



Twin Falls Parks and Recreation Commission Agenda

Tuesday, November 13, 2018, 11:30 AM

203 Main Ave E
Twin Falls, Id 83301

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Chance Munns.

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Approve October 9, 2018 Minutes
By: Nicolette Miller
- 3) Items of Consideration
 - a) **ACTION ITEM:** Consider Request to Remove Trees at 426, 428, and 430 Main Ave S
By: Kevin Skelton
 - b) **ACTION ITEM:** Consider a request to remove trees at 2188 Addison Ave. E.
By: Kevin Skelton
 - c) **ACTION ITEM:** Consider a request to remove trees in the medians at Shoshone St. and Main Avenue
By: Kevin Skelton
 - d) **DISCUSSION:** Continue discussion of park needs for master plan at Harmon Park
By:
- 4) Department Updates
Updates
 - a) **INFORMATIONAL:** Updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, November 13, 2018
To: Parks and Recreation Commission
From: Nicolette Miller

ACTION ITEM

Request:

Approve October 9, 2018 Minutes

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. Minutes 20181009



Twin Falls Parks and Recreation Commission Minutes

Tuesday, October 9, 2018, 12:00 PM

203 Main Ave E

Council Overflow Room

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Chance Munns.

1) Confirmation of Quorum/Call Meeting to Order

Cindy called the meeting to order at 11:58 AM

A quorum was present.

Commissioners present: Cindy Collins, Richard Birrell, Sherry Murray, Chance Munns, Brian Rice, ZJ Martinez, Marc Lambert, Aaron Camacho

Commissioners absent: Gabe Ostyn

Council Present: Nikki Boyd

Staff Present: Wendy Davis, Stacy McClintock, John Pauley, Nikki Miller, Kevin Skelton

2) Consent Calendar

- a) Approve minutes from the September 11, 2018 commission meeting

MOTION: Brian Rice moved to accept the September 11 meeting minutes as written. Aaron Camacho seconded the motion. Z J Martinez abstained, motion passed 7 to 0.

3) Items of Consideration

- a) Begin work on park master plans for Dierkes Lake Park, Harmon Park, Preserve Trail Head and Cascade Park.

Wendy made some recommendations on how to go about devising a plan and a list of what needs to be done. Then the list/plan can go to the architects. Wendy turned the discussion over to Chairman Cindy.

Cindy started with Dierkes Lakes. Wendy indicated that this park has no ADA access. Also need ADA access to the waterfront. The restrooms need some updating to include ADA access. Kevin indicated that bringing bathrooms up to ADA compliance is a major remodel. Wendy said that the City is not mandated to update park restrooms to ADA. Perhaps an ADA porta potty could be placed. The Commission made the following recommendations:

Make clear signs in regards to dog allowances and restrictions.

A possible splash pad. Discussion on the pros and cons of a splash pad.

Disc golf course would be good also.

Cindy opened the discussion to Cascade Park.

Wendy ordered new playground equipment for this park and the new sign is up. Curbing around the play area needs replaced. The commission made the following suggestions:

The basketball court needs some work and the actual structures need replaced.

Tennis courts were showing some wear and had some cracks in the surface.

The asphalt between the playground and the pavilion could be better used for something else.
Tether ball would be a good addition along with four square.

The restroom and concrete pad discussion ensued, and included a discussion about adding a splash pad. Perhaps a memorial on the concrete pad or some climbing boulders.

BBQ areas.

Walking pathway around the park.

Harmon Park discussion was tabled until the November meeting.

- b) Familiarization with the City's Tree Ordinance and the Tree Commission responsibilities.
Kevin referred to the City Code and asked the Commissioners to get familiar with the code.
There is a request in to cut down 6-8 Honey Locust on the South end of Main Street. Kevin is asking the Commission to make the decision for taking the trees out and what level of replacement that would be required.

4) Department Updates

No comments.

- a) October Department Update

5) Adjournment

The meeting adjourned at 1:15pm

Next Meeting will be held November 13, 2018 at 12:00 pm, at 203 Main Ave E.



Date: Tuesday, November 13, 2018
To: Parks and Recreation Commission
From: Kevin Skelton

ACTION ITEM

Request:

Consider Request to Remove Trees at 426, 428, and 430 Main Ave S

Time Estimate:

Allow 15 Minutes for presentation, questions and discussion.

Background:

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6 (B) 2. states that Upon inspection, the Twin Falls Tree Commission may issue a permit through the Twin Falls Parks and Recreation Dept. The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

This application is a request for the removal of four Honeylocust trees. Theresa states in her proposed plan that she would like to install replacement trees. Your decision is to approve or deny this request.

Approval Process:

A simple majority will approve this request.

