



Twin Falls Parks and Recreation Commission Agenda

Tuesday, February 12, 2019, 12:00 PM

203 Main Ave E
Twin Falls, Id 83301

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostin; Brian Rice; Chance Munns.

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Request to approve the minutes from the December 11, 2018 meeting
By: Nicolette Miller
- 3) Items of Consideration
 - a) **ACTION ITEM:** Consider request to remove trees located at 160 Gooding St. W.
By: Kevin Skelton
 - b) **ACTION ITEM:** Request to make recommendation to City Council to hold a public hearing to increase the vehicle fee at Shoshone Falls/Dierkes Lake
By: Wendy Davis
- 4) Department Updates
 - a) **INFORMATIONAL:** January and February Department Updates
- 5) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, February 12, 2019
To: Parks and Recreation Commission
From: Nicolette Miller

ACTION ITEM

Request:

Request to approve the minutes from the December 11, 2018 meeting

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. 20181211 Minutes



Twin Falls Parks and Recreation Commission Minutes

Tuesday, December 11, 2018, 12:00 AM

203 Main Ave E
Twin Falls, Id 83301

Members: Chairman, Cindy Collins; Vice-Chairman, Marc Lambert, Richard Birrell; Aaron Camacho; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Chance Munns.

1) Confirmation of Quorum/Call Meeting to Order

Cindy Collins called the meeting to order at 12:00 PM

A quorum was present.

Commission members present: Gabe Ostyn, Cindy Collins, Richard Birrell, Sherry Murray, Chance Munns, Brian Rice, Marc Lambert.

Commission members absent: Aaron Camacho, ZJ Martinez

Council members present: Nikki Boyd

Staff Present: Wendy Davis, John Pauley, Kevin Skelton, Dave Nebeker, Nikki Miller

Staff Absent: Stacy McClintock

2) Consent Calendar

a) Approve Minutes of the November 13, 2018 meeting

MOTION: Brian Rice moved to accept meeting minutes as written. Sherry Murray seconded the motion. Roll call vote showed all members present voted. 7 to 0.

3) Items of Consideration

a) Consider Request To Remove Tree at 412 5th ave. North

Kevin Skelton presented a request to remove a tree at 412 5th Ave North. Chance Munns said he had visited the site and that the tree was damaged and should be removed.

MOTION: Chance Munns moved to allow the request to be remove a tree at 412 5th Ave N. Richard Birrell seconded the motion. Roll call vote showed all members present voted. Motion passed 7 to 0.

b) Presentation of check to Mayor Barigar for participation in Mayor's School Walking Challenge
Mayor Shawn Barigar introduced Courtney Frost with the Blue Cross Foundation of Idaho. The program is called High Five and focusses on addressing the root of childhood obesity in Idaho. They started the Mayor's walking challenge, held in October and encourage all Mayors in the state to participate. The goal is to have the Mayors reach 10,000 steps a day and those who hit that goal are awarded a \$1000 check that they can use for a program to help the kids get physically active. Mayor Shawn Barigar reached his goal in 2018. He was also recognized as the Selfie King of Idaho. Not only did he walk but he truly engaged with the children and community. This was the his third year of participating in this event. Mayor Barigar spoke about his experiences he had while walking with the children. The money is targeted to put distance markers on the Canyon Rim Trail.

- c) Continue discussion of park master plan ideas for Dierkes Lake, Cascade Park and Harmon Park

Wendy reiterated the goals of the Commission in regards to the Master Plan.

1. What are the needs of the individual parks and how can we be proactive in planning for the future needs.

2. What amenities are needed or need to be improved on. Not so much focus on the how and where, but rather what is needed.

As an example, Wendy suggested concrete pads at Harmon Park for concessions so that staff can have some control on where vendors can set up.

Cindy Collins shared citizen concerns about the close proximity of the space by the bleachers and the road where children play at Harmon Park. The ballfield where the children play is very close to the street and Cindy recommended that perhaps a fence be installed on Elizabeth road to keep the children away from the road.

