



Twin Falls Parks and Recreation Commission Agenda

Tuesday, September 10, 2019, 11:30 AM

203 Main Ave E
Twin Falls, Id 83301

Members: Chairman, Z J Martinez; Vice-Chairman, Chance Munns; Richard Birrell; Sherry Murray; Gabe Ostyn; Brian Rice; Kirk Melton; Amanda Nussbaum; Marc Lambert.

- 1) Confirmation of Quorum/Call Meeting to Order
- 2) Consent Calendar
 - a) **ACTION ITEM:** Approve the minutes of the August 13, 2019 meeting
By:
- 3) Items of Consideration
 - a) **ACTION ITEM:** Consider a request to change the name of the section of 3600 N that falls in the City limits to South Hills Road
By: Kathy Markus, Information Technology Manager
- 4) Department Updates
 - a) Parks, Recreation, Aquatics, Golf and Director's updates
- 5) Adjournment
 - a) **INFORMATIONAL:** Adjourn to Twin Falls Golf Club for facility tour and update

Any person(s) needing special accommodations to participate in the above-noticed meeting could contact Leila Sanchez (208) 735-7287 at least two working days before the meeting. Si desea esta información en español, llame Leila Sanchez (208) 735-7287.

Public Input Procedures

- 1.** Individuals wishing to provide public input regarding matters relevant to the City of Twin Falls shall
 - wait to be recognized by the Mayor or Chairman
 - approach the microphone/podium
 - state their name and address, and whether they are a resident or property owner in the City of Twin Falls, and proceed with their input.
 - 2.** The Chairman may limit input to no less than two (2) minutes. Individuals are not permitted to give their time to other speakers.
- * Any person not conforming to the above rules may be prohibited from speaking. Persons refusing to comply with such prohibitions may be asked to leave the hearing and, thereafter removed from the room by order of the Chairman.



Date: Tuesday, September 10, 2019
To: Parks and Recreation Commission
From:

ACTION ITEM

Request:

Approve the minutes of the August 13, 2019 meeting

Time Estimate:

Background:

Approval Process:

Budget Impact:

Regulatory Impact:

History:

N/A

Analysis:

N/A

Conclusion:

Attachments:

1. 20190813 Meeting minutes



Twin Falls Parks and Recreation Commission Minutes

Tuesday, August 13, 2019, 11:30 AM

203 3rd Ave E.
Twin Falls, Id 83301

Members: Chairman, Z J Martinez; Vice-Chairman, Chance Munns; Richard Birrell; Sherry Murray; Gabe Ostyn; Brian Rice; Kirk Melton; Amanda Nussbaum; Marc Lambert.

1) Confirmation of Quorum/Call Meeting to Order

ZJ Martinez called the meeting to order at 11:35 AM

A quorum was present.

Commissioners present: Richard Birrell, Chance Munns, Marc Lambert, ZJ Martinez, Brian Rice, Sherry Murray, Kirk Melton.

Commissioners absent: Amanda Nussbaum, Gabe Ostyn

Staff present: Mitch Humble, Wendy Davis, Kevin Skelton, Stacy McClintock, Nikki Miller

Council present: Nikki Boyd

2) Consent Calendar

MOTION: Richard Birrell moved to approve the consent calendar Marc Lambert seconded the motion. Motion passed 6 to 0.

- a) Approve Minutes of the July 9, 2019 Parks and Recreation Commission Meeting.
- b) Consider request to remove a tree located at 756 Locust St. N.
- c) Consider request to remove two trees located at 1800 Block of Shoup Ave. E., Teton Park
- d) Consider request to remove three trees located at 873 Carriage Lane, Thomsen Park

3) Items of Consideration

- a) Consider request to remove a tree located at 203 7th Ave. East.
- b) Develop a recommendation to Twin Falls City Council regarding smoking in city owned parks and open spaces.
Mark Lambert moved to leave the current ordinance as is. ZJ Martinez seconded the motion. Discussion followed. Motion failed 5-2.
Kirk Melton moved to recommend to Council to prohibit smoking on City trails and parks. Chance Munns seconded the motion. Discussion followed. Motion passed 5-2.
- c) Consider forming a subcommittee to review the Tree Ordinance and supporting documents and procedures to make a recommendation to the commission.
Discussion on the need to form a subcommittee to review the Tree Ordinance and supporting documents and procedures to make a recommendation to the Commission. The Commission determined that a subcommittee would not be necessary. Chance Munns has volunteered to meet with staff to review and recommend any changes within the Tree Ordinance and procedures and to present to the Commission.

