



Twin Falls Parks and Recreation Commission Agenda

Tuesday, August 14, 2018, 12:00 PM

Council Chambers
203 Main Ave. W.
Twin Falls, Id 83301

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Chance Munns.

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) Approve July 10, 2018 meeting minutes.
Purpose: **ACTION ITEM** By: Nicolette Miller
- 3) Items of Consideration
 - a) Consideration of a request to raise the Twin Falls recreation fees.
Purpose: **ACTION ITEM** By: Stacy McClintock
- 4) Department Updates
 - a) Department Updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Twin Falls Parks and Recreation Commission Minutes

Tuesday, July 10, 2018, 11:30 AM

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell, Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Chance Munns.

1) Confirmation of Quorum/Call Meeting to Order

Cindy Collins called the meeting to order at 12:00 pm

A quorum was present.

Commission Present: Cindy Collins, Brian Rice, Sherry Murray, Aaron Camacho, Rich Birrell, Marc Lambert, ZJ Martinez, Gabe Ostyn.

Commission Absent: Chance Munns

Council Liaison: Nikki Boyd

Staff Present: Wendy Davis, Stacy McClintock, John Pauley, Nikki Miller

2) Consent Calendar

MOTION: ZJ Martinez moved to approve minutes as written. Brian Rice seconded the motion. Roll call vote showed all members present voted. Motion passed 8 to 0.

a) Approve June 12, 2018 Meeting Minutes

MOTION: ZJ Martinez moved to approve minutes as written. Brian Rice seconded the motion. Roll call vote showed all members present voted. Motion passed 8 to 0.

3) Items of Consideration

- | a) | Canyon | Rim | Trail | Management | Discussion |
|----|--|-----|-------|------------|------------|
| | Wendy described concerns that have been raised as a result of the connection on the canyon rim trail. More people are using the trail in multiple ways. There are walkers, runners, bicyclists, and some with their dogs. The issues being brought up are off leash dogs, people not picking up after their dogs, vehicles on the trail and cyclists riding too fast and the park curfew on the trail not being enforced. Wendy asked the Commission if they have heard of any other concerns. Sherry Murray mentioned that there was some cars being broken into while parked in the parking lot at the end of Eastland. Wendy told the Commission that she planned to put signs at the entry points on the trail welcoming people to the trail and giving some basic rules, including dogs on leash, clean up after your dog, and lock your cars, etc. Wendy thought the signs should go along with the ordinances. Cindy recommended that the signs be placed at the parking lots. Nikki Boyd said that there is an emotional presence in Twin Falls right now regarding the leash law and that awareness needs to be made that all dogs are to be on a leash when in public. Wendy asked the Commission to begin thinking about dogs in parks in general, during programs or certain events for a bigger discussion. Code right now does not support banning dogs in parks. Wendy indicated that bicyclists are now riding a lot on the trail and they are riding fast. She asked for Commission input regarding speed limits on the trail for bicyclists? Aaron indicated that people need to be educated on trail etiquette between cyclists | | | | |

and pedestrians. Perhaps PSA's or commercials showing proper considerations/etiquette. Aaron shared that he looked up what Boise is currently doing on their trails. He read off some of the rules, but what was not mentioned was speed limits. It was suggested that e-bikes, e-scooters and things of that nature should also be taken into consideration. He indicated that our website needs to reflect these issues and make ordinances easier to find. Sherry Murray recommended that we get the kids involved, send home papers with them or have a representative in the schools similar to what Idaho Power did for power conservation. ZJ Martinez recommended a scan with your phone that takes you to a website along with the code on the signs to go to a website for information. Cindy Collins volunteered to go on the morning show and talk about trail etiquette. Cindy directed the commission to think about the issues with the trails and to email Wendy with thoughts and recommendations.

- b) Recreation Center Feasibility Study Update
Wendy gave an overview of the Recreation Center Feasibility open house/workshop and phase one of the study. Surveys have been mailed to random homes and there will also be an online survey becoming available on July 24 for other citizens to participate in.
- c) Facility Reservation Fee Discussion
Wendy covered the staff report on Facility reservations. Sherry Murray indicated that the Commons Area should not be completely shut down for every little party to come around. Charge and shut it down for the larger events. Discussion followed. Aaron did some research on other cities and found that the fees were based on facility capacity. Cindy asked the Commission to give thought on this subject and prepare for a larger discussion.

4) Department Updates

- a) Department Updates

5) Adjournment

The meeting adjourned at 1:12 PM

Next meeting will be August 10th, 2018 at 12pm at City Hall, 203 Main Ave E.



