



Twin Falls City Council Agenda

Monday, February 26, 2018, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Amended Agenda Item 7a Amended Staff Report

Members: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) CONSIDERATION OF AMENDMENTS TO AGENDA
- 4) PROCLAMATIONS: None
- 5) GENERAL PUBLIC INPUT
- 6) CONSENT CALENDAR
 - a) Request to approve the Accounts Payable for February 21-26 2018.
Purpose: Action By: Sharon Bryan, Deputy City Clerk
 - b) Request to approve the February 20, 2018, City Council Minutes.
Purpose: Action By: Sharon Bryan, Deputy City Clerk
 - c) Request by Voices Against Violence to hold the annual "Walk a Mile in Her Shoes" on April 14, 2018.
Purpose: Action By: Justin Dimond, Sergeant
 - d) Request to approve the annual Canyon Rim Classic Soccer Tournament to be held on May 5 - 6, 2018.
Purpose: Action By: Justin Dimond, Sergeant
 - e) Request to hold the Dusk to Dawn Trail Runs at Dierkes Lake Park on June 29 - 30, 2018.
Purpose: Action By: Justin Dimond, Sergeant
 - f) Request to approve the Annual Saint Patrick's Day Parade and Special Event Celebration to be held on March 17, 2018.
Purpose: Action By: Ryan Howe, Sergeant
 - g) Request to approve the Kids' Bridge to Success event to be held on July 14, 2018.
Purpose: Action By: Ryan Howe, Sergeant
- 7) ITEMS OF CONSIDERATION

- a) Request to fill four (4) vacancies on the Twin Falls Planning & Zoning Commission.
Purpose: Action By: Renee Carraway-Johnson, Zoning Administrator
- b) Discussion with CH2M (Jacobs) regarding their annual update.
Purpose: Presentation By: Jason Brown, Environmental Engineer, Shawn Moffit , CH2M (Jacobs)
- c) Request to reject all bids for the On-Site Sodium Hypochlorite Generator project.
Purpose: Presentation By: Jason Brown, Environmental Engineer
- d) Request to amend Title 2, Chapter 5 Traffic Safety Commission.
Purpose: Recommendation By: Jackie Fields, City Engineer, John Kaperleris, Traffic Safety Commission Member
- e) Request to purchase a new HP Designjet T1530 with one set of ink cartridges and with warranty.
Purpose: Action By: Jackie Fields, City Engineer
- f) Discussion on PSI Recycle Program and Processing Cost Sharing for January through December, 2018.
Purpose: Action By: Bill Baxter, Utility Services Supervisor
- 8) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS
- 9) PUBLIC HEARINGS: None
- 10) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Tuesday, February 20, 2018, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Shawn Barigar, Vice Mayor Nikki Boyd, Councilmembers: Chris Talkington, Greg Lanting, Ruth Pierce, Suzanne Hawkins, and Christopher Reid.

Absent: None

Staff Present: City Manager Travis Rothweiler, Deputy City Manager Brian Pike, Deputy City Manager Mitch Humble, City Attorney Fritz Wonderlich, Deputy City Attorney Shayne Nope, Assistant City Engineer Troy Vitek, Engineer ! Erin Steel, Public Works Director Jon Caton, Senior Planner Jonathan Spendlove and Deputy City Clerk Sharon Bryan

Mayor Barigar called the meeting to order at 5:00 PM
A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Barigar invited Pack 81 Cub Scout to lead us in the pledge of Allegiance to the flag. Mayor Barigar asked all present, who wished, to recite the pledge of Allegiance to the Flag.

Mayor Barigar asked the Cub Scouts to introduce themselves.

3) CONSIDERATION OF AMENDMENTS TO AGENDA

City Manager Rothweiler asked that the order of the public hearing be switched.

4) PROCLAMATIONS: None

5) GENERAL PUBLIC INPUT

None

6) CONSENT CALENDAR

MOTION:

Councilmember Talkington moved to approve the Consent Calendar as presented.

Councilmember Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0 Motion Passed.

- a) Request to approve the Accounts Payable for February 13-20 2018.
- b) Request to approve the February 12, 2018, City Council Minutes.
- c) Request to approve the Curb-Gutter-Street & Driveway Improvement Deferral Agreement – 212 Deere Street for Laterre Partners, LLC.

7) ITEMS OF CONSIDERATION

- a) Request to appoint Mary Shaw to the Twin Falls Authority as a commissioner to serve a five-year term.
- b) Leanne Trappen, Twin Falls Housing Authority, gave background on the Twin Falls Housing Authority vacancy and asked City Council to appoint Mary Shaw to serve a five year term.

MOTION:

Councilmember Lanting moved to appoint Mary Shaw to the Twin Falls Housing Authority Commission. Councilmember Reid seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0.

- c) Request to adopt a resolution authorizing the Mayor and City Clerk to execute a Cooperative Agreement with ITD for Americans with Disabilities Act (ADA) Curb Ramp Program; Key No. 20369.

Engineer 1 Steel reviewed resolution.

Discussion ensued on the following:

- Blake and Addison ramp
- Traffic counts/accident study
- Funding

MOTION:

Councilmember Talkington moved to adopt Resolution 2018-002 authorizing the Mayor and City Clerk to execute a Cooperative Agreement with Idaho Transportation Department for Americans with Disabilities Act (ADA) Curb Ramp Program, Key No. 20369. as presented. Councilmember Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0 Motion Passed

- d) Request from Lincoln and Heather Tubbs to enter into an agreement regarding fencing along a portion of the Canyon Rim Trail adjacent to their home.

David Gadd, representing Lincoln and Heather Tubbs, reviewed Canyon Rim Trail adjacent to the Tubb's home. He asked that the City Council agree to reimburse Lincoln and Heather Tubbs for the cost of the fencing in the amount of \$25,343.00.

Deputy City Manager Humble gave staff report.

Discussion ensued on the following:

- Cost of Parcel #2 - \$40,000
- Setting a president with others
- Knowledge Trail was going in.

- Location of property
- Concern with Taxpayer pay paying for fence-
- County Property

MOTION:

Councilmember Talkington moved to reimburse Lincoln and Heather Tubbs for the cost of the fencing in the amount of \$25,343.00. Councilmember Lanting seconded the motion. Roll call vote showed all members present voted **against** the motion. 7 to 0 **MOTION FAILED.**

- e) Request to approve a Change Order for the 2017-07 Eastland Drive North & Poleline Rd. project.

Public Works Director Caton asked that the request be changed to authorization to approve the Change Order for the 2017-07 Eastland Drive North and Poleline Road project not to exceed \$200,000.

-Where are we getting the Funds

MOTION:

Vice Mayor Boyd moved to request authorization to approve Change Order for the 2017-07 Eastland Drive North and Poleline Road project not to exceed \$200,000.. Councilmember Lanting seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0. Motion Passed.

8) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

Mayor Barigar recessed meeting until 6:00 PM

9) PUBLIC HEARINGS

- a) Request for **Anexation with a Zoning District Change & Zoning Map Amendment** from R-1 VAR CRO to R-4 CRO for Parcel 2, TBS Conveyance Plat, consisting of 13.43(+/-) acres, located 130 feet East of the Canyon Falls Drive & Harrison Street Intersection. c/o Rob Struthers on behalf of Katherine Breckenridge. (app. 2920)

Katherine Breckenridge reviewed the request for annexation with a zoning district change & zoning map amendment from R-1 VAR CRO to R-4 CRO for Parcel 2, TBS Conveyance Plat, consisting of 13.43(+/-) acres, located 130 feet East of the Canyon Falls Drive & Harrison Street Intersection.

Senior Planner Spendlove gave staff report.

Discussion ensued on the following:

-Development you would be required to have a zoning development agreement.

Public Hearing - Opened

Gary Slette, Twin Falls - Supports request.

Public Hearing - Closed

Katherine Breckenridge said that this property has good access and that they were instrumental in connecting the bike bath.

MOTION:

Councilmember Lanting moved to approve the request for annexation with a zoning district change & zoning map amendment from R-1 VAR CRO to R-4 CRO for Parcel 2, TBS Conveyance Plat, consisting of 13.43(+/-) acres, located 130 feet East of the Canyon Falls Drive & Harrison Street Intersection. Vice Mayor Boyd seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0. Motion Passed.

