



Twin Falls Historic Preservation Commission Agenda

Monday, May 8, 2017, 2:00 PM

Special Meeting

City Council Chambers
305 Third Avenue East - Twin Falls, Idaho

Members: Nancy Taylor, Samantha Kemp, Ryan Horsley, Debbie Lattin, Lucy Wills

Council Liaison: Ruth Pierce

Affiliate Volunteer Advisor: Darrell Buffaloe

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) April 17, 2017 Minutes
Purpose: Action By:
 - b) Certificate of Appropriateness-301 Main Ave W-Lezamiz, Sid
Purpose: Informational By: Kelly Weeks
- 3) Certificate of Appropriateness
- 4) Old Business
 - a) May 13, 2017 Historic Preservation Scavenger Hunt
Purpose: Discussion By:
 - b) Operation Facelift
Purpose: Discussion By: Kelly Weeks
- 5) New Business
- 6) General Input/Announcements - Public/Staff
- 7) Upcoming Meeting(s)
June 19, 2017 12:00 PM
- 8) Adjournment

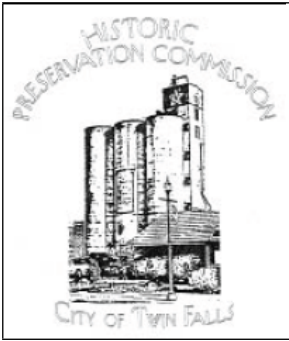
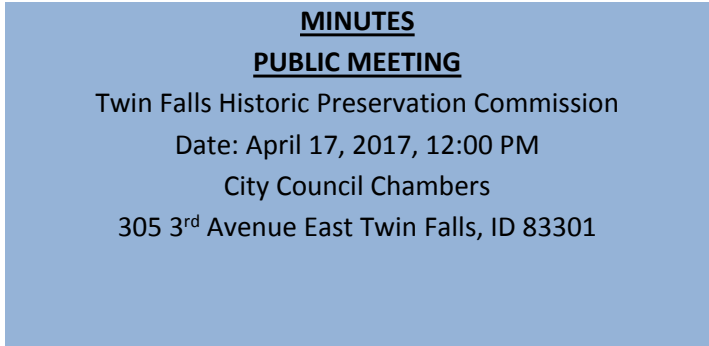
Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Lisa A. Strickland (208) 735-7267 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



1. Idaho Certified Local Government Grant
 - Planner I Weeks explained that she has sent an email asking Affiliate Volunteer Advisor Buffaloe for some input and direction but has not received any feedback as of yet.
2. Idaho Archaeology and Historic Preservation Month
 - Scavenger Hunt
 - Commissioner Wills stated that the Commission is welcome to join the business in the block party.
 - Commissioner Lattin explained that she would prefer that this be a Historic Preservation Commission event to draw attention to the Commission's efforts.
 - Commissioner Kemp explained she thought this was supposed to be a family event and later hours may not seem as family oriented.
 - Commissioner Taylor stated she would recommend that the HPC table be set up downtown and the hours be from 1-4.

Historic Preservation Commission Minutes

April 17, 2017

- Commissioner Kemp explained that she will update the flyer to show the location as behind the Brass Monkey business and remove the City Park location.
- Commissioner Taylor asked if Commissioner Kemp would be able to keep track of the emails and photos.
- Commissioner Kemp explained that she has no issues with managing the emails and posting the photos.
- Commissioner Taylor explained there should be a 1st, 2nd and 3rd place winner, for completion. If possible water, coupons and other handouts for the participants.
- Liaison Pierce explained that she can contact the Times News about publishing the application in the paper and announcing the event.

3. Operation Facelift Phase 1 and Phase 2

- Recap
 - Commissioner Taylor explained that April 8, 2017 was an exceptional day. The CSI students were awesome and she wanted to thank Commissioner Samra for all of her hard work to coordinate this event.
 - Planner I Weeks stated that she thanked the students when it was completed and Code Enforcement Coordinator Standley sent an email out to thank the students.
- June, 2017 (When & Where)
 - Commissioner Taylor stated that we need to plan for next dates, and it would be wonderful if we could invite the students again.
 - Planner I Weeks stated possibly the fronts of the buildings could be considered for the next phase.
 - Commissioner Taylor explained that when they visit downtown to advertise the Scavenger Hunt they can approach the businesses about the second phase.

V. NEW BUSINESS:

- Chairperson Taylor updated the Commission that Andrew Dunn has resigned his position on the Commission.
- Liaison Pierce had some suggestions for finding someone to fill the new vacancy.

VI. INPUT AND/OR ITEMS FROM THE HISTORIC PRESERVATION COMMISSION

VII. UPCOMING MEETINGS/SCHEDULE:

May 15, 2017 12:00 PM-Cancelled

May 8, 2017 2:00 PM-Special Meeting

VIII. ADJOURN MEETING:

Chairperson Taylor adjourned the meeting at 12:27 pm.



