20 – 3.22	ROADWAY AND DRAINAGE DETAILS
	HARDSCAPE/URBAN DESIGN
4.01	HARDSCAPE/URBAN DESIGN PLAN – DOWNTOWN COMMONS
4.02	HARDSCAPE/URBAN DESIGN PLAN – HANSEN STREET
4.03	SITE AMENITY LAYOUT PLAN – DOWNTOWN COMMONS
4.04	SILVA CELL LAYOUT PLAN AND DETAILS
4.05 – 4.10	HARDSCAPE/URBAN DESIGN DETAILS
	IRRIGATION/PLANTING
5.01	IRRIGATION PLAN – DOWNTOWN COMMONS
5.02	IRRIGATION PLAN – HANSEN STREET
5.10 – 5.13	IRRIGATION DETAILS
5.20	PLANTING PLAN
5.30	PLANTING DETAILS AND SCHEDULE
	ILLUMINATION
6.01	ILLUMINATION PLAN – COMMONS & HANSEN STREET
6.02	ELECTRICAL LEGEND
6.03	ELECTRICAL SCHEDULES
6.04	ENLARGED ELECTRICAL SITE PLAN
6.05	ENLARGED ELECTRICAL SITE PLAN
6.06	ONE-LINE DIAGRAM AND PANEL SCHEDULES
6.07	LIGHTING CONTROL PEDESTALS “M1” AND “M2” WIRING DIAGRAMS
6.08	ELECTRICAL DETAILS
6.10	ILLUMINATION DETAILS
	WATER
6.51	WATER PLAN – HANSEN STREET
6.54	WATER DETAILS
	SIGNING AND STRIPING
7.01	SIGNING AND STRIPING PLAN – HANSEN STREET
7.10 – 7.11	SIGNING AND STRIPING DETAILS

Exhibit "A"

**City of Twin Falls – Hansen Street Improvements
Drawings / Specifications / Addenda**

PROJECT MANUAL	The Urban Renewal Agency of the City of Twin Falls, Downtown Commons and Hansen Street Improvements, July 2017
ADDENDUM NO. 1	Twin Falls – New City Hall dated August 17, 2017

Exhibit "B"**City of Twin Falls/URA-GMP-Hansen Street Improvements**

October 3, 2017

Earthwork	\$	102,400.00	
Concrete	\$	87,000.00	
General Conditions	\$	10,430.00	
CM Fee	\$	6,995.00	
Allowance	\$	46,500.00	
Contingency	\$	12,000.00	
P&P Bond	\$	2,919.00	
			\$ 268,244.00

General Conditions

Description	Quantity	Unit		
Project Manager	80 HRS	\$	4,716.00	
Project Superintendent	120 HRS	\$	5,384.00	
Telephone		\$	330.00	
				\$ 10,430.00

Earthwork

Demolition and Grading	\$	72,400.00	
Asphalt Paving	\$	30,000.00	
			\$ 102,400.00

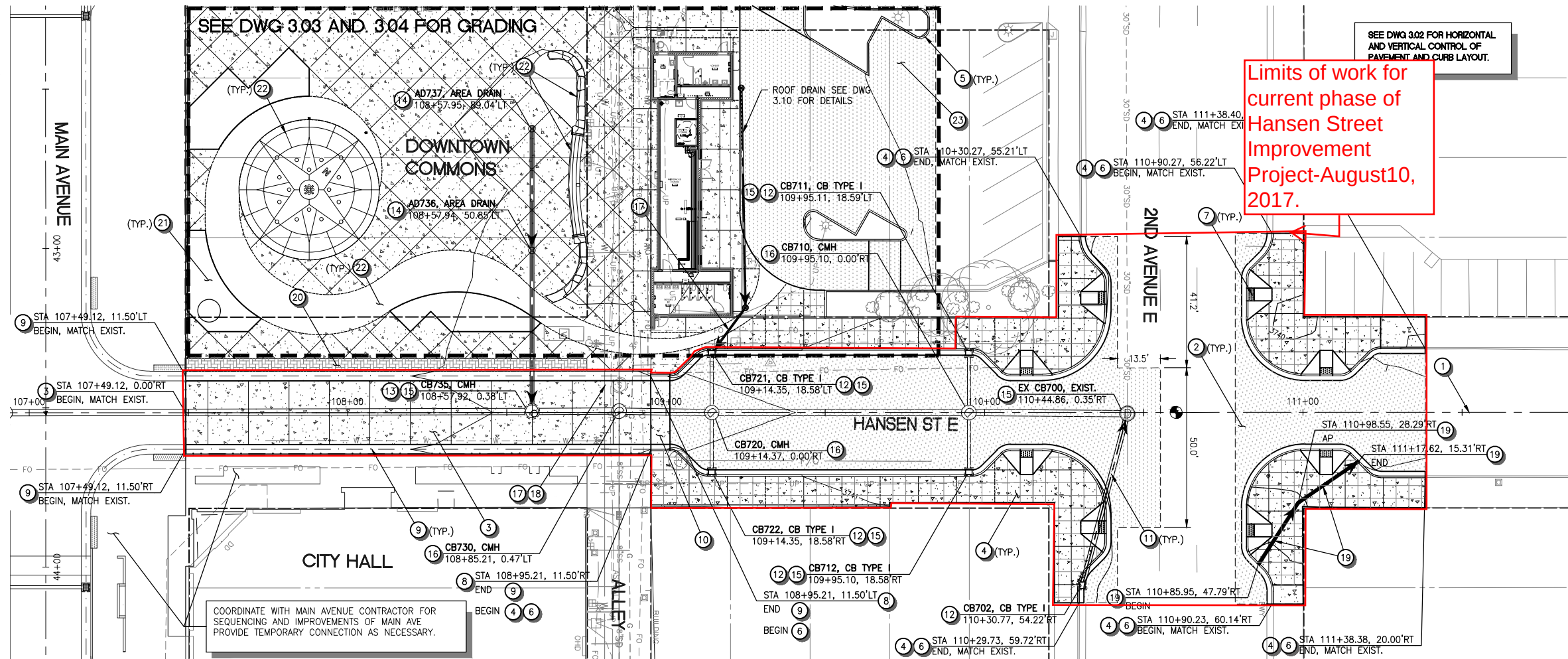
Concrete

Concrete Bid Package	\$	87,000.00	
			\$ 87,000.00

Allowances

Description	Quantity	Unit		
Testing		\$	9,500.00	
Installation of BMPs		\$	1,100.00	
Temporary Business Access Aids		\$	4,800.00	
Rework Curb Cut at Blackers, 2nd Ave Side		\$	6,800.00	
Additional Curb, Gutter, Sidewalk (Hansen St. NW side Blackers)		\$	24,300.00	

XREF LIST
Ltscale: 1
Resolved
6014058_V-SP_RW
0_TTLB/LK
C324436430
C324436900
CX-SITE-BASE
C32443N041
C32443U632
CX-UTIL-BASE
C32443R502
L32443T730
C32443R270
C32443R500
C32443R501
Unresolved
SHEETLAYOUT



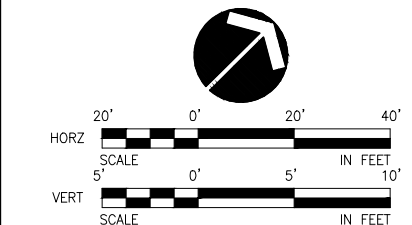
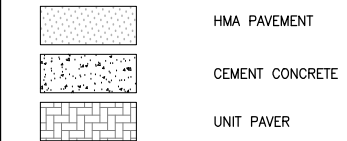
CONSTRUCTION NOTES

