



**Twin Falls Building Inspection Department
Advisory Committee
Agenda**

Thursday, October 11, 2018, 11:30 AM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Special Meeting

Members: Scott Standley, Chair, Jay Reis, Vice Chair; Gary Bond; Dan Brizee; Greg McEntarffer; Sean Knutz; Colby Ricks; Scott McClure; James Ray

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) Approval of minutes from meeting(s): February 14, 2018
Purpose: **ACTION ITEM**
- 3) Items for Discussion
 - a) Introduction of Dave Rasmussen and Jared Fisher
 - b) **DISCUSSION:** Discussion on Customer Service Survey
By: Jarrold Bordi
 - c) **INFORMATIONAL:** Update on adoption of 2018 I-Codes
By: Jarrold Bordi
- 4) General Input/Announcement - Public/Staff
- 5) Upcoming Meeting(s)
- 6) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Wendy Thompson (208) 735-7238 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.



**Twin Falls Building Inspection Department
Advisory Committee
Minutes**

Wednesday, February 14, 2018, 11:30 AM

City Council Overflow Room
203 Main Avenue East- Twin Falls, Idaho

Special Meeting

Members: Scott Standley, Chair; Jay Reis, Vice Chair; Gary Bond; Dan Brizee; Greg McEntarffer; Sean Knutz; Colby Ricks; Scott McClure; James Ray

1) Confirmation of Quorum/Call Meeting to Order

Present: Scott Standley, Chair; Jay Reis, Vice-Chair; Greg McEntarfer; SEan Knuz; Colby Ricks; Scott McClure; James Ray

Absent: Gary Bond; Dan Birzee

Also Present: Jarrod Bordi; Eck Senivongs; Kortnie Kent, Steve Harr, Raub Owens; Jon Victor, Ed Smith; Council Liaison Greg Lanting

Scott Standley, Chair, called the meeting to order at 11:31 a.m. A quorum was present.

Introductions were made by the Board & staff members.

2) Consent Calendar

- a) Approval of Minutes from meeting(s): August 17, 2016 & May 18, 2017
Scott McClure made motion to approve both sets of minutes, seconded by James Ray.
Motion passed unanimously.

3) Items for Discussion

- a) Election of Officers and Introduction of New Member

Scott Standley, Chair, agreed to stay Chair and asked for motion. Scott McClure made motion, seconded by Jay Reis. Motion passed.

Scott Standley, Chair, asked for motion on Vice-Chair. Colby Ricks made motion to keep James Ray as Vice-Chair. Motion was amended by Colby Rick to say Jay Reis. Amended motion seconded by James Ray. Motion passed unanimously.

- b) Introduce Building Department's newest team member, Kortnie Kent.
Jarrod Bordi, Building Official, introduced new Building Inspector Kortnie Kent.

- c) Idaho State Plumbing Code Sanitary Drainage section 707.9 regarding clean out locations and access.

Steven Harr, Plumbing Inspector, read the changes to the new 2017 Idaho Plumbing Code Section 707.9 and explained the policy amendment the City would like to make.

No motion was needed for this discussion but Scott McClure made motioned that staff make a formal policy. Motion seconded by James Ray. Motion passed unanimously.

- d) Update on Newly Adopted Building Codes and Proposed Legislation

Jarrold Bordi, Building Official, updated board members on the current codes and the process of adopting the codes. He also updated them on the ongoing proposed legislation going on at the State level. Discussion was held with board members, staff, and staff liaison, Greg Lanting.

- e) Possible Legislation for General Contractor Licensing

Jarrold Bordi, Building Official, explained the push at the State level to get general contractors to be licensed and not just registered. Discussion was held by board and staff members.

4) General Input/Announcement - Public/Staff

None

5) Upcoming Meeting(s)

Next meeting will be determined at a later date after legislative session.