Katherine Breckenridge said this is the end of a book. Thanked City Council.

- b) Request for a **Zoning District Change & Zoning Map Amendment** from R-4 to M-2 for property, consisting of ten (10) +/- acres, located on the south side of the 400 block of Diamond Avenue West. c/o Gary Slette on behalf of Craig Casperson. (app. 2921)
Gary Slette on behalf of Craig Casperson, reviewed the Zoning District Change & Zoning Map Amendment from R-4 to M-2 for property, consisting of ten (10) +/- acres, located on the south side of the 400 block of Diamond Avenue West.

Discussion ensued on the following:

-Contacted adjacent property owners.

Senior Planner Spendlove gave staff report

Public Hearing - Opened

Public Hearing - Closed

MOTION:

Councilmember Talkington moved to approve the Zoning District Change & Zoning Map Amendment from R-4 to M-2 for property, consisting of ten (10) +/- acres, located on the south side of the 400 block of Diamond Avenue West. Councilmember Reid seconded the motion. Roll call vote showed all members present voted in favor of the motion. 7 to 0. Motion Passed.

10) ADJOURNMENT

The meeting adjourned at 06:22: PM



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Justin Dimond, Sergeant

Request:

Request by Voices Against Violence to hold the annual "Walk a Mile in Her Shoes" on April 14, 2018.

Time Estimate:

Due to the location, time, and nature of this event, and the fact it is an annual event, Staff is requesting that this item be placed on the Consent Calendar.

Background:

Donna Graybill, on behalf of Voices Against Violence, has submitted a Special Event Application requesting to hold the annual Walk a Mile in Her Shoes event at the Twin Falls Visitor Center and the Canyon Rim Trail on April 14, 2018. This event will take place from 10:00 a.m. to 2:00 p.m.

Voices Against Violence is a non-profit community organization founded for providing shelter, support and hope to people victimized by domestic and sexual violence within Twin Falls, Jerome, Gooding and Lincoln Counties. The annual Walk a Mile in Her Shoes event is held to bring awareness to and help stop rape, sexual assault, and gender violence. As part of this campaign to raise awareness, this event will feature men walking a mile on the canyon rim trail while wearing women's high-heeled shoes.

The event will have amplified sound in the form of public speakers and pre-recorded music.

The event organizers will be responsible for cleanup within any areas affected by the event.

The Twin Falls Police Department Staff and other relevant City Staff members have reviewed the application and recommend its approval.

Approval Process:

Consent of the Council

Budget Impact:

Twin Falls Police Department Staff does not feel there is a need for the Twin Falls Police Department to provide security; therefore, there is no budget impact.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the City Council approve the Special Event Application submitted for the Voices Against Violence Walk a Mile in Her Shoes event based on the information provided.

Attachments:

None



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Justin Dimond, Sergeant

Request:

Request to approve the annual Canyon Rim Classic Soccer Tournament to be held on May 5 - 6, 2018.

Time Estimate:

This event has a history of positive response from the community and generates no calls for service from the Twin Falls Police Department. Therefore, Staff requests that this item be placed on the Consent Calendar.

Background:

The annual Canyon Rim Classic Soccer Tournament is scheduled to be held May 5 - 6, 2018, at the Sunway Soccer Complex, Canyon Ridge High School, and Robert Stuart Middle School. This soccer tournament is anticipated to bring approximately 120-150 soccer teams from the surrounding region to the City of Twin Falls.

The event will be headquartered at the Sunway Soccer Complex where there will be multiple food vendors and apparel vendors. Additionally, there will be special tents set up for medical treatment (provided by St. Luke's of Magic Valley) and also for volunteers and referees.

Attendees will be encouraged to carpool to the event as parking at the soccer complex may be limited. Arrangements have been made by the organizers to utilize the Xavier Charter School parking lot for overflow.

Event organizers have arranged for additional dumpsters, trash receptacles and portable toilets to be provided at all three locations. They have also arranged for the trash to be emptied throughout the event.

There will be no alcohol or fireworks allowed at this event.

The Twin Falls Police Department Staff and other relevant City Staff members have reviewed the application and recommend its approval.

Approval Process:

Consent of the Council

Budget Impact:

Since no alcohol will be served at this event and there have been no calls for Police service at past events, Twin Falls Police Department Staff does not feel there is a need for the Twin Falls Police Department to provide security.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the City Council approve the Special Event Application submitted for the Canyon Rim Classic Soccer Tournament based on the information provided.

Attachments:

None



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Justin Dimond, Sergeant

Request:

Request to hold the Dusk to Dawn Trail Runs at Dierkes Lake Park on June 29 - 30, 2018.

Time Estimate:

Due to the location, time, and nature of this event, Staff is requesting that this item be placed on the Consent Calendar.

Background:

David Tarkelson, representing Goldstone Ultra Running LLC, has submitted a Special Event Application requesting to hold the Dusk to Dawn Trail Runs at Dierkes Lake Park. This event will take place Friday and Saturday, June 29 - 30, 2018. The races will start at 6:00 p.m. on Friday night and will end at 6:00 a.m. on Saturday morning.

The Dusk to Dawn Trail Runs are races that will take place on the trail system that encircles Dierkes Lake. The start and finish lines of the race will be set up on the grassy area of Dierkes Lake Park. There will also be a booth set up at that location that will function as the event's base of operations.

The race will consist of multiple categories and events for individuals and team competitions utilizing the 2.3 mile trail system that encircles Dierkes Lake. The categories include a twelve (12)-hour solo and team run, a six (6)-hour solo run, a one (1)-lap fun run, and a six (6)-lap ultra-half marathon. To optimize the running experience, the organizers will limit the participation in the event to 300 runners.

Participants will be encouraged to carpool to the event to help alleviate parking issues. A shuttle will be provided to take participants from designated parking areas to the event.

Organizers have provided the necessary insurance for the event and there will be no alcohol served.

Approval Process:

Consent of the Council

Budget Impact:

Twin Falls Police Department Staff does not feel there is a need for the Twin Falls Police Department to provide security.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the City Council approve the Special Event Application submitted for the Dusk to Dawn Trail Runs event based on the information provided.

Attachments:

None



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Ryan Howe, Sergeant

Request:

Request to approve the Annual Saint Patrick's Day Parade and Special Event Celebration to be held on March 17, 2018.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

In January of 2018, I received a Special Event Application and a Parade Application from Bev and Steve O'Connor for the Annual Saint Patrick's Day Parade and Special Event Celebration.

The parade is to be held on Saturday, March 17, 2018, at 12:00 p.m. on Main Avenue, beginning in the 600 Block of Main Avenue East/South, the area of Krengel's True Value Hardware Store. The parade will travel west on Main Avenue to the 500 Block of Main Avenue North/West, the area of the Magic Valley High School. The assembly for the parade participants will begin at 11:30 a.m.

Main Avenue will be closed from Murtaugh Street, where the staging area will be located, to Castleford Street, where the parade floats will disperse.

Due to safety concerns and prior parade activities, the Twin Falls Police Department has requested to block all downtown parking on Main Street from Jerome Street to Fairfield Street to allow pedestrians a safe area to watch the parade. Restricting the parking will occur in the early morning hours of the scheduled parade date. Main Street will be left open for traffic until 11:00 a.m. Vehicles will be allowed to park on Main Street, outside of the five-block area listed above.

There will be an estimated 30 floats in the parade. These floats will be decorated with a Saint Patrick's Day theme. Based upon prior years, it is estimated that there will be 1,000 people in attendance to observe the parade. The parade application fee has been paid and the required insurance for the event has been applied for.

Steve and Bev O'Connor did not request a street closure following the parade as they have in past years' celebrations. Steve and Bev O'Connor believe there will be adequate room for patrons on the new sidewalks in the 100 Block of Main Avenue North.