1. CONSTRUCTION CENTERLINE, SEE DWG 1.03 FOR DETAILS.
2. CONSTRUCT ASPHALT CONCRETE PAVEMENT PER TYPICAL ROAD SECTION ON DWG 3.20.
3. CONSTRUCT CEMENT CONCRETE PAVEMENT PER FESTIVAL STREET SECTION ON DWG 3.20.
4. INSTALL CEMENT CONCRETE SIDEWALK PER ROADWAY SECTIONS ON DWG 3.20.
5. INSTALL CEMENT CONCRETE 6" VERTICAL CURB (NO GUTTER) PER ISPMC STD PLAN SD-701A.
6. INSTALL CEMENT CONCRETE 6" VERTICAL CURB AND GUTTER PER COTF STD PLAN TFSD-701.
7. INSTALL CURB RAMP, SEE DWG 3.02 FOR LAYOUT.
8. INSTALL CURB AND GUTTER TRANSITION PER DETAIL ON DWG 3.21.
9. INSTALL VALLEY GUTTER PER DETAIL ON DWG 3.21.
10. INSTALL SPEED TABLE PER DETAILS ON DWG 3.21.
11. INSTALL STORM DRAINAGE (SD) PIPE PER COTF STD PLAN TFSD-301, PIPE SIZE AS INDICATED ON PLANS. SEE ISPMC STD SPECIFICATIONS FOR ALLOWABLE PIPE MATERIALS.
12. INSTALL INLET CATCH BASIN PER ISPMC STD PLANS SD-601 - SD-605, TYPE AS INDICATED ON PLAN.
13. INSTALL STANDARD CONCRETE CATCH MANHOLE (CMH) PER ISPMC STD PLAN SD-611.
14. INSTALL AREA DRAIN PER DETAIL ON DWG 3.22.
15. CONNECT TO EXISTING STORM DRAINAGE SYSTEM.
16. ADJUST EXISTING MANHOLE TO FINISH GRADE.
17. POTHOLE EXISTING UTILITY AND NOTIFY THE ENGINEER IF CONFLICTS EXIST.
18. STORM DRAIN PIPE AT CROSSING SHALL BE PER ISPMC STD PLAN SD-407.
19. INSTALL SIDEWALK DRAIN PER DETAIL ON DWG 3.22.
20. UNIT PAVER, SEE HARDSCAPE/URBAN DESIGN PLANS FOR DETAILS.
21. PLANTING AREA, SEE LANDSCAPE PLANS FOR DETAILS.
22. SEE HARDSCAPE/URBAN DESIGN PLANS FOR SITE IMPROVEMENTS.
23. CONSTRUCTION ASPHALT PARKING PER DETAILS ON DWG 3.20.

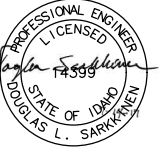
GENERAL NOTES

1. ALL DIMENSIONS, STATION AND OFFSET REFERENCES ARE TO FACE OF CURB UNLESS NOTED OTHERWISE.
2. CATCH BASIN GRATE SHALL BE TYPE 1 PER ISPMC STD PLAN SD-609, UNLESS NOTED OTHERWISE.
3. STATION AND OFFSET, AND RIM ELEVATION SHOWN REFERENCE CENTER OF DRAINAGE STRUCTURE.
4. SEE DWGS 3.02 FOR HORIZONTAL AND VERTICAL CONTROL OF PAVEMENT AND CURB RAMP LAYOUT.

LEGEND



CALL BEFORE YOU DIG
811



TWIN FALLS URBAN RENEWAL AGENCY
DOWNTOWN COMMONS & HANSEN STREET IMPROVEMENTS
ROADWAY AND DRAINAGE PLAN AND PROFILE - HANSEN STREET



32443
Project No.
3.01
Drawing No.

Plotfile: Jul 14, 2017 - 4:37pm
K:\project\32443\Draw Commons and North Hansen\3.01.dwg
Layout Name: 3.01



Date: Monday, October 9, 2017
To: Honorable Mayor and City Council
From: Brian Pike, Deputy City Manager

Request:

Request to enter into an agreement for comprehensive architectural with PIVOT NORTH Architecture related to Fire Department Stations remodel and build.

Time Estimate:

15 Minutes

Background:

On May 4, 2017, the City of Twin Falls published a Request for Qualifications for the Fire Station(s) Remodel and Build Project as directed by City Council.

On July 31, 2017, the City Council approved the selection of Pivot North Architecture as its first choice and directed City Staff to negotiate a contract and detailed scope of work for architectural services related to the project.

City Staff is requesting approval to enter into an agreement for comprehensive architectural with PIVOT NORTH Architecture related to Fire Department Stations remodel and build.

As we outline in our Request for Qualifications in May of 2107, the project is comprised of several phases. Each phase is represented as a standalone project and will require Council approval and funding prior to execution. Tonight, we are requesting permission to move forward with the Needs Analysis portion of the project.

This phase includes programing services as outlined by the attached AIA B202 2009 Standard Form of Architect's Services: Programing. This scope of services is for master planning existing and proposed new fire stations for the City of Twin Falls. The following will be evaluated in this process:

- Station #1 Existing downtown facility
- Station #2 New facility located on Cheney Drive
- Station #3 Existing facility on Washington Avenue
- Station #4 Aircraft Rescue and Firefighting (ARFF) located at Twin Falls Airport
- Station #5 New facility located on Hankins Rd.

The scope of services includes contract and management oversight, tours, research and facility assessment, programming and operational analysis, concept design and budgeting. The total fee for the scope of services as presented is not to exceed \$236,360.00.

Approval Process:

Approval of this request requires a simple majority (50% + 1) of the members in attendance at this meeting.

Budget Impact:

Fire Impact Fees

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

City Staff is requesting approval to enter into an agreement for comprehensive architectural with PIVOT NORTH Architecture related to Fire Department Stations remodel and build.

Attachments:

1. Pivot North



September 28, 2017

City of Twin Falls
Attn: Brian Pike, Deputy City Manager
103 Main Avenue East
Twin Falls, Idaho, 83301

Re: Letter of Agreement for Comprehensive Architectural Services related to Fire Department Stations Remodel and Build

Dear Brian,

Thank you for the opportunity to provide professional architectural services to the City of Twin Falls. We are excited to continue our working relationship and look forward to working with your team to plan your fire stations.

This letter shall serve as agreement between the City of Twin Falls (City) and Pivot North, PLLC (Architect) for services related to the Fire Department Stations Remodel and Build. For programming services, I am attaching the AIA B202 2009 Standard Form of Architect's Services: Programming. Upon completion of programming, and once approvals and budgets are obtained, we will execute an AIA B101 Owner/Architect Agreement for each individual fire station project:

1. Remodel or replacement of Fire Station 1
2. New Fire Station 2 located on Cheney Drive
3. Remodel or replacement of Fire Station 3 on Washington Avenue
4. Remodel or replacement of Fire Station 4, ARFF.
5. New Fire Station 5 on Hankins Rd.

Also included are our standard terms and conditions. Please don't hesitate to contact me if you have any questions regarding this agreement.

