COUNCIL MEMBERS:

Suzanne Hawkins	Jim Munn	Shawn Barigar	Chris Talkington	Gregory Lanting	Don Hall	Rebecca Mills Sojka
Vice Mayor					*Mayor*	

MINUTES

Meeting of the Twin Falls City Council
Monday, August 10, 2015
City Council Chambers
305 3rd Avenue East -Twin Falls, Idaho

PLEDGE OF ALLEGIANCE TO THE FLAG
CONFIRMATION OF QUORUM
CONSIDERATION OF THE AMENDMENTS TO THE AGENDA
PROCLAMATIONS: NONE

GENERAL PUBLIC INPUT		
AGENDA ITEMS		
I. CONSENT CALENDAR:	**Purpose:**	**By:**
1. Consideration of a request to approve the Accounts Payable for August 4 – 10, 2015.	Action	Sharon Bryan
2. Consideration of a request to approve a Beer License for Shopko #67, located at 1649 Pole Line Road.	Action	Sharon Bryan
3. Consideration of a request to approve the June 1, 2015, July 6, 2015, and August 3, 2015, City Council Minutes.	Action	Sharon Bryan Leila A. Sanchez
4. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision: Vacation for Base Jumper Two.	Action	Rene'e V. Carraway-Johnson
II. ITEMS FOR CONSIDERATION:	**Purpose:**	**By:**
1. Consideration of a request to approve the use of street impact fees paid by the Twin Falls School District for the construction of a traffic signal at Hankins Road and Stadium Boulevard.	Action	Mitchel Humble
2. Consideration of a request to adopt a resolution to allow the City to procure goods and services on the open market and awarding this year's Zone Maintenance Project to Knife River Inc.	Action	Jon Caton
3. Consideration of a request to approve a preliminary (30%) Main Avenue Redesign concept	Action	Melinda Anderson Mandi Roberts/Otak
4. Presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input.	Presentation	Brian Pike
5. Consideration of a request for the adoption of the Tentative Budget for the City of Twin Falls and set August 24 2015, at 6:00 p.m. as the date and time for the public budget hearing.	Action	Travis Rothweiler
6. Public input and/or items from the City Manager and City Council.		
III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:		
IV. PUBLIC HEARINGS: 6:00 P.M. - None	**Purpose:**	**By:**
V. ADJOURNMENT:		

Any person(s) needing special accommodations to participate in the above noticed meeting could contact Leila Sanchez at (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208)735-7287.

Present: Suzanne Hawkins, Jim Munn, Shawn Barigar, Gregory Lanting, Don Hall, Chris Talkington.
Absent: Rebecca Mills Sojka

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Deputy City Manager Mitchel Humble, Deputy City Manager Brian Pike, City Engineer Jacqueline Fields, Economic Development Director Melinda Anderson, Public Works Director Jon Caton, Public Information Officer Josh Palmer, Deputy City Clerk Sharon Bryan

PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Hall called the meeting to order at 5:00 P.M. He then invited all present, who wished, to recite the pledge of Allegiance to the Flag with him.

CONFIRMATION OF QUORUM

A quorum is present.

CONSIDERATION OF THE AMENDMENTS TO THE AGENDA

Corrected collection of meeting minutes. The change appears on page #4, marked in red, we had a wrong motion.

PROCLAMATIONS: NONE

GENERAL PUBLIC INPUT

1. Tyrell Burgess 233 Polk Street, spoke against the CSI Refugee Center.

AGENDA ITEMS

I. CONSENT CALENDAR:

1. Consideration of a request to approve the Accounts Payable for August 4 – 10, 2015.
2. Consideration of a request to approve a Beer License for Shopko #67, located at 1649 Pole Line Road.
3. Consideration of a request to approve the June 1, 2015, July 6, 2015, and August 3, 2015, City Council Minutes.
4. Consideration of a request to approve the Findings of Fact, Conclusions of Law, and Decision: Vacation for Base Jumper Two.

