



Twin Falls Archway Project Ad Hoc Citizens Advisory Committee Minutes

Thursday, June 28, 2018, 8:45 AM

203 Main Avenue East
Twin Falls, ID 83301

SPECIAL MEETING

Members: Jeanette Roe, John Kapeleris, Leonard Anderson, Paula Brown Sinclair, Rex Lytle, Tony Prater, Ruth Pierce, Melissa Crane

Facilitator: Kathy Markus

Advisors: Greg Middlekauff, Micah Campbell, and Nikki Boyd

Staff: Mitch Humble, Lisa Strickland

1) Confirmation of Quorum/Call Meeting to Order

IT Director Markus called the meeting to order.

2) Consent Calendar

a) Approval of minutes from the following meeting: 05-03-18

3) Items for Discussion

a) Update on Location

IT Director Markus reviewed the engineering for the archway sign and they have been looking at the size of the base to see if it can be placed further in the ground so the base can be smaller to prevent killing a tree, or it may need to be moved. To make this change it will cost 275.00 for the amendment to the design.

b) Update on Engineering

c) Update on Funding

- Member Anderson reviewed the new donations he has received.
- Member Brown explained the Brady's Hot Tub business has offered to do a business promotion with his new move and the Archway committee.
- Member Anderson offered to make contact with Brady's to discuss this opportunity. He also recommended that there are several people that contract to do work with the City and asked if they could be approached for donations.
- IT Director Markus explained that she will follow up on that recommendation.

d) Sign Up for Events

IT Director Markus asked for volunteers to sign up for the different events that will be happening later this summer.

e) Flyer Amendment

IT Director Markus explained that the credit card information cannot be written down. The option to do that has been removed from the flyer

4) General Input/Announcements - Public/Staff

IT Director Markus recommended that Micah, Nikki, and Gregg be moved to advisory members. They have not been attending the meetings and it would make it easier to meet a quorum.

Motion

Member Prater motioned to make members Campbell, Middlekauff & Boyd advisory members to the committee. Member Kapeleris seconded the motion. All members present voted in favor of the motion.

IT Director Markus explained that this project will also need to be presented to the Historic Preservation Commission because it is being placed in the Historic Park District. She will be working with the Planning & Zoning Department to get this scheduled.

Member Anderson asked about in-kind donations and amounts so that the committee would have a better understanding of the cost and the amount of money needed to finish the project.

IT Director Markus explained the in-kind donations have not been estimated so that has not been calculated into the amount that has been raised to date. There have also been expenses throughout this process and to date that amount is \$6, 076.06.

5) Upcoming Meeting(s)

a) August 2, 2018

6) Adjournment

IT Director Markus adjourned the meeting at 09:40 a.m.

