



Twin Falls Historic Preservation Commission Agenda

Monday, October 16, 2017, 12:00 PM

Members: Nancy Taylor, Samantha Kemp, Allen Easterling, Debbie Lattin, Lucy Wills, Samra Culum

Council Liaison: Ruth Pierce

Affiliate Volunteer Advisor: Darrell Buffaloe

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) Approval of minutes from the following meeting(s): 09-18-17
- 3) Certificate of Appropriateness
 - a) Request for a Certificate of Appropriateness for property located at 104 2nd Avenue South for an ATM Island Drive-Up and signs. c/o Andrea Rios on behalf of Wells Fargo (app. 17-012)
- 4) Old Business
 - a) Idaho Certified Local Government Grand
 - b) Historic Pictures for new City Hall
- 5) New Business
 - a) Idaho Certified Local Government Grant 2018
- 6) General Input/Announcements - Public/Staff
- 7) Upcoming Meeting(s)
- 8) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Lisa A. Strickland (208) 735-7267 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Date: Monday, October 16, 2017
To: Honorable Mayor and City Council
From:

Request:

Approval of minutes from the following meeting(s): 09-18-17

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. 20170918 HPC Minutes



Twin Falls Historic Preservation Commission Minutes

Monday, September 18, 2017, 12:00 PM

Members: Nancy Taylor, Samantha Kemp, Allen Easterling, Debbie Lattin, Lucy Wills, Samra Culum

Council Liaison: Ruth Pierce

Affiliate Volunteer Advisor: Darrell Buffaloe

1) Confirmation of Quorum/Call Meeting to Order

- a) Introduction of Staff
Introduction of New Commissioner
Election of Officer

Chairperson Taylor called the meeting to order at 12:36 pm due to technical difficulties. She confirmed a quorum and introduced staff and the new commission member Allen Easterling.

Motion:

Commissioner Wills made a motion to approve Commissioner Taylor as the Chairperson for the Commission. Commissioner Culum seconded the motion.

Unanimously Approved

Motion:

Commissioner Wills made a motion to approve Commissioner Kemp as the Vice-Chairperson for the Commission. Commissioner Culum seconded the motion.

Unanimously Approved

2) Consent Calendar

- a) Approval of Minutes from the following meeting(s): August 29, 2017

Motion:

Commissioner Lattin made a motion to approve the consent calendar, as presented. Commissioner Kemp seconded the motion.

Unanimously Approved

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness for property located at 140 Main Avenue North for a non-illuminated wall sign. c/o Lytle Signs on behalf of {hue}ology (app. 17-011)
 - Commissioner Taylor stated the sign looks very time period appropriate and thinks that it

will be a nice improvement.

- Commissioner Culum asked if the wood faced portion of the sign is treated and will be able to withstand the weather.
- Commissioner Lattin stated she would like to have more information prior to approving the sign.

Motion:

Commissioner Kemp made a motion to table the item. Commissioner Lattin seconded the motion.

Discussion on the motion:

Commissioner Wills asked if instead of tabling the item it be approved with the condition that the sign is weather resistant.

Amended Motion:

Commissioner Kemp amended her motion and motioned approve the sign with the condition that the wood face is treated properly to withstand weather conditions. Commissioner Lattin seconded the motion.

Unanimously Approved

4) Old Business

a) Idaho Certified Local Government Grant

- Commissioner Taylor explained that she is working closely with Michelle Mathews on a draft for the Master Plan and will report as progress is made, as well as keep in contact with the Idaho State Historical Society with any questions that may arise.
- Commissioner Taylor also recommended that the brochure project be focused on creating one brochure for all of the historic overlay districts. She would like to find an illustrator or graphic designer to assist with the project.
- Planner I Weeks reminded the Commission that the QR Code would be another item to consider putting on the brochures.
- Commissioner Culum stated that she would contact the Graphic Design Department at CSI and discuss the possibility of making this a project for some of the students. She will follow-up with the Commission.

b) Scavenger Hunt

- Commissioner Taylor explained that there were no participants for the event. She would recommend that the Commission reconsider events because of the lack of participation

and redirect the focus on education.

- Commissioner Kemp stated she thinks this was a fun idea for an activity but was not received well as an event. She thinks it could be made available to the public.
- Commissioner Taylor explained it could be a project that is given to the local history teachers that the kids could do and turn back into their teachers.
- Commissioner Wills suggested that maybe the Commission consider joining with another event that is planned, such as Art In The Park, or Wings And Things.
- Planner I Weeks explained advertising has been an issue for the events.
- Commissioner Culum suggested the advertising seems to be the biggest hurdle for the events and partnering with other events might be the way to go.
- Commissioner Lattin explained the hunt could be abbreviated so that people don't have to venture out to far from the event.
- Commissioner Easterling explained maybe if the City Park is the main location the hunt is limited to the City Park Historic District.
- Commissioner Taylor explained that she would really like the Commission to consider different ways to make this a success.

c) Historic Pictures for new City Hall

- Planner I Weeks reported that the photos donated by Well Fargo are at the Hansen Building and are very large photos. The plan is to have those photos possibly displayed in different locations around the new City Hall building. As for the Historic Photos project for the entrance into City Hall these photos are too large for this location so the Commission needs to be thinking about what they want to have displayed in this area. If someone could meet with here to discuss a plan that can be presented to the Commission that would be helpful.
- Commissioner Taylor, Kemp and Culum stated they would be available to discuss the ideas and assist Planner I Weeks with a plan to present to the Commission.