MOTION:

Councilmember Lanting moved to approve the Consent Calendar including the corrected minutes Agenda item #3. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

II. ITEMS FOR CONSIDERATION:

1. Consideration of a request to approve the use of street impact fees paid by the Twin Falls School District for the construction of a traffic signal at Hankins Road and Stadium Boulevard.

   Deputy City Manager Humble explained the Twin Falls School District has begun construction of four different projects in the last few months that have been assessed impact fees by the City. The four projects include the

South Hills Middle School new construction, the Pillar Falls Elementary School new construction, the Rock Creek Elementary School new construction, and the Canyon Ridge High School addition. The City required one of those projects, the Pillar Falls Elementary School, to construct a traffic signal at Hankins Road and Stadium Boulevard. The signal was required to mitigate safety concerns of children crossing Hankins Road to attend the school.

The traffic signal at this location is included on the City's street impact fee capital improvement plan. That means that the City collects impact fees to pay for the construction of, among other things, this traffic signal. According to the City's impact fee regulations, we cannot charge an impact fee of a development and require that development to construct an improvement that would be paid for by those impact fees. Double dipping the development community is not allowed in our program. Therefore, City staff refunded the street impact fee payment of $10,570.35 for Pillar Falls Elementary School to the District to be in compliance with our program.

The other three school projects also paid street impact fees in the following amounts:

- South Hills Middle School - $19,548.30
- Rock Creek Elementary School - $10,615.50
- <u>Canyon Ridge High School - $3,936.90</u>
- Total - $34,100.70

The District has requested that the City allow these funds to also be used toward the construction of the traffic signal at Hankins Road and Stadium Boulevard. In the street impact fee capital improvement plan, the City estimates the cost of this signal to be $418,263.

This request was discussed by the Development Impact Fee Advisory Committee at their July 23rd meeting. The Committee unanimously supported the request and recommends to the Council that the $34,100.70 collected from the three District projects go toward the construction on the traffic signal at Hankins Road and Stadium Boulevard. The Committee's comments centered on the idea that if we allow the use of this $34,100 on the traffic signal, it will save District tax payers' money, which most are also City tax payers.

Councilmember Talkington was impressed with the board meeting. He said it was a very engaged group.

Assistant City Manager Humble said that they have 9 people on the commission.

MOTION:

Vice Mayor Hawkins moved to approve the use of street impact fees paid by the Twin Falls School District for the construction of a traffic signal at Hankins Road and Stadium Boulevard. The motion was seconded by Councilmember Lanting. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

2. Consideration of a request to adopt a resolution to allow the City to procure goods and services on the open market and awarding this year's Zone Maintenance Project to Knife River Inc.

Public Works Director Caton explained this year, as part of our Zone Maintenance Program, Public Works planned to reconstruct 3rd Ave. W. The project scope includes the replacement and upsizing of existing water main, installation of a Storm water pipe, curb, gutter, sidewalk, ADA ramps and complete road reconstruction.

This formally bid and on May 28th received only one bid from Idaho Sand and Gravel in the amount of $850,242.50. On Monday, June 22nd, Staff recommended rejecting this bid and Council approved the bid rejection.

Staff contacted Idaho Sand & Gravel and attempted to negotiate a more competitive price. Idaho Sand & Gravel explained that they could not adjust their price due to their current backlog and schedule. Subsequently, Staff, approached Knife River Inc. and requested a bid. Knife River's bid was $696,713.50, substantially less than the lowest formal bid previously received.

Public Works Director Caton recommends approval of the proposed resolution which shall allow the city to procure goods and services on the open market and enter into a contract with Knife River Inc. in the amount of $696,713.50

- Councilmember Talkington asked questions on the difference of the bids.
- Vice Mayor Hawkins asked what were the engineer estimates.
- Tim Vawser, EHM Engineers went over the engineer estimates.
- Public Works Director Caton explained that bidding construction project right now is difficult and he feels that it is not going to get any better with all the projects that are going on right now.

MOTION:

Councilmember Lanting moved to adopt Resolution #1948. The motion was seconded by Councilmember Barigar . Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

MOTION:

Councilmember Lanting moved to award this year's Zone Maintenance Project to Knife River, Inc., in the amount of $696,713.50. The motion was seconded by Vice Mayor Hawkins. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

Councilmember Lanting asked for an update on the School District Building Projects.

