



Twin Falls Historic Preservation Commission Minutes

Monday, November 5, 2018, 12:00 PM
203 Main Ave E
Twin Falls, ID 8301

Members: Nancy Taylor, Samantha Kemp, Allen Easterling, Debbie Lattin, Lucy Wills, Samra Culum, Doug Baughman, Shane Cook

Council Liaison: Chris Reid

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Taylor called the meeting to order at 12:02 PM. She confirmed a quorum present and introduced city staff. Chairperson Taylor also introduced new commission member Shane Cook.

Members Attending: Taylor, Lattin, Wills, Culum, Cook, Baughman

Staff Attending: Cherry, Spendlove, Strickland, Ebersole

2) Consent Calendar

- a) Approval of minutes from the following meeting: 09-07-18

Motion:

Commissioner Wills made a motion to approve the consent calendar, as presented.

Commissioner Baughman seconded the motion.

Unanimously approved

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness for a wall sign for property located at 109 Main Avenue East. c/o Jensen Jewelers (app. PZ18-0090)

Staff Presentation:

City Planner Cherry, reviewed the request for approval of a Certificate of Appropriateness for a wall sign on property located at 109 Main Avenue East for the rear entrance of the building. The proposed wall sign will be placed above the rear entrance in the alley way. The sign will be constructed of aluminum and painted to match the existing signage on the front of the building. Further, the sign will be down lit similar to the sign on the front of the building. Per Twin Falls County record, the building on the subject property was built in 1963.

Staff has determined the applicant has complied with the "Design Guidelines for Twin Falls Downtown Historic District & Twin Falls City Park Historic District", Chapter 3.5, Signage, in regards to a new wall sign. The proposed signage is pedestrian oriented, constructed from suitable materials, and will not be illuminated.

If the commission approves this request as presented, then staff recommends the following

conditions:

1. Subject to site plan amendments as required by City Code Standards.
2. Subject to the applicant obtaining all required permits as required by City Code Standards.

PZ Questions and Comments:

Commissioner Lattin asked if there is any plastic on the sign.

Applicant Brandon Bryce from Lytle Signs stated there is no plastic. The sign is made from 125 FCO aluminum.

Commissioner Culum stated that looking at the dimensions of the sign, it looks appropriate.

Motion:

Commissioner Baughman made a motion to approve the Jensen Jeweler sign as presented.

Commissioner Lattin seconded.

All members present voted in favor of the motion.

Discussion:

Commissioner Taylor questioned a projecting sign in front of Jensen Jewelers and if it has been approved by the Commission. City Planner Cherry will follow up and investigate to see if approval is required.

4) Old Business

a) City Hall Lobby Photos

Chairperson Taylor stated that she and Commissioner Culum are working on the photo display with Michelle Mathews, the Hidden History author of the Times News.

The next display will have an agricultural theme. Pictures and descriptors will be ready by next meeting.

City Planner Strickland stated that the Historic Preservation Commission will be the keeper of the pictures. She spoke to Josh Palmer and he stated if others want to put up photos to contact HPC for approval and scheduling. Quarterly rotation with a seasonal theme to create a collection. There is room to store photos in City Hall.

Action:

By next meeting, have ideas for photo themes. Discuss and decide on flow.

5) New Business

a) Certificate of Appropriateness Review Checklist

Staff Presentation:

City Planner Cherry presented the Certificate of Appropriateness Action Sheet Checklist. The form is designed as a way for the commissioners to review the request for compliance with the appropriate design guidelines. There is room on the checklist for notes on their reasoning for each individual vote. This form will help with consistency and hold the commission accountable and to a higher standard.

Discussion Followed:

- Commissioner Culum appreciates having a reference point to keep the commission accountable.
- Chairperson Taylor agreed.

City Planner Cherry stated that if the commission has any issues or see any improvements to the form, please let him know. He reminded commission that comments on the forms are public record.