Sincerely,

Clint Sievers, AIA, NCARB
Principal

Brian Pike, Deputy City Manager
City of Twin Falls

CONTRACT TERMS AND CONDITIONS

1. CONTRACT. These Contract Terms and Conditions and the Provisions and the accompanying Proposal or Scope of Services (collectively "Scope") constitute the full and complete Agreement between Consultant and Client (the "Agreement") and supersede all prior negotiations, representations or agreements, either written or oral. The Agreement shall not be amended, waived, or superseded in whole or in part except in a writing signed by all parties. These Contract Terms and Conditions shall control over any inconsistency between them and any writing relating to the transactions between Consultant and Client arising under the Agreement.

2. PAYMENT. Unless the Scope provides otherwise, Client shall pay Consultant as stated herein. Client shall pay Consultant monthly for services rendered and reimbursable expenses. Client shall issue payment of all undisputed amounts within 30 calendar days of receiving Consultant's invoice. If Client does not pay an invoice within 30 days of receiving it, Consultant may, upon written notice to Client, suspend further work until payments are brought current. Client agrees to indemnify and hold Consultant harmless from any claim or liability resulting from such suspension. Client shall pay Consultant a service fee of 1.5% per month on invoiced amounts not paid after 30 calendar days.

Within 15 calendar days of receiving an invoice, Client shall notify Consultant in writing of any dispute over the invoice amount or invoiced services, and waives its rights to all disputes regarding an invoice if it does not so notify Consultant. If Client and Consultant do not resolve the dispute within 25 calendar days after Client's notice to Consultant, the dispute must be resolved in accordance with the Dispute Resolution provisions of this Agreement. Client shall not withhold any payment amount for contractual penalties, contract damages, liquidated damages, or any other set off, unless Consultant is adjudged liable for that amount prior to the date the payment is due. Consultant has the right to all legal remedies to obtain payment. Client shall pay Consultant's costs and attorney fees, incurred in seeking payment of invoices not paid when due.

3. REIMBURSABLE EXPENSES. Reimbursable Expenses will be billed at Consultant's cost plus 0%. Reimbursable Expenses are Consultant's actual expenses incurred directly or indirectly in connection with the services provided, which may include but are not limited to, travel costs, materials, supplies, document reproduction, municipal fees and taxes, delivery and courier services; and costs responding to subpoenas or other legal process regarding the Agreement or Scope.

4. DOCUMENTS. All reports, notes, drawings, specifications, data, calculations, and other documents, including those in electronic form, prepared by Consultant are instruments of Consultant's service and shall remain Consultant's property ("Instruments of Service"). Unless otherwise stated in the Scope, Consultant retains all rights to the Instruments of Service except that Client has a non-exclusive license to use and reproduce the Instruments of Service for the project that is the subject of the Scope. No other licenses are granted or implied. If this agreement is terminated for any reason before Consultant completes and is paid in full for its services, Client's non-exclusive license to use the Instruments of Service terminates on the date the contract is terminated. Any reuse or distribution of Instruments of Service to third parties without Consultant's written consent is prohibited and shall be at Client's sole risk and without liability to Consultant. Client shall defend, indemnify, and hold harmless Consultant from and against all costs, expenses, fees, losses, claims, demands, liabilities, suits, actions, and damages whatsoever arising out of or relating to Client's unauthorized reuse or distribution of Instruments of Service.

5. STANDARD OF CARE. Consultant shall perform services under this Agreement, including but not limited to efforts to comply with applicable codes, regulations, laws, rules, ordinances, in accordance with the standard of care for similar professionals rendering similar services under similar circumstances in the area of the project.

6. SCHEDULE AND DELAY. Except as to Client's payment obligations, the failure of a party to perform an obligation hereunder shall not be a default of the Agreement to the extent a cause beyond the reasonable control of the party with the obligation prevented the performance.

7. WAIVER OF CERTAIN DAMAGES. Consultant and Client mutually and irrevocably waive all claims for and rights to delay damages, productivity loss damages, indirect damages, consequential damages, and, to the extent not encompassed by the foregoing, damages related to loss of use, loss of profits, loss of income, loss of reputation, unrealized savings, and diminution of property value arising out of or relating to Consultant's and its subconsultants' services, performance, or breach of the Agreement.

8. LIABILITY. Client agrees the limit of Consultant's—and its officers, directors, employees, agents, and subconsultants—liability for any claims, including but not limited to negligent acts, errors, omissions, or breach of contractual obligations relating to or arising out of Consultant's—and its officers, directors, employees, agents, and subconsultants—services shall not exceed the greater of \$_____ (If no amount is stated herein, Consultant's total compensation under the Agreement shall be the liability limit.) or Consultant's total compensation under the Agreement. This limitation applies to Client and Client's contractors and subcontractors on the project. Client agrees to require its contractors and subcontractors to execute an agreement limiting liability in accordance with this paragraph.

9. INDEMNIFICATION. Client shall defend, indemnify and hold harmless Consultant—and its officers, directors, employees, agents, and subconsultants—from and against all claims, damages, losses, and expenses, including but not limited to attorneys' fees, arising out of Client's or Client's other consultants', contractors', and subcontractors' services performed, negligent acts, errors or omissions, or other conduct relating to the project.

10. RIGHT OF ENTRY. Client shall obtain or provide the legal right of Consultant—and those assisting it in performing the work—to enter all property necessary to perform the Scope.

11. HAZARDOUS MATERIALS. Unless the Scope provides otherwise, Consultant's services under the Agreement do not include any obligation to investigate, detect, or remediate hazardous materials, as defined by Federal, State, and local laws or regulations, and Consultant shall have no responsibility for the discovery, presence, handling, removal, remediation, or disposal of, or exposure of persons to, hazardous materials in any form at project.

12. DISPOSAL OF SAMPLES. Unless the Scope provides, Consultant has the right to discard all samples of any kind relating to the project upon completing the Scope.

13. FAIR HOUSING. Client acknowledges that the requirements of Americans with Disabilities Act ("ADA") and the Fair Housing Act (as well as all state and local laws, codes, or ordinances, that apply to the same subject matter) may be subject to various and possibly contradictory interpretations. Consultant will endeavor to use reasonable professional efforts to interpret applicable requirements that apply to its services. Consultant cannot and does not promise, warrant, or guarantee that the services performed under the Agreement

services will comply with interpretations of those requirements as they apply currently or in the future. In addition, the Consultant shall be entitled to rely reasonably on written interpretations and specific approvals regarding the disability requirements given by government officials with responsibility for enforcing such requirements.

14. CONSTRUCTION PHASE SERVICES. Unless the Scope provides otherwise, if Consultant provides services during the project's construction phase, Consultant has no duty, and shall be deemed to not have assumed a duty, to supervise, direct, control, or inspect the work of contractors or subcontractors, shall not have authority over or responsibility for the construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work of contractors or subcontractors, and shall have no liability or responsibility for the contractors' or subcontractors' performance of their work in accordance with the Instruments of Service or any other document issued by Consultant.

15. OPINION OF COSTS. Consultant's opinions of probable cost, financial evaluations, feasibility studies, economic analyses of alternate solutions, and utilitarian considerations of operations and maintenance costs, if provided by Consultant, will be based on Consultant's experience and qualifications and will represent Consultant's judgment, but shall not be construed as a guarantee of the accuracy of such estimates. Client recognizes that Consultant does not have control over the costs of labor, material, equipment, or services furnished by others or over market conditions or contractors' methods of determining prices or performing the work and agrees that Consultant shall have no liability or responsibility arising from or related to the use of Consultant's opinions.