5) New Business: None

6) General Input/Announcements - Public/Staff

7) Upcoming Meeting(s)

- October 16, 2017

8) Adjournment

Chairperson Taylor adjourned the meeting at 1:00 pm.

Lisa A. Strickland, Administrative Assistant



HISTORICAL PRESERVATION COMMISSION STAFF REPORT

DATE: October 16, 2017, Historical Preservation Commission Meeting

To: Historical Preservation Chairman and Commission

From: Wells Fargo, 104 2nd Avenue South, Andrea Rios on behalf of Wells Fargo

Request

To consider appropriateness to construct and install an ATM Island with Drive-up window and construct and install various signs on the proposed building located on the property at 104 2nd Avenue South in the Downtown Historic District.

Background:

The property is listed on the National Register of Historic Places. The property is listed as a parking lot. The lot located at 104 2nd Avenue South is located within the boundary of the Twin Falls Downtown Historic District.

Analysis:

The property is located in the CB, Commercial Business, zoning district with a P-1 Parking overlay. It is in the Downtown Historic District. No exterior portion of any building or other structure (including walls, fences, light fixtures, steps and pavement, or other appurtenant features) nor aboveground utility structures nor any type of outdoor advertising sign shall be erected, altered, restored, moved or demolished within this district until after an application for a Certificate of Appropriateness as to exterior features has been submitted to and approved by the Historical Preservation Commission.

The proposed ATM Island with a Drive-up window is approximately 4'7" wide. The total height including sign will be 11'11". This ATM Island is to alleviate ATM usage at the Main Ave S, Addison Ave E and Blue Lakes Blvd N ATM locations. The applicant feels this use will not cause any adverse impact on adjacent properties. The proposed colors of the ATM Island are red and yellow. The ATM Island with a drive-up window will have to go through a Special Use Permit process with planning and zoning for the drive-up window before a building permit can be issued.

Design Guidelines for new construction start on Page 32 of the Design Guidelines for the Twin Falls Downtown Historic District and Twin Falls City Park Historic District. New construction should be congruous with both the immediate context in which the new construction is located, as well as the overall character of the district. Wall materials should be consistent with historical materials used in the district. They should use similar roof forms, slope ratios and materials drawn from historic structures in the district.

Should the Commission want to look at this as an accessory structure, the design guidelines start on Page 45 of the Design Guidelines for the Twin Falls Downtown Historic District and Twin Falls City Park Historic District. Accessory structures should be designed to be compatible with the main structure in design, materials and colors.

Signage is discussed on page 19 of the Design Guidelines for the Twin Falls Downtown Historic District and Twin Falls City Park Historic District. They are proposing an internal directional sign, a wall sign and a roof sign. I cannot determine if they are illuminated or not. The proposed sign should not obstruct character-defining features of a building. The design guidelines state it is generally not appropriate to install roof mounted signs. I do not have enough information to determine if the signs will comply with the zoning sign code or not at this time.

Regulatory Impact:

Approval of this request will allow the applicant to proceed with process to construct and install the new ATM Island with a drive-up window and construct and install various signs on the building located on the property located at 104 2nd Avenue South.

A Certificate of Appropriateness permit is for Historical Preservation Commission purposes only. Other permits such as sign, building, electrical, mechanical or plumbing permits, etc. may be required. All facilities must comply with all Building and Fire Code regulations.

Conclusion:

Should the Commission grant this request, as presented, staff recommends approval be subject to the following conditions:

1. Subject to the applicant obtaining the necessary special use permit.
2. Subject to the applicant obtaining the necessary building permits.
3. Subject to the applicant obtaining the necessary sign permits.

