



Twin Falls Historic Preservation Commission Minutes

Monday, November 19, 2018, 12:00 PM

203 Main Avenue East
Twin Falls, ID 83301

Members: Nancy Taylor, Allen Easterling, Debbie Lattin, Lucy Wills, Samra Culum, Doug Baughman, Shane Cook

Council Liaison: Chris Reid

1) Confirmation of Quorum/Call Meeting to Order

Chairperson Taylor called the meeting to order at 12:01 PM. She confirmed a quorum present and introduced city staff.

Members Attending: Taylor, Culum, Lattin, Easterling, Cook

Staff Attending: Ebersole, Cherry, O'Connor

2) Consent Calendar

- a) Approval of Minutes from the following meeting: 11-05-18

Motion:

Commissioner Lattin made a motion to approve the consent calendar, as presented.

Commissioner Easterling seconded the motion.

Unanimously approved

3) Certificate of Appropriateness

- a) Request for a Certificate of Appropriateness for a trash enclosure for property located at 205 Shoshone Street North Elks Lodge (app. PZ18-0091)

Staff Presentation:

City Planner Cherry presented a request for a Certificate of Appropriateness for a trash enclosure for property located at 205 Shoshone Street North Elks Lodge (app. PZ18-0091)

The Certificate of Appropriateness process requires a public meeting in which interested persons have the opportunity to be heard, with regards to the application.

The Commission shall hear the request within ten (10) days of City Staff receiving a complete application. Any conditions placed by Commission shall be specifically listed on the Certificate, and shall be completed as part of the approval.

Any decision of the Commission may be appealed to the City Council.

The building was constructed by BPOE in 1922 to serve as the Elks Lodge. Over time the storefronts have housed various businesses, including Hoosier Furniture and the Public Library during the 1930's. It is listed on the National Register of Historic Places as a contributing property.

This is a request to grant a Certificate of Appropriateness for the property located at 205 Shoshone Street North for a trash enclosure. The subject property is located within the C-B (Commercial Business) Zoning District and the Twin Falls Downtown Historic District.

The proposed trash enclosure will be placed near the northwest corner of the property. The trash enclosure will include steel posts and would horizontal boards stained to match the traffic guardrails along the basement patio area.

If the Commission approves this request as presented, then staff recommends the following conditions.

1. Subject to site plan amendments as required by City Code Standards.
2. The applicant apply for all required permits as required by City Code Standards.

HPC/Questions & Comments:

- Chairperson Taylor asked if it is for one trash container.
- City Planner Cherry stated the enclosure is for one trash container, and per Title 10 code, the enclosure will be covered. The building is in the Historic Downtown District, so the design of the enclosure needs to be approved by Historic Preservation Commission.

Discussions Followed: Without Concerns

Motion:

Commissioner Culum motioned to approve the request for a Certificate of Appropriateness for a trash enclosure for property located at 205 Shoshone Street North Elks Lodge. Commissioner Easterling seconded the motion.

Unanimously approved.

- b) Request for a Certificate of Appropriateness for a window sign and projecting sign for property located at 119 Shoshone Street North. (app. PZ18-0092)

Staff Presentation:

City Planner Cherry presented a request for a Certificate of Appropriateness for two window signs for property located at 119 Shoshone Street North. (app. PZ18-0092)

The Certificate of Appropriateness process requires a public meeting in which interested persons have the opportunity to be heard, with regards to the application.

The Commission shall hear the request within ten (10) days of City Staff receiving a complete application. Any conditions placed by Commission shall be specifically listed on the Certificate, and shall be completed as part of the approval. Any decision of the Commission may be appealed to the City Council.

This is a request to grant a Certificate of Appropriateness for the property located at 119 Shoshone Street North for two window signs. The subject property is located within the C-B

(Commercial Business) Zoning District and the Twin Falls Downtown Historic District.

The first proposed window sign will be located on the door window, matching the attached sign graphic. The second window sign will have black lettering and a natural wood background. The second window sign will be inside the front window. The materials meet the requirements of the Historic Downtown District.

If the Commission approves this request as presented, then staff recommends the following conditions.

1. Subject to site plan amendments as required by City Code Standards.
2. The applicant apply for all required permits as required by City Code Standards.
3. The proposed window sign will not exceed twenty-five (25%) of the square footage of the window in which the sign is located
4. A minimum of nine feet (9') shall be provided between the grade of the sidewalk and the lowest portion of the projecting sign

HPC Questions & Comments:

- Commissioner Easterling asked if the decal sign is already on door of the store.
- City Planner O'Connor stated it is already on door because applicant did not realize the decal needed approval from the Historic Preservation Commission.
- Chairperson Taylor asked if both signs would have the same font and type of business.
- Applicant Koffer (owner) stated this is a retail store. For main sign, a different font will be used with black background and white lettering. Sketches of sign included in packet.
- Chairperson Taylor asked if the whole sign will be painted on wood.
- Applicant concurred.
- Commissioner Lattin asked where the hanging sign will be placed.
- Applicant stated that it will be hung inside the large front window across most of the width of the window.
- Commissioner Easterling asked what materials would be used.
- Applicant stated that it would be made from pine board, painted black and distressed. IM Fell is font used for wood sign. Stainless chains used to hang cauldron from. Cauldron will have no wording.
- City Planner Cherry stated that the application was updated from having projecting sign to two window signs.
- Commissioner Culum liked scale of sign, and seems appropriate with window. No concern according to commission guidelines.

Discussions Followed: Without Concerns

Motion:

Commissioner Easterling motioned to approve the request to grant a Certificate of Appropriateness for the property located at 119 Shoshone Street North for two window signs. Commissioner Lattin seconded the motion.

Unanimously approved

4) Old Business

a) Certificate of Appropriateness Review Checklist

- City Planner Cherry reviewed information needed on forms. Comments will be posted and will be used for other applicants to review and effectiveness.
- City Planner Cherry asked for input on the form. The form is still a work in progress, and will be updated as needed.
- Commissioner Culum liked the idea of consolidating form into one document and suggested using a rubric style.

Other Items

- Commissioner Culum asked if the commission has flyer or other material with a review list of items that need to come before Commission for approval. Something to send to the business owners within commission's purview to be proactive and not reactive.
- City Planner O'Connor stated there is a pamphlet stating the rules and that this type of incident isn't unique for business owners not to understand the Planning and Zoning rules across the city. There could be an agenda item added at a future meeting for feedback on how to be more effective as a commission. The Certificate of Appropriateness is still a new process.

Lobby photos:

- Chairperson Taylor and Commissioner Culum have come up with photos for lobby. Range from old to newer farming plus Japanese internment camp photos. Photos will be ready to display soon.

Jensen Jewelers sign

- There was a question regarding the Jensen Jewelers projecting sign at the last meeting. City Planner Cherry stated that it was investigated and the sign has been there for a long time, before a Certificate of Appropriateness was needed.

5) New Business

6) General Input/Announcements - Public/Staff

- City Planner O'Connor stated time for applying for grants is coming and staff will not have time to put anything together for this coming year.
- Chairperson Taylor stated it was decided a few months ago to forgo applying for grants this year.
- City Planner O'Connor stated that on an upcoming agenda, discuss grant ideas for 2020.
- Chairperson Taylor stated review of the Master Plan may bring up ideas for grants.

7) Upcoming Meeting(s)

- a) December 3, 2018
 - Meetings dates handed out for 2019.

8) Adjournment

Kelli Ebersole, Administrative Assistant