



Twin Falls City Council Agenda

Monday, July 1, 2019, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

Members: Shawn Barigar, Suzanne Hawkins, Nikki Boyd, Chris Talkington, Gregory Lanting, Christopher Reid, Ruth Pierce

- 1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM
- 2) PLEDGE OF ALLEGIANCE
- 3) PROCLAMATIONS: None
- 4) GENERAL PUBLIC INPUT
- 5) CONSENT CALENDAR
 - a) **ACTION ITEM:** Request to approve the June 24, 2019, City Council Minutes.
By: Amy Luna, Finance Administrative Assistant
 - b) **ACTION ITEM:** Request to approve the Accounts Payable for June 20 thru 26, 2019.
By: Amy Luna, Finance Administrative Assistant
 - c) **ACTION ITEM:** Request to hold the Parktacular event on August 11, 2019.
By: Sergeant Justin Dimond, Twin Falls Police Department
 - d) **ACTION ITEM:** Request to hold the Arts in the Park on July 25 to 27, 2019.
By: Sergeant Justin Dimond, Twin Falls Police Department
 - e) **ACTION ITEM:** Request to hold the Rotary Club's 9th Annual Ice Cream Funday on Saturday, July 27, 2019.
By: Sergeant Justin Dimond, Twin Falls Police Department
 - f) **ACTION ITEM:** Request to approve Parks and Recreation Commission acceptance of a bench donation and plaque inscription in memory of Denny and Connie Zimmerman.
By: Wendy Davis, Parks & Recreation Director
 - g) **ACTION ITEM:** Request to approve Parks and Recreation Commission acceptance of a donation of bench and plaque in honor of Bill Crow.
By: Wendy Davis, Parks & Recreation Director
 - h) **ACTION ITEM:** Request to accept the Parks in Lieu cash contribution for Cedar Park #12 Subdivision a PUD. App PZ19-0065
By: Steve O'Connor, City Planner
- 6) ITEMS OF CONSIDERATION

- a) **ACTION ITEM:** Request to approve the Idaho Transportation Department Idaho Child Passenger Safety grant program grant application.
By: Mandi Thompson, Grant and Community Relations Manager
- b) **ACTION ITEM:** Request to award the Eastland - Falls Intersection Project to PMF, Inc. of Twin Falls, Idaho, in the amount of \$950,211.00.
By: Josh Baird, Staff Engineer
- c) **ACTION ITEM:** Request for Council direction regarding scope of response to Council's request to explore options for addressing individuals teaching private lessons at the Twin Falls City Pool.
By: Wendy Davis, Parks and Recreation Director, Shayne Nope, City Attorney
- d) **ACTION ITEM:** Request to use cash reserves to make up the difference between budgeted project for golf course storage shed.
By: Wendy Davis, Parks and Recreation Director
- 7) **GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS**
- 8) **PUBLIC HEARINGS: None**
- 9) **ADJOURNMENT**

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

1. Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall:
 - Wait to be recognized by the Mayor or Chairman
 - Approach the microphone/podium
 - State their name, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
2. The Mayor or Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.

Public Hearing Procedures for Zoning Requests

1. Prior to opening the first Public Hearing of the session, the Mayor or Chairman shall review the public hearing procedures.
2. Individuals wishing to testify or speak before the City Council or Planning & Zoning Commission shall wait to be recognized by the Mayor or Chairman, approach the microphone/podium, state their name, and then proceed with their comments. Following their statements, they shall write their name and address on the record sheet(s) provided by the staff. The staff shall make an audio recording of the Public Hearing.
3. A City Staff Report shall summarize the application and history of the request.
4. The Applicant, or the spokesperson for the Applicant, will make a presentation on the application/request (request). No changes to the request may be made by the applicant after the publication of the Notice of Public Hearing. The presentation should include the following:
 - A complete explanation and description of the request.
 - Why the request is being made.
 - Location of the Property.
 - Impacts on the surrounding properties and efforts to mitigate those impacts.
5. Applicant is limited to 15 minutes, unless a written request for additional time is received, at least 72 hours prior to the hearing, and granted by the Mayor or Chairman.
6. The City Council or Planning & Zoning Commission may ask questions of staff or the applicant pertaining to the request.
7. The general public will then be given the opportunity to provide their testimony regarding the request. The Mayor or Chairman may limit public testimony to no less than two (2) minutes per person.
 - Individuals are not permitted to give their time to other speakers.
 - However, five (5) or more individuals that received written notice of the public hearing may appoint, by written petition, a spokesperson. The written petition must be received at least 72 hours prior to the hearing and must be granted by the Mayor or Chairman. The spokesperson shall be limited to 15 minutes.
 - Written comments, including e-mail, received by 12:00 p.m. on the date of the hearing shall be either read into the record or displayed to the public on the overhead projector.
8. Following the Public Testimony, the applicant is permitted five (5) minutes to respond to Public Testimony.
9. Following the Public Testimony and Applicant's response, Council or Commission members, as recognized by the Mayor or Chairman, shall be allowed to question the Applicant, Staff or anyone who has testified. Responses shall be limited to answering the questions asked. The Mayor or Chairman may limit the time permitted for the answer.
10. The Mayor or Chairman shall close the Public Hearing. The City Council or Planning & Zoning Commission shall deliberate on the request. Deliberations and decisions shall be based upon the information and testimony provided during the Public Hearing. Once the Public Hearing is closed, additional testimony from the staff, applicant or public is not allowed. Legal or procedural questions may be directed to the City Attorney.

* Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Mayor or Chairman.



Twin Falls City Council Minutes

Monday, June 24, 2019, 5:00 PM

City Council Chambers
203 Main Avenue East- Twin Falls, Idaho

1) CALL MEETING TO ORDER/CONFIRMATION OF QUORUM

Present: Mayor Shawn Barigar, Vice Mayor Nikki Boyd, Council Member Chris Talkington, Greg Lanting, Christopher Reid & Ruth Pierce.

Absent: Council Member Suzanne Hawkins.

Staff Present: City Manager Travis Rothweiler, Deputy City Managers Mitch Humble, City Attorney Shayne Nope, Captain Matt Hicks, Building Official Jarrod Bordi, Grant & Community Relations Manager Mandi Thompson, Airport Manager William Carberry, Help Desk Technician Kim Hafer, Finance Administrative Assistant Amy Luna.

Mayor Barigar called the meeting to order at 05:01 PM. A quorum was present.

2) PLEDGE OF ALLEGIANCE

Mayor Barigar invited all present, who wished, to recite the Pledge of Allegiance to the Flag.

3) PROCLAMATIONS: None

4) GENERAL PUBLIC INPUT: None

5) CONSENT CALENDAR

Vice Mayor Boyd requested that item 5-b be voted on separately as she was not at the June 17, 2019, City Council Meeting.

MOTION: Council Member Talkington moved to approve the Consent Calendar excluding item 5-b. **Council Member Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0

MOTION: Council Member Reid moved to approve the Minutes for June 17, 2019, City Council Meeting (5-b). **Council Member Pierce** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0

- a) **ACTION ITEM:** Request to approve the Accounts Payable for June 13 thru 19, 2019.
- b) **ACTION ITEM:** Request to approve the June 17, 2019, City Council Minutes.
- c) **ACTION ITEM:** Request to approve the 2019-2020 Alcohol License Renewals.
- d) **ACTION ITEM:** Request to approve the 5th Annual Vietnam War Veterans Commemoration.
- e) **ACTION ITEM:** Request to approve the 9th Annual Kermes event.
- f) **ACTION ITEM:** Request to approve the Findings of Fact and Conclusions of Law:

- Temple View Properties Bldg. 600SUP
- Temple View Properties Bldg. 400SUP
- Maria Silva Annexation
- The Falls at the Preserve Final Plat

6) ITEMS OF CONSIDERATION

- a) **PRESENTATION:** Recognition of Kortnie Kent's Promotion to Senior Inspector.

Building Official Bordi made a presentation of Kortnie Kent's promotion to Senior Inspector.

Mayor Barigar congratulated Mrs. Kent on her promotion on behalf of the Council.

- b) **ACTION ITEM:** Presentation of a proposal to create the Twin Falls Public Art Commission.

Grant & Community Relations Manager Thompson made a presentation of a proposal to create the Twin Falls Public Art Commission.

Discussion ensued on the following:

Council Member Talkington: Approximately \$6,000.00 comes in, how were these funds broke down and used?

Vice Mayor Boyd: How would this commission work with other agencies that promote Art in Twin Falls? Spoke in favor of the diversity of the proposed commission.

City Manager Rothweiler: Explained the Urban Renewal Agency's part in the Art in Downtown Twin Falls, along with the potential goals of the proposed Commission.

Mayor Barigar: Spoke in favor of this proposal.

MOTION: Council Member Reid moved to forward to create the Twin Falls Public Art Commission.

Council Member Pierce seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

- c) **ACTION ITEM:** Discussion, with possible action, to utilize MPOG funds to provide a grant match for a pending Small Community Air Service Grant Proposal.

Airport Manager Carberry requested to utilize MPOG funds to provide a grant match for a pending Small Community Air Service Grant Proposal.

Discussion ensued on the following:

Council Member Lanting: United Airlines, operated by Skywest with connections to the Denver Hub is the current proposal. Would there be any consideration for other hubs being used?