Attachments:

1. Certificate of Appropriateness Application
2. Narrative
3. Aerial Map
4. Site Plan
5. Proposed ATM Island
6. Proposed Signage



**CITY OF TWIN FALLS
HISTORICAL PRESERVATION COMMISSION**

P.O. Box 1907
324 Hansen Street E Twin Falls, ID 83303
PH: 208-735-7267 FAX: 208-736-2641

CERTIFICATE OF APPROPRIATENESS APPLICATION

Date of the Application: _____

Application No.: _____

Fee: NONE

A. APPLICANT INFORMATION:

1. Name of applicant: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Cell Phone: _____ E-mail: _____
Applicant Signature: _____

B. REQUEST INFORMATION:

1. The following is a request that a CERTIFICATE OF APPROPRIATENESS be granted for the Real Property Located at (street address):

2. Existing Zoning District: _____
3. Project Land Area Size: _____
4. Existing Building Size: _____
5. Proposed Building Alteration: _____
6. A site plan to **SCALE** on an **8 1/2" x 11" paper**, of the subject property showing the following:
 - a. Lot dimensions
 - b. Location of all existing buildings; including setbacks and fencing
 - c. Before and after building elevations are required
7. Provide a Detailed Written Statement On A Separate Sheet Of Paper Containing:
 - a. The reason for the request
 - b. An evaluation of the effects on adjoining property

.....
OFFICIAL USE ONLY:

HPC: (ONLY)

PUBLISH DATE: _____ NOT PUBLISHED

HEARING DATE: _____



Tuesday, October 10, 2017

City of Twin Falls
Community Development Department
324 Hansen St. E.
Twin Falls, ID 83303

Request: Special Use Permit to allow ATM Drive-Up Island. (section 10.7.2.(B).6.a)

Wells Fargo is proposing to install a new drive-up island automatic teller machine at 215 Shoshone St. S. in the Wells Fargo extended parking lot adjacent to Apricot Home store. Twin Falls Townsite, Lots 1, 2, 3 Block 118, (16-10-17).

At present the nearest Wells Fargo ATMs are 0.09 miles North-East at 102 Main Ave S, 0.91 miles North-East at 1303 Addison Ave E and 2.85 miles North at 1864 Blue Lakes Blvd N. The purpose of the new drive-up island ATM is to alleviate ATM usage at the afore noted ATM locations and provide closer access to ATM services and reduce traffic to and from the afore noted ATM locations.

The use will not cause an adverse impact on adjacent property or properties in the area. Adverse impacts would include, for example: a significant increase in vehicular or pedestrian traffic in adjacent residential areas; emission of odor, dust, gas, noise, vibration, smoke, heat, or glare at a level exceeding ambient conditions; contribution in a measurable way to the deterioration of the area or contribution to the lowering of property values.

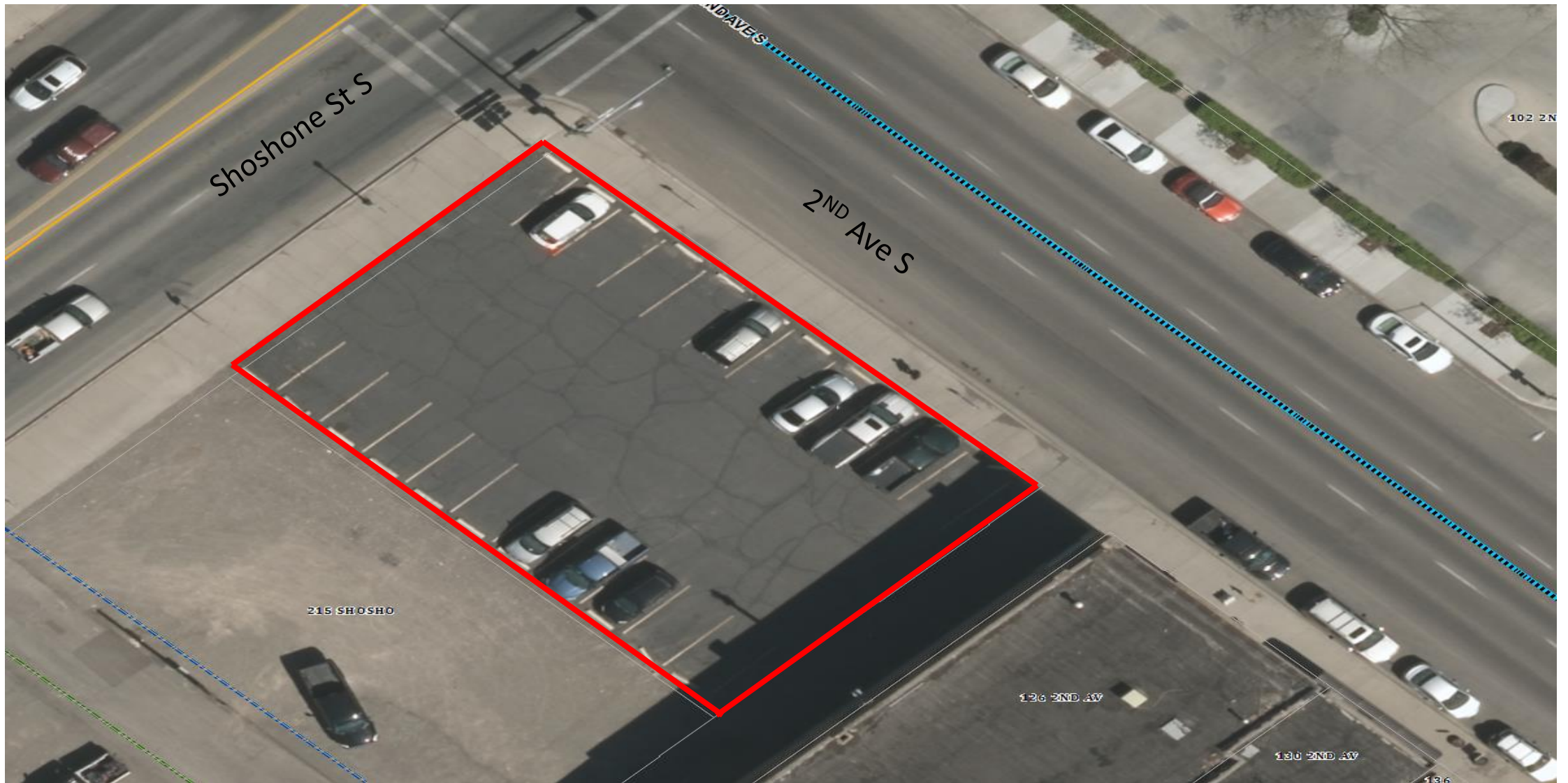
The use will be in compliance with all provisions of the Zoning Codes and the laws of the City of Twin Falls.

