



Twin Falls City Council Agenda

Monday, May 22, 2017, 5:00 PM

305 Third Avenue East - Twin Falls, Idaho

Members: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) CONSIDERATION OF AMENDMENTS TO AGENDA
- 4) PROCLAMATIONS: None
- 5) GENERAL PUBLIC INPUT
- 6) CONSENT CALENDAR
 - a) Request to approve the Accounts Payable for May 16-22, 2017.
Purpose: Action By: Sharon Bryan, Deputy City Clerk
 - b) Request to approve the May 15, 2017, City Council Minutes.
Purpose: Action By: Sharon Bryan, Deputy City Clerk
 - c) Request made by Sarah Zatica to approve the Magic Valley Pride Festival event. This event is scheduled to be held in the Twin Falls City Park on Saturday, June 10, 2017, from 8:00 a.m. to 10:00 p.m.
Purpose: Action By: Justin Dimond, Sergeant
 - d) Request to approve the 35th Annual Western Days Special Event and Parade Application. Western Days is scheduled to be held on Friday, June 2; Saturday, June 3; and Sunday, June 4, 2017. The Western Days Parade is scheduled to be held on Saturday, June 3, 2017.
Purpose: Action By: Justin Dimond, Sergeant
 - e) Request by Keri Peterson, on behalf of the YMCA of Twin Falls, to approve the Magic Valley Youth Triathlon scheduled for Saturday, July 8, 2017, from 8:00 a.m. to 12:00 p.m.
Purpose: Action By: Ryan Howe, Sergeant
- 7) ITEMS OF CONSIDERATION
 - a) Request to amend City Code 6-4-14 by the addition of a new subsection 6-4-14 (M) prohibiting the confinement of animals in unattended motor vehicles.
Purpose: Action By: Sean Standley, Code Enforcement Coordinator

- b) Request to approve a petition for right-of-way dedication at the east corner of Shoshone and 4th Avenue East.

Purpose: Action By: Jacqueline D. Fields, City Engineer

- c) Request to adopt a resolution declaring the City's intent to to dispose of real property and setting a date for a public hearing.

Purpose: Action By: Mitch Humble, Deputy City Manager

8) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

9) PUBLIC HEARINGS

- a) Request to approve an exchange of real property near the Snake River Canyon for use as an extension to the Canyon Rim Trail.

Purpose: Action By: Mitch Humble, Deputy City Manager

10) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name and address, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, May 15, 2017, 4:00 PM

Present: Shawn Barigar, Suzanne Hawkins, Chris Talkington, Greg Lanting, Christopher Reid, Ruth Pierce

Absent: Nikki Boyd

Staff Present: City Manager Travis Rothweiler, City Attorney Fritz Wonderlich, Deputy City Manager Mitchel Humble, Grants and Community Relations Mandi Thompson, Captain Matt Hicks, Staff Sergeant Arnold Morgado, Public Works Director Jon Caton, Deputy City Clerk Sharon Bryan

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Mayor Barigar called the meeting to order at 4:00 PM
A quorum was present.

a) Allocation of Municipal Powers Outsource Grant (MPOG) applications.

Grants and Community Relations Thompson gave staff report.

Discussion ensued on the following:

Vice Mayor Hawkins, Councilmember Talkington, Mayor Barigar and Councilmember Lanting explained their distribution of funds.

Fair division

Categorized

Staff position

Focus on people being served in Twin Falls City.

Children and seniors.

Transportation

Children and safety before Arts

New applicants

Twice as many requests and we have money

identify more critical issues.

Jubilee House limited amount of people they help

MOTION:

Vice Mayor Hawkins moved to approve the funding as follows:

Boys and Girls Club - \$8,000

CASA - \$6,641
Interlink Volunteer Caregivers - \$9,000
Jubilee House, Inc. - \$3,500
LINC - \$3,500
Magic Valley Arts Council-\$9,000
Magic Valley Symphony - \$1,000
Orton Botanical Garden - \$1,000
Safe House - \$3,750
Salvation Army - \$10,000
Trans IV - \$25,000
Twin Falls Senior Center - 1 - \$5,000
Twin Falls Senior Center - 2 - \$750
Twin Falls Senior Center - 3 - \$3,859
Voices Against Violence - \$10,000
Councilmember Pierce seconded the motion. Roll call vote showed all members present voted.
Approved 6 to 0.

City Council thanked everyone

City Manager Rothweiler reviewed MPOG funding in the Budget.

City Manager Rothweiler said that City is working toward creating a bridge between College of Southern Idaho and City of Twin Falls regarding public transportation and Trans IV,

Discussion ensued on the following:
What other entities are doing.
Gradual increase - 10% increase
Senior Citizen building owned by City.
Direct funding - Trans IV and Sr Citizen.
Would like more structure to application process.

AT 4:45 CITY COUNCIL MOVED TO EXECUTIVE SESSION.

- a) Executive Sessions: 74-206 (1) (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations.

MOTION:

Councilmember Lanting moved to adjourn to Executive Sessions: 74-206 (1) (e) To consider preliminary negotiations involving matters of trade or commerce in which the governing body is in competition with governing bodies in other states or nations. Councilmember Pierce seconded the motion. Roll call vote showed all members present voted. 6 to 0.

City Council reconvened at 5:06 PM

3) PLEDGE OF ALLEGIANCE

Mayor Barigar invited Boy Scout Troop 61 and Troop 136 to lead us in the Pledge of Allegiance. He then invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

Mayor Barigar had Boy Scouts introduce themselves.

4) CONSIDERATION OF AMENDMENTS TO AGENDA

No amendments.

5) PROCLAMATIONS: None

6) GENERAL INPUT

Dr. Terri Fattig - Herrert Center and CSI - Thanked Public Safety for their help in retrieving the Simon Clovis replicas. Dr Fattig invited City Council and Citizens to a showing of the Simon Clovis exhibit on May 20, 2017 from 1 to 4 PM at the Herrert Center.

7) CONSENT CALENDAR

a) Request to approve the Accounts Payable for May 9 - 15, 2017.

b) Request to approve the May 8, 2017, City Council Minutes.

MOTION:

Vice Mayor Hawkins moved to approve the Consent Calendar as presented. Councilmember Pierce seconded the motion. Roll call vote showed all members present voted. 6 to 0.

8) ITEMS OF CONSIDERATION

a) Presentation of SWAT Retirement Plaque to Staff Sergeant Arnold Morgado.

Captain Hicks and Mayor Barigar presented SWAT retirement Plaque to Staff Sergeant Arnold Morgado.

Staff Sergeant Morgado thanked the SWAT Team and City Council.

City Council thanked Staff Sergeant Morgado for his dedication.

b) Presentation on the sport of Pickleball.

Sheri Wills, President Pickleball Association of Twin Falls and Judy Teaton, Ambassador,

Pickleball Association, gave a presentation on the sport of Pickleball.

Discussion ensued on the following:

Fund raising

Gentleman from St George Utah spoke on the growing interest of Pickleball and gave some suggestions for raising funds.

Sheri Wills asked about the availability of the use of the warehouses around town,

Sheri Wills expressed the Pickleball Associations concern regarding the long term planning committee cutting funds for the 2nd phase of courts at Frontier Field.

City Manager Rothweiler explained the budget process and priorities.

- c) Presentation regarding building project updates for City Hall and Public Safety Complex.

Michael Arrington, Starr Coporation gave a report on the progress of the City Hall and Public Safety Complex.

Discussion ensued on the following:

Taking advantage of energy credits from Idaho Power.

City Manager Rothweiler said the City is seeking to get the building Leadership In Energy and Environmental Design certified, and that it could qualify for the United States Green Building Council's silver certification.

City Manager Rothweiler said another tour of City Hall and Public Safety Complex will be scheduled for next month.

- d) Request to approve the purchase of real property located at 127 South Park Avenue West.

Public Works Director Caton reviewed the purchase of real property located at 127 South Park Avenue West.

Discussion ensued on the following:

Building torn down

MOTION:

Councilmember Talkington moved to approve the purchase of real property located at 127 South Park Avenue West in the amount of \$80,000. Councilmember Reid seconded the motion. Roll call vote showed all members present voted. 6 to 0.

9) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

City Manager Rothweiler and Public Works Director Caton gave a report on the emergency funding for road repair damage.

City Manager Rothweiler explained the rate and grade of roadways.

Councilmember Talkington reported on the Downtown Block Party.

Councilmember Pierce reminded everyone that tomorrow is School Board Election Day.

Councilmember Pierce and City Manager Rothweiler said that the City of Twin Falls and Chobani will be putting together the 4th of July Fireworks celebration.

Vice Mayor Hawkins reported on the Historic Preservation Commissions events.

10) PUBLIC HEARINGS - 6:00 P.M. - NONE

11) ADJOURNMENT

The meeting adjourned at 6:10 PM.

Sharon Bryan, Deputy City Clerk



Date: Monday, May 22, 2017
To: Honorable Mayor and City Council
From: Justin Dimond, Sergeant

Request:

Request made by Sarah Zatica to approve the Magic Valley Pride Festival event. This event is scheduled to be held in the Twin Falls City Park on Saturday, June 10, 2017, from 8:00 a.m. to 10:00 p.m.

Time Estimate:

Staff Requests that this item be placed on the Consent Calendar.

Background:

Sarah Zatica, representing Magic Valley Pride, has submitted a Special Event Application requesting to hold the Magic Valley Pride Festival event at the Twin Falls City Park. This event is scheduled to take place on Saturday, June 10, 2017. The event organizers have requested the use of the Twin Falls City Park from 8:00 a.m. to 10:00 p.m.

The event is described as a small, family-friendly event open to the public. It is intended to celebrate diversity and inclusiveness.

Organizers have arranged for a number of booths and vendors to be present during the event. There will be booths passing out information to attendees and vendors providing food for sale. There will also be entertainment and activities for children, including bounce houses.

This event will have amplified music and will utilize the park band shell. There will be a DJ and pre-recorded music played. Additionally, the organizers have arranged for two to three live bands to play music during the event.

There will be alcohol served at this event. The event organizers will set up a Beer Garden in a designated location within the park for the purchase and consumption of beer. The Beer Garden will be fenced off and will have only one entry/exit point which will be manned at all times. All identifications will be checked and legal-aged drinkers will be issued wrist bands. Alcohol will be consumed only in the Beer Garden. Diamondz from Jerome has secured a catering permit and will be dispensing the beer within the Beer Garden from 10:00 a.m. to 6:00 p.m.

The event organizers have requested two (2) Twin Falls City Police Officers to provide security for this event. The Officers will provide security while alcohol is dispensed at the event. The event organizers have agreed to pay the security fee.

The required certificate of liability insurance, with the City of Twin Falls as the certificate holder, is required and has been secured by the organizers.

Approval Process:

Consent of the Council

Budget Impact:

There will be two (2) Twin Falls City Police Officers working the event from 10:00 a.m. to 6:00 p.m. The total cost for security will be \$880.00, which will be paid by the event organizers. The organizers will have 60 days from the conclusion of the event to pay the security invoice.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Twin Falls Police Department Staff and several relevant City Staff members have approved this application request. Staff recommends that the City Council approve the Special Event Application based on the information provided.

The Twin Falls Police Department Staff recommends that the on-duty Patrol Supervisor be given the authority to order the event organizers to mitigate the sound of amplified music if necessary. If there are continued noise complaints, disturbances by those participating in the event, and non-compliance, the on-duty Patrol Supervisor shall terminate the event.

Attachments:

None



Date: Monday, May 22, 2017
To: Honorable Mayor and City Council
From: Justin Dimond, Sergeant

Request:

Request to approve the 35th Annual Western Days Special Event and Parade Application. Western Days is scheduled to be held on Friday, June 2; Saturday, June 3; and Sunday, June 4, 2017. The Western Days Parade is scheduled to be held on Saturday, June 3, 2017.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

The opening ceremonies for the 35th Annual Twin Falls Western Days Event are scheduled for Friday, June 2, 2017, at 5:00 p.m. in the City Park. The Western Days Committee has requested the following:

- **Friday, June 2, 2017** - 12:00 p.m. (noon) to 9:00 p.m. - Opening ceremonies at the City Park at 5:00 p.m.; amplified music in the form of pre-recorded music and also live bands; food and craft vendors; carnival and amusement rides provided in the park until 8:00 p.m. There will be a beer garden open until 8:00 p.m.
- **Saturday, June 3, 2017** - 9:00 a.m. to 9:00 p.m. - Parade to start at 9:00 a.m. and conclude by 1:00 p.m.; live music from 1:00 p.m. to 9:00 p.m.; carnival and amusement rides provided in the park until 9:00 p.m.; three-on-three basketball on 4th Avenue East during the entire day. There will be a beer garden open until 8:00 p.m.
- **Sunday, June 4, 2017** - 12:00 p.m. to 7:00 p.m. - Food and craft vendors from 12:00 p.m. to 7:00 p.m.; live music from 12:30 p.m. to 7:00 p.m.; carnival and amusement rides provided in the park from 12:00 p.m. to 7:00 p.m. There will be a beer garden open until 6:00 p.m.

The Western Days Parade will be held on Saturday, June 3, 2017, and will begin promptly at 9:00 a.m. The staging area for the parade will be on Falls Avenue, from Blue Lakes Boulevard North to Frontier Road. Additionally, Fillmore Street between Caswell Avenue and Falls Avenue will be closed as a staging area for parade participants. The Western Days Committee has also made arrangements with Fred Meyer to utilize the parking lot on the west side of their store for staging. The area of Falls Avenue will be closed to traffic from Harrison Street to Blue Lakes Boulevard North. All road closures will take place at 7:00 a.m.

The parade route will start at the intersection of Falls Avenue and Blue Lakes Boulevard North. The parade will travel from that intersection, south on Blue Lakes Boulevard North to the intersection of Shoshone Street East/North where it will travel down Shoshone Street to the intersection of 2nd Avenue West/South, the ending point of the parade. Those participating in the parade will disperse in the 100 Block of 2nd Avenue South.

The Western Days Committee is requesting to host the Funtime Carnival Company from Payette, Idaho, for the 2017 Western Days Event. There will be seven (7) rides which will include a Ferris wheel, merry-go-round, and kiddy rides. The amusement rides will be confined within the boundaries of the Twin Falls City Park, located primarily on the north side of the park.

The Western Days Committee is requesting to serve beer in the Beer Garden during the event. Marvin Pierce, owner of the Pioneer Club, has obtained the alcohol catering permit for the event. The proposed beer garden schedule is as follows:

Friday, June 2, 2017	5:00 p.m. to 8:00 p.m.
Saturday, June 3, 2017	11:00 a.m. to 8:00 p.m.
Sunday, June 4, 2017	12:00 p.m. to 6:00 p.m.

Identification bracelets will be issued and required to be worn in order to be served at the designated beer garden. Those purchasing and consuming beer will have to remain in the designated beer garden boundaries and will not be allowed to possess or consume alcohol outside of the designated boundary. The boundary will be constructed of fencing, which will be marked as the designated beer garden. This area will be approximately 70 feet by 70 feet.

All event activities in the park will cease by 9:00 p.m. on Friday and Saturday and 8:00 p.m. on Sunday. During the after-hours time frame of the Western Days Event, the Western Days Committee must have someone stay on site at the beer garden while beer is left at the park. The beer at the beer garden cannot be left unattended at any time.

Event organizers are required to arrange for all trash to be picked up after each day's activities.

After a review of last year's event, the Twin Falls Police Department's Administrative Staff has decided that Twin Falls Police Officers will provide security in the park for these events. The Officers will be scheduled to begin providing security when the beer garden opens and will continue until one (1) hour after the beer garden closes each day.