Brad Wills gave an update on the School District Building Projects.

Councilmember Talkington reminded Council what happened with the Airport bid and did not want this to happen with this project.

3. Consideration of a request to approve a preliminary (30%) Main Avenue Redesign concept

Economic Development Director Anderson said that today Otak presented to the Project Advisory Committee and to the TFURA board its preliminary design. It includes much of what the community has said they want to see as part of a rejuvenated Main Avenue and the new Downtown Commons. This design means that Main Avenue from Jerome Street to Fairfield Street will be completely overhauled with new street, sidewalk, lighting, landscaping, and more. This design will also open up Hansen Street from Main to 2nd Ave South by removing the fountain, and will entail building a new plaza (Downtown Commons) at the site of the current Rogerson Building.

Along with the design, Otak will also present preliminary costs based on the 30% design. Once the engineering is 100% complete, we will have more refined estimates to review.

Mandi Roberts with Otak gave a 20-minute presentation of the Main Avenue Redesign concept.

Discussion ensued on the following:

- Clarification on estimates
- Extra cost for pavers
- Lighting
- Traffic calming – rated streets for crossing.
- Parking on Hansen Street – convenient parking to access City Hall
- Acoustics in Council Chambers – use of sound absorbing materials
- Electrical updated
- Less landscape maintenance
- Plumbed irrigation for flower baskets

- Community Block Grants

MOTION:

Councilmember Lanting moved to approve a preliminary (30%) Main Avenue Redesign Concept. The motion was seconded by Councilmember Barigar. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

4. Presentation of the City Manager's Recommended Budget for FY 2016 followed by citizen input.

Deputy City Manager Pike presented the recommended Budget for FY 2016 and he explained that over the course of the past several weeks, the City's leadership and department head teams have presented elements of the FY 2016 City Manager's Recommended Budget. The Recommended Budget addresses the need to protect the long-term future of the community, primarily in the areas of public safety, preservation of public infrastructure, and in delivering sustainable government that aligns with the demands of today, while ensuring the ability to rapidly respond to growth. This proposal is balanced, complete, sustainable, strategically driven, and represents our continued commitment to prudent fiscal management, effective service delivery, sustainability, and transparency.

The FY 2016 City Manager's Recommended Budget is $60,765,948 or $3,683,759, or 6.45% larger than the total net budget of $57,082,189 for the current fiscal year. It only requires the City to collect 1.5% more property tax revenue compared to the amount collected in FY 2015. This equates to an additional $264,935. By not taking the full 3% statutorily provided for revenue adjustment, the City will add to its overall foregone balance.

This is the sixth consecutive, and eighth overall meeting where the budget has been a topic of discussion at a City Council meeting. Tonight. August 10, 2015, the City Council will adopt the preliminary budget – or maximum budget – for FY 2016. The official public hearing and final adoption of the FY 2016 is scheduled to occur on August 24.

Focus on how the recommended budget for FY 2016 is connected to the City's 2030 Strategic plan, with special emphasis on Focus Areas 2 and 3.

Focus Area 2 – Learning Community
Twin Falls is a community that consciously supports an individual's pursuit of intellectual growth, as well as personal and professional growth. The formal education system is well supported and prepares the youth of the community to effectively function as a contributing member of society along with a wide array of public and private institutions supporting a life-long pursuit of knowledge and skill development.

Programs are in place to ensure the maximum level of success possible in meeting educational standards. Twin Falls continues to be known as the training center for our local economy.

Capital Projects – Upgrade to the front entrance and ramp area of the Twin Falls Public Library ($12,000), Seal coat of the Twin Falls Public Library parking lot ($6,000) and we will continue to strengthen the "human capital" we have achieve through meaningful partnerships and relationships with the College of Southern Idaho and the Twin Falls School District.