Council Member Talkington: Spoke in favor of this partnership.

Mayor Barigar: Spoke in favor of this partnership. Pleased with the swift support that they have received.

City Manager Rothweiler: Spoke about the Cities' Strategic Plan related to this item. Spoke about the remaining MPOG funds and how they are available to the Airport.

- d) **ACTION ITEM:** Request to allocate remaining MPOG funds.

Grant & Community Relations Manager Thompson requested to allocate the remaining MPOG funds.

Proposed Allocation:

\$25,000.00 - Small Community Air Service Grant Proposal.

\$3,000.00 - Victims of Crimes Program at the Police Department.

Discussion ensued on the following:

Council Member Lanting: Spoke about the Supreme Court ruling on what can be done in the event of domestic violence cases. What can the City do in these cases?

City Attorney Nope: Explained the new laws.

Council Member Pierce: Asked for clarification on the allocation of these funds.

MOTION: Council Member Talkington moved to allocate the remaining MPOG funds as proposed. **Vice Mayor Boyd** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

- e) **ACTION ITEM:** Request to consider a Resolution to join the Multi-District Litigation (MDL) against Opioid Manufacturers and/or Distributors.

City Attorney Nope requested to approve **Resolution 2019-008** to join the Multi-District Litigation (MDL) against Opioid Manufacturers and/or Distributors.

Discussion ensued on the following:

Council Member Pierce: Asked for clarification on the need of staff to provide services.

Council Member Talkington: Spoke about the deaths caused by Opioids in our area.

Mayor Barigar: Spoke in favor of this resolution.

MOTION: Vice Mayor Boyd moved to approve the Resolution 2019-008, to join the Multi-District Litigation (MDL) against Opioid Manufacturers and/or Distributors. **Council Member Lanting** seconded the motion. Roll call vote showed all members present voted in favor of the motion. 6 to 0.

7) GENERAL INPUT/ADVISORY BOARD REPORT/ANNOUNCEMENTS

Citizen Babyon - Spoke about the Proclamation for Dairy Month and how the humans were glossed over.

Association of Idaho City Notes:

Council Member Hawkins was voted to President of the AIC for the next year.

Council Member Lanting received the Harold Hurst Award for outstanding contributions to Idaho Cities.

The City of Twin Falls received two achievement awards:

1. Community Engagement for the See-Click-Fix App.
2. Youth Council - Color Run for Suicide Prevention and Awareness.

Budget Talks will begin on July 8, 2019. Explained how it will work for this year. Budget talks will conclude the last Monday in August.

8) PUBLIC HEARINGS: None

9) ADJOURNMENT

- a) **EXECUTIVE SESSION §74-206 (1)(b)** To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student.

MOTION: Council Member Talkington moved to adjourn to Executive Session 74206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student. **Vice Mayor Boyd** seconded the motion. Roll call vote showed all members present voted. 6 to 0.

The meeting adjourned at 06:13 PM



Date: Monday, July 1, 2019
To: Honorable Mayor and City Council
From: Sergeant Justin Dimond, Twin Falls Police Department

ACTION ITEM

Request:

ACTION ITEM: Request to hold the Parktacular event on August 11, 2019.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

Organizer Brian Yeager, on behalf of 88.1 The Bridge, has submitted a Special Event Application requesting to hold the Parktacular event in the Twin Falls City Park on Sunday, August 11, 2019. The event will begin at 1:00 p.m. and will conclude at 6:00 p.m.

This is an annual, family-friendly summer event which will include trade show vendors, food vendors, a small car show, and a live music concert featuring national touring acts.

There will be no alcohol served at this event. The organizers will be responsible for a cleanup plan within the park and other affected areas. They have made arrangements for additional trash receptacles and portable lavatories to be placed in the park during the event.

While it is possible that the live bands may become a noise disturbance issue for the residential neighborhood near the City Park, there have been no complaints in past years. Should the amplified sound become an issue, the Patrol Supervisor will be advised to contact the on-site organizers regarding noise complaints.

Approval Process:

Consent of the Council

Budget Impact:

There is no budget impact for this event.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the City Council approve the Special Event Application submitted for the Parktacular event based on the information provided.

Staff recommends that the on-duty Supervisor be given authority to order event organizers to mitigate the sound of amplified music. If the noise complaints become habitual, the Patrol Supervisor shall be granted the authority to order the music to be terminated.

Attachments:

None



Date: Monday, July 1, 2019
To: Honorable Mayor and City Council
From: Sergeant Justin Dimond, Twin Falls Police Department

ACTION ITEM

Request:

ACTION ITEM: Request to hold the Arts in the Park on July 25 to 27, 2019.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

Arts in the Park has been held in the City Park for 28 years and has evolved into the family-friendly event that we have today. It will take place on July 25 to 27, 2019. The event attracts kids from three to fourteen years of age for art classes and adults who view and shop at the various artisan booths. The Friday events include live music and wine tasting for adults.

Arts in the Park will begin at noon on Thursday, July 25, 2019, and will run through 4:00 p.m. on Saturday, July 27, 2019. Musicians will perform at various times during the day in the area of the artisan tents. Additionally, the wine tasting event will take place in a wine garden on Friday from 5:00 p.m. to 7:00 p.m. On Saturday afternoon, the Twin Falls Rotary will hold their annual Ice Cream Funday independent of this event.

Event organizers anticipate approximately 350 people will attend the three-day event.

Wine for the tasting event will be donated by Magic Valley Distribution. Proceeds will benefit the Magic Valley Arts Council.

Organizers have arranged for Twin Falls County Deputies to provide overnight security during the event.

Approval Process:

Consent of the Council

Budget Impact:

None

Regulatory Impact:

None

History:

N/A

Analysis:

N/A

Conclusion:

Twin Falls Police Department Staff and several relevant City Staff members have reviewed this application request as presented. Staff recommends that the City Council approve the Special Event Application based on the information provided.

Attachments:

None



Date: Monday, July 1, 2019
To: Honorable Mayor and City Council
From: Sergeant Justin Dimond, Twin Falls Police Department

ACTION ITEM

Request:

ACTION ITEM: Request to hold the Rotary Club's 9th Annual Ice Cream Funday on Saturday, July 27, 2019.

Time Estimate:

Staff requests that this item be placed on the Consent Calendar.

Background:

Jill Skeem, on behalf of the Rotary Club of Twin Falls, has submitted a Special Event Application requesting to hold the Rotary Club's 9th Annual Ice Cream Funday on Saturday, July 27, 2019. The event will take place from 11:30 a.m. to 3:00 p.m.

The event will have approximately 20 tents set up in the northwest corner of the Twin Falls City Park with area businesses providing information. There will also be free ice cream for attendees provided by Cloverleaf Creamery.

There will be amplified music in the form of a live duo performing at the event. The amplified sound will start at 11:30 a.m.

This event will be held in conjunction with Arts in the Park.

Alcohol will not be sold at this event.

Approval Process:

Consent of the City Council

Budget Impact:

None

Regulatory Impact:

None

History:

N/A

Analysis:

N/A

Conclusion:

Twin Falls Police Department Staff and several relevant City Staff members have reviewed this application request as presented. Staff recommends that the City Council approve the Special Event Application based on the information provided.

Attachments:

None



Date: Monday, July 1, 2019
To: Parks and Recreation Commission
From: Wendy Davis, Parks & Recreation Director

ACTION ITEM

Request:

ACTION ITEM: Request to approve Parks and Recreation Commission acceptance of a bench donation and plaque inscription in memory of Denny and Connie Zimmerman.

Time Estimate:

N/A

Background:

July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy to allow additional text on inscriptions. Council further requested all Donation Requests to be placed on the Consent Calendar for Council review upon acceptance by the Parks and Recreation Commission. The policy states:

Donations may dedicate to, honor, or memorialize, a person; or directly relate to the history of the community; or may be donated by groups with longstanding ties to the community, and shall be of any type (types of donations - reference to page 1), so long as its placement enhances the recreational value of its setting, considering factors including, but not limited to, safety and aesthetics.

Identification – Donations are typically identified by a plaque of durable material such as metal plate or stone, of modest size and set in concrete or fixed to a permanent object. The plaque may be placed at the base of, or adjacent to the memorial. Approved plaques are purchased and ordered by the donor and the installation is coordinated with the Twin Falls Parks & Recreation Department. In the case of trees, the plaque shall be not less than 8" by 16" and flush mounted in the ground. Design and placement of plaques must be approved by the Twin Falls Parks & Recreation Department. Damaged plaques are replaced at no additional charge to the donor.

Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored. Any additional text and any inscription for other donations must be directly related to the history of the community, and may identify groups or persons with longstanding ties to the community.

The Council directed staff to have all requests reviewed by the Parks and Recreation Commission to determine if the additional text meets the conditions outlined in the policy.

Please see the attached Donation Request Form for Denny and Connie Zimmerman.

Approval Process:

A simple majority will approve this request.

Budget Impact:

Regulatory Impact:

Approval will allow the family to move forward with the requested inscription and bench donation.