4) Department Updates

a) Department updates

Sherry Murray asked John Pauley if there has been any effects on the pool attendance during the parking lot construction. John said he had not looked at the figures yet but felt it had little to no impact.

Wendy talked about the Seagraves Foundation's interest in Pierce Park. They donated \$15,000 to make some improvements and add amenities to the park. The foundation asked for a water fountain, a picnic table and a play fixture. The Foundation said to complete the project and they would cover any additional cost for the improvements. Wendy also indicated that the park would be 75 years old this year and was considering a birthday party in the park once the new features are in place.

Wendy distributed and talked about new Shoshone Falls brochure that Stacy put together. The department wanted something specific to the park for visitors.

5) Adjournment

The meeting adjourned at 12:40 PM

A handwritten signature in cursive script that reads "Nicolette Miller". The ink is dark and the signature is fluid, with a horizontal line drawn underneath the name.

Nicolette Miller, Administrative Assistant



Date: Tuesday, September 10, 2019
To: Parks and Recreation Commission
From: Kathy Markus, Information Services, Information Technology Manager

ACTION ITEM

Request:

Consider a request to change the name of the section of 3600 N that falls in the City limits to South Hills Road

Time Estimate:

10 Minutes

Background:

Information Systems and dispatch are working on an upgrade to the 911 routing system. As part of that process, calls will be routed using GIS. In preparation for this change, our mapping is being updated to have an address point for each location in the City. This process identified many addresses within the City that could be problematic for the emergency responders. A parallel committee consisting of individuals from IT, Police, Fire, Engineering, P&Z, and PW was formed to review the addresses. The committee reviewed addresses that have historically been a problem for our public safety responders.

During this process, the committee found that a large section 3600 N is in the city, but still has a county grid address. Usually when roads are annexed into the city, the road name is changed from a grid address to a common name. Having a grid address in the city limits causes confusion when dispatching. The county addressing structure of 3600 N causes the emergency calls to be bounced between the Sircomm and the city. The committee recommended renaming the portion of 3600 N that is in the City limits. The city council approved the changing of this section of the road and recommended "South Hills Rd" as the new name.

Twin Falls County has reviewed the proposed new name and verified that a similar name does not exist on any of the county roads. Communication has been established between the county, engineering, and the fire department to ensure that future new addresses conform to our address guidelines.

On April 23, 2012, Twin Falls City Council established a Naming Policy for Public Buildings, Streets, Public Parks, and Park and Recreation Facilities. The intention is that the designation of names for public facilities is in the public interest and should promote and celebrate the community's identity, diversity and pride. The Twin Falls City Council shall designate the names of public facilities after receiving a recommendation from the Parks and Recreation Commission based on public input and compliance to the standards contained therein.

Criteria for the naming of public facilities is defined in the policy. The selected name of "South Hills Road" complies with the first criteria: Neighborhood or geographical identification (eg Harrison and Morning Sun Parks, Albion, Buhl, street names) and the second criteria: Natural or geological features.

Approval Process:

A simple majority will approve this request and send the recommendation to council for designation.

Budget Impact:

N/A

Regulatory Impact:

N/A

History:

N/A

Analysis:

N/A

Conclusion:

Staff believes that the proposed name of South Hills Road fits the established criteria for naming public facilities and recommends approval.

Attachments:

1. Street Rename Request
2. SouthHillsRd
3. PR Addresses for discussion - PropertyOwner
4. Naming Policy Adopted 04-23-2012



CITY OF TWIN FALLS

INFORMATION TECHNOLOGY

August 27, 2019

City of Twin Falls
Parks and Recreation Department
136 Maxwell Ave
Twin Falls, ID 83301

Attention: Parks and Recreation Commission

Please consider this request to change the name of the road "3600 N" that is in the city limits to "South Hills Rd". On August 26, 2019, the City Council determined the proposed name change for this section of the road. This name is based on the Middle School that is in the vicinity.

The current grid address causes confusion when calls are placed to dispatch. The calls get bounced between SIRCOMM and the Twin Falls Communications Center. Having a distinguished name, rather than a grid name, will make the city addresses easily identifiable and decrease response times.