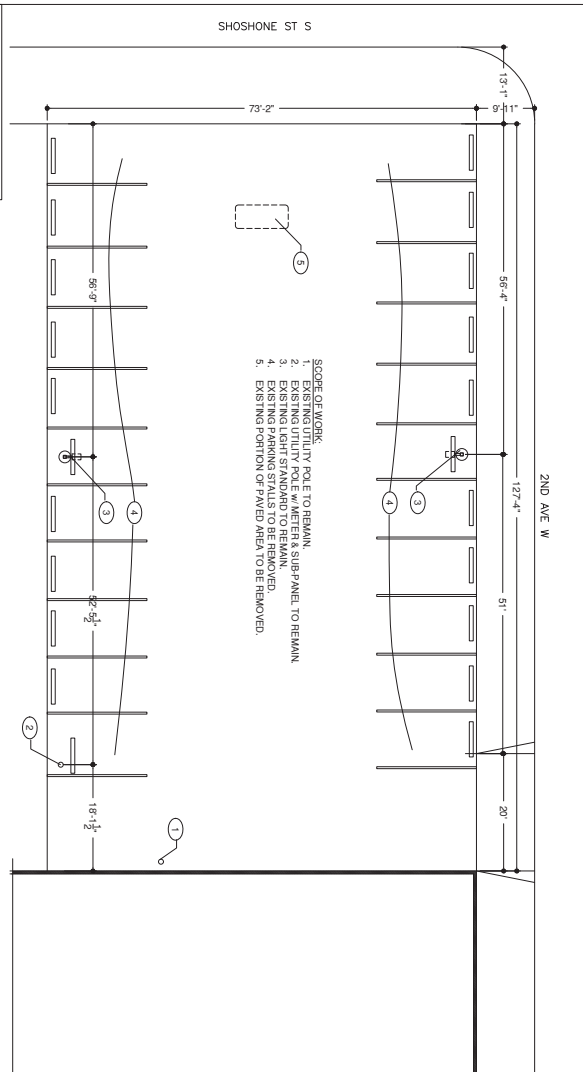
Yours Sincerely,

A handwritten signature in black ink that reads 'James C Spix'.

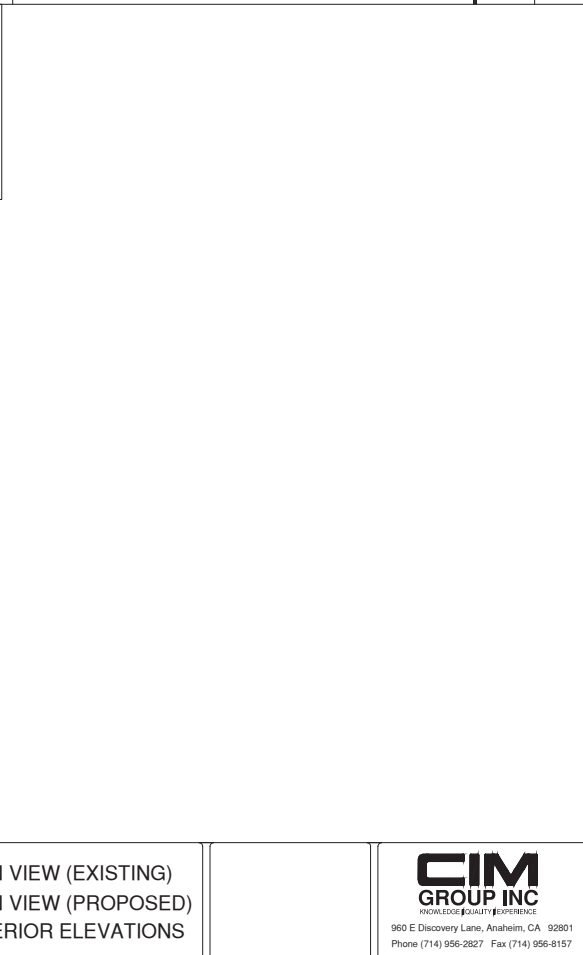
James C Spix
Engineering Project Manager

