



TWIN FALLS PARKS AND RECREATION

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BOARD MEMBERS

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TRAVIS ROTHWEILER
SHAWN BARIGAR
WENDY DAVIS
MITCH HUMBLE

CITY MANAGER
COUNCIL REPRESENTATIVE
PARKS & RECREATION DIRECTOR
COMMUNITY DEVELOPMENT DIRECTOR

TWIN FALLS CITY PARKS AND RECREATION COMMISSION MEETING

July 14, 2015 * * * * * 11:30 am * * * * * City of Twin Falls Council Chambers

Members Present: Tennille Adams, Tony Brand, Marc Lambert, Joey Martin, Tom Reynolds and Richard Birrell

Members Absent: Liyah Babayan and Carl Legg

Council Present: Shawn Barigar

Council Absent: N/A

Staff Present: Wendy Davis, Stacy McClintock, Mitch Humble, and Nikki Miller

Staff Absent: N/A

Guests: Greg Graves and Casey Hansen
JUB Engineers

NOTES

Chairman Tennille Adams called meeting to order at 11:30 am. There was a quorum.

Item #1 Welcome Wendy Davis

Mitch Humble introduced Wendy Davis as the new Parks and Recreation Director.

Item #2 Approve Minutes

Tony Brand noted a change needed on the Board Members, delete Ryan Horsley and Kevin Dane and add Richard Birrell and Brian Rice. Rich Birrell moved to approve minutes with the

The Benefits are Endless...

corrections and it was seconded by Marc Lambert. Minutes were approved with these corrections.

Item #3

Parks & Recreation Staff Reports

Stacy reviewed the Recreation report with the Board as follows:

Baseball/softball finished for all grades on July 11, 2015. Season went well with few complaints.

Men's softball leagues concluded on June 30th, 2015 and the tournament started July 7th and will end on July 18th, 2015. Co-ed leagues will end on July 22nd, 2015 and their tournament will start on July 27th and finish on August 19th, 2015.

There are four adult softball tournaments left this summer.

Adult Flag Football rosters are due Friday, July 24th, 2015 and the league games begin on Tuesday, August 18th 2015.

Adult Fall Co-ed One Pitch Softball rosters are due Friday, August 14th, 2015 with the league starting on Monday, August 31st, 2015.

Fall soccer registration is June 29th and late fee registration will begin July 27th, 2015. The season will begin on September 8, 2015.

Movies in the Park are going well, we had about 150 for the first evening. The Boxtrolls will be our next film showing on July 31st, 2015 at 9:30pm.

British Soccer will begin on July 27th and run through July 31st, 2015.

Tennis lessons begin on July 29th to August 19th, 2015. Lessons will be held at Harmon Park on Mondays and Wednesdays.

Joey Martin indicated he had received some concerns from parents in regards to games not starting on time. He asked if there was anything on the game schedule indicating that games may be delayed for one reason or the other. Stacy indicated that we do not currently do this however we can look into adding something on the schedule indicating that games could be delayed due to weather or the other games running late. Brian Rice also indicated that he also had been approached by parents with concerns that the games ran a little slow that some of the umpires may not know the games really well in calling balls and strikes.

Wendy covered the Parks staff report with the Board as follows:

Preliminary work on the Capitol Improvement project of the parking lot and shop is underway. They have moved the fence and they have been out grading.

Auger Falls vaulted restroom has been ordered. The signs are in progress.

Preconstruction work on the new splash pad continues. Hoping to have it open August 1, 2015.

Ongoing general irrigation repairs.

We have been working with the County Weed Abatement District to eradicate noxious weeds in the hard to reach areas of Auger Falls and Shoshone Falls/ Dierkes Lake.

The PI pump station at Baxter's Dog Park has been completed. The irrigation system has been disconnected from city water and converted to irrigate with PI water.

Nick Robbins has been hired as a full time staff. He has an extensive irrigation and fabrication/welding background.

Joey Martin indicated that the first phase of the bicycle sharrows have been put in place and they look great. Along 6th starting by St. Edward's church and going all the way to Harmon Park.

