Twin Falls Parks and Recreation Commission
Agenda

Tuesday, November 14, 2017, 11:30 AM

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Tom Reynolds

1) Confirmation of Quorum/Call Meeting to Order
2) Consent Calendar
   a) Approve October 10, 2017 Meeting Minutes
      Purpose: Action By: Nicolette Miller
   b) Approve Minutes for October 25, 2017 Special Meeting
      Purpose: Action By: Nicolette Miller
3) Items of Consideration
   a) Approve a Parks In Lieu request for Rio Vista Subdivision
      Purpose: Action By: Wendy Davis
   b) Begin review of Twin Falls Parks and Recreation Master Plan recommendations
      Purpose: Discussion By: Wendy Davis, Parks and Recreation Director
4) Department Updates
   a) Recreation Supervisor Update
   b) Recreation Coordinators Report
   c) Parks Update
   d) Directors Update
   e) Aquatic Director's Update
5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
- wait to be recognized by the Mayor or Chairman
- approach the microphone/podium
- state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.

2. The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.

Twin Falls Parks and Recreation Commission
Minutes

Tuesday, October 10, 2017, 11:30 AM

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert; Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Tom Reynolds

1) Confirmation of Quorum/Call Meeting to Order

Cindy called the meeting to order at 11:35: AM
A quorum was present.

Commissioners present: Gabe Ostyn (Arrived late), Aaron Camacho, Cindy Collins, Richard Birrell, Sherry Murray, Brian Rice, ZJ Martinez and Marc Lambert
Commissioners absent: Tom Reynolds
Staff present: Wendy Davis, Stacy McClintock, John Pauley, Kevin Skelton and Nikki Miller
Staff absent: Mitch Humble
Council members present: Nikki Boyd
Council members absent: N/A
Guest Speakers: Sandy Malcolm, Spiritual Assembly of the Baha'is.

2) Consent Calendar

a) Approve September 12, 2017 Meeting Minutes
MOTION: ZJ Martinez moved to approve September 12, 2017 minutes as written. Brian Rice seconded the motion. Roll call vote showed all members present voted.

3) Items of Consideration

a) Request to approve Parks In Lieu Contribution for Temple View Subdivision
Wendy presented the Parks In Lieu request for Temple View Subdivision.

MOTION: Aaron moved to accept the Parks in Lieu of request. ZJ seconded the motion. Roll call vote showed all members present voted. Motion passed 8-0.

b) Request to approve plaque inscription for tree donation at Harmon Park by Spiritual Assembly of the Baha'i's of Twin Falls
Sandy Malcom presented the request to approve the size and wording for a plaque to be placed with the tree donation to be placed at Harmon Park by Spiritual Assembly of the Baha'i's of Twin Falls.
MOTION: Rich Birrell moved to accept the 8" by 12" plaque request. Sherry Murray seconded the motion. Rich amended the motion to accept the 10" by 12" plaque request. Sherry Murray seconded the motion. Roll call vote showed all members present voted. Motion passed by 8 with ZJ Martinez abstaining.
MOTION: Gabe Ostyn moved to approve the text for the plaque. Brian Rice seconded the motion. Roll call vote showed all members present voted. Approved 7 to 0.

c) Commission reports on park facility visits-water retention, common area and neighborhood trails

Brian reported on the Bosero and Parkwood retention ponds. Bosero is located on Grandview Dr. and Filer West. Small lot which is fenced in and very well kept up. Grass looks good and drainage seems to be working good. Parkwood is on the south end of town. It is on the corner of Parkwood and Clinton Dr. Nice area fits with the residential area. No issues at this retention pond. Wendy indicated that the homeowners in the area would like to put some playground equipment. Discussion ensued on the playground and requirements. Wendy and Kevin explained requirements that need to be followed for placing playground equipment as well as all the specifications and requirements that have to be met prior to the City taking over a retention/park area.