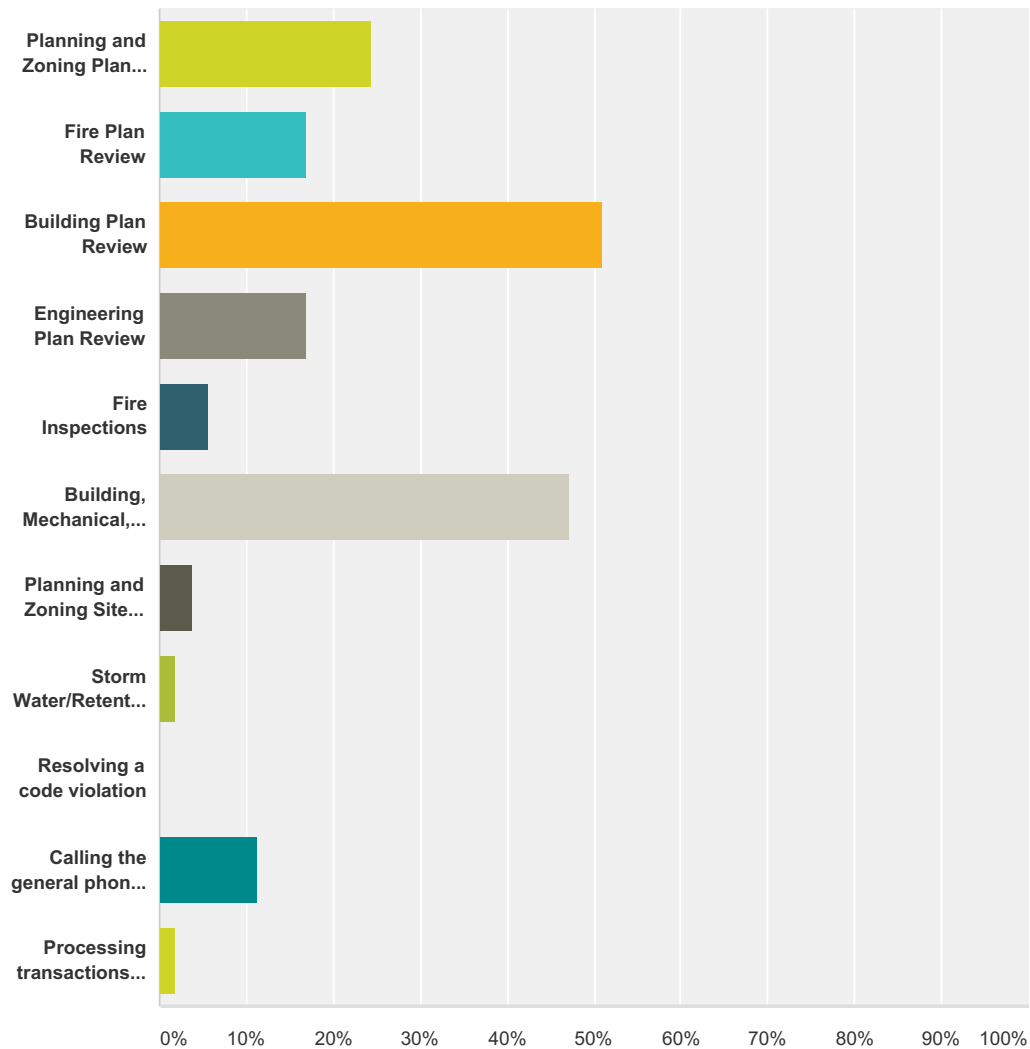
6) Adjournment

Scott Standley, Chair, adjourned meeting at 12:25 pm.

Customer Satisfaction with Building Permit Process

Q1 I am completing this survey about my experience with:(Check all that apply)

Answered: 53 Skipped: 1



Answer Choices	Responses	
Planning and Zoning Plan Review	24.53%	13
Fire Plan Review	16.98%	9
Building Plan Review	50.94%	27
Engineering Plan Review	16.98%	9
Fire Inspections	5.66%	3
Building, Mechanical, Plumbing and/or Electrical Inspections	47.17%	25
Planning and Zoning Site Inspection	3.77%	2
Storm Water/Retention Inspection	1.89%	1
Resolving a code violation	0.00%	0

Customer Satisfaction with Building Permit Process

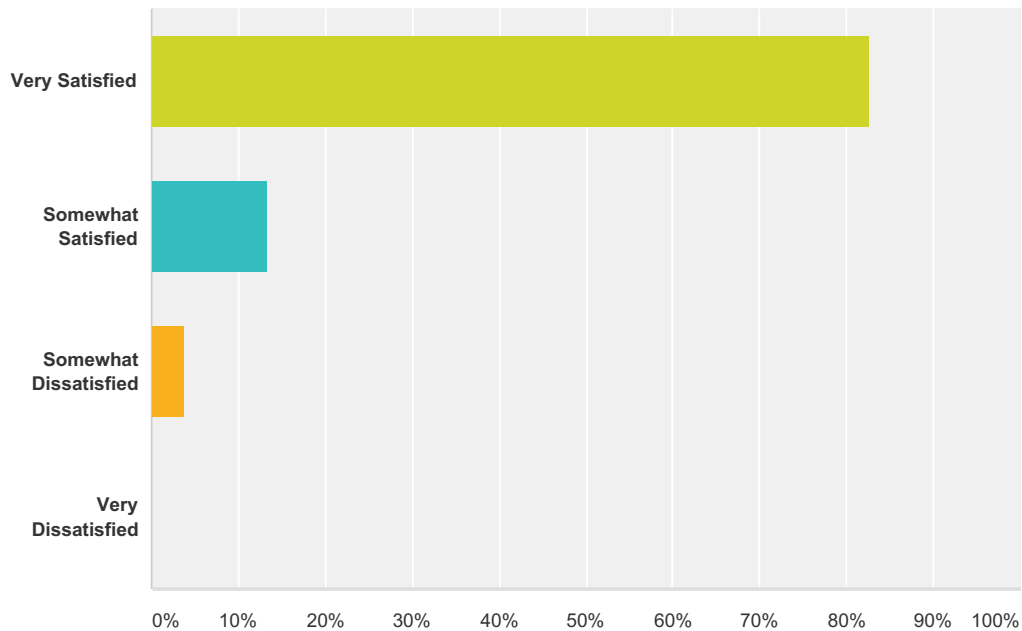
Calling the general phone number for help or information	11.32%	6
Processing transactions or obtaining information in the Community Development Service Center	1.89%	1
Total Respondents: 53		