**CITY OF TWIN FALLS
PLANNING AND ZONING DEPARTMENT**

324 Hansen Street East
P.O. Box 1907
Twin Falls, Idaho 83303-1907

Certificate of Appropriateness

Certificate No.002
Application No. 002

Granted by the Twin Falls City Historic Preservation Commission, as presented, on April 3, 2017 to Sid Lezamiz whose address is 705 Fillmore Street Twin Falls, ID 83301 for the purpose of removing and replacing the roof on property located at 301 Main Avenue West.

The Commission has attached the following conditions which must be fully implemented to avoid permit revocation (City Code Section 10-13-2.3):

1. Subject to the applicant obtaining the necessary zoning, sign and building permits if applicable

CHAIRMAN – HISTORIC PRESERVATION COMMISSION

DATE

This permit is for zoning purposes only. Other permits such as sign, building, electrical or plumbing permits, etc. may be required. All facilities must comply with all Building and Fire Code Regulations.

Please contact the Building Department at 735-7238 for further information.

cc: Building Inspection

2017 Twin Falls Photo Scavenger Hunt

May 13, 2017

1:00-4:00

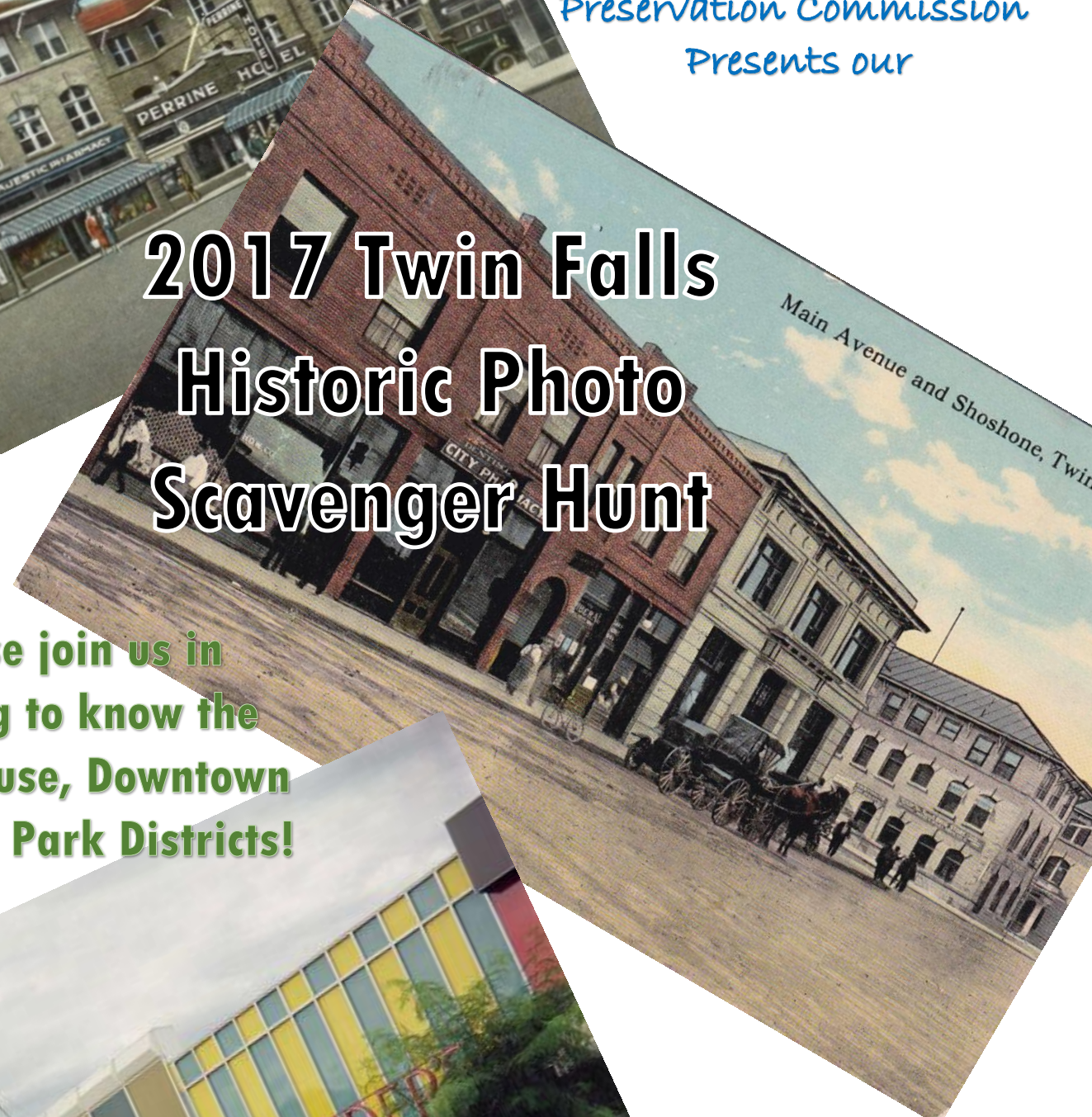
Planning for this scavenger hunt:

- ✓ Clues to the buildings
- ✓ Flyers
- ✓ Registration form
- ✓ Website for early registration
- ✓ Email address for pictures and registration- TwinFallsHPC@gmail.com
Password: Historic 1
- ✓ Came up with a list of clues to find the historic buildings
- ✓ Solicit for prizes
- ✓ Put prizes together for 1st, 2nd and 3rd place.
 - Age group
 - Team vs individual
 - Districts
 - Etc.