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

1. Zimmerman Donation

**TWIN FALLS PARKS AND RECREATION**

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORMDate: 4/12/19Requested by: Laurel and Amy ZimmermanAddress: 1309 Evergreen Dr.
Street AddressTwin Falls
CityID
State83301
Zip CodeHome Phone: 208-733-2917
(Area Code)Cell A: 208-404-6010
Work Phone: 208-404-6010
(Area Code)Donation Requested: Bench with plaque. L: 208-404-6013

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: Canyon Rim Trail - east of Snake River
Jump Site 42.596975, -114.41990

Alternative Location: _____

Plaque Inscription: In loving memory of Denny and Connie
Zimmerman. Idaho lives on in their hearts
as they do in ours.

If you are requesting additional text, please describe how the group or person has longstanding ties to the community or is directly related to the history of the community.

* See ~~attached~~ attached.*The Benefits are Endless...*

Wendy Davis

From: Amy Zimmerman <amylzimmer@yahoo.com>
Sent: Friday, May 10, 2019 9:12 AM
To: Wendy Davis
Subject: Fw: To include with donation request form

Sent from Yahoo Mail for iPhone

Begin forwarded message:

On Sunday, April 14, 2019, 11:09 AM, Laurel Zimmerman <lzimmerman@outwardbound.org> wrote:

If you are requesting additional text, please describe how the group or person has a longstanding ties to the community or is directly related to the history of the community.

Dennis and Connie Zimmerman moved to Twin Falls, ID in 1971 and lived here until their passing in 2017 and 2018 respectively. They loved Idaho and were so proud to be tour guides to all family and friends who visited. They were immersed in the Twin Falls community personally and professionally. Denny worked for JUB Engineers and had his hands in much of the land surveying of Twin Falls and surrounding areas. He was involved in many community organizations such as home builders and wildlife clubs and soaked up the history of Twin Falls. Connie was an active member of many charitable organizations and the downtown business community. When she retired she became an active member in the art community of CSI until her passing. Every time she left the house she encountered people she knew as she was a kind spirit who befriended everyone. Denny and Connie loved their home of Twin Falls, ID and the friendly community and breathtaking beauty the area offers.

Plaque Inscription:

In Loving Memory of Denny and Connie Zimmerman

Idaho lives on in their hearts as they do in ours.

Laurel Zimmerman

Admissions Manager

Outward Bound Services Group
2582 Riceville Road | Asheville, NC 28805



Date: Monday, July 1, 2019
To: Parks and Recreation Commission
From: Wendy Davis, Parks & Recreation Director

ACTION ITEM

Request:

ACTION ITEM: Request to approve Parks and Recreation Commission acceptance of a donation of bench and plaque in honor of Bill Crow.

Time Estimate:

N/A

Background:

July 20, 2009, Twin Falls City Council approved the Parks and Recreation Department's donation policy to allow additional text on inscriptions. Council further requested all Donation Requests to be placed on the Consent Calendar for Council review upon acceptance by the Parks and Recreation Commission. . The policy states:

Donations may dedicate to, honor, or memorialize, a person; or directly relate to the history of the community; or may be donated by groups with longstanding ties to the community, and shall be of any type (types of donations - reference to page 1), so long as its placement enhances the recreational value of its setting, considering factors including, but not limited to, safety and aesthetics.

Identification – Donations are typically identified by a plaque of durable material such as metal plate or stone, of modest size and set in concrete or fixed to a permanent object. The plaque may be placed at the base of, or adjacent to the memorial. Approved plaques are purchased and ordered by the donor and the installation is coordinated with the Twin Falls Parks & Recreation Department. In the case of trees, the plaque shall be not less than 8" by 16" and flush mounted in the ground. Design and placement of plaques must be approved by the Twin Falls Parks & Recreation Department. Damaged plaques are replaced at no additional charge to the donor.

Inscription –The text of memorials to individuals may include the name of the person being dedicated to, honored, or memorialized, the dates of the birth and death of that person or the date of the dedication or when honored. Any additional text and any inscription for other donations must be directly related to the history of the community, and may identify groups or persons with longstanding ties to the community.

The Council directed staff to have all requests reviewed by the Parks and Recreation Commission to determine if the additional text meets the conditions outlined in the policy.

Please see the attached Donation Request Form for Bill Crow.

Approval Process:

A simple majority will approve the request.

Budget Impact:**Regulatory Impact:**

Approval will allow the family to proceed with a plaque inscribed as requested, and install the donated bench.

History:

N/A

Analysis:

N/A

Conclusion:

N/A

Attachments:

1. Crow Donation
2. Crow inscription



TWIN FALLS PARKS AND RECREATION

136 Maxwell Ave. • PO Box 1907 • Twin Falls, ID 83303 • Phone: 208-736-2265 • Fax: 208-736-1548

DONATION REQUEST FORM

Date: 5/19/18

Requested by: KATHY CROW

Address: 532 PIERCE ST.

Street Address

TWIN FALLS ID 83301
City State Zip Code

Home Phone: 208-733-3232
(Area Code)

Cell
~~Work~~ Phone: 208-358-2998
(Area Code)

Donation Requested: BENCH

(Tree, bench, drinking fountain, picnic tables, playground equipment, picnic shelters, etc.)

Location Requested: CANYON RIM TRAIL - WEST OF THE
PERRINE BRIDGE - OVERLOOKING BLUE LAKE COUNTRY CLUB

Alternative Location: _____

Plaque Inscription: IN LOVING MEMORY OF BILL CROW
1936 - 2016

See revised inscription
attached

If you are requesting additional text, please describe how the group or person has longstanding ties to the community or is directly related to the history of the community.

BILL CROW WAS BORN IN TWIN FALLS IN 1936 AND
HAPPILY LIVED HIS ENTIRE LIFE IN THIS COMMUNITY.
HE ATTENDED WASHINGTON AND LINCOLN ELEMENTARY
SCHOOLS, O'LEARY JUNIOR HIGH AND WAS A MEMBER OF
THE FIRST GRADUATING CLASS FROM THE "NEW" TWIN FALLS

The Benefits are Endless...

HIGH SCHOOL ON FILER AVE. HE GREW UP FISHING, HUNTING, SWIMMING, CADDYING, DIVING FOR GOLF BALLS IN BASS LAKE, THROWING CLAY PIGEONS FOR TRAP SHOOTERS AND GOLFING IN THE SNAKE RIVER CANYON. IT WAS INDEED HIS LIFE LONG PLAYGROUND. HE GOLFERED THERE RIGHT UP TO THE YEAR OF HIS DEATH IN 2016.

Send this form to Twin Falls Parks & Recreation, P.O. Box 1907, Twin Falls, ID 83303.
For further information, please contact the Parks & Recreation office at (208) 736-2265.

FOR OFFICE USE ONLY

Donation Name: _____

Site: _____ Type: _____

Completion Date: _____

BILL WAS A SEEDSMAN AND HEADED THE SEED DEPARTMENT AND EVENTUALLY THE ENTIRE INTERMOUNTAIN BEAN CO. INC. WHICH WAS ESTABLISHED IN TWIN FALLS IN 1936. HE BUILT THEIR OFFICES ON SHOSHONE ST. (NOW BUT EVEN- TUALLY MOVED THE COMPANY TO KIMBERLY WHEN THEY ACQUIRED THE R.H. DENTON WAREHOUSE. BILL AND HIS FAMILY CONTINUED TO LIVE IN TWIN FALLS. HIS COMMUNITY ACTIVITIES REVOLVED AROUND HIS BUSINESS THROUGH WHICH HE MADE MANY CONTRIBUTIONS IN SUPPORT OF TWIN FALLS AND KIMBERLY ORGANIZATIONS, CHARITIES AND INDIVIDUALS. HE ALSO ACTIVELY COACHED LITTLE LEAGUE AND DISTANCE RUNNING AND THOROUGHLY ENJOYED HELPING YOUNG PEOPLE REACH THEIR GOALS.

In loving memory of
BILL CROW
A Twin Falls native son
This canyon was his lifelong
source of recreation and joy.
1936-2016



Date: Monday, July 1, 2019
To: Parks and Recreation Commission
From: Steve O'Connor, City Planner

ACTION ITEM

Request:

ACTION ITEM: Request to accept the Parks in Lieu cash contribution for Cedar Park #12 Subdivision a PUD. App PZ19-0065

Time Estimate:

N/A

Background:

This is a request for a Parks in Lieu contribution for Cedar Park # 12 Subdivision, a PUD. A 4.55 acre subdivision proposing 28 residential units.

The requested Parks in Lieu cash contribution is calculated at \$19,645.23. This is based on the April 2019 appraisal price of the property.

On June 11th, the Parks & Recreation Commission unanimously recommended acceptance of the Parks in Lieu contribution for Cedar Park No. 12 subdivision.

Approval Process:

In accordance with City Code Section 10-12-3-11 Section F: The city council may, at their discretion, approve and accept cash contributions in lieu of park land with improvements.

The commission is tasked with forwarding a recommendation to City Council based on, 1) the minimum standards or regulations set forth in City Code, and 2) the guiding principles of the Twin Falls Parks and Recreation Master Plan.

Per City Code 10-12-3-11 a “minipark” is a minimum of 15,000sq-ft and a “neighborhood” park is at least 3 acres of flat open space.

The amount of land to set aside for park land is equal to the number of residential units multiplied by 0.01. For this subdivision that would equal .26 acres for a park. This would not meet the minimum standard.