#	Other (please specify)	Date
	There are no responses.	

Customer Satisfaction with Building Permit Process

Q2 City staff informed me about the overall process and timelines of my project.

Answered: 52 Skipped: 2



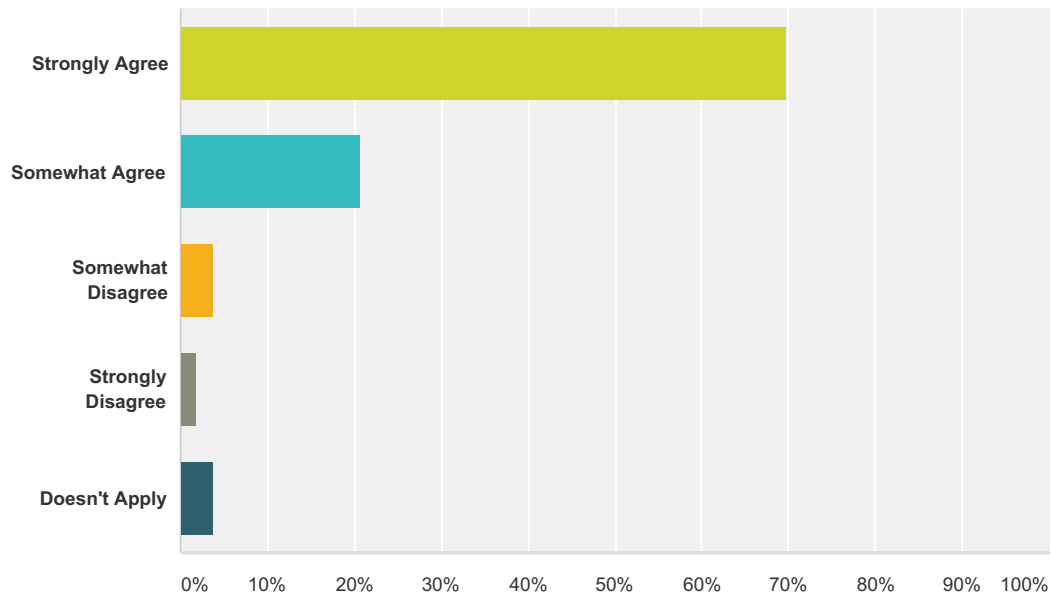
Answer Choices	Responses	
Very Satisfied	82.69%	43
Somewhat Satisfied	13.46%	7
Somewhat Dissatisfied	3.85%	2
Very Dissatisfied	0.00%	0
Total		52

#	Please provide details or comments about your experience:	Date
1	So far they have been fast, informative and easy to work with.	12/23/2016 12:36 PM
2	Everyone I have spoken with has been extremely willing to help.	12/19/2016 1:48 PM
3	Members of different departments did not know overall scope and inter-connection with other depts.	12/16/2016 12:33 PM
4	I went in to the building dept to figure out applicable time lines prior to submitting plans. The time lines that were given to me at that time held true once I applied.	12/16/2016 9:58 AM
5	Wendy was a huge part of me being satisfied with the permit system in the beginning and her cheerful, prompt continuing support when I was ready to give up on the online permit system.	12/16/2016 9:48 AM
6	Sam Z. went out of his way to be of assistance. He was eager to walk through the entire process with me. He left me with flyers and his business card.	12/16/2016 9:18 AM

Customer Satisfaction with Building Permit Process

Q3 City staff gave me complete and consistent answers regarding my project.

