



Twin Falls Planning & Zoning Commission Minutes

Wednesday, April 4, 2018, 12:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Members -

City Limits: Danielle Dawson, Vice-Chair; Craig Hawkins; Gerardo "Tato" Muñoz, Chairman; Ed Musser; Carolyn Bolton; Curtis Hansen; Craig Kelley

Area of Impact: Ryan Higley; David Detweiler

1) Confirmation of Quorum/Call Meeting to Order

Chairman Munoz, called the meeting to order, confirmed a quorum and read the procedures for the meeting.

Members Present: Hansen, Bolton, Dawson, Munoz, Detweiler, Kelley, Hawkins

Staff Present: O'Connor, Spendlove, Strickland

2) Consideration of Amendments to Agenda

None

3) General Public Input

None

4) Consent Calendar

- a) Approval of minutes from the following meeting: 03-13-18

Motion:

Commissioner Dawson made a motion to approve the consent calendar, as presented.

Commission Bolton seconded the motion.

Unanimously Approved

5) Items for Consideration

- a) Consideration of an **Alternative** for the requirement to install parking lot landscape islands per Twin Falls City Code Title 10, Chapter 10, Section 11(b) on property located at SW corner of Cheney Drive West and Washington Street North. c/o Cal Johnson on behalf of HB Properties and Burger King (app. 2793)

Staff Presentation:

Planner I O' Connor reviewed the request on the overhead and stated this is a request to provide an alternative for the installation of parking lot landscaping islands. They are taking out a parking space and moving the space so that the PSI vehicle can get to the trash receptacle easier.

PZ Questions/Comments:

Commissioner Hansen asked about the access still meets standards for width.

Senior Planner Spendlove explained it still meets code with this change.

6) Commissioner Training

a) Zoning Plan Review Process

Senior Planner Spendlove explained the process for assembling the staff reports and asked for input on the necessity for mailing hard copies of the packets.

Discussion Followed:

Commissioner Detweiler explained he would prefer a hard copy until he can get use to the format and feel comfortable with the information provided and is not opposed to electronic eventually.

After some discussion about how the information is disseminated electronically the remaining commissioners were agreeable to receiving just an electronic version of the packet.

b) Staff Report Layout Review

Senior Planner Spendlove explained the review items that are looked at during the building permit process by staff. He explained the items are reviewed for compliance to code and minimum standard requirements.

c) New Staff Report Example with CivicClerk & Attached Comprehensive Report

Senior Planner Spendlove explained that the CivicClerk software has limited editing capabilities. Therefore staff will enter in the standard information into the system and then attach a full report.

7) Upcoming Meeting(s)

a) April 10, 2018 Public Hearing

April 24, 2018 Public Hearing

8) Adjournment

Chairman Munoz adjourned the meeting at 1:15pm.