The schedule for Officers will be as follows:

Friday, June 2, 2017	5:00 p.m. to 9:00 p.m.	Six (6) Police Officers
Saturday, June 3, 2017	11:00 a.m. to 9:00 p.m.	Eight (8) Police Officers
Sunday, June 4, 2017	12:00 p.m. to 7:00 p.m.	Four (4) Police Officers

Officer deployment is being kept the same as the previous three years for each day of the event.

The Western Days Committee has requested a street closure for Saturday to accommodate a three-on-three basketball tournament. The street closure will be on 4th Avenue East between Shoshone Street East and Hansen Street East. This tournament will begin at 6:00 a.m. and will conclude at 1:00 p.m. In

past years, this tournament has increased the crowd size in the park.

Our evaluation of this event considered the following factors:

1) History: 2016 Western Days Event

The 2016 Western Days Event included 27 calls for Police services. Each call required a minimum of two Officer response due to the crowd size.

Friday, June 3, 2016 - 6:00 p.m. to 9:00 p.m.

4 calls for service

1 parking complaint

1 warrant arrest

1 false 911 call

1 domestic dispute

Saturday, June 4, 2016 - 11:00 a.m. to 9:00 p.m.

21 calls for service

2 suspicious persons

1 trespassing

3 medical calls

1 parking complaint

1 missing child

1 domestic dispute

4 juvenile problems

3 drunk persons

1 possession of narcotics

1 agency assist

1 motorist assist

2 follow ups

Sunday, June 5, 2016 - 12:00 p.m. to 7:00 p.m.

2 calls for service

1 follow up

1 missing child

2) Expected Crowd Size

Based on previous years' estimates, 30,000 to 40,000 people will be attending the three-day event, to include spectators watching the parade.

3) Traffic Concerns

The parade requires the closure of numerous intersections and coordination between various City Departments and the Idaho Transportation Department.

There will be a street closure on Saturday, June 3, 2017, from 6:00 a.m. to 1:00 p.m. for a three-on-three basketball tournament.

I have reviewed the application, traffic control plan, and the manpower issues that this event will create. In my opinion, there is an effective plan in place which addresses these issues.

4) Beer Sales/Live Amplified Music

Alcohol will be sold in conjunction with the live bands playing amplified music for several hours during each day of the event. Those purchasing and consuming alcohol will be required to stay within the designated boundaries of the beer garden.

5) Electrical Concerns

The Twin Falls Building Department requires that an electrical permit be purchased by the Western Days Committee in the event any electrical powered rides or entertainment are provided for the public, excluding the use of the band shell. The power source and equipment must pass an electrical inspection by the Twin Falls City Electrical Inspector.

6) Insurance Security Bond

The Western Days Committee has provided the required comprehensive general liability insurance policy in the amount of One Million Dollars (\$1,000,000) per incident, with the City of Twin Falls named as the certificate holder, written by a company authorized to write insurance policies within the State of Idaho and filed with the Chief of Police or his/her designee. Applicants must also execute indemnification and hold harmless provisions contained within the application.

7) Interest to City of Twin Falls

The Twin Falls Police Department and the City of Twin Falls feel the necessity to make this a safe event for the citizens of our community. Requiring that security be provided by the Twin Falls City Police Department is an effort to ensure the safety of all participants.

Approval Process:

Staff requests that the City Council take into consideration the recommendation provided below when

approving the Special Event Application submitted by the Western Days Committee.

Budget Impact:

The Council's approval of this request will impact the City budget as follows:

In order to make the Western Days Parade successful each year, we have approximately 50 people from various volunteer groups (Reserves and Citizens on Patrol) and different law enforcement agencies assisting with this parade event. Without their assistance, we could not host a special event of this size.

In addition to the volunteers, the Twin Falls Police Department has required 24 of our employees to cover the parade route and road closures. Special events of this kind require a briefing of personnel, sufficient time to block intersections and allow traffic to become accustomed to the change, the event itself, and the breakdown of traffic control devices. I anticipate this event to take approximately six (6) hours; therefore, the approximate overtime cost to the City would be an estimated \$7,920.00 if all 24 Department members are utilized.

Historically, costs associated with this special event were included in the Police Department's overtime budget. An alternately developed plan would utilize employees from Road Work Ahead to augment volunteers and necessary Twin Falls Police employees. I believe we can reduce the total number of Police Department employees to 12 and contract with Road Work Ahead to provide 12 employees. The cost of Road Work Ahead employees is \$24.25 per hour, per employee. This would result in the total cost of the parade coverage to be \$5,706.00 with \$3,960.00 coming from the overtime budget of the Twin Falls Police Department and \$1,746.00 being paid to Road Work Ahead. This plan allows for adequate Police coverage and customer service, while also utilizing resources more efficiently.

The Twin Falls City Street Department will also have two employee available for four (4) hours each to assist with cones and barricades at a total overtime cost of \$395.12.

The total overtime hours for sworn Officers to provide security for all three (3) days in the park is 126 hours; therefore, the total cost of overtime is \$6,930.00 if all security is provided by the Twin Falls Police Department. The Western Days Committee has requested to use Twin Falls County Sheriff's Deputies for a portion of the security in the park. The costs for security if manpower is divided between the Twin Falls Police Department and the Twin Falls County Deputies will be approximately \$4,345.00 for the City of Twin Falls and approximately \$1,974.00 for the County Deputies. This reduces the total security cost to \$6,319.00.

Representatives from the Western Days Committee were advised that they will be responsible for the overtime costs associated with security. These have been included in the recommendations to Council. The Western Days Committee will be responsible for additional security costs if more Officers are required to respond to the City Park during this event. Any additional costs incurred by the Western Days Committee or their vendors, such as electrical company call outs for the City Park or other incidents which occur a billing, will be paid by the Western Days Committee. The Western Days Committee will be required to make payment in full to the City of Twin Falls within 60 days of the conclusion of the event

for the total cost of security and any additional costs incurred.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Several relevant City Staff members have reviewed and approved the Special Event Application submitted for the annual Twin Falls Western Days Parade and festivities to be held June 2 through June 4, 2017, based on the information provided above.

Twin Falls Police Staff recommends that the City Council approve the Special Event Application as presented.

Attachments:

1. Special Event Application; Insurance Bond

Application for Special Event

City of Twin Falls



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INTRODUCTION

The City of Twin Falls recognizes special events as an important part of Twin Falls. Each year, the City of Twin Falls receives many requests from individuals and groups to conduct special events on property owned or controlled by the City of Twin Falls. Over the past few years, there has been an average of over 100 events held in Twin Falls varying in scope, purpose, cost and complexity. These events enhance tourism, provide an economic benefit to businesses, promote cultural diversity and provide affordable entertainment. The City of Twin Falls special event process has been designed to ensure these events are enjoyable and safe.

A special event is defined as a preplanned single gathering, event or series of related consecutive daily gatherings or events of an entertainment, cultural, recreational, educational, political, religious or sporting nature, or of any other nature that:

1. Is expected to draw five hundred (500) or more persons at any session as participants or spectators and is proposed to be held at a park;
2. Impacts City streets, sidewalks, parks and common areas, or City resources;
3. Unless otherwise permitted to do so, proposes to sell or serve alcohol publicly; or,
4. Intends to broadcast amplified sound or generate unusual noise.

Examples of special events include, by way of illustration and without limitation, these types of events: concerts, dances, assemblages, processions, parades, circuses, fairs, festivals, block parties, community events, mass participation sports (such as marathons and running events, bicycle races or tours, sports tournaments), and/or other organized activity conducted for a common or collective use.

Excluded from this requirement are venues that are permitted to hold such activities according to the property's zoning designation or through an approved Special Use Permit.

Special Event Applications must be received by the Twin Falls Police Department no later than forty-five (45) days prior to the scheduled date of the event and may be submitted as early as one (1) year before the event.

Only one (1) event per day within the City of Twin Falls will be approved. Twin Falls City Code (TFCC) Title 3, Chapter 6, Special Events, and Title 9, Chapter 13, Parades, provide the framework and guidance for issuance of Special Event Permits. The full code can be viewed online under the City of Twin Falls website or at the Twin Falls Police Department. PLEASE NOTE: Due to the varying duration limits of permits (i.e. catering, electrical, building permits, etc.), permits must be approved and submitted two (2) weeks prior to the event.

The City of Twin Falls Special Events Coordination Team consists of employees representing the Twin Falls Police Department, Fire Department, Parks and Recreation Department, Building Department, Planning and Zoning Department, Information Services, and other City entities when needed. The Special Events Coordination Team is designed to ensure that all events comply with City ordinances and is committed to working with event organizers to help them produce a successful and safe event which has minimal impact on the environment, surrounding neighborhoods and businesses. This is achieved through responsible leadership, careful planning and teamwork. The following application is designed to help special event organizers effectively navigate the planning and execution of their event.

You may return the application electronically, by e-mailing it to specialevents@tfid.org. Hard copies can be mailed to the Twin Falls Police Department Special Events Coordination Team, 356 3rd Avenue East, Twin Falls, ID 83301, or dropped off at the Twin Falls Police Department Records Bureau. A non-refundable administrative Special Event Application fee of Twenty-Five Dollars (\$25.00) must be paid in full to the City of Twin Falls prior to submitting the application.

This entire application needs to be completed.

SPECIAL EVENT LICENSING Pre-Questionnaire

Twin Falls Police Department, 356 3rd Avenue East, Twin Falls, Idaho 83301-3027

ATTENDANCE AND PARTICIPANT GOOD FAITH ESTIMATE

The attendance and participant good faith estimate provided by the applicant, promoter, or sponsor shall accompany the Special Event Application. **The applicant shall provide a short written statement explaining the basis upon which the estimate is made.** The statement shall include all the relevant factors known at the time, including, without limitation, past attendance at similar functions having the same and similar performers, both in Twin Falls and comparable communities, the price of admission, and the extent of advertising and promotion contemplated.

Name of Event: Twin Falls Western Days Friday 12pm - 9pm
Saturday 9am - 9pm
Sunday 10am - 7pm

Date of Event: June 2, 3, 4 Start and Finish Times of Event:

Print Name of Organizer: Twin Falls Western Days Committee

Business Phone: N/A Cell Phone: 208-358-6084 (chair)

Fax: N/A E-mail: westerndays@live.com

Organizer's Mailing Address: P.O. Box 2795 City: Twin Falls State: ID Zip: 83301

Good Faith Estimate for this Event: # 30 K⁺ (over 3 days - provided good weather)

☐ Under 500 participants ☒ Over 500 Participants

Location of Event: Main City Park & Saturday parade down ~~main~~ Blue Lake

Basis Statement for Estimate:

35th Annual Twin Falls Western Days
Free admission - stage entertainment - food vendors - commercial
vendors - carnival rides - 3 on 3 basketball - Beer garden -
parade - car giveaway

EXTRAORDINARY RESOURCES AGREEMENT

Special event applicants, promoters and sponsors whose special event requires the use of extraordinary City resources as a result of their anticipated attendance or heightened security concerns shall be required to pay for those extraordinary resources, as determined by the City's department or division designee to the Special Events Coordination Team. Full cost recovery for extraordinary resources shall be required no later than sixty (60) days following the conclusion of the special event. Any extraordinary resources for which there are additional costs shall be solely dedicated to the special event.

Pursuant to TFCC, Title 3, Chapter 6, organizers of events which would otherwise qualify as a special event but expect less than five hundred (500) persons shall, at their choice, be entitled to file a Special Event Application and appear before the Special Events Coordination Team to seek government agency approval.

I wish to present my event to the Team:

☒ **Yes** You must complete the following Special Event Application and pay the applicable fee of Twenty-Five Dollars (\$25.00) before the City of Twin Falls Special Events Coordination Team will begin its review of the request.

☐ **No**

By my signature, I hereby acknowledge my understanding of the aforementioned requirement concerning the payment for extraordinary resources and application fee.

Lynette Neubauer
Name of Event Organizer

[Signature]
Signature of Event Organizer

2017 Western day Chairman
358-6084
lynette.neubauer@cityagent.com

SPECIAL EVENT PERMIT INSTRUCTIONS

The application must be turned in a minimum of forty-five (45) days in advance and no more than one (1) year in advance, unless approved by the City Manager.

All events using a City Park must complete the entire Application for Special Event. Additional permits may be required through the Parks and Recreation Department (see tabs on website).

Depending on the type of event, the City of Twin Falls may require the applicant to fill out permit requests in addition to this Special Event Application. Unless noted otherwise, these additional permits must be returned to the Twin Falls Police Department with the fully completed Application for Special Event.

The Special Events Coordination Team is made up of various City of Twin Falls entities and may involve other groups within the Magic Valley. You may be required to fill out additional agency permits, beyond those listed below, depending on the type, scope, and size of your event.

For each box you check yes, you must fill out the corresponding permit. Failure to fill out the necessary permits may result in the cancellation of your event.

Please check yes or no based on your event.

Yes No

- | | | |
|-------------------------------------|-------------------------------------|---|
| ☒ | ☐ | Alcohol will be sold, served or consumed at your event (Alcohol Permit) |
| ☒ | ☐ | Your event will generate any type of waste (Trash Plan) |
| ☐ | ☒ | Fireworks will be displayed (Fire Permit) |
| ☒ | ☐ | Tents will be used (Fire inspection may be required) |
| ☒ | ☐ | Any portion of any road will be closed (Citizens' Use Permit) |
| ☒ | ☐ | You will provide portable toilets (South Central District Health Guidelines) |
| ☐ | ☐ | Your event will be held in Downtown Twin Falls (Parking Plan) |
| ☒ | ☐ | Your event requires emergency medical services or first aid stations (Incident Action Plan) |
| ☒ | ☐ | You will use a City Park or any portion of the City of Twin Falls walking trails for your event (Additional Parks and Recreation Permits) |
| ☒ | ☐ | Your event will utilize signs, banners, flags, etc. (Sign Permit / Planning and Zoning) |
| ☒ | ☐ | Building Department and Electrical Permits (Obtained at the Building Department) |

SUMMARY OF EVENT

This section of the permit application is intended to provide us with an overview of your event. Information you provide in this section is public information and may be used for promotional purposes including, but not limited to, print, electronic and internet formats.

In order to minimize disruption to businesses and streets, all parades shall follow the standard parade route (Main Avenue between Murtaugh Street and Castleford Street) with the exception of the Western Days Parade which will be from the Falls Avenue and Blue Lakes Boulevard North intersection to the Blue Lakes Boulevard North/Addison Avenue/Shoshone Street intersection; then southeast on Shoshone Street to the intersection of 2nd Avenue West/South, the ending point.

We encourage that all running/walking events be held on City of Twin Falls walking trails or on private property with written approval/consent from the owner of the private property. Running/walking events held on City of Twin Falls streets and/or sidewalks will require detailed mapping and approval by the Special Events Coordination Team.

All cycling events will require detailed mapping and approval by the Special Events Coordination Team.

Twin Falls Western Days Will Be held June 2-4 with
Details mentioned on previous pages

Set up for parade begins at 6:30 AM on Falls ave
between blue lakes & Washington. Parade begins at 9am
and traditionally ends around 12:30pm on 2nd Ave W

Park Activities contained within park boundaries except for
3 on 3 basketball (on Hansen St & 4th Ave E)
Affected businesses have approved



APPLICATION FOR SPECIAL EVENT PERMIT

Must be submitted no earlier than one (1) year prior to the event and no later than forty-five (45) days prior to the event. This application is in accordance with the Twin Falls City Code, Title 3, Chapter 6.