Sherry Murray thought a creek or water source placed near the softball fields for the kids to play in during games would be a great addition. She also asked about the ability to announce at the games or have music. There is no sound system at the park.

Cindy Collins thought maybe a splash pad or a water feature would be beneficial. She also indicated that she thought parking pads for food vendors would be more appealing than the brick and mortar concession stand. Cindy asked what the funding is for Harmon Park.

Wendy didn't have the actual figure that is in capital improvement but indicated it might be around \$450,000 as a lump sum for the projects, but indicated that it has not been approved yet. Harmon Park is on the plan for 2020.

Sherry Murray asked about the lighting at the park. The ball fields and tennis courts have lights. There are no vapor lights in the park and there are some dark spots. She suggested maybe some lights on the skatepark would be good.

Chance Munns talked about the stone fire pits that are at the park. He also talked about the drainage in the parking lot. Kevin has not seen any activity or use of the firepits. Wendy asked if there is any historical significance attached to these fire pits. Kevin was not sure.

There are some features at the parks that have been donated or otherwise and before they can be removed Wendy will need to do some research on each structure to determine where it came from and if we can remove or it has to stay with some upkeep.

Cindy said that park enhancements are in order, and the addition of the pads are needed at the park.

Marc indicated that enhancements should stay in line with the original master plan.

Discussion on bathrooms and locations took place. The most used restrooms are the ones on the north and south side of the park and are the ones most in need of repair or relocating one to make it more centralized. Cindy asked if any of the restrooms are handicapped accessible. None of them at this time are. Discussion ensued regarding the specifics of handicap accessible restrooms.

Wendy asked about lighting and Cindy said there needs to be a lot of lighting which helps deter negative activity. She also asked if there are any cameras in any of the parks.

It was also asked if there are any climbing structures in the parks. Gabe recommended some climbing features.

Wendy and Kevin will work on the list and put it in a request for services for an architect to

4) Department Updates

a) Updates

Cindy stated that she was happy to see the update on the Golf Course. Wendy has asked Steve Meyerhoffer to continue to provide the updates. In the spring Wendy will be planning a field trip to the golf course. No changes or additions to the updates.

5) Adjournment

The meeting adjourned at 1:20 pm.



Date: Tuesday, February 12, 2019
To: Parks and Recreation Commission
From: Kevin Skelton

ACTION ITEM

Request:

Consider request to remove trees located at 160 Gooding St. W.

Time Estimate:

Allow 15 Minutes for presentation, questions and discussion.

Background:

City of Twin Falls Tree Ordinance, (Ord. 2791, 7-6-2004), 8-4-6 (B) 2. states that Upon inspection, the Twin Falls Tree Commission may issue a permit through the Twin Falls Parks and Recreation Dept. The Twin Falls Tree Commission was absorbed into the Twin Falls Parks and Recreation Commission in 2010. This commission is being asked to review all tree removal requests and either approve or deny each as part of the Tree Commission duties.

This application request is for the removal of three trees located at 160 Gooding st. W. The property owner intends to replace the sidewalk to eliminate tripping hazards and also wishes to request that the stipulation for the planting of a replacement tree be waived.

Staff has visited the site and feels this is a valid request.

Approval Process:

A simple majority will approve this request.

Budget Impact:

There is no budget impact associated with this request.

Regulatory Impact:

Approval of this request will enable Parks and Recreation Director to approve the request and set conditions, allowing property owner to proceed with proposed project.