Answered: 53 Skipped: 1



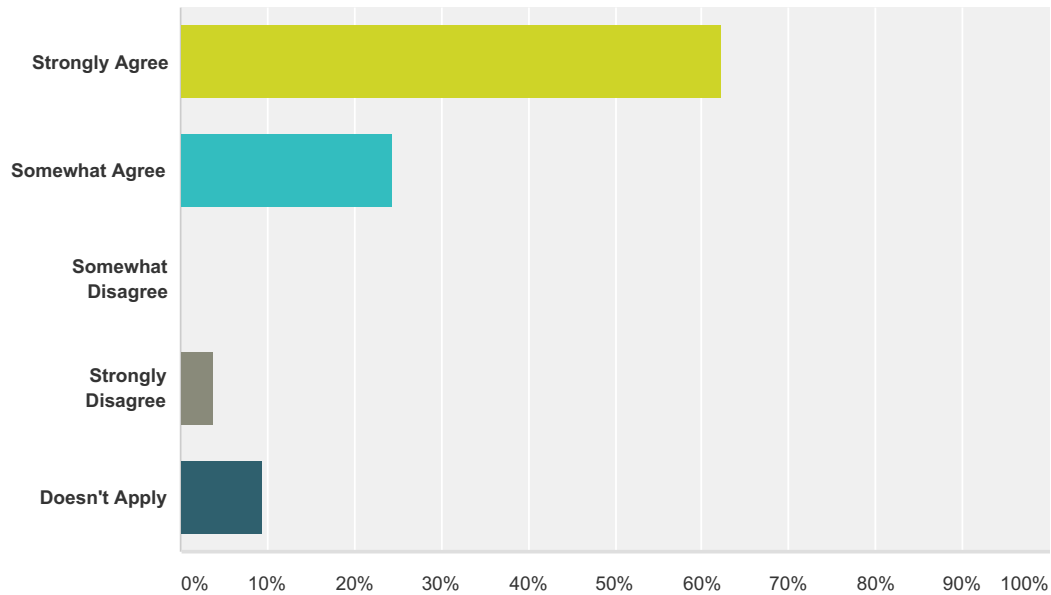
Answer Choices	Responses	
Strongly Agree	69.81%	37
Somewhat Agree	20.75%	11
Somewhat Disagree	3.77%	2
Strongly Disagree	1.89%	1
Doesn't Apply	3.77%	2
Total		53

#	Please provide details or comments about your experience:	Date
1	They have always ensured that I have received my answer to complete my task	12/19/2016 1:48 PM
2	Members of different departments did not know overall scope and inter-connection with other depts.	12/16/2016 12:33 PM
3	Thanks Wendy!	12/16/2016 9:48 AM
4	I received comments back from plan examiner Jon Victor really fast. He made his questions clear so we were able to coordinate it and resubmit in time.	12/16/2016 9:23 AM
5	Ed is proficient and easy to work with	12/16/2016 9:22 AM

Customer Satisfaction with Building Permit Process

Q4 Coordination between City staff ensured my project went smoothly through the process.

Answered: 53 Skipped: 1



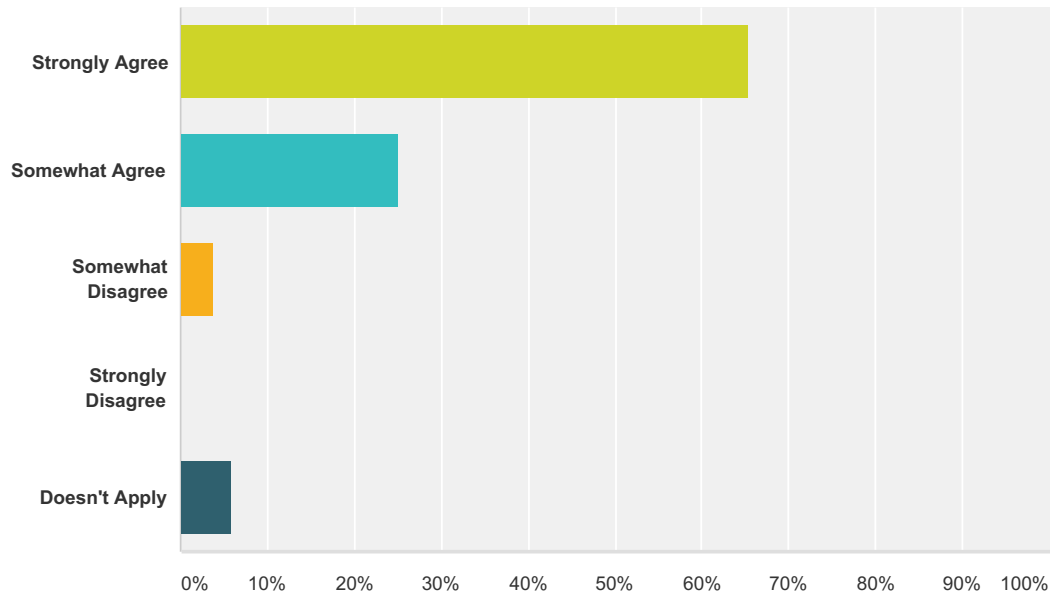
Answer Choices	Responses
Strongly Agree	62.26% 33
Somewhat Agree	24.53% 13
Somewhat Disagree	0.00% 0
Strongly Disagree	3.77% 2
Doesn't Apply	9.43% 5
Total	53