FOR INTERNAL USE ONLY

Application Fee: \$25.00

*Fees are subject to change

GENERAL INFORMATION

Event Name: Twin Falls Western Days ☒ Established Event (3 years or longer)

Event Description and Purpose (Who is this event supposed to attract; what is the purpose of the event; etc. You may attach additional pages if needed):

Summer City celebration

Is this a multi-day event? ☒ Yes ☐ No

If yes, how many days (dates)? 3

Set-up	Date(s): <u>Thursday, June 1st</u>	Time(s): <u>7am - 9pm</u>
Event Starts	Date(s): <u>Friday, June 2nd</u>	Time(s): <u>Noon</u>
Event Ends	Date(s): <u>Sunday, June 4th</u>	Time(s): <u>10am - 7pm</u>
Dismantle	Date(s): <u>Sunday, June 4th</u>	Time(s): <u>7pm - 10pm</u>

IF THIS EVENT IS/OR INVOLVES A PARADE OR RUN/WALK, PLEASE ATTACH A ROUTE MAP

Event Category:

☒ Athletic/Recreation	☒ Concert/Performance	☐ Circus	☒ Carnival/Fair
☐ Dance	☐ Exhibits/Misc.	☐ Farmer/Outdoor Market	☒ Festival/Celebration
☐ Museum Special Attraction	☒ Parade/Procession	☐ Run/Walk/Race	☐ Other

If Other, please explain:

Location: ☒ Public Property ☐ Private Property

Location Description (i.e. Twin Falls City Park, Hansen Street between 6th Avenue and 4th Avenue):

Main City Park
Closure of Hansen St between 4th & 5th Ave
Closure of 4th Ave between Shoshone & Hansen

Number of volunteers working event: 8-20+ Number of staff working event: 8

Number of professional security personnel working event: TBD - City & County

APPLICANT AND SPONSORING ORGANIZATION INFORMATION

Chairperson of Host Organization: This is the person who has the overall authority of the Host Organization.

Applicant: This must be the Chairperson or a representative of the Host Organization who has been authorized by the Chairperson to apply on behalf of the organization and plan the event. This person must be available to work closely with the Special Events Coordination Team throughout the permitting process.

Professional Event Organizer: The Chairperson of the Host Organization may contract with a professional event organizer or service provider to represent the sponsoring organization. This person or entity may be authorized to plan the event and work with the City's Special Events Coordination Team in implementing the plan. The professional event organizer must be available to work closely with the City's Special Events Coordination Team throughout the planning process. A letter from the Chairperson of the Host Organization authorizing the applicant or professional event organizer to apply for a Special Event Permit on their behalf is required and must be attached to the submitted application.

Other Contacts: If your event has more than one contact, in addition to the applicant, please list their information. Contacts at security organizations, event organizers, commercial fund-raisers, etc., should all be listed in this section.

APPLICATION INFORMATION (See previous page for definitions before completing)

Sponsoring Organization's Name: Twin Falls Western Days		
Applicant Name: Lynette Neubauer		Applicant Title: 2017 Chairman
Organization Address: PO Box 2795		Suite/Unit #
City: Twin Falls	State: ID	Zip: 83301
Phone:	Cell Phone: 208-358-6084	
Fax:	E-mail: westerndays@live.com	
On-site Contact: Same as above		Title:
Street Address:		Suite/Unit #
City:	State:	Zip:
Phone:	Cell Phone:	
Fax:	E-mail:	
Emergency Contact: Tom Newnham Vice Chair		
Phone:	Cell Phone: 208-421-2240	
Fax:	E-mail:	
OTHER CONTACTS		
Media Contact (if different from applicant):		
Phone:	Cell Phone:	E-mail:
Please list any professional event organizer, event service provider, or commercial fund-raiser hired for this project		
Organization Name:		Contact Name:
Street Address:		Suite/Unit #
City:	State:	Zip:
Phone:	Cell Phone:	E-mail:
Organization Name:		Contact Name:
Street Address:		Suite/Unit #
City:	State:	Zip:
Phone:	Cell Phone:	E-mail:
Organization Name:		Contact Name:
Street Address:		Suite/Unit #
City:	State:	Zip:
Phone:	Cell Phone:	E-mail:
Organization Name:		Contact Name:
Street Address:		Suite/Unit #
City:	State:	Zip:
Phone:	Cell Phone:	E-mail:

SITE PLAN/ROUTE MAP

To ensure appropriate review of your event, please submit your site plan. This must be legible. Please see the following "Site Plan/Route Map" checklist for what your site plan should include. Omission of any checklist elements constitutes an incomplete application. In addition, your site plan must be scaled to accurately represent the location of all tents, vendors, etc.

To minimize disruption to businesses and traffic, all parade routes are fixed unless otherwise approved by the Special Events Coordination Team.

For all other events that have a route, such as races, please include a route map.

Your site plan/route map should include:

- ☐ An outline of the entire event venue including:
 - ☐ Names of streets, parks or areas that are part of the venue
 - ☐ The lot lines/property boundaries
 - ☐ If the event involves a moving route of any kind, indicate the direction of travel and all street and/or lane closures
 - ☐ The location of fencing, barriers and/or barricades. Indicate any removable fencing for emergency access
- ☐ The location of all:
 - ☐ Stages/platforms
 - ☐ Bleachers and grandstands, tents and all temporary structures
 - ☐ Beer gardens/locations where alcohol will be sold or served, booths, cooking areas
 - ☐ Trash containers and dumpsters/roll-offs
 - ☐ Portable toilets, hand washing facilities, drinking fountains, water stations, fire lanes
 - ☐ Other temporary structures
- ☐ The location of first aid facilities and ambulances
- ☐ Placement of vehicles and/or trailers
- ☐ Placement of all vendors and booths
- ☐ Space allotted for parking
- ☐ Lost child booth location
- ☐ A detail or close-up of the food booths and cooking area configuration, including identification of all vendors cooking with flammable gases or barbeque grills
- ☐ Generator locations and/or sources of electricity
- ☐ Access and exit locations for OUTDOOR events that are fenced and/or locations within tents and tent structures, to include exit widths
- ☐ Firework launch location(s)
- ☐ Security. Please clearly indicate each area where approved security will be deployed, including but not limited to: entrances and exits to event, beer garden entrances and exits, and placement along barricades and road closures. Please differentiate between volunteer and professional security
- ☐ The number of professional security personnel at each street closure

INCIDENT ACTION PLAN	
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Events that pose a significant safety risk to the community may require an in-depth Incident Action Plan. The Incident Action Plan focuses primarily on emergency response agencies and contingencies, but focus may expand depending on the event. The City of Twin Falls Police Department may assist in preparing the plan and providing event oversight. Applicants will be notified if their event will require an Incident Action Plan.

[illegible]

SECURITY PLAN

As an event organizer, you are required to provide a safe and secure environment for your event. This is accomplished through sound preplanning by anticipating problems and concerns related to the event activities and surrounding environment. The size, type, time of day and location of your event, as well as the overall activities, are all areas that need to be analyzed in depth and addressed through your security plan.

Most events require the services of approved security (either paid professionals or the Twin Falls Police Department's Special Events Sergeant) to help develop an appropriate security plan. The City of Twin Falls Special Events Coordination Team has police officers who will work closely with you to review and analyze the security for your event. They will determine points of concern, anticipate potential problems, and recommend the type and amount of security personnel for your event. The Twin Falls Police Department may be employed for security, and their services will be billed directly to the Host Organization. Police officers may be required depending on the scope of your event.

Special Events Sergeant

Please contact the Twin Falls Police Special Events Sergeant (see Agency Contacts list on page 20 to discuss your security plan and the use of Police at your event.

Security Plan Requirements:

- ☐ All road closures must be staffed by security approved by the Twin Falls Police Special Events Sergeant
- ☐ All ingress/egress points of an inner perimeter must be staffed by security approved by the Special Events Sergeant
- ☐ All beer gardens and identification checkpoints will be staffed by security approved by the Special Events Sergeant
- ☐ Volunteer security personnel can be used at non-critical, Police-approved locations only.
- ☐ Paid professional security and volunteer security will be in event-appropriate uniforms (such as bright safety orange, red or yellow shirts with "Security" clearly visible)

Requirements may be modified depending on the size, scope, location and time of the event with approval from the Special Events Sergeant.

The Twin Falls Police Department has final approval on the security plan

Lost Child Protocol

- ☐ Establish an appropriate lost child protocol for the event
- ☐ Establish an easily identifiable, staffed location to report and care for lost children

Have you hired a licensed professional security company to help develop and manage your event's security plan? If yes, complete the Security Organization contact information below.		Yes ☐	No ☒
Have you met with the Special Events Sergeant to determine the necessity and number of Police Officers dedicated to your event?		Yes ☒	No ☐
Does your Security Plan include provisions for a lost child booth?		Yes ☒	No ☐
Security Organization:		Private Security License #:	
Street Address:		Suite/Unit #:	
City:		State:	Zip:
Phone:	Fax:	E-mail	

Please describe your security plan below, or attach the plan to this application. Include the number and role of each security person, the hours she/he will be working and each location, including patrols:

Security controlled by Twin Falls police Dept.

Security Staffed by south Twin Falls police & Twin Falls County Reserve Deputies

Over night security by Twin Falls County Reserve Deputy

TRASH PLAN

As the event organizer, you are responsible for the waste generated by your participants, spectators, and vendors, as well as the associated costs of disposal. We applaud your efforts to reduce waste, both behind the scenes and from the public. Please indicate the proposed placement of containers on the site.

Please note: All events must submit a Trash Plan. Trash dumpster services are available for a fee by trash services companies.

List what materials from your event will be discarded by vendors and attendees (i.e. cling-wrap, cardboard, flyers, plastic bags, food waste, Styrofoam or paper cups, paper napkins, plastic bottles, aluminum cans, etc.):

Cardboard, paper, plastic bags, food waste, styrofoam, utensils,
Bottles, Aluminum cans, etc

Have you contracted for trash dumpsters? Yes ☒ No ☐ Company contracted with: Western Waste

What size dumpster(s) (in yards)? Check all that apply: 3 ☐ 6 ☐ 8 ☐ 20 ☐ 30 ☒ 40 ☐

How many dumpsters have you contracted for? 40 portable carts How many staff will be managing trash? 3-4

Name of person in charge of trash: Tony Barnes Phone: 316-0950

E-mail:

ENTERTAINMENT AND RELATED ACTIVITIES

As an event organizer, you must be certain that all event-related activities comply with Twin Falls City Ordinance 6-2-3, Disorderly Conduct, regarding unreasonable or offensive noise. A Police Officer who determines that the level of noise from your event is offensive to others may require you to lower or discontinue the noise. The Police may order musical entertainment to end if it has the potential to incite dangerous behavior.

Banners, pennants, flags, signs, streamers, inflatable displays and similar devices are also regulated by local ordinances. You may need to submit a sign plan to the Twin Falls City Planning and Zoning Department. The number and location of these items must be included in your site plan and are subject to approval by the Special Events Coordination Team. In certain areas, under certain conditions, these items are prohibited.

Will there be any entertainment at your event? Yes ☒ No ☐

If yes, please provide the following information or supply an attachment:

Dance Component: Live or Recorded Music: live

Number of Band(s):

If amplification is used, you are required to comply with the disturbing the peace ordinance TFCC 6-2-3. Events using a park will be required to fill out an additional application.

Type of Amplification:

Amplification start time: Amplification end time:

Will there be any temporary structures in the proposed event site? Yes ☐ No ☒

If yes, please provide the following below:

Number of Stages: Number of Tents: 40+ Size(s) of Tents: 10x10

Will any tents (including canopies) exceed 400 sq. feet in area?		Yes ☐	No ☒
If yes, a tent inspection may be required though the Twin Falls Fire Department.			
Will an existing occupied or vacant building be used?		Yes ☐	No ☒
If yes, you may need to request an inspection from the City of Twin Falls Building Department.			
Address:			
Does the event involve the use of fireworks, rockets, lasers or other pyrotechnics?		Yes ☐	No ☒
If yes, please explain:			
Will inflatables/inflatable structures (i.e. parade balloons, jump houses, etc.) be used for this event?		Yes ☐	No ☒
If yes, provide details, including number, size, launch location and landing location:			
Will signs and/or banners, decorations or special lighting be used as part of the event?		Yes ☐	No ☒
If yes, you may need to complete and submit a sign plan with the Twin Falls Planning and Zoning Department identifying all banners and signs to be used, along with locations and a set-up/removal plan for the signs and banners.			
Will you require an electrical hookup or additional wiring for the event?		Yes ☒	No ☐
If yes, an electrical permit and/or inspection may be required from the City of Twin Falls Building Department. Describe equipment and location:			
Will generators be used?		Yes ☒	No ☐
Is additional wiring needed:		Yes ☐	No ☒
Will you require access to water for the event?		Yes ☒	No ☐
If yes, please explain: <i>for food service & Sanitation</i>			
Will portable toilets be available to the public?		Yes ☒	No ☐
<i>Approx 34</i>			
If multi-day, please indicate when the toilets will be serviced:			
Vendor: <i>Western Waste</i>		Date(s) toilets will be serviced: <i>June 3 & 4</i>	
Total number: <i>34</i>			
Delivery date and time: <i>Friday 2nd 8AM</i>		Removal date and time: <i>Mon 5th 8AM</i>	
Will this event be marketed, promoted or advertised in any manner?		Yes ☒	No ☐
If yes, please explain the type of advertising that will be used: <i>Newspaper, Network TV, Facebook, Radio</i>			
Will there be live media coverage during this event?		Yes ☒	No ☐
If yes, please describe: <i>Medi2 highlights</i>			
Are you sponsoring or allowing outside promoters/agencies to sponsor events in conjunction with your event?		Yes ☐	No ☒
If yes, please attach a list of each event with dates, times and locations.			

INSURANCE AND INDEMNIFICATION

It is the responsibility of the special event organizer(s) to maintain a COMMERCIAL GENERAL LIABILITY insurance policy with coverage of not less than \$500,000.00 combined single limit per occurrence. This insurance policy must include a rider for alcohol if alcohol is sold or provided. Insurance requirements may be increased upon demand by the Twin Falls City Attorney, City of Twin Falls Risk Manager, or other local government or state government entity that has jurisdiction. Each policy shall be written as a primary policy, not contributing to, or in excess of, any coverage which the City may carry. A certificate of insurance naming the City of Twin Falls as additional insured and certificate holder must be delivered with this application for all events. The adequacy of all insurance required by these provisions shall be subject to approval by the City of Twin Falls and other appropriate agencies, when applicable. Failure to maintain any insurance coverage required by this agreement shall be cause for immediate termination of the application.

The applicant shall indemnify and hold harmless the City of Twin Falls, its agents, its employees and authorized volunteers from and against all claims, damages, losses and expenses, including attorneys' fees, arising out of the permitted activity or the conduct of applicant's operation of the event if such claim: (1) is attributed to personal injury, bodily injury, disease or death, or to injury or destruction of property, including the loss of use therefrom, and (2) is not caused by any negligent act or omission or willful misconduct of the City of Twin Falls or its employees acting within the scope of their employment.

You are required to notify property owners, neighborhood associations and any other impacted parties, in writing, no less than fourteen (14) days prior to the event. The Special Event Permit will not be issued unless this requirement has been successfully completed. Written notice must include as a minimum:

- Date
- Time
- Location
- Other areas of impact other than specific location
- Type of activity
- Road closures
- Noise considerations (loud music, etc.)
- Estimated number of attendees

No permanent alterations to the street will be permitted.

The Twin Falls Police Department shall determine the number of Officers needed to appropriately staff street closures and for internal security, the number of emergency medical technicians needed, and the time when such services shall commence and end.

Agreement letters and/or letters of endorsement may be required from all service providers and impacted parties.

SUPPLEMENTAL PERMITS

The following permits may be required of event organizers. Please refer to the checklist on page three (3) to see if any of the following permits will be required for your event. Fill out each permit that you will need for your event and return them with the rest of your completed Special Event Application.