The fee structure for cash contributions for acquisition of park land shall be the appraised value of the required land area at the time of the application.

The development may qualify for a 50% reduction on their cash contribution in lieu of park land if the development meets all criteria to be called an “in fill” development. (Ord. 2954, 11-3-2008)

This development meets all five criteria for the 50% reduction.

Budget Impact:

Acceptance of this request will increase the Parks & Recreation budget for projects in this Section Mile by \$19,645.23.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

The Council is tasked with accepting, denying, or tabling for more information, a Parks in Lieu cash contribution for Cedar Park No. 12 subdivision.

Attachments:

1. Parks in Lieu Staff Report PZ19-0065
2. 1 - Preliminary Plat
3. 2 - Vicinity
4. 3 - Appraisal
5. 4 - Draft P&R Meeting Minutes



Comprehensive Staff Report

To: Parks & Recreation Commission

From: Wendy Davis

Presenter: Steve O'Connor, City Planner

Request: Request to recommend approval of a Parks in Lieu contribution for Cedar Park # 12 Subdivision, a PUD.

Application: PZ19-0021

Applicant:

Gary N. Nelson & Co.

c/o Gary Nelson

P.O.Box 6004

Twin Falls 83303

208.734.5522

Public Meeting: March 12th, 2019

Analysis

This is a request for a Parks in Lieu contribution for Cedar Park # 12 Subdivision, a PUD. A 4.55 acre subdivision proposing 28 residential units.

The requested Parks in Lieu cash contribution is calculated at \$19,645.23. This is based on the April 2019 appraisal price of the property.

Approval Process

In accordance with City Code Section 10-12-3-11 Section F: The city council may, at their discretion, approve and accept cash contributions in lieu of park land with improvements.

The commission is tasked with forwarding a recommendation to City Council based on, 1) the minimum standards or regulations set forth in City Code, and 2) the guiding principles of the Twin Falls Parks and Recreation Master Plan.

Applicable Regulations or Codes

Per City Code 10-12-3-11 a "minipark" is a minimum of 15,000sq-ft and a "neighborhood" park is at least 3 acres of flat open space.

The amount of land to set aside for park land is equal to the number of

residential units multiplied by 0.01. For this subdivision that would equal .26 acres for a park. This would not meet the minimum standard.

The fee structure for cash contributions for acquisition of park land shall be the appraised value of the required land area at the time of the application.

The development may qualify for a 50% reduction on their cash contribution in lieu of park land if the development meets all criteria to be called an "in fill" development. (Ord. 2954, 11-3-2008)

This development meets all five criteria for the 50% reduction.

Master Plan Compliance

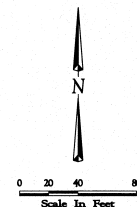
There is not an identified location for a neighborhood park per the Parks Master Plan for this area. This development would not produce the minimum standards required for a neighborhood park. Therefore accepting a Parks in Lieu cash contribution would comply with the master plan.

Conclusion

The Commission is tasked with forwarding a positive or negative recommendation to City Council on whether to accept a Parks in Lieu cash contribution.

Attachments

1. Cedar Park # 12 Preliminary Plat
2. Vicinity Map
3. Appraisal



W2 SE4, Section 11
T. 10 S., R. 17 E., B.M.
Twin Falls County, Idaho

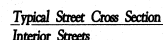
HYDRANT NUMBER 3913-3146. 'B' BOLT ON FIRE HYDRANT -
WEST SIDE OF CARRIAGE LANE, 720' NORTH OF ADDISON AVE.
EAST. 'B' BOLT ELEV. = 3747.07

A 15 FT. WIDE UTILITY EASEMENT EXISTS ALONG ALL FRONT LOT LINES ADJ. TO STREET FRONTAGES.

ALL CONST. SHALL BE DONE IN ACCORDANCE WITH THE CITY OF TWIN FALLS STANDARDS, & SPEC'S.

LOT LINES ARE CONCEPTUAL AND SUBJECT TO CHANGE IN THE FINAL LAYOUT. DIMENSIONS APPROXIMATE.

n.t.s.



nls

	EXISTING	PROPOSED
SUBDIVISION BOUNDARY LINE	_____	_____
LOT LINE	_____	_____
ZERO SETBACK LOT LINE	_____	_____
STREET CENTERLINE	_____	_____
ACCESS & UTILITY EASEMENT	-----	-----
WATER LINE EASEMENT	-----	-----
UTILITY EASEMENT	-----	-----
SETKBACK PER P.U.D.	_____	_____
WATER MAIN	_____ 12" W _____	_____ 8" W _____
SEWER MAIN	_____ 8" W _____	_____ 8" W _____
PRESSURE IRRIGATION	_____ 10" W _____	_____ 10" W _____
STANDARD CURB & GUTTER	=====	=====
ROLL CURB & GUTTER	=====	=====
CONTOUR LINE	① 10' 0"	②
SEWER MANHOLE	③	④
FIRE HYDRANT	⑤	⑥
WATER GATE VALVE	⑦	⑧
IRRIGATION GATE VALVE	⑨	⑩
BLOW-OFF/AIR INJECTION ASSEMBLY	⑪	⑫
LIGHT POLE	⑬	⑭
WATER SERVICE	⑮	⑯
SEWER SERVICE	⑰	⑱
PRESSURE IRR. SERVICE	⑲	⑳
CATCH BASIN	㉑	㉒
DRAINAGE ARROW	⑳	㉓

207,548 S.F. TOTAL PARCEL AREA: 198,258 DEVELOPMENT PARCEL, 9,290 RIGHT OF WAY

107,556 S.F. PARCEL IMPERVIOUS: $107,556 \times 1.6/12 \times 0.95 =$	+ 13,624 C.F.
90,702 S.F. PARCEL LANDSCAPING: $90,702 \times 1.6/12 \times 0.25 =$	+ 3,023 C.F.
7,507 S.F. RIGHT OF WAY IMPERVIOUS: $7,507 \times 1.6/12 \times 0.95 =$	+ 951 C.F.
1,783 S.F. RIGHT OF WAY LANDSCAPING: $1,783 \times 1.6/12 \times 0.25 =$	+ 59 C.F.
STANDARD PRE-DEVELOPMENT: $207,548 \times 1.6/12 \times 0.35 =$	- 9,866 C.F.
TOTAL RETENTION VOLUME REQUIRED =	7,971 C.F.

TOTAL RETENTION PROVIDED OFFSITE PER AGREEMENT BETWEEN THE DEVELOPER, THE TWIN FALLS CANAL COMPANY, AND THE CITY OF TWIN FALLS.

OWNER:	GARY R. NELSON & CO. P.O. BOX 6004 NORTH FALLS, ID 83303 (208) 731-5030	SETBACKS:	ALL BUILDING AND YARD SETBACKS WILL BE ACCORDANCE WITH THE CURRENT C.O.F.E. ORDINANCES.
ENGINEER:	GARY R. NELSON ENM ENGINEERS, INC. 621 N. COLLEGE RD., SUITE 100 NORTH FALLS, ID 83301 (208) 734-4688 CONTRACT NO. 184581	EASEMENTS:	AS DEPICTED ON FINAL PLAN OR RECORDED SURVEY DOCUMENT FOR UTILITIES AND ACCESS.
		UTILITIES:	CITY SEWER AND WATER MAINS PRESENT FROM JOINTLY OWNED STATION, SOUTH THROUGH UTILITIES: DRAIN PILES, 12" WATER MAIN, 12" WATER MAIN, 12" WATER MAIN, INTERNATIONAL GAS, CABLE TV, AND PUMP.
EXISTING USE:	VACANT	STORMWATER:	STORM WATER FOR PLOT SHALL BE OFFSITE.
PROPOSED USE:	RESIDENTIAL, TOWNHOME DEVELOPMENT	SUBD. AREA:	4.55 ACRES
PROPOSED ZONING:	R-4, F.D.U.		
EXISTING ZONING:	NO CHANGE		
VARANCE:	NONE		
REMARKS:	SUBMIT		

The map shows a street grid in the City of San Diego. Key streets labeled include TALLER HEIGHTS DRIVE, SPUR ROAD, CHERRY LANE, and others. A black rectangle highlights the project location, with an arrow pointing to it and the word 'Project' written next to it. A north arrow is located in the top right corner of the map.

Preliminary Plat For =

CEDARPARK Subdivision No. 12, A P.U.D. =

Twin Falls, Idaho =

DO NOT SCALE DRAWINGS
CONTRACTOR SHALL VERIFY ALL
CONDITIONS AND DIMENSIONS AT
THE JOB SITE AND NOTIFY THE
ENGINEER OF ANY DIMENSIONAL
ERRORS, OMISSIONS, OR DIS-
CREPANCIES BEFORE BEGINNING
OR FABRICATING ANY WORK.