#	Please provide details or comments about your experience:	Date
1	The review went well. So I'm not sure your meaning of coordination. The review would be strongly agree, but not much need for "coordination" afterwards	12/16/2016 12:45 PM
2	Members of different departments did not know overall scope and inter-connection with other depts.	12/16/2016 12:33 PM
3	Thanks Wendy!	12/16/2016 9:48 AM
4	I've only attended a pre-app meeting to date with the building department.	12/16/2016 9:18 AM
5	We had an issue with Planning and Zoning, but it was resolved after a face to face meeting.	12/16/2016 9:18 AM

Customer Satisfaction with Building Permit Process

Q5 City staff responded to me in a timely manner (e.g., e-mails and phone calls returned within 1-2 business days).

Answered: 52 Skipped: 2



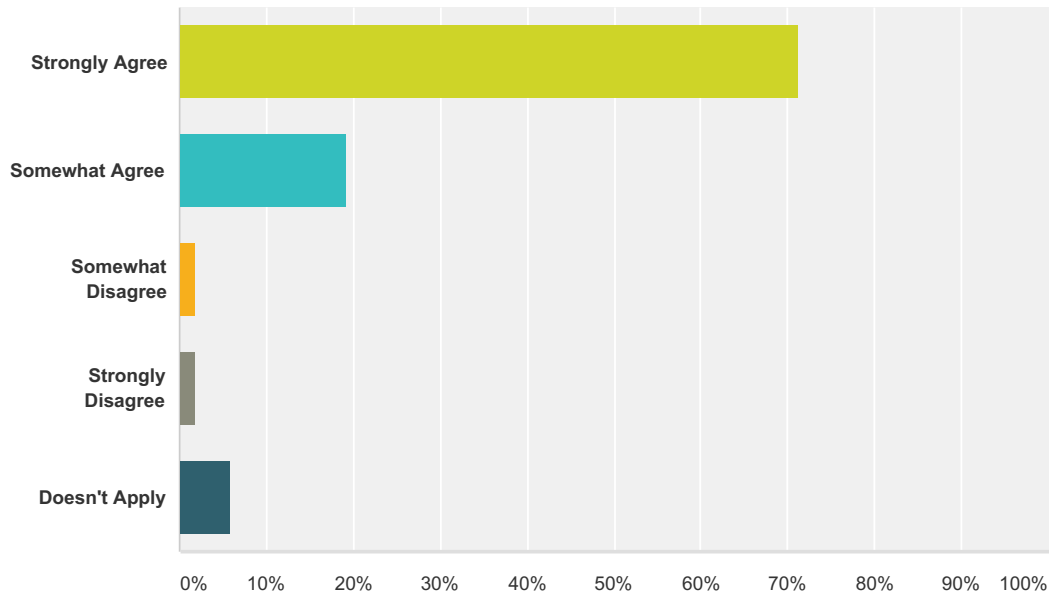
Answer Choices	Responses
Strongly Agree	65.38% 34
Somewhat Agree	25.00% 13
Somewhat Disagree	3.85% 2
Strongly Disagree	0.00% 0
Doesn't Apply	5.77% 3
Total	52

#	Please provide details or comments about your experience:	Date
1	I worked through the Architect	12/16/2016 12:45 PM
2	Varied depending on individual/dept. The persons over signage were awesome to work with!	12/16/2016 12:33 PM
3	Always prompt! Thanks Wendy!	12/16/2016 9:48 AM
4	Raub Owens is very timely in returning calls and emails.	12/16/2016 9:30 AM
5	Sam called me back in a timely matter when i called to schedule a pre-app meeting.	12/16/2016 9:18 AM
6	We had an issue with Planning and Zoning during the plan review.	12/16/2016 9:18 AM
7	Even though the City was extremely busy with several projects, they made sure to conduct their plan review and follow up with comments quickly. Great communication all around!	12/16/2016 9:17 AM

Customer Satisfaction with Building Permit Process

Q6 City staff made themselves available to me to respond to questions/concerns I had about my project.

