Magic Valley Airport Advisory Board
Minutes

Tuesday, May 1, 2018, 11:00 AM

Joslin Room
492 Airport Loop
Twin Falls 83301

Members: Mike March, Tom Frank, Bonnie Deitrick, Brady Workman, Steve Kolar, Steve Irwin, Chris Talkington, Don Hall

1) **Confirmation of Quorum/Call Meeting to Order**
Mike March called the meeting to order at 11:03: AM
A quorum was present.

Present:	Mike March, Bonnie Deitrick, Brady Workman, Steve Irwin, Steve Kolar, Don Hall - County, Chris Talkington - City
Absent:	Abbie Mashaal,
Staff Present:	Bill Carberry, Donna Newbry

Guest : Kent Atkin- JUB Engineers, Tim Lauda - Twin Falls Fire Marshal, Mark Boring - Happy Landing, Deanne Harding - Spur Aviation, Jared Vanderkoi - Reeders

2) **Consideration of Amendments to the Agenda**
Drones will be discussed later in the meeting.

3) **Approval of Minutes**
MOTION: Brady Workman moved to approve April 2018 minutes. Bonnie Deitrick seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

4) **General Public Input**
None at this time

5) **Items of Consideration**

a) Discussion with Tim Lauda, City Fire Marshall, regarding the draft Airport Self-Fueling Permit
Discussion ensued on the following:
Tim Lauda discussed with the board his thoughts on the Airport Self-Fueling Permit. With a minor change to include that the word shall will be inserted in the following regulation: 4.3 Prior to using any self-fueling vehicle/equipment, the permittee shall have such vehicles/equipment inspected and approved by the City's Fire Department. The Fire Department shall require annual inspections of such vehicles/equipment thereafter.

b) Consideration of Approving an Aircraft Self Fueling Permit Template
MOTION: Mike March moved to approve the Airport Self Service- Fueling Permit. Bonnie Deitrick seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

c) Discussion on the Airport's 2019 Rates for Landing Fees and Airline ARFF Charges.
Discussion ensued on the following: Airport Manager, Bill Carberry discussed the fee increase of 6% on Landing Fees and ARFF Charges, which will begin October 1, 2018. The rates have not increased over the past 4 years.
MOTION: Brady Workman moved to bring to council the increased fees of 6 % for Landing and ARFF fess beginning October 1, 2018, Steve Kolar seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

6) Status Report

a) Review the Scope of Work for the new J-U-B Engineering Contract.
Discussion ensued on the following:
Bill Carberry went over the Review of Scope of Work for the JUB Engineering Contract.

b) Review the status of the FAA Airport Projects.
Discussion ensued on the following: FAA Airport Projects are underway and the taxi lane should be complete by July 1, 2018

c) Status of the recruitment process for the vacant City Board Seat
Discussion ensued on the following:
We will be interviewing for the new vacant board seat on May 10, 2018. We have 7 applicants.

7) General Input/Announcements - Public/Staff
Discussion ensued on the following:
Mike March discussed the changes coming to the Beta Expansion to Drones.
Discussion ensued on the following:
Bill Carberry announced that Ken Spray is in the process of subleasing to Crop Jet.

8) Upcoming Meeting(s)
June 5, 2018 at 11:00 will be the next meeting and there will not be a meeting in July.

9) Adjournment
MOTION: Mike March moved to Adjourn at 12:20 PM. Brady Workman seconded the motion. Roll call vote showed all members present voted. Approved 5 to 0.

Donna Newbry, Administrative Assistant