15/05/2006

STAIN

APPROVED

DESIGN T. VANSEF

80-004 T. LAMBERT

DOI: 10.1002/for

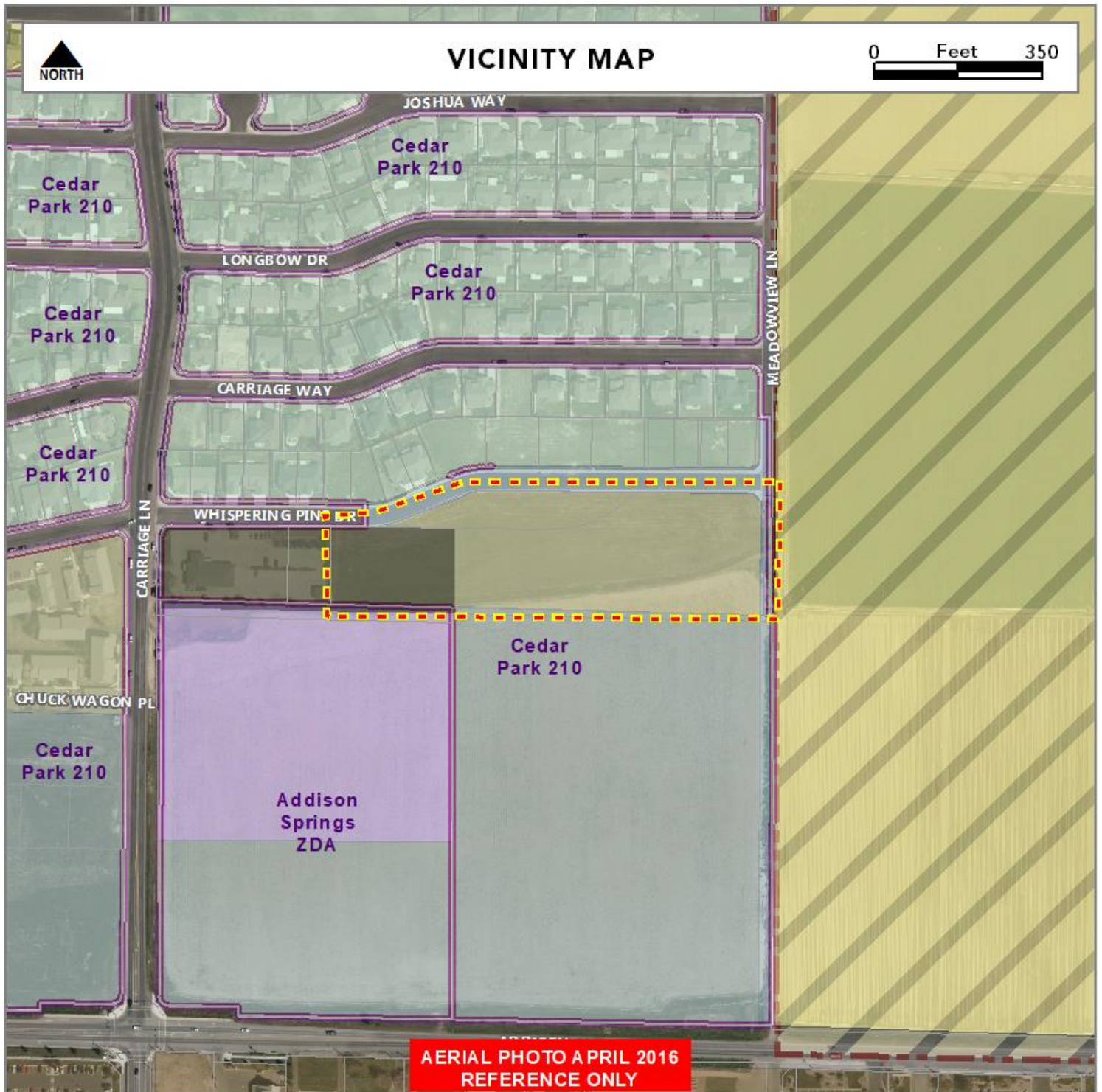
[illegible]

NO SHOW

225-1777

225-17

1. *Journal of the American Medical Association*, 277, 1996, 1033-1037.



	PRO		R-2	Current Zoning: R-2 & R-2 PRO PUD	Existing Land Use: Vacant
	PUD		R-4	Comprehensive Plan: Town Neighborhood	Proposed Land Use: Residential
	C-1		R-6	Surrounding Zoning Designations & Land Use(s)	
	AOI			North: Whispering Pine Dr.; R-2 PUD; Vacant	East: R-2 AOI; Agriculture
				South: C-1 PUD; Vacant	West: R-2 PRO; Religious Facility
				Applicable Regulations	
10-12-3-11					

McKinlay & Klundt Appraisal Company

(Bus) (208) 734-5522

P.O. Box 5698
Twin Falls, Idaho 83303

(Fax) (208) 734-9755

A RESTRICTED APPRAISAL REPORT OF

4.43+/- Acres

LOCATED AT

TBD Whispering Pine Drive
Twin Falls, Idaho 83301

CLIENT

Gary N. Nelson & Company

McKinlay & Klundt Appraisal Company

(Bus) (208) 734-5522

P.O. Box 5698
Twin Falls, Idaho 83303

(Fax) (208) 734-9755

April 2, 2019

Mr. Gary Nelson
1130 Conner Court
Kimberly, Idaho 83341

Re: 4.43+/- Acres
TBD Whispering Pine Drive
Twin Falls, Idaho 83301

Dear Gary Nelson,

At your request, we have appraised a real property interest for the above real estate. Our objective was to form one or more opinions about the market value for a 100% ownership interest in the subject property's fee simple estate assuming no liens or encumbrances other than normal covenants and restrictions of record.

As a preview, the subject property consists of two individual parcels constituting 4.43+/- acres or 192,971+/- square feet. The subject property is two vacant land parcels located along Whispering Pine Drive, a residential two-lane city street just north of Addison Avenue East and east of Carriage Lane North in the eastern part of Twin Falls, Idaho. The City of Twin Falls Planning and Zoning Department has designated this area "R-4" or residential medium, allowing for 1-4-unit residential dwellings. The lots exist in an area that is developing into residential and multifamily subdivisions.

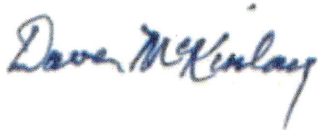
This valuation contains analyses, opinions, and conclusions along with market data and reasoning appropriate for the scope of work detailed later herein. It was prepared solely for the intended use and intended user(s) explicitly identified in the attached report. Unauthorized users do so at their own risk. The appraisal is communicated in the attached document, which conforms to the version of the Uniform Standards of Professional Appraisal Practice (USPAP) in effect on this report's preparation date of March 20, 2019.

This letter is not an appraisal report hence it must not be removed from the attached 100-page document. If this letter is disjoined from the attached appraisal report, then the value opinions set forth in this letter are invalid because the analyses, opinions, and conclusions cannot be properly understood.

In general, valuation of the subject property involves no atypical issues. All value opinions are affected by all the information, extraordinary assumptions, hypotheses, general limiting conditions, facts, descriptions, and disclosures stated in the attached appraisal report. After careful consideration of all factors pertaining to and influencing value, the data, and analysis thereof firmly supports the following final value opinion(s) for the subject property as of March 20, 2019:

\$175,000 Market Value "As Is"

Thank you for your business. Let us know how we may further serve you.



Dave McKinlay
Certified General Appraiser-71
McKinlay & Klundt Appraisal Co.
License Expiration Date: 04/08/20



Travis Klundt
Certified General Appraiser-2212
McKinlay & Klundt Appraisal Co.
License Expiration Date: 01/13/20



Twin Falls Parks and Recreation Commission Minutes

Tuesday, June 11, 2019, 11:30 AM

203 3rd Ave E.
Twin Falls, Id 83301

Members: Chairman, Vacant; Vice-Chairman, Marc Lambert; Richard Birrell; Z J Martinez; Sherry Murray; Gabe Ostyn; Brian Rice; Chance Munns.

1) Confirmation of Quorum/Call Meeting to Order

Marc Lambert called the meeting to order at 12:04 PM

A quorum was present.

Commissioners present: Marc Lambert, Gabe Ostyn, ZJ Martinez, Chance Munns, Sherry Murray, Amanda Nussbaum, Kirk Melton.

Commissioners absent: Richard Birrell and Brian Rice.

Staff Present: Wendy Davis, Kevin Skelton, John Pauley, Stacy McClintock, Nikki Miller and Steve O'Connor.

Council present: Nikki Boyd

- a) Introduce new Commissioners Amanda Nussbaum and Kirk Melton
Marc Lambert introduced the new Commissioners Amanda Nussbaum and Kirk Melton.
Welcome aboard.

2) Consent Calendar

- a) Approve Meeting Minutes of 5/14/2019
MOTION: Sherry moved to approve meeting minutes as written. Gabe Ostyn seconded the motion. Motion passed 7 to 0.

3) Items of Consideration

- a) Elect a new Chairperson and Vice Chairperson

Wendy indicated that the Commission will need to vote in a new chairperson and a new vice-chairperson.

MOTION: Chance Munns moved to nominate Marc Lambert for chairperson. Gabe seconded the motion.

Marc Lambert moved to nominate ZJ Martinez for chairperson. Sherry seconded the motion.

Sherry Murray moved to nominate Brian Rice for chairperson. ZJ Martinez seconded the motion.

Roll call vote results: ZJ Martinez 3, Brian Rice 2, Marc Lambert 1 and 1 abstained. ZJ Martinez will be the new chairperson.

MOTION: ZJ Martinez moved to nominate Chance Munns for vice-chairperson. Gabe seconded the motion. Motion passed 7 to 0.