16. SUSPENSION OF WORK. If Client suspends Consultant's work for any reason, Client shall remain liable to, and shall pay within 30 days, Consultant for all services rendered to the date Client suspends the work, plus suspension charges, which shall include the cost of assembling documents, personnel and equipment, rescheduling or reassignment, and commitments made to others on Client's behalf.

17. CHANGES TO CONSULTANT'S FEE AND SCHEDULE COMMITMENTS. Unless the Scope provides otherwise, the proposed fee, costs and schedule commitments therein are Consultant's estimate to perform the contracted services. Consultant's fee, costs, and schedule commitments shall be renegotiated if Client, Client's contractors' or Client's subcontractor's fail to provide specified facilities, direction, or information, or if any cause beyond Consultant's reasonable control impairs Consultant's ability to perform its services within its proposed fee, costs and schedule commitments.

18. CONFLICTS OF INTEREST. Consultant may have current or past relationships with clients whose interests are adverse to Client or the project. Consultant's practice is to make reasonable attempts to identify such relationships prior to accepting a professional assignment, but Consultant cannot assure that conflicts or perceived conflicts will not arise and shall incur no liability or responsibility for such occurrences.

19. GOVERNING LAW. The laws of the state of Idaho shall govern the validity and interpretation of this Agreement. In the event and only to the extent that Idaho law is held inapplicable for any reason, the laws of the state in which the project is located shall govern the validity and interpretation of this Agreement.

20. SEVERABILITY AND SURVIVAL. In the event any part of these Contract Provisions is found to be illegal or otherwise unenforceable, the unenforceable part shall be stricken while having no effect on the enforceability of the remaining Contract Provisions and those remaining Contract Provisions shall continue in full force and effect as if the unenforceable part was never included in the Agreement. Limitations of liability and indemnities shall survive termination of this Agreement for any cause.

21. DISPUTE RESOLUTION. Client and Consultant agree to submit all claims and disputes arising out of this Agreement to non-binding mediation before initiating legal proceedings. This provision shall survive completion or termination of this Agreement. However, neither party shall seek mediation of any claim or dispute arising out of this Agreement beyond the period of time that would bar the initiation of legal proceedings to litigate such claim or dispute under the applicable law. The mediation shall follow the Construction Industry Mediation Rules of the American Arbitration Association.

22. CONSULTANT RELIANCE. Consultant is entitled to rely on the accuracy and completeness of information provided by Client and Client's consultants and contractors, and information from public records, without independently verifying such information, and shall incur no responsibility or liability arising from the inaccuracy or incompleteness of such information.

23. CERTIFICATIONS. Unless the Scope provides otherwise, Consultant is not required to sign any certifications. Further, Consultant shall not be required to sign any documents, no matter by whom requested, that would require Consultant to certify, guaranty, or warrant the existence or non-existence of conditions Consultant cannot reasonably ascertain or require affirmation of facts outside of the scope of this agreement.

24. THIRD PARTIES. There are no third party beneficiaries to this Agreement. Nothing in this Agreement shall be construed as creating a contractual relationship with, or a cause of action in favor of, a third party against Client or Consultant.

25. NONWAIVER. Either party's waiver or failure to enforce this Agreement regarding an event constituting a breach by the other party shall not operate as or be construed as a waiver of either party's rights as to any other event constituting a breach.

Agreed to on _____

(Date)

Client: _____

(Signature)

Consultant: _____

(Signature)

AIA® Document B202™ – 2009

Standard Form of Architect's Services: Programming

for the following PROJECT:

(Name and location or address)

Fire Department Stations Remodel and Build
Twin Falls, Idaho

THE OWNER:

(Name, legal status and address)

City of Twin Falls
103 Main Avenue East, Twin Falls, Idaho, 83301

THE ARCHITECT:

(Name, legal status and address)

Pivot North, PLLC
1101 W Grove St., Boise, Idaho, 83702

THE AGREEMENT

This Standard Form of Architect's Services is part of or modifies the accompanying Owner-Architect Agreement (hereinafter, the Agreement) dated the 29th day of September in the year 2017 .

TABLE OF ARTICLES

- 1 INITIAL INFORMATION**
- 2 PROGRAMMING SERVICES**
- 3 ADDITIONAL SERVICES**
- 4 OWNER'S RESPONSIBILITIES**
- 5 COMPENSATION**
- 6 SPECIAL TERMS AND CONDITIONS**

ARTICLE 1 INITIAL INFORMATION

The Architect's performance of the services set forth in this document is based upon the following information. Material changes to this information may entitle the Architect to Additional Services.

(List below information, including conditions or assumptions, that will affect the Architect's performance.)

The City of Twin Falls is seeking comprehensive architectural services for the master planning and implementation of their fire station facilities.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This document provides the Architect's scope of services only and must be used with an owner-architect agreement. It may be used with AIA Document G802™–2007, Amendment to the Professional Services Agreement, to create a modification to any owner-architect agreement.

ARTICLE 2 PROGRAMMING SERVICES

§ 2.1 Administration of Programming Services

§ 2.1.1 The Architect shall manage and administer the Programming Services. The Architect shall consult with the Owner, research applicable programming criteria, attend Project meetings, communicate with members of the Project team and issue progress reports and a final program document. The Architect shall coordinate the services provided by the Architect and the Architect's consultants with those services provided by the Owner and the Owner's consultants.

§ 2.1.2 The Architect shall confirm the scope and intent of the anticipated Project in consultation with the Owner.

§ 2.1.3 The Architect shall prepare, and periodically update, a schedule for Programming Services that identifies milestone dates for decisions required of the Owner, Programming Services furnished by the Architect, and completion of documentation to be provided by the Architect. The Architect shall coordinate the programming schedule with the Owner's Project schedule, if a Project schedule exists.

§ 2.1.4 Upon request by the Owner, the Architect shall make a presentation to representatives of the Owner to explain the Programming Services to be utilized in developing the Project.

§ 2.1.5 The Architect shall submit programming documents to the Owner for evaluation and approval at intervals appropriate to the process. The Architect shall be entitled to rely on approvals received from the Owner to complete the Programming Services and in the further development of the Project.

§ 2.1.6 Unless otherwise set forth in the Agreement, any service not identified as a Programming Service in this Article 2 shall be an Additional Service.

§ 2.2 Identification of Programming Participants

Based on the scale of the Project, the type of facilities, and the level of specialized functions that will be required, the Architect, in conjunction with the Owner, shall identify the persons to participate in the programming process, including the Architect, the Architect's consultants, the Owner, the Owner's consultants, and users of the Project, as well as other stakeholders, if any.

§ 2.3 Identification and Prioritization of Owner and User Values, Goals and Objectives

§ 2.3.1 The Architect shall facilitate a visioning session with the programming participants to identify, discuss, and prioritize values and goals that will impact the Project, including institutional purposes, growth objectives, and cultural, technological, temporal, aesthetic, symbolic, economic, environmental, safety, sustainability, and other relevant criteria.

§ 2.3.2 The Architect shall prepare and provide to the Owner a written evaluation of the identified Project values and goals, addressing functional efficiency, user comfort, building economics, safety, environmental sustainability, and visual quality.