Budget Impact:

N/A

Regulatory Impact:

Approval of this request will enable Parks and Recreation Director to approve and set conditions, allowing property owner to proceed with proposed project.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the Commission approve the request for removal and require the replacement of two of the four trees, adhering to City of Twin Falls Parks & Recreation Departments conditions and Standards and Specifications.

Attachments:

1. Theresa Pham 426-30 Main Ave. S
2. Theresa Pham plan
3. IMG_1152
4. IMG_1154
5. IMG_1155
6. IMG_1157
7. IMG_1158



CITY OF TWIN FALLS PARKS & RECREATION

PO BOX 1907 / 136 MAXWELL AVE
TWIN FALLS ID 83303-1907
(208) 736-2265 FAX (208) 736-1548



Permit for Tree Removal

Date 9/20/2018

I, Theresa Pham, hereby make an application to the City of Twin Falls for permission to remove a tree(s):

On ☒ Public Right-of-Way ☐ Public Property

Address of work to be done: 426, 428, 430 S. Main Ave Phone: 208 308-2691

All work, which includes stump removal and the planting of the replacement tree(s) must be completed 30 days from per City Code 8-4-6 (B) 4 & 5:

Oct. 5, 2018

Species _____ Location of Tree(s) _____

- 1) ⁶⁻⁷ 4-5 Honey Locust in Front of Shops @ above address
2) _____
3) _____

Reasons for Work: Side walks raised which poses a hazard for people exiting/entering businesses, leaves falling on roofs create pooling of water which then causes leaking from excess water.
The City will respond to your request within five (5) working days from the date of application.

I agree to abide by the conditions set herein: [Signature]
Contractor/Owner/Agent Date: 9/20/2018

This permit is hereby approved, said work to be done under the direction of the T.F. Tree Commission.

Approved by: _____ Date: _____
Twin Falls Parks & Recreation Director

Completed work inspected by: _____ Date: _____
Replacement Tree Planted? Yes No

Comments: _____

Tuesday, October 30, 2018

RE: Trees Removal Permit for 426-428-430 Main Ave E, Twin Fall, Idaho 83301

To Twin Falls Parks and Recreation:

My name is Theresa Pham. I have submitted an application to obtain a tree removal permit for said property for the following reasons

1. Those four honey locust are very big and very hard to maintenance.
2. There are always leaves accumulated on the rooftop and had caused the roof to leak; therefore causing damages to walls and flooring.
3. The roots are getting so big and causing the sidewalk to lift, which is a liability.
4. Those trees block the view of the businesses from down town goers.

Here are my propose plans

1. I have obtained an estimate of \$1500.00 from 4 Seasons Tree Services to remove those trees.
2. Once the trees are removed, we plan to repaint the face of the property in the hope of attracting more businesses.
3. We plan to replace those trees with smaller and more manageable ones.
4. In the near future, when finance permits, we plan to fix the sidewalk, in front of said property, for less of a liability.

Thank you for your time and considerations. I look forward for your decisions.

Sincerely,

Theresa Pham
525 Blue Lakes BLVD N.
Twin Falls, ID 83301
208.308.2691













Date: Tuesday, November 13, 2018
To: Parks and Recreation Commission
From: Kevin Skelton

ACTION ITEM

Request:

Consider a request to remove trees at 2188 Addison Ave. E.

Time Estimate:

Allow 5 Minutes for presentation, questions and discussion.

Background:

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6 (B) 2. states that Upon inspection, the Twin Falls Tree Commission may issue a permit through the Twin Falls Parks and Recreation Dept. The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

This application is a request for the removal of three Spruce trees. The property is under development by Zions Bank which will include new landscaping. Your decision is to approve or deny this request.

Approval Process:

A simple majority will approve this request.

Budget Impact:

N/A

Regulatory Impact:

Approval of this request will enable Parks and Recreation Director to approve and set conditions, allowing property owner to proceed with proposed project.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the Commission approve the request for removal of these three trees

Attachments:

1. IMG_1160
2. IMG_1162
3. IMG_1163









Date: Tuesday, November 13, 2018
To: Parks and Recreation Commission
From: Kevin Skelton

ACTION ITEM

Request:

Consider a request to remove trees in the medians at Shoshone St. and Main Avenue

Time Estimate:

Allow 15 Minutes for presentation, questions and discussion.

Background:

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6 (B) 2. states that Upon inspection, the Twin Falls Tree Commission may issue a permit through the Twin Falls Parks and Recreation Dept. The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

This application request is for the removal of seven Ash trees. Parks and Recreation Dept. will be working with Urban Renewal Agency to remove the trees and shrubbery on the two medians at the intersection of Shoshone St and Main. Replacement landscaping will be installed and the irrigation system updated. When complete the islands will look similar to and fit in with the recent Main Ave. project.