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

1. Tree removal request 160 Gooding
2. IMG_1224
3. IMG_1225
4. IMG_1226
5. IMG_1227
6. IMG_1222
7. IMG_1223



CITY OF TWIN FALLS PARKS & RECREATION

PO BOX 1907 / 136 MAXWELL AVE
TWIN FALLS ID 83303-1907
(208) 736-2265 FAX (208) 736-1548



Permit for Tree Removal

Date 2/5/19

I, Kevin Ranalli, hereby make an application to the City of Twin Falls for permission to remove a tree(s):

On

☒ Public Right-of-Way

☐ Public Property

Address of work to be done: 160 GOODING ST W. Phone: (208) 420-3466

All work, which includes stump removal and the planting of the replacement tree(s) must be completed 30 days from per City Code 8-4-6 (B) 4 & 5:

Species 3 GREEN ASH Location of Tree(s) _____

- 1) Right-of-way on GOODING ST.
- 2) Request to waive to put in new trees.
- 3) _____

Reasons for Work: Sidewalk is lifting due to trees

The City will respond to your request within five (5) working days from the date of application.

I agree to abide by the conditions set herein: KTR Home Boiler
Contractor/Owner/Agent Date: 2/5/19

This permit is hereby approved, said work to be done under the direction of the T.F. Tree Commission.

Approved by: _____ Date: _____
Twin Falls Parks & Recreation Director

Completed work inspected by: _____ Date: _____
Replacement Tree Planted? Yes No

Comments: _____















Date: Tuesday, February 12, 2019
To: Parks and Recreation Commission
From: Wendy Davis

ACTION ITEM

Request:

Request to make recommendation to City Council to hold a public hearing to increase the vehicle fee at Shoshone Falls/Dierkes Lake

Time Estimate:

Allow 30 minutes for discussion and recommendation

Background:

Shoshone Falls Park was deeded to the City of Twin Falls by Martha Stone and Frederick J. Adams on December 30, 1932 to be maintained as a public park and for park purposes for the benefit and free use of all the people. In July of 2001, Thomas Adams, an heir to the Adams, signed a Quit Claim Deed stating that he did not object to a fee being charged, and released the reversionary interest conditioned upon free enjoyment. The City has permanently recognized the family for the gift with a plaque in a kiosk in the park.

The City of Twin Falls continues to allow free access to the park to anyone wishing to walk or bike into the park year round, and to vehicles October - February. A \$3 vehicle fee is charged in the high season (March - September) to help offset the costs of maintaining and operating the parks.

In 1980, the City started charging a \$1 vehicle fee. That fee was raised to \$2 in 1990. In 1998, the fee was increased to \$3 as part of the funding plan for the park renovations identified in the master plan for the parks. There has not been a fee increase in 20 years.

With some much needed work on the road and the Dierkes Lake parking lot, as well as upgrading Dierkes Lake park to be ADA accessible, Parks and Recreation along with Finance Department are considering increasing the vehicle access fee to \$5. This increase would also allow for a point of sale connection at the ticket booth, enabling visitors to use a credit card with no convenience fee.

Approval Process:

A simple majority will approve this request.

Budget Impact:

A fee increase would likely result in increased revenue for the maintenance and operation of the parks.

Regulatory Impact:

Approval will provide City Council with a recommendation to consider the request to hold a public hearing to raise the fee.

History:

N/A

Analysis:

N/A

Conclusion:

Staff is seeking the Commission's opinion and potential support to hold a public hearing to raise the vehicle fee for Shoshone Falls and Dierkes Lake parks.

Attachments:

None



Date: Tuesday, February 12, 2019
To: Parks and Recreation Commission
From:

INFORMATIONAL

Request:

January and February Department Updates

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. Department Update January 2019
2. Department Update February 2019

Recreation Update
Brandy Mason & Justin Wolters Recreation Coordinator
2019

Boys Basketball: The season will start on Saturday January 19th, for boy's grades K-8th. Practices will start on January 7th and will be held at Robert Stuart, Perrine, Harrison, Bickel, Morningside, Rock Creek, Pillar Falls and Oregon Trail. We ended up with a total of 583 participants for the 2019 winter season compared to 507 in 2018.

Adult basketball: The basketball season kicks off today January 8th. This year we have 37 men's team which is one more than we had last year. Our season will run through March 21st with a double elimination tournament to follow. Again this year we will play at the three Twin Falls Middle Schools.