§ 2.3.3 After the Architect provides the evaluation, the Architect shall meet with the Owner to confirm and finalize the Owner's and user's priorities, values, and goals that will impact the Project.

§ 2.3.4 Following the determination of the Owner's and user's priorities, values and goals, the Architect, in conjunction with the Owner, shall identify and confirm the Owner's objectives for the Project, including such elements as image, efficiencies, functionality, cost and schedule.

§ 2.3.5 The Architect shall confirm the intended use of the program documents and services with the Owner and the intended results of information gathering.

§ 2.3.6 The Architect shall identify and evaluate the constraints and opportunities that will have an impact on the existing or proposed facility, such as governmental requirements, financial resources, location, access, visibility and building services.

§ 2.4 Information Gathering

§ 2.4.1 The Architect shall compile and review existing Project-related documentation, including the following:

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User Notes:

(3B9ADA17)

- .1 Available reports on existing facilities, site surveys, construction documents, and other Owner documents, including existing program material, if any
- .2 Relevant government documents such as applicable codes and ordinances
- .3 Applicable non-governmental building and planning standards
- .4 Relevant historical documents and archival materials

§ 2.4.2 The Architect shall prepare for and conduct interviews of Owner-designated individuals by

- .1 identifying key individuals to be interviewed,
- .2 establishing a work plan and schedule for the interviews,
- .3 determining the types of data that could impact the design of the facility, and
- .4 determining how interviewing will relate to other information-gathering techniques, such as observation and surveys.

§ 2.4.3 The Architect shall conduct a walkthrough of the Owner's existing facilities with the appropriate personnel, such as the Owner, property manager, or facility manager, and

- .1 prepare, if appropriate, a space inventory of existing spaces, equipment and furnishings,
- .2 identify traffic and circulation patterns, use levels and general adequacy of spaces to accommodate the users, and
- .3 prepare a written description or graphic illustration of the existing space utilization, identifying space requirements and relationships for, furniture, equipment, operating procedures, security requirements and communications.

§ 2.4.4 The Architect shall identify, in consultation with the Owner, facilities and operations of a similar nature to be visited and observed by designated programming participants for purposes of evaluation and comparison.

§ 2.4.5 In consultation with the Owner, the Architect shall identify the individuals to be surveyed. The Architect shall prepare a work plan and schedule for questionnaires and surveys and shall develop, prepare and distribute questionnaires and surveys and collate the results. The Architect shall prepare survey questions based on a systematic process for gathering specific program information such as furniture and equipment needs and special space criteria.

§ 2.4.6 The Architect shall conduct group sessions with the Owner's Project team for the purpose of reviewing information obtained from literature reviews, interviews, observations and surveys; considering and discussing design and planning issues, including future growth and expansion projections; and endeavoring to achieve consensus as to which values, goals, facts, needs and ideas should influence the design of the facility. The Architect shall determine the group session goals and identify participants for the group sessions.

§ 2.5 Data Analysis

§ 2.5.1 Based on the information gathered, the Architect shall develop performance and design criteria for the proposed facility.

§ 2.5.2 The Architect shall make a preliminary determination of space requirements, space relationships and circulation, including consideration of special requirements, such as ambient environment, safety and security, furnishings, flexibility and site information, where appropriate.

§ 2.5.3 The Architect shall identify any major unresolved programming issues and discuss preliminary options for their resolution with the Owner.

§ 2.5.4 Based on discussions with the Owner, the Architect shall make recommendations for solutions to the unresolved programming issues for approval by the Owner prior to preparation of the Architect's initial report.

§ 2.6 Presentation and Initial Report

§ 2.6.1 The Architect shall prepare an initial report of its findings and analysis for the Owner and meet with the Owner to agree on the form of presentation appropriate to the needs of the Owner's organization and the Project.

§ 2.6.2 The Architect shall present its initial report to the programming participants or as otherwise directed by the Owner.

§ 2.7 Development of Final Program of Project Requirements

§ 2.7.1 The Architect shall recommend Project standards or incorporate Owner standards such as area allowances, space allocation, travel distances, and furniture and equipment requirements.

§ 2.7.2 The Architect shall establish general space quality standards for the Project related to such elements as lighting levels, equipment performance, acoustical requirements, security and aesthetics.

§ 2.7.3 The Architect shall determine specific space requirements for the Project by

- .1 identifying required spaces,
- .2 establishing sizes and relationships,
- .3 establishing space efficiency factors (ratio of net square footage to gross square footage), and
- .4 documenting particular space requirements such as special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs.

§ 2.7.4 The Architect shall prepare a final program document detailing all items identified in Sections 2.7.1 to 2.7.3, incorporating written and graphic materials that may include

- .1 an executive summary,
- .2 documentation of the methodology used to develop the program,
- .3 value and goal statements,
- .4 relevant facts upon which the program was based,
- .5 conclusions derived from data analysis,
- .6 relationship diagrams,
- .7 flow diagrams,
- .8 matrices identifying space allocations and relationships,
- .9 space listings by function and size, and
- .10 space program sheets including standard requirements and special HVAC, plumbing, power, lighting, acoustical, furnishings, equipment, or security needs.

§ 2.7.5 The Architect shall provide a preliminary opinion of the program with respect to the Owner's stated budget objectives.

ARTICLE 3 ADDITIONAL SERVICES

§ 3.1 In addition to the Programming Services described above, the Architect shall provide the following Additional Services only if specifically designated below as the Architect's responsibility. The Architect shall perform such Additional Services in accordance with a service description provided in Section 3.2 or attached as an exhibit to this services document.

(Designate the Additional Services the Architect shall provide in the second column of the table below. In the third column indicate whether the service description is located in Section 3.2, or in an exhibit attached to this services document. If in an exhibit, identify the exhibit.)

Services	Responsibility (Architect, Owner or Not Provided)	Location of Service Description (Section 3.2 below or an exhibit attached to this document and identified below)
§ 3.1.1 Multiple Site Evaluation	not provided	
§ 3.1.2 Site Suitability	not provided	
§ 3.1.3 Site Planning	Architect	Included in Exhibit 'A'
§ 3.1.4 Master Planning	Architect	Included in Exhibit 'A'
§ 3.1.5 Preliminary Design	Architect	Included in Exhibit 'A'
§ 3.1.6 Preliminary Cost Estimating	Architect	Included in Exhibit 'A'
§ 3.1.7 Scheduling	not provided	
§ 3.1.8 Market Analysis	not provided	
§ 3.1.9 Detailed Existing Facility Evaluation	not provided	

Init.

§ 3.1.10	Environmental Suitability	not provided	
§ 3.1.11	Services in support of the Owner's other consultants (Geotechnical Engineer, Landscape Architect, Real Estate or Legal Services Providers, Lending Institutions or others)	not provided	

§ 3.2 Insert a description of each service designated in Section 3.1 the Architect shall provide if not included in an exhibit attached to this document and identified in the table above.

Included in Exhibit 'A'

§ 3.3 The Architect shall provide Programming Services exceeding the limits set forth below as Additional Services. When the limits below are reached, the Architect shall notify the Owner:

- .1 1 (one) meetings to determine Owner and user values and goals
- .2 3 (three) interviews for the purpose of gathering data
- .3 4 (four) presentations to programming participants and user groups
- .4 2 (two) special presentations to Boards of Directors, stakeholder groups or other outside entities
- .5 2 (two) facility visits pursuant to Section 2.4.4

ARTICLE 4 OWNER'S RESPONSIBILITIES

§ 4.1 Unless specifically described in Articles 2 or 3, the services in this Article shall be provided by the Owner or the Owner's consultants.