Approval Process:

A simple majority will approve this request.

Budget Impact:

Cost of tree removals will be paid for from maintenance and operations budget and cost \$\$\$\$\$\$. The replacement landscaping will be funded by the Urban Renewal Agency.

Regulatory Impact:

Approval of this request will enable Parks and Recreation Director to approve and set conditions, allowing property owner to proceed with proposed project.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends the Commission approve the request for removal of these seven trees

Attachments:

1. IMG_1165
2. IMG_1166
3. IMG_1168









Date: Tuesday, November 13, 2018
To: Parks and Recreation Commission
From:

DISCUSSION

Request:

Continue discussion of park needs for master plan at Harmon Park

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

None

Recreation Update
Brandy Mason & Justin Wolters Recreation Coordinator
November 2018

Youth Sports:

Fall Basketball: K-2nd grade has two more weeks left in the season and will end on Saturday November 17th. 3rd-8th grade has four more weeks in their season and will end on Saturday December 10th. The season has been going well with little to no complaints from coaches, parents, players or staff.

Winter Basketball: We are currently in open registration for our K-8th grade Winter Basketball League. Winter Basketball registration runs from Monday October 29th to Monday November 26th, with late registration starting on Tuesday November 27th to Friday December 28th. Practices will start on January 7th with games starting on Saturday January 19th, 2019.

Sporties for Shorties Basketball: This 4-week program started on Saturday October 13th and is for 4 & 5 year olds not yet registered in Kindergarten. Each week new skills and concepts are introduced to help teach the fundamentals of basketball in a controlled environment. Parents are required participate along with their children. The last day will be on Saturday November 10th. We have 20 kids registered in this program.

Adult Flag Football: The tournament wrapped up Thursday the 8th. Overall the flag football year ran smooth. There was minimal issues and we hope to grow the program next year!

Adult Volleyball: Volleyball is off to a good start. We purchased a new net this year after using the old one for about 8 years. There was a couple hiccups figuring out the new net, but everything is good to go now.

Recreation Supervisor Update
Stacy McClintock

Pomerelle and Magic Mountain also is having ski/snowboarding packages available through the Parks and Recreation. Check out the dates in our new recreation guide. Skiing and snowboarding starts in January, so make sure that you sign up before December 31st.

Cabin Fever Day is right around the corner. Please put January 5th on your calendar, and keep an eye out for posters and brochures.

Staff will start implementing a new background check system starting in December. The company is BIB, which is endorsed by the NRPA (National Recreation and Parks Association).

Parks
Kevin Skelton & Todd Andersen

Irrigation blowouts and winterization has been completed

All restrooms with the exception of the commons have been closed and winterized

Tree transplanting from the tree farm to various parks is complete

The City Park Band shell floor has been completed and the interior and trim of the shell has been prepped and repainted. The floor has been replaced by a Trex product with an underfloor drainage system.

Pool Update

John Pauley

Facility Usage: For October 5,387 patrons swam at the pool, 2,694 were pass-holders and 2,693 were general admission.

Splash N Flick: Our 1st Splash N Flick since the summer will be on Saturday, November 17 at 6:30pm. We will be showing MINIONS!

Hurricane Swim League: Hurricanes started on Tuesday, November 6. We have 60 plus kids participating in the fall season.

THE TOWER: Our new and exciting inflatable THE TOWER will be in the pool every Saturday and no school days from 1-4pm. Check out our Facebook page to see it in action.

New Features: We added suit spinners to our locker rooms on Wednesday, October 31. These have been a great addition to our facility and we have heard many compliments from our swimmers. I have ordered a new slide for the shallow end that will replace our current slide. It should be here in December.

Director's Update

Wendy Davis

Shoshone Falls/Dierkes Lake: We recorded 91,895 paid vehicle fees for 2018 season. This does not include coupon admissions, season passes or buses. Last year, the total recorded paid vehicle visits was 135,460. We are continuing to look at the overall management and visitor experience in the park. We will be putting together a plan and will bring it to the Commission this winter for review.

Ad Hoc Committee Update: The feasibility study is nearing completion of Phase I. This will include a recommendation from the consultants for program spaces. The Ad Hoc Committee will review that recommendation and give feedback. Once the proposal is complete, it will go to Council for review and direction to proceed to Phase II.

Golf Course: Construction will begin soon on the club house renovations. We are working with a structural engineer to get a bridge design that will address all the issues and concerns. A design team is working on a site plan for the new storage shed to replace the falling down building currently being used for equipment storage. That should be in place by spring.