



Twin Falls Traffic Safety Commission Agenda

Thursday, November 9, 2017, 9:00 AM

City Council Chambers
305 Third Avenue East - Twin Falls, Idaho

Commissioners: Randall Watson, Chair; Dennis Magill, Ted Warren, Brenda Hughes, Ken Weismore Sr., John Kapeleris, Ryan Bowman

Ex officio: Jackie Fields, City Engineer; Craig Kingsbury, Chief of Police; Ryan Howe, Sergeant Traffic Unit; Jesse Schuerman, Staff Engineer; and Nikki Boyd, City Council Liaison

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consideration of Amendments to the Agenda
- 3) Consent Calendar
 - a) Approval of the October 12, 2017 meeting minutes
Purpose: Action By:
- 4) Items of Consideration
 - a) Continued presentation/discussion/action on the Child Pedestrian Grant
Purpose: Discussion By:
 - b) Discussion/action on possible safety issues at the intersections of Madrona Street North crossing both Stadium Boulevard and Filer Avenue.
Purpose: Action By: Jackie Fields
 - c) Discussion and action on need of Police Department Accident Report
Purpose: Action By:
 - d) Update on School Zone flashing light signs
Purpose: Informational By: Jackie Fields
- 5) New Business
- 6) Public Hearings - Published Start Time
- 7) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Kathy Markus (208) 735-7222 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls Traffic Safety Commission Minutes

Thursday, October 12, 2017, 9:00 AM

Commissioners: Randall Watson, Chair; Dennis Magill, Ted Warren, Brenda Hughes, Ken Weismore Sr., John Kapeleris, Ryan Bowman

Ex officio: Jackie Fields, City Engineer; Craig Kingsbury, Chief of Police; Ryan Howe, Sergeant Traffic Unit; Jesse Schuerman, Staff Engineer; and Nikki Boyd, City Council Liaison

1) Confirmation of Quorum/Call Meeting to Order

Commission Chair Randall Watson called the meeting to order at 09:04 a.m.

Members present were Chair Watson and members Ryan Bowman, Ted Warren, and Ken Weismore. A quorum was present. Staff members present were: City Engineer Jackie Fields; Engineering Techs Mike Sullivan and Robin Hite; and Sergeant Ryan Howe.

2) Consideration of Amendments to the Agenda

None

3) Consent Calendar

a) Approval of September 14, 2017, meeting minutes

MOTION: Ted Warren moved to approve the September 14, 2017, meeting minutes. Ken Weismore Sr. seconded the motion. All members present voted to approve

4) Items of Consideration

a) Child Pedestrian Grant

Ms. Jackie Fields presented information on the Child Pedestrian Grant. She stated that the two main requirements to qualify were that the project must be in use by children now and there is a safety proponent. The award limit is \$250,000 with no matching funds. Possible project proposals include: the path from Skylane Trailer Park to the South Hills Middle School; Harrison Street (west side) between Orchard Avenue and Highland Avenue; the area around Rock Creek Elementary and Grandview Drive; Countryside Trailer Park; and/or Xavier School students crossing Pole Line Road. Ms. Fields also requested more suggestions/information from the Commission members such as broken, "sketchy," or unimproved walkways used by children whether it be for school use or going to a park or library. It is important that the information is sent to Ms. Fields during October so she would have time to put her recommendations together for the November 9, 2017, Traffic Safety Commission meeting. Once the Commission has approved, Ms. Fields would then make her presentation to the City Council. After obtaining Council approval, she would complete the Grant application. The application is due December 21, 2017.

The application packet will need "unique" letters of support from the Traffic Safety Commission, School District, Fire Department, and interested neighbors.

The award should be made in January 2018 with bids due in April 2018.

- b) Presentation, discussion, and possible action for additional stop signs at two intersections near Twin Falls High School.
Mike Sullivan stated a lady felt that there were safety issues and the intersections of Madrona Street North crossing at Stadium Boulevard and Filer Avenue. Mr. Sullivan requested that the members look over these intersections and determine whether there is a need for a stop sign at either intersection. This will be discussed in greater detail at the November meeting after members have had time to check out the area.
- c) Discussion and possible action for all way stop control at the intersection of North College Road and Locust Street
A study was made regarding the North College Road and Locust Street North intersection. It was found that accidents were not an issue, but traffic flow is heavy. Based on the study information, Mr. Sullivan recommended that the intersection become a controlled four-way stop.

MOTION: Ken Weismore Sr. moved to accept Mr. Sullivan's recommendation. Ryan Bowman seconded the motion. All members present voted to approve.

5) Public Hearings - Published Start Time

None

6) Adjournment

Chairman Watson called for any new business. As there was none, he then called for a motion to adjourn.

MOTION: Ted Warren moved to adjourn. Ryan Bowman seconded the motion. All members present voted to approve.

Kathy Minard, Recording Secretary