§ 4.2 The Owner shall provide to the Architect data and information necessary to complete the Programming Services, including preliminary budget objectives and other parameters for the Project, design standards, facility standards, and other design criteria, environmental criteria and sustainability objectives.

§ 4.3 The Owner shall identify a representative authorized to act on the Owner's behalf to participate in the information gathering process, to facilitate the programming process, and to provide, in a timely manner, decisions made by the Owner.

§ 4.4 The Owner shall provide to the Architect master plans or record drawings that pertain to a site or existing facility under consideration for development or redevelopment within the scope of this agreement.

§ 4.5 The Owner shall provide access to the property, buildings, and personnel necessary for the Architect to complete the Programming Services. The personnel shall conduct tours and explain the property's original, current and anticipated future use.

§ 4.6 The Owner shall make the Owner's personnel available to the Architect, in a timely manner, to provide information about Owner and user goals and to facilitate decision-making in accordance with the Project schedule.

ARTICLE 5 COMPENSATION

§ 5.1 For the Architect's Programming Services described under Article 2, the Owner shall compensate the Architect as follows:

(Insert amount of, or basis for, compensation.)

included in Exhibit 'C' attached

§ 5.2 For Additional Services provided under Section 3.1, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation. If necessary, list specific services to which particular methods of compensation apply.)

included in exhibit 'C'

Init.

§ 5.3 For Additional Services that may arise during the course of the Project, including those under Section 3.3, the Owner shall compensate the Architect as follows:
(Insert amount of, or basis for, compensation.)

| to be determined, but not less than the Architect's current hourly rates.

§ 5.4 Compensation for Additional Services of the Architect's consultants when not included in Section 5.2 or 5.3, shall be the amount invoiced to the Architect plus zero percent (0 %), or as otherwise stated below:

| to be negotiated

ARTICLE 6 SPECIAL TERMS AND CONDITIONS

Special terms and conditions that modify this Standard Form of Architect's Services: Programming, if any, are as follows:

Init.



Exhibit 'A'

Project Overview

This scope of services is for master planning existing and proposed new fire stations for the City of Twin Falls.

To be evaluated are:

Station #1 Existing downtown facility

Station #2 New facility located on Cheney Drive

Station #3 Existing facility on Washington Avenue

Station #4 Aircraft Rescue and Firefighting (ARFF) located at Twin Falls Airport

Station #5 New facility located on Hankins Rd.

Pivot North (PNA) will provide professional master planning services to the City of Twin Falls on an hourly not-to-exceed basis. Current billing rates are attached. Reimbursable expenses such as printing, travel, etc. will be billed direct as a pass through to the City of Twin Falls with no markup.

PNA will engage the services of Rice Fergus Miller (RFM) as well as civil, structural, mechanical, electrical, and cost estimating consultants to assist with this work.

Other services such as surveys, geotechnical reports, hazardous material evaluations, testing, etc. will be provided by the City of Twin Falls.

Scope of Services

The following scope is outlined by task and aligns with the fee summary included in this proposal:

1. Contracts

PNA will draft and execute contract agreements for the scope of services and review with the City of Twin Falls to make sure expectations are aligned.

2. Management

This task includes the day-to-day coordination of the project, including email, phone calls, meeting minutes, scheduling, consultant coordination, etc. The fee for management is included within each task 3 thru 6.

3. Kick-off / Tours

RFM will schedule and facilitate a kickoff meeting and existing station tours in the Seattle area with City of Twin Falls Fire Department and PNA to gain a common set of project goals and understanding of a variety of current fire station design and lessons learned. The following is the proposed schedule:

- Day 1 Morning: TF Fire travel to SeaTac
- Day 1 Afternoon: Tour (2) Seattle Stations and VRFA Station

- Day 2 Morning: Tour Olympia Station 4 and Olympia Training
- Day 2 Mid-day: Working lunch tour debrief and kickoff goals and objectives
- Day 2 Afternoon: TF Fire travel home

Deliverables: Statement of master planning goals and objectives. Photos of station tours with key findings noted.

4. Research / Facility Analysis

PNA, with the assistance of City of Twin Falls, will obtain copies of all available plans, reports, studies, and programming documents for the stations to be evaluated and provide electronic files to RFM for review. In addition, the following will be performed:

- Existing facility assessments on stations 1, 3, and 4. Evaluations include architecture, civil, structural, mechanical, and electrical systems.
- Pivot North will meet with City staff to understand the parameters associated with new fire station and remodel projects.
- Pivot North will contact other agencies such as utility companies, highway departments, etc. to understand impacts on possible new and remodel projects.
- Online meetings with City staff and RFM to communicate progress.

Deliverables: Summary including report cards for each facility condition assessment and meeting minutes from agency meetings.

5. Programming / Operational Analysis

Programming services will be as described in the AIA B202 Standard Form of Agreement Between Owner and Architect: Programming.

Workshop 1

RFM will tour the existing facilities with PNA to identify the condition of existing facilities and identify operation issues at Stations 1, 3, 4 and 5. This is anticipated to take one day.

PNA and RFM will prep and lead a two-day initial space programming and operational analysis workshop in Twin Falls. We anticipate a 1/2-day initial session with the City of Twin Falls followed by RFM and PNA preparing work product for review at a 1/2-day session on Day 2. Day 2 will review annotated room diagrams/program information and first pass at bubble diagrams for each site. In the evening, we would attend an open house for all fire department personnel.

Following Workshop 1, RFM will update the draft space program, room diagrams, update operational findings, and concept bubble diagrams to graphically illustrate program elements and relationships for Stations 1, 2, 3, 4, and 5.

Workshop 2

PNA and RFM will prep and lead a two-day follow-up space programming and operational analysis workshop in Twin Falls to review draft program updates and bubble diagrams. We anticipate a 1/2-day initial session with the City of Twin Falls followed by RFM and PNA preparing work product for review at a 1/2-day session on Day 2. In the evening, we would attend an open house for all fire department personnel.

Deliverables: Second draft Space Programming and Operational Analysis findings, concept space planning bubble diagrams, and preliminary massing.

6. Concept Design / Budgeting

Following Workshop 2, PNA and RFM will prepare draft concept plans, massing models, and preliminary renderings for Stations 1, 2, 3, 4 and 5.

Workshop 3

PNA and RFM will prep and lead a two-day workshop in Twin Falls to review concept plans, massing models, and preliminary renderings. In the evening, we would attend an open house for all fire department personnel.

Following Workshop 3, PNA and RFM will finalize the Space Program, Operational Needs Analysis, Concept plans and Renderings for submittal to City Twin Falls.

PNA and RFM will review and comment on concept level cost estimates for each station.

Deliverables: Concept space planning floor plan and site plans. Final space programming, operational analysis findings, and renderings. Cost estimates with PNA and RFM review comments.



ARCHITECTURE INTERIORS PLANNING VIZLAB

275 Fifth Street, Suite 100
Bremerton, WA 98337
Phone: (360) 377-8773
rfmarch.com

2017 Hourly Billing Rates

Date of Proposal: September 15, 2017
Project: Twin Falls Fire
Project No.: 2017012.00

The hourly billing rates shall be annually adjusted in accordance with normal salary review practices of Rice Fergus Miller.

