



Twin Falls City Council Agenda

Monday, June 18, 2018, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) CONSIDERATION OF AMENDMENTS TO AGENDA
- 4) PROCLAMATIONS: None
- 5) GENERAL PUBLIC INPUT
- 6) CONSENT CALENDAR
 - a) Request to approve the Accounts Payable for June 17 thru 23, 2017.
Purpose: **ACTION ITEM** By: Amy Luna, Finance Administrative Assistant
 - b) Request to approve the June 11, 2018, City Council Minutes.
Purpose: **ACTION ITEM** By: Amy Luna, Finance Administrative Assistant
 - c) Request to approve the Findings of Fact for the following: Eldridge Commercial Condo 1st Amended and Morning Sun Subdivision No.10.
Purpose: **ACTION ITEM** By: Jonathan Spendlove, Planning & Zoning Director
 - d) Request to approve Parks In Lieu for Cedar Park Subdivision No. 11 (app PZ18-0029)
Purpose: **ACTION ITEM** By: Steve O'Connor, Planner
 - e) Request to hold the Concert with Mark Kroos on June 26, 2018.
Purpose: **ACTION ITEM** By: Justin Dimond, Sergeant
 - f) Request to approve the 4th Annual Vietnam War Veterans Commemoration.
Purpose: **ACTION ITEM** By: Justin Dimond, Sergeant
 - g) Request to hold the Twin Falls Library Street Dance/Block Party.
Purpose: **ACTION ITEM** By: Ryan Howe, Sergeant
- 7) ITEMS OF CONSIDERATION
 - a) Request to award the 2018 Slurry Seal Project to Kloepper, Inc., in the amount of \$213,569.94.
Purpose: **ACTION ITEM** By: Jackie Fields, City Engineer

- b) Request to award a contract to Murray Smith and Associates in the amount of \$294,641, for Engineering and Construction Management of the Grandview Odor Reduction project.

Purpose: **ACTION ITEM** By: Troy Vitek, Assistant City Engineer

- c) Provide a brief update on the status of the City of Twin Falls' 2018-2019 fiscal year (FY 2019) budget followed by Council input.

Purpose: **Presentation** By: Travis Rothweiler, City Manager

8) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

9) PUBLIC HEARINGS: None

10) ADJOURNMENT

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
 2. Individuals wishing to testify or speak before the City Council or Planning and Zoning shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
 3. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
 4. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
 5. A City Staff Report shall summarize the application and history of the request.
 6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
 7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Five or more individuals, having received personal public notice of the application under consideration, may select by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, shall be either read into the record or displayed to the public on the overhead projector.
 - Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
 8. Following the Public Testimony and Applicant's response, the hearing shall continue. The City Council or Planning & Zoning Commission, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. The Mayor or Chairman may again establish time limits.
 9. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning and Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, June 11, 2018, 5:00 PM City Hall
203 Main Avenue East Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Shawn Barigar, Vice Mayor Nikki Boyd, Council Members Chris Talkington, Suzanne Hawkins, Ruth Pierce, Christopher Reid
Absent: Greg Lanting
Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble & Brian Pike, City Attorney Fritz Wonderlich, Road Master Tom Billman, Sergeant Ryan Howe, Street Superintendent Dean Littler, Perrin Robinson PE, Jacobs Project Manager, City Engineer Jackie Fields, Utility Services Supervisor Bill Baxter, & Finance Administrative Assistant Amy Luna.

Mayor Barigar called the meeting to order at 5:01 PM A
quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Barigar invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) CONSIDERATION OF AMENDMENTS TO AGENDA: None

4) PROCLAMATIONS: None

5) GENERAL PUBLIC INPUT

Jim Barrett resident of Twin Falls talked about the following:

Good job of the Code enforcer.
Recycling program - is in favor of it despite the cost.

Mayor thanked Mr Barrett and explained that we are just getting an update on the recycling program.

6) CONSENT CALENDAR:

MOTION:

Council Member Reid moved to approve Consent Calendar as presented. Council Member Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

- a) Request to approve the Accounts Payable for June 10 thru 16, 2018.
- b) Request to approve the June 4, 2018, City Council Minutes.
- c) Request to approve a Multi-Year Improvement Deferral Agreement – 469 Adams Street for Janice Eileen Gonzales.
- d) Request to approve a Sidewalk Improvement Deferral Agreement – 469 Adams Street for Janice Eileen Gonzales.
- e) Request to approve the Cycle Magic Valley Bicycle Ride to be held on July 21, 2018.

7) ITEMS OF CONSIDERATION

- a) Presentation of Road Master Level II Certification to Tom Billman.
Idaho Technology Transfer Center member Smith presented the Road Master Level II Certification and jacket to Tom Billman.

Tom Billman thanked the Council & Mr. Smith.

- b) Request to approve the "Twin Falls Old Towne Criterium" to be held on July 7, 2018.

Sergeant Howe presented a request to approve the "Twin Falls Old Towne Criterium" to be held on July 7, 2018.

Discussion ensued on the following:

Council Member Hawkins asked about contacting business's that would be affected by these closures.

Council Member Talkington asked how long the road closure will be in effect and the costs of doing this.

City Manager explained that the costs are taken care of by the event organizers

Council Member Pierce asked if this is the same day as ribbon cutting for the Commons

City Manager explained the ribbon cutting is actually July 6, 2018 at 4:00 PM

MOTION:

Council Member Boyd moved to approve the "Twin Falls Old Towne Criterium" to be held on July 7, 2018 as presented. Council Member Reid seconded the motion. Roll call vote showed all members present voted as presented. 6 to 0.

- c) Main Avenue Redevelopment Project Update. was presented by Perrin Robinson from Jacobs

Discussion ensued on the following:

Council Member Talkington asked about the \$200,000.00 that will be left over.

City Manager Rothweiler addressed the Urban Renewal process and the future use of the funds.

Council Member Hawkins thanked them for the good job and all the effort put into the project.

Mayor Barigar thanked Mr. Robinson

- d) Request to award the 2018 Chip Seal Project to Emery, Inc. in the amount of \$539,876.64. City Engineer Fields made a request to award the 2018 Chip Seal Project to Emery, Inc. in the amount of \$539,876.64.

MOTION:

Council Member Hawkins moved to award the 2018 Chip Seal Project to Emery, Inc. in the amount of \$539,876.64. Council Member Boyd seconded the motion. Roll call vote showed all members present voted in favor of the motion as presented. 6 to 0.

- e) Utility Services Supervisor presented an update on the current state of the recycling program and market, and discussed the beginning of the next stage of the small cart pilot program.

PSI Manager Jeff Brewster gave a report of the state of the recycling program, costs of it and next steps.

Discussion ensued on the following:

Council Member Talkington asked about the recycling of plastics

Council Member Reid asked about the Cost per ton right now, &

What are other communities in the area doing with their recycling. Council

Member Hawkins asked how Jeff was doing.

New sources for some of the recycling.

Wondering is there something that we are not seeing Other

Recycling Locations:

Target, Magic Valley Recycling, Pacific Steele, Canyon Ridge High School

Mayor Barigar thanked Mr. Baxter and Mr. Brewster.

Mayor gave a shout out to Heather Caston from the Times News for the articles on recycling that she has done.

8) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

Council Member Boyd talked about Youth Rec Camp. in Denver CO, that she attended last week. They toured 8 different facilities.

Invited the public to attend an Open house on June 19, 2018, in the overflow room, from 6pm - 8pm for the discussion of a Recreation Center in Twin Falls

9) PUBLIC HEARINGS

None

10) ADJOURNMENT

- a) Executive Session §74-206 (1)(a) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled.

MOTION:

Council Member Reid moved to Adjourn to Executive Session 74-206(1)(a) and 74-206(2)(b) .

Council Member Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

- b) Executive Session §74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

Adjourn to Executive Session 74206(1)(a) and 74-206(2)(b).

The meeting adjourned at at 05:42 PM

Amy Luna



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:	)	
	)	
<u>Final Plat</u> Application,	)	FINDINGS OF FACT,
	)	
<u>Eldridge Commercial Condo 1st Amended</u>	)	
<u>c/o EHM Engineers, Inc.</u>	)	CONCLUSIONS OF LAW,
Applicant(s).	)	
	)	AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on **June 04, 2018** for consideration of the final plat of the **Eldridge Commercial Condominium 1s Amended Subdivision**, approximately **.396 (+/-)** acres **consisting of 1 lot** located at **2085 Eldridge Avenue**, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the **Eldridge Commercial Condominium 1s Amended Subdivision**, approximately **.396 (+/-)** acres **consisting of 1 lot** located at **2085 Eldridge Avenue**.
2. The property in question is zoned **M-2** pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as **Industrial** in the duly adopted Comprehensive Plan of the City of Twin Falls.
3. The existing neighboring land uses in the immediate area of this property are: to the north, **Undeveloped**; to the south, **Eldridge Avenue**; to the east, **Commercial Storage**; to the west, **Madrin Street**

4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks, sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The final plat of the **Eldridge Commercial Condominium 1s Amended Subdivision**, approximately **.396 (+/-)** acres **consisting of 1 lot** located at **2085 Eldridge Avenue** is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewerage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

The request for approval of the final plat of the **Eldridge Commercial Condominium 1s Amended Subdivision**, approximately .396 (+/-) acres **consisting of 1 lot** located at **2085 Eldridge Avenue** is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

- 1. Subject to final technical review and amendments as required by building, engineering, fire and zoning officials to ensure compliance with all applicable city code requirements and standards**



BEFORE THE CITY COUNCIL OF THE CITY OF TWIN FALLS

In Re:	)	
	)	
<u>Final Plat Application,</u>	)	FINDINGS OF FACT,
	)	
<u>Morning Sun Subdivision No. 10</u>	)	
<u>c/o EHM Engineers, Inc.</u>	)	CONCLUSIONS OF LAW,
Applicant(s).	)	
	)	AND DECISION

This matter having come before the City Council of the City of Twin Falls, Idaho on **June 4, 2018** for consideration of the final plat of the **Morning Sun Subdivision No. 10**, approximately **29.88 (+/-)** acres consisting of 84 lots and 2 tracts located along the **600 block of Hankins Road North**, and the City Council having heard testimony from interested parties, having received written Findings from the Planning and Zoning Commission and being fully advised in the matter, now makes the following

FINDINGS OF FACT

1. Applicant has requested approval of the final plat of the **Morning Sun Subdivision No. 10**, approximately **29.88 (+/-)** acres consisting of 84 lots and 2 tracts located along the **600 block of Hankins Road North**.
2. The property in question is zoned **R-2** pursuant to the Zoning Ordinance of the City of Twin Falls. The property is designated as **Town Neighborhood** in the duly adopted Comprehensive Plan of the City of Twin Falls.
3. The existing neighboring land uses in the immediate area of this property are: to the north, **Residential**; to the south, **Filer Avenue**; to the east, **Agricultural**; to the west, **Hankins Road North**.