Answered: 52 Skipped: 2



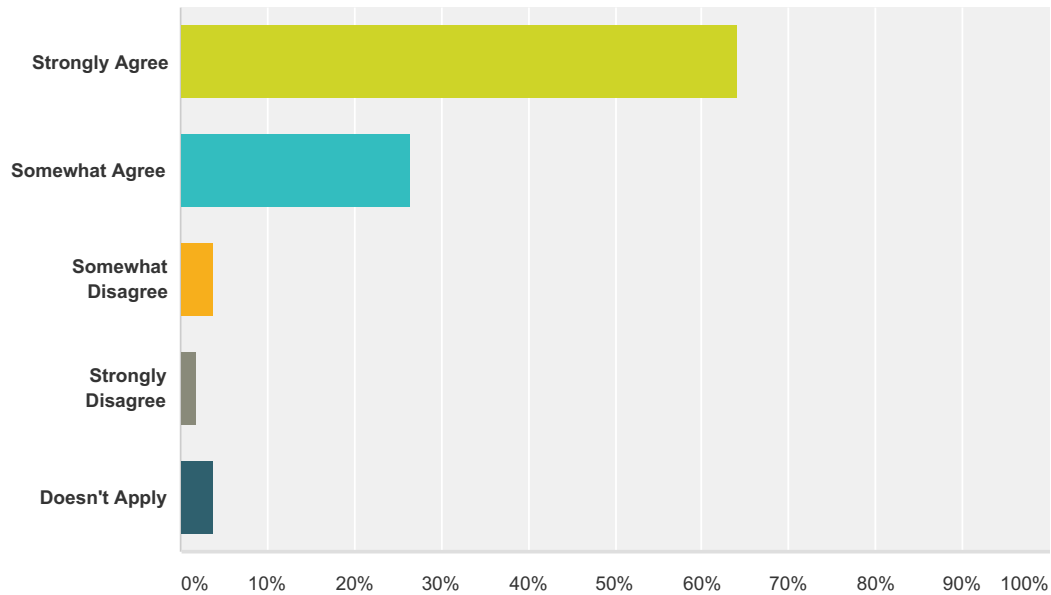
Answer Choices	Responses
Strongly Agree	71.15% 37
Somewhat Agree	19.23% 10
Somewhat Disagree	1.92% 1
Strongly Disagree	1.92% 1
Doesn't Apply	5.77% 3
Total	52

#	Please provide details or comments about your experience:	Date
1	Varied depending on individual/dept. The persons over signage were awesome to work with!	12/16/2016 12:33 PM
2	Wendy's cheerful, prompt continuing support and encouragement when I was ready to give up on the online permit system.	12/16/2016 9:48 AM
3	Raub is great about sharing his knowledge in the trade.	12/16/2016 9:30 AM
4	Had very good experience with Tim Lauda- fire marshal. Hiss comments were received fast and were clear.	12/16/2016 9:23 AM

Customer Satisfaction with Building Permit Process

Q7 City staff provided constructive input, feedback or guidance that was helpful in moving my project along.

Answered: 53 Skipped: 1



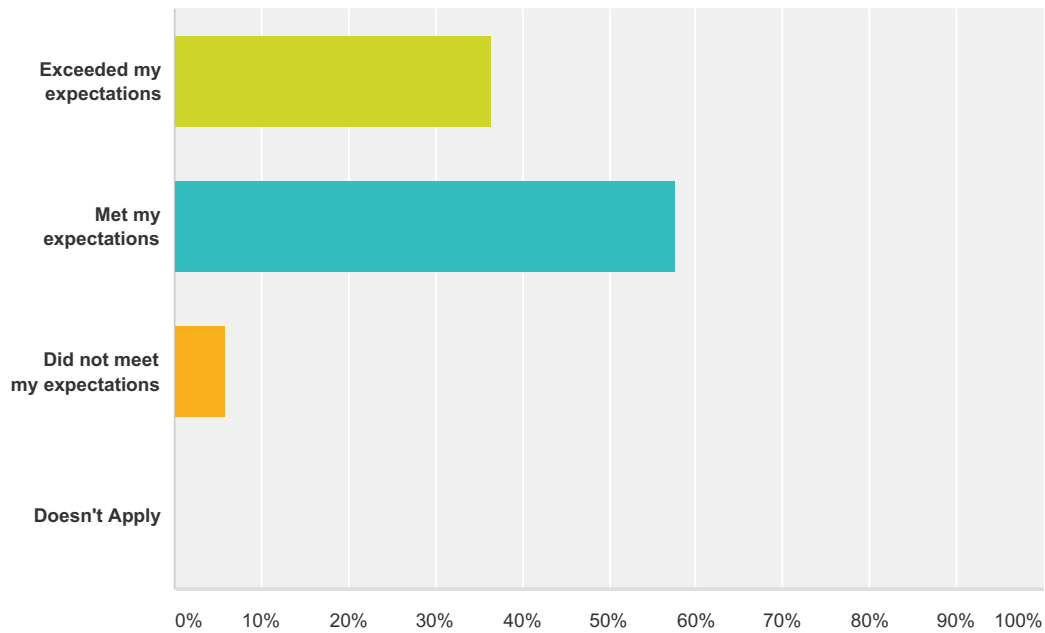
Answer Choices	Responses
Strongly Agree	64.15% 34
Somewhat Agree	26.42% 14
Somewhat Disagree	3.77% 2
Strongly Disagree	1.89% 1
Doesn't Apply	3.77% 2
Total	53