ALCOHOL

Twin Falls Police Standards for Events with Beer/Wine

Event security personnel will ensure all persons consuming alcohol within the event will be identified by a colored wristband. The wristband must be attached to the **right** wrist. The use of the right wrist allows for easy recognition due to consistent placement. A hand stamp **will not** meet this requirement. It is incumbent upon the event organizer to have sufficient quantities of wristbands to meet the demand. Alcohol sales will cease immediately if the supply of wristbands is exhausted. Verification of picture ID prior to issuing a wristband is mandatory. A single entry/exit point is highly recommended for control of alcoholic beverages. All entrances/exits must be staffed by an acceptable level of Twin Falls Police Department-approved security personnel. Event security personnel will assure that all alcohol is consumed within the confines of the beer garden. Each entry/exit will be posted with notice of "No alcohol beyond this point." Signs will be prominently placed stating the hours of the event and the hours when alcohol will be sold. For fenced events, alcohol may not be brought in or out of the fenced perimeter. These standards may be modified depending on the size, scope, location and time of the event. Modifications can be facilitated and amended by meeting with the Special Events Sergeant.

ALCOHOL BEVERAGE CATERING PERMIT APPLICATION		
License fee: \$20.00 per day		
Does your event involve the sale, consumption or use of alcoholic beverages:		Yes ☐ No ☐
Alcohol Licensee (corporation, partnership or individual listed on the state license):		
Address:		
City:	State:	Zip:
Type of License(s):		
Liquor License #:	Beer License #:	Wine License #
Date(s) permit to be used:	Hours - From: To:	
Location (Name, Address, Rooms):		
Is there a certificate of occupancy for the premise:		Yes ☐ No ☐
If yes, what is the occupancy load?		
Name(s) of organization, group or individuals sponsoring event:		
Type of event catering for: Indoor Event ☐ Outdoor Event ☐ Number of Guests:		
Contact Person:	Phone:	
Please include a drawing of the service area and all ingress and egress areas. Indicate the location(s) of alcohol service.		

SIGNATURES

The sponsored event will be open to the named organizations(s), group(s), or person(s) and guests for a period of _____ days, not to exceed three (3) consecutive days at a fee of Twenty Dollars (\$20.00) per day. Unless licensee is disqualified, approval of this permit does certify that the licensee is entitled to hold and use this Idaho liquor catering permit at the above-designated premises(s), subject to provisions of Title 23-I.C.

Alcohol Beverage Licensee: _____ Date: _____

City Clerk: _____ Date: _____

Chief of Police (or designee): _____ Date: _____

PERMIT MUST BE DISPLAYED AT EVENT

NOTICE

If the first proposed catering date is **less than fourteen (14) days from the date of application**, the following must be signed:

“Waiver of Procedural Rights”

Acknowledging that I have filed an application with the City Clerk less than fourteen (14) days prior to the first proposed catering date, I hereby agree that if this application is not approved, no action or inaction by the Twin Falls City Clerk, Police or Council shall be appealed or contested, but I agree it shall be final and binding on me, my representatives, associates and successors in interest.

Signature of Applicant: _____

Date: _____

OFFICE USE ONLY

Permit #: _____

Date Processed: _____

Customer Pick-up Date: _____

State License & Signature Verified By: _____

Date E-mailed to Police: _____

Date Returned from Police: _____

☐ Approved ☐ With Conditions ☐ Denied

Date E-mailed to Fire: _____

Date Returned from Fire: _____

☐ Approved ☐ With Conditions ☐ Denied

CITIZEN USE PERMIT (STREET CLOSURES)

Please complete this permit application if any streets will be closed for your event. Any request for a road closure must be submitted on the Citizen Use Permit. The permit must be reviewed and signed by the Twin Falls Police Department's Special Events Sergeant. In addition, a copy of the approved permit must be forwarded to the Twin Falls Fire Department. The request must be submitted forty-five (45) days prior to the event, along with a site plan clearly indicating all street closures. All parades must follow the attached parade plan and route. Escort/Security Officers are required from the time the event starts until all traffic obstructions have been cleared and spectators have been safely dispersed. All traffic control devices must be collected and removed immediately after the event, unless otherwise approved by the Special Events Coordination Team.

CITIZEN USE PERMIT (STREET CLOSURES) APPLICATION			
I hereby request a Citizen Use Permit for the purpose stated below, within the limits of the City of Twin Falls, Idaho.			
Applicant Name: <u>Twin Falls Western Days (Lynette Neibaur - chair)</u>			
Street Address: <u>PO Box 2795</u>		Apartment/Unit #	
City: <u>Twin Falls</u>		State: <u>ID</u> Zip: <u>83301</u>	
Organization Name: <u>Twin Falls Western Days</u>			
Event Name and Type (parade, demonstration, etc.): <u>Parade</u>			
Location (provide map):			
Said Use to Consist of the Approximate Number of Persons: <u>500+</u>		Number of Vehicles: <u>300+</u>	
Number of Floats: <u>400+</u> <u>50+</u>		Number of Unlicensed Vehicles: <u>20+</u>	
Number of Other:		Description:	
INSURANCE: We hereby agree to return the premises satisfactorily to the City of Twin Falls at our own expense and hold said City, County and State harmless from all damages or expenses caused by, or in connection with, the use of said property or of restoring the same to its original condition.			
A liability policy (attach to application) shall be provided with liability insurance therefore in the amount of \$500,000.00 per person and \$500,00.00 per each accident with the appropriate government entity as a named insured. Insurance requirements may be increased upon demand by the City of Twin Falls Attorney and Risk Manager.			
ESCORT/SECURITY/TRAFFIC SERVICE: The following declaration of intent to furnish escort must be signed by a representative of the licensed escort or security service before the application is returned to the Twin Falls Police Department for the signature of the Chief of Police. I, _____ of (Escort/Security/Traffic Service) _____ have entered into an agreement with above-mentioned applicant for which the application was made. Said function is to occur on (Date/s): _____ (Time/s): _____. Signed by _____ Date _____			
APPLICANT ASSURANCES: I have read and understand the requirements and responsibilities set forth by the permit. Applicant Signature: <u>Lynette Neibaur</u> Date: <u>3-17-17</u>			
FOR INTERNAL USE ONLY			
Chief of Police:		Date:	
Twin Falls County Sheriff (if applicable):		Date:	
Transportation Manager, TFHD (if applicable):		Date:	
District 4, ITD (if applicable):		Date:	

PARKING

1. Parking for all patrons, vendors, service providers, and event staff must be identified
2. Use of parking lots and street parking must be identified
3. You may be required to provide a shuttle if the event places undue demands on surrounding parking areas

Vehicles not in compliance with City of Twin Falls Ordinances and Idaho State Codes may be towed.

For Events in Downtown Twin Falls

Public parking is a priority for downtown businesses and it is important that the organizers of the event provide as much access as possible to public parking, including access to parking for event participants. This includes a plan to accommodate property owners' access to and from their property.

PARKING PLAN

Please explain in the space below how parking will be provided during your event:

Applicant Name:

Organization Name:

Address:

City:

State:

Zip:

Phone:

Cell Phone:

Fax:

E-mail:

Location of Use:

Length of Time:

USE OF TWIN FALLS CITY PARKS

Contact the City of Twin Falls Parks and Recreation for regulations.

SIGN AND BANNER PERMITS

Sign and Banner Permits may be required by the Twin Falls Planning and Zoning Department, pursuant to City Code 10-09-03. Please include documentation showing these permits have been obtained and approved.

BUILDING DEPARTMENT PERMITS

Building Department Permits may be required for your event from the Twin Falls Building Department. Please include documentation showing these permits have been obtained and approved.

ELECTRICAL PERMITS

Use of electricity supplied by the City of Twin Falls may require an electrical permit from the Twin Falls Building Department. Please include documentation showing these permits have been obtained and approved.

PLEASE NOTE: Due to the varying duration limits of permits (i.e. catering, electrical, building permits, etc.), permits must be approved and submitted two (2) weeks prior to the event.

AFFIDAVIT OF APPLICATION

I certify that the information contained in the foregoing application is true and correct to the best of my knowledge and belief and that I have read, understand and agree to abide by the rules and regulations governing the proposed Special Event under the City of Twin Falls Ordinance. I understand that this application is made subject to the rules and regulations established by the City Council and/or the Mayor or the Mayor's designee. I agree to comply with all other requirements of the City, County, State, Federal Government and any that a possessory interest subject to property taxation is created by virtue of this permit. I agree to pay all possessory interest taxes and the City shall not be liable for the payment of such taxes. I further agree to abide by these rules, and further certify that I, on behalf of the Host Organization, am also authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Special Event to the City of Twin Falls.

Applicant Name: <u>Lynette Neubauer</u>	Title: <u>2017 Chairman</u>
Host Organization: <u>Twin Falls Western Days</u>	
Applicant Signature: <u>[Signature]</u>	Date: <u>3-17-17</u>
Professional Event Organizer:	Title:
Organization/Agency Name:	
Signature:	Date:

FINAL CHECKLIST

Thank you for completing the Special Event Application. Please review your application carefully before submitting it.

Have you ...

- ☐ Signed and dated your application and required permits, including supplemental and Park permits?
- ☐ Attached your Site Plan and/or Route Map clearly indicating all of the required components?
- ☐ Attached your Security Plan?
- ☐ Attached your Incident Action Plan (as may be required by the Incident Management Team)?
- ☐ Filled out all supplemental permits required by the City for your event?
 - ☐ Alcohol will be sold, served, etc., at your event (Alcohol Permit)
 - ☐ Your event will require City Parking and/or an event-provided shuttle will transport event-goers to and from a separate location (Parking Plan)
 - ☐ Your event will require the use of electricity (City Electrical Inspection Permit)
 - ☐ Your event will generate any type of waste (Trash Permit)
 - ☐ Fireworks will be used (Fire Permit/Inspection)
 - ☐ Tents will be used (Inspection may be required)

- ☐ Any portion of any road will be closed (Citizen Use Permit)
- ☐ You will provide portable toilets (South Central Public Health District Guidelines)
- ☐ Your event will be held in Downtown Twin Falls (Parking Plan)
- ☐ Your event requires emergency medical services or first aid stations (SLMVRMC Agreement)
- ☐ Your event will use a City Park or City Park Property [walking trails, etc.] (Parks Permit)
 - ☐ Amplified Sound Application for Community Event
 - ☐ Beer/Wine Sales Application for Community Event
 - ☐ Short-Term Concessions Application for Community Event
 - ☐ Utility Vehicle and Policy Application for Community Event
 - ☐ Vehicle Turf/Overnight Parking Permit Application for Community Event
- ☐ Completed Citizen Use Permit (Street Closures)
- ☐ Filled out all county, state and federal permits required for your event?
- ☐ Provided all necessary Certificates of Insurance?
- ☐ Lost child booth location

AGENCY CONTACTS

NEED HELP? PLEASE GIVE ONE OF US A CALL.

Special Events Sergeant: 735-7363 (Office) or 735-4357 (City Information Center)

Parks Department: 736-2265

Planning and Zoning Department: 735-7267

Building Department: 735-7238

Fire Department: 735-7236

Information Services (Technical): 735-7281

South Central Public Health District: 737-5900

Trash Removal: Local Yellow Pages or Online



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/12/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Starley-Leavitt Insurance Agency PO Box 1947 715 Shoshone Street North Twin Falls ID 83301		CONTACT NAME: Renee Eldredge PHONE (A/C, No, Ext): (208) 733-5136 x 5118 FAX (A/C, No): 866-605-2356 E-MAIL ADDRESS: renee-eldredge@leavitt.com	
INSURED Twin Falls Western Days Committee Corp PO Box 2795 Twin Falls ID 83303-2795		INSURER(S) AFFORDING COVERAGE INSURER A: Risk Placement Services NAIC # B0816 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 6/1/17 to 6/4/17 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			NPP8416789	6/1/2017	6/4/2017	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS					GENERAL AGGREGATE \$ 2,000,000	
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$						PRODUCTS - COMP/OP AGG \$ included Host Liquor Liability \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ EACH OCCURRENCE \$ AGGREGATE \$
							PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER (208) 733-0876 jdimond@tfid.org City of Twin Falls Police Department 356 3rd Ave E Twin Falls, ID 83301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Renee Eldredge/REELDR <i>Renee Eldredge</i>
--	--

RECEIPT

DATE 4-6-17No. 397198RECEIVED FROM Twin Falls Western Day\$ 25⁰⁰

DOLLARS

☐ FOR RENT☐ FOR\$30⁰⁰ Special Event

ACCOUNT

PAYMENT

BAL. DUE

25⁰⁰☒ CASH☐ CHECK☐ MONEY☐ ORDER☐ CREDIT☐ CARD

FROM

T.F. POLICE DEPT.

P.O. Box 3027

TO

BY

F. H. H. H. H.

83303-3027



Date: Monday, May 22, 2017
To: Honorable Mayor and City Council
From: Ryan Howe, Sergeant

Request:

Request by Keri Peterson, on behalf of the YMCA of Twin Falls, to approve the Magic Valley Youth Triathlon scheduled for Saturday, July 8, 2017, from 8:00 a.m. to 12:00 p.m.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

Keri Peterson, on behalf of the YMCA of Twin Falls, has submitted a Special Event Application for the 3rd Annual Magic Valley Youth Triathlon. The goal of the event is to expose youth to a lifelong sports discipline and to enhance the healthy activity options of the Magic Valley. The YMCA hopes to continue this event annually.

The event will host athletes in the first through sixth grades and will consist of three consecutive events: swim, bike and run. Fliers will be sent out to area schools to be delivered to students.

The swim will occur at the Twin Falls YMCA, followed immediately by a two-mile bike race which will begin in the parking lot of the YMCA, go west on Elizabeth Boulevard, north on Maurice Street, east on 9th Avenue East, south on Morningside Drive, and west on Elizabeth Boulevard back to the YMCA. Participants will make two laps on this route. The run will be on the YMCA property. There will be two heats for the event based on grade. The fourth to sixth graders will go first, followed by first through third graders.

With the safety of the bicyclists in mind, the side portion of the roadway along the bike route will be blocked with cones; volunteers will be strategically placed along the route to insure racer safety and to direct traffic around the event.

Event organizers are anticipating a crowd of approximately 400 people. There is also a staff of ten and a team of 50 volunteers.

An application has been submitted asking for a dedicated rig from Magic Valley Paramedics. There will be a first aid station, lost child area, and staff trained in first aid and CPR.

Approval Process:

Consent of the Council

Budget Impact:

None

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

This Special Event Application has been approved by several relevant City Staff members and the Twin Falls Police Department Staff. It is recommended that this request be approved by the City Council as presented.

Attachments:

None



Date: Monday, May 22, 2017
To: Honorable Mayor and City Council
From: Sean Standley, Code Enforcement Coordinator

Request:

Request to amend City Code 6-4-14 by the addition of a new subsection 6-4-14 (M) prohibiting the confinement of animals in unattended motor vehicles.

Time Estimate:

The staff presentation will take approximately 5 minutes. Following the presentation time may be needed for questions and answers.

Background:

Animal Control Officers receive a significant number of calls regarding animals left in unattended vehicles. The majority of the calls happen between April and September but we do receive calls year round (hot or cold weather). Currently we do have a city code for Cruelty to Animals (6-4-14 K), however, there is rarely a situation severe enough involving animals left unattended in a vehicle that would qualify for that charge. The addition of the new subsection will give our officers a tool to educate our citizens on the dangers of leaving animals unattended in vehicles thus making it easier to enforce.

Approval Process:

Should the council desire to adopt the ordinance, a special motion to waive the rule and place the ordinance on third and final reading by title only, will need to be approved. Following the reading of the title, the ordinance can be approved by a simple majority vote of the council.

Budget Impact:

There will be no impact to the city budget.