AERIAL MAP



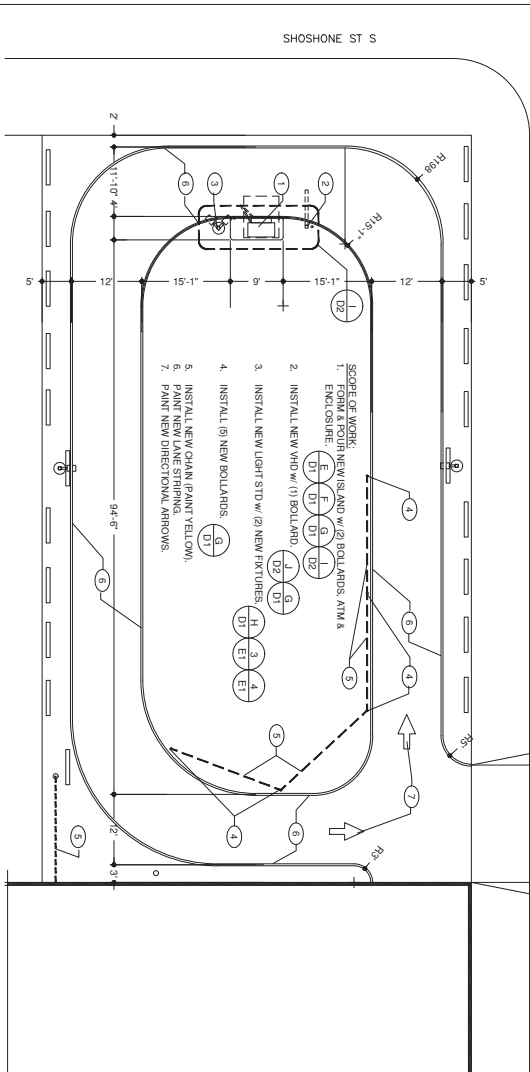


- SCOPE OF WORK:
1. EXISTING UTILITY POLE TO REMAIN.
 2. EXISTING UTILITY POLE W/ METER & SUB-PANEL TO REMAIN.
 3. EXISTING UTILITY POLE W/ METER & SUB-PANEL TO REMAIN.
 4. EXISTING PARKING STALLS TO BE REMOVED.
 5. EXISTING PORTION OF PAVED AREA TO BE REMOVED.



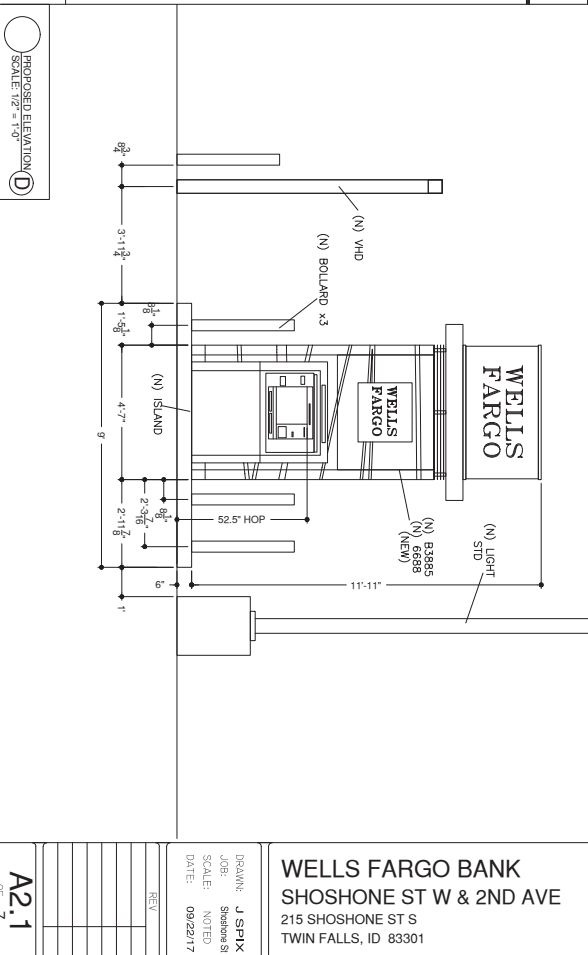
EXISTING PLAN VIEW
SCALE 1"=10'-0"

PLAN VIEW (EXISTING)
PLAN VIEW (PROPOSED)
EXTERIOR ELEVATIONS



- SCOPE OF WORK:
1. EXISTING UTILITY POLE W/ METER & SUB-PANEL TO REMAIN.
 2. EXISTING UTILITY POLE W/ METER & SUB-PANEL TO REMAIN.
 3. EXISTING UTILITY POLE W/ METER & SUB-PANEL TO REMAIN.
 4. EXISTING PARKING STALLS TO BE REMOVED.
 5. EXISTING PORTION OF PAVED AREA TO BE REMOVED.
 6. EXISTING PORTION OF PAVED AREA TO BE REMOVED.
 7. EXISTING PORTION OF PAVED AREA TO BE REMOVED.