If approved, all property owners and residents on the street will be notified and a public hearing will be scheduled in front of the City Council.

Please submit your decision to: Kathy Markus, ITC Manager, City of Twin Falls, P.O. Box 1907, Twin Falls, ID 83303-1907.

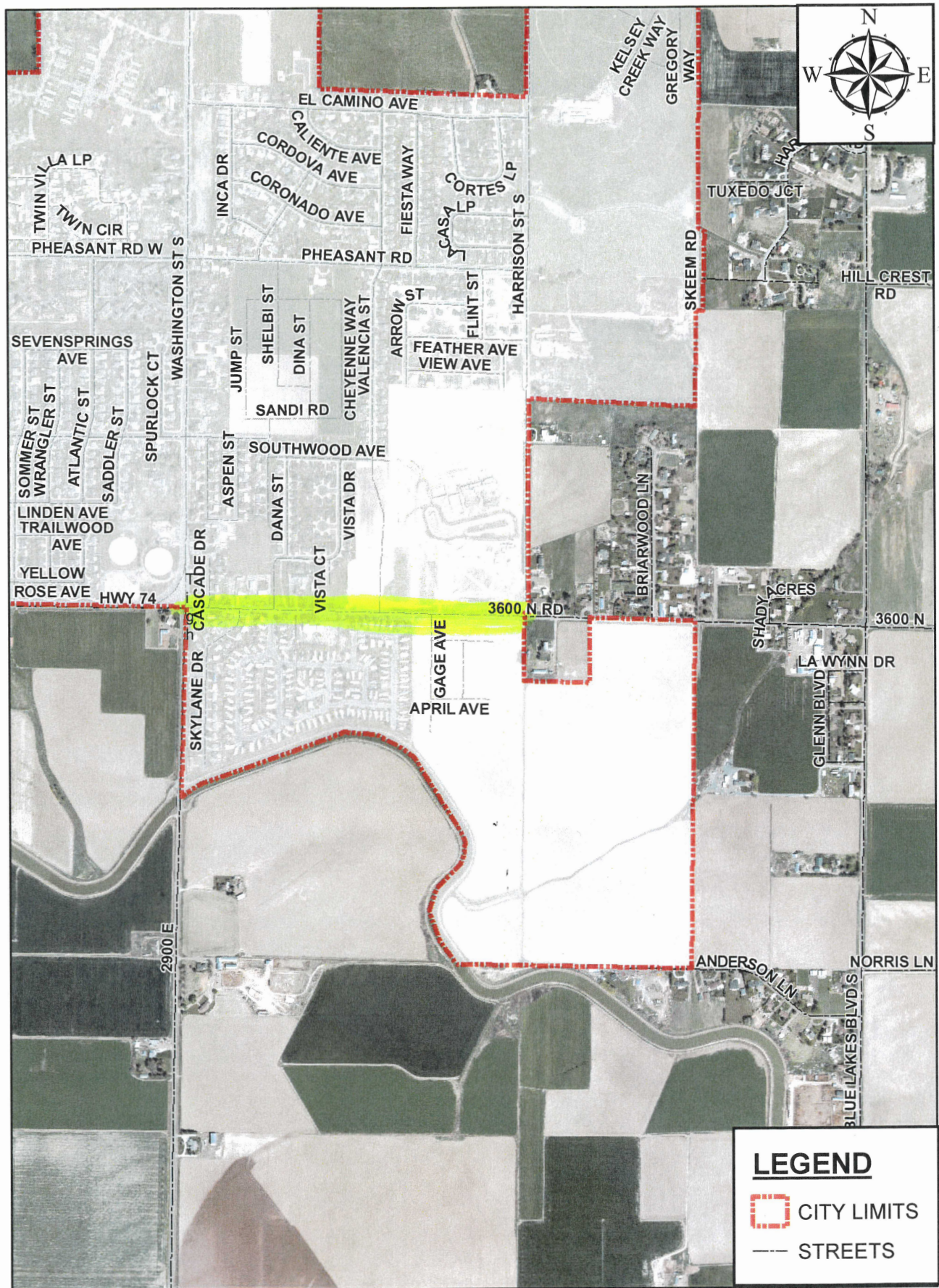
Thank you,

Kathy Markus

Mailing Address
P.O. Box 1907
Twin Falls, ID 83303

Physical Address
203 Main Ave E
Suite 320
Twin Falls, ID 83301

PHONE 208-735-7281
FAX 208-735-2180
WEBSITE <http://tfid.org>



PROPOSED NAME CHANGE
3600 N

South Hills Rd.