4. The City Engineering Office has reviewed the final plat and has approved the proposed street accesses and public utility extensions, subject to availability of such services at the time of development. The developer will pay all costs of public improvements, including but not limited to streets, curb gutter and sidewalks, sewer, water and pressurized irrigation systems. The proposed development includes dedication of additional right-of-way in compliance with the Master Street Plan.

Based on the foregoing Findings of Fact and the regulations and standards set forth below, the City Council hereby makes the following

CONCLUSIONS OF LAW

1. The final plat of the **Morning Sun Subdivision No. 10**, approximately **29.88** (+/-) acres consisting of 84 lots and 2 tracts located along the **600 block of Hankins Road North** is in conformance with the objectives of the zoning ordinance and the policy for developments in Twin Falls City Code §10-1-4. Specifically, the land can be used safely for building purposes without danger to health or peril from fire, flood or other menace, proper provision has been made for drainage, water sewerage and capital improvements including schools, parks, recreation facilities, transportation facilities and improvements, all existing and proposed public improvements conform to the Comprehensive Plan.

2. The final plat is in conformance with the Comprehensive Plan as required by Twin Falls City Code §10-12-2.3(H)(2)(a).

3. Public services are currently available to accommodate the proposed development, as required by Twin Falls City Code §10-12-2.3(H) (2) (b). Public services may not be available at the time of development, depending upon the speed of development of this and other subdivisions and the ability of the City to obtain additional water and/or sewer capacity.

4. The development of streets, sewer, water, irrigation, dedication of park land and other public improvements at the cost of the developer will not adversely affect any capital improvement plan and will integrate with existing public facilities, as required by Twin Falls City Code §10-12-2.3(H)(2)(c).

5. There is sufficient public financial capability of supporting services for the proposed development, as required by Twin Falls City Code §10-12-2.3(H)(2)(d).

6. There are no other health, safety or environmental problems associated with the proposed development that were brought to the City Council's attention, per Twin Falls City Code §10-12- 2.3(H)(2)(e).

7. The final plat is in conformance with the Preliminary Plat. Based on the foregoing Conclusions of Law, the Twin Falls City Council hereby enters the following

DECISION

The request for approval of the final plat of the **Morning Sun Subdivision No. 10**, approximately **29.88** (+/-) acres consisting of 84 lots and 2 tracts located along the **600 block of Hankins Road North** is hereby granted, subject to final technical review by the City Engineer's Office and subject to the conditions which are attached as "Exhibit No. A", and incorporated by reference as though fully set forth herein. The applicant shall comply with all applicable requirements of the Adopted Standard Drawings, the Zoning Ordinance, and the City Code of the City of Twin Falls.

MAYOR - TWIN FALLS CITY COUNCIL

DATE

"EXHIBIT NO. A"

1. **Subject to final technical review by the City Engineering Department and Zoning Officials to ensure compliance with all applicable City Code requirements and standards.**



Date: Monday, June 18, 2018
To: Parks and Recreation Commission
From: Wendy Davis, Parks & Recreation Director

ACTION ITEM

Request:

Request to approve Parks In Lieu for Cedar Park Subdivision No. 11 (app PZ18-0029)

Time Estimate:

N/A

Background:

This is a request for a Parks in Lieu contribution for Cedar Park No 11 a PUD. A 6.94 acre subdivision with 112 proposed residential units.

The requested Parks in Lieu cash contribution is calculated at \$157,506.72 based on the sale price of the property.

Approval Process:

In accordance with City Code Section 10-12-3-11 Section F: The city council may, at their discretion, approve and accept cash contributions in lieu of park land with improvements.

The commission is tasked with forwarding a recommendation to City Council based on, 1) the minimum standards or regulations set forth in City Code, and 2) the guiding principles of the Twin Falls Parks and Recreation Master Plan.

Budget Impact:

If approved, this request would make \$157,506.72 become available for the Parks & Recreation department, for use in the budget process.

Regulatory Impact:

N/A

History:

N/A

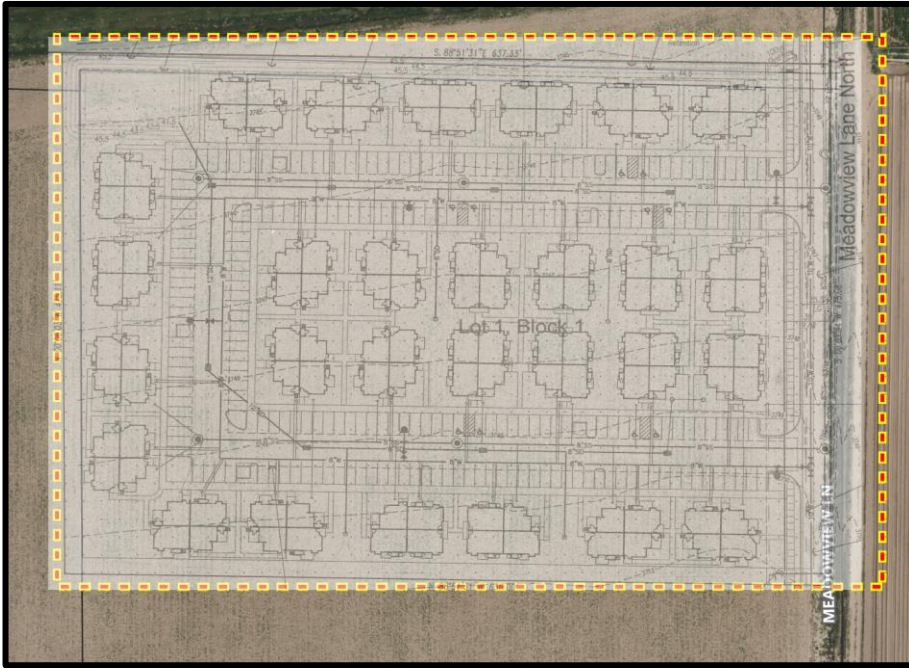
Analysis:

Conclusion:

The Commissioners in attendance recommended approval of this Parks in Lieu cash contribution, 6-0, on June 12th, 2018. Council is tasked with approving or denying the the acceptance of the cash contribution.

Attachments:

1. Cedar Park No. 11 Parks in Lieu Staff Report
2. 1 - Preliminary Plat
3. 2 - Aerial
4. 3 - Vicinity Map
5. 4 - Buyer's Closing Statement



Comprehensive Staff Report

To: Parks & Recreation Commission
From: Wendy Davis
Presenter: Steve O'Connor
Request: Request to recommend approval of a Parks in Lieu contribution for Cedar Park No 11 a PUD.
Application #: PZ18-0029

Public Meeting: June 12th, 2018

Analysis

This is a request for a Parks in Lieu contribution for Cedar Park No 11 a PUD. A 6.94 acre subdivision with 112 proposed residential units.

The requested Parks in Lieu cash contribution is calculated at \$157,506.72 based on the sale price of the property for.

Approval Process

In accordance with City Code Section 10-12-3-11 Section F: The city council may, at their discretion, approve and accept cash contributions in lieu of park land with improvements.

The commission is tasked with forwarding a recommendation to City Council based on, 1) the minimum standards or regulations set forth in City Code, and 2) the guiding principles of the Twin Falls Parks and Recreation Master Plan.

Applicable Regulations or Codes

Per City Code 10-12-3-11 a "minipark" is a minimum of 15,000sq-ft and a "neighborhood" park is at least 3 acres of flat open space.

The amount of land to set aside for park land is equal to the number of residential units multiplied by 0.01

The fee structure for cash contributions for acquisition of park land shall be the

appraised value of the required land area at the time of the application.

The development may qualify for a 50% reduction on their cash contribution in lieu of park land if the development meets all criteria to be called an "in fill" development. (Ord. 2954, 11-3-2008)

Facts

The preliminary plat shows 112 units requiring a 48,787.2 sq-ft +/- park.

~16 Dwelling Units per acre.

The development is within city limits, does border an arterial street, and it will be converted from agricultural land.

Master Plan Compliance

There is not an identified location for a neighborhood park per the Parks Master Plan for this area. Also, this development would not produce the minimum standards required for a neighborhood park. Therefore accepting a Parks in Lieu cash contribution would comply with the master plan.

Conclusion

The Commission is tasked with forwarding a positive or negative recommendation to City Council on whether to accept this Parks in Lieu cash contribution.

Attachments

1. Cedar Park No. 11 a PUD Preliminary Plat
2. Aerial Map
3. Vicinity Map
4. Appraisal Summary

Public Meeting: June 12th, 2018

Note:

Drainage Runoff Factors: $Vt=1.6/12(A)(ROF)$

Impervious Areas = 0.95

Landscape Areas = 0.25

Pre-Development = Commercial No Allowance

Total Area Included in Calcs as Shown = 302,417 sf (6.94 Ac.)