PROPOSED PLAN VIEW
SCALE 1"=10'-0"



PROPOSED ELEVATION
SCALE 1/2"=1'-0"

WELLS FARGO BANK
SHOSHONE ST W & 2ND AVE
215 SHOSHONE ST S
TWIN FALLS, ID 83301

CIM GROUP INC
960 E Discovery Lane, Anaheim, CA 92801
Phone (714) 956-2827 Fax (714) 956-6157

**WELLS
FARGO**

before



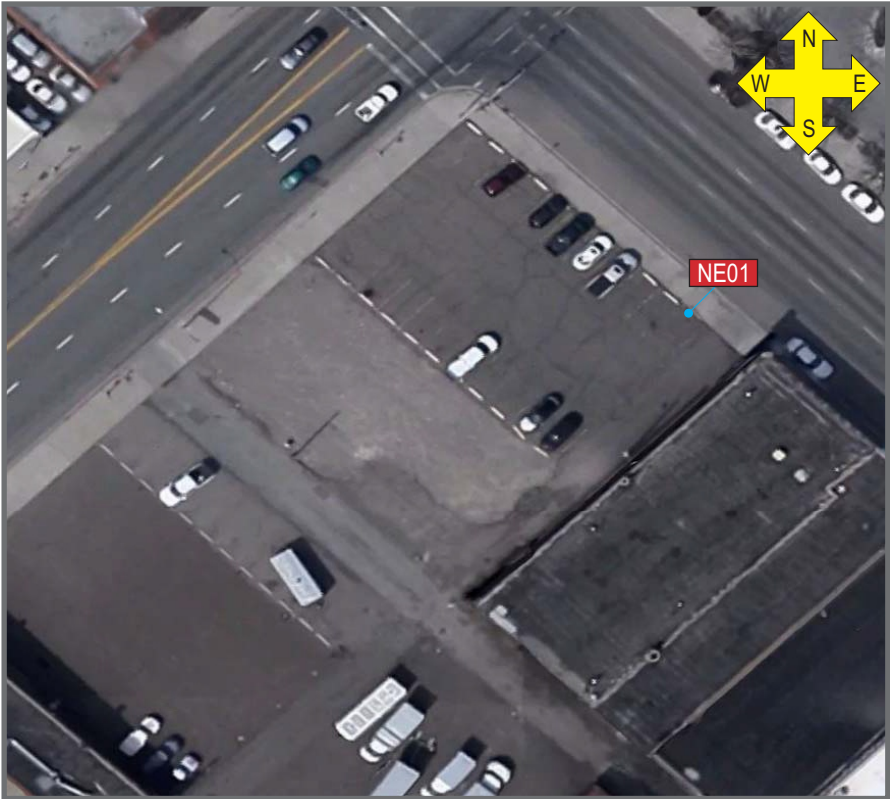
after



**Shoshone St.
215 Shoshone St. S
Twin Falls ID**
Leased Site



Exterior Site Plan

[illegible]

Revisions:

R1- Refer To Pathfinder	08-21-17	RR
R2- Refer To Pathfinder	08-24-17	RR
R3- Refer To Pathfinder	08-31-17	DC