Sherry reported on the Canyon Trails Retention. This retention center looks rough and is a great place to play. Wendy indicated that this retention area has not been accepted yet. Wendy has been in contact with the developer and if he can get this area dry and keep it dry most of the time the City will accept it as a park. Cindy asked if there was an issue with mosquitoes in this retention area. Kevin said that the County Abatement department handles that and we have not had any issues with this lot. ZJ asked about the dimensions of retention lots. Wendy explained that the developers and Engineering work on the calculations as per code. Sherry reported on Park View Median. It has a good variety of trees, well maintained. She also reported on the tree farm which is located south of the City by the water tower. The tree farm is pretty well maintained. Cascade Park is a wonderful park. It has great amenities, tons of picnic areas, fenced in tennis courts, two basketball courts, large grassy area, kids playground and is well maintained.

Aaron Camacho reported on Grandview Estates retention pond. Needs to be maintained a little bit more, it has a couple of evergreen trees, grass is rough. The east side is a pretty good area if anything is to be put in there. Housing is being built all around it. A possible playground could be placed there. The Northern Sky retention is small and deep. Pretty area with trees around it. Would not recommend to put anything in there except maybe a bench. Aaron also commented on Drury Park. He recommended a cover or shade structure over the benches as it seems to get really hot when sitting there.

ZJ reported on Morning Sun Trail which is on Stadium and Falls, it will go all the way to Filer Ave now. This trail gets a lot of use for jogging and walking dogs. The trail is long, beautiful and roomy. Sun Terra retention pond. This retention pond generally has water in it and there is also a flat grassy area with some trees. The Settler's Ridge retention is quite large. The pond area has rock in it as there is water in it quite frequently. There is also a large grassy area. Sherry asked where the water comes from. Wendy explained that the water comes from the run off from the streets, sprinkler run off and the rain.

Sherry Murray asked about the Morning Sun Trail and wanted to know if the developer will be responsible for completing the trail that runs towards Filer Ave. Wendy explained that when the subdivisions come in the trails are also done at that time.

Cindy Collins reported on Harry Barry park. Park is an older park but it is well maintained and clean. The bark in the playground looked to be a little thin. The playground equipment is in good condition and the grass looks great. There is a lot of space, area for soccer, a volleyball area and plenty of parking. Trees looked good, healthy and trimmed. Bike could use some paint. Two of the picnic tables look like they could be replaced.

4) Department Updates

No comments on the updates. Wendy talked about the new portion of the Canyon Trail and indicated that the Mayor wants to do his last walk for the walking challenge on the new section of trail and possibly do a ribbon cutting on October 30 before the City Council meeting. Once the details are settled Wendy will send out an email to the commissioners.

John Pauley also indicated that the pool bubble will arrive on November 17 and reopening on Friday, November 24th. He explained the hours for the pool for this time up until the reopening on November 24th. The swimming taking place right now is the lap swim, the College and High School teams. There is no open swimming going on. With the attendance down he is trying to be more efficient in staffing and reducing costs. Wendy also contacted the new YMCA CEO and worked out a deal to allow current season pass holders of the pool to be able to utilize the Y pool in the meantime. The City pool will also extend the current passes one month due to the bubble circumstances. Wendy explained that the hold up is primarily due to the fact that the air handling equipment is designed and manufactured in house and are built to handle the chlorine and moisture in the air. They are designed specifically to inflate the domes. The old air handling was not designed in this manner. It does take some time to design and manufacture the air handler and this is the reason for the delay.

Stacy reminded everyone of the Blood Drive for Wednesday at the Council Chambers.

a) Recreation Supervisor Update

b) Recreation Coordinators Report

c) Parks Update

d) Directors Update

e) Aquatic Director Update

5) Adjournment

The meeting adjourned at 12:55: PM

Next meeting will be November 14th, 2017 at the City Council Chambers at 305 3rd Ave E at 11:30.

Twin Falls Parks and Recreation Commission
Minutes

Wednesday, October 25, 2017, 12:15 PM

Special Meeting
Council Chambers
305 3rd Ave E.

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Tom Reynolds

1) **Confirmation of Quorum/Call Meeting to Order**
Cindy Collins called the meeting to order at 12:18: PM
A quorum was present.

2) **Items of Consideration**

a) Approve a request to accept Z Country Estates Parks In Lieu Contribution
Mike Weeks from EHM Engineering presented the Parks in Lieu for Z County Estates.

Tom Reynolds moved to accept the Parks in Lieu as written. Marc Lambert seconded the motion. Motioned passed.