* Area w/o R/W = 283,889 sf	
Impervious Area = 178,036 sf	$1.6/12 * 178,036 * .95 = 22,551 \text{ cf}$
Landscape Area = 105,853 sf	$1.6/12 * 105,853 * .25 = 3,528 \text{ cf}$
Total	26,079 cf
* R/W Area = 18,528 sf	
Impervious Area = 16,056 sf	$1.6/12 * 16,056 * .95 = 2,034 \text{ cf}$
Landscape Area = 2,472 sf	$1.6/12 * 2,472 * .25 = 82 \text{ cf}$
Total	2,116 cf

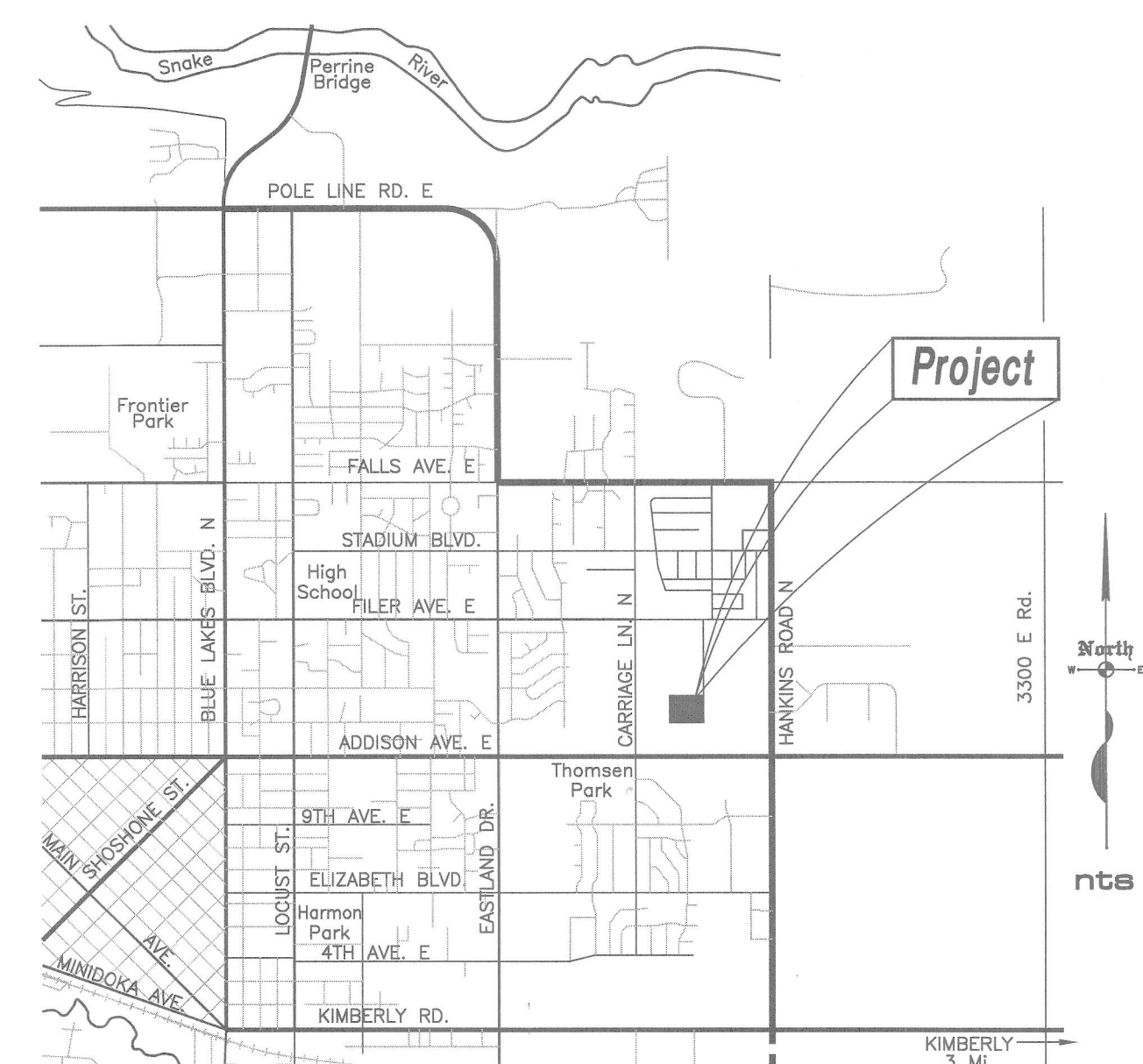
Total Required Retention = 28,195 cf

Required Parking Per Ordinance No. 3076 Title 10, Chapter 10
Section 10-10-6 = 2 Spaces per Unit w/ 1-2 Bedrooms
Total Units (2 Br) 284*2=224
Spaces Provided =226
HC Spcs Req'd. (1/25) = 9
Spaces Provided =10 (5 Van Accessible)

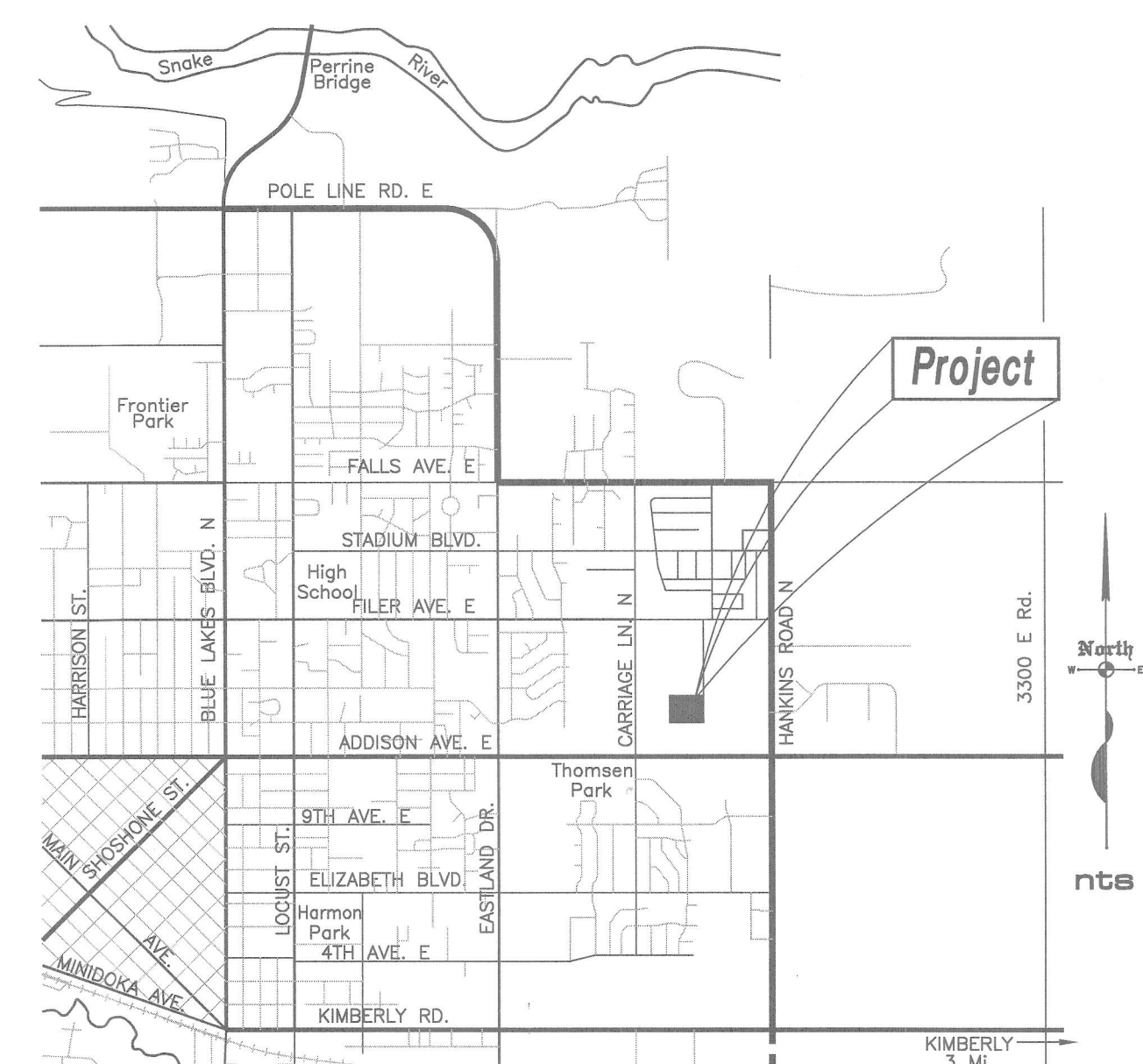
Owner/Developer:	Summit Development, Inc. 208-371-4039 Dave Scaggs	Engineer:	EHM Engineers, Inc. 621 N. College Rd. Ste 100 Twin Falls, Id. 83301 (208)734-4888 David Thibault, P.E.
Dev. Area:	6.94 Acres		
Zone:	C-1 PUD		
Existing Use:	Vacant		
Proposed Use:	Multifamily Residential		
Setbacks:	Setbacks shall conform to City of Twin Falls Zoning and Subdivision Regulations		



Per TFSD-701, 709 & 801 Scale 1"=10'



Property Boundary Line		
Proposed Lot Line		
Proposed Easement Line		
Building Setback Line		
Proposed Water Main & Size		
Existing Water Main & Size		
Proposed Sewer Main & Size		
Existing Sewer Main & Size		
Proposed Pressure Irrigation Main & Size		
Existing Pressure Irrigation & Size		
Proposed Storm Drain & Size		
Existing Storm Drain & Size		
Existing Overhead Powerline		
Proposed Fire Hydrant		
Existing Fire Hydrant		
Proposed Manhole		
Existing Manhole		
Proposed Power Pole		
Existing Power Pole		
Proposed Valve		
Existing Valve		
Proposed Catch Basin		
Existing Catch Basin		



EHM Engineers Inc.
Engineers / Surveyors / Planners
621 N College Rd., Suite 100 Twin Falls, ID 83301 - (208) 734-4888

Preliminary Plat For:
Cedarpark Subdivision No. 11 a PUD

CONTRACTOR SHALL VERIFY ALL CONDITIONS AND DIMENSIONS AT THE JOB SITE AND NOTIFY THE ENGINEER OF ANY DIMENSIONAL ERRORS, OMISSIONS, OR DISCREPANCIES BEFORE BEGINNING FABRICATING ANY WORK.