Bev and Steve O'Connor will provide security fencing along the curb area of Shoshone Street North and Main Avenue North to deter participants from interfering with traffic on Shoshone Street. Portable toilets will also be provided for participants in the area of O'Dunken's. These will be located in the angled parking area in front of the Columbia Bank. There will not be additional security required by the Twin Falls Police Department after the event as in years past due to the time of day. Bev and Steve O'Connor will be responsible for the cleanup in the immediate area of the event and in the surrounding area of

downtown affected by the event. The event sponsors will also provide trash receptacles.

The Twin Falls Police Department did not receive any calls for service during the 2017 event.

It will be the event sponsors' responsibility to notify downtown business owners of the event and street closures.

The Twin Falls City Street Department will provide the traffic cones and barricades for the parade.

Approval Process:

Consent of the Council

Budget Impact:

Due to the observed increase in participating crowds, the Twin Falls Police Department believes that 25 Twin Falls Police Officers on overtime will be required to adequately staff the parade. A briefing will be held at 10:30 a.m.; the street closures will take place at 11:00 a.m. The parade is scheduled to start at 12:00 p.m. and is estimated to conclude by 1:00 p.m. Total time for this event is estimated to take three (3) hours to allow for street closures, allowing traffic flows to adjust, and opening the streets at the conclusion of the parade. Total overtime cost for the Twin Falls Police Department will be approximately \$4,300.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Several relevant City Staff members have approved this Special Event and Parade Application. The Twin Falls Police Department has approved this Special Event Application and Parade.

Attachments:

None



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Ryan Howe, Sergeant

Request:

Request to approve the Kids' Bridge to Success event to be held on July 14, 2018.

Time Estimate:

Since this has been an annual event which has not generated any calls for service in past years, Staff requests that this item be placed on the Consent Calendar.

Background:

This event (formerly known as the Perrine Bridge Festival) is scheduled to begin on Saturday, July 14, 2018, at 7:00 a.m. and will conclude by 2:00 p.m. This event will include a one (1)-mile fun run on the CSI Campus, a family/group challenge with various stations near the grass/walking trail at the CSI Expo Center, and a "Splash and Dash" (formerly the Run/Bike/Paddle competition) to be held at Centennial Park and ending at CSI. A separate Special Event Application is in the process with Twin Falls County for the Centennial Park portion of events.

The "Splash and Dash" event will begin at Centennial Park followed by the run on the Canyon Springs Grade to the parking lot behind Costco. The bike portion will begin after the run and will follow the Canyon Rim Trail and Federation Road, traveling west to Grandview Drive. The bike participants will continue on Grandview South until Federation Road and will then travel east until it joins with the Canyon Rim Trail again. Bikers will then take the underpass near Harrison Street and will proceed west on Pole Line Road until Washington Street. Bikers will proceed south on Washington until North College and will then proceed east on North College Road where the bikers will end at the CSI Campus with the other event activities. Bikers will be instructed to follow all applicable traffic laws and will not be given the right-of-way at intersections. The event organizer has obtained permission from CSI for the use of their facilities. There will be several volunteers assisting with this event.

Approval Process:

Consent of the Council

Budget Impact:

This event will not have any budget implications.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

This Special Event Application has been approved by several relevant City Staff Members and Twin Falls Police Department Staff. It is recommended that this request be approved by the City Council as presented.

Attachments:

None



MONDAY February 26, 2018

To: Honorable Mayor and City Council

From: Shawn Barigar, Mayor

AMENDED REPORT

Request:

Consideration of a request to fill three (4) vacancies on the Twin Falls Planning & Zoning Commission.

Time Estimate:

Approximately five (5) minutes.

Background:

As of February 28, 2018, there are four (4) vacancies on the Twin Falls City Planning & Zoning Commission. As per Twin Falls City Code 10-17-3; Article II - The Commission is comprised of 9 members; 7 members representing the area located within the City Limits and 2 members representing the area located within the Area of Impact. Each term is three (3) years. A Commissioner may serve a maximum of two (2) concurrent terms or a total of six (6) years.

Of the four (4) vacancies, one (1) vacancy represents the area located within the Area of Impact. This person shall be recommended by the Mayor and appointed by the County Commissioners. The other three (3) vacancies are for members who represent the area within the City Limits and are Mayor/City Council appointed positions.

As of February 28, 2018 Tom Frank, Kevin Grey and Steve Woods-Area of Impact representative, have served two (2) consecutive terms and are not eligible for re-appointment. The other vacancy is Darren Hall, who resigned in September 2017 after serving seven (7) months. Darren represented the area located within the City Limits. This vacancy will serve the remainder of Darren's term of 2 years, expiring on February 28, 2020.

Tom Frank has served as Chairman for the majority of his service. Kevin Grey served as Vice-Chair for several years. Tom, Kevin, Steve and Darren have served the Commission well and all will be missed. Staff and the rest of the Commission want to thank them for their service.

Staff published the vacancies from December 26, 2017 thru January 22, 2018 through various media outlets and received fourteen (14) applications to fill the four (4) vacancies on the Commission. On February 7th, 14th & 15th, 2018 a selection committee, consisting of Mayor Shawn Barigar, Vice-Mayor Nikki Boyd, Planning & Zoning Commission Chairman Tom Frank, Deputy City Manager Mitch Humble and Zoning & Development Manager Rene'e V. Carraway-Johnson interviewed thirteen (13) applicants, one withdrew. Upon conclusion of the interviews, the selection committee submits the following recommendations:

- 1- Craig Kelley and *Curtis Hansen* be appointed to serve a three (3) year term on the Commission, terms ending Feb 28, 2021
- 2- Carolyn Bolton be appointed to serve the remainder of Darren Halls' term ending Feb 28, 2020
- 3- David Detweiler, the Area of Impact representative, be recommended to the County Commissioners to serve a three (3) year term on the City of Twin Falls P&Z Commission, term ending Feb 28, 2021

As per current policy, any new commissioner/board member shall have a background check completed prior to appointment. All four (4) of the prospective new commissioners submitted authorization for a background check. Upon conclusion there were no negative incidents reported for any of the four (4) prospective new commissioners.

Budget Impact:

There is no significant budget impact associated with the Council's approval of this request.

Regulatory Impact:

Approval of this request will insure that the Planning & Zoning Commission remains at full membership.

Conclusion:

The Selection Committee recommends that the Mayor make the following appointments to the Planning & Zoning Commission:

- 1- Craig Kelley and *Curtis Hansen* to serve a three (3) year term on the Commission, terms ending Feb 28, 2021.
- 2- Carolyn Bolton to serve the remainder of Darren Halls' term ending Feb 28, 2020.
- 3- David Detweiler, Area of Impact representative, be recommended to the County Commissioners to serve a three (3) year term on the City of Twin Falls P&Z Commission, term ending Feb 28, 2021.

Attachments:

1. Letters from Craig Kelly, *Curtis Hansen*, Carolyn Bolton and David Detweiler.

CRAIG KELLEY

2836 Sunray Loop Twin Falls, ID. 83301 | (208)308-1577 | craig.kelley@outlook.com

1.15.18

Renee' Carraway
Zoning & Development Manager
203 Main Ave. East
Twin Falls, ID. 83301

Renee' Carraway:

I am contacting you in regards to the City of Twin Falls Planning and Zoning Commission open position as advertised on the Twin Falls City website and KMVT.com. I am very interested in serving the community and eager to learn more about our city government and contribute to the city's future.

My relevant qualifications include my degree in Plant Science Nursery Management and my over 20 years' experience managing processing facilities in the city of Twin Falls. I am currently the Commodities Division Manager for Rangen Inc in Twin Falls, managing multiple locations. I am ready to expand my horizons, ready for the challenge of city government and eager to help contribute to the city I have lived in for almost 20 years.

With my skill set and proven track record I can be a valuable addition to the City of Twin Falls Planning and Zoning Commission. I can be reached for questions at your convenience.

Sincerely,

Craig Kelley
(208)308-1577
Craig.kelley@outlook.com

Craig Kelley
2836 Sunray Loop Twin Falls, ID. 83301
(208) 308-1577 craig.kelley@outlook.com

Summary

Twenty years' experience in sales, marketing and management. Ability to gain account loyalty, with proven long-time partnerships with top companies. Strong Ability to unify diverse groups of people behind common goals and practices.

