



Twin Falls Parks and Recreation Commission Agenda

Tuesday, April 30, 2019, 12:00 PM

Special Meeting

203 Main Ave E.

Members: Chairman, Vacant; Vice-Chairman, Marc Lambert; Richard Birrell; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Chance Munns.

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Items of Consideration
 - a) **ACTION ITEM:** Consider request to remove trees located at 241 Shoshone St. N.
 - b) **ACTION ITEM:** Request to make a recommendation to Twin Falls City Council to re-name the Twin Falls Police Department Operations Building to the "Craig T. Bracken Public Safety Operations Building."
- 3) Department Updates
- 4) Adjournment

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



TREE CITY USA.

CITY OF TWIN FALLS PARKS & RECREATION

PO BOX 1907 / 136 MAXWELL AVE
TWIN FALLS ID 83303-1907
(208) 736-2265 FAX (208) 736-1548



Permit for Tree Removal

Date 4/25/2019

I, Mark Thomson Street Supervisor, hereby make an application to the City of Twin Falls for permission to remove a tree(s):

On ☒ Public Right-of-Way ☐ Public Property

Address of work to be done: 241 Shoshone St N (US Bank) Phone: (208)308-7326

All work, which includes stump removal and the planting of the replacement tree(s) must be completed 30 days from per City Code 8-4-6 (B) 4 & 5:

Species	Location of Tree(s)
1) <u>3 Honey Locust trees</u>	<u>On Shonshone St in front of US Bank</u>
2) _____	_____
3) _____	_____
Reasons for Work: <u>See Attached</u>	_____

The City will respond to your request within five (5) working days from the date of application.

I agree to abide by the conditions set herein:

Contractor/Owner/Agent Date: _____

This permit is hereby approved, said work to be done under the direction of the T.F. Tree Commission.

Approved by: _____ Date: _____
Twin Falls Parks & Recreation Director

Completed work inspected by: _____ Date: _____
Replacement Tree Planted? Yes ☐ No ☐

Comments: _____



Office of
STREET SUPERINTENDENT

Shoshone St Project

The City of Twin Falls is in the middle of designing a mill and inlay project for Shoshone St N from 2nd Ave East to 6th Ave East. This project will address rutting in the asphalt and pavement markings. This project was intended to be finished by Western Days which occurs the first week end in June. After starting the project we were approached by contractors for US Bank which explained the project they were planning for the front of the bank. This project included tree removal and replacement. It also included curb, gutter, and sidewalk replacement. After further investigation of the curb and gutter it was determined the tree roots have displaced them to a point that it has created a storm water drainage issue. The sidewalk has also been displaced creating trip hazards. US Bank has been sued over these hazards which started the process for their project. After discussions with the bank, their project was not planned to begin until later in the summer. In order to move forward with the road project the trees need to be removed and the curb and gutter need replaced. The Street department has offered to remove the trees and replace the curb and gutter at our expense, if US Bank was willing to replace the trees at their expense. See attached agreement.

The purpose of this request is to gain approval to remove 3 Honey Locust trees in front of US Bank at 241 Shoshone St N. The approval of this request will allow the Street Department to replace the curb and gutter correcting the storm water drainage issue ahead of the mill and inlay project.

















Date: Tuesday, April 30, 2019
To: Honorable Mayor and City Council
From: Captain Matthew Hicks, Twin Falls Police Department

ACTION ITEM

Request:

Request to make a recommendation to Twin Falls City Council to re-name the Twin Falls Police Department Operations Building to the "Craig T. Bracken Public Safety Operations Building."

Time Estimate:

Approximately 20 minutes will be needed for the request and presentation, along with any additional time needed to answer any questions the Commission may have.

Background:

The Twin Falls Police Department would like to dedicate the Twin Falls Police Department Operations Building to commemorate Officer Craig T. Bracken's fatal shooting that occurred on May 8, 1939. Officer Bracken made the ultimate sacrifice in serving the City of Twin Falls and this community 80 years ago while attempting the arrest of two convicted felons, Danny Williams and William Hale, who had stolen a vehicle and robbed a service station. Gunfire ensued and Officer Bracken was shot on the left side of his chest. Officer Bracken was transported to the hospital and fought to stay alive for several hours, but finally succumbed to his wounds and died on May 8, 1939.

To honor the sacrifice made by Officer Bracken and his family, we would like to name the Twin Falls Police Department Operations Building the "Craig T. Bracken Public Safety Operations Building" during a dedication ceremony on May 8, 2019, with Officer Bracken's family members present.

On April 23, 2012, the Twin Falls City Council adopted a naming policy for the City of Twin Falls. This policy tasks the Twin Falls Parks and Recreation Commission with the task of reviewing proposals for adherence to the naming policy criteria and will make a recommendation to City Council regarding the request. The four criteria to be considered in naming or re-naming a facility are as follows:

1. Neighborhood or geographical identification
2. Natural or geological features
3. Local or national historical or cultural significance
4. Historical figure, or an individual, family, or organization that make a significant land, monetary, or other service contribution to the acquisition of property, park system, or the community in general.

Please see the attached naming policy.

Approval Process:

A simple majority will approve this request.

Budget Impact:

There is no budget impact.

Regulatory Impact:

Approval of this request will make a recommendation to City Council.