MISSIONS:
1/19/18 tcm per CTF

AMP

PROVED

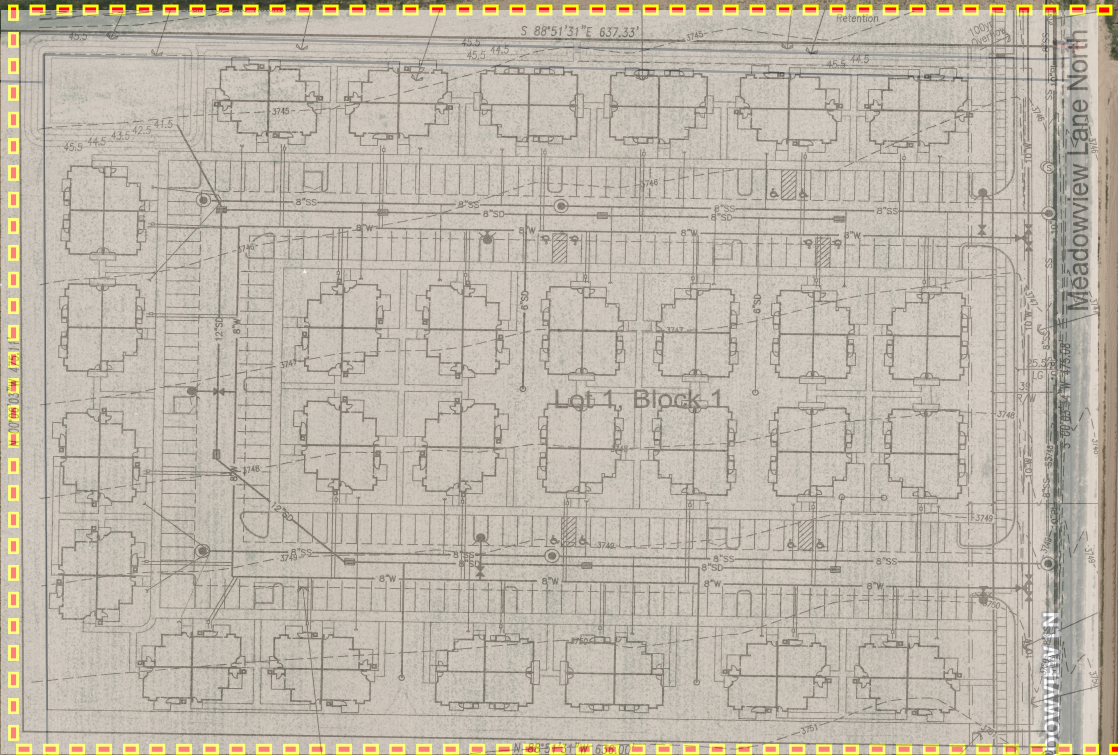
T. MCBRIDE

AWN | T. MCBRIDE

DEC., 2017

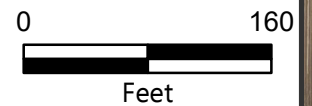
AS SHOWN

G. NO. 202-17PREPLAT

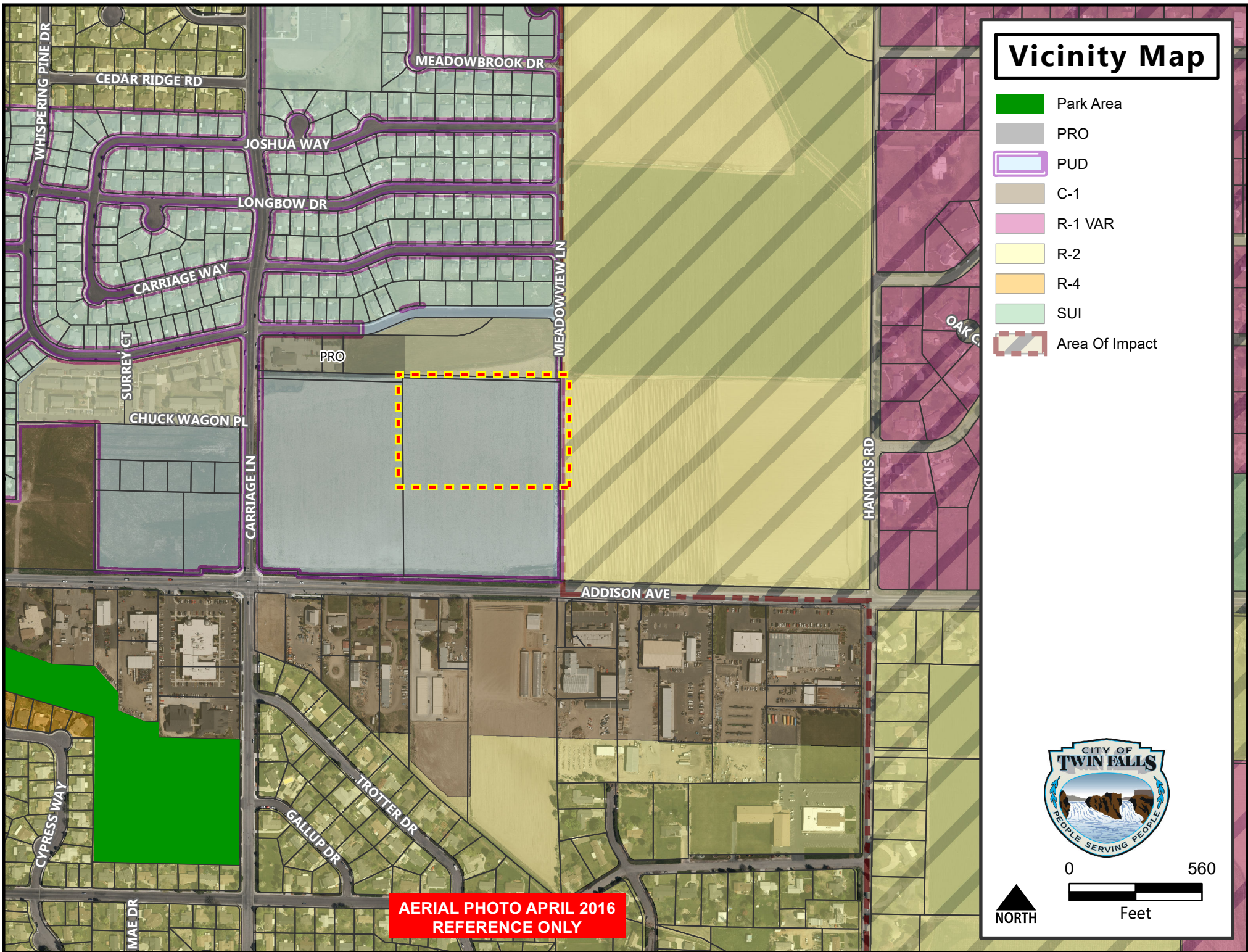


**AERIAL PHOTO APRIL 2016
REFERENCE ONLY**

Aerial Map



**AERIAL PHOTO APRIL 2016
REFERENCE ONLY**





TitleOne
a title & escrow co.

TitleOne Corporation: Twin Falls
1411 Falls Ave. East Suite 1131
Twin Falls, ID 83303
(208) 933-2650

File Number: 17304263
Sales Price: \$755,983.00
Close Date: 1/10/2018
Disbursement Date: 1/11/2018

BUYER(S) CLOSING STATEMENT

Type: Purchase

Property: 2700 ADDISON AVENUE EAST
TWIN FALLS, ID 83301 (TWIN FALLS)
(RPT00107118505)

Buyer(s): GRANT 4-D FINANCING, LLC
707 East 600 North
Rupert, ID 83350

Description	Debit	Credit
Deposits, Credits, Debits		
Contract sales price	\$755,983.00	
Deposit or Earnest Money		\$5,000.00
Prorations		
County taxes 1/1/2018 to 1/11/2018 @ \$678.78/Year		\$18.60
Title Charges		
Settlement or Closing Fee to TitleOne Corporation: Twin Falls \$750.00	\$750.00	
Miscellaneous Title Charges - E-Recording Fee to TitleOne Corporation: Twin Falls \$9.00	\$4.50	
Government Recording and Transfer Charges		
Recording fees: Deed \$15.00	\$15.00	
Additional Settlement Charges		
Earnest Money Refund to Idaho Property, LLC	\$5,000.00	
Totals	\$761,752.50	\$5,018.60

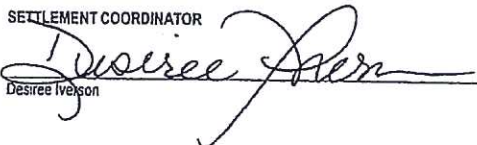
Balance Due FROM Buyer: \$756,733.90

APPROVED AND ACCEPTED

BUYER(S)

Grant 4-D Financing, LLC
By: Grant 4-D Management, LLC, it's Manager
By: 
Robert B. Curtis, CFO

SETTLEMENT COORDINATOR


Desiree Iverson



Date: Monday, June 18, 2018
To: Honorable Mayor and City Council
From: Justin Dimond, Sergeant

ACTION ITEM

Request:

Request to hold the Concert with Mark Kroos on June 26, 2018.