Regulatory Impact:

Approval of this request will allow our Animal Control Officers, Code Compliance Officers or Police Officers to deal with animals in unattended vehicles in a more effective and timely manner and create greater compliance to the code.

History:

N/A

Analysis:

N/A

Conclusion:

City Staff recommends that the council adopt the attached ordinance as presented.

Attachments:

1. 6-4-14(M)
2. Confinement of Animals in Vehicles

6-4-14: PROHIBITED ACTS:

It is unlawful:

(A) For any person to remove or cause to be removed the collar or metallic tag from any licensed dog without the consent of the owner, keeper or harborer thereof.

(B) For any person to harbor or keep within the city any lost or stray dog. Whenever any dog shall be found which appears to be lost or strayed, it shall be the duty of the finder to notify the city animal control officer or police department who shall impound said dog and dispose of the same as herein provided for. If there shall be attached to such a dog a license tag said animal control officer or police department shall notify the person to whom such license was issued at the address given in such license.

(C) For any owner, possessor, keeper or harborer of any female dog, when in season, to fail to keep said dog penned or enclosed in such a manner as to preclude other dogs from attacking such female dog or being attracted to such female dog so as to create a public nuisance.

(D) For the owner or person having possession, charge, custody or control of any female dog to cause, permit or allow the same to stray or run, or in any other manner to be at large while such female dog is in the copulating season. If any female dog cannot be controlled by the owner, possessor or keeper of such dog during the copulating season, the female dog may be declared a nuisance and impounded by the animal control officer or police department.

(E) For any person to let to a bitch dog, any dog, or let to any female any male animal, except within an enclosure so arranged as to obstruct such animal completely from the view of all persons who have no proprietary interest in the breeding of such animals. (Ord. 2882, 11-6-2006)

(F) For any person to operate or maintain a kennel without first obtaining a license from the city clerk as herein provided. (Ord. 2882, 11-6-2006; amd. Ord. 2931, 3-10-2008)

(G) For any dog to be found running at large. The person or persons who own, control, possess, provide care to or who are in charge of any such dog found running at large shall be guilty of a misdemeanor.

1. Procuring a license tag shall not authorize the running at large of said dog.

2. A violation of the provisions of this subsection (G) is hereby declared to be a nuisance and a menace to the public health and safety and in addition to the criminal punishment provided for, said dog or dogs shall be taken up and impounded as provided herein.

(H) For any person to own, keep or harbor any dog which by loud, continued or frequent barking, howling or yelping shall annoy or disturb any neighborhood or person. This subsection shall not apply to the animal shelter or veterinary hospitals.

(I) For any person to own, have custody of or control of any dog or any other animal which is vicious or dangerous.

(J) For any person keeping or harboring a dog for which a license is required by this chapter to fail or to refuse to exhibit the registration certificate or license tag upon demand by the animal control officer or a police officer.

(K) For any person to maltreat or torture any dog or to willfully and maliciously administer or cause to be administered poison of any sort whatsoever to any animal, the property of another, with the intent to injure or destroy such dog, or to willfully or maliciously place any poison or poisoned food where the same is accessible to any such animal.

(L) For any person to hinder, delay, interfere with or obstruct an animal control officer or any police officer while engaging and capturing, securing or taking to the animal shelter any dog liable to be impounded, and for any person to break open or in any manner directly or indirectly aid, counsel or advise the breaking open of any animal shelter or ambulance, animal control vehicle or any vehicle used for the collecting or conveying of dogs to the animal shelter, or for any person lawfully discharging the duties herein specified. (Ord. 2882, 11-6-2006)

(M) For any person to leave or confine in any unattended motor vehicle under conditions that may endanger the health or well-being of an animal due to heat, cold, lack of adequate ventilation, or lack of food or water, or under such other circumstances as could reasonably expected to cause suffering, disability, or death to the animal.

City police officers, animal control officers and code compliance officers may use reasonable force under the above circumstances to enter a vehicle and remove the animal after first making a reasonable attempt to contact the animal's owner. The officer removing the animal shall use reasonable means to contact the owner of the animal to arrange for its return home. Absent contact with the owner, the animal will be taken to a veterinary clinic if emergency care is needed and after a reasonable amount of time to an animal shelter."

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, AMENDING TWIN FALLS CITY CODE 6-4-14 BY THE ADDITION OF A NEW SUBSECTION (M) PROHIBITING CERTAIN CONFINEMENT OF ANIMALS IN VEHICLES.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

That Twin Falls City Code 6-4-14 is amended by the addition of a new subsection 6-4-14(M) prohibiting confinement as described below:

“6-4-14: PROHIBITED ACTS:

It is unlawful: ...

(M) For any person to leave or confine in any unattended motor vehicle under conditions that may endanger the health or well-being of an animal due to heat, cold, lack of adequate ventilation, or lack of food or water, or under such other circumstances as could reasonably expected to cause suffering, disability, or death to the animal.

City police officers, animal control officers and code compliance officers may use reasonable force under the above circumstances to enter a vehicle and remove the animal after first making a reasonable attempt to contact the animal’s owner. The officer removing the animal shall use reasonable means to contact the owner of the animal to arrange for its return home. Absent contact with the owner, the animal will be taken to a veterinary clinic if emergency care is needed and after a reasonable amount of time to an animal shelter.”

PASSED BY THE CITY COUNCIL, _____, 2017.

SIGNED BY THE MAYOR _____, 2017.

MAYOR

ATTEST:

DEPUTY CITY CLERK



Date: Monday, May 22, 2017
To: Honorable Mayor and City Council
From: Jacqueline D. Fields, City Engineer

Request:

Request to approve a petition for right-of-way dedication at the east corner of Shoshone and 4th Avenue East.

Time Estimate:

5 minutes

Background:

The existing ADA ramp at the corner of 4th Ave East and Shoshone St. at City Park is actually located on the park property instead of in the right of way. The ADA ramp should be in public right of way. This request is to dedicate the land under the ramp to public right of way so that it can be replaced. The request dedicate approximately 113 sf of the City property to the public.

Approval Process:

City Code 10-16-1 outlines to process for dedication of land to public right of way. The property owner files a petition with the Administrator. The petition includes a legal description. No Commission action is required. Engineering has discussed the request with the Parks and Recreation Director and she support the dedication. The City Council can approve, modify or deny the petition.

Budget Impact:

Engineers has funds in professional services to address the cost of the legal description and any recording costs.

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommend approval of the dedication of approximately 133 sf of city property to public right-of-way.

Attachments:

1. 081-17+ROW+Dedication

Exhibit A
Twin Falls County, Idaho

Being a portion of that certain Block designated as "RESERVATION", lying Southeasterly of Shoshone Avenue, as shown on that certain map entitled "FINAL AND AMENDED PLAT OF TWIN FALLS TOWNSITE", recorded December 4, 1904, as instrument no. 0000-000040, of official records, in the office of the county recorder of Twin Falls County, Idaho, more particularly described as follows:

Commencing at the West corner of said of said Block and being the REAL POINT OF BEGINNING;

Thence, North 44°37'00" East 15.00 feet along the Northwesterly boundary of said Block;

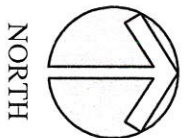
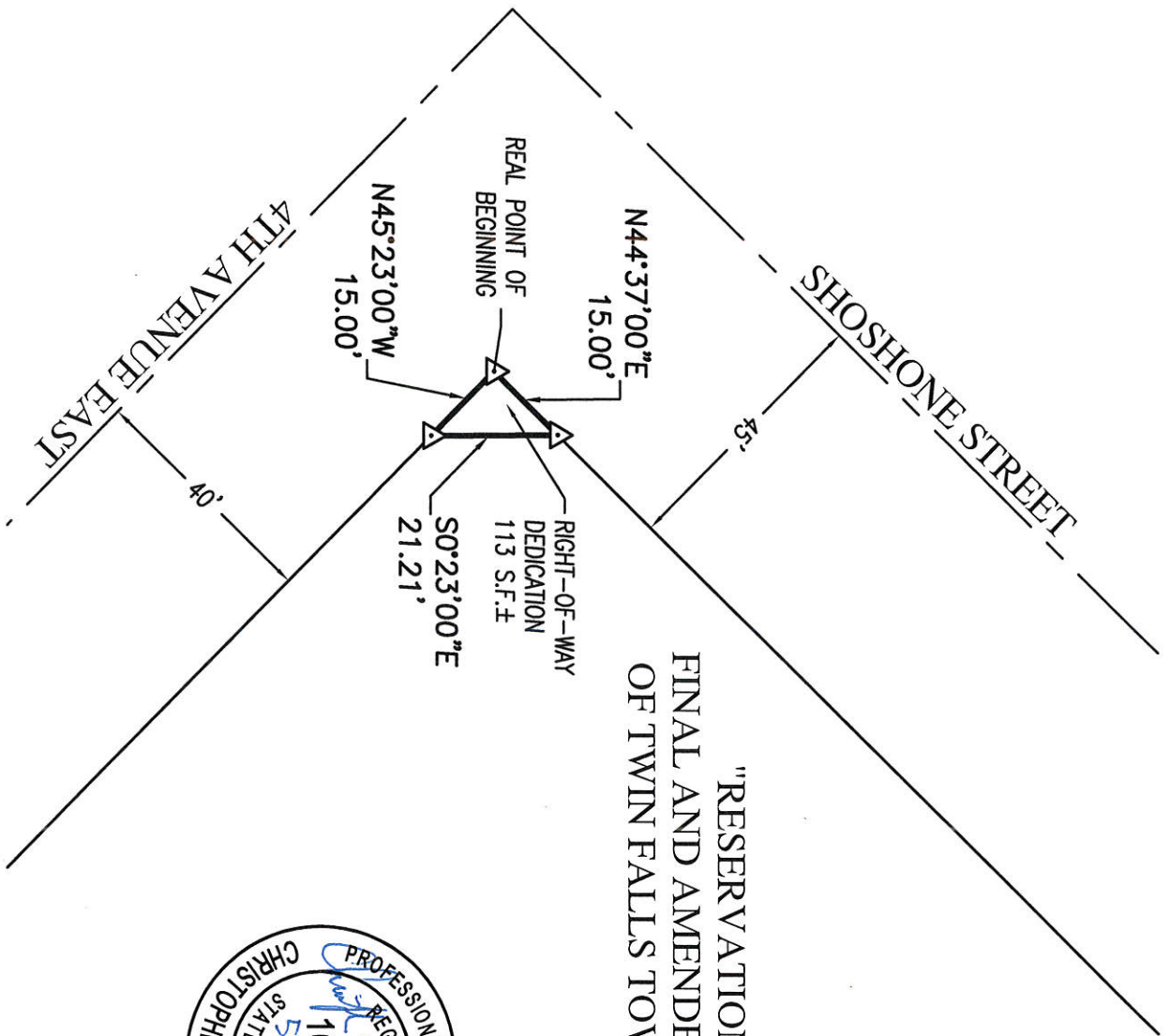
Thence, leaving said Northwesterly boundary, South 00°23'00" East 21.21 feet to a point on the Southwesterly boundary of said Block;

Thence, North 45°23'00" West 15.00 feet along said Southwesterly boundary to said REAL POINT OF BEGINNING.

Containing approximately 113 square feet.

End of Description





SCALE IN FEET

RIGHT-OF-WAY DEDICATION
PRECISION ENGINEERING, LLC
TWIN FALLS, IDAHO



EHM Engineers, Inc.
BUILDING THE FUTURE ON A FOUNDATION OF EXCELLENCE

Engineers / Surveyors / Planners
621 North College Road, Suite 100 Twin Falls, Idaho 83301
p (208)-734-4888 fax (208)-734-6049 web: ehmlnc.com

JOB NO.:	081-17
APPROVED	
DESIGN	
DRAWN	CSH
DATE	MAY 2017
SCALE	SHOWN
V 081-17 CTRL	



Date: Monday, May 22, 2017
To: Honorable Mayor and City Council
From: Mitch Humble, Deputy City Manager

Request:

Request to adopt a resolution declaring the City's intent to to dispose of real property and setting a date for a public hearing.

Time Estimate:

The staff presentation will take about five minutes. Following the presentation, additional time will be necessary for questions and discussion.

Background:

Due the generosity of MaVTEC and the donations they received from several community members and businesses, the City now owns the property necessary to construct the canyon rim trail across the Storrer property, connecting the Centennial Trail near the jump site to the intersection of Eastland Road and Pole Line Road. Since the City's acquisition of this property, another purchaser has agreed to purchase property from Mr. Storrer adjacent to our trail location. Mr. Storrer has approached the City with a request to exchange property that we currently own for the trail with property he is selling so that the trail, when constructed, will not be located quite a close some existing and future homes on the north side of the trail as is currently the design. This proposed exchange would also benefit the City in that, once complete, it would remove about 300 feet of trail, reducing our construction expenses, and the exchange would eliminate two turns of 90 degrees or more, making for a much more efficient alignment. I have attached exhibits showing the properties in question and the change that this exchange will have on the trail construction and alignment.

In addition to the property described above, City staff proposes a second property exchange that would result in a further extension of the Canyon Rim Trail. The trail project currently under way will extend the trail to Eastland Drive. However, there will still be a short gap (about 350 feet) from that end point to where the trail picks up again west of Pole Line Road East (see attached exhibit). There is one property we need to get across in order to make this last 350 foot connection. The City owns a small parcel of land adjacent to this property that we propose to exchange with that property owner for the land we need to facilitate the trail connection.

The first step in the real property disposition process is to adopt a resolution declaring the City's intent to dispose of the property and setting a date for a public hearing regarding the proposed disposition of property. The City Attorney has prepared a resolution that accomplishes these two purposes. The resolution is attached and ready for adoption. The resolution sets the public hearing date for Monday, June 12th, 2017 at 6:00 p.m. in the City Council Chambers located at 305 3rd Avenue East.

Approval Process:

A majority vote of the Council is needed to adopt the attached resolution.

Budget Impact:

If the Council approves this request, there will be a minor cost to provide notice for a public hearing.

Regulatory Impact:

Adoption of the resolution will declare the City's intent to dispose of real property and will set a date for a public hearing.