Focus Area 3– Secure Community
Twin Falls is a community where people feel safe and enjoy a high level of safety. Effective partnerships among the professional public safety organizations and individuals and groups of private citizens help ensure broad-based, effective involvement in crime and fire prevention and building code enforcement efforts. Community education and civil engineering efforts show positive results in traffic, bicycle and pedestrian safety experience. Continued investment in professional development as well as in public safety systems, infrastructure and technology has ensured a robust emergency response capability.

Personnel – Three new positions are recommended in this budget to help achieve the objectives within Focus Area 3, a Planner I and two Patrol Officers.

This position will help the Planning Department adopt and maintain Codes regarding dangerous buildings and ensure new developments are designed in such a way as to help prevent crime. The justification for the Planner I position was included in Focus Area 1.

The two Patrol Officers include a fully burdened cost of $123,374. These positions will help the Police Department support data driven decision making, improve relationships and educate implement electronic citation systems, improve security of public facilities, improve traffic enforcement, and proactively prevent and respond to drug and alcohol related abuses.

The Patrol Division currently has 34 police officers, four traffic officers, and seven supervisors. Deputy City Manager Pike believes the current staffing level is inadequate to meet the current and future public service expectations. According to the most recent Crime in Idaho Report, the offense total in the State of Idaho dropped 1.95% in 2014. The offense total in Twin Falls rose by 3.0% during the same period. This figure is the highest it has been since 2011, when the offense total was 8% higher than the current rate.

The current ratio of police officers to City residents is 1.5 per 1,000. The current statewide average is 1.6 per 1,000. However, our population grows to an estimated 70,000 every day. If calculated this ratio by the community daytime population, it drops to 1.02 per 1,000. A significant percentage of the Department's workload is directed at non-residents. In 2014, 47% of people listed in police reports and 46% of people who were issued an infraction or misdemeanor citation, were not City residents.

According to the 2014 National Citizens Survey results, several community satisfaction ratings of police services "were below the benchmark" when compared to similar-sized organizations across the country. Residents clearly expect the Department to improve services in areas that the City cannot be addressed with current staffing levels. In order to focus on many of the areas that rated low, additional resources need to be dedicated to traffic enforcement, public safety education, crime prevention, and community outreach programs. These two new positions will provide each Patrol Division platoon an additional officer to deploy in strategic areas that will enhance safety and security and improve the community's perception of police services.

Capital Projects – 5 Ford Interceptor vehicles, four replacement, one additional for two new Patrol Officers ($243,970); Animal Control truck ($43,700); replacement of a bomb suit for our Bomb Squad ($25,000); Body Cameras ($139,620); Taser Replacements ($34,776); Uninterrupted Power Supply in E-911 Center ($50,000); Full-size Pick-up for Code Enforcement ($26,500); Self-contained breathing apparatus (SCBA) for Fire ($246,058); Fire Rescue Vehicle replacement ($175,000); Fire Fighters transitioning from EMR to EMT ($17,213).

How much more will City Services Cost?
In addition to understanding the levels of services and the amount of improvements programmed in the budget, it is also important that the City recognize the impact this proposal has on our citizens and taxpaying shareholders.

The impact he City Manager's Recommended Budget will have on the taxpayers residing or doing business in Twin Falls. For the average customer, the Recommended Budget has a total maximum impact of -$0.32 per month or -$3.89 per year.

Specifically, the Recommended Budget:

- The annual property tax on a median-value home in Twin Falls may increase to a maximum of $2.83 annually or by about $0.24 per month. This would equate to a 0.51% increase. However, it is important to note the total taxable value is subject to refinement by the Twin Falls County Assessor's.

- The total monthly utility bill for the average resident in Twin Falls is expected to decrease. The Recommended Budget maintains the current water and sewer rates unchanged. The global sanitation rate will decrease for the City's residential customers by $0.56 per month or $6.72 annually.

Council discussion ensued on the following:

- EMS, EMT transitions
- Emergency Medical responder needs to be brought up to an EMT level
- With three new schools a need to reconfigure our stations. Need to update comp. plan
- Staff has done an excellent job of putting budget together
- Cell Service

5. Consideration of a request for the adoption of the Tentative Budget for the City of Twin Falls and set August 24 2015, at 6:00 p.m. as the date and time for the public budget hearing.