CUSTOMER APPROVAL	
Customer Signature	Date

Date: 07-07-17

Designer: RR PM: ST

City/State: Twin Falls, ID

Address: 215 Shoshone St. S

Drawing # PRJ-WLFR-118589

Site ID **Shoshone St.**

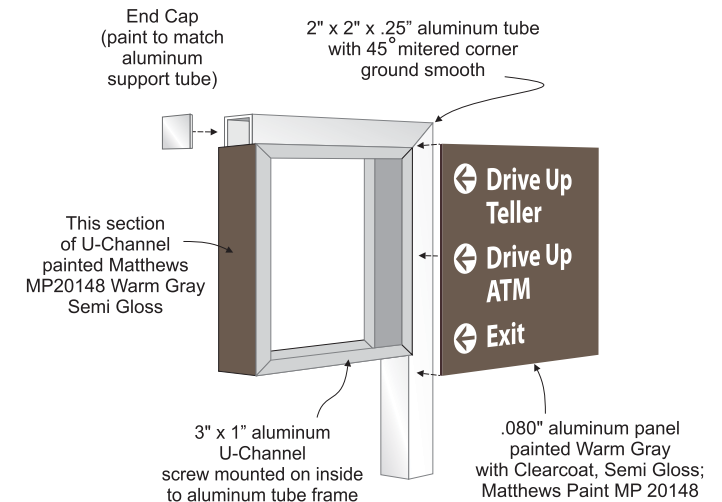
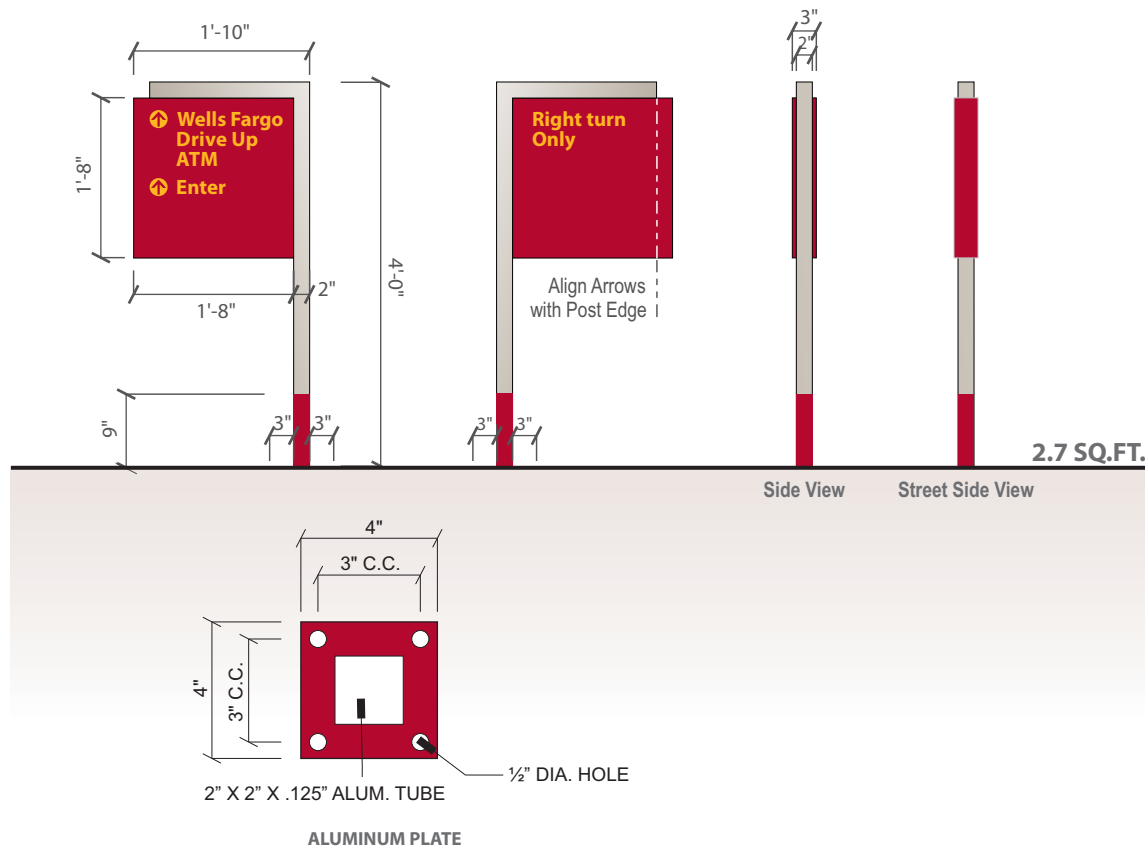
File Location: W:\Wells Fargo 2012\Art\Drawings\

NE01 DS-20-48 (Qty 1) Custom

Install new directional sign. Aluminum support tube to be painted Matthews Paint MP75296 Light Bronze with Clearcoat, Semi-Gloss. Panels to be .090" aluminum decorated with 3M #180-10 Opaque White copy and arrows. Refer to breakdown for panel and lower section of support tube colors. Support tube to be buried in ground and set in augered concrete footing.



NOTE: RECOMMENDED EXISTING WHEELS STOPS REMOVED BY OTHERS TO ELIMINATE THOSE AREAS AS DEDICATED PARKING SPACES.



Copy May Vary.



Revisions:
R1- Refer To Pathfinder 08-21-17 RR
R2- Refer To Pathfinder 08-24-17 RR
R3- Refer To Pathfinder 08-31-17 DC

CUSTOMER APPROVAL

Customer Signature

Date

Date: 07-07-17

Designer: RR PM: ST

City/State: Twin Falls, ID

Address: 215 Shoshone St. S

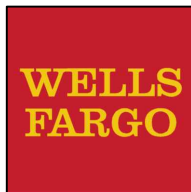
Drawing # PRJ-WLFR-118589

Site ID Shoshone St.