- b) Request to reconsider tree removal request and replacement requirement for 426, 428, and 430 S. Main

Kevin Skelton presented the request to reconsider tree removal request and replacement requirement for 426, 428 and 430 S. Main Ave.

Theresa Pham presented her request to waive the tree replacement requirement. Theresa Pham did not apply for the sidewalk grant. Chance Munns had a question in regards to whether the trees had already been removed. The trees in question have been removed. ZJ Martinez asked Ms. Pham if she was asking for a financial hardship waiver. Kirk asked what the cost would be to replace the four trees. She was quoted \$25,000 to replace the trees and to fix the irrigation system. Sherry asked if she could donate the trees to be placed in another location. Discussion ensued. The commission discussed options for Ms. Pham. Chance indicated that the original request was to replace the trees. He indicated that in order to be consistent along Main Ave it would be pertinent to replace the trees.

MOTION: Chance Munns moved to extend the replacement of the trees for one year from today. Amanda Nussbaum seconded the motion. Motion passed 7 to 0.

- c) Request to recommend acceptance of Parks in Lieu cash contribution for Cedar Park #12 Subdivision a PUD. App PZ19-0063

Steve O'Connor presented the request to recommend acceptance of Parks in Lieu Cash contribution for Cedar Park #12 Subdivision.

MOTION Sherry Murray moved to approve the Parks in Lieu cash contribution. Chance Munns seconded the motion. Motion 7 to 0.

- d) Request to remove trees located at 444 and 460 Main Ave. South
Kevin Skelton presented the request to remove trees located at 444 and 460 Main Ave S.

MOTION: Marc Lambert moved to approve the request to remove the trees located at 444 and 460 Main Ave S. Sherry Murray seconded the motion. Motion passed. 6 to 0. 1 abstained.

- e) Request to remove a tree located at 206 8th Ave. North
Kevin Skelton presented the request to remove a tree located at 206 8th Ave N. Chance Munns recommended that the tree stay in place as it is a healthy tree and for the requester find a way to repair the sidewalk. Discussion ensued.

MOTION: Gabe Ostyn moved to deny the request. Sherry seconded the motion. Motion passed. 6 to 1.

- f) Discuss Council Assignment to make a Recommendation Regarding Banning Smoking in Parks and on Trails
This item was tabled until next meeting

4) Department Updates

- a) Department Updates
No comments or questions.

5) Adjournment

The meeting adjourned at 1:10 PM.

Wendy wanted to make a recommendation to extend the meeting so that all items can be discussed. The meetings will now start at 11:30 am.

Next meeting will be July 9, 2019 at 11:30. location to be determined.



Date: Monday, July 1, 2019
To: Honorable Mayor and City Council
From: Mandi Thompson, Grant and Community Relations Manager

ACTION ITEM

Request:

ACTION ITEM: Request to approve the Idaho Transportation Department Idaho Child Passenger Safety grant program grant application.

Time Estimate:

10 minutes

Background:

In 2014, the City of Twin Falls took over financial management of a grant that had been previously awarded to St. Luke's Magic Valley due to administrative costs required on all grants awarded to St. Luke's. Safe Kids Magic Valley manages the grant, including the distribution of car seats to participating check sites and the organization and implementation of technician training. Safe Kids also prepares and submits all programmatic reports, while Grant Manager Mandi Thompson submits all financial reports and documentation for reimbursement.

Approval Process:

Majority approval

Budget Impact:

None. Because this grant is funded 100%, there is no local match and no impact to the city's budget.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends that the Council approve the application in the amount of \$10,740.22 to the Idaho Child Passenger Safety grant program.

Attachments:

1. FY 2019 Grant Application_ Travel Renewal Class CPST Class

July 2, 2019

Sherry Jenkins
Office of Highway Safety
Idaho Transportation Department
P.O. Box 7129
Boise, ID 83707-1129

RE: Request for funds in the amount of **\$10,740.22**

Dear Sherry:

We are requesting funds on behalf of District 5 led by the City of Twin Falls Police Department.

QUALIFICATIONS:

The City of Twin Falls Police Department is pleased to submit this letter as application for funds to continue serving as a sub-grantee for the AAP Idaho Child Passenger Safety Program. This program is a valuable resource for our community. The Police Department took over the program in 2014 when Safe Kids Magic Valley became ineligible to receive the funds. The City received funds again in 2017 and are applying again in 2019. We will be working very closely with St. Luke's Magic Valley Safe Kids and are confident the program will continue to provide child restraint seats to families in need.

GOALS:

1. Increase local community's knowledge of the proper use of child restraints by offering car seat safety checks and/or participating in child safety events.
2. Educate parents, caregivers and grandparents regarding the proper selection and installation of child passenger safety restraints.
3. Maintain and support the statewide network of child passenger safety technicians and inspections stations.
4. Use National Child Passenger Safety Week as opportunity to increase visibility of child passenger safety in Idaho.

Host at least 3 car seat check events in our local communities in support of all goals.

Potential sites for our organization:

- Cassia Intermountain Safety Fair
- Gooding EMS
- Shoshone Fire Department
- St. Luke's Buhl Clinic

Host one CPS Technician Certification/Renewal course in support of goal #3.

Provide one certification course to child passenger safety technician candidates utilizing NHTSA's National Standardized Child Passenger Safety Technician course guidelines. It will be offered to the child transport agencies; law enforcement, fire and EMS personnel; medical professionals; daycares and schools. A renewal course will also be offered to expired technicians (or technicians close to expiration) who have stayed involved in CPS programs and activities, and have monitored changes in the field by reading tech updates, attending other CPS classes, participating in "Buckle Up" events and working with non-expired technicians.

Class Dates:

Renewal: August 13, 2019, 9:00 am – 5:00 pm

CPST Cert: August 14-16, 2019, 9:00 – 5:00 pm daily

Send three CPST's to a CPS training conference in support of goal 3.

The City of Twin Falls will utilize allocated funding to send a minimum of three CPST's to the 2019 Kidz in Motion Conference. Attendees will learn about new technology, building and maintaining CPS programs, building community partnerships, receive needed training to maintain current certification and network with other CPS programs across the country. After attending the conference, the CPST's will host a meeting to present and share the information learned to the other Region 5 partners.

Proposed Attendees:

Barbara Handy, Twin Falls Police Department

Jennifer Westendorf, St. Luke's Safe Kids

Lisa Hills, St. Luke's Safe Kids

Materials to educate parents, caregivers and grandparents in support of goals 1, 2 and 4.

The City of Twin Falls will work with St. Luke's Magic Valley Safe Kids to offer volunteer opportunities at regularly scheduled car seat inspection events. The events will focus on educating parents, caregivers and grandparents about child restraint selection and installation, providing additional resources for our community to access car seat inspection services, and providing educational materials (e.g. WHALE kits, CHOP Child Restraint Basics cards); one of the events will happen during National CPS Week next fall.

Information on classes held, numbers reached, materials distributed, car seats inspected, etc. will be provided to Sherry Jenkins AND Carma McKinnon, CPS Statewide Coordinator, on a monthly basis. Course evaluation summary will be included with the reimbursement billing documents.

I understand that all invoices for goods received or services performed on or prior to June 30th, **must be received by CPS Statewide Coordinator and ITD Office of Highway Safety no later than July 30th.**

Invoices for goods received or services performed between July 1st and September 30th, **must be received by CPS Statewide Coordinator and ITD Office of Highway Safety no later than October 31st.**

Invoices submitted for reimbursement after the above dates will not be paid.

BUDGET:

ANTICIPATED CPST COURSE, TRAINING AND EVENT COSTS				
Goal	Deliverable	Explanation of costs (Use State per diem rates)	Sub-total estimate	Estimated Total
3	CPST Certification Course <i>One CPST class to increase the number of certified techs in Region 5. Tentative date August 2019</i>	Stipends Lead Instructor Assistant Instructors two @ \$750 Mileage (roundtrip @ \$.58/mile for 1 instructor, Burley to Shoshone 3 days; 348 miles) Meals \$48 per day for 3 days Certification fees 15 @ \$95	\$1000 \$1500 \$201.84 \$144 \$950	\$3,795.84
1,2,3	Car Seat Sign-offs <i>Bring in a CPST Instructor/Tech Proxy to perform required sign-offs; required for recertification. 4-hour car seat event 10am-2pm.</i>	Stipend Instructor and Tech Proxy Mileage \$.58/mile for 1 instructor (116 miles) Meals \$17.15 lunch for both instructors	\$200 \$67.28 \$34.30	\$301.58
3	CPST Recertification Course	Stipend Mileage not applicable Meals not applicable Renewal fee 15@\$95	\$0 \$950	\$950
3	CEU Class <i>Provide a 2-CEU class for technicians. Tentative date August 2019</i>	Stipend not applicable Mileage not applicable Meals not applicable Training Materials \$50	 \$50	\$50
1,2,3 4	Educational Materials	LATCH Manuals 30 @ \$39 each	\$1170	\$1170
3	Kidz in Motion Conference Aug. 22-24, 2019 Omni Orlando Resort at Championsgate Orlando, Florida	Conference Registration \$500 (3 people) Airfare \$425.60/person (3 people) out of Twin Falls Accommodations \$132/night plus 12.5% tax for four nights	\$1500 \$1276.80 \$594	\$4,472.80

		Meals \$66 per day (5 days for three people) Ground Transportation \$112 (3 people) round trip through SuperShuttle	\$990 \$112	
			Sub-total	\$10,740.22
		TOTAL GRANT REQUEST		\$10,740.22

Thank you for your consideration of this request for funds.