3) **Adjournment**
The meeting was adjourned at 12:30 pm

Date: Tuesday, November 14, 2017

To: Parks and Recreation Commission

From: Wendy Davis

Request:

Approve a Parks In Lieu request for Rio Vista Subdivision

Time Estimate:

Presentation will take approximately 5 minutes, with additional time for questions and answers.

Background:

Rio Vista Subdivision is a mixed use ZDA similar to others in the area combining commercial and retail use with residential units consisting of approximately 15 single family homes and 40-50 multi family units such as apartments or condos. Rio Vista is located north of Pole Line Road East, east of Bridgeview (see attached vicinity map).

Due to the size of the parcel required and the fact that the subdivision design includes some open area to be maintained by the owners, the developer is requesting to make a parks in lieu contribution.

In accordance with City Code Section 10-12-3-11 Section F: The city council may, at their discretion, approve and accept cash contributions in lieu of park land with improvements, which contributions shall be used for park land acquisition and/or park improvements within the boundaries of the arterial streets in which the development is located. In the event that no such facilities or needs are so located, the director may propose a budgeted expenditure to apply the funds to needs identified at any such facility existing within one mile of the boundaries of the project from which the funds originated. If the director determines that no reasonable use exists within the extended geographical area, the director shall, with the approval of the parks and recreation commission, propose to the city council a specific application for the funds which need not be limited geographically, and may include such use as future land acquisition. The fee structure for cash contributions for acquisition of park land shall be the appraised value of the required land area at the time of the application. The development may qualify for a 50% reduction on their cash contribution in lieu of park land if the development met all criteria to be called an “in fill” development. The appraisal shall be submitted by a mutually agreed upon appraiser and paid for by the applicant. The fee structure for park improvements, including all costs of acquisition, construction and all related costs, shall be based upon the estimated costs of an approved improvement provided by a qualified contractor and/or vendor. (Ord. 2954, 11-3-2008)

Approval Process:

A majority vote of the commission will approve this request.

Budget Impact:

There is no budgetary impact associated with this request.

Regulatory Impact:

Approval of this request will recommend that council approve the request.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the commission approve this request.

Attachments:

1. Rio Vista Parks In Lieu Application

Rio Vista

Google Maps

Imagery ©2017 Google, Map data ©2017 Google 200 ft

Date: 11.7.17

PARKS IN LIEU CONTRIBUTION APPLICATION-2014

Subdivision Name: RIO VISTA SUBDIVISION, 2 ZDA

Number of Dwelling/Household Units/Acres: (38T) 15RES SIM / (28.80T) 14.60 RES

Developer: JOHN LEZAMIZ

Address/Phone #: 136 BRIDON WAY, JEROME, ID 83338

Appraiser: PERKINS APPRAISALS

Address/Phone #: 740 CRYSTAL CT, KIMBERLY, ID 83341

208.948.0810

As per Twin Falls City Code Title 10; Chapter 12; Section 3.11 ..." No residential plat shall be approved unless it includes provision for parks and stormwater retention/detention. " ... *The city council may, at their discretion, approve and accept cash contributions in lieu of developed park land with improvements.* "

The following items shall be included with this Parks in Lieu Contribution application. It is the responsibility of the developer to see that all required information is provided to the city at the time of submittal of the Parks in Lieu Contribution application. An incomplete application will not be accepted by the City Administrator.

The City of Twin Falls allows two (2) different types of requests for Parks In Lieu cash contributions, as per TF City Code 10-12-3.11. Please mark an **X** by the type of request you are going to use; **#1** or **#2**:

1. ✓ **I am requesting approval of a Parks In Lieu contribution without walking/bicycle trails, using the following Contribution Formula:**

   (a) Determine the per acre appraised value of the Land in the development. See 10-12-3-11 (F). Appraisal value of the **L**and: **(L)** 22,000

   (b) The current **P**ark **D**evelopment cost is $31,700 per acre. **(PD)** $31,700

   (c) Total the number of **H**ousehold units in the development. **(H)** 33+18+15 = 66

   1-The proposed **C**ash **C**ontribution using #1: (L+PD)(H)(.01) **(CC)** $ 35,442.00

Note: Lots large enough for duplex or larger multi-family units shall be identified as intended for development as single household dwelling units on the preliminary plat otherwise the maximum density will be used to determine number of household units/single family dwellings for the purpose of this application.

