



Twin Falls Historic Preservation Commission Minutes

Monday, September 17, 2018, 12:00 PM

203 Main Avenue East
Twin Falls, ID 83301

AMENDED AGENDA
Added Item 3 a)

Members: Nancy Taylor, Allen Easterling, Debbie Lattin, Lucy Wills, Samra Culum, Doug Baughman

Council Liaison: Chris Reid

1) Confirmation of Quorum/Call Meeting to Order

Chairman Taylor called the meeting to order at 12:00pm. She then confirmed a quorum present and introduced city staff.

Members Present: Taylor, Easterling, Lattin, Wills, Culum, Baughman

Staff Present: Cherry, Spendlove, Strickland

2) Consent Calendar

- a) Approval of Minutes for the following meeting: 08-27-18 Special Meeting

Motion:

Commissioner Baughman made a motion to approve the consent calendar, as presented.

Commissioner Lattin seconded the motion.

Unanimously Approved

3) Certificate of Appropriateness

- a) Request for approval of a Certificate of Appropriateness on property located at 126 2nd Avenue North. c/o Robert Reeder, Lytle Signs

Staff Presentation:

City Planner Cherry, reviewed the request for approval of a Certificate of Appropriateness on property located at 126 2nd Avenue North. He stated the Certificate of Appropriateness process requires a public meeting in which interested persons have the opportunity to be heard, with regards to the application. The Commission shall hear the request within ten (10) days of City Staff receiving a complete application. Any conditions placed by Commission shall be specifically listed on the Certificate, and shall be completed as part of the approval. Any decision of the Commission may be appealed to the City Council.

The building was first built in 1910 and had undergone significant improvements in 1958 per Twin Falls County records. Most recently the building has been occupied by a law firm. This is a request to grant a Certificate of Appropriateness for the property located at 126 2nd Avenue North for the installation of a new wall sign in the alley. The property is zoned Commercial Central Business (C-B) in the Downtown Historic Overlay. Any exterior modification to properties in the Downtown Historic Overlay require a Certificate of Appropriateness before a building or sign permit can be issued.

Staff has determined the applicant has complied with the "Design Guidelines for Twin Falls Downtown Historic District & Twin Falls City Park Historic District", Chapter 3.5, Signage, in regards to a new wall sign. The proposed signage is pedestrian oriented, constructed from suitable materials, and will not be illuminated. It is also identical to the wall sign existing on 2nd Avenue.

If the Commission approves this request as presented, then staff recommends the following conditions.

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining all required permits as required by City Code Standards.

PZ/Questions & Comments:

Public Hearing: Opened & Closed

Discussions Followed: Without Concerns

Motion:

Commissioner Will made a motion to approve the request, as presented, with staff recommendations. Commissioner Easterling seconded the motion. All members present voted in favor of the motion

[Approved, as presented, with the following conditions](#)

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining all required permits as required by City Code Standards.

4) Old Business

- a) Photo Project for City Hall Lobby

The commission agreed that they are willing to have a couple of them decide which photos should be in the display. Commissioner Taylor and Culum are going to work on the project.

5) New Business

- a) Certificate of Appropriateness Training

Staff Presentation:

City Planner Cherry reviewed a power point presentation outlining the Certificate of Appropriateness for properties located in the WHO, City Park or Downtown Historic District. He explained how the applications that are submitted for Certificate of Appropriateness are reviewed by staff based on the design guideline criteria.

Discussion Followed:

- After several questions and several examples were discussed, the Commission has asked

staff to provide some key questions for them to consider when reviewing and approving the requests that are presented to the commission.

- City Planner Cherry, agreed that to provide better feedback to the applicants and gain some consistency in the process he would be willing to work on designing a checklist of items to consider when reviewing a request.
- Commissioner Culum has offered to assist staff and feels that this would make it easier for the discussion of these items.

6) Upcoming Meeting(s)

a) Items for Next Agenda – October 1, 2018

Chairman Taylor explained that if an item is not on the agenda at the time it is posted, that items cannot be added to the agenda at the meeting. If there are items that any of the members would like to discuss on the next agenda please let staff know in advance of the meeting.

7) Adjournment

Chairman Taylor adjourned the meeting at 1:00 pm.

Lisa A. Strickland, Administrative Assistant