



NOTICE OF AGENDA

PUBLIC MEETING

Archway Project

Ad Hoc Citizens Advisory Committee

April 7, 2017 8:30 AM

City Council Chambers

305 3rd Avenue East Twin Falls, ID 83301

Archway Project Ad Hoc Citizen Advisory Committee Members:

Don Hall Elbert Davis Greg Middlekauff Jeanette Roe John Kapeleris Leonard Anderson Melissa Crane
Micah Campbell Nikki Boyd Paula Brown Sinclair Rex Lytle Ruth Pierce Tony Prater

Facilitator: Kathy Markus

Staff: Mitch Humble, Lisa Strickland, Kelly Weeks

Attendance: Roe, Kapeleris, Anderson, Sinclair, Lytle

I. CALL MEETING TO ORDER:

Facilitator Markus called the meeting to order at 8:40 am. She explained because a quorum was not available no motions can be made at this meeting, there can only be discussion.

II. CONSENT CALENDAR:

1. Previous Minutes for Approval **March 31, 2017**

Member Sinclair provided an amendment to the minutes. These changes will be made and brought back to the next meeting for approval.

2. Approval/Modification of Agenda- **None**

III. ITEMS OF DISCUSSION:

1. Archway concept was approved by council (Rene Thompson liked design – artistically pleasing)

Facilitator Markus explained that the City Council approved of the proposed design of the archway at the April 3, 2017 meeting.

2. April ?, Council Presentation of Award to Jay D Bryan and Jean Roberts with gift certificates from Middlekauff Ford

Facilitator Markus stated that now that a design has been accepted by City Council she would work on a presentation to award Jay Bryan and Jean Roberts at a future City Council meeting.

3. Define talking points and possible flyer for discussions with partners.

Discussion Followed:

The Committee reviewed the draft flyer and made a few recommendations for changes. These changes will be made and brought to the next meeting for approval.

Archway Project Citizen Committee

April 5, 2017

4. Discuss contributions over more than 1 year

Discussion Followed:

- Deputy City Manager Humble explained that he has spoken to a local organization that would be willing to pay for the archway project if they could make the contributions over a several years. However, because this is a project that requires a bid the money has to be available at the time the work is awarded so that once the work is complete the contractor can be paid in full.
- Member Roe suggested that possibly this organization could make a contribution to the initial installation of the sign and that an account could be set up that could be used for future maintenance if the wanted to contribute annually.
- Member Anderson explained that the account set up by Twin Falls Community Foundation could be used for this funding and would be set aside in the City's name for maintenance of the project.
- Deputy City Manager explained that he would get back with this organization and discuss this as a possibility.

5. Volunteers for funding source contact

Discussion Followed:

The members picked from the list the organizations, businesses or individuals they would contact about possibly donating to the project.

- Member Sinclair explained that she would like Facilitator Markus contact the members that have been unable to attend and see whom they will be contacting.
- Member Roe agreed, she stated it might also be beneficial to discuss the time and frequency of the meetings to see if that is part of the reason for low attendance.
- Facilitator Markus explained that she would contact those members that are absent and report her findings back to the committee, so that the fund raising process can move forward.

6. Visit with the county – Mitch

Deputy City Manager explained that he will be making a presentation to the County Commissioners and at that time will ask for their support and participation in funding the project as well, now that the City Council has approved the design.

7. Assign Partners for funding (County, Service Clubs, School District, etc.)

Member Sinclair stated that she has contacted all of the foundations on the list and has a couple more request for support to send out. She will report to the committee as soon as she hears anything.

8. Plan of Action Discussion

Facilitator Markus explained she will follow-up with members that were not present. Assistant Administrator Strickland will make the changes to the flyer and the next meeting will be April 21, 2017 at 8:30 am.

Archway Project Citizen Committee

April 5, 2017

IV. PUBLIC INPUT AND/OR ITEMS FROM THE COMMISSION/THE PUBLIC/CITY STAFF

V. UPCOMING MEETINGS:

Next public meeting to be scheduled for [April 21, 2017 at 8:30 am.](#)

VI. ADJOURN MEETING:

Facilitator Markus adjourned the meeting at 9:30 am

Lisa A Strickland
Administrative Assistant
Planning & Zoning Department