History:

N/A

Analysis:

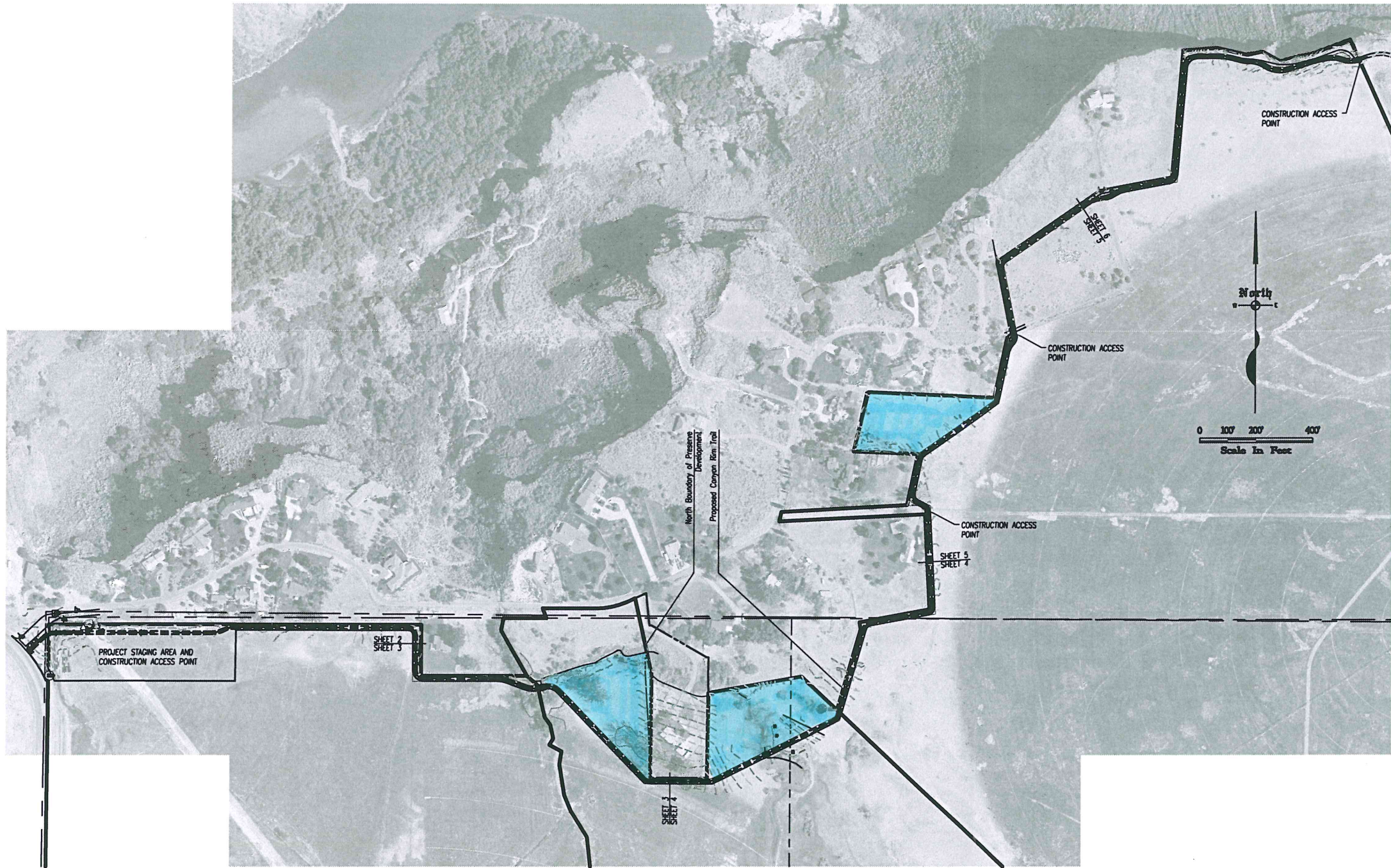
N/A

Conclusion:

Staff recommends that the Council adopt the attached resolution as presented.

Attachments:

1. Land Exchange 2 - Overall Exhibit
2. Land Exchange 2 - Property One
3. Land Exchange 2 - Property Two
4. Land Exchange 2 - Resolution



Master Development Plan
For:
Canyon Rim Trail at The Preserve

Bench Mark:
"B" Bolt on Fire Hydrant at 1/3
of Pole Line Rd and Bridgeview Blvd.
BM#4102-3042 Elevation=3649.775

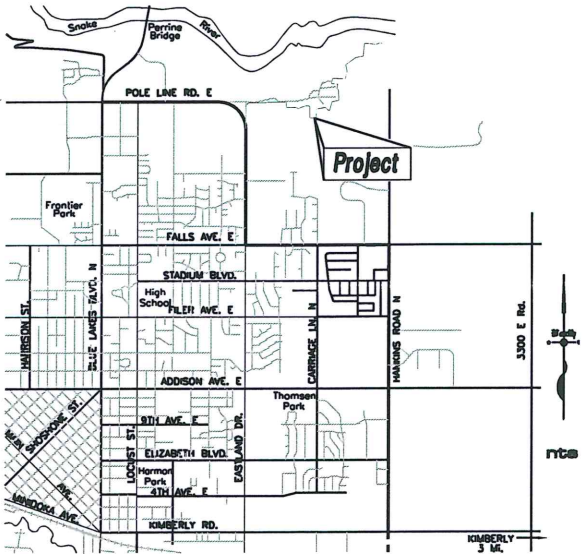
NOTE:
1. ALL ELEVATIONS BASED ON CITY OF TWIN
FALLS FIRE HYDRANT DATUM.

LEGEND:



DESIGN DATA:

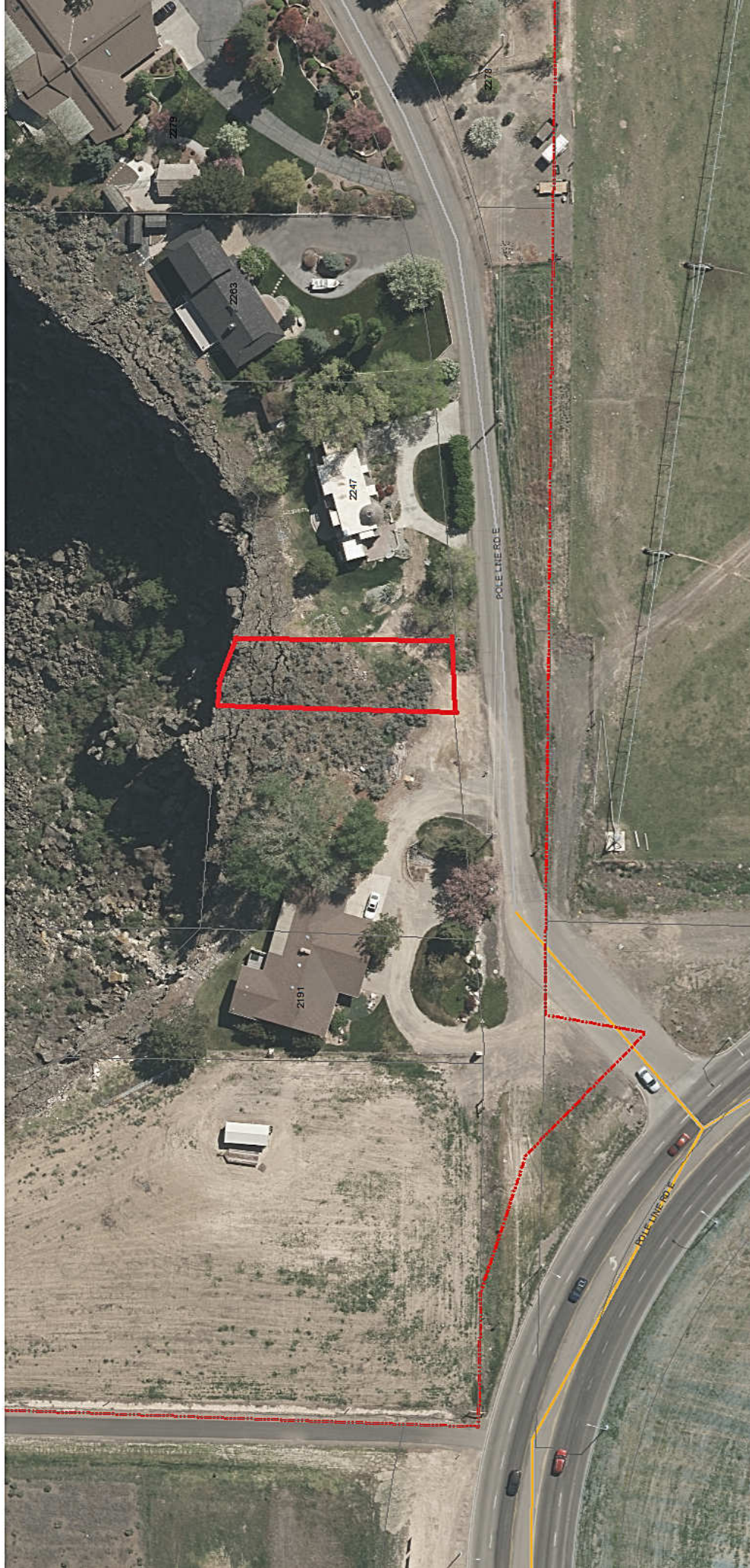
OWNER/DEVELOPER:	CITY OF TWIN FALLS 324 HANSEN ST. TWIN FALLS, ID. 83301 % JACKIE FIELDS, PE	ENGINEER/SURVEYOR:	EHM ENGINEERS, INC. 621 N. COLLEGE RD. STE 100 TWIN FALLS, ID 83301 (208)734-4888
DEVELOPMENT AREA:	8,086 LF		
EXISTING ZONE:	R-2, CRO		
PROPOSED ZONE:	NO CHANGE		
EXISTING USE:	VACANT / PASTURE		
PROPOSED USE:	CANYON RIM TRAIL		



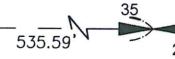
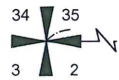
TWIN FALLS, IDAHO

GENERAL NOTES:

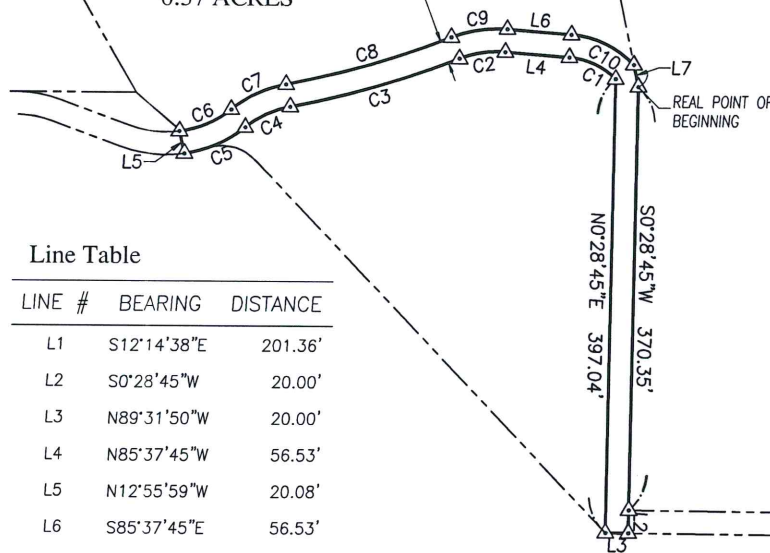
- CONTRACTOR SHALL HAVE A CURRENT SET OF CONSTRUCTION PLANS STAMPED BY THE ENGINEER WITH AN APPROVAL STAMP BY THE CITY AND DEO AT THE WORKSITE.
- ALL CONSTRUCTION SHALL CONFORM TO THE 2015 IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION, THE CITY OF TWIN FALLS AND ALL OTHER LOCAL, STATE AND FEDERAL AGENCIES WHICH ARE APPLICABLE UNLESS OTHERWISE SHOWN.
- THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PROPER PRECAUTIONS TO PROTECT ADJACENT PROPERTIES FROM ANY AND ALL DAMAGE THAT MAY OCCUR FROM RUNOFF AND OR DEPOSITION OF DEBRIS RESULTING FROM ANY AND ALL WORK IN CONNECTION WITH SITE CONSTRUCTION. THE CONTRACTOR, AND EACH SUBCONTRACTOR, SHALL BE RESPONSIBLE FOR THE CLEAN-UP AND REMOVAL FROM THE JOB-SITE ANY TRASH OR EXCESS MATERIAL CREATED BY THE PERFORMANCE OF THEIR WORK. SUCH MATERIAL SHALL BE PLACED IN A DUMPSTER OR SIMILAR DEVICE PROVIDED BY THE CONTRACTOR OR TRANSPORTED FROM THE JOB-SITE.
- RECORDED AND/OR FILED SURVEY MONUMENTS EXIST WITHIN THE LIMITS OF THIS PROJECT. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROTECT AND/OR HAVE REPLACED ANY MONUMENTS DISTURBED DURING CONSTRUCTION.
- CONTRACTOR SHALL PROVIDE ALL NECESSARY HORIZONTAL AND VERTICAL TRANSITION BETWEEN NEW CONSTRUCTION AND EXISTING SURFACES TO PROVIDE FOR PROPER DRAINAGE AND INGRESS/EGRESS TO SAID CONSTRUCTION.
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- EXISTING UTILITIES ARE LOCATED ON THE PLANS FOR THE CONVENIENCE OF THE CONTRACTOR ONLY. THE CONTRACTOR SHALL BEAR FULL RESPONSIBILITY FOR THE PROTECTION OF UTILITIES AND THE ENGINEER BEARS NO RESPONSIBILITY FOR UTILITIES NOT SHOWN ON THE PLANS OR NOT IN THE LOCATION SHOWN ON THE PLANS. THIS INCLUDES ALL SERVICE LATERALS OF ANY KIND.
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- IT IS THE CONTRACTOR'S RESPONSIBILITY TO FILL OUT AND SUBMIT A NOTICE OF INTENT (NOI) TO EPA AND HAVE A COPY OF THE POLLUTION PREVENTION PLAN AVAILABLE AT THE JOBSITE PRIOR TO CONSTRUCTION. SEE WEBSITE <http://cfpub.epa.gov/npdes/stormwater/csp.cfm>. QUESTIONS REGARDING THIS REQUIREMENT MAY BE REFERRED TO MISHA WAKOC OF EPA AT: (206) 553-6650. CONTRACTOR TO SUBMIT COPIES OF DOCUMENTS TO THE CITY OF TWIN FALLS.
- OWNER WILL PROVIDE ONE SET OF CONSTRUCTION STAKES ONLY. ANY SUBSEQUENT STAKING & COSTS INCURRED WILL BE THE RESPONSIBILITY OF THE CONTRACTOR.



Located In
A Portion of
NW ⁴, Section 2
Township 10 South, Range 17 East
Boise Meridian
Twin Falls County, Idaho
2017



CITY OF TWIN FALLS
INST. #2017-002593
0.37 ACRES



Line Table

LINE #	BEARING	DISTANCE
L1	S12°14'38"E	201.36'
L2	S0°28'45"W	20.00'
L3	N89°31'50"W	20.00'
L4	N85°37'45"W	56.53'
L5	N12°55'59"W	20.08'
L6	S85°37'45"E	56.53'
L7	S12°14'38"E	19.82'

Curve Table

CURVE #	DELTA	RADIUS	ARC	CHORD	TANGENT	CHORD BRG
C1	40°20'06"	65.00'	45.76'	44.82'	23.87'	N65°27'41"W
C2	25°59'02"	90.00'	40.82'	40.47'	20.76'	S81°22'44"W
C3	10°27'19"	840.27'	153.33'	153.12'	76.88'	S73°36'52"W
C4	27°44'04"	90.00'	43.57'	43.14'	22.22'	S64°58'30"W
C5	30°27'55"	110.00'	58.49'	57.80'	29.95'	S66°20'25"W
C6	31°28'10"	90.00'	49.43'	48.81'	25.36'	N66°50'33"E
C7	27°44'04"	110.00'	53.25'	52.73'	27.16'	N64°58'30"E
C8	10°27'19"	820.27'	149.68'	149.47'	75.05'	N73°36'52"E
C9	25°59'02"	110.00'	49.89'	49.46'	25.38'	N81°22'44"E
C10	41°56'33"	85.00'	62.22'	60.84'	32.58'	S64°39'28"E

0 50 100 200
SCALE IN FEET

EHM Engineers, Inc.
ENGINEERS / PLANNERS
621 North College Blvd. Suite 100
Twin Falls, Idaho 83301
P (208) 734-4888 FAX (208) 734-6949
www.ehm-inc.com

THE PRESERVE TRAIL - PARCEL 3
AGREEMENT 2
TWIN FALLS, IDAHO

JOB NUMBER: 352-15
APPROVED: _____
DESIGN: _____
DRAWN: CSH
DATE: MAY 2017
SCALE: SHOWN
V 352-15 EXH-08

Sheet No.:
1

RESOLUTION NO. 2017-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TWIN FALLS, IDAHO, DECLARING THE INTENTION OF THE CITY TO EXCHANGE PROPERTY, AND SETTING A DATE FOR A PUBLIC HEARING.