History:

N/A

Analysis:

N/A

Conclusion:

The Twin Falls Police Department recommends that the Parks and Recreation Commission approve this request.

Attachments:

1. Naming Policy Adopted 04-23-2012



City of Twin Falls Naming Policy

Public Buildings, Streets, Public Parks, & Park and Recreation Facilities

The City of Twin Falls believes that the designation of names for public buildings, streets, public parks, and park and recreation facilities is in the public interest and should promote & celebrate the community's identity, diversity and pride.

The City Council shall designate the names of public buildings, streets, public parks, and parks and recreation facilities, after receiving a recommendation from the Parks and Recreation Commission which recommendation shall be based on public input and compliance to the standards contained herein.

The selection of names for buildings, streets, parks, and park and recreation facilities shall be based upon the following criteria:

1. Neighborhood or geographical identification (e.g. Harrison and Morning Sun Parks, Albion, Buhl, etc. street names)
2. Natural or geological features (e.g. Shoshone Falls and Dierkes Lake)
3. Local or national historical or cultural significance (e.g. Oregon Trail Youth Complex and Frontier Field)
4. A historical figure, individual, family, or organization that has made a significant land, monetary, or service contribution to the acquisition of the property, park system, or the community in general (e.g. Cascade Park, Clyde Thomsen Park, Drury Park, and Harry Barry Park)
 - Building, parks, and facilities shall not ordinarily be named for living persons, except in the event that an individual, family or organization has made a significant and tangible contribution or donations to, or has performed extraordinary or outstanding public service for the community and/or parks and recreation system, or in cases where such name is stipulated as a condition of the donation or acquisition.

- In cases where the person is living, or the event to be commemorated took place within the last year, there shall be a lapse of at least three months between the receipt of the name proposal and the final recommendation for its adoption.
 - In cases where the person is deceased, the person shall have been deceased for a minimum of six months, and there shall be a lapse of at least three months between the receipt of the name proposal and the final recommendation for its adoption.
 - In cases of outstanding public service; buildings, streets, parks or facilities may be named for a person, provided at least six or more months have lapsed between the service provided and the consideration for naming.
5. In general, portions of a facility typically do not have a name other than that of the entire facility. However, a park's interior features, rooms in a building, sub-elements and/or facilities may have names other than that of the entire park (e.g. Carter Gibb Field at Frontier Field). In naming minor facilities, rooms, and sub-elements or parks, these names are subject to the criteria designated herein.

Elected/appointed City of Twin Falls officials and currently employed staff shall not be eligible for consideration until they are no longer in office or have been retired from city service for at least six months.

6. A name, once adopted, should be bestowed with the intention that it will be permanent, and changes should be strongly resisted.

Procedure

1. A request for naming of a public building, street, public park, or park and recreation facility shall be submitted in writing to the Parks and Recreation Department.
2. Those submitting a naming request should show how the proposed name is consistent with the criteria in this policy. When naming after a person or persons, the application will describe that person's local or national historical or cultural significance. Written documentation of approval by next of kin to be honored (if available) is required as part of the proposal. City staff will review the proposal for adherence to the stated criteria and authentication of statements relative to contributions in the case of an individual before forwarding to the Parks & Recreation commission. If the request is incomplete, staff will contact the applicant, in writing, and provide them with the opportunity to resubmit a revised request.
3. Upon completion of staff review, the request will be scheduled for consideration by the Parks and Recreation Commission. The request will be considered at a public meeting to provide the opportunity for public input on the proposed naming.
4. The Parks and Recreation Commission shall forward their recommendation to the City Council for final decision.

5. If a contest or competition is to be held to determine the name of a building, street, park, or park and recreation facility, the Parks and Recreation Commission and the Parks & Recreation Director or appropriate staff shall establish guidelines and rules for the contest.
6. The City Council and/or the Parks and Recreation Commission can initiate the naming process whenever deemed necessary and/or in the best interest of the City.
7. In the absence of any naming requests, the Parks and Recreation Commission shall adhere to criteria stated in this policy in recommendation of a name.

Renaming of Existing Public Buildings, Public Park, and Park and Recreation Facilities

Renaming of public buildings, streets, public parks, and parks and recreation facilities carries with it a much greater burden of process compared to initial naming. Tradition and continuity of name and community identification are important community values. Each application must meet the criteria in this policy, but meeting all criteria does not ensure renaming. The process for renaming a facility is the same procedure to name a public building, street, public park, or park and recreation facility.

General Naming Regulations

1. Land and/or improvements dedicated to the City as part of a subdivision's development requirements shall not be considered a significant contribution as it relates to this naming policy.
2. This naming policy shall not apply to new streets being proposed and/or constructed as part of a subdivision by a developer.
3. Nothing contained in this policy shall prevent the City from entering into a contractual agreement regarding the naming and sponsorship of a facility. A naming and sponsorship contract shall be subject to the process described in this policy. A facility sponsorship name shall not be considered permanent, but will expire with the expiration of the contract.
4. In the renaming of a street, the applicant shall notify all property owners and residents on that street of a public hearing in front of the City Council.
5. The regulations contained in this policy may be waived in certain circumstances at the discretion of the City Council.

Adopted April 23, 2012