PARCEL_ID	PM_PROP_AD	New Address
Addresses for discussion		
RPT4961002034C	2901 3600 N	South Hills Rd
RPT49610020330	2903 3600 N	South Hills Rd
RPT00107286010	2906 3600 N	South Hills Rd
RPT00107286020	2908 3600 N	South Hills Rd
RPT00107286030	2912 3600 N	South Hills Rd
RPT00107332400	2913 3600 N	South Hills Rd
RPT00107333030	2913 3600 N	South Hills Rd
RPT00107286500	2916 3600 N	South Hills Rd
RPT00107333010	2921 3600 N	South Hills Rd
RPT00107333000	2923 3600 N	South Hills Rd
RPT21530010020	2928 3600 N	South Hills Rd



City of Twin Falls Naming Policy

Public Buildings, Streets, Public Parks, & Park and Recreation Facilities

The City of Twin Falls believes that the designation of names for public buildings, streets, public parks, and park and recreation facilities is in the public interest and should promote & celebrate the community's identity, diversity and pride.

The City Council shall designate the names of public buildings, streets, public parks, and parks and recreation facilities, after receiving a recommendation from the Parks and Recreation Commission which recommendation shall be based on public input and compliance to the standards contained herein.

The selection of names for buildings, streets, parks, and park and recreation facilities shall be based upon the following criteria:

1. Neighborhood or geographical identification (e.g. Harrison and Morning Sun Parks, Albion, Buhl, etc. street names)
2. Natural or geological features (e.g. Shoshone Falls and Dierkes Lake)
3. Local or national historical or cultural significance (e.g. Oregon Trail Youth Complex and Frontier Field)
4. A historical figure, individual, family, or organization that has made a significant land, monetary, or service contribution to the acquisition of the property, park system, or the community in general (e.g. Cascade Park, Clyde Thomsen Park, Drury Park, and Harry Barry Park)
 - Building, parks, and facilities shall not ordinarily be named for living persons, except in the event that an individual, family or organization has made a significant and tangible contribution or donations to, or has performed extraordinary or outstanding public service for the community and/or parks and recreation system, or in cases where such name is stipulated as a condition of the donation or acquisition.

- In cases where the person is living, or the event to be commemorated took place within the last year, there shall be a lapse of at least three months between the receipt of the name proposal and the final recommendation for its adoption.
 - In cases where the person is deceased, the person shall have been deceased for a minimum of six months, and there shall be a lapse of at least three months between the receipt of the name proposal and the final recommendation for its adoption.
 - In cases of outstanding public service; buildings, streets, parks or facilities may be named for a person, provided at least six or more months have lapsed between the service provided and the consideration for naming.
5. In general, portions of a facility typically do not have a name other than that of the entire facility. However, a park's interior features, rooms in a building, sub-elements and/or facilities may have names other than that of the entire park (e.g. Carter Gibb Field at Frontier Field). In naming minor facilities, rooms, and sub-elements or parks, these names are subject to the criteria designated herein.

Elected/appointed City of Twin Falls officials and currently employed staff shall not be eligible for consideration until they are no longer in office or have been retired from city service for at least six months.

6. A name, once adopted, should be bestowed with the intention that it will be permanent, and changes should be strongly resisted.

Procedure

1. A request for naming of a public building, street, public park, or park and recreation facility shall be submitted in writing to the Parks and Recreation Department.
2. Those submitting a naming request should show how the proposed name is consistent with the criteria in this policy. When naming after a person or persons, the application will describe that person's local or national historical or cultural significance. Written documentation of approval by next of kin to be honored (if available) is required as part of the proposal. City staff will review the proposal for adherence to the stated criteria and authentication of statements relative to contributions in the case of an individual before forwarding to the Parks & Recreation commission. If the request is incomplete, staff will contact the applicant, in writing, and provide them with the opportunity to resubmit a revised request.
3. Upon completion of staff review, the request will be scheduled for consideration by the Parks and Recreation Commission. The request will be considered at a public meeting to provide the opportunity for public input on the proposed naming.
4. The Parks and Recreation Commission shall forward their recommendation to the City Council for final decision.