#	Please provide details or comments about your experience:	Date
1	Conflicting review comments from different individuals in same dept. Ned to learn and understand current codes city follows.	12/16/2016 12:33 PM
2	Wendy was a huge part of me being satisfied with the permit system, continuing to work with me through the errors and problems I was having in the beginning with the new permit system.	12/16/2016 9:48 AM

Customer Satisfaction with Building Permit Process

Q8 City staff:

Answered: 52 Skipped: 2



Answer Choices	Responses
Exceeded my expectations	36.54% 19
Met my expectations	57.69% 30
Did not meet my expectations	5.77% 3
Doesn't Apply	0.00% 0
Total	52

#	Please provide details or comments about your experience:	Date
1	I have been told by many people that its a pain to work with the city on the permit process but I have been satisfied with the results.	12/23/2016 12:36 PM
2	I know this project was a priority but the city seemed to make it theirs also.	12/16/2016 10:04 AM
3	Anytime I have a question or concern about a mechanical permit or inspection the city staff go above and beyond to help us resolve an issue or answer a question.	12/16/2016 9:48 AM
4	It's nice that city staff gets back to you and asks to provide additional information they need instead of just waiting until you call them. Had very good experience and easy permitting process.	12/16/2016 9:23 AM

Customer Satisfaction with Building Permit Process

Q9 Name of city employee(s) who helped you:(Optional)

Answered: 20 Skipped: 34

#	Responses	Date
1	Jon Victor	12/20/2016 3:34 PM
2	Wendy and Steve	12/17/2016 11:47 AM
3	Steve Harr	12/16/2016 3:20 PM
4	Jon Victor, Jon Laux, Eck	12/16/2016 3:08 PM
5	Wendy is awesome!!	12/16/2016 1:32 PM
6	Jarrold, Tim, and on site building inspector.	12/16/2016 12:02 PM
7	Wendy M Thompson, John Victor	12/16/2016 10:33 AM
8	Tim Lauda, Jarrod Bordi, Wendy Thompson, Kelly Weeks and Bill Carberry.	12/16/2016 10:04 AM
9	Kelly Weeks	12/16/2016 9:58 AM
10	Wendy (front desk), Lisa, Lori, Jon Victor, Jonathan Spendlove	12/16/2016 9:48 AM
11	Wendy Thompson, Ed (Mechanical Inspector)	12/16/2016 9:48 AM
12	Jon Victor, Jarrod Bordi, Wendy	12/16/2016 9:30 AM
13	Raub Owens	12/16/2016 9:30 AM
14	Eck	12/16/2016 9:25 AM
15	Tim Lauda, Jon Victor, Wendy Thompson	12/16/2016 9:23 AM
16	Ed - HVAC inspector Larry is very satisfied Wendy is also very pleasant to work with	12/16/2016 9:22 AM
17	Sam Zahorka	12/16/2016 9:18 AM
18	Jon Victor was extremely helpful thought the Plan Review, and went out of this way to help us obtain the permit.	12/16/2016 9:18 AM
19	Kelly Weeks, Lisa Strickland, Lori Williamson, and Wendy Thompson are a great front line for Building and Engineering. All are to be complimented.	12/16/2016 9:16 AM
20	Jon Laux	12/16/2016 9:14 AM

Customer Satisfaction with Building Permit Process

Q10 Please provide additional feedback about your experience working with us (e.g., what we did well, what we need to improve on):

Answered: 9 Skipped: 45

#	Responses	Date
1	Great Staff. Very cooperative and helpful throughout the building process.	1/9/2017 12:43 PM
2	For someone like me, if its available and I didn't see it, a general guide on code for electrical, mechanical etc.. For instance I added egress windows and was able to find the info on a state website, but if you had pdf's available at the city office or on the website it would be very helpful to someone who doesn't deal with codes daily.	12/23/2016 12:36 PM
3	No complaints	12/16/2016 3:08 PM
4	It is great now that the server issue is fixed	12/16/2016 1:32 PM
5	Very pleased they helped me understand the process and they were extremely helpful.	12/16/2016 12:02 PM
6	I would like to wait and complete this when my project is finished .. thank you	12/16/2016 10:12 AM
7	All the people I have worked with at the city building department have been very great to work with and very helpful when I have questions.	12/16/2016 9:48 AM
8	City Staff is always helpful! I would like to see an option screen on the mechanical permitting side that would display View my open permits which will only show the open permits and the status not all my permits. Other than that I'm satisfied. I like being able to see the job passed! Thanks! Julie Croy	12/16/2016 9:48 AM
9	I enjoyed working with the City of Twin Falls!	12/16/2016 9:17 AM

◆ **Conduct Public Hearing, Negotiated Rulemaking, and Vote on Proposed Amendments to the Building Codes and IDAPA Rules**

Adopt the 2018 IRC, IBC, and IECC with Current Residential Amendments Remaining in Place –The Board is not quite ready to move forward with the 2018 codes; however, agreed to review them upon scheduling meetings.