The City of Twin Falls allows for a 50% reduction in the cash contribution, as per 10-12-3.11(G), subject to meeting ALL FIVE (5) CRITERIA:

1. The number of household units must be eight (8) or less per acre, as identified on the preliminary plat.
2. Development shall be located within city limits.
3. Development shall not border an arterial street.
4. Development shall not border the city limits.
5. Development must not have been converted from agricultural land. (Ord. 3034, 7-16-2012)

If development qualifies for the 50% reduction, divide Cash Contribution **(CC)** amount by two (2). 17721.00

2. _____ I am requesting approval of a Parks In Lieu mixed contribution consisting of cash and developed walking/bicycle trails, using the following Contribution Formula:

(a) Determine the per acre appraised value of the Land in the development.
See 10-12-3-11 (F). Appraisal value of the Land: **(L)** _____

(b) The current **Park Development** cost is $31,700 per acre. **(PD)** **$31,700**

(c)Total the number of **Household** units in the development. **(H)** _____

Note: Lots large enough for duplex or larger multi-family units shall be identified as intended for development as single household dwelling units on the preliminary plat otherwise the maximum density will be used to determine number of household units/single family dwellings for the purpose of this application.

(d) Developed Trail Cost:
i. Cost of land underneath the trail (per square foot): (A) _____
ii. Cost to develop the trail (per square foot): (B) _____

Developed **Trail Cost** =(A + B) (total trail cost per square foot): **(TC)** _____

(e) **Land Portion** = (L)(H)(0.01) – (TC) **(LP)**_____
Note: Land portion cannot be less than 50% of (L)(H)(.01).

(f) **Park Improvement Portion** = (31,700)(H)(.01): **(PIP)** _____

(g) Land Portion + Park Improvement portion **(LP + PIP)**= _____

2-The proposed **Cash Contribution** using #2: **(CC)** **$**_____

Note: Lots large enough for duplex or larger multi-family units shall be identified as intended for development as single household dwelling units on the preliminary plat otherwise the maximum density will be used to determine number of household units/single family dwellings for the purpose of this application.

Parks In Lieu contribution must be made prior to final plat recordation.

PRIOR TO SUBMITTAL OF THIS APPLICATION HAVE YOU:

… Talked to the Parks & Recreation Department about the requirements?

… Enclosed a copy of the appraiser's value for the land.

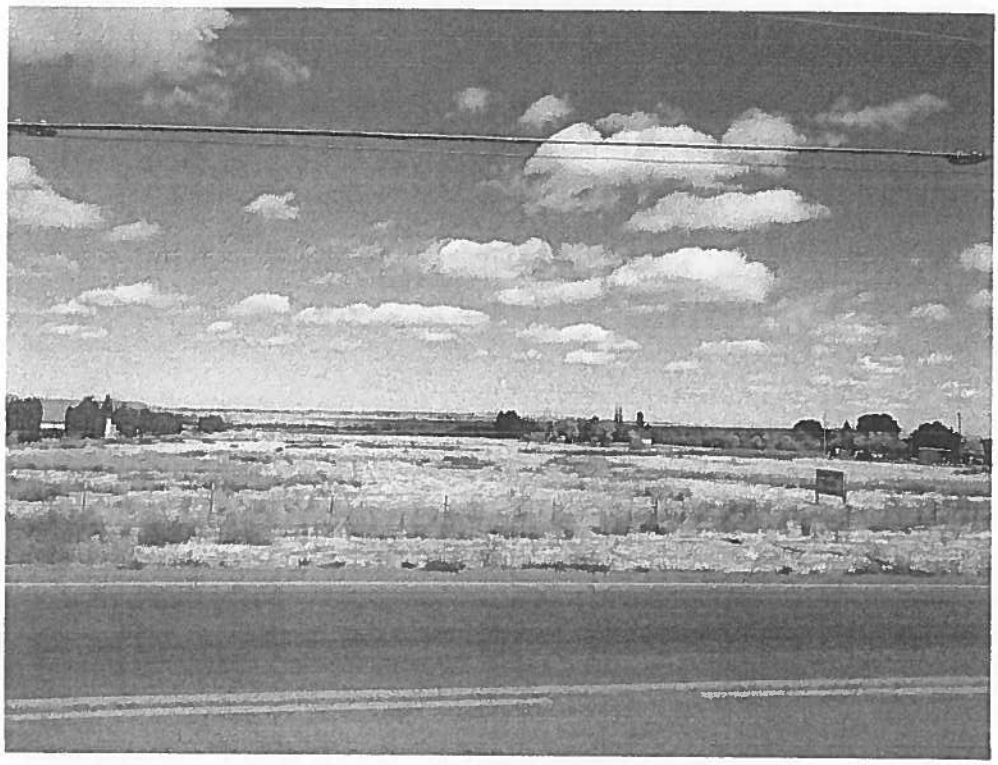
… Enclosed a copy of bid/material costs to construct walking path/bike trail.