5. If a contest or competition is to be held to determine the name of a building, street, park, or park and recreation facility, the Parks and Recreation Commission and the Parks & Recreation Director or appropriate staff shall establish guidelines and rules for the contest.
6. The City Council and/or the Parks and Recreation Commission can initiate the naming process whenever deemed necessary and/or in the best interest of the City.
7. In the absence of any naming requests, the Parks and Recreation Commission shall adhere to criteria stated in this policy in recommendation of a name.

Renaming of Existing Public Buildings, Public Park, and Park and Recreation Facilities

Renaming of public buildings, streets, public parks, and parks and recreation facilities carries with it a much greater burden of process compared to initial naming. Tradition and continuity of name and community identification are important community values. Each application must meet the criteria in this policy, but meeting all criteria does not ensure renaming. The process for renaming a facility is the same procedure to name a public building, street, public park, or park and recreation facility.

General Naming Regulations

1. Land and/or improvements dedicated to the City as part of a subdivision's development requirements shall not be considered a significant contribution as it relates to this naming policy.
2. This naming policy shall not apply to new streets being proposed and/or constructed as part of a subdivision by a developer.
3. Nothing contained in this policy shall prevent the City from entering into a contractual agreement regarding the naming and sponsorship of a facility. A naming and sponsorship contract shall be subject to the process described in this policy. A facility sponsorship name shall not be considered permanent, but will expire with the expiration of the contract.
4. In the renaming of a street, the applicant shall notify all property owners and residents on that street of a public hearing in front of the City Council.
5. The regulations contained in this policy may be waived in certain circumstances at the discretion of the City Council.

Adopted April 23, 2012

Recreation Update
Brandy Mason & Justin Wolters Recreation Coordinator
2019

FALL SOCCER: We have completed registration and the season started on Tuesday September 3rd. We have 773 participants enrolled, with 63 volunteer coaches assisting us with making this program a success.

Year	Participants
2019	776
2018	815
2017	803
2016	770

GIRLS BASKETBALL: Registration for girls' basketball is August 26th – September 16th. Practices will begin the week of September 30th. This year with the help of Carol Warner from the school district, we secured practice gyms at Oregon Trail, Perrine, Robert Stuart, Harrison, Rock Creek, Bickel, Pillar Falls and Morningside for youth practices. O'Leary and Robert Stuart Middle Schools will be used for Saturday games.

COED FLAG FOOTBALL: New this year!! We have partnered with CSports Nation to offer NFL youth flag football. This program is for boys and girls 1st-6th grade. This program stands head and shoulders above the rest!! NFL Flag is powered by USA Football, which is not just the leading flag football program it's the largest, best recognized and the only one where participants play in official NFL team gear. This program provides positive and inspiring coaching for all participants on Saturday mornings starting October 5th. Participants are encouraged to attend the preseason combine on Saturday September 14th where coaches will evaluate their skills and abilities in order to be placed on teams. Players will receive a reversible NFL Branded game jersey and flags.

Adult Volleyball: The adult volleyball league will start the week of October 21st. The league will consist of 10 regular season games with a double elimination tournament to follow. The fee is \$425 and team rosters are due on September 27th.

Recreation Supervisor Update
Stacy McClintock

The 2019/2020 Fall/Winter Recreation Guide will be out by the first of October. You can pick up your copy at any city office, or you can download a copy off our website at www.tfid.org.

We are proud to announce that the Seagraves Foundation has given the recreation department and the aquatics department a monetary scholarship gift to help children that do not have the means to participate in sports/aquatics. This donation will cover all the expenses that the child will need to participate minus transportation. The donation "tickets" have been distributed out to the schools. We are very fortunate that the Seagraves Foundation thought of the recreation and aquatics department and awarded us the funding to do this.

Recreation is working on updating the soccer facility use agreement.

Recreation is working on making park/field reservations visible on-line so that people can see when shelters/fields are being used.

Recreation is working with the city grant and community relations manager to secure an AED for the office in the summer, as our only AED goes down to Dierkes Lake in the summer months.

Recreation is also working on creating quick reference books for the parks department for the park-full time and part-time staff to keep in their assigned trucks.

Recreation is also working on securing a company to re-do the flooring in the parks and recreation office.

Recreation is also gearing up to purchase more replacement equipment. This year we are looking to replace scoreboard controllers, basketball cages, and replacement of pitching mounds.