Experience

Rangen, Inc. Commodities Division

Division Manager 2017 –Present

Promoted to Division Manager 2017, charged with expanding the division while cutting cost and increasing efficiency. Successfully introduced a new inventory and manufacturing program to increase productivity. Successfully increase production over a 1-year span.

Rangen, Inc. Commodities Division

Sales and Marketing Manager, 2006-2017

Maintained and expanded the Commodities Division customer base and suppliers to optimize and increase sales. Duties include marketing all classes of dry beans to grocery store chains to large canning type operations. Additional duties included coordinating with field staff and growers to forecast the correct varieties and amount of product needed for the production year.

Rangen, Inc. Commodities Division

Operations Manager 2006-2017

Manage day-to-day operations for five processing lines in three different locations. Manage five receiving locations coordinating with staff to operate at harvest. Manage shipping schedules and coordinating freight for three packaging lines at various locations.

Rangen, Inc. Commodities Division

Food Safety Manager 2012-2015

Created a food safety program both written and practical applications. Created a daily program for two processing facilities and five receiving stations. Managed the program at all locations until 2015

Kelley Garden Center

Vice President Nursery Manager 1998-2006

Managed a family owned business in day-to-day operations including coordinating landscape employees and nursery staff. Managed sales, and purchasing for all nursery stock and related items.

Education

B.S. Plant Science Horticulture Nursery Management 1999

University of Idaho, Moscow, ID.

Additional Experience:

President U.S. Dry Bean Council 2012-2013

Representative for Idaho to the U.S. Dry Bean Council 2012-Present

President Idaho Bean Dealers Association 2012-2015

Board Member Idaho Bean Dealers Association 2008-Present

Blue Lakes Rotatory Club Sargent at Arms 2005-2006

Member Blue Lakes Rotary Club 2003-2006

Board Member Morning Sun Home Owners Association

Secretary Morning Sun Home Owners Association

Chairman National Pulse Trade Rules Committee

Member Idaho Nursery Associations

U.S. Trade Missions to: Central American, Dominican Republic, Turkey, Brazil, Argentina and Mexico

Twin Falls City
Planning and Zoning
203 Main Ave East
Twin Falls ID 83303

I would like to submit my name for consideration for a seat on the Planning and Zoning Commission.

I have been a resident of Twin Falls for the past four years. I relocated to Twin Falls to open the Fairfield Inn and Suites by Marriott hotel. During the past years I have fallen in love with this city and area and have made many friends. I have also seen my business prosper and become an integral part of this community.

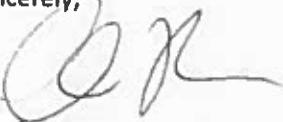
I am very active in the area and feel that I would be a great addition to this commission. I currently serve as a board member of the Twin Falls Chamber of Commerce, Co-Chair of the Twin Falls Chamber Ambassadors, board member of Southern Idaho Tourism, and currently Past-President of the Professional Leadership and Network Twin Falls. I have also served as a volunteer committee member for the Twin Falls School district rezoning committee. I also serve actively in my local church.

A passion to serve has always been in my family as my father served as a city councilman, and chair for over a decade of the Planning and Zoning commission in the town where I grew up. Seeing his passion for volunteering and leadership gave me a great desire to service and be a part of the community in which I live.

I truly fee the importance of civic service cannot be understated. When citizens of the community volunteer, a voice is given to all their family, friends and neighbors. The Planning and Zoning Commission is a critical committee as the truly are the first step in helping the city progress in its growth.

I thank you for your consideration.

Sincerely,



Curtis Hansen
2104 Julie Ln
Twin Falls Idaho
801-362-6784

Carolyn R. Bolton

1772 Poplar Avenue ☿ Twin Falls, ID 83301

carolyn.rose.bolton@gmail.com ☿ 971.239.9962

January 8, 2018

Submitted via email transmission to: rcarrawa@tfid.org

Reneé Carraway
Zoning & Development Manager
City of Twin Falls
PO Box 1907
Twin Falls, ID 83303

Re: Letter of Interest for Twin Falls Planning and Zoning Commission Vacancy

Dear Ms. Carraway:

I send this letter today to express my interest in being appointed to the Twin Falls Planning and Zoning Commission.

Born and raised here in Twin Falls, I relocated to Salem, Oregon, to attend college after graduating Twin Falls High School and successfully receiving my B.A. in Music and Communications with honors (*magna cum laude*). I remained in Salem for a number of years pursuing my career and raising my family.

I returned to Twin Falls in September 2015 to help my aging mother stay in her own home and have enjoyed getting reacquainted with my hometown.

For 10 years while in Oregon, I served as a Public Policy Mediator for Oregon's Dispute Resolution Commission under appointment of the governor and as the Public Information Officer for Oregon Department of Aviation. During that decade in state service, I was responsible for managing a wide range of public processes – with 20-25% of my time focused on issues related planning and zoning within local municipalities across the state of Oregon:

- Served as Administrative Rules Administrator for the Department of Aviation, personally scheduling/holding public hearings across the state in order to finalize Oregon State Administrative Rules related to general aviation, public use airports, and air traffic noise issues.
- Worked with Oregon Department of Transportation staff to compile and manage periodic edits/updates to Oregon's Transportation Plan; with the Oregon Board of Aviation to prepare the Oregon Aviation Plan.
- Received and oversaw resolution of dozens of noise abatement complaints related to airports.
- Managed large multi-party/multi-jurisdiction dispute resolution processes related to economic development, land use rules and exemptions, highway ingress/egress, partnerships between federal-state-county-local and private efforts.
- Prepared formal findings and recommendations from conflict resolution matters in my purview.

Enclosed is my professional résumé for your review. The only addition to my résumé is my current 0.5 FTE role as Administrator/ Office Manager for Twin Falls First Presbyterian Church since May 2017. I am semi-retired.

I would welcome the opportunity to talk with you in person about how my training and professional expertise would serve the citizens and the City of Twin Falls as a member of its Planning and Zoning Commission.

Thank you for your time and consideration.

Yours truly,

Carolyn R. Bolton

Carolyn R. Bolton

Enclosure: Résumé



Carolyn R. Bolton

Address: 1772 Poplar Avenue, Twin Falls, ID 83301
Phone: 971.239.9962 | Email: carolyn.rose.bolton@gmail.com

Project Management | Communications | Event Planning | Fundraising | Grant Writing | Board Support
Graphic and Web Design | Budget Management | Conflict Resolution | Bookkeeping | Payroll

QUALIFICATIONS PROFILE

- 20 years of proven nonprofit management experience
- Effective in public relations and community-building
- Expert in written and verbal communications, organizational administration, brand and campaign management, problem-solving, design of print collateral and training materials, board support
- History of success planning and implementing projects within budget and timeline requirements
- Proficient in MS Office (Word, Excel, PowerPoint, Access, Publisher), QuickBooks, WordPress, CDM+
- Deadline driven with well-developed time management abilities