Recreation Supervisor Update
Stacy McClintock

Start looking around the community to see flyers of our annual Cabin Fever Day. Cabin Fever Day will be January 5th 2019.

Pomerelle Ski and Board Program is back by popular demand. Pomerelle is offering a six week programs that begin on Sunday, January 13th. Program includes a full day lift ticket and a 1 & 1/2 hour group lesson tailored to your ability. Please register by January 11th.

Magic Mountain is also offering a ski/snowboard package. The starting date is January 5th and will run until February 23rd. Ski from 10-4pm. This package also includes a one hour ski/snow board lesson tailored to your ability. This is a great opportunity to get up and see what Magic Mountain has to offer.

Currently staff is collecting information for the 2019 Spring/Summer guide. Staff expects the spring/summer guide to be out by late March early April.

Staff has been using the new program for background checks and it has been working fantastic. Everything is electronic and we were able to background check all of our coaches as well as assistant coaches before practice starts. This is the first year that we had everything before the first practice of the season. The program is call BIB.

Parks
Kevin Skelton & Todd Andersen

Staff has been working on all of our equipment. All the mowers, tractors etc. need to be inspected and preventive maintenance performed to eliminate downtime during the summer months. All the vehicles are inspected for damage and repaired as needed, cleaned and waxed for next season.

Snow removal on sidewalks around various parks and city facilities as needed

Pool Update
John Pauley

Facility Usage:

- December 2018: 4,931 swimmers
 - o Pass-Holders: 2,563
 - o General Admission: 2,368
- October – December 2018: 15,728 swimmers

Splash N Flick: We will be showing *Smallfoot* on Saturday, January 26 at 6:30pm. The Splash N Flick movie series will continue with a showing every month until the bubble comes down in late May.

Facility Shutdown: We will be closed from February 4-10 for maintenance. We are draining the pool to replace our drain hardware. It has nearly been 10 years since they were installed, the Virginia Graeme Baker Pool and Spa Safety Act requires the hardware to be replaced every 10 years. Our drain covers will not need to be replaced until early 2029. While we are closed we are going to work on other facility maintenance and deep cleaning projects.

Meet Day: Saturday, January 12 will be a first at the City Pool. We will have a high school water polo tournament in the morning and a Marlins swim meet in the afternoon. With these exciting events at the pool, we will be closed to the public.

CSI-City Pool Membership: In partnership with the CSI Recreation Center we are now offering a 25% monthly discount to CSI Rec Center members. The CSI Rec Center is offering the same to City Pool pass holders. This partnership will allow the City Pool and CSI to offer more value and bring more people into our facilities.

Golf Course Update

Steve Meyerhoeffer

The golf course has been covered by snow for a good portion of December so things are pretty slow for the die hard golfers. In peak season the golf course employs around 25 employees. During the winter months we have a skeleton crew of Dario, Zayne Slotten and myself. Most of our time spent over the winter months is used for maintenance and preparing for the next golf season.

Dario has been busy working on equipment maintenance for next season and feels things are coming along nicely. He is hoping to have all the equipment ready to go by the end of January. He just received a new utility vehicle that was in the city budget so he is like a kid in a candy store.

The restroom renovations are currently underway! All of the lockers, sinks, toilets, urinals and stalls have been removed and the plumbing is currently being worked on. With the golf course being covered by snow, the timing for the remodel is working out great. I am hoping the project is completed before the end of January.

I have been comparing season pass prices around the valley and am happy to say we are considerable the least expensive option for golf in the area.

For example, our season pass for 2019 is \$540 for adult and \$470 for a senior. Canyon Springs adult price is \$800 if paid before January 30th and \$1000 if paid after January 30th. They do not have a senior rate at all. My idea is to ask for a small increase in season passes every other year so we can keep up with increasing costs of running a golf course but not enough to scare away any of our loyal customers. With that being said, I will most likely be asking for an approximately 5% increase for the 2020 golf season.