I have read and understand Idaho's Child Passenger Safety Policies and Procedures and agree to follow if awarded a grant.

IN WITNESS THEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT.

(YOUR ORGANIZATION NAME)

(Signature of person with contracting authority)

(Printed name)

(Date)

(Phone)

(Email)

(DUNS & Bradstreet number)

(Federal Tax/ID number)

501(c)(3) Organization? YES__ NO __

IDAHO TRANSPORTATION DEPARTMENT, OFFICE OF HIGHWAY SAFETY

(Signature)

(Printed name)

(Date)



Date: Monday, July 1, 2019
To: Honorable Mayor and City Council
From: Josh Baird, Staff Engineer

ACTION ITEM

Request:

ACTION ITEM: Request to award the Eastland - Falls Intersection Project to PMF, Inc. of Twin Falls, Idaho, in the amount of \$950,211.00.

Time Estimate:

The staff presentation will take approximately 5 minutes.

Background:

The Eastland - Falls Intersection project will fully remove and reconstruct the intersection of Falls Ave East and Eastland Drive North with concrete pavement. The project will extend a new concrete section approximately 200 feet each direction from the intersection. The project will also improve storm drain infrastructure, enhances future city fiber infrastructure and should improve the ride on Eastland Dr North for the traveling public.

One of the biggest public concerns associated with the project will be the traffic control. While at least one lane each direction for both north and southbound traffic is anticipated, the project proposes a phase which will fully detour westbound traffic for a couple of months. The duration of this inconvenience will be minimized as much as possible.

The project was formally bid and on Tuesday, June 25, 2019 bids were opened. Only one bid was received from PMF, Inc. based out of Twin Falls, Idaho in the amount of \$950,211.00, approximately 27% higher than the Engineer's Estimate of \$750,322.00. The bid package from PMF, Inc. was checked for completeness and no irregularities were found.

Approval Process:

A majority vote of the Council to approve the Award of Contract.

Budget Impact:

The funding for this project is budgeted and comes from Street Department reserves.

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

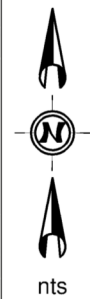
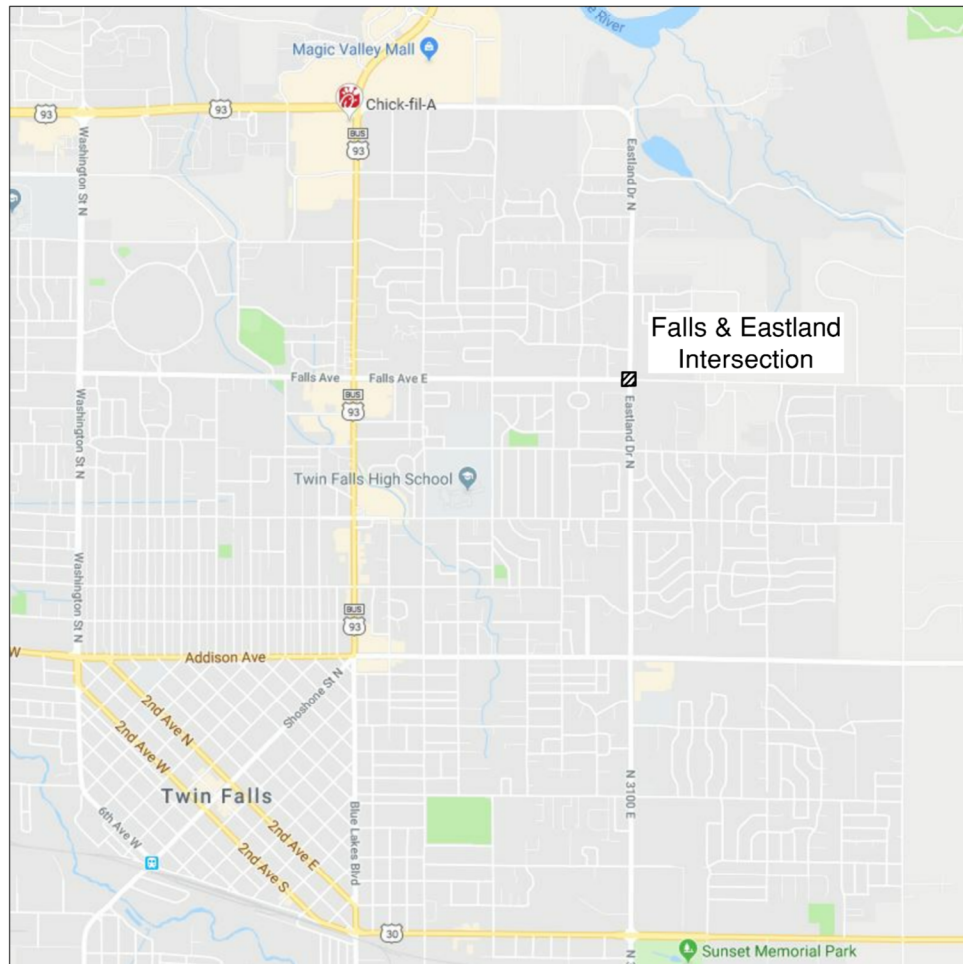
Staff recommends that City Council award the Eastland - Falls Intersection project to PMF, Inc. in the amount of \$950,211.00.

Attachments:

1. Vicinity Map
2. Bid Tabulation 2019-06-25
3. Bid Recommendation Letter 2019-06-25

Falls - Eastland Intersection

June 2019



VICINITY MAP
NTS

EASTLAND-FALLS INTERSECTION

Bid Tabulation

Prepared by: Civil Science, Inc.

Date: June 26, 2019

Item No.	Bid Item Description	Est. Qty.	Unit	Civil Science Engineer's Estimate		PMF, Inc. Low Bid		Engineer to Contractor Differential Percentage	
				Unit Price	Extension	Unit Price	Extension	Differential	Percentage
201.4.1.D.1	Removal of Sidewalk	24	SY	\$8.00	\$192.00	\$9.00	\$216.00 *	\$24.00	112.50%
201.4.1.E.1	Removal of Curb and Gutter	170	LF	\$10.00	\$1,700.00	\$10.00	\$1,700.00	\$0.00	100.00%
201.4.1.E.2	Removal of Curb	192	LF	\$10.00	\$1,920.00	\$15.00	\$2,880.00	\$960.00	150.00%
201.4.1.E.3	Removal of Pavement Markings	790	LF	\$1.80	\$1,422.00	\$10.00	\$7,900.00	\$6,478.00	555.56%
202.4.1.C.1	Excavation	5,641	SY	\$8.00	\$45,128.00	\$12.00	\$67,692.00	\$22,564.00	150.00%
601.4.1.A.5	12" Storm Drain C-900 PVC DR-18	76	LF	\$47.00	\$3,572.00	\$60.00	\$4,560.00	\$988.00	127.66%
602.4.1.F.1	Catch Basin Type 1	1	EA	\$1,400.00	\$1,400.00	\$2,310.00	\$2,310.00	\$910.00	165.00%
704.4.1.C.1	Vault, width(diameter)48", height 66 1/4" (Vault to be provided by the City)	1	EA	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	\$2,500.00	200.00%
705.4.1.A.1	Portland Cement Concrete Pavement Class 40 - Thickness 10.5"	5,135	SY	\$70.00	\$359,450.00	\$85.00	\$436,475.00	\$77,025.00	121.43%
706.4.1.A.3	Mountable 6" Vertical Curb (No Gutter) SD-701A	384	LF	\$30.00	\$11,520.00	\$60.00	\$23,040.00	\$11,520.00	200.00%
706.4.1.A.5	Standard 6-inch Vertical Curb & Gutter	170	LF	\$30.00	\$5,100.00	\$40.00	\$6,800.00	\$1,700.00	133.33%
706.4.1.E.1	Concrete Sidewalks, thickness 4"	24	SY	\$75.00	\$1,800.00	\$38.00	\$912.00	\$888.00	50.67%
706.4.1.H.1	Pedestrian Ramp w/ Detectable Warning Domes, Type B	2	EA	\$2,100.00	\$4,200.00	\$4,500.00	\$9,000.00	\$4,800.00	214.29%
801.4.1.B.1	2" Crushed Aggregate for Base Type II	1,950	TON	\$23.00	\$44,850.00	\$35.00	\$68,250.00	\$23,400.00	152.17%
802.4.1.B.1	¾" Crushed Aggregate for Base Ty I	1,700	TON	\$26.00	\$44,200.00	\$38.00	\$64,600.00	\$20,400.00	146.15%
810.4.1.A.1	½" Plant Mix Pavement – Superpave SP-3 PG 70-28	125	TON	\$100.00	\$12,500.00	\$155.00	\$19,375.00	\$6,875.00	155.00%
1006.4.1.C.1	Inlet Protection	3	EA	\$100.00	\$300.00	\$200.00	\$600.00	\$300.00	200.00%
1102.4.1.E.1	2 Conduits, Size 1 1/4"	876	LF	\$16.00	\$14,016.00	\$5.00	\$4,380.00	\$9,636.00	31.25%
1103.4.1.A.1	Construction Traffic Control	1	LS	\$50,000.00	\$50,000.00	\$81,000.00	\$81,000.00	\$31,000.00	162.00%
1104.4.1.B.1	Thermoplastic Pavement Markings	993	SF	\$15.00	\$14,895.00	\$12.00	\$11,916.00	\$2,979.00	80.00%
2010.4.1.A.1	Mobilization	1	LS	\$68,202.00	\$68,202.00	\$75,000.00	\$75,000.00	\$6,798.00	109.97%
2020.4.1.F.1	Reference and Reset Monuments	1	EA	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00	100.00%
2030.4.1.A.1	Manhole, Adjust to Grade	2	EA	\$900.00	\$1,800.00	\$800.00	\$1,600.00	\$200.00	88.89%
2030.4.1.C.1	Valve Box, Adjust to Grade	7	EA	\$500.00	\$3,500.00	\$550.00	\$3,850.00	\$350.00	110.00%
2050.4.1.C.1	Subgrade Separation Geotextile, Type II	5,135	SY	\$3.00	\$15,405.00	\$3.00	\$15,405.00	\$0.00	100.00%
2070.4.1.A.1	Survey, Inspection and Testing	1	LS	\$40,000.00	\$40,000.00	\$35,000.00	\$35,000.00	\$5,000.00	87.50%