PROFESSIONAL EXPERIENCE

- **Office & Communications Manager, University Baptist Church (Seattle, WA) • Oct 2012 to Aug 2015**
Sole part-time administrative staff for progressive faith-based nonprofit organization focused on global social justice, managing \$2.3 million in investment and endowment assets and \$203,000/year operating budget. Manage day-to-day operations of organization, as well as internal and external communications, public relations, media advertising, graphic design of print collateral, accounts payable, payroll, bank reconciliations, financial reporting; build new organizational data base for membership, finance, and event management; serve as webmaster and newsletter editor.
- **Resource Development Manager, Garten Services Inc. (Salem, OR) • Jan 2006 to Sept 2012**
One-person fundraising/public relations office for \$13 million 501(c)(3) nonprofit company with a mission to provide jobs for adults with disabilities. Served as public information officer, media contact, internal communications lead, webmaster, brand and campaign manager, graphic designer for print collateral, radio and television media manager. Planned annual fundraiser dinner with program and auction. Raised \$250,000 per year in donations and grants.
- **Contributing Editor, Salem Business Journal (Salem, OR) • July 2004 to Jan 2006**
Business journalist responsible for strategizing with publisher to set content for monthly business newspaper, conduct interviews and research, prepare copy, and provide accompanying photographs for 6-10 stories per edition; recruit and manage freelance graphic arts staff.
- **Public Information Officer & Legislative Liaison, Oregon Dept. of Aviation (Salem, OR) • March 1999 to June 2004**
Primary agency contact for public and private sectors as well as general public; craft agency media messaging; coordinate responses to aviation-related complaints from the public; serve as public media contact and internal communications lead. Draft and track proposed state legislation relating to general and commercial aviation in Oregon; serve as administrative rules coordinator; plan, provide public notice for, and facilitate community meetings across state to gather public comment on legislation and aviation-related policy; support the State Board of Aviation. Newsletter editor, webmaster, print collateral designer and content editor. Coordinate aviation-related advocacy and outreach.
- **Public Policy Mediator, Oregon Dispute Resolution Commission (Salem, OR) • January 1995 to March 1999**
Member of four-person public policy mediation team responsible to serve the entire state of Oregon under commission from the Governor's Office. Responsible for public presentations, partner education, receiving and analyzing requests for alternate dispute resolution intervention related to issues of economic development and infrastructure, convening all parties necessary to each conflict (state and federal agencies, local governments, vested associations, special interest groups, and citizens at large), facilitating large group discussions, and designing problem-solving processes tailored to each conflict and the regional culture where each conflict arose. Prepare sensitive public reports, serve on Governor's Community Partnership Team, act as grant manager for \$350,000 in collaborative grant funding from USDOT.

EDUCATION

CORBAN UNIVERSITY & GRADUATE SCHOOL - Salem, Oregon

B.A., Music/Communications - graduated Magna Cum Laude; listed in *Who's Who in American Colleges & Universities*

INSTITUTE FOR CONFLICT MANAGEMENT - Portland, Oregon

Mediator Certificate compliant with Oregon statutory requirements for professional mediator

PORTLAND STATE UNIVERSITY - Portland, Oregon

Completion of focused coursework in Designing Conflict Management Systems and Public Policy Mediation Skills

PERFORMANCE CONSULTING GROUP - Portland, Oregon

Total Client Satisfaction Certification (alternative terminology for Total Quality Management or "TQM")

CONTEXT ASSOCIATED - Seattle, Washington

Large Group Facilitation Certification

PROFESSIONAL ACTIVITIES

2011 to 2013	Interim Board of Directors Member, Ten Thousand Villages - Seattle, Washington
2009 to 2013	Advisory Board, Friends of Straub Environmental Learning Center - Salem, Oregon
2002 to 2013	Communications Program Advisory Consortium, Corban University - Salem, Oregon
2006 to 2012	Executive Alliance, United Way of the Mid-Willamette - Salem, Oregon
2008 to 2011	Board of Directors, Mid Valley Mentors - Salem, Oregon
2006 to 2008	Board of Directors, Brush Creek Playhouse - Silverton, Oregon
2002 to 2012	Guest Lecturer for Essay Writing Courses, Chemeketa Community College - Salem, Oregon
2002 to 2008	Board of Directors, Public Relations Society of America Oregon Capital Chapter - Salem, Oregon
1995 to 1997	Volunteer Community Education Organizer, Northwest Earth Institute - Portland, Oregon
1995 to 2003	Columnist, <i>Alternatives for Cultural Creativity</i> (regional magazine) - Eugene, Oregon
1994 to 2007	Clemson University Women's Professional Development Workshops presenter - NW region

REFERENCES UPON REQUEST

Renée Carraway-Johnson

From: Renée Carraway-Johnson
Sent: Wednesday, January 10, 2018 3:14 PM
To: David Detweiler
Subject: RE: Serving on Planning and Zoning Commission

Importance: Low

Good afternoon David;

I appreciate your interest in serving on the City of Twin Falls' Planning & Zoning Commission. The Commission's main scope of responsibility requires "quasi-judicial" decisions on land use and recommendations to the City Council for Code Amendments to Twin Falls City Code; Title 10. Below is the Notice that is posted on the City of Twin Falls website; www.tifd.org announcing the P&Z vacancies. There are four (4) vacancies; 3 members shall reside within city limits and 1 member within the Area of Impact – *that would be you.* ☺

I am accepting applications until Monday, January 22, 2018. An Interview Board will review the applications and schedule interviews sometime in February. Upon conclusion of the interviews the Interview board will make a recommendation to the Mayor and/or County Commissioners. As you live within the City's Area of Impact the application will be to fill the Area of Impact vacancy. There are nine (9) members on the Commission; 7 who reside within city limits and two (2) who reside within the Area of Impact. Planning & Zoning Commission terms are from March 1, 2018 thru Feb 28, 2021 (3 yrs.). Please let me know if you have any questions. Again, thank you for your interest in serving our community. Have a great day. Rene'e

Posted on: December 26, 2017

City Planning and Zoning Commission Seeks Applicants for Four (4) Vacancies

The City of Twin Falls seeking candidates to fill four (4) vacancies on the Planning and Zoning Commission.

The main responsibilities of the commission are as follows:

- Review all proposed amendments to City Zoning and Subdivision Regulations and make recommendations to the council
- Conduct a comprehensive planning process to prepare, implement, review and update a comprehensive plan as required by law
- Hear and decide requests for land use permits under the conditions specified by City Zoning and Subdivision Regulations
- Hear and decide appeals for alleged errors in process, requirement, decision, interpretation or determination made by the administrator
- Authorize variances in Zoning and Subdivision Regulations that will not be contrary to the public interest where, owing to special conditions, nor result in unnecessary hardship

Commissioners serve three-year terms and meet three times each month. These meetings include a work session on the first Wednesday of each month during a lunch hour, as well as two regularly scheduled evening meetings beginning at 6 p.m. on the second and fourth Tuesdays of each month.

Applicants must have been residents of Twin Falls County for two (2) continuous years preceding their appointment; shall be residents of the City of Twin Falls at the time of appointment; and must remain residents of the city during the term of office to which they are appointed.

The Mayor will appoint a commissioner with the confirmation of the Twin Falls City Council. **Residents interested in serving on the commission are encouraged to submit a letter of interest with qualifications and contact information to rcarrawa@tfid.org**, or fax it to 208-736-2641, or mail it to P.O. Box 1907, Twin Falls, Idaho 83303, by Monday, Jan. 22, 2018.

Sincerely,

*Rene'e V. Carraway-Johnson
Zoning & Development Manager
City of Twin Falls
PO Box 1907
Twin Falls, Idaho 83303-1907*

*208-735-7267
rcarrawa@tfid.org*

From: David Detweiler [mailto:dirtfarmerdave@gmail.com]
Sent: Wednesday, January 10, 2018 12:16 PM
To: Renée Carraway-Johnson <RCarraway@tfid.org>
Subject: Serving on Planning and Zoning Commission

My name is David Detweiler, I am 54 years of age, I would like to apply to serve on the Planning & Zoning Commission, I am a life long resident of Twin Falls, have farmed here for 40 years, I was approached by Mitch Humble and he suggested that I apply as one of the Area of Impact representatives. Was also talking to Sheriff Tom Carter about it, he also encouraged me to do the same. I have been feeling like I should serve my community and be more involved. I think this would be a great way to do so, and hopefully help others in my home town. I don't know a lot about the commission and their duties, but am willing to learn.

My address is:

2672 E. 4100 N.
Twin Falls, ID 83301
208-280-0498

[Spam](#)
[Phish/Fraud](#)
[Not spam](#)
[Forget previous vote](#)



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Jason Brown, Environmental Engineer

Request:

Discussion with CH2M (Jacobs) regarding their annual update.

Time Estimate:

10 minutes

Background:

CH2M has operated the Wastewater Treatment Facility for the past 30 years. This is the Annual Close Out presentation by Shawn Moffitt.

Announcement of New Project Manager, Jack Bennion.