WHEREAS, The City of Twin Falls owns certain real property near the Snake River Canyon rim, Twin Falls County, Idaho; and,

WHEREAS, Certain adjacent property owners have reached an agreement exchange parcels that will result in elimination of nearly 300 feet of trail construction and expense as well as access to connect the new trail to the end of the existing trail at Eastland Drive North and Poleline Road East; and,

WHEREAS, The parties propose to exchange real property of the same value and in the same vicinity in order to reconfigure and improve the alignment and to provide for connection of the Canyon Rim Trail.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF TWIN FALLS, IDAHO:

Section 1: That the City of Twin Falls hereby declares its intention to exchange the property as described herein.

Section 2: That the City Council will conduct a public hearing on the proposed exchange on Monday, June 12, 2017, at 6:00 PM in Council Chambers, 305 3rd Avenue East, Twin Falls, Idaho.

Section 3: That this Resolution of Intention be published in the Times News at least 14 days before the public hearing date.

PASSED BY THE CITY COUNCIL , 2017.

SIGNED BY THE MAYOR , 2017.

Mayor Shawn Barigar

ATTEST:

Deputy City Clerk

PUBLISH:



Date: Monday, May 22, 2017
To: Honorable Mayor and City Council
From: Mitch Humble, Deputy City Manager

Request:

Request to approve an exchange of real property near the Snake River Canyon for use as an extension to the Canyon Rim Trail.

Time Estimate:

The staff presentation will take about five minutes. Following the presentation, additional time will be needed for the public hearing, questions, and discussion.

Background:

Due the generosity of MaVTEC and the donations they received from several community members and businesses, the City now owns the property necessary to construct the canyon rim trail across the Storrer property, connecting the Centennial Trail near the jump site to the intersection of Eastland Road and Pole Line Road. Since the City's acquisition of the property, some existing homeowners adjacent to our proposed trail location have agreed to purchase property from Mr. Storrer in two different locations. Mr. Storrer has approached the City with a request to exchange property that we currently own for the trail with property being sold to the adjacent property owners so that the trail, when constructed, will not be located quite a close to the existing homes as is currently the design. These proposed exchanges would also benefit the City in that, once complete, they would remove nearly 1,000 feet of trail, greatly reducing our construction expenses, and the exchanges would eliminate eight turns of 90 degrees or more, making for a much more efficient alignment. I have attached several exhibits showing the properties in question and the change that these property exchanges would have on the trail construction and alignment.

The first step in the real property disposition process is to adopt a resolution declaring the City's intent to dispose of the property and setting a date for a public hearing regarding the proposed disposition of property. The City Council adopted that resolution at their May 1, 2017 meeting. This agenda item is the required public hearing.

Approval Process:

The Council must open a public hearing, giving the public an opportunity to provide input on the proposed real property exchange. Following the public hearing, a simple majority vote of the Council is needed to act on the request.

Budget Impact:

If this request is approved, there will be minor costs associated with the property transfer closing process. Those costs will be paid from the overall trail project budget. Approval of this request will reduce the amount of trail being constructed. A corresponding reduction in construction costs is also

expected.

Regulatory Impact:

If the request is approved, City staff will proceed with the property exchange and closing processes. Staff will also begin working with the design engineer to re-design the trail appropriately and the contractor on a project change order.

History:

N/A

Analysis:

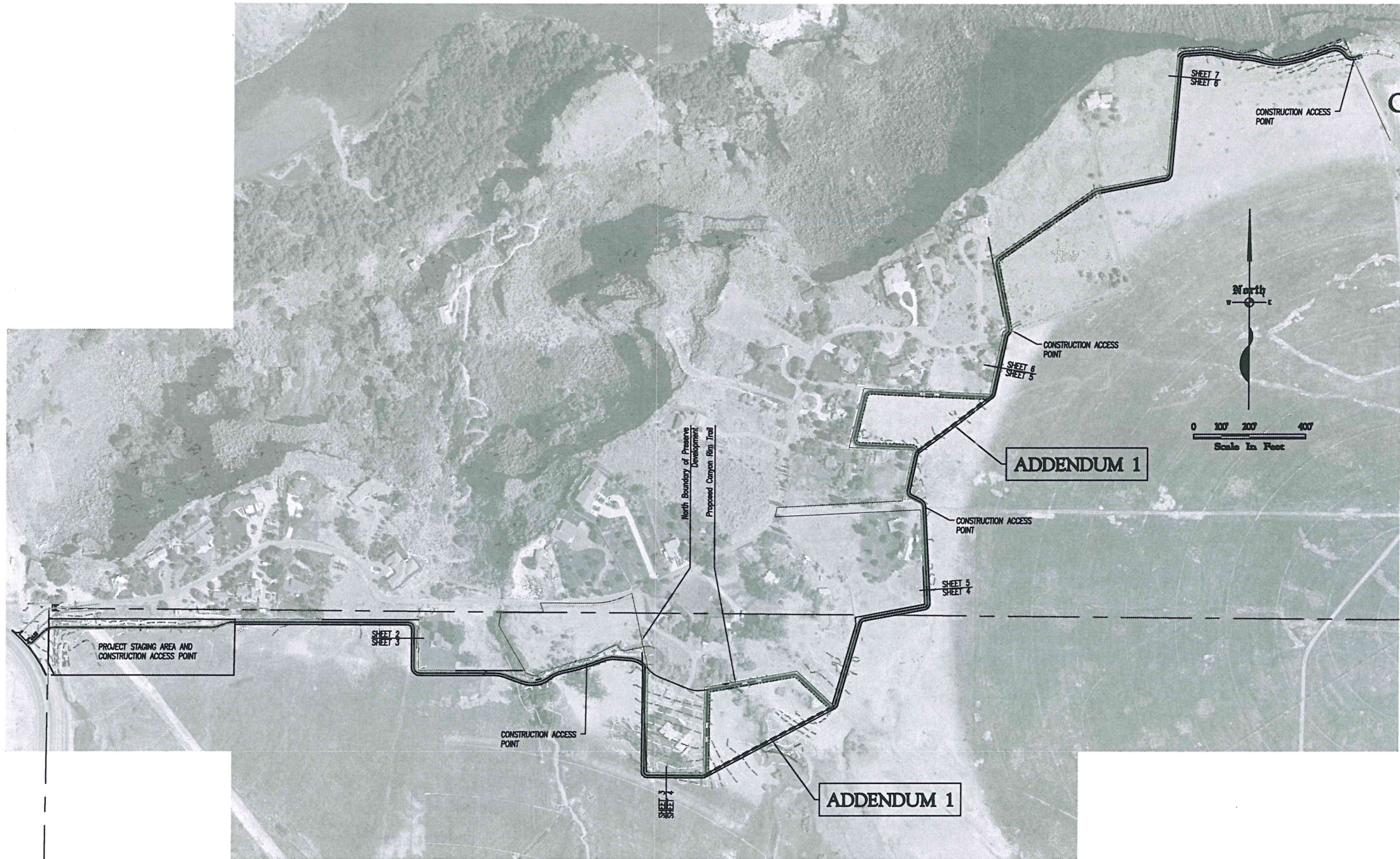
N/A

Conclusion:

Staff recommends that the Council approve the request as presented.

Attachments:

1. Land Exchange - Overall Exhibit
2. Land Exchange - Property One
3. Land Exchange - Property Two



Master Development Plan
For
Canyon Rim Trail at The Preserve

Bench Mark:
"B" Bolt on Fire Hydrant at 1/5
of Pole Line Rd and Bridgeview Blvd.
BM#4102-3042 Elevation=3648.775

NOTE:
1. ALL ELEVATIONS BASED ON CITY OF TWIN
FALLS FIRE HYDRANT DATUM.

LEGEND:



DESIGN DATA:

OWNER/DEVELOPER: CITY OF TWIN FALLS
324 HANSEN ST.
TWIN FALLS, ID. 83301
% JACKIE FIELDS, PE

ENGINEER/SURVEYOR: EHM ENGINEERS, INC.
621 N. COLLEGE RD. STE 100
TWIN FALLS, ID 83301
(208)734-4888

DEVELOPMENT AREA: 8,086 LF

EXISTING ZONE: R-2, CRO

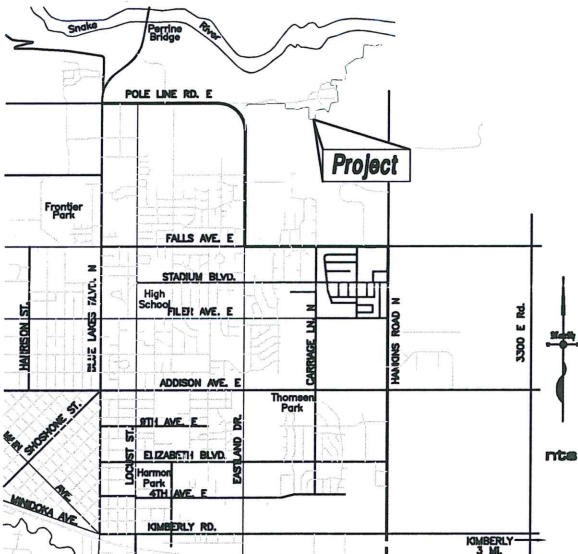
PROPOSED ZONE: NO CHANGE

EXISTING USE: VACANT / PASTURE

PROPOSED USE: CANYON RIM TRAIL

GENERAL NOTES:

1. CONTRACTOR SHALL HAVE A CURRENT SET OF CONSTRUCTION PLANS STAMPED BY THE ENGINEER WITH AN APPROVAL STAMP BY THE CITY AND DEQ AT THE WORKSITE.
2. ALL CONSTRUCTION SHALL CONFORM TO THE 2015 IDAHO STANDARDS FOR PUBLIC WORKS CONSTRUCTION, THE CITY OF TWIN FALLS AND ALL OTHER LOCAL, STATE AND FEDERAL AGENCIES WHICH ARE APPLICABLE UNLESS OTHERWISE SHOWN.
3. THE CONTRACTOR SHALL TAKE ALL NECESSARY AND PROPER PRECAUTIONS TO PROTECT ADJACENT PROPERTIES FROM ANY AND ALL DAMAGE THAT MAY OCCUR FROM RUNOFF AND OR DEPOSITION OF DEBRIS RESULTING FROM ANY AND ALL WORK IN CONNECTION WITH SITE CONSTRUCTION. THE CONTRACTOR, AND EACH SUBCONTRACTOR, SHALL BE RESPONSIBLE FOR THE CLEAN-UP AND REMOVAL FROM THE JOB-SITE ANY TRASH OR EXCESS MATERIAL CREATED BY THE PERFORMANCE OF THEIR WORK. SUCH MATERIAL SHALL BE PLACED IN A DUMPSTER OR SIMILAR DEVICE PROVIDED BY THE CONTRACTOR OR TRANSPORTED FROM THE JOB-SITE.
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TWIN FALLS, IDAHO

DO NOT SCALE DRAWINGS
CONTRACTOR SHALL VERIFY ALL
CONDITIONS AND DIMENSIONS AT
THE JOB SITE AND NOTIFY THE
ENGINEER OF ANY DIMENSIONAL
ERRORS, OMISSIONS, OR DIS-
CREPANCIES BEFORE BEGINNING
OR FABRICATING ANY WORK.

REVISIONS	
GROUP	
APPROVED	
DESIGN	T. MCBRIDE
DRAWN	T. MCBRIDE
DATE	SEPT., 2016
SCALE	AS SHOWN
DWG. NO.	352-15PLPR-TM

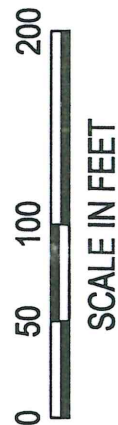
REAL POINT OF BEGINNING

CITY OF TWIN FALLS
INST. #2017-002593

TRANSFER
16,795 S.F.

SURVEY
#2005-007713

LINE #	BEARING	DISTANCE
L1	S47°00'18"E	22.45'
L2	S16°02'22"W	22.42'
L3	N73°30'07"W	8.92'
L4	N89°31'50"W	19.93'
L5	N0°34'36"E	20.00'



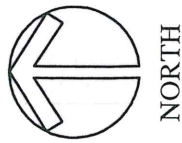
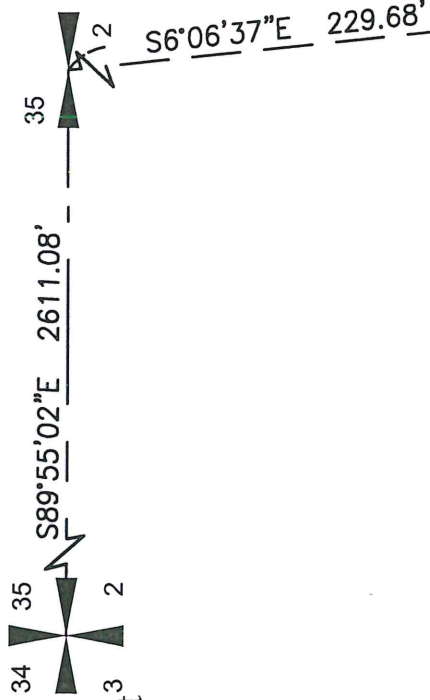
Located In

A Portion of

Boise Meridian

Twin Falls County, Idaho

2017



CITY OF TWIN FALLS
INST. #2017-002593

REAL POINT OF BEGINNING

2.12 ACRES

SURVEY
#2005-007713

THE PRESERVE TRAIL
2.12 ACRES PARCEL
TWIN FALLS COUNTY, IDAHO

TWIN FALL COUNTY, IDAHO

EHM Engineers, Inc.
BUILDING THE FUTURE ON A FOUNDATION OF EXCELLENCE
Engineers / Surveyors / Planners
621 North College Road, Suite 100 Twin Falls, Idaho 83301
p (208)-734-4888 fax (208)-734-6049 web: ehmlnc.com

JOB NO.:	352-15
APPROVED	
DESIGN	
DRAWN	CSH
DATE	APRIL 2017
SCALE	SHOWN
	V 352-15 EXH-04
Sheet No.:	