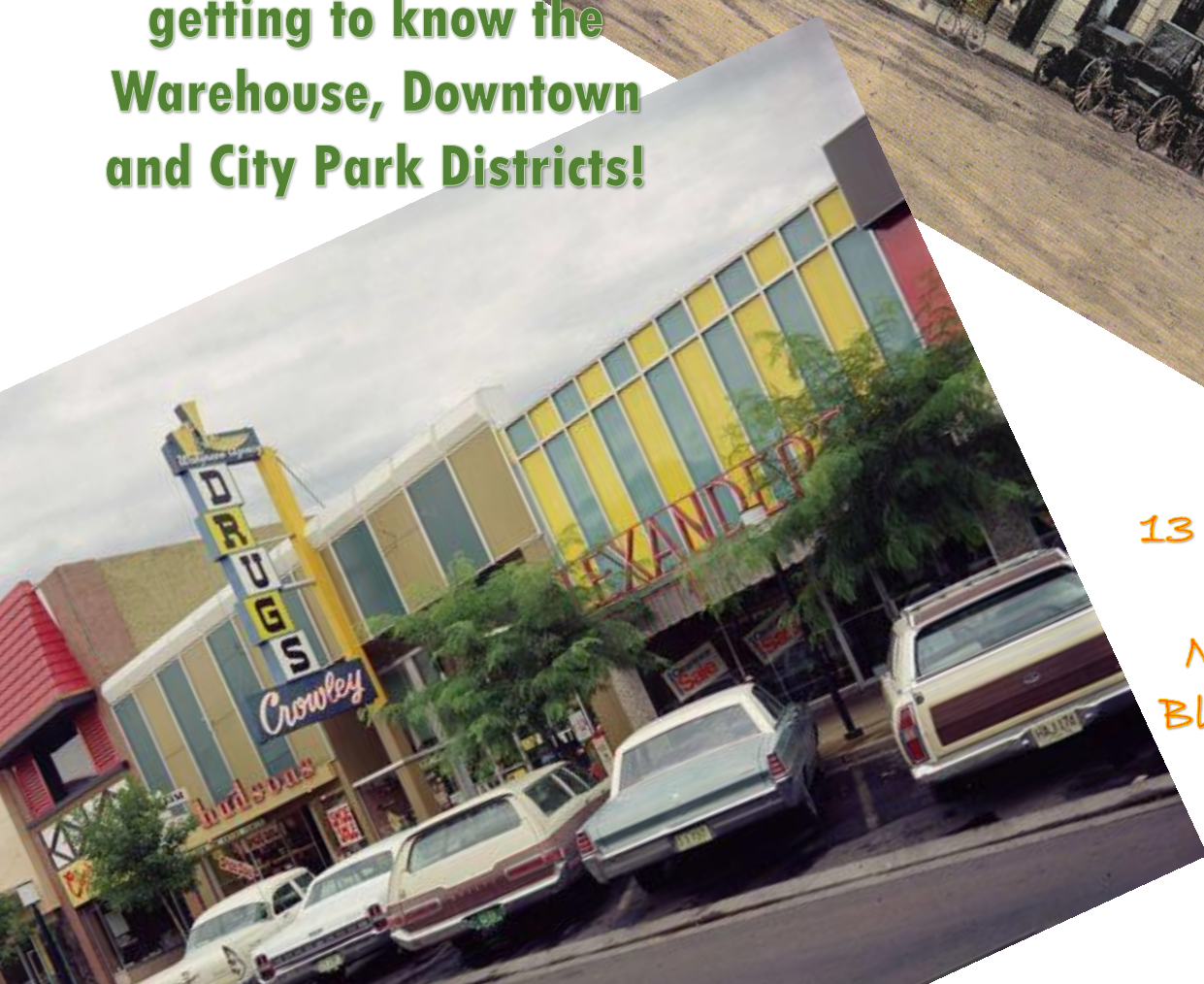


The Twin Falls Historical
Preservation Commission
Presents our

2017 Twin Falls Historic Photo Scavenger Hunt



Please join us in
getting to know the
Warehouse, Downtown
and City Park Districts!



13 May 2017
1-3pm
Main St.
Block Party

Twin Falls Historical Preservation Commission presents:
2017 Twin Falls Photo Scavenger Hunt
Registration Form

Team Name: _____

Team Members: _____

Contact Person: _____

Phone Number: _____

Address: _____

Which hunt(s) would you like to participate in. (Please circle all that apply)

Park District (Best for children) Downtown Warehouse District

Desired form of picture entry (Please Circle)

Email In Person

*If you choose Email: Please send the email with your team name in the subject line to
twinfallshpc@gmail.com*