Approval Process:

N/A

Budget Impact:

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

1. Twin Falls_OM_OMM_06122014_final_hear 5

Management Fee and shall be mutually agreed to by the parties for the time period of October 1, 2014 through September 30, 2015 (the "Initial Term") by July 1, 2014. Subsequent year's Base Fee shall be determined as specified in Article 4.4.

- 4.2. The estimated Direct Cost for providing services during the time period of October 1, 2014 through September 30, 2015 shall be mutually agreed to by the parties by July 1, 2014. If the actual Direct Cost is less than the estimated Direct Cost for the contract year currently in effect then OMI will rebate Twin Falls One Hundred Percent (100%) of the difference between the actual and estimated Direct Costs plus the management fee associated with those costs.
- 4.3. OMI's Management Fee shall be equal to twenty percent (20%) of the actual Direct Cost.
- 4.4. Subsequent to the first year of this Agreement, the Base Fee and estimated Direct Cost will be proposed by June 1 of each year and negotiated by July 1 of each year. Should Twin Falls and OMI fail to agree, the Base Fee and the estimated Direct Cost will be determined by the application of the Base Fee Adjustment Formula shown in Appendix G.
- 4.5. If the actual Direct Cost is greater than the estimated Direct Cost for the Current Term, then Twin Falls will pay One Hundred Percent (100%) of the difference between the actual and estimated Direct Costs plus the management fee associated with those costs. OMI shall provide written notification to the City of Twin Falls when eighty percent (80%) of the estimated Direct Cost is expended.
- 4.6. In the event that a change in the scope of services provided by OMI occurs, Twin Falls and OMI will negotiate a commensurate adjustment in Base Fee.

5. PAYMENT OF COMPENSATION

- 5.1. Twin Falls shall pay OMI the Base Fee set forth in Article 4.1 as follows:
 - 5.1.1. A monthly Base Fee which shall be equal to one twelfth (1/12th) of the Base Fee. At the option of the parties, the final four (4) installments of this monthly fee in any one contract year may be adjusted to reflect any rebate issued under Article 4.2 or any amounts due under Article 4.5 of this Agreement.
 - 5.1.2. The monthly Base Fee shall be due and payable on the 1st of the month, for services provided in that month.



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Jason Brown, Environmental Engineer

Request:

Consideration of a request to reject all bids for the On-Site Sodium Hypochlorite Generator project.

Time Estimate:

The staff presentation will take approximately 5 minutes

Background:

The On-Site Sodium Hypochlorite Generator will allow the City to have the necessary disinfection capabilities for current and future uses. The generator provides a level of disinfection in our water system that help provide a level of safety for our community. The City currently operates a 100 lb/day, the purchase would allow us to generate 200 lb/day. This additional capacity allows for future growth and some redundancy in our system.

Bids were opened publicly on February 8, 2018. The City received two bids, one in the amount of 127,950.00 and another for 195,000.00. After reviewing the bids and the specifications. Staff believes that it was better to reject the bids and rewrite the specifications and re-bid this project. Idaho Statute 67-2805 allow the City to either except the lowest bid or reject all bids.

Approval Process:

City Council approval to reject all bids is required.

Budget Impact:

The budget amount for this project is \$200,000.00.

Regulatory Impact:

Idaho Statue 67-2805 allow the City to reject all bids and re-bid the project.

Conclusion:

Staff recommends that the City Council rejects all bids and allow staff to re-bid the procurement of equipment.

Attachments:

1. Bid Tabulation

UNIT PRICE BID TABULATION

2016 Falls Ave North ADA Curb Ramps
Twin Falls, Idaho

Opened at: 324 Hansen Street East, Twin Falls, ID
On this Date: November 3, 2016
At this Time: 10:00 am (local time)

				Budget		Filtration Technology, Inc.		Process Solutions, Inc	
<u>SPEC. PAY</u>	<u>BID ITEM DESCRIPTION</u>	<u>UNIT</u>	<u>ESTD</u>	<u>BID UNIT</u>	<u>BID PRICE</u>	<u>BID UNIT</u>	<u>BID PRICE</u>	<u>BID UNIT</u>	<u>BID PRICE</u>
<u>REF.</u>			<u>QNTY</u>	<u>PRICE</u>		<u>PRICE</u>		<u>PRICE</u>	
DIVISION 400 - TECHNICAL SPECIFICATIONS									
1	On-Site Generator	EACH	1	\$200,000.00	\$200,000.00	\$127,950.00	\$127,950.00	\$195,000.00	\$195,000.00
TOTAL OF ALL BID PRICES					\$200,000.00		\$127,950.00		\$195,000.00
Low-Bid Ranking							1		1
Percentage of Low Bid					156%		100%		152%



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Jackie Fields, City Engineer

Request:

Request to amend Title 2, Chapter 5 Traffic Safety Commission.

Time Estimate:

15 minutes

Background:

Currently, the duties of the Traffic Safety Commission are as follows:

2-5-2: DUTIES AND PURPOSES:

The duties and purposes of said commission are as follows: to recommend and make suggestions to the city council for the adoption of plans for traffic safety as recommended by the national safety council study; to coordinate city traffic safety plans into the state of Idaho plan; to make suggestions for projects designated to increase safety in pedestrian and school traffic and to generally improve traffic safety in the city; to recommend the development, study and needs for public streets, highways and transportation facilities in and surrounding the city; to recommend plans for the location, extension and construction and development of public streets within the city and for county, state and federal highways surrounding the city or in which the city may be interested or affected; to study and recommend to all governmental bodies and agencies legislation and policies for the improvement, safety and development of public streets and highways; to work with and submit recommendations, studies and advice to the Twin Falls planning commission; to solicit the support and cooperation of the citizens and organizations of the community; to promote and obtain street and highway development; to prepare and disseminate information needed by various governmental bodies and agencies; to aid in the development and improvement of the public streets and highways in the city or in which the city may be interested or affected. (Ord. 2674, 11-20-2000)

The Traffic Safety Commission (TSC) believes that these duties no longer appropriately represent where the TSC can add value and does not represent the work the TSC is currently doing to assist the City Council. The TSC currently advises City staff, the City Engineer in particular, regarding safety issues associated with the (roadway) transportation network. The TSC considers input from the public and provides recommendations to the City Council that reflect consideration of both the data and qualitative components of transportation safety issues.

Should the City Council support consideration of a Code amendment, the TSC would work collaboratively with staff on a Code change. The TSC would consider recommendations from the public and City Council, as well as any input from the City Council regarding the change process.

John Kaperleris, a member of the traffic Safety Commission is present to

Approval Process:

None at this time.

Budget Impact:

none

Regulatory Impact:

None at this time, although work on this issue may result in an amendment to the City Code Title 2 Chapter 5 at a later date.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the City Council provide input on the TSC's request to consider a Code modification. Staff also request that the City Council supports future consideration of an amendment to Title 2 Chapter 5 regarding the duties and responsibilities of the Traffic Safety Commission.

Attachments:

None



Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Jackie Fields, City Engineer

Request:

Request to purchase a new HP Designjet T1530 with one set of ink cartridges and with warranty.

Time Estimate:

5 minutes

Background:

The Engineering Department has an obsolete plotter that was operational until November, 2017. Last year, staff was informed that parts were no longer available and the Department intended to add plotter replacement into long term planning for acquisition in the near future. During the move to the new City Hall, the plotter was damaged beyond repair.

Last year, the Department replaced a scanner which is shared by Building, Planning & Zoning and other Departments. That machine is heavily used by the Building and Engineering Departments to make digital records of drawing submittals (and "historic" documents). This request is for a machine that isn't intended for scanning and is awesome because it will hold the 2 commonly used paper roll sizes. It is used for CADD and GIS maps, aerial maps and exhibits that are mass produced for other Departments and the public.

Approval Process:

A majority vote approves or disapproves including this item into the current budget

Budget Impact:

This item is not budgeted. The Engineering Department did receive authorization to procure 2 Surfacepros this year for the lab personnel. That budget was not fully expended and there is about \$1000 remaining in the capital budget that could be used towards acquisition of the plotter. This request is to use reserves for the remainder. The estimated cost of the plotter with warranty is about \$8,630 and the ink cartridges are \$420, bringing the request to \$9050.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the Council authorize the purchase of the HP Designjet T1530, with replacement

ink cartridges and a warranty.