Date: Tuesday, August 14, 2018
To: Parks and Recreation Commission
From: Stacy McClintock

ACTION ITEM

Request:

Consideration of a request to raise the Twin Falls recreation fees.

Time Estimate:

The staff presentation will take approximately 2 minutes, another 10-15 for discussion

Background:

Staff was directed to generate additional revenue to help cover the cost of using BIB (Background Investigation Bureau) to conduct background checks for volunteers that coach teams for our youth sports programs.

Since 2012 the Twin Falls Parks and Recreation has not had a fee increase for youth recreation programs and since 2008 the Twin Falls Parks and Recreation has not had a fee increase for use of recreation facilities.

1. Raise the in-town recreation youth fee to \$27 plus tax (\$28.62), currently the price is \$20.
2. Raise the out-of-town recreation youth fee to \$47 plus tax (\$49.82), currently the price is \$35.
3. Rework the fee structure for use of facilities for tournaments:
 1. \$50/full day rental per field (more than 6 hours)
 2. \$25/half day rental per field (less than 6 hours)
 3. \$35/first prep
 4. \$30/hour for field crew staff (2 man crew minimum 4 hours) must be a continuous time. One per complex.
 4. Rework the fee structure for Adult leagues
 1. \$80/night (6-11pm) includes lights, prep, use of scoreboards and score sheds
 2. \$60/daytime hours max 5 hours includes prep, use of scoreboards and score sheds
 5. Rework the fee structure for youth leagues
 1. \$40/daytime hours max 5 hours includes prep, use of scoreboards and score sheds
 2. \$50/night (5-9pm) includes lights, prep, use of scoreboards and score sheds.
 3. Cal Ripkin partner rate. \$30/prep includes lights, use of scoreboards and score sheds

Approval Process:

For proposed fee increases of 5% or more, the Council is required to hold a public hearing.

Budget Impact:

Approval of this request will increase fees by 35% for city residents and 34.29% for out of city residents.

Approval of the request will allow the City to proceed with the fee increase.

Regulatory Impact:

Approval of this request will increase fees by 35% for city residents and 34.29% for out of city residents.
Approval of the request will allow staff to proceed with the fee increase.

History:

N/A

Analysis:

N/A

Conclusion:

If the Parks and Recreation Commission recommends these increases and since they increases are over 5%, the City could would have a public hearing on the proposed increases. Fees would be implemented in the 2018-2019 fall/winter guide.

Attachments:

1. Expense sheet 2018 BB
2. Expense sheet 2018 BB-SB
3. Expense sheet 2018 soccer
4. cities cost
5. Softball Baseball Field Reservation Form

Youth Basketball-Fall & Winter

Pre-Season	#	Hrs.	Cost	Total
Recreation Coordinator Administrative Duties - league setup		250	\$ 27.75	\$ 6,937.50
Office Staff Duties - registration, answering phones		100	\$ 21.71	\$ 2,171.00
Equipment-(basketballs, first aid, whistles, etc.)		-		\$ 2,000.00
Recreation Aide @ \$16.14 hr. - notebooks, equipment set up/ordering, calling of coaches		400	\$ 16.14	\$ 6,456.00
Advertising				\$ 5,450.00
PT Seasonal Training @7.25/hr		276	\$ 7.25	\$ 2,001.00
Reversible Jerseys				\$ 10,000.00
Season				
Recreation Supervisor-League Support/Overall Management		100	\$ 29.68	\$ 2,968.00
Recreation Coordinator Administrative duties - league and staff management		250	\$ 27.75	\$ 6,937.50
Recreation Aide @ \$16.14 hr. (on-site supervisor, staff and equipment management)		300	\$ 16.14	\$ 4,842.00
Certified Officials \$20 per game		116	\$ 20.00	\$ 2,320.00
Scorekeepers/PT Officials		4800	\$7.50	\$ 36,000.00
Gym Sitting		4536	\$8.00	\$36,288.00
Gym Supervisor		160	\$10.00	\$1,600.00
Awards Metals for participants (871 x 3)				\$ 2,613.00
School District Custodial Staff				\$ 5,009.17
Sunday Open Gym		40	\$ 10.00	\$ 400.00
Post Season				
Recreation Supervisor - league and staff evaluation		20	\$ 29.68	\$ 593.60
Recreation Coordinator Administrative duties - league and staff evaluation		40	\$ 27.75	\$ 1,110.00
Recreation Aide (equip take down/storage)		65	\$ 16.14	\$ 602.70
P/T equip. take down/storage		70	\$ 8.00	\$ 560.00
Overhead (office supplies, training, etc.) *not including utilities for office				\$ 1,500.00
				Total
				\$ 138,359.47
Participants	857			
Cost per participant				
Revenue brought in from BB/SB				
Amount subsidized by City				
Year 2018				