6) General Input/Announcements - Public/Staff

- Commissioner Culum asked when the commission would discuss the Master Plan presented in August. She would like to review the Master Plan and identify a top goal to focus energy as commission.
- Chairperson Taylor stated it could be discussed at the next meeting. She asked that Staff forward the Master Plan to Commissioner Cook.
- City Planner Cherry stated if everyone comes with idea, then there should be a next steps meeting to discuss ideas. Meeting would be at a different time than the regularly scheduled meeting and recorded.
- PZ Director Spendlove suggested at next meeting add Agenda item on which ideas commission would like to pursue, take top five and schedule a follow up meeting to discuss. He reminded the group that any meeting held with two or more members present is required to be notices and recorded.

7) Upcoming Meeting(s)

Monday, November 19, 2018 at 12:00 pm

8) Adjournment

Chairperson Taylor adjourned the meeting at 12:26 PM.

Kelli Ebersole, Administrative Assistant

[illegible]

Certificate of Appropriateness Action Sheet

CITY OF TWIN FALLS HISTORIC PRESERVATION COMMISSION

APPLICATION PZ18-0090



Request: To grant a Certificate of Appropriateness for the property located at 109 Main Avenue East for a wall sign.

I voted ✓ FOR AGAINST for the following reasons:

General Guidelines:

- Per TF Downtown Historic Guidelines (pg. 10), which states "it is generally appropriate to maintain the prevalent historic and architectural styles of the district", the applicant does/does not/somewhat meets the required design guideline.

Specific Guidelines:

- Per TF Downtown Historic Guidelines (pg. 19), which states "it is generally appropriate to locate signs such that they fit within the architectural features of a façade, such as the panel band above the transom windows, above entryways, awnings, or display windows; or project from these areas", the applicant does/does not/somewhat meets the required design guideline.

- Per TF Downtown Historic Guidelines (pg. 19), which states “it is generally appropriate to scale and orient signs based on pedestrian traffic”, the applicant does/does not/somewhat meets the required design guideline.

- Per TF Downtown Historic Guidelines (pg. 19), which states “it is generally appropriate to use painted/enameled or metal signs”, the applicant does/does not/somewhat meets the required design guideline.

- Per TF Downtown Historic Guidelines (pg. 19), which states “it is generally not appropriate to install internally lit/backlit plastic signs”, the applicant does/does not/somewhat meets the required design guideline.

- Per TF Downtown Historic Guidelines (pg. 19), which states “it is generally not appropriate to include plastic on the exterior of a sign”, the applicant does/does not/somewhat meets the required design guideline.

[illegible]

Debbie Lattin

Signature: *Spina Latten* Date: 11/5/18

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Other notes, thoughts, or recommendations for the applicant:

Nice sign.

Historic Preservation Commission Member:

Doug Baughman

Signature: Douglas J. Baughman Date: 11/5/18

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[illegible]

NANCY TAYLOR

Signature: Nancy Taylor Date: 11-6-18

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[illegible]

Lucy Wills

Signature: Larry Wells Date: 11/5/18

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Size + Style fit the general guidelines

Shane Cook

Signature: _____ Date: 11-4-18

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I voted X FOR _____ AGAINST for the following reasons:

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proposed design is aligned w/ lighting & architectural style

Specific Guidelines:

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n/a

- Per TF Downtown Historic Guidelines (pg. 19), which states "it is generally appropriate to scale and orient signs based on pedestrian traffic", the applicant does/does not/somewhat meets the required design guideline.

Scale ~~it~~ is appropriate

- Per TF Downtown Historic Guidelines (pg. 19), which states "it is generally appropriate to use painted/enameled or metal signs", the applicant does/does not/somewhat meets the required design guideline.

- Aluminum

- Per TF Downtown Historic Guidelines (pg. 19), which states "it is generally not appropriate to install internally lit/backlit plastic signs", the applicant does/does not/somewhat meets the required design guideline.

- lighting is in the font

- Per TF Downtown Historic Guidelines (pg. 19), which states "it is generally not appropriate to include plastic on the exterior of a sign", the applicant does/does not/somewhat meets the required design guideline.

No plastic.

[illegible]

SAMRA CULUM

: James Lee

11/5/2018