MOTION: Mike Tracy made a motion to table the topic *Adopt the 2018 IRC, IBC, and IECC with Current Residential Amendments Remaining in Place* until further discussion takes place. Jason Blais seconded. All in favor, motion carried.

Delete IDAPA 07.03.01.004.02.p (Chapter 11 Energy Efficiency) from the Adopted Version of the IRC – The proposed rule change complies with the newly adopted statute change (HB 547) and removes Chapter 11 *Energy Efficiency*, as well as references to tables in IDAPA 07.03.01.004.02, from the adopted version of the International Residential Code (IRC).

MOTION: Mike Tracy made a motion to approve the proposal. Phil Roberts seconded. All in favor, motion carried.

Amendment Proposal--2015 IECC Commercial Provisions--Table C404.5.1 Piping Volume and Maximum Piping Lengths – The mechanical engineer industry expressed concerns to Board Member Blais on the piping volume and maximum piping lengths in Table 404.5.1 of the 2015 IECC. The proposal changes the column in the table with new values.

MOTION: Phil Roberts made a motion to amend the 2015 IECC commercial provisions in Table C404.5.1, *Piping Volume and Maximum Piping Lengths*, as written. Mike Tracy seconded. Eight ayes and one nay, motion carried.

Amend IRC Section 202, Abbreviations, and Chapter 6 to Provide for Extended Plate Walls and Foam Plastic Insulating Sheathing – As an alternative method, the proposal would allow for the placement of foam plastic insulating sheathing inside the cavity of a wood framed wall in residential structures.

MOTION: Mike Tracy made a motion to accept the amendment to IRC Section 202, Abbreviations, and Chapter 6 for extended plate walls and foam plastic insulating sheathing.

One concern is education; i.e., effort and cost to educate inspectors, whether in a code provision or alternate design. A suggestion would be to place, inside the documentation, an inspector's guide highlighting critical elements to assist framers on what to expect from inspectors. Hearing concerns, Board Member Tracy withdrew his original motion.

MOTION: Mike Tracy made a motion to table the topic *Amend IRC Section 202, Abbreviations, and Chapter 6 to Provide for Extended Plate Walls and Foam Plastic Insulating Sheathing* for further discussion at one of the upcoming board meetings. Nick Guho seconded. All in favor, motion carried.

◆ **Additional Building Code Board Meetings**

The Board acknowledged the efforts of the Building Code Collaborative; however, decided to review the 2018 codes in special “working” board meetings; breaking them down into separate sections. The Board agreed upon the following dates and codes:

2018 -- November 13th – Commercial and existing codes, and December 11th – IRC

2019 -- January 15th – Residential energy code, January 29th – Commercial energy code, and February 19th – Regular meeting

Meetings will begin at 9:30 a.m. (MST)/8:30 a.m. (PST) at the Division’s three offices via videoconference, as well as teleconference.

MOTION: Kent Soelberg made a motion to accept the meeting dates and codes as presented. Mike Tracy seconded. All in favor, motion carried.

◆ **Code Review Cycles**

The Chairman brought forth this topic to discuss whether to review the ICC codes as they come out, go to the legislature with an actual year/timeframe of when to review codes, and/or place the number of years for code cycles in statute. The implication is the cycle is every three years; however, has not necessarily been followed.

Teri Ottens, IDABO Representative, presented a letter addressing the following: 1) Idaho Rating Bureau, 2) FEMA, and 3) Code Cycles. IDABO did a survey of all of its members, receiving 100 responses. Forty percent prefer a three-year cycle, 20% are willing to do a five-year cycle, 17% would look at a six-year cycle, and 14% would consider every six years with a mandatory review every three years of the newest codes. The options with less than 5% were a four-year cycle, and every three years for commercial code/every six years for residential.

Ken Burgess, Idaho Building Contractors Association (IBCA) Representative, stated the IBCA Board prefers to have a code cycle, at least for residential, no sooner than every six years.

With future board meetings to address the 2018 codes, the Chairman would like to discuss the topic *Code Review Cycles* at the February 2019 Board meeting.

ACTION: The topic *Code Review Cycles* will be placed as an informational item on the agenda for the February 2019 Board meeting.

◆ **Program Manager Report**

Building Program Manager – Jeff Egan introduced himself as the new Building Program Manager.

Inspections and Plan Reviews – The Division continues to receive interest from small cities around the state to assist with their building inspections and plan reviews. Dover and Bonners Ferry are the newest cities to work with DBS.