Wendy also indicated that there will be a City Fair Wednesday night during the concert on Main Street. The Fair will be held in the future home of City Hall and there will be a booth for Parks and Recreation there with all types of information.

Item #4

Master Plan Presentation

Greg Graves and Casey Hansen from JUB Engineers presented the Master Plan for the Parks and Recreation Department. This is a preliminary analysis and summary of the results taken from the public survey. Casey's focus is the GIS process and is the data person. He explained how they compiled the information received from the survey and how we can focus on neighborhood and community parks. The information was done in stages:

- A. City Demographic. This covered history of the area, population, economics, zoning and growth potential.
- B. Existing Parks and Trails Descriptions. Parks were given classifications as follows: Neighborhood parks, community parks, large regional parks and special-use facilities. Trail were also given classifications as follows: Natural trail, bikeways, equestrian and trail heads.
- C. Inventory – City Staff provided a list of all the parks and the amenities found in each park. J-U-B the prepared a spreadsheet showing those listings and the City staff used that to assess the quantity and condition of each park amenity. J-U-B compiled the data and entered it into the GIS data base.
- D. J-U-B prepared an analysis based on all the information gained to determine a level of service of current parks and trails, the deficiencies and surpluses, population growth and demand analysis.
- E. Citizen Survey was promoted to residents using a variety of methods, press releases, media coverage, social media postings, promotion by the Steering Committee members, survey availability at the Parks and Recreation Department and online survey URL passed out at events. The survey was to promote citizen participation. 3P Visual Mapping was used to look for potential trends, patterns and vocal minorities that might exist within the community regarding recreation. Results of the survey were compiled.
- F. Recommendations for the City's long term planning goals and desires were presented.
- G. Funding was also reviewed and discussed.
Joey Martin asked when the Master Plan would be completed. J-U-B indicated that as soon as they get input from the City in regards to the draft they would finalize the Plan.

Item #5

Other Items from the Commission

Tennille asked Mitch Humble if the data collected would be shared with the School District as they are working in GIS to determine the school boundaries. Mitch indicated that the City has a good relationship with the School District and would gladly share that information with them. Mitch also stated in regards to Joey's question that before adoption of the Master Plan we would need a formal approval from this Commission and then a public hearing and a recommendation

from Planning and Zoning Commission and then we would need another public hearing and go to Council. Once a final product is submitted it will have to go through this process.

Joey Martin asked if we will be working with the new schools in utilizing their gyms. Stacy indicated that we will be contacting them in regards to usage once they have been built.

Richard Birrell indicated that he received information and pictures from Greg Lanting in regards to three bridges (#12, #13 and #14) out at the golf courses. These bridges all sit on the creek and when it rains the bridges all get washed out. Rich said that Greg indicated that there is money in the budget to improve these areas. Wendy indicated that there is money in the budget for the necessary improvements. Stacy indicated that in the Long Term Budget planning meetings money was set aside for these repairs. Rich did make a motion to have the money in the budget earmarked for this purpose. Mitch indicated that proper process would be to have this item put on the next agenda for discussion. Joey Martin asked who would be liable for stray balls that are hit into private residences. Rich who is an insurance agent indicated that the individual's homeowner's insurance can pay for that but the residences also understand that living on a golf course does have its hazards.

Mitch mentioned that the City will be holding an open house in the Banner Building in conjunction with the Concerts on Main Street from 3pm – 8pm on Wednesday night and invited the Commissioners to drop in and share their comments.

Joey talked to the public relations officer at First Fed and she indicated that the park would be opening the first of August with grand opening for the splash park and on that day they will be turning the park over to the City.

The meeting was adjourned at 12:30pm. Next meeting is August 11, 2015 at 11:30 am, located at the City Council Chambers at 305 E. 3rd St., Twin Falls, Idaho.

Nikki Miller

A handwritten signature in cursive script that reads "Nikki Miller". The ink is dark and the signature is fluid, with the first name "Nikki" and last name "Miller" clearly distinguishable.