City Manager Rothweiler said the role of local government is to protect the citizen's health and provide for their safety. To realize that end, local governments, like the City of Twin Falls, are responsible for providing accessible streets, dependable emergency responses, and safe and aesthetically pleasing parks and public facilities—all in a manner that is both effective and efficient. While the budget does not fund all capital initiatives and projects in the entire organization, it does meet the City Council's priorities and the citizen's service level expectations. It demonstrates restraint in the areas of taxation and rate adjustments. It appropriately incorporates the use of cash reserves to cover one-time, critical and needed capital projects in the Library Fund and the Water Fund.

Budget concepts and funding strategies grew out of many internal conversations, public informational listening sessions and planning meetings. Seven primary focus areas were developed. Those areas are:

- Implement 2030 City of Twin Falls Strategic Planning goals and objectives to realize outcomes
- Limit Tax Collections and Rate Increase
- Appropriate new gas tax revenue to road maintenance projects
- Continue to Invest in our employees
- Continue to Invest in our Infrastructure
- Continue to pursue innovative strategies and find more effective outcomes
- Continue to evaluate service delivery level

2016 Fiscal Year Budget Summary & Overview

The total net budget for FY 2016 is $60,765,948, an increase of $3,683,759, or 6.45% compared to the 2015 fiscal year adopted net budget of $57,082,189. Of the total FY 2016 Recommended Budget, $33,647,257 funds the Government Fund departments and $27,118,691 is in the Enterprise Fund, or business-like funds. In 2015, the City appropriated $33,506,273 in the Government Fund and $23,575,916 in the Enterprise Funds.

This Recommended Budget provides funding for additional full-time positions considered to be essential for maintaining levels of services provided to the public, increased operational cost and funding to address capital needs that are viewed to be critical to accomplishing stated strategic planning objectives. There are a few noteworthy recommended changes proposed in the City Manager's FY 2016 Recommended Budget. Those changes are the following:

- Total personnel cost will increase from $22,543,609 to $23,656,094 or by $1,112,485 (4.93%). The FY 2016 Recommended Budget provides for a performance-based adjustment of 3.0% for all employees and moves the City's compensation table (0.5%). These improvements are designed to maintain the competitiveness of the City's compensation model. Changes to personnel costs.
- Overall operating costs are projected to increase from $15,925,810 to $16,105,200 or by $179,390 (1.13%).
- Total Funding for capital improvements and acquisitions are scheduled to increase from $12,320,801 to $14,713,636, or by $2,392,835 or 19.42%. This does not include any work associated with the $38

million City's waste water treatment plant and collection system that will continue into FY 2016, or funding for the new City Hall and Public Safety Complex, estimated to cost $8 million.

Property Tax Overview & Analysis

In FY 2016, the City have a preliminary total taxable value for the City of $2,278,878,114, or an increase of $13,934,828, compared to 2015's total taxable value of $2,264,943,286. The new construction roll was $36,199,378. Without the new construction roll, the total taxable value of all existing structures decreased a total of $21,552,971, or by -0.95%.

The FY 2016 Recommended Budget relies on property taxes to raise 53.2% of the net revenue needed to support municipal operations in the Government-Type Funds. The FY 2016 budget is balanced with a projected property tax rate of $7,67/$1,000 of taxable value to $7,72/$1,000 of taxable value. The recommended budget incorporates only 1.5%, or $264,935 of the statutorily allowed 3% property tax revenue increase and revenue associated with the new construction value, or $277,457. This spending plan adds to the City's foregone balance, which is anticipated to grow to $2,147,606. The City anticipates total property tax collections for FY 2016 to be $17,907,342, an increase of $547,249 compared to FY 2015's collections of $17,360,094.

Water Fund – Revenues and Expenditures

The Water Fund supports the following water-related activities: water supply, water distribution, pressurized irrigation, and utility billing. To support each of these functions in FY 2016, the City Manager's Recommended Budget calls for total system expenditures in the amount of $13,187,172, an increase of $3,368,485, or 34.31%, when compared to the total allocation of $9,818,687 in FY 2015.