Date Submitted: _____ City Council Agenda Date: _____

Application accepted by City Administrator: Engineering Approval: _____

_____

APPRAISAL OF REAL PROPERTY



LOCATED AT

3000 E 4100 N
Twin Falls, ID 83301
Sec 34 T 9 R17 W 15A of Lot 5

FOR

John Lezamiz

Twin Falls, ID 83301

AS OF

10/10/2017

BY

Michael Kip Perkins
Perkins Appraisals
740 Crystal Ct
Kimberly, ID 83341
208-948-0810
perkinskip@yahoo.com

Client	John Lezamiz					File No.	1012201701
Property Address	3000 E 4100 N						
City	Twin Falls	County	Twin Falls	State	ID	Zip Code	83301
Lender/Client	John Lezamiz						

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PERKINS APPRAISALS

Perkins Appraisals
740 Crystal Ct
Kimberly, ID 83341
208-948-0810

10/14/2017

John Lezamjz
Twin Falls, ID 83301

Re: Property: 3000 E 4100 N
Twin Falls, ID 83301
Borrower:
File No.: 1012201701

Opinion of Value: $ 22,000
Effective Date: 10/10/2017

In accordance with your request, we have appraised the above referenced property. The report of that appraisal is attached.

The purpose of the appraisal is to develop an opinion of market value for the property described in this appraisal report, as improved, in unencumbered fee simple title of ownership.

This report is based on a physical analysis of the site and improvements, a locational analysis of the neighborhood and city, and an economic analysis of the market for properties such as the subject. The appraisal was developed and the report was prepared in accordance with the Uniform Standards of Professional Appraisal Practice.

The opinion of value reported above is as of the stated effective date and is contingent upon the certification and limiting conditions attached.

It has been a pleasure to assist you. Please do not hesitate to contact me or any of my staff if we can be of additional service to you.

Sincerely, esign.alamode.com/verify Serial:B48E6DCB

Michael Kip Perkins

Michael Kip Perkins
License or Certification #: CRA-3799
State: ID Expires: 09/01/2018
perkinskip@yahoo.com

Serial#
[redacted]ode.com/verify

Date: Tuesday, November 14, 2017

To: Parks and Recreation Commission

From: Wendy Davis

Request:

Begin review of Twin Falls Parks and Recreation Master Plan recommendations

Time Estimate:

Staff anticipates this discussion will take 45 minutes.

Background:

In December of 2016, Twin Falls City Council adopted the Twin Falls Parks and Recreation Master Plan. This document is intended to be used as a planning tool for Parks and Recreation. The Parks and Recreation Commission has been visiting and reviewing parks and recreation programs for the past five months.

Now the Commission will begin reviewing the Parks and Recreation Master Plan and make recommendations based on the plan and their visits and observations. Today's discussion will review the Master Plan and set a course for the next few months.

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

None

Recreation Supervisor Update
Stacy McClintock
November, 2017

We are currently taking registration for our Youth Boys Basketball grades K-6th. You can register either online at www.tfid.org or in person at our office, 136 Maxwell Ave. The cost is $20 inside of city limits and $35 outside of city limits.

Jesse Clark Karate is going very well. Jesse teaches Shotokan Karate to both children and adults in the Harmon Recreation Building on Tuesdays and Wednesdays. His cost is $15 a month per person.