Youth Baseball/Softball

	#	Hrs.	Cost	Total	
Pre-Season					
Recreation Coordinator Administrative Duties - league setup		250	\$ 27.75	\$ 6,937.50	
Office Staff Duties - registration, answering phones		60	\$ 21.71	\$ 1,302.60	
Equipment-(bases, rakes, etc.)		-		\$ 2,500.00	
Field Lights/scoreboard main				\$ 5,000.00	
P/T Seasonal training @ \$7.25/hr.		276	\$ 7.25	\$ 2,001.00	
Recreation Aide - notebooks, equipment set up/ordering, calling of coaches		200	\$ 16.14	\$ 3,228.00	
Field Marking (1/3 cost of annual \$4,600)				\$ 1,533.33	
Facility Upgrade(Pumice)				\$ 7,000.00	
Shirts for Participants (shirt/hat)				\$ 14,000.00	
Season					
Recreation Supervisor-League Support/Overall Management		100	\$ 29.68	\$ 2,967.50	
Recreation Coordinator Administrative duties - league and staff management		150	\$ 27.75	\$ 4,162.50	
Recreation Aide @ 16.1375 hr. (supervise on-site staff at OTYC)		200	\$ 16.14	\$ 3,227.50	
Field Supervisor @ \$10.00/hr (sawtooth & sunway)		280	\$ 10.00	\$ 2,800.00	
Umpires 2/game/PT staff		736	\$ 7.25	\$ 5,336.00	
Scorekeepers 1/game (2nd-8th grade)		448	\$ 8.00	\$ 3,584.00	
Awards Metals for participants (1124 x3)				\$ 3,372.00	
Field Lights \$10 per night/field (4 fields for 2hrs/night)				\$ 560.00	
Advertising				\$ 2,725.00	
Batting cages		1200	\$ 7.50	\$ 1,207.50	
Field Prepping		656	\$ 10.50	\$ 6,888.00	
Post Season					
Recreation Supervisor - league and staff evaluation		60	\$ 29.68	\$ 1,780.80	
Recreation Coordinator Administrative duties - league and staff evaluation		70	\$ 27.75	\$ 1,942.50	
Recreation Aide (equip take down/storage)		150	\$ 16.14	\$ 807.00	
P/T equip. take down/storage		100	\$ 8.00	\$ 800.00	
Overhead (office supplies, training, etc.) *not including utilities for office				\$ 1,500.00	
				\$ 87,162.73	
				Total	\$ 87,162.73
Participants	989				
Cost per participant					\$ 88.13
Revenue brought in from BB/SB					\$ 24,725.00
Shirt offset/donation					\$ 6,000.00
Amount subsidized by City					\$ (56,437.73)
Year 2018					

Youth Soccer Fall & Winter

Pre-Season	#	Hrs.	Cost	Total	
Recreation Coordinator Administrative Duties - league setup		150	\$ 27.75	\$ 4,162.50	
Office Staff Duties - registration, answering		80	\$ 22.05	\$ 1,764.00	
Equipment-(balls, cones, first aid, etc.)		-		\$ 1,500.00	
P/T Seasonal training @ \$7.25 hr.		360	\$ 7.25	\$ 2,610.00	
Recreation Aide @ \$16.14 hr. (Field set up/staffing)		300	\$ 16.14	\$ 4,842.00	
P/T Seasonal @ \$8 hr (Field set up)		150	\$ 8.00	\$ 1,200.00	
Field Marking (2/3 cost of annual \$4,600)				\$ 3,066.66	
Season					
Recreation Supervisor-League Support/Overall Management		80	\$ 29.68	\$ 2,374.40	
Recreation Coordinator Administrative duties - league and staff management		60	\$ 27.75	\$ 1,665.00	
Recreation Aide @ \$16.14hr. (On-Site supervisor, staff management)		500	\$ 16.14	\$ 8,070.00	
Officials		1320	\$ 7.50	\$ 9,900.00	
Awards Metals for participants (1505 x3)				\$ 4,731.00	
Advertising				\$ 5,450.00	
Post Season					
Recreation Supervisor - league and staff evaluation		60	\$ 29.68	\$ 1,780.80	
Recreation Coordinator Administrative duties - league and staff evaluation		70	\$ 27.75	\$ 1,942.50	
Recreation Aide (equip take down/storage)		400	\$ 16.14	\$ 3,228.00	
P/T equip. take down/storage		150	\$ 7.50	\$ 1,125.00	
Overhead (office supplies, training, etc.) *not including utilities for office			\$ 1,500.00	\$ 6,725.00	
				\$ 66,136.86	
				Total	\$ 50,289.96
Participants	1505				
Cost per participant					\$ 33.42
Revenue brought in from Soccer					\$ 37,625.00
Amount subsidized by City					\$ 12,664.96
Year 2018					