ESTIMATED TOTAL \$750,322.00

TOTAL \$950,211.00 *

"Bid Proposal" Signed/Submitted:

"Bid Schedule" Correct:

5% Bid Bond

Subcontractor Form

Public Works License:

RESPONSIVE BID:

Yes
No*
Yes
Yes
Yes
Yes

*Item 201.4.1.D.1 - Item not included in their calculations on submitted bid (\$949,995.00) - Total shown above is corrected total

June 25, 2019

Mr. Josh Baird, P.E.
 City of Twin Falls
 P.O. Box 1907
 Twin Falls, ID 83303-1907

RE: Eastland-Falls Intersection – Bid Opening and Engineer’s Recommendation

Josh,

On Tuesday, June 25, 2019, at 10:00 a.m. at the Twin Falls City Offices, bids were publicly opened for the above-referenced project. One bid was submitted by PMF, Inc. (Bid Tabulation attached). During the Bid Advertisement process, several contractors were contacted regarding this project. Several contractors indicated that the project was either out of their standard scope of work or their schedules this year were already full. I have reviewed the bid and compared it to the Engineer’s Estimate and found it to be responsive. The bid is 126.6% of the Engineer’s Estimate. There are six major bid items that have a difference exceeding \$10,000 in comparison to the Engineer’s Estimate. The bid items and justification are as follows:

Bid Item	Engineer Unit Price	Engineer Est. Cost	PMF Unit Price	PMF Cost	Difference
Excavation	\$8.00/SY	\$45,128.00	\$12.00/SY	\$67,692.00	\$22,564.00
Portland Cement Concrete Pavement Class 40 – Thickness 10.5”	\$70.00/SY	\$359,450.00	\$85.00/SY	\$436,475.00	\$77,025.00
Mountable 6” Vertical Curb (No Gutter) SD-701A	\$30.00/LF	\$11,520.00	\$60.00/LF	\$23,040.00	\$11,520.00
2” Crushed Aggregate for Base Type II	\$23.00/Ton	\$44,850.00	\$35.00/Ton	\$68,250.00	\$23,400.00
¾” Crushed Aggregate for Base Ty I	\$26.00/Ton	\$44,200.00	\$38.00/Ton	\$64,600.00	\$20,400.00
Construction Traffic Control	\$50,000.00/LS	\$50,000.00	\$81,000.00/LS	\$81,000.00	\$31,000.00

Further review of these items and their corresponding prices was performed. Removing these six bid items from the bid price places the total bid within 7.2% of the Engineer’s Estimate. Following is the bid price justification for the 6 bid items described above:

- Excavation – Bid item price of \$12/SY is comparable to the ITD Average Unit Bid price (ITDAUB). The ITDAUB for excavation has a range of \$6.50 to \$25.00/CY (this equates to approximately \$3.25 to \$12.5/SY assuming a depth of 1.5 ft).
- Portland Cement Concrete Pavement Class 40 – Thickness 10.5” – Bid item price of \$85/SY may be higher due to the current high demand for concrete.
- Mountable 6” Vertical Curb (No Gutter) SD-701A – The method of construction for the Mountable 6” Vertical Curb is not typical and will require additional form and labor costs not considered in the Engineer’s Estimate.
- 2” Crushed Aggregate for Base Type II – The ITDAUB Price for Granular Subbase, an uncrushed aggregate (comparable item), has a range of \$12 to \$35/ton for similar quantities. The 2” Crushed Aggregate bid item is not commonly used; therefore, additional crushing may be required. The Contractor’s price of \$35/ton is acceptable and within this range.

- ¾" Crushed Aggregate for Base Ty I – The ITDAUB has a price range for this material of \$14 to \$49/Ton for similar quantities. The Contractor's price of \$38/Ton is within this range and appears to be acceptable.
- Construction Traffic Control – The bid item price of \$81,000 is comparable to the Eastland Pole Line project performed last year. The Engineer's Estimate did not account for the additional cost associated with the increased amount of the Portable Message Signs to be used on the project.

It is the recommendation of Civil Science, Inc. that the City of Twin Falls award the contract to the apparent low bidder (PMF, Inc.) with a bid of \$950,211.00.

It continues to be a pleasure to work with the City of Twin Falls. Please contact me with any questions regarding this project.

Sincerely,

Jake W. Southwick, P.E.
Project Manager



Date: Monday, July 1, 2019
To: Honorable Mayor and City Council
From: Wendy Davis, Parks & Recreation Director, Shayne Nope, City Attorney

ACTION ITEM

Request:

ACTION ITEM: Request for Council direction regarding scope of response to Council's request to explore options for addressing individuals teaching private lessons at the Twin Falls City Pool.

Time Estimate:

Staff suggests allowing few minutes for presentation, then 15 minutes for questions and discussion.

Background:

On May 6, 2019, the Council requested that staff explore options for addressing individuals teaching private lessons at the Twin Falls City Pool. While exploring the issue, we've discovered that the use of public facilities for private gain is not just an issue with the City Pool. Businesses, mostly sole proprietors, are using our parks and recreation facilities for: dog obedience classes, private tennis lessons, exercise classes, sport camps and leagues, and more. Unfortunately, sometimes these private programs compete directly with city programs that are established to supplement the costs associated with maintaining the public facilities. Further, because there are limited facilities and parks, these private programs limit the availability of the public resource to other citizens seeking to use the park or facility.

The Twin Falls City Pool is an easy example. There you have private businesses directly offering a service that is offered by the City. In that scenario, the city has to incorporate maintenance and operation costs into its pricing of its offered programs, whereas the private business does not. The problem is also about managing limited resources. An example to illustrate this issue is the use of tennis courts. The City doesn't currently offer tennis lessons, but it does have an obligation to manage the limited number of courts available to the public. For instance, if an individual makes a business out of teaching tennis lessons at a city facility and is at the facility x-times a week, for x-number of hours, it can be argued that that individual is over utilizing the public resource to the detriment of the rest of the public.

Before making a recommendation to council, staff is requesting some direction from council regarding the scope and type of solution desired.

Questions:

1. Does the Council want a mechanism to regulate all city facilities or just the city pool?
2. What level of regulation?
 - Renting Space (ie. Pavilion Fee)
 - Permitting Process
 - Profit Sharing
 - No Direct Competition

Approval Process:

A simple majority will approve a motion to define the scope.

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Council direction will guide staff in preparing a recommendation to address the defined scope of action.

Attachments:

None



Date: Monday, July 1, 2019
To: Honorable Mayor and City Council
From: Wendy Davis, Parks and Recreation Director

ACTION ITEM

Request:

ACTION ITEM: Request to use cash reserves to make up the difference between budgeted project for golf course storage shed.

Time Estimate:

Presentation will take approximately 5 minutes, allow a few minutes for questions.

Background:

In August of 2018, Twin Falls City Council approved the FY '19 budget, which included \$120,000 Capital Improvement dollars to build an 80x50 foot storage shed to replace the dilapidated and partially condemned slaughter house that is being used to store the City's equipment at the Twin Falls Golf Course.

The department contracted with Laughlin & Ricks Architects to draw the plans and create the bid documents. The project was put out to bid in February and the bids came in over budget, with the low bid at \$182,000. The bids were rejected due to lack of funds and Parks and the architects went to work on the project to cut costs. Several cost saving measures have been taken and the project is ready to go out for bid again, pending approval of the use of cash reserves to make up the difference.

Approval Process:

A simple majority will approve this request.

Budget Impact:

Additional funds from cash reserves would be allocated to cover the cost of the project. This action will be reflected in a budget amendment at the end of the fiscal year

Regulatory Impact:

Approval of this request will dedicate sufficient funds to put the project out for bid and award a contract.

History:

N/A

Analysis:

N/A

Conclusion:

Staff recommends approval of this request.

Attachments:

None