Director's Update

Wendy Davis

Recreation Update
Brandy Mason & Justin Wolters Recreation Coordinator
2019

Winter Basketball: Regular season play will conclude on February 23rd for K-2nd grade and March 9th for 3rd-8th grade. The season has gone by very smoothly and we have had minimal issues with coaches or parents at the gyms this season.

Spring Soccer: Registration for spring soccer started on Monday January 28th, practices will start the week of March 18th and games will begin on Monday April 1st.

Adult Basketball: We are half way through the regular season. Issues have been minimal. Technical fouls are down from this point last year. The season wraps up March 21st and the tournaments start April 2nd.

Adult Volleyball: The season wrapped up in January, and we have two weeks left of tournaments.

Recreation Supervisor Update
Stacy McClintock

Pomerelle Ski and Board Program was a success. This year we had 47 participants.

Magic Mountain Ski Program had 10 participants.

Currently staff is collecting information for the 2019 Spring/Summer guide. Staff expects the spring/summer guide to be out by late March early April.

Staff is also currently working on a long term plan for the Parks and Recreation Department in correlation with the City of Twin Falls Strategic Plan.

Staff is currently working on getting the Harmon East tennis courts resurfaced.

Staff is currently in the process of ordering athletic equipment to replace outdated and unsafe equipment for youth programming.

Parks
Kevin Skelton & Todd Andersen

Park staff removed the old playgrounds from Cascade Park and Frontier Field to make room for the new playgrounds. New equipment is scheduled to be installed the first week of February.

Staff continues with winter preventative maintenance on all Dept. equipment.

Construction on the repairs to the Dierkes Lake retaining wall has begun. The retaining wall from the bank to the swim area was damaged and has started to fail requiring repairs.

Staff has been busy attending various classes and seminars to maintain licenses and certifications. These include irrigation training classes, Certified Arborist seminars, Professional Spray Applicator training, back flow testing and Playground Safety Inspection.

Pool Update
John Pauley

Facility Usage:

- January 2019: 6,593 swimmers
 - o Pass-Holders: 3,255
 - o General Admission: 3,338
- October – December 2018: 15,728 swimmers

Splash N Flick: We will be showing *Incredibles 2* on Saturday, February 23 at 6:45pm. Our January showing of *Small Foot* was well received by the community. We had approximately 175 people attend.

Facility Shutdown: With the facility being closed from February 4-10, we have been able to complete much needed maintenance. Below is a list of items we have completed:

- Replaced drain hardware
- Patched pool surface plaster
- Painted
- Replaced depth markings
- Repaired the deck pathway
- Installed an auto fill. Allow us to fill the computer through a computer instead of a human
- Cleaned boilers and plumbing systems
- Refurbish the yellow slide and diving board

Golf Course Update

This month we will spend a lot of efforts in finalizing our 2019 schedules. We have Twin Falls Golf Club tournaments, outside events, men's league, ladies league, couples nights, high school tournaments and junior camps that we need to get schedules out and organized before the season gets underway. Our goal is to have everything ready to go by March 1st.

I also try to evaluate our concession prices and see if we need to pass on any cost increases that we received this year to the consumer. Generally, we have a slight increase every other year.

February and March, we also replenish our pro-shop inventory. Golf clubs, balls, hats, shirts, jackets, shoes, socks, cart covers and range finders are some examples of what we sell in the golf shop. To stock our golf shop each spring the cost is around \$100,000. We are implementing a new Point of Sale system in the pro-shop and restaurant this spring so hopefully all goes well with the instillation.

We also service all of our golf cart fleet this month and have them ready to go by mid-February.

The restroom upgrade is moving along and should be completed sometime this month.

In a nut shell, we are making sure we are 100% ready and prepared for the 2019 season!!

Director's Update

Wendy Davis

Budget process is starting. We have done good work to identify our priorities, thank you for your hard work on this!

I will take the updated Golf Contract to City Council on Tuesday, February 19, 2019.