Youth Sports Costs
Cities Throughout Idaho

City	Sport	Price	Sport	Price	Sport	Price	Sport	Price	Background Check	Uniform/Awards
Idaho Falls	Baseball	\$39/Player	Basketball	\$42/Player	HS Basketball	\$45/Player			Yes-City Paid	Yes-Included
Pocatello	Baseball	\$50-\$95/Player	Basketball	\$50/Player					Yes-City Paid	Yes-Included(entire uniform)
Rexburg	Baseball	\$50-\$70/Player	Basketball	\$45/Player	Soccer	\$30/Player			Yes-City Paid	Yes-Included
Nampa	Baseball	\$30-\$40/Player	Basketball	\$25-\$30/Player					Yes-City Paid	Yes-Included
Post Falls	Baseball	\$30-\$34/Player	Basketball	\$30-\$34/Player	Soccer	\$30-\$34/Player			Local Police	Yes-Included
Moscow	T-Ball	\$33/Player	Softball	\$33/Player/Tball	Softball Jr/Sr	\$58/Player	Soccer	\$33-\$58/Player	Yes-City Paid	Yes-Included
Boise	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE	Yes-City Paid	NONE
Meridian	NONE	NONE	NONE	NONE	NONE	NONE	NONE	NONE	Yes-City Paid	NONE
Caldwell	Basketball	\$30-\$35/Player	Soccer	\$15-\$25/Player					Local Police	Yes-Included
Coeur d'Alene	Baseball	\$15-\$25/Player	Basketball	\$30-\$35/Player	Soccer	\$15-\$25/Player			No	Yes-Included
Lewiston	Volleyball	\$40/Player							No	Yes-Included
Blaine	Baseball	\$55-\$65/Player	Basketball	\$50-\$60/Player	Soccer	\$60/Player			Yes-City Paid	Yes-Included
Jerome	Baseball	\$17/Player	Basketball	\$17/Player	Soccer	\$17/Player			Yes-City Paid	No-\$5/Jersey
Twin Falls	Baseball	\$20-\$35/Player	Basketball	\$20-\$35/Player	Soccer	\$20-\$35/Player			Local Police	No-\$10/Jersey- Baseball-Yes



Twin Falls Parks and Recreation Softball and Baseball Field Usage Application

Applicant/Organization			
Today's Date		Event Date/s	
Start Time		End Time	
Contact Name		Home Phone#	
Email Address		Cell Phone#	
Address		City/Zip	

Adult League Tournament Fees

\$50 Full day of field use, clean up and lights	# fields _____	\$ _____
\$25 Half day of field use, clean up and lights	# fields _____	\$ _____
\$30 per field for field prep	# fields _____	\$ _____

Adult League Games

\$42 day fee, includes field prep, clean up and lights	# fields _____	\$ _____
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Field Reservation/Non-League Games

Base placement no field prep (no fee)	# fields _____	
\$10 per hour Light fees (On Harmon Field #3 only)	# hours _____	\$ _____
\$30 per field for field prep	# fields _____	\$ _____

Youth League Tournaments

\$50 Full day of field use, clean up and lights	# fields _____	\$ _____
\$25 Half day of field use, clean up and lights	# fields _____	\$ _____
\$25 per field for field prep	# fields _____	\$ _____

Youth League Games

\$25 per field, includes field use, clean up and lights	# fields _____	\$ _____
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Harmon Fields: * Field #1 _____ * Field #2 _____ * Field #3 _____ * Legion _____ * Cowboy _____	Oregon Trail Youth Complex: * Field #1 _____ * Field #2 _____ * Field #3 _____ Field #4 _____
Frontier Fields: * Field #1 _____ * Field #2 _____ * Carter Gibb _____	Sawtooth Fields: Field #1 _____ Field #2 _____

(* Lighted Fields)

(over)