Parks

Kevin Skelton & Todd Andersen

Pool Update

John Pauley

Facility Usage:

- August 2019: 9,280 swimmers
 - o Pass-Holders: 4,021
 - o General Admission: 5,259
 - Includes Twin Falls High School and Canyon Ridge High School swimmers.
- October 2018 – August 2019: 75,413 swimmers

Bubble Setup: The bubble goes up September 16-18. During this time we will be closed to the public.

Parking Lot: The parking lot project is nearing completion and looks great! The project added approximately 20% more spaces. Below is a picture:



Chemical Controller Replacement: We replaced our 22 year old automatic chemical controller that controls the pool chlorine and pH with a new unit 2 weeks ago. The new unit has so far performed better than expectations and is constantly maintaining the proper chlorine levels.

Fall Programs: The fall programs begin on September 24. We will have Swim Lessons, Hurricane Swim League, Water Babies, Jr. Lifeguard Camp and Youth Water Polo Camps.

Golf Course Update

This update will be given at the Golf Course visit

Director's Update

Wendy Davis

The first draft of the facility enhancement plans for Harmon Park, Preserve Trail Head, Cascade Park and Dierkes Lake Park have been submitted. I have attached them for your information. We will review them at the October meeting.

The work at Pierce Park is underway, and park crews are waiting for the playground equipment and drinking fountain to arrive to be installed. There will be a block party once the park improvements are completed.

Funding for the work on the Breckenridge Trail connection has been approved and is underway. The fence has been installed and now the grade adjustments will be made, trail repairs on the existing section and the paving of the new section will be done.



