



Twin Falls Historic Preservation Commission Minutes

Monday, June 4, 2018, 12:00 PM

203 Main Ave E
Twin Falls, ID 83301

Members: Nancy Taylor, Samantha Kemp, Allen Easterling, Debbie Lattin, Lucy Wills, Samra Culum, Doug Baughman

Council Liaison: Chris Reid

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Taylor called the meeting to order and confirmed a quorum.

Members Present: Latting, Baughman, Taylor, Culum

Staff Present: Strickland, Luna, Reid, Cherry, O'Connor

2) Consent Calendar

Motion:

Commissioner Culum made a motion to approve the consent calendar, as presented. Commissioner Baughman seconded the motion.

Unanimously Approved

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness for a new wall sign for property located at 235 6th Avenue West c/o Robert Reeder, Lytle Signs (app. PZ18-0025)

Staff Presentation:

City Planner Cherry reviewed the request on the overhead and stated this is a request to grant a Certificate of Appropriateness to ServiceMaster for a new wall sign located on the primary building located on the property at 235 6th Ave. W. The Property is zoned Heavy Industrial in the Historic Warehouse District (WHO) with a P-3 Parking Overlay. Any exterior modification to properties in the WHO requires a Certificate of Appropriateness before a building or sign permit can be applied for.

The applicant has complied with the Warehouse Historic District Design Guidelines as stated in section IV Design Guidelines for All Projects, Subsection "G – Signs – New Signs and Wall Signs." The Commission is tasked with making a decision on the appropriateness of this request in terms of following the approved guidelines.

Discussions Followed:

- Commissioner Taylor asked if there were any other changes being made to the outside of the building and if the sign met the design guidelines.
- City Planner Cherry stated there are not any other changes being made and the sign does meet the design guidelines.

Motion:

Commissioner Culum made a motion to approve the request, as presented. Commissioner Baughman seconded the motion. All members present voted in favor of the motion
Approved, As Presented

4) Old Business

- a) CLG Grant - Master Plan Update
CLG Grant - Final Draft Brochure

Staff Presentation:

- Commissioner Culum explained that she would like one of the objectives for this committee to be that they expand on the electronic media resources for educating the public.
- Planner O'Connor explained a draft has been sent to the state with the expectation that there will be some edits that need to be completed so that a final draft can be sent back in time for the deadline. Staff was not able to get all of the comments into the state prior to the first draft deadline, but once the edits from the state come back staff will review and make the recommended changes and try to incorporate the commissions recommendations.
- Commissioner Taylor explained that she appreciates the staffs hard work.
- PZ Director Spendlove explained that this will be presented to the City Council for adoption of the plan.
- Commissioner Taylor explained the only other discussion is the final draft of the brochure and ask if anyone had any comments.
- Commissioner Culum explained that she doesn't have any other edits and that she would recommend staff move forward with the printing

5) New Business

Commissioner Culum asked about a plan for updating the photos in the City Hall lobby.
Commissioner Taylor asked if there are any recommendations for the next timeline or topic
PZ Director recommended the commission bring ideas to the next meeting, then some discussion a timelines for getting history and photos ready for printing.
The Commission decided that September 1, 2018 is the goal for posting the photos.

6) General Input/Announcements - Public/Staff

Historic Preservation Education will be available at the Twin Falls Canal Co Office at 2:00 pm on June 19, 2018. Pete L'Orange will be the presenter and will discuss the National Registry and CLG Grants.

PZ Director Spendlove explained that staff has spoken to the Mayor about a replacement member for Commissioner Kemp's position and they are working on a solution.

7) Upcoming Meeting(s)

- a) June 18, 2018

8) Adjournment

Lisa A Strickland

Lisa A. Strickland, Administrative Assistant