Time Estimate:

Staff recommends that this item be placed on the Consent Calendar.

Background:

The Twin Falls Public Library has submitted a Special Event Application for the Concert with Mark Kroos on June 26, 2018, starting at 7:00 p.m. This event is being held in the Twin Falls City Park as part of the Twin Falls Public Library's Summer Reading Program.

This event will feature the musical talents of Mark Kroos, who will be performing in the park band shell. Mr. Kroos plays a double-neck guitar which will have amplified sound. A public address system will also be utilized during the event.

It is anticipated that there will be approximately two hundred (200) people in attendance for this event. There will be no food or drinks provided and there will be no vendors.

Approval Process:

Consent of the Council

Budget Impact:

This event will not require security; therefore, there is no budgetary impact.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Relevant City Staff members have reviewed this Special Event Application request. Based on the request and the information provided, Staff recommends this event be approved.

Attachments:

None



Date: Monday, June 18, 2018
To: Honorable Mayor and City Council
From: Justin Dimond, Sergeant

ACTION ITEM

Request:

Request to approve the 4th Annual Vietnam War Veterans Commemoration.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

Tom Mikesell of Hospice Visions, Inc., has submitted an application to hold a celebration to commemorate Vietnam War Veterans in the Twin Falls City Park on July 14, 2018. The event is scheduled from 8:00 a.m. to 4:00 p.m. This is the fourth annual event and the organizers anticipate approximately 250 to 300 people in attendance.

The event will host a guest speaker and a barbeque. There will be pre-recorded, amplified music starting at 12:00 p.m. and continuing until 4:00 p.m.

To help celebrate the event, there will be a motorcycle ride beginning at 10:00 a.m. It is anticipated that 100 riders will participate. The ride will start at the Twin Falls City Park and proceed south to Kimberly Road. From there, riders will travel east on Kimberly Road (US Highway 30) and proceed out of the City. Riders will be making stops at the Veterans' Cemetery and Vietnam Veterans' Memorial while making a loop through the cities of Kimberly, Hansen and Jerome. Once through the City of Jerome, riders will proceed back to Twin Falls via Blue Lakes Boulevard and continue back to City Park. The Twin Falls Police Department and the Twin Falls County Sheriff's Office will assist with an escort both out of town and back into town. All rules of the road will be followed by those participating in the event. There will be no street closures for the ride.

No alcohol will be served during this event.

Approval Process:

Consent by the City Council

Budget Impact:

There will be no budgetary impact.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

The Twin Falls Police Department Staff and several relevant City Staff members have reviewed and approved this Special Event Application. Based on this request and the information provided, Staff recommends that this event be approved as presented.

The Twin Falls Police Department Staff recommends that the on-duty Patrol Supervisor be given the authority to order the event organizers to mitigate the sound of amplified music. If there are continued noise complaints or disturbances by those participating in the event, and non-compliance, the on-duty Patrol Supervisor shall have the authority to terminate the event.

Attachments:

None



Date: Monday, June 18, 2018
To: Honorable Mayor and City Council
From: Ryan Howe, Sergeant

ACTION ITEM

Request:

Request to hold the Twin Falls Library Street Dance/Block Party.

Time Estimate:

Staff recommends that this item be placed on the Consent Calendar.

Background:

The Twin Falls Public Library has submitted a Special Event Application for the Twin Falls Public Library Street Dance/Block Party to be held on July 20, 2018. The event will take place from 6:30 p.m. to 8:30 p.m. in the Twin Falls City Park.

The Twin Falls Public Library has planned this event as a finale to their Summer Reading Program. This will be a family friendly event which will include music, dancing, food from the library and area vendors, arts and crafts, and games.

The organizers have reserved the southeast portion of the Twin Falls City Park for this activity. In addition, they have requested that Hansen Street East, between 4th Avenue East and 5th Avenue East, be closed to allow for the street dance portion of the event.

There will be amplified, recorded music with a DJ during the street dance. The attendance to this event is estimated to be around two hundred (200) people. The organizers have arranged for additional trash receptacles.

Approval Process:

Consent of the Council

Budget Impact:

This event will not require security; therefore, there is no budgetary impact.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Relevant City Staff members have reviewed this Special Event Application request. Based on this request and the information provided, Staff recommends this event be approved.

Attachments:

None



Date: Monday, June 18, 2018
To: Honorable Mayor and City Council
From: Jackie Fields, City Engineer

ACTION ITEM

Request:

Request to award the 2018 Slurry Seal Project to Kloepper, Inc., in the amount of \$213,569.94.

Time Estimate:

Approximately 5 minutes.

Background:

On May 31, 2018 bids were opened for the 2018 Slurry Seal Project. Two bids were received. Kloepper, Inc., was the low bidder in the amount of \$213,569.94.

Approval Process:

N/A

Budget Impact:

The bid for the Slurry Seal Project is \$213,569.94. The total seal coat budget is \$954,810.00. The City will contract a Chip Seal Project this year at a cost of \$539,876.64. The City will also contract a Crack Seal Project this year at a cost of \$78,300.00. These contracts will share in the \$954,810.00 allocated. The remaining \$123,063.42 will be used for fog sealing, purchasing tabs to preserve locations of the existing pavement markings, purchasing new thermoplastic pavement markings and towing costs during these projects

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

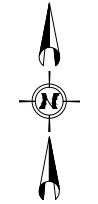
Staff recommends that the City Council authorize the Mayor to sign the contract for the 2018 Slurry Seal Project with Kloepper, Inc. in the amount of \$213,569.94.

Attachments:

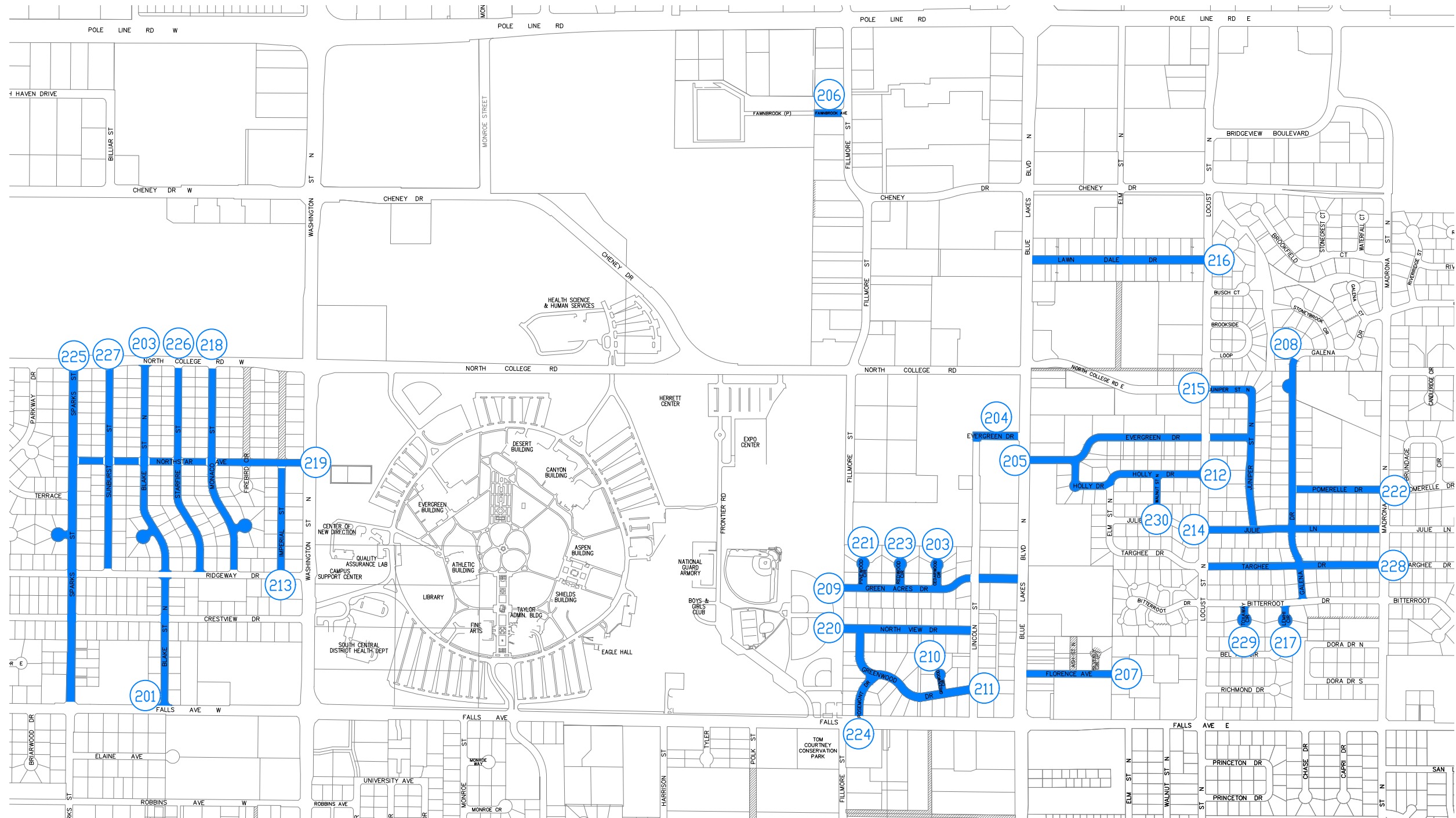
1. 2018 BID TAB_Slurry Seal
2. 2018 Slurry Seal Map

BID SUMMARY
CITY OF TWIN FALLS
ENGINEERING DEPARTMENT

PROJECT: 2018 Slurry Seal Project				Boswell Asphalt Paving Solutions, Inc. 1651 W. Jarvis Court Meridian, ID 83642 boswellapsolutions@gmail.com		Kloepfer, Inc. P.O. Box 840 Paul, ID 83347 john@kloepfer.com			
Bid Open Date: May 31, 2018									
Item No.	BID ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	Unit Price	Amount Bid	Unit Price	Amount Bid	Unit Price	Amount Bid
1	Type II Slurry Seal in Place	110,658	SY	\$2.10	\$232,381.80	\$1.93	\$213,569.94		\$0.00
				Total	\$232,381.80	Total	\$213,569.94	Total	\$0.00



Not To Scale



CITY OF TWIN FALLS

2018 Zone 6 Slurry Seal Map

 Slurry Seal



Date: Monday, June 18, 2018
To: Honorable Mayor and City Council
From: Troy Vitek, Assistant City Engineer

ACTION ITEM

Request:

Request to award a contract to Murray Smith and Associates in the amount of \$294,641, for Engineering and Construction Management of the Grandview Odor Reduction project.