TWIN FALLS PARKS

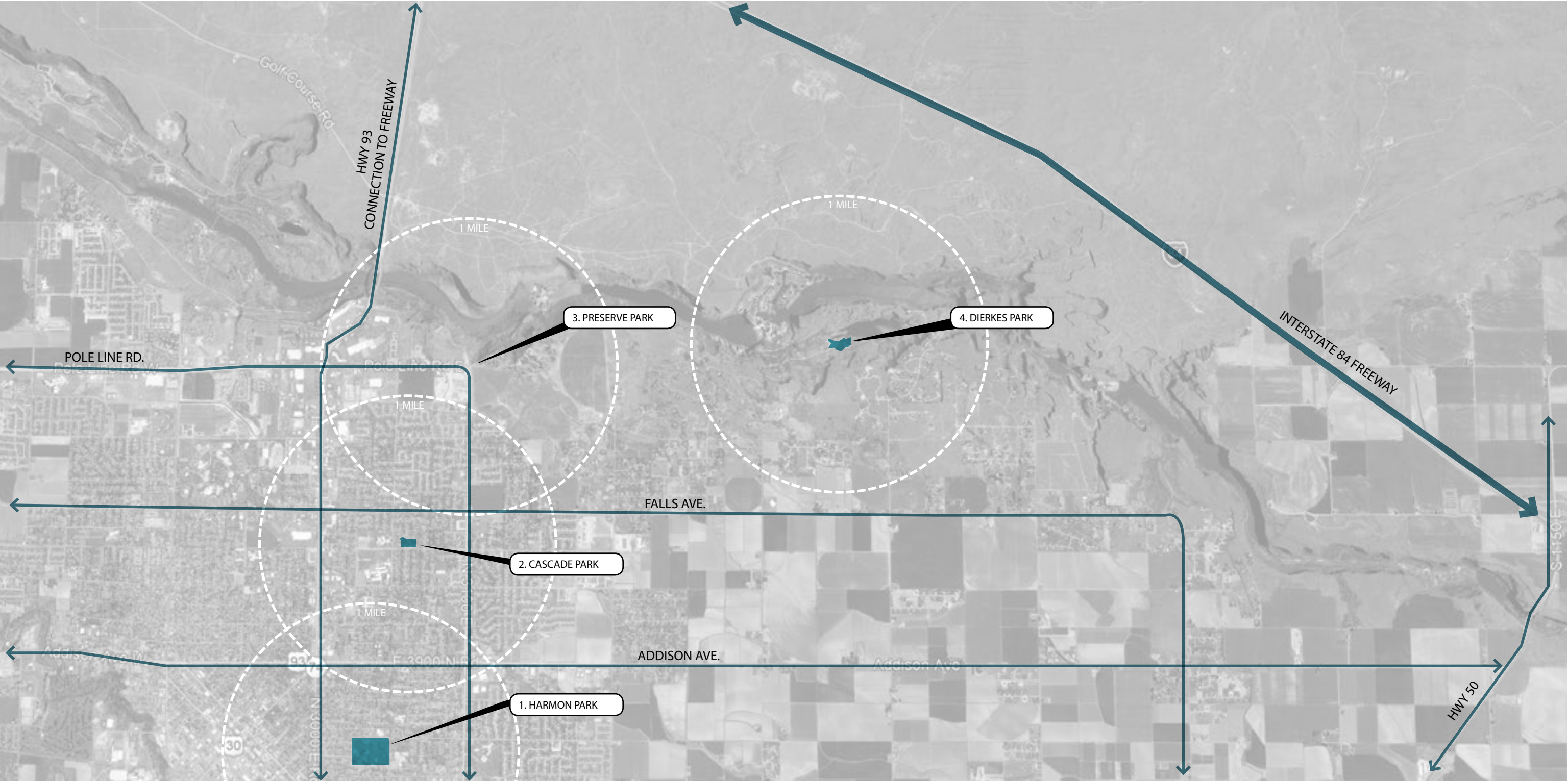
ANALYSIS / INVENTORY / OPPORTUNITIES
AUGUST 23, 2019



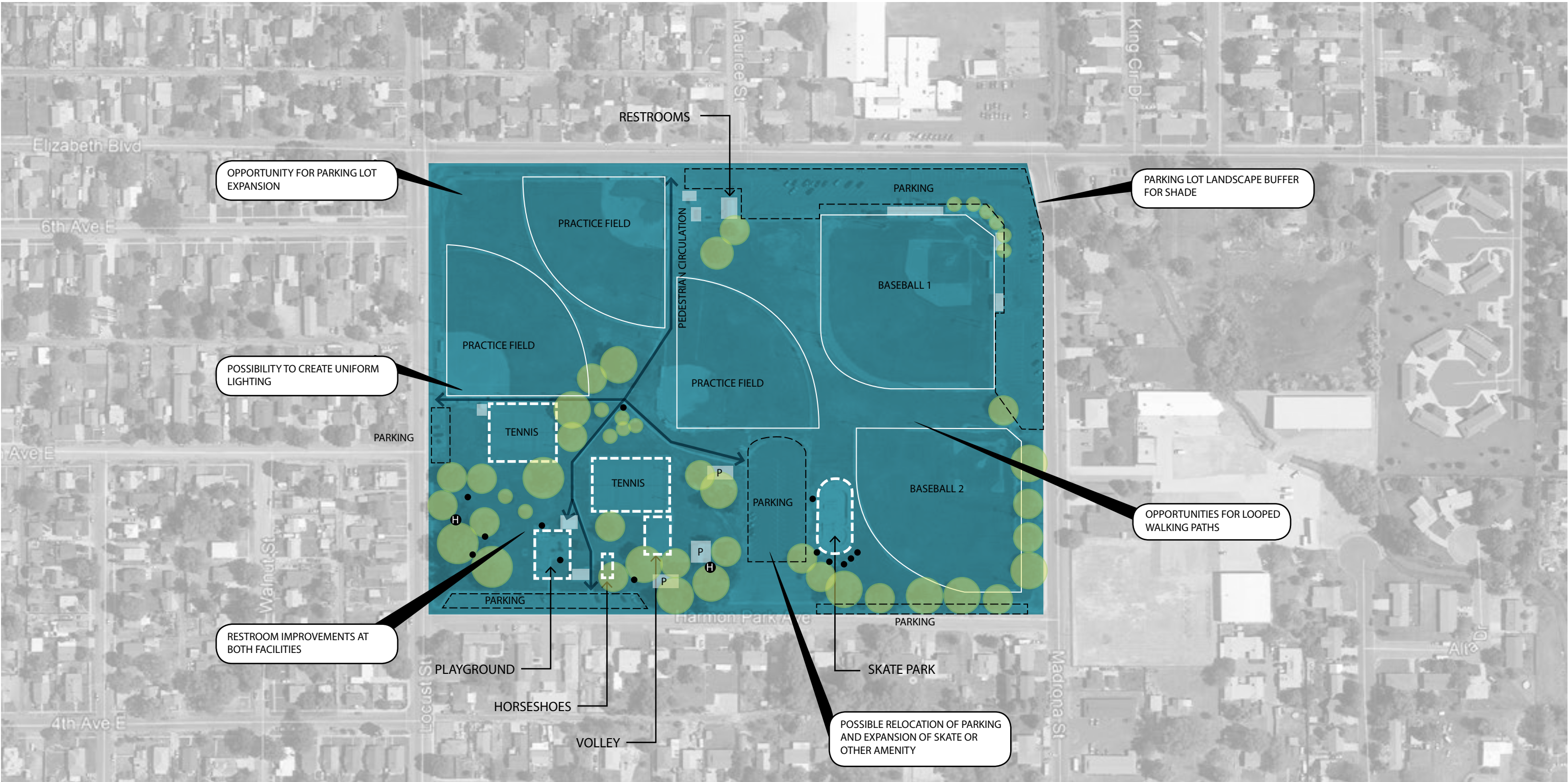
TWIN FALLS Idaho
People Serving People



Park Network