Attachments:

1. Hansen-One20180221141246



BONNEVILLE BLUEPRINT SUPPLY

1802 Curtis Ave.
Idaho Falls, Idaho 83402
(208) 522-0010
Toll Free 1-800-635-8804

10933 W. Emerald St.
Boise, Idaho 83713
(208) 376-5710
Toll Free 1-800-648-6134

www.bonnevilleblue.com

January 3, 2018

City of Twin Falls
324 Hansen Street East
Twin Falls, ID 83301-1907

Thank you for the opportunity to introduce you to the HP Designjet T1530 with Post Script.

The T1530 PS is a 36 inch wide model with a maximum print length of 300 feet. The T1530 PS prints at a maximum detail of 2400x1200 dpi, printing from six ink cartridges and a single printhead. It comes standard with a **two roll** feed and an automatic cutter. The T1530 PS will print on coated bond, photo bond, super heavy weight bond, T-Bond, vellum, Mylar and many other types of media. It runs off of 96 GB of virtual memory dedicated to file processing and has a 500 GB hard drive, allowing for fast processing and printing times. The T1530 PS will print an architectural D size line drawing in 21 seconds. The pricing for the HP Designjet T1530 PS with freight, installation and training is **\$7,995.00**.

*****Note:** HP is currently offering a \$1,250.00 Cash In Trade Up rebate on the HP Designjet T1530 PS, taking the sale price to **\$6,745.00**. Offer ends January 31, 2017.

Maintenance Contract:

The T1530 PS comes with a one year onsite hardware warranty. If you were interested in adding an additional one year maintenance agreement for a total of 2 years the price is **\$629.00**. This is to be purchased at the same time as the plotter. You can add the maintenance agreement at a later date, but the price will be different.

Please feel free to call me with any questions you may have at 208-830-1985. I look forward to doing business with you.

Note: Prices do not include applicable taxes, and are subject to change.

Sincerely,

Bill Vick
Bonneville Blueprint Supply



HP DesignJet T1530 Printer series

Maximize workgroup productivity and enterprise security

Dual-roll 36-inch, 6-ink printer for professional-quality CAD and GIS applications



QUALITY—Your projects, presented at their best

- Six Original HP inks produce a wide color gamut ideal for color graphics
- Original HP gray and photo black inks achieve precise line accuracy, dark blacks, and true neutral grays
- Make your architectural prints shine with professional, high-resolution graphics—opt for Adobe PostScript®
- Communicate with precision—produce plans, drawings, and maps with fine line quality, and up to 2400 dpi

PRODUCTIVITY—Ease, efficiency empower workgroups

- Stay organized and on task—the integrated 50-page output stacking tray delivers flat, collated prints
- Two rolls help save time—easy front loading, automatic alignment; two media types/sizes, smart switching
- Print complex files fast—one A1/D in 21 sec (120 A1/D per hr), 96 GB virtual memory (based on 1.5 GB RAM)
- Improve workgroup efficiency using the job center—manage job queues and job storage, track print costs

SECURITY—Enterprise compatible, IT manageable

- Enable highly unattended printing with two 300-ft (91.4-m) rolls and Original HP ink cartridges up to 300 ml
- Safeguard information with security protocols like IPSec, 802.1x, SNMPv3, PIN printing, and other options¹
- Easily configure/manage your printer with HP Embedded Web Server or the HP printer fleet with HP Web Jetadmin
- Integrates easily with your other office devices—iOS and Android™² compatibility with HP Mobile Printing³

For more information, please visit
hp.com/go/designjetT1530

¹ Optional security solutions include Secure Disk Erase (available for all models) and Encrypted HD (available only in specific models).

² The HP Print Service Plugin app is available for Android™ mobile devices running Android™ v.4.4 or later. The app is free from Google Play.

³ Local printing requires mobile device and printer to be on the same network (usually WiFi access points bridge wireless to wired connections) or have a direct wireless connection. Wireless performance is dependent on physical environment and distance from access point. Wireless operations are compatible with 2.4 GHz operations only. Remote printing requires an Internet connection to an HP web-connected printer. Wireless broadband use requires separately purchased service contract for mobile devices. Check with service provider for coverage and availability in your area. See hp.com/go/designjetmobility for more details.

Technical specifications

Print	Line drawings ¹	21 sec/page on A1/D, 120 A1/D prints per hour
	Print resolution	Up to 2400 x 1200 optimized dpi
	Margins (top x bottom x left x right)	Roll: 3 x 3 x 3 x 3 mm (0.12 x 0.12 x 0.12 x 0.12 in) Sheet: 3 x 22 x 3 x 3 mm (0.12 x 0.87 x 0.12 x 0.12 in)
	Technology	HP Thermal Inkjet
	Ink types	Dye-based (C, M, Y, K, PK, YL), pigment-based (mk)
	Ink drop	6 pl (C, M, Y, G, PK); 9 pl (mk)
	Printheads	(C, G, M, mk, PK, Y)
	Line accuracy	+/- 0.1% ²
	Minimum line width	0.02 mm (0.0008 in) (HP-GL/2 addressable)
	Guaranteed minimum line width	0.07 mm (0.0028 in) (ISO/IEC 13660:2001(E)) ³
Media	Handling	Input: two automatic front-loading roll feeds, smart roll switching, sheet feed Output: integrated output stacking tray (from A4/A to A0/E, with up to 50 A1/D-size capacity), media bin, automatic cutter
	Size	Rolls: 279 to 914 mm (11 to 36 in) Sheets: 210 x 279 to 914 x 1219 mm (8.3 x 11 to 36 x 48 in) Standard sheets: A4, A3, A2, A1, A0 (A, B, C, D, E)
	Thickness	Up to 0.5 mm (19.7 mil)
Applications	Line drawings, Renderings, Presentations, Maps, Orthophotos	
Memory	96 GB (file processing) ⁷	500 GB hard disk
Connectivity⁴	Interfaces (standard)	Gigabit Ethernet (1000 Base-T)
	Printing languages (standard)	Basic Printer: HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP-PCL3GUI, URF PostScript® Printer: Adobe PostScript 3, Adobe PDF 1.7 Extension Level 3, HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP-PCL3GUI, URF
	Printing paths	Direct printing from USB flash drive, email printing, HP driver for Windows, HP driver for MAC OS X, HP Print Service for Android, Apple AirPrint driver
	Drivers (included)	HP-GL/2, HP-PCL3GUI drivers for Windows and Mac OS X; PostScript drivers for Windows, Linux, and Mac OS X ⁵
Dimensions (w x d x h)	Printer	1399 x 916 x 1110 mm (55.1 x 36.1 x 43.7 in)
	Shipping	1500 x 781 x 815 mm (59.1 x 30.8 x 33.5 in)
Weight	Printer	88 kg (194 lb)
	Shipping	120 kg (265 lb)
What's in the box	HP DesignJet T1530 Printer, printhead, introductory ink cartridges, stacking tray, printer stand and media bin, spindles, quick reference guide, setup poster, start-up software, power cord	
Environmental ranges	Operating temperature	5 to 40°C (41 to 104°F)
	Storage temperature	-25 to 55°C (-13 to 131°F)
	Operating humidity	20 to 80% RH
Acoustic	Sound pressure	47 dB(A) (printing), 39 dB(A) (ready), <16 dB(A) (sleep)
	Sound power	6.5 B(A) (printing), 5.8 B(A) (ready), <1.9 B(A) (sleep)
Power consumption	120 watts (printing); 1.3 watts sleep (5 watts with embedded Digital Front End)	
	Input voltage (auto ranging)	100 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3 Hz)
	Input Current	2 A max
Certification	Safety	USA and Canada (CSA certified), EU (LVD and EN 60950-1 compliant), Russia (GOST), Singapore (PSB), China (CCC), Argentina (IRAM), Mexico (NCE), Korea (KATS)
	Electromagnetic	Compliant with Class A requirements, including: USA (FCC rules), Canada (ICES), EU (EMC Directive), Australia (ACMA), New Zealand (RSM), China (CCC), Japan (VCCI); Certified as Class A product: Korea (KCC)
	Environmental	ENERGY STAR, WEEE, EU RoHS, China RoHS, REACH, EPEAT Bronze
Warranty	One-year limited hardware warranty	