Time Estimate:

Staff estimates approximately 10 minutes to explain the project and contract.

Background:

Previously, Council approved a contract with Murray Smith & Associates for a preliminary study of the Rock Creek & Grandview Sanitary Sewer Trunk lines. The study was focused on what is the primary factor to odors and where to focus future efforts. The analysis was completed and a recommendation was given to focus on specific areas with a phase two to more specifically test those areas of concern and make a recommendation for remediation. The contract being presented today is a continuation of the previous study with focus on a solution. Murray Smith's contract will identify a solution, provide engineering and drawings capable of bidding, provide an estimate of anticipated costs, and manage the construction until the system is complete.

Approval Process:

By majority vote, Council may approve or deny the project and authorize the City Engineer to sign a contract with Murray Smith & Associates.

Budget Impact:

As part of the Waste Water Treatment bond there was \$1,000,000 set aside to address odors on Grandview. Previously the Council approved a contract with Murray Smith and Associates in the amount of \$39,908. This will add an additional \$294,641 to that amount bringing the total to \$334,549.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends Council authorize a contract with Murray Smith & Associates in the amount of \$294,641 for testing, design, and construction management of the project.

Attachments:

1. SCOPE OF WORK_Grandview Odor P2_06.06.2018

This Task Order is made this ____ day of June, 2018 and entered into by and between the City of Twin Falls, a municipal corporation organized under the laws of the State of Idaho, hereinafter referred to as "CITY", and accepted by (MURRAY, SMITH AND ASSOCIATES, INC), hereinafter referred to as "ENGINEER" pursuant to the mutual promises, covenant and conditions contained in the Agreement for Miscellaneous Professional Engineering Services between the above mentioned parties dated May 9, 2016. The Project Name for this Task Order is as follows:

2017 GRANDVIEW ODOR CONTROL PROJECT PHASE 2

BACKGROUND

The CITY's large diameter Grandview Sewer Trunkline has high hydrogen sulfide concentrations leading to corrosion and odor problems. The Grandview Trunkline runs in Canyon Rim Road (from manhole B1-28), up Grandview Drive, past County West building, and down into Rock Creek (to manhole B1-28). There have been complaints from the general populace about odors as well as known corrosion issues along the entire length of the nearly 6-mile pipeline corridor. The CITY has requested ENGINEER to provide wastestream sampling along the entire pipeline, propose a solution, design the facility chosen, support project bidding, and provide construction management/oversight. The goal of this project is to mitigate both existing odor and associated corrosion control impacts on this sewer collection mainline.

Since the total desired scope and fee associated with this project depends on the magnitude, location, and complexity of the odor and corrosion issues found; the project will be completed in phases. In the previous scope of work (Phase 1), ENGINEER completed collection of general system sampling (liquid and vapor phase) to help delineate and quantify problem areas. With the problem areas delineated, site specific sampling and supplemental testing is needed to analyze, compare, and select the preferred mitigation option(s) for design.

This scope of work includes collection system condition data collection, refined collection system sampling (liquid and vapor phase), evaluation of vapor phase and liquid phase treatment options, development of solution alternatives with associated capital and life cycle costs estimates, selection and design of the preferred mitigation option(s), as well as bidding and construction phase support. Based on the results of the first phase of work, more than a single mitigation measure is anticipated to be necessary to address the existing odor and corrosion issues.

SCOPE OF SERVICES

TASK 1 – PROJECT MANAGEMENT

Subtask 1.1 - Team, Budget, and Schedule Management

The purpose of this task is to manage the project team, schedule, and budget. This includes ENGINEER and CITY team coordination, QA/QC coordination, general administrative tasks, and monthly invoicing. Invoices will

include progress (in terms of project percent complete), budget (percent spent and budget remaining), and schedule updates.

Subtask 1.2 – Phase 2 Kickoff Meeting

Conduct a Phase 2 Kickoff Meeting with CITY staff to review project goals and objectives, scope, schedule, and budget.

Subtask 1.3 - Background Data Collection

Prepare a list of required background data for completion of this task order. Required background data will include, but not be limited to, current collection system GIS, collection system hydraulic model, and other items identified by the project team.

Task 1 Assumptions

1. Consultant assumes a Notice to Proceed date by July 2018.
2. Phase 2 duration is estimated at 12 months.
3. Phase 2 Kickoff Meeting attendees to only include ENGINEER's Project Manager and Project Engineer.
4. Deliverables will be in electronic format (PDF).

Task 1 Deliverables

1. Monthly Invoice
2. Monthly project updates (submitted with invoice) that summarize each month's budget, schedule, and work accomplished.
3. Kickoff Meeting notes.

TASK 2 – COLLECTION SYSTEM CONDITION ASSESSMENT

The purpose of this task is to complete a high-level assessment of the condition of the Grandview Sewer Trunkline pipeline and manholes and associated rehabilitation and/or replacement costs. These cost estimates can then be used by the CITY to help select odor and corrosion mitigation measures and gauge the appropriate level of investment.

ENGINEER will perform the following subtasks as part of this task.

Subtask 2.1 – Existing Condition Assessment

Prepare a summary of the existing age, materials, and condition of the entire Grandview Sewer Trunkline based on CITY GIS data, record drawings, existing pipeline CCTV data, existing manhole inspection data, staff input, and previous ENGINEER work and observations of the system. ENGINEER will provide an office (desktop) review of this information and generate costs estimates to both (1) conventionally rehabilitate and/or replace the trunkline and (2) rehabilitate and/or replace the trunkline to make it more resistant to the existing corrosion conditions.

Subtask 2.2 – Summary Memorandum

ENGINEER will compile information from Subtask 2.1 and develop a technical memorandum that documents the results.

Task 2 Assumptions

1. The CITY will provide sanitary sewer record drawings, existing GIS data, CCTV reports, and manhole inspection reports to ENGINEER.
2. ENGINEER will not complete any onsite condition assessments.
3. Deliverables will be in electronic format (PDF).
4. Due to the preliminary planning nature of the work, cost estimates are considered American Association of Cost Engineers International (AACEI) Class 5 level (+50%/-30%).

Task 2 Deliverables

1. Subtask 2.2 technical memorandum.

TASK 3 – FIELD SAMPLING/SUPPORT

To provide data for trend analysis and materials to support the Task 4 jar testing. ENGINEER will perform the following subtasks as part of this task.

Subtask 3.1 –Sampling Instrument and Testing Material Acquisition

ENGINEER will procure, test and/or calibrate the following field testing equipment in advance of field sampling activities.

1. Four (4) App Tek International Oda Log L2 loggers for recording vapor phase H₂S concentrations (rental).
2. One (1) Horiba U-52 portable meter with U-52NIST calibrated thermometer for recording liquid phase pH, temperature, dissolved oxygen, conductivity, and salinity/TDS (rental).
3. One (1) LaMotte field test kit (Standard Methods 4500-S2-D Methylene Blue) for determining liquid phase total sulfide concentrations (disposable purchase).
4. One (1) Jerome 631-X Hydrogen Sulfide Analyzer for jar test vapor phase H₂S concentrations analysis (rental).
5. Chemicals for jar testing

Subtask 3.2 – Traffic Control Concept Plan

ENGINEER will develop a one-page description of planned road right-of-way (ROW) activities that details location, timing, duration, and anticipated traffic impact as well as planned safety/traffic control provisions. CITY will use this document to acquire a ROW permit and approval of proposed traffic control methods. The number and location of work within the travelled road area will depend on manhole locations selected for sampling. Work at existing manholes is anticipated to be completed within 15 to 30 minutes per location.

Subtask 3.3 – Vapor Phase Sampling

The objective of this subtask is to establish baseline vapor phase H₂S concentrations in the sewer collection system at up to four locations. The number of locations where sampling is performed is based on the desire to confirm representative sewer conditions exist during further liquid phase sampling and testing in Task 4. For this task four (4) App Tek International Oda Log L2 loggers will be deployed in select manholes/sampling locations over a four-week period. The loggers will use 0 to 1000 ppm long life sensors.

Task 3 Assumptions

1. If required, the CITY will get permission for site access and coordinate with private land owners.
2. Detailed traffic control planning or hiring of outside traffic control resources such as “Roadwork Ahead” will not be required. In-road traffic control is assumed to be limited to the use of large safety cones and strategic parking of a work vehicle with flashers on.
5. Any required permitting fees will be paid directly by the CITY.
6. Deliverables will be in electronic format (PDF).