File Location: W:\Wells Fargo 2012\Art\Drawings\



960 E Discovery Lane, Anaheim, CA 92801
Phone (714) 956-2827 Fax (714) 956-8157



Shoshone St W & 2nd Ave
215 Shoshone St. S
Twin Falls, ID 83301

PID: P2039
T1411
-
RENDERING

REVISED
08/11/17

OPTION D
ISLAND DU

SCALE:
Not To Scale
6/22/2017
Page 6 of 6

Lisa Strickland

From: Pete L'Orange <Pete.L'Orange@ishs.idaho.gov>
Sent: Monday, October 2, 2017 10:50 AM
To: Brent Danielson (bdanielson@adaweb.net); epj@ctcweb.net; Ted Vanegas; Nichole Schwend; Schacher, Cindy -FS; Jody Bieze; Robert Singletary (rsing@museumni.org); Sharon Harris; Luke Sprague; Hillary Bodnar; Neu, Terri; Kelly Weeks
Subject: FY17 CLG Grant Interim Report #1
Attachments: Interim Progress Report 1.pdf
Importance: High

CLGs,

We are asking all of our CLGs who have open FY17 CLG Grant projects to complete the attached Interim Report #1 (there will be a second in January). This report is intended to provide us an update on your project(s), and help identify any issues which might result in project delays or budget issues. If one of your "projects" was attending the 2017 Idaho Heritage Conference, you do NOT need to report on that.

Please complete the Interim Report #1 and return it to me **no later than October 31st**.

Please let me know if you have any questions or concerns.

Pete L'Orange

Historic Preservation Planner/CLG Coordinator
Idaho State Historic Preservation Office
210 Main Street
Boise, ID 83702
(208) 488-7471
Fax: (208) 334-2775
pete.lorange@ishs.idaho.gov



The Idaho State Historical Society is an extraordinary system of cultural and historic resources comprised of the Idaho State Historical Museum, State Archives, State Historic Preservation Office, and Historic Sites Program. We seek to inspire, enrich and engage all Idahoans by leading the state in preserving, sharing, and using history and cultural resources relevant to today to inform and influence the future. [Join us!](#)

[Spam](#)

[Phish/Fraud](#)

[Not spam](#)

[Forget previous vote](#)

Lisa Strickland

From: Pete L'Orange <Pete.L'Orange@ishs.idaho.gov>
Sent: Friday, September 29, 2017 3:45 PM
To: 1000roses@gmail.com; Alana Dunn (Eaglemuseum@cityofeagle.org); Angela Barkell (abarkell@co.owyhee.id.us); April Cabello (acabello@cityofcaldwell.org); Betty Nettleton (ba-nettleton@hotmail.com); Bobbie Black; Bradley Clark (bclark@co.gem.id.us); Brent Danielson (bdanielson@adaweb.net); Ccoyle@mccall.id.us; Don Johnson (dwjnrc@live.com); Donna Phillips (dphillips@cityofhaydenid.us); epj@ctcweb.net; Frederick L. Walters (flwarch@ctcweb.net); Jared Bryan (bryanj@cityofnampa.us); jgilbert@cityoflewiston.org; johnkapeleris@hotmail.com; Kathy Ackerman (kackerman@idahocounty.org); Kathy Kershner (kkershner@canyonco.org); Kelly Weeks; Luke Sprague; Mary Cone (mary.cone@haileycityhall.org); Mitchel Tain (myidahomes@gmail.com); mray@ci.moscow.id.us; Nancy Ling (cityclerk@qwestoffice.net); Neu, Terri; Nichole Schwend; par73@cableone.net; Rebecca Bundy (rbundy@ketchumidaho.org); Renee R. Magee (reneem@cableone.net); Rhonda Jameson; Robert Singletary (rsing@museumni.org); Ryan Shea; Schacher, Cindy -FS; Sharon Harris; sherri.miles@rupert.id.us; Ted Vanegas; Thel Pearson (epearson@ctcweb.net); tojo@ruralnetwork.net; Tracy Osborn (tosborn@cityofeagle.org); wallacecity@usamedia.tv; wcclerk@co.washington.id.us
Subject: FY18 Call for CLG Grant Applications
Attachments: FY18 CLG Grant application.pdf; Idaho State Historic Preservation Plan Goals and Objectives.pdf; FY18 CLG Grant Call for Applications.pdf

Certified Local Governments,

I am pleased to announce that we are now accepting applications for the FY18 CLG Grant cycle!

Attached, please find: the Call for Applications, which includes the FY18 funding priorities and application instructions; the FY18 CLG Grant Application form; and a copy of the Idaho State Historic Preservation Plan Goals and Objectives.

The application deadline is **Tuesday, January 2, 2018**. Applications must be **received** no later than 5:00pm on that date. If you have any questions or concerns, or if you need any assistance or guidance in completing your application, please don't hesitate to contact me!

Sincerely,

Pete L'Orange

Historic Preservation Planner/CLG Coordinator

Idaho State Historic Preservation Office

210 Main Street

Boise, ID 83702

(208) 488-7471

Fax: (208) 334-2775

pete.lorange@ishs.idaho.gov