Ordering information

Product	LZY24A	HP DesignJet T1530 36-in PostScript Printer
Accessories	COC66A	HP DesignJet PostScript/PDF Upgrade Kit
	CNS38A	HP DesignJet 3-in Core Adapter
	G6H50B	HP SD Pro 44-in Scanner
	G6H51B	HP HD Pro 42-in Scanner
	L4R66A	HP DesignJet 36-in Spindle
Original HP printheads	B3P06A	HP 727 DesignJet Printhead
Original HP ink cartridges	B3P19A	HP 727 130-ml Cyan DesignJet Ink Cartridge
	B3P20A	HP 727 130-ml Magenta DesignJet Ink Cartridge
	B3P21A	HP 727 130-ml Yellow DesignJet Ink Cartridge
	B3P22A	HP 727 130-ml Matte Black DesignJet Ink Cartridge
	B3P23A	HP 727 130-ml Photo Black DesignJet Ink Cartridge
	B3P24A	HP 727 130-ml Gray DesignJet Ink Cartridge
	C1Q12A	HP 727 300-ml Matte Black DesignJet Ink Cartridge
	F9J76A	HP 727 300-ml Cyan DesignJet Ink Cartridge
	F9J77A	HP 727 300-ml Magenta DesignJet Ink Cartridge
	F9J78A	HP 727 300-ml Yellow DesignJet Ink Cartridge
Original HP large format printing materials	F9J79A	HP 727 300-ml Photo Black DesignJet Ink Cartridge
	F9J80A	HP 727 300-ml Gray DesignJet Ink Cartridge
	C6810A	HP Bright White Inkjet Paper (FSC® certified) ¹⁰ 914 mm x 45.7 m (36 in x 150 ft)
	Q1397A	HP Universal Bond Paper (FSC® certified) ¹⁰ 914 mm x 45.7 m (36 in x 150 ft)
	Q1413B	HP Universal Heavyweight Coated (FSC® certified) ¹⁰ 914 mm x 30.5 m (36 in x 100 ft)
Service and support	Q1421B	HP Universal Satin Photo Paper (FSC® certified) ¹⁰ 914 mm x 30.5 m (36 in x 100 ft)
	H4518E	HP Installation Service with Network Setup
	U1XV4E	Preventive Maintenance Service
	U8UB3E	HP 2 year NBD* Onsite Support with DMR**
	U8PMBE	HP 3 year NBD* Onsite Support with DMR**
	U8UB4E	HP 4 year NBD* Onsite Support with DMR**
	U8PME9	HP 5 year NBD* Onsite Support with DMR**
	U8PNOPE	HP 1 year Post Warranty NBD* Onsite Support with DMR**
	U8UA5PE	HP 2 year Post Warranty NBD* Onsite Support with DMR**

* Next Business Day.

** This services comes with Defective Media Retention (DMR) option that keeps your sensitive data safe. To comply with security regulations you can keep the defective hard drive or data-retentive memory component while getting a replacement disk or memory.

HP DesignJet Support Services offer solutions for business critical environments — installation, extended support and maintenance, as well as a variety of value-added services. For more information, please visit hp.com/go/designjet/support.

Use **Original HP inks** and printheads to experience consistent high quality and reliable performance that enable less downtime. These critical components are designed and engineered together as an optimized printing system to provide precise line accuracy as well as dark blacks and true neutral grays. For more information, visit hp.com/go/OriginalHPInks.

For the entire **HP Large Format Printing Materials** portfolio, please see HPLFMedia.com.

Eco Highlights

- ENERGY STAR® certified and EPEAT Bronze registered¹³
- Free, convenient HP ink cartridge and printhead recycling¹⁴
- FSC®-certified papers¹⁰ and a range of recyclable HP media with a take-back program¹⁴

Please recycle large-format printing hardware and printing supplies.

Find out how at our website

hp.com/ecosolutions



⁶ Mechanical printing time. Printed in Fast mode, using HP Bright White Inkjet Paper (bond) and Original HP inks.

⁵ +/- 0.1% of the specified vector length or +/- 0.2 mm (whichever greater) at 23°C (73°F), 50-60% relative humidity, on A0/E HP Matte Film in Best or Normal mode with Original HP inks.

⁷ Measured on HP Matte Film.

⁸ Based on 1.5 GB RAM.

⁹ Includes an HP Jetdirect Embedded Print Server.

¹⁰ Included with PostScript printers only.

¹¹ BMG trademark license code FSC®-C115319, see fsc.org. HP trademark license code FSC®-C017543, see

fsc.org. Not all FSC®-certified products are available in all regions. For information about HP large format printing materials, please visit HPLFMedia.com.

¹² Can be recycled through commonly available recycling programs.

¹³ In North America and Asia (including Japan), recyclable in consumer collection systems that can accept mixed paper (may not be recyclable in your area); in Europe recyclable in consumer collection systems that accept liquid packaging.

¹⁴ EPEAT registered where applicable and/or supported. See epeat.net for registration status by country.

¹⁵ Program availability varies. Please check hp.com/recycle for details. Many HP printing materials are recyclable through commonly available recycling programs. For information about HP large format printing materials, please visit HPLFMedia.com.





Date: Monday, February 26, 2018
To: Honorable Mayor and City Council
From: Bill Baxter, Utility Services Supervisor

Request:

Discussion on PSI Recycle Program and Processing Cost Sharing for January through December, 2018.

Time Estimate:

Presentation will take approximately 15 minutes. Staff suggests allowing time for discussion and questions with PSI management team and City staff.

Background:

The City of Twin Falls' recycle program has been operating in various forms since October of 2005, and with the advent of the cart process in October of 2010, the total amount of material that has been re-directed from the landfill has totaled approximately 14,499 tons. Beginning in 2013, the revenues that had been a part of the recycling benefit to the City since its inception decreased to \$0, and from 2015 forward the recycling processing costs, and material value declines, have resulted in a net cost of handling the recycling for the past two years.

Market changes for pricing and use of the single stream recycled products, and export concerns with China's push back on contamination of U.S. sourced recycled product have driven the cost to \$118 per ton in October of 2017, with a slight retreat to \$98 per ton in November, then up to \$99 for December. January, 2018 showed cost of \$116, and February is going to be \$136. The combined cost for the recycling process related to the City of Twin Falls for calendar year 2017 totaled \$109,227. This cost has been borne by solely PSI.

The terms of the contract developed with PSI last year specify, on page 3 in paragraph 1.A.7., that the City and PSI will negotiate a cost sharing agreement, as market conditions "may require," following the first calendar year of the contract, ending December 31, 2017. The purpose of this presentation is to have that conversation, and request the Council's decision in managing the recycling program and reaching that negotiated agreement for the coming year.

There are options to continuing the recycling program as it is currently managed, and these options need to be discussed also during this process. Travis covered several of these in his staff report sent to you earlier. We anticipate covering these, and other options as Council may desire.

Approval Process:

Council is asked to decide on how to manage the recycling program through PSI going forward, and then authorize staff to follow through as Council decides on the cost sharing agreement with PSI as specified in the contract.

Budget Impact:

Based on an increased cost of \$110,000 (last year's total expense to PSI to dispose of recyclables), and no other adjustments to the formula (I don't want to introduce any additional variables so we keep the comparison on point), we'd have to increase rates an additional 3.59% over the 2.14% increase in October. That means each of the 14,810 households we use to calculate rates would be paying an additional \$0.62/month or \$7.44/year to raise the needed funds to dispose of the recyclables.

Remember, when Recycle Bank was providing the service, we were subsidizing the costs of the program with reserves to help keep the costs to the citizens low.

Regulatory Impact:

None

History:

N/A

Analysis:

N/A

Conclusion:

City staff recommend that Council decide on how to manage the recycling program through PSI going forward, and then authorize staff to follow through as Council decides on the cost sharing agreement with PSI as specified in the contract.

Attachments:

None