The Recommended Budget recommends that the City maintain the current water rate.

Sewer Fund – Revenues and Expenditures

The Sewer Fund is used to support all waste water services provided by the City of Twin Falls, namely waste water collections and waste water treatment. For FY 2016, the City Manager's Recommended Budgets calls for expenditure totaling $9,508,471 in this Fund. This represents an increase of $412,139 when compared to FY 2015 Sewer Fund expenditures of $9,096,332.

Personnel Costs in the Sewer Fund are projected to increase by $27,309 (4%) in FY 2016 to $705,530 from $678,221. Operational costs in the Sewer Fund are projected to increase by $107,535 (3.13%) in FY 2016 to $3,541,392 from $3,433,857. The allocation made to cover costs associated with the contract the City has with CH2MHill to operate its waste water treatment plan is relatively unchanged at $3,280,000.

The Recommended Budget recommends that the City maintain the current sewer rate.

Sanitation Fund – Revenues and Expenditures

The importance of protecting the place we live is well described in the Environmental Community vision statement of the City of Twin Falls' 2030 Strategic Plan. Sustainability and stewardship are key drivers of this vision.

Overall, the City Manager's Recommended Budget reduces the cost of sanitation. The monthly bill paid by the City's residential customers will decrease from the current rate of $17.18 per month to $16.62 per month. This represents a $0.56 per month per customer discount, or a fee reduction of -3.3%. The rate adjustment is influenced by the requested price adjustment of 2.0% by the City's contracted service provider (PSI, Inc.) and covers increases in their operational costs.

How much more will City Services Cost?

In addition to understanding the levels of services and the amount of improvements programmed in the budget, it is also important that the City recognizes impact this proposal has on our citizens and taxpaying shareholders.

Specifically, the Recommended Budget:

- The annual property tax on a median-value home in Twin Falls may increase to a maximum of $2.83 annually or by about $0.24 per month. This would equate to a 0.51% increase. However, it is important to note the total taxable value is subject to refinement by the Twin Falls County Assessor's.
- The total monthly utility bill for the average resident in Twin Falls is expected to decrease. The Recommended Budget maintains the current water and sewer rates unchanged. The global sanitation rate will decrease for the City's residential customers by $0.56 per month or $6.72 annually.

Open for Public Comments: 6:33 p.m.

Nikki Boyd, 878 Morning Sun Drive, encouraged citizens to participate in the budget hearings.

MOTION:

Councilmember Barigar moved to adopt the tentative budget for the City of Twin Falls in the amount of $60,765,948 and set August 24, 2015, at 6:00 p.m., as the date and time for the public budget hearing. The motion was seconded by Councilmember Talkington. Roll call vote showed all members present voted in favor of the motion. Approved 6 to 0

Councilmember Talkington asked if the ad valorem can be moved within the budget.

City Manager Rothweiler said it could be moved.

6. Public input and/or items from the City Manager and City Council.

LaVern Fairchild, Jerome, Idaho, spoke against the CSI Refugee Center.

City Manager Rothweiler reviewed upcoming events:

- Wednesday, August 12, 2015 – 2nd City Fair at Main and Hansen 5:00 p.m. to 8:00 p.m.
- Thursday, August 13, 2015, at 5:00 p.m., Employee Picnic at Candy Cane Park.
- August 31, 2015 – No Council Meeting.
- September 28, 2015 – No Council Meeting.

III. ADVISORY BOARD REPORTS/ANNOUNCEMENTS:

- Vice Mayor Hawkins and Public Information Officer Palmer reported that on August 14, 201,5 at 11:30 a.m. there will be a dedication ceremony for the A10 C Airplanes at Reeder Flying Service, Magic Valley Regional Airport.

- Councilmember Lanting said that the URA had a sign dedication for Dennis Bowyer Park

IV. PUBLIC HEARINGS: 6:00 P.M. – None

V. ADJOURNMENT:

There being no further business the meeting was adjourned at 6:45 pm

Sharon Bryan, Deputy City Clerk