Pomerelle and Magic Mountain also is having ski/snowboarding packages available through the Parks and Recreation. Check out the dates in our new recreation guide. Skiing and snowboarding starts in January, so make sure that you sign up before December 29th.

Cabin Fever Day is right around the corner. Please put January 6th on your calendar, and keep an eye out for posters and brochures. This year will be incorporating Activate Magic Valley, so come check out more options for your family.

Recreation Coordinators' Update
Brandy Mason & Justin Wolters Recreation Coordinators
November 2017

Fall 2017 Girls Basketball: We had a total of 315 players sign up this year. The table below represents the registration numbers for the last four years. Games began on Saturday, October 18th and we haven't had any issues so far; the league has been going by fairly smoothly. The last week of games will be on December 9th.

Year	No. Enrolled
2014	300
2015	280
2016	306
2017	315

Winter 2018 Boys Basketball: We are currently in open registration for our Winter Basketball League. Winter Basketball starts in January. This covers boys kinder through eighth grade.

Sporties for Shorties Basketball: This 4-week program started on Saturday October 21st and is for 4 & 5 year olds not yet registered in Kindergarten. Each week new skills and concepts are introduced to help teach the fundamentals of basketball in a controlled environment. Parents are required participate along with their children. The last day will be on Saturday November 11th. We have 23 kids registered in this program.

Flag Football: The season and tournament finished Tuesday the 8th. The league had a minimal amount of issues. Overall the participants enjoyed the season.

Adult Volleyball: Volleyball is up and running this year. We are expecting a fun and competitive year.

Parks Update
Kevin Skelton and Todd Andersen
November 2017

Winterization of the irrigation systems has been completed

The restrooms are all closed and winterized for the season.

Winterization of all our equipment is complete. This involves adding fuel stabilizer, battery and anti-freeze checks.

Park leaf removal continues

he Parks Dept. horticulture intern/season employee Makayla McLaws oversaw the removal of fifteen trees and the transplantation of twenty-eight trees from the City's tree nursery to various parks.

Director's Update
Wendy Davis
November, 2017

Preserve Trail
The donor signs were installed Monday. The parking lot is in, asphalt laid and it has been striped. The land transfer on the northwest corner has been completed and EHM has requested a change order from Kloepfer for the construction of the section that will connect the existing trail to the new section.

Rock Creek Trail
Slurry seal is complete. Installation of the sewer line will be complete by the end of the month, but the asphalt will not be laid until spring. We are planning to open the trail with the gravel surface for the winter.

Recreation Center Committee
The selection committee met and identified three firms to come for an interview on Friday, November 17 at 12:30 in the council chambers. The three firms are VCBO, LCA and Pivot North architects. A recommendation will be given to City Council on Monday, November 27. Once that is approved, negotiations will begin on fees to conduct a feasibility study.

Evel Knievel Trail Section
The extension of the fencing along the maintenance access road to the existing trail has begun. This will finish the fencing from the end of Hankins to the jump site, and fulfill the City's obligation to the adjacent property owners.

Aquatics Director Update
John Pauley

City Pool Pass Holder Numbers (as of November 9):

- Total: 303

Number of Visits

- April: 1,765
- May: 2,016
- June: 7,097
- July: 7,997
- August: 2,971
- September: 1,737
- October: 867
- Total: 24,450
- These numbers are patrons that use the pool during lap swim and open swim. Visits do not include swim instruction programs.

Bubble Timeline

- The bubble is scheduled to arrive by Wednesday, November 15. We are planning to install the bubble from Thursday, November 16 – Wednesday, November 22. This should allow us to reopen on Friday, November 24.

Pool Pass Holders

- We have extended the passes of pool patrons that were members before we closed the pool on Friday, November 3 by 30 days to make up for the lost time.

Fall Swim Instruction Programs

- We will have one fall session of Swim Lessons and Hurricane Swim League that will begin on Tuesday, November 28 after the bubble is on. We will have a regularly schedule of aquatic programs starting in January.

Ribbon Cutting

- To celebrate the pool reopening with the new bubble, we are hosting a ribbon cutting on Monday, November 27 at 4pm. Please stop by if your schedule allows.