Task 3 Deliverables

1. One-page Traffic Control Concept Plan

TASK 4 –ALTERNATIVE EVALUATION

To provide additional analysis to help guide the CITY’s selection of alternative(s) to mitigate/manage odors and corrosion, ENGINEER will perform a progressive evaluation process as described in the following subtasks.

Subtask 4.1 –Liquid Phase Treatment

In this subtask, ENGINEER will develop a comprehensive list of liquid treatment alternatives for office (desktop) evaluation and, based on the results of this work, select up to three for jar testing using wastewater samples from the trunkline. The results of jar testing will then be used to estimate capital, operational, and maintenance costs for a full-scale system. ENGINEER’s sampling team (two team members) will conduct the liquid phase sampling and chemical dose jar testing on two separate dates. At up to six (6) selected monitoring locations, grab samples will be taken for testing. Liquid wastewater samples will be analyzed for total sulfide, dissolved sulfide, pH, salinity, temperature, dissolved oxygen (DO) and biochemical oxygen demand (BOD). Successive jar testing will then be conducted to determine the optimal dosage of chemicals. Chemical suppliers will also be contacted for sales proposals for comparison during project selection.

Subtask 4.2 – Vapor Phase Treatment

ENGINEER will evaluate alternatives to ventilate trunkline headspace into vapor phase odor control systems. The collection system drawings and hydraulic model will be reviewed to identify likely hydrogen sulfide release points due to grade changes, turbulence, and/or headspace availability. ENGINEER will develop a comprehensive list of vapor phase treatment alternatives. The results of sewer review and modelling will be

used to select locations for potential installation of up to two vapor phase system(s) and associated capital, operational, and maintenance cost estimates.

No collection system headspace pressure monitoring is included in this task order based on the expense of this testing, existing collection system knowledge, and ENGINEER's experience. Vapor phase treatment is not presently considered a cost-effective solution to address odor/corrosion concerns across the entire trunkline. Vapor phase treatment is only anticipated to be beneficial to address more localized problems.

Subtask 4.3 –Rock Creek Lift Station Fats, Oils, and Grease

ENGINEER will evaluate methods to address accumulations of fats, oils and grease in the Rock Creek Lift Station that are an operational nuisance and potential odor generation source. The lift station site will be inspected by ENGINEER (one team member), as-built drawings reviewed, and operation/maintenance staff interviewed to determine extent of problem. ENGINEER will develop a comprehensive list of alternatives for grease mitigation and prepare an estimate of capital, operational and maintenance costs for the two most viable options.

Task 4 Assumptions

1. CITY will provide calibrated collection system hydraulic model for existing conditions in SWMM compatible format for use in Subtask 4.2.
2. Due to the preliminary planning nature of the work, cost estimates are considered American Association of Cost Engineers International (AACEI) Class 5 level (+50%/-30%).

Task 4 Deliverables

1. None – see Task 5

TASK 5 – DATA COMPILATION, ANALYSIS, AND RESULTS

ENGINEER will perform the following subtasks as part of this task.

Subtask 5.1 – Data Compilation and Processing

In this subtask, ENGINEER will compile and process the data collected in tasks 3 and 4 into a useable format for analysis and reporting purposes.

Subtask 5.2 –Technical Memorandum

ENGINEER will develop a technical memorandum that documents the results of the condition assessment, sampling program, conclusions based on these results, recommendations, and project next steps.

Subtask 5.3 – Summary Presentation to CITY

ENGINEER will develop a visual overview presentation of the subtask 5.2 technical memorandum and present to the CITY's desired presentation attendees.

Task 5 Assumptions

1. Subtask 5.2 technical memorandum will not be significantly changed per CITY comment and review. Significant changes will be addressed, if needed in future phases of the project.
2. Subtask 5.3 presentation will be between a one and two-hour presentation made by the project PM and engineer only.
3. CITY will use the results of Task 5 to select the preferred mitigation option(s) for design in Task 6.

Task 5 Deliverables

1. Subtask 5.2 summary technical memorandum.
2. Subtask 5.3 presentation.
3. Deliverables will be in electronic format (PDF).

TASK 6 – DESIGN

In this Task, ENGINEER will develop a Preliminary Engineering Report as well as 30%, 60%, 90% and 100% design review deliverables for CITY's preferred mitigation option(s).

Subtask 6.1 – Design Kickoff Meeting

Conduct a Design Kickoff Meeting with CITY staff to review scope, schedule, budget and needed modifications to these items due to CITY selection of preferred mitigation option(s).

Subtask 6.2 – Preliminary Engineering Report

ENGINEER will prepare a preliminary engineering report meeting the requirements of IDAPA 58.01.16.411.03.c. It will be modified to obtain Idaho Department of Environmental Quality (IDEQ) approval.

Subtask 6.3 – 30% Design

The purpose of this task is to use the results of the previous tasks to develop a 30% design that further defines the work. The 30% design will start the transition of the project concepts from the Preliminary Engineering Report into formal design sheets to facilitate more detailed City and ENGINEER coordination and review.

30% Design Development will include the following Draft items:

- Cover Sheet and Drawing Index
- General Sheets and Standard Notes
- Plan View Sheets
- Building and structure concept plans
- Process Instrumentation and Control Diagrams
- Major Equipment Database Spreadsheet
- Division 0 (front-end specifications)
- Opinion of probable cost for work
- Updated design schedule

The 30% design plans and specifications will be submitted to the CITY for review and comment. ENGINEER will attend a meeting with the City to review the 30% design package.

Subtask 6.4 – 60% Design

ENGINEER will develop the 60% design package based on comments received during the 30% design. The 60% design package will include updates to the 30% design items from subtask 6.2 plus the following new draft items:

- Civil Design Concepts
- Erosion and Sediment Control (ESC) plan as required by IDEQ.
- Traffic Control Plan (if required)
- Architectural Design Concepts
- Structural Design Concepts
- Mechanical Design Concepts
- Process Control Narrative Descriptions
- Electrical & Instrumentation Design Concepts (Electrical One-Lines and Control System Block Diagrams)
- Technical Specifications

The 60% design plans and specifications will be submitted to the CITY for review and comment. ENGINEER will attend a meeting with the City to review the 60% design package.

Subtask 6.5 – 90% Design Package

ENGINEER will develop a 90% design package based on the comments from the 60% Design. The 90% design package will include updates to the 60% design items from subtask 6.3 plus a construction duration/sequencing plan. The 90% plans are assumed to be nearly complete and are only missing minor CITY and IDEQ review comments and minor changes. The 90% design plans and specifications will be submitted to the CITY and IDEQ for final review and comments. ENGINEER will attend a meeting with the City and IDEQ to present and discuss the 90% design package.

Subtask 6.6 – 100% Construction Documents

ENGINEER will finalize the 100% Construction Document package based on the comments received from Subtask 6.4 and provide an updated opinion of probable cost. ENGINEER will submit a final stamped permit set that will be sent to both the City and IDEQ for final review and approval. Only very minor changes, if any, are anticipated with this submittal.

Task 6 Assumptions

1. ENGINEER will utilize the Idaho Standards for Public Works Construction (ISPMC) and CITY supplements to prepare the Construction Documents. ISPMC technical specifications will be referenced and not reproduced in the specification package. Supplemental technical specifications will be developed as required.
2. CITY legal staff will review the Division 0 – Front-end documents.
3. Plans will be half size (11-inch x 17-inch).
4. Budget and schedule will be reevaluated during Design Kickoff Meeting. Potential changes include addition of special subconsultants and extension in schedule due to construction needs.

5. CITY is responsible for applying for and securing any Building Permit(s) and Conditional Use Permit(s).
6. Any required permitting fees will be paid directly by the CITY.
7. Land acquisition and easement acquisition support is not included.
8. Since the exact mitigation option(s) selected by the City for implementation at the end of Task 5 is unknown, the budget for this task is based on a total project cost of \$1,000,000 for both engineering and construction. Task 6 and 7 budgets may need to be modified if the total project budget is different than assumed.
9. This scope of work is based on the following assumptions regarding the Contract Documents:
 - The Work will be performed by a single general contractor who will furnish all equipment, materials, and labor necessary to construct the project
 - Lump sum bid with award to the lowest responsive, responsible bidder.
 - The pre-purchase of equipment will not be necessary for this project and is not included in the scope.
 - Drawings will be produced using ENGINEER's standard AutoCAD software. At ENGINEER's discretion, some drawings may be produced in three-dimensional format to assist the design, review, and construction processes.
 - State Revolving Loan funding will not be used and the associated DEQ contract inserts will not be required.

Task 6 Deliverables

1. Preliminary Engineering Report (City Draft) - electronic PDF format
2. Preliminary Engineering Report (Final Draft for DEQ review) – and four (4) hard copies (3 to DEQ and 1 to the City)
3. Preliminary Engineering Report (DEQ Approved Final) – electronic PDF and five (5) hard copies (3 to DEQ and 2 to the City)
4. Three hard copies and one electronic PDF copy of the 30% design package.
5. Three hard copies and one electronic PDF copy of the 60% design package .
6. Three hard copies and one electronic PDF copy of the 90% design package .
7. Three hard copies and one electronic PDF copy of the 100% construction documents. One iteration for minor comments assumed.