Principal in Charge:	\$ 185.00 - \$ 230.00
Project Manager:	\$ 90.00 - \$ 150.00
Project Architect:	\$ 135.00 - \$ 170.00
Technical Designer / Production Support:	\$ 80.00 - \$ 145.00
Interior Designer:	\$ 80.00 - \$ 125.00
Marketing Staff:	\$ 100.00
Project Coordinator:	\$ 85.00
Administrative Staff:	\$ 60.00 - \$ 100.00
Graphics Visualization Staff:	\$ 95.00

Exhibit 'C'

Fee and Reimbursable Budget Summary

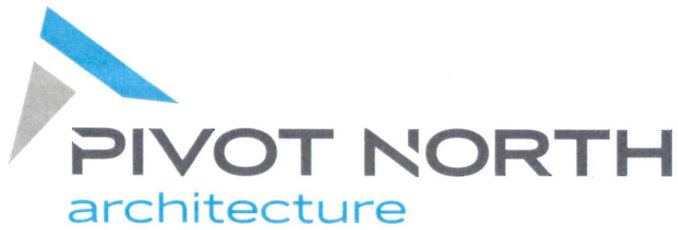
Task No.	Task	Fee	Notes
1.0	Contracts	n/a	
2.0	Management		Included below
3.0	Kick-off / Tours	\$ 16,480.00	
4.0	Research / Facility Assessment	\$ 55,380.00	
5.0	Programming / Operational Analysis	\$ 76,000.00	
6.0	Concept Design / Budgeting	\$ 68,500.00	

Total Fee (NTE) \$ 216,360.00

Reimbursable Budget (NTE) \$ 20,000.00

Fees will be billed hourly against the above not-to-exceed limits.

Reimbursable expense items will be billed direct.



January 2017

**Pivot North Architecture
2017 Standard Hourly Rate Table***

Role Description:	Hourly Rate:
Principal Architect	\$145.00
Project Manager	\$120.00
Project Architect	\$110.00
Designer	\$110.00
BIM Manager	\$95.00
Architectural Intern	\$85.00

In-house reimbursable costs are as follow:

Printing & Reproduction:	
Color print/copy (8.5" x 11", 11"x17")	\$1.00
Black & White print/copy (8.5" x 11", 11"x17")	\$0.08
CD/DVD Duplication	\$20.00
USB Drive Duplication (less than 2GB)	\$10.00
Mileage (per mile)	\$0.54
Postage	Cost

Out-of-house reimbursable costs will include a 10% administrative mark-up over actual cost and may include but will not be limited to the following items:

- Reproductions, prints, plots & mounting
- Plan review and application fees
- Meals and approved travel expenses
- Renderings and models
- Outside professional services approved by the client

Copies of all out-of-house reimbursable expense invoices will be included with Pivot's invoice to the client.

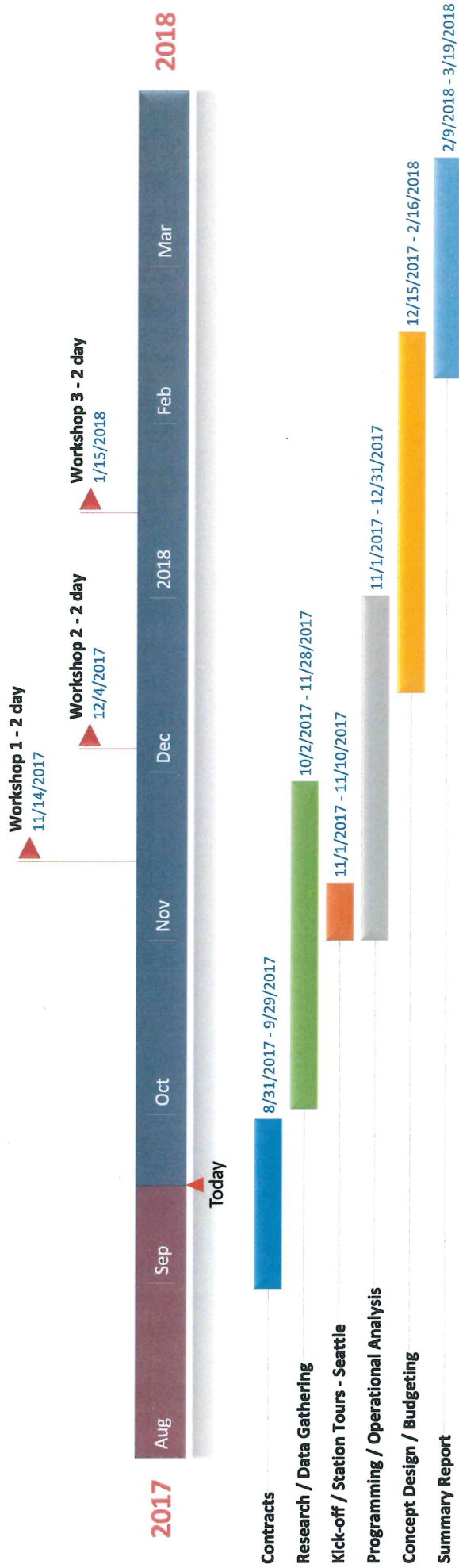
* Rates shall be reviewed and may be adjusted per annum

Exhibit 'B'

TF Fire Department

Master Plan Working

Schedule





Date: Monday, October 9, 2017
To: Honorable Mayor and City Council
From: Jackie Fields, City Engineer

Request:

Discuss and provide input on the Greater Twin Falls Area Transportation Committee (GTFATC) priority list

Time Estimate:

20 minutes

Background:

The City is a member of the Greater Twin Falls Area Transportation Committee (GTFATC). Currently, Chris Reid is the City liaison. The GTFATC discusses and addresses regional transportation concerns. Every year, the GTFATC updates the project priority list. This list is utilized by ITD and LHTAC to identify projects that are of regional and local interest. The list is large and the funding is limited so the priority is an important component of how work occurs.

The purpose of this agenda is to provide limited information on the projects listed, as requested, and to seek input on the City Council's priorities for projects in the region.

Approval Process:

N/A

Budget Impact:

None at this time. When projects are funded, some may need local match.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff requests general direction on project priorities for the GTFATC meeting that will be held tomorrow.

Attachments:

1. Draft 2017-18 Priority list

Greater Twin Falls Area Transportation Committee
2017 Priority List (as of November 7, 2016)

State Projects:

Rank	Priority Item	Funding Status	Current Status
	US-93 - Widen to 4 lanes - 450 South, North to SH-25 (to be done in a series of small projects)	Partially Funded	Under development 400 S -2017, 200 S- 2019
	Blue Lakes & Addison- Improve Lane Configuration and Signal Timing	Partially Funded	STFRCS capacity Imp. Priority #2. Project to install protected/permitted left turn signals currently under contract.
	Blue Lakes Spur; US-93-US-30 - B.L. Blvd @ 2nd Ave E Int. Imp.	Not Funded	
	US-93: SH-74 to Hollister - Install "No Passing" Zones at 3300N & 3400N	Not Funded	
	US-93: SH-74 to Hollister - Install additional passing lanes	Not Funded	
	South Jerome Interchange @ Bob Barton Rd. - Capacity improvements Stage II	Program-2020	Under development
	US-93 through Hollister- Add center turn lanes	Not Funded	Pavement rehabilitation project scheduled for 2017. Center turn lane through town was not funded. Turning vehicle study also did not warrant the center turn lane.
	SH-50 @ 3700 East- Turn lanes	Not Funded	
	US-93 & 3700 N (Cross-County Connector) - Widen intersection to improve truck turning	Not Funded	
	SH-50, widen to 4 lanes, Red Cap Corner to I-84	Not Funded	
	SH-46 Climbing Lane: Snake River - South	Not Funded	
	City of Kimberly- Main St North (US-30) from SH-50 to Polk (or beyond)	Not Funded	
	US-30 1590 East - 1650 East (Buhl to 1 Mile East) - Turn bays (by Coors Elevators)	Not Funded	Speed limit extended to 45 MPH through the intersections. Extensive ROW required for reconfiguration.
	Hansen Bridge, Widen to 4 lanes	Not Funded	
	Blues Lakes/Bridgeview Signal: evaluate and add protected left-turn phases, signal heads w/flashing yellow.	Not Funded	
	US-93 Install centerline rumble stripes	Not Funded	STFRCS Safety Priority #1. Centerline rumble stripes have been installed from the Nevada St. Line to Deep Creek (M.P. 20). Extend to M.P. 26 with the pavement rehabilitation work in 2017.
	US-30 & Locust St Add signal heads for protected left turns and flashing yellow arrow	Not Funded	STFRCS Safety Priority #6
	US-30 3300 East: Construct left turn lanes, relocate "STOP AHEAD" signs, and install flashing amber	Not Funded	STFRCS Safety Priority #4
	SH-74 & Orchard Dr: Install advance intersection warning flashing amber beacons	Not Funded	STFRCS Safety Priority #8
	Shoshone St & 6th Ave West intersection: widen, add and reconfigure approach lanes	Not Funded	STFRCS Capacity Imp. Priority #4
	Washington St: Highland to Orchard- Widen to 5 lanes	Not Funded	STFRCS Capacity Imp. Priority #9
	Murtaugh St./2nd Ave South: Conduct "traffic study" (counts, accidents, warrants, etc.), Install signal if warranted	Not Funded	STFRCS Capacity Imp. Priority #6

* STFRCS = Southeast Twin Falls Regional Corridor Study Update 2014.

Local Agency Projects:**Projects for ITD Horizon List**

Rank	Priority Item	Funding Status	Current Status
1	2nd Avenues to Washington S, 6th W, and Minidoka - Reroute/Change direction	Not Funded	ITD Recommends Considering a TIGER Grant

Local Urban Projects (Federal Funding)

Rank	Priority Item	Funding Status	Comments
1	CTF, Washington St South, 6th Ave W, and Minidoka - Reconstruction	Not Funded	
2	CTF, Shoshone St & 6th Ave West intersection: widen, add and reconfigure approach lanes	Not Funded	
3	CofK, Main Street: RR-Xing to US-30 East - Widening, curb, gutter, and sidewalks	Not Funded	
4	CTF, Pole Line and Eastland - Blue Lakes to Candle Ridge	Not Funded	

Local Rural Projects (Federal Aid Funding)

Rank	Priority Item	Funding Status	Comments
1	City of Buhl: Burley Avenue, from Fruitland to Clear Lakes	Not Funded	
2	Filer Highway (& BHD): 4100 North from 2100 East to SH-30 (near Buhl)	Not Funded	
3			

LRHIP Construction

Rank	Priority Item	Funding Status	Comments
1	Filer Highway: 1900 East from 4100 North to 4200 North	Not Funded	
2			

LRHIP Signs

Rank	Priority Item	Funding Status	Comments
1	City of Buhl	Not Funded	
2	Murtaugh Highway District	Not Funded	

LRHIP Transportation Plans

Rank	Priority Item	Funding Status	Comments
1	TFHD: Southeast Corridor Update	Not Funded	
2			



Idaho Counties Risk Management Program, Underwriters
P. O. Box 15249, Boise, Idaho 83715

October 2, 2017

Dear Mayor & Council:

As a member of the ICRMP Joint Powers Agreement, it is your right to participate in the ICRMP Board of Trustees nomination and election process. The incumbent trustee representative from the Region 2 cities participating in ICRMP (City of Pocatello Mayor Brian Blad) desires to run for another two-year term on the ICRMP Board. **If you do not propose to nominate a candidate to challenge Brian Blad, you do not need to act further for the region seat until ballots are sent out.**

At the bottom of this letter is the ICRMP Board of Trustees Nomination Form. To nominate a candidate for the Region 2 seat other than Brian Blad, you may enter the name of a mayor or council member from an ICRMP member city within your region in the space provided below. A list of city members within Region 2 accompanies this form. After your governing board has confirmed the nomination as evidenced by the mayor's signature, return it to the ICRMP office in one of the following ways: submit it by mail to ICRMP, PO Box 15249, Boise ID 83715, or facsimile to (208) 336-2100 or e-mail a scanned image to intake@icrmp.org for receipt no later than November 13, 2017 at 5:00 PM Mountain Daylight Time.

Thank you for your participation in the nomination process. Election ballots will be emailed to you on November 14, 2017, if multiple candidates are nominated.

ICRMP, Region 2, Board of Trustees Nomination Form

Important note: if you do not wish to nominate someone to challenge the incumbent trustee seeking re-election, you do not need to return this nomination form. A ballot will be emailed in November 2017 after the general election only if there are any other nominations.

(print name)

_____, Nominee for Region 2 Representative
(if other than already nominated Incumbent Brian Blad, Region 2 Representative)

Nomination approved by the _____ governing board on
the ____ day of _____, 2017.

Mayor (signature)

Mayor (print name)

ICRMP Region 2 Membership:

City of Aberdeen	City of Filer	City of Newdale
City of Acequia	City of Firth	City of Oakley
City of Albion	City of Franklin	City of Oxford
City of American Falls	City of Georgetown	City of Paris
City of Ammon	City of Gooding	City of Parker
City of Arco	City of Grace	City of Paul
City of Arimo	City of Hagerman	City of Pocatello
City of Ashton	City of Hailey	City of Preston
City of Atomic City	City of Hansen	City of Rexburg
City of Bancroft	City of Hazelton	City of Richfield
City of Basalt	City of Heyburn	City of Rigby
City of Bellevue	City of Hollister	City of Ririe
City of Blackfoot	City of Idaho Falls	City of Roberts
City of Bliss	City of Inkom	City of Rockland
City of Bloomington	City of Iona	City of Rupert
City of Buhl	City of Irwin	City of Salmon
City of Burley	City of Island Park	City of Shelley
City of Butte City	City of Jerome	City of Shoshone
City of Carey	City of Ketchum	City of Soda Springs
City of Castleford	City of Kimberly	City of St Anthony
City of Challis	City of Lava Hot Springs	City of St Charles
City of Chubbuck	City of Leadore	City of Stanley
City of Clayton	City of Lewisville	City of Sugar City
City of Clifton	City of Mackay	City of Sun Valley
City of Dayton	City of Malad	City of Swan Valley
City of Declo	City of Malta	City of Teton
City of Dietrich	City of McCammon	City of Tetonía
City of Downey	City of Menan	City of Twin Falls
City of Driggs	City of Minidoka	City of Ucon
City of Drummond	City of Montpelier	City of Victor
City of Dubois	City of Moore	City of Weston
City of Eden	City of Mud Lake	
City of Fairfield	City of Murtaugh	