Estimated Attendance ___ 0-50 ___ 51-100 ___ 101-150 ___ 151-200 ___ 201-250 ___ 251-500+	Food Concessions: ___ Yes ___ No **Must be cleared through Recreation Supervisor**	Score sheds/boards, tournament only ___ Yes (\$10 per shed/board) ___ No # ___ \$ ___ Alcohol Provided: ___ Yes (see below) ___ No
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1. The above named Applicant/Organization, in consideration of its use of City of Twin Falls Parks and Recreation facilities, agrees to release, indemnify and defend the City of Twin Falls, and its agents, employees and representatives, from any and all claims, demands or lawsuits arising out of the Applicant's/Organizations use of said facilities.
2. Groups, individuals, and applicants further agree that they have received the City's policies, rules and regulations governing use of said facility and agree to be bound by the same.
3. NO VEHICLES ON LAWN, (Permission may be granted by Recreation Supervisor)
4. No alcohol or smoking (includes vaping) at either Oregon Trail Youth Complex or Sawtooth fields.
5. User fees must be paid 72 hours prior to the event.
6. Please submit a game schedule for field preparation to the Twin Falls Parks and Recreation office at 136 Maxwell Ave. 72 hours in advance of game play. You may fax schedule to 208-736-1549 or email to jwolters@tffd.org.
7. Alcohol is allowed only in cans or Keg (No Glass Containers of any sort). You must purchase a \$50 refundable keg permit and submit a special events permit if you have keg beer.
8. Events with an attendance over 500 or anyone providing alcohol will be required to submit a special events application to the Police Department.
9. DOGS MUST BE ON A LEASH.

Authorized Applicant Signature _____ Date _____

Form of Payment Cash \$ _____ Check# _____ \$ _____ Visa# _____ (last four digits) \$ _____ Processed by _____
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Recreation Update

Brandy Mason & Justin Wolters Recreation Coordinator

2018

Fall Soccer: Registration is June 25th, - July 30th. The season will begin on September 4th.

Adult one-pitch Softball: This year we have 33 teams registered for our one-pitch league vs the 31 teams we had last year. The season will start August 20th and will go through Mid October.

Adult Flag Football: For the second straight year we have 10 teams signed up for flag football. The season starts August 14th. And will Run Tuesdays through early November.

Recreation Supervisor Update

Stacy McClintock

We are currently taking registration for our “Sporties for Shorties” program. This program is designed for 4 and 5 year old boys and girls. This program is designed to introduce the fundamentals of all sports, soccer, basketball, football and baseball in a non-competitive environment. Each Saturday participants work on skill development while having fun. There are no designated teams or coaches and parents are required to participate with their child. Each participant will receive a t-shirt.

British Soccer camp went very smooth. The British coaches were wonderful and I had many compliments about them.

Shotokan Karate is doing well also. The cost is only \$20 per month and it is twice a week at the Blue Recreation Building at Harmon Park.

City staff is currently gathering information for the 2018/2019 fall/spring recreation guide.

Parks

Fertilization of Sunway Soccer complex is complete

Regular summer maintenance is ongoing

Park signs are being installed at Morning Sun, Pierce tennis court and Frontier Field

Pool Update

John Pauley

Facility Usage: For July 14,471 patrons swam at the pool, 7,128 were pass-holders and 7,343 were general admission. Our total number of patrons from October 2017 – July 2018 is 58,675. Of those 31,570 were pass-holders and 27,105 were general admission.

Splash N Flick: The Splash N Flick movie series has averaged 200-300 patrons. Moana alone had 500. With the success of this series we are looking into extending this program when the bubble is on. Before we fully commit we need to make sure the screen will fit in the bubble and there is not too much moisture for the projector.

Youth Water Polo Camps: In August we are providing 2 sessions of youth water polo basics to youth ages 7-13 years of age. The program has been a success with registration filling quickly. Both sessions are full with 140 participants overall. With the success of these trial programs, we are working to make this a permanent program.

Swim Lesson Numbers: For the summer we had 1,560 kids register for our public swim lesson programs. From October 2017 – August 2018 we have had 1,315 kids participate in our public swim lesson programs.

Director's Update

Wendy Davis

Canyon Rim Trail Engineering has been completed to expand the parking lot at the corner of Eastland and Poleline. We expect to approach council about using reserve funds to expand the parking lot and adjust the access road.

Downtown Commons The commons opened on July 6, with an incredible ceremony and an exciting criterium. Contractor is still working on the punch list, but the space is being used and enjoyed every day.

First Federal Park at Sunway the pavilion has been constructed and work on the plaza is nearly complete. The ribbon cutting and dedication for the pavilion will be Saturday, August 18, at 10am. This is a wonderful example of community partners coming together to enhance public spaces.