SCALE IN FEET

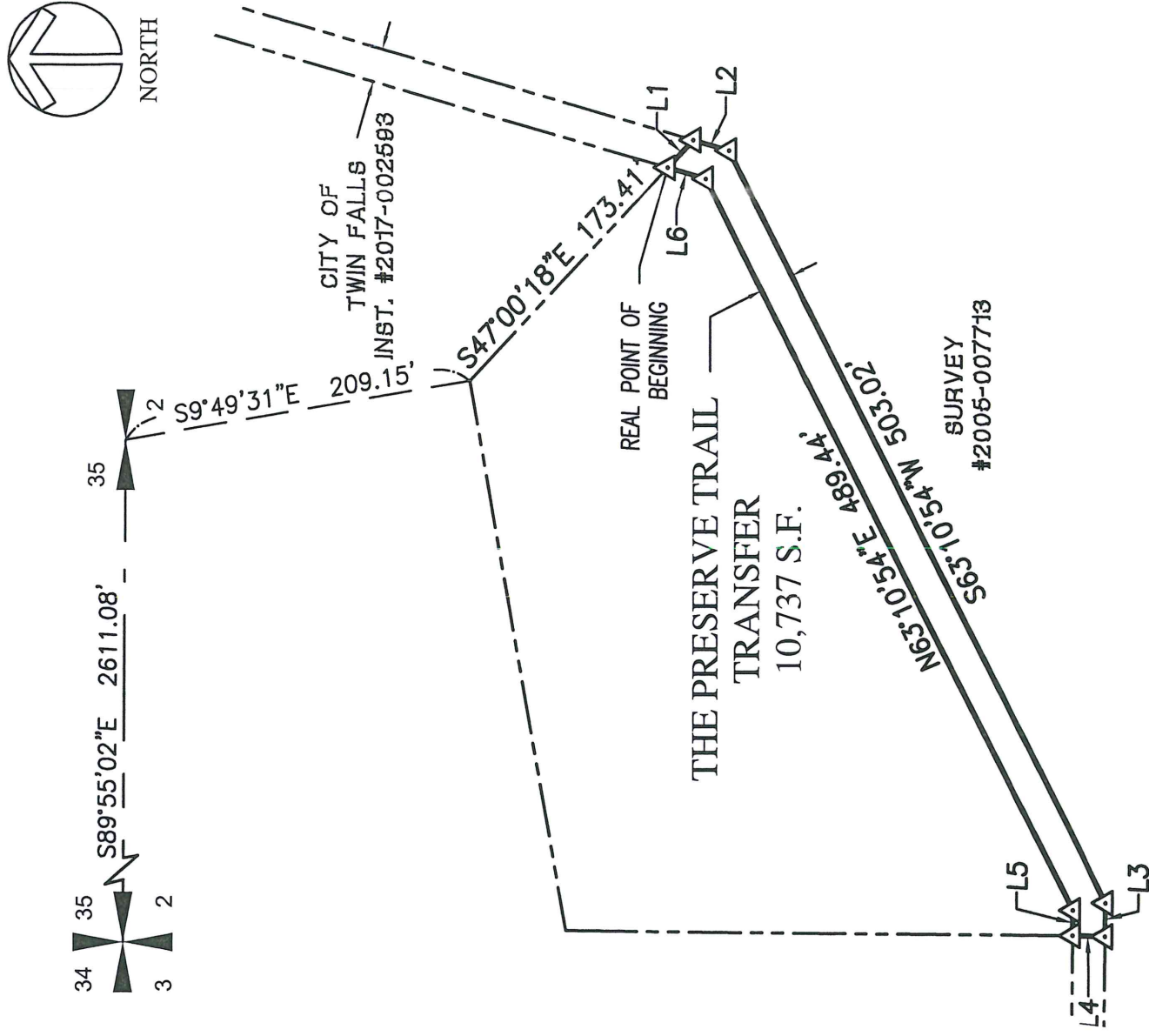
1



Located In
A Portion of
NW ⁴ & NE ⁴, Section 2
Township 10 South, Range 17 East
Boise Meridian
Twin Falls County, Idaho
2017

Line Table

LINE #	BEARING	DISTANCE
L1	S47°00'18"E	22.45'
L2	S16°02'22"W	22.42'
L3	N89°31'50"W	19.93'
L4	N0°34'36"E	20.00'
L5	S89°31'50"E	15.04'
L6	N16°02'29"E	23.88'



THE PRESERVE TRAIL TRANSFER

TWIN FALLS COUNTY, IDAHO

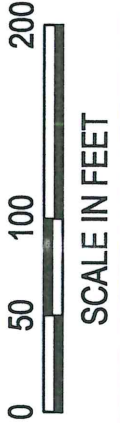
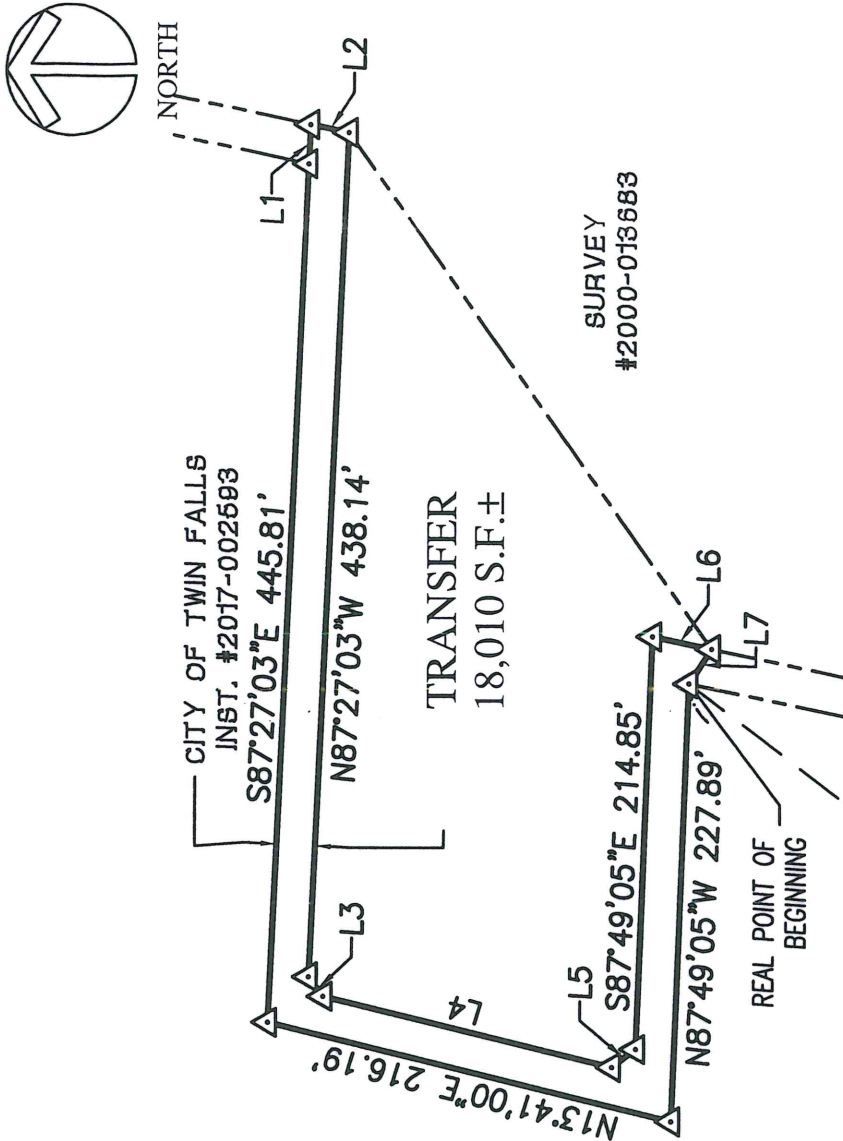
EHM Engineers, Inc.
Engineers / Surveyors / Planners
621 North College Road, Suite 100 Twin Falls, Idaho 83301
p (208)-734-4888 fax (208)-734-6049 web: ehmlln.com

JOB NO.: 352-15
APPROVED
DESIGN
DRAWN CSH
DATE APRIL 2017
SCALE SHOWN
V 352-15 EXH-06
Sheet No.: 1

Located In
A Portion of
SW ⁴ SE ⁴, Section 35
Township 9 South, Range 17 East
Boise Meridian
Twin Falls County, Idaho
2017

Line Table

LINE #	BEARING	DISTANCE
L1	S87°27'03"E	20.26'
L2	S11°48'57"W	20.26'
L3	S53°06'59"W	12.70'
L4	S13°41'00"W	154.80'
L5	S37°04'02"E	15.49'
L6	S11°48'57"W	31.51'
L7	N56°48'34"W	21.48'



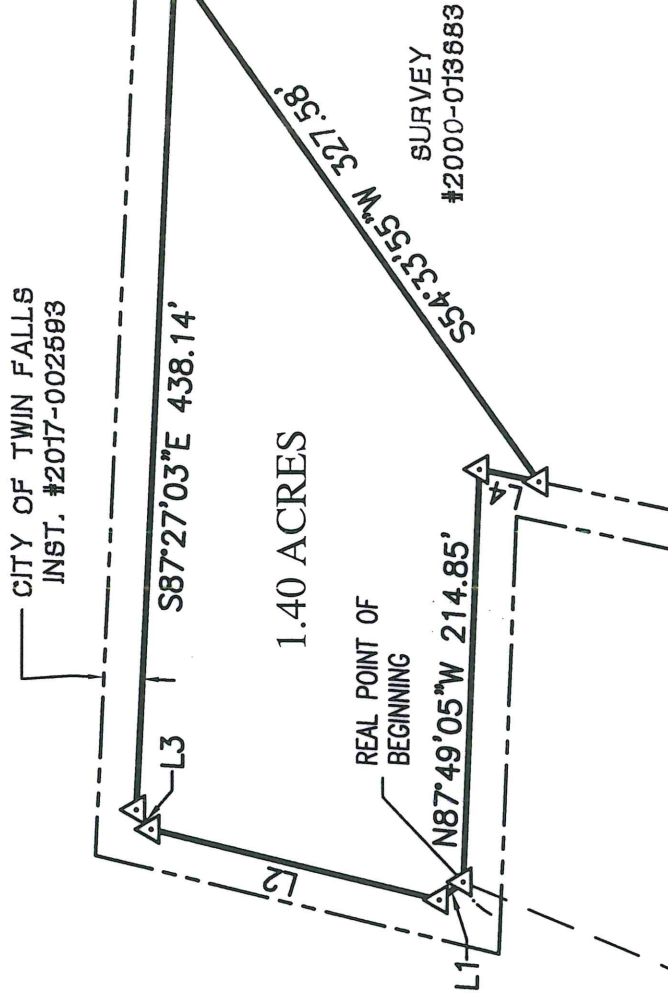
THE PRESERVE TRAIL TRANSFER

TWIN FALLS COUNTY, IDAHO

EHM Engineers, Inc.
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Engineers / Surveyors / Planners
621 North College Road, Suite 100 Twin Falls, Idaho 83301
p (208)-734-4888 fax (208)-734-6049 web: ehm-inc.com

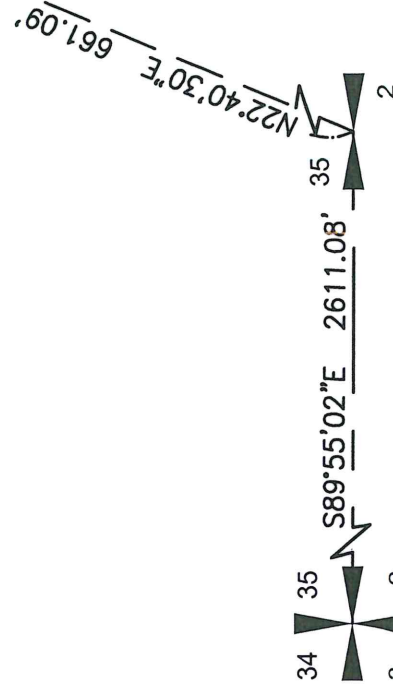
JOB NO.:	352-15
APPROVED	
DESIGN	
DRAWN	CSH
DATE	APRIL 2017
SCALE	SHOWN
V	352-15 EXH-02
Sheet No.:	1

Located In
A Portion of
SW ⁴ SE ⁴, Section 35
Township 9 South, Range 17 East
Boise Meridian
Twin Falls County, Idaho
2017



Line Table

LINE #	BEARING	DISTANCE
L1	N37°04'02"W	15.49'
L2	N13°41'00"E	154.80'
L3	N53°06'59"E	12.70'
L4	N11°48'57"E	31.51'



SCALE IN FEET

THE PRESERVE TRAIL 1.40 ACRES PARCEL TWIN FALLS COUNTY, IDAHO

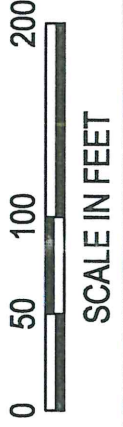
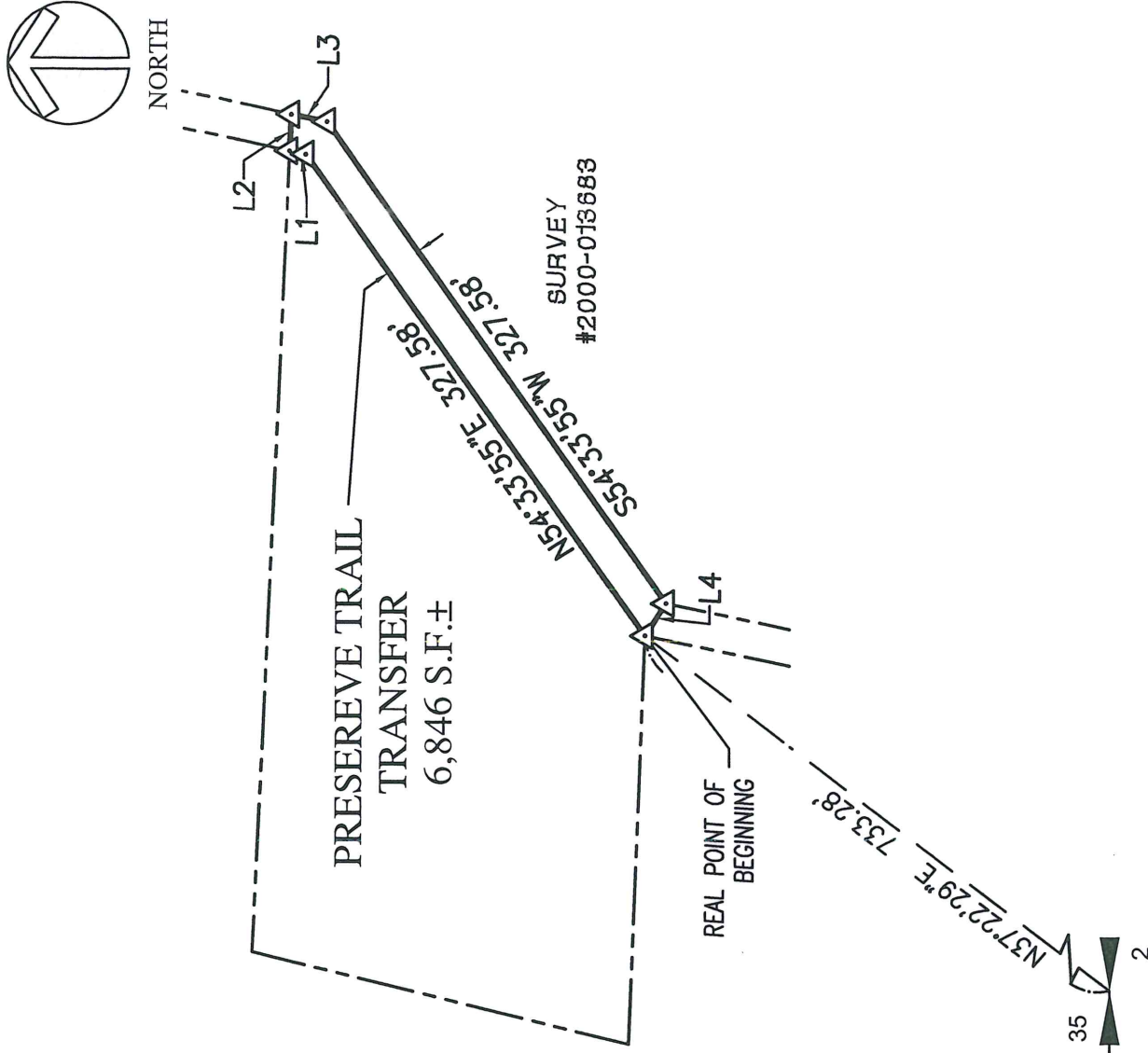
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JOB NO.: 352-15
APPROVED
DESIGN
DRAWN
DATE APRIL 2017
SCALE
V 352-15 EXH-01
Sheet No.: 1

Located In
A Portion of
SW ⁴ SE ⁴, Section 35
Township 9 South, Range 17 East
Boise Meridian
Twin Falls County, Idaho
2017

Line Table

LINE #	BEARING	DISTANCE
L1	N11°48'57"E	9.17'
L2	S87°27'03"E	20.26'
L3	S11°48'57"W	20.26'
L4	N56°48'34"W	21.48'



THE PRESERVE TRAIL TRANSFER TWIN FALLS COUNTY, IDAHO

EHM Engineers, Inc.
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Engineers / Surveyors / Planners
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JOB NO.: 352-15
APPROVED
DESIGN
DRAWN
DATE APRIL 2017
SCALE SHOWN
V 352-15 EXH-03
Sheet No.: 1