TASK 7 – SERVICES DURING CONSTRUCTION

Under this task, engineering support services will be provided to the City during construction of the Project. These services will be provided from the Bid Advertisement until the final acceptance of the project. ENGINEER will assist the City during construction and will provide the following services:

- **Pre-Bid Meeting** - Lead pre-bid meeting
- **Bid Clarifications and Questions** - Answer questions during the bid period
- **Addenda** - Assist the CITY in creating any required addenda during the bid period.
- **Pre-Con Meeting** - Lead pre-con meeting

- **Submittal Reviews** - Review technical submittals and send submittal review forms (marked for acceptance, resubmit, or rejected) for conformance with project documents; up to thirty (30) submittals are included. ENGINEER will maintain an up-to-date submittal log
- **Contractor Point of Contact** - ENGINEER will manage construction services for the project and will be the primary point of contact for the Contractor on all construction related issues and tasks.
- **Application for Payment Assistance** - ENGINEER will review Contractor's monthly requests for progress payments and give recommendations to the City for payment to the Contractor. Payment recommendations will be based upon the approved breakdown of the Contractor's lump sum contract amount and the associated percentage complete. The City will be responsible for review and approval of ENGINEER recommendations and processing of all payment requests
- **Construction Meetings** – ENGINEER design team staff will attend construction meetings on a regular basis. during the busy construction periods (concrete, mechanical, yard piping) approximately once per week for four months (13 meetings). During the remaining portion of the project (13 meetings), during slower construction periods (mass earthwork, landscaping) the meetings will be done via teleconference. One half of the construction meetings are assumed to be teleconferences with the remainder on-site. The purpose of these meetings is to identify potential field problems and other issues regarding the project, as well as to review the project progress versus the project schedule. For developing this scope of work, it is assumed that ENGINEER will attend and lead all construction meetings throughout the duration of construction (approximately 26 meetings total). Whenever possible, attendance at construction meetings will be combined with other tasks to maximize the efficiency of ENGINEER's work program.
- **Site Visits** - ENGINEER will conduct periodic visits to the site with design team staff as requested by the City or as warranted by the progression of work. For developing this scope of work, four (4) man-days of site visits are anticipated per month, on average, through the duration of construction, approximately 26 man-days total. As noted in the previous subtask, site visits will be combined with other tasks to maximize the efficiency of ENGINEER's work program.
- **Clarifications and Changes** - ENGINEER will assist with issuing clarifications to the Contractor and producing design changes, if necessary. It is assumed that ENGINEER will respond to up to ten (10) requests for information/clarification (RFI) and maintain an up to date log.
- **Change Order Requests** - ENGINEER will provide services related to the development of change orders as directed by the City and/or Contractor. These include preparation of Field Orders and Work Change Directives, development of change order proposal description and justification documentation, assistance with negotiation of the change with the Contractor, making recommendations to the City regarding any change orders, and processing the formal change order documents.
- **Special Inspections** – As required by the International Building Code, the City is required to directly pay for Special Inspections. All other testing and inspection work required by the Contract Documents are the Contractor's responsibility. The City shall contract and provide the services of an independent testing laboratory to perform the required special inspection services identified in the Contract Documents. ENGINEER will coordinate with City but not contract, lead or direct the City's special inspectors.
- **System Startup** – ENGINEER will verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate City personnel, and that Contractor maintains adequate records thereof. ENGINEER will observe, record and report to City appropriate details relative to the test procedures and systems start-ups. Startup is assumed to be over two (2) 8-hour man-days.
- **Substantial Completion/Punch List** - ENGINEER will assist the City with inspection of project elements and assist in preparation of a "punch list" of work items remaining to achieve substantial completion. Implementation of the Project will require phasing of improvements to maintain wastewater treatment throughout construction. This may require elements of the project to be substantially completed and

functional prior to issuing notice to proceed on other project elements. ENGINEER will work with the City and recommend procedures and timing of acceptance of the project elements and continuation of work elements. It is estimated that no more than two (2) separate punch lists will be required.

- **Final Completion/Punch List** - After consulting with City and Contractor representatives, ENGINEER and their subconsultants shall participate in a final inspection to determine if the Contractor's completed work is complete and in accordance with the Contract Documents. Remaining work items identified in the inspection will be assembled into a "punch list" and distributed to the Contractor
- **As-Built** - Collect any as-built information from the contractor.
- **Record Drawings** - Prepare and produce complete sets of Record Drawings per CITY's Record Drawing Requirements.

Task 7 Assumptions

1. CITY will produce and distribute bid documents from electronic PDFs prepared by ENGINEER.
2. ENGINEER will produce any required addenda during the bid period and CITY will distribute to bidders.
3. ENGINEER will review bids and recommend the apparent low bidder. ENGINEER is not required at the bid opening.
4. City will execute the contract with the selected Construction Contractor and provide any all administrative requirements to execute the contract (e.g. legal review, sign contract forms).
5. Budget and schedule will be reevaluated during this task. Potential changes include addition of special subconsultants and extension in schedule due to construction needs.
6. CITY will provide Resident Project Representative.
7. The budget for this task is based on a total project cost of \$1,000,000 for both engineering and construction. Task 7 budget may need to be modified if the total project budget is different than assumed.

Task 7 Deliverables

1. Record drawings per CITY Submittal Requirements
2. Electronic copy (pdf) of notes from pre-bid and pre-construction meetings

TIME OF COMPLETION

This phase of work is assumed to be completed within 12 to 24 months of Notice to Proceed. Depending on the mitigation options selected by the CITY at the end of Task 5, the project duration may change. ENGINEER will make every effort to complete the work in a timely manner; however, it is agreed that ENGINEER cannot be responsible for delays occasioned by factors beyond its control, nor by factors that could not reasonably have been foreseen at the time this Task Order was executed.

COMPENSATION

The work provided in this Task Order will be billed on a time and materials basis. The overall budget estimate breakdown for this work is outlined in Table 1 below. ENGINEER will manage the work identified in this Task Order to the aggregate total budget amount which shall not be exceeded without prior written authorization from the CITY. When any budget has been increased or follow-on work contracted, ENGINEER's excess costs expended prior to such an increase will be allowable to the same extent as if such costs had been incurred after the approved increase.

Table 1 - Total Project Cost Basis Breakdown

Task Number	Fee
Task 1 – PROJECT MANAGEMENT	\$ 11,753
Task 2 – COLLECTION SYSTEM CONDITION ASSESSMENT	\$ 6,307
Task 3 – FIELD SAMPLING/SUPPORT	\$ 13,556
Task 4 – ALTERNATIVE EVALUATION	\$ 35,067
Task 5 – DATA COMPILATION, ANALYSIS, AND RESULTS	\$ 23,448
Task 6 – DESIGN	\$134,218
Task 7 – SERVICES DURING CONSTRUCTION	\$ 70,292
PROJECT TOTAL	\$ 294,641

CITY OF TWIN FALLS

BY: _____

Dated: _____

MURRAY, SMITH & ASSOCIATES

DocuSigned by:

BY: _____
FFF3A00CE016420...
CRAIG B ANDERSON, P.E.
PRINCIPAL ENGINEER

Jun 6, 2018 | 9:50 AM PDT
Dated: _____



Date: Monday, June 18, 2018
To: Honorable Mayor and City Council
From: Travis Rothweiler, City Manager

Presentation

Request:

Provide a brief update on the status of the City of Twin Falls' 2018-2019 fiscal year (FY 2019) budget followed by Council input.

Time Estimate:

The estimated amount of time this item will take is 20 minutes.

Background:

The purpose of this agenda item is to provide a brief update on the status of the City of Twin Falls' 2018-2019 fiscal year (FY 2019) budget. This is the last step in the budget development process prior to the presentation of the City Manager's recommended budget for FY 2019. Over the past several years, these preliminary discussions have assisted in guiding and developing budget concepts and strategies.

The City views its planning and operations in a strategic manner. Our fiscal, operational and organizational strategies are governed and directed by the City's 2030 Strategic Plan. The City spent the past 18 months revising and updating this strategic plan with assistance from Council, staff, and the community.

The strategic plan contains eight focus areas, that when viewed collectively, guides us in creating and maintaining an accessible, healthy, learning, environmental, responsible, prosperous, and secure community with a strong internal organization designed to meet the needs of our citizens, businesses and visitors. For each focus area, there is a description of the vision for that area in the year 2030. Each budget year funds capital projects, operations and personnel needs to assist the organization in achieving that vision. To review the vision descriptions, please see the City of Twin Falls 2030 Strategic Plan.

The Council helped build their budget priorities for inclusion in the Long Term Plan and the FY 2019 budget. From the strategic plan revision, the city staff constructed a budget around the following:

Personnel

- Adds employees to support departmental and organizational operations
- Continues placing a priority on providing a competitive compensation model (salary and benefits) for all employees
- Support for employee development and training to improve employee knowledge, skills, and abilities
- Continue to build partnerships with public and private partners

General

- Implementation of our various plans, including the Strategic Plan, Water Facilities Plan, Comprehensive Plan, Parks Master Plan, and Transportation Master Plan
- Funding technological improvements
- Continue to expand community branding, talent attraction, work force attraction and business retention

Capital

- Improving existing sidewalks near and around city assets and neighborhoods
- Continuing to make improvements to the City's infrastructure, including parks, trails, streets, water and sewer lines, and pressurized irrigation
- Finding a way to develop a City recreation center

Programs & Services

- Increased funding to support an expanding relationship with local public transportation providers
- Increased fees to maintain and enhance recreation programs and city pool programs

As they have for the past several years, the members of the Long Term Planning (LTP) Committee spent time reviewing the City's Strategic Plan and discussing the organization's capital and personnel needs. The LTP committee updated the City's five-year fiscal planning model, tying the goals and objectives in the City's Strategic Plan to the budget while defining the needs of the organization. Unlike past years, the LTP committee joined members of the City's Core Leadership team in balancing the needs requested with the resources available. This collaborative approach has allowed us to create a more thoughtful proposal that is sustainable and designed to meet the needs of the organization.

The purpose of this presentation is to have a conversation with the City Council about the FY 2019 budget's connection to the City's Strategic Plan, while also addressing overall spending, requested positions, capital projects, and proposed rate adjustments. It is also a time to ensure the City's staff has included the Council's priorities.

The City Manager's recommended budget for FY2019 will be presented to the members of the City Council for its review and deliberation on July 9, 2018.

Approval Process:

N/A

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

None