1. Harmon Park



- PICNIC TABLES / BENCHES
- P PICNIC PAVILLION
- H HISTORIC FEATURE



1. Harmon Park

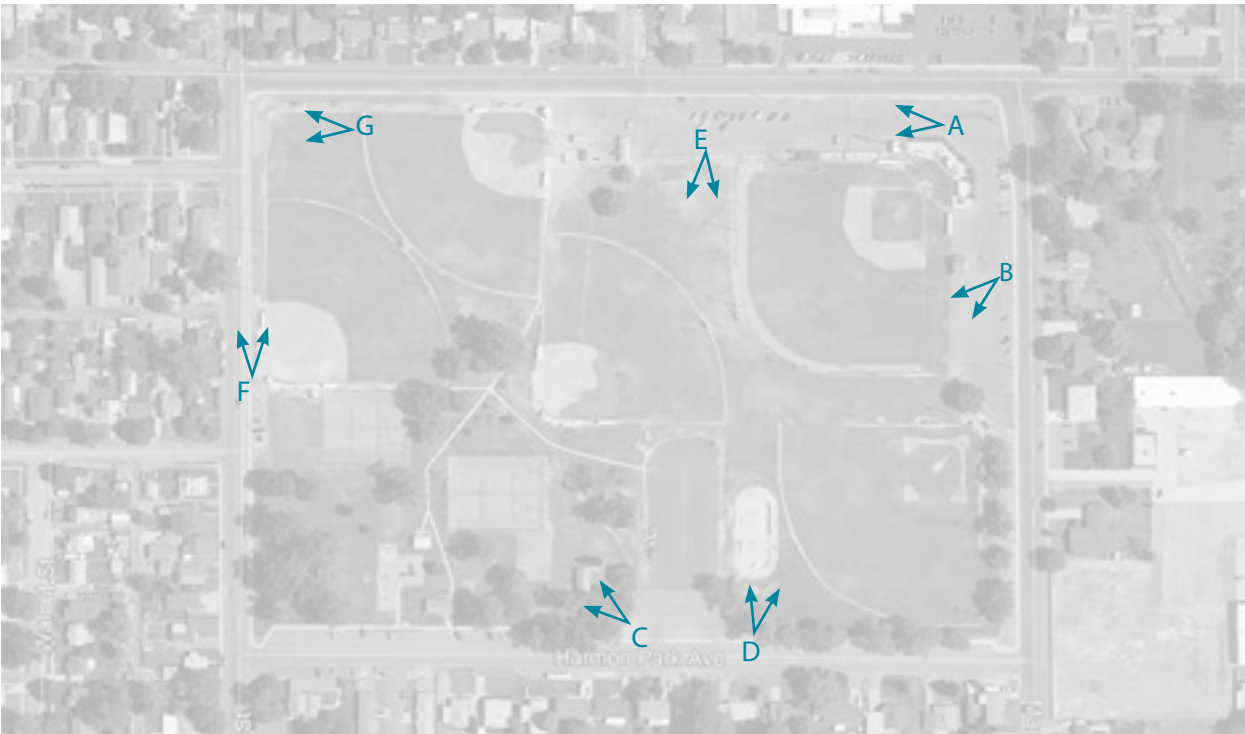


photo key



A



B



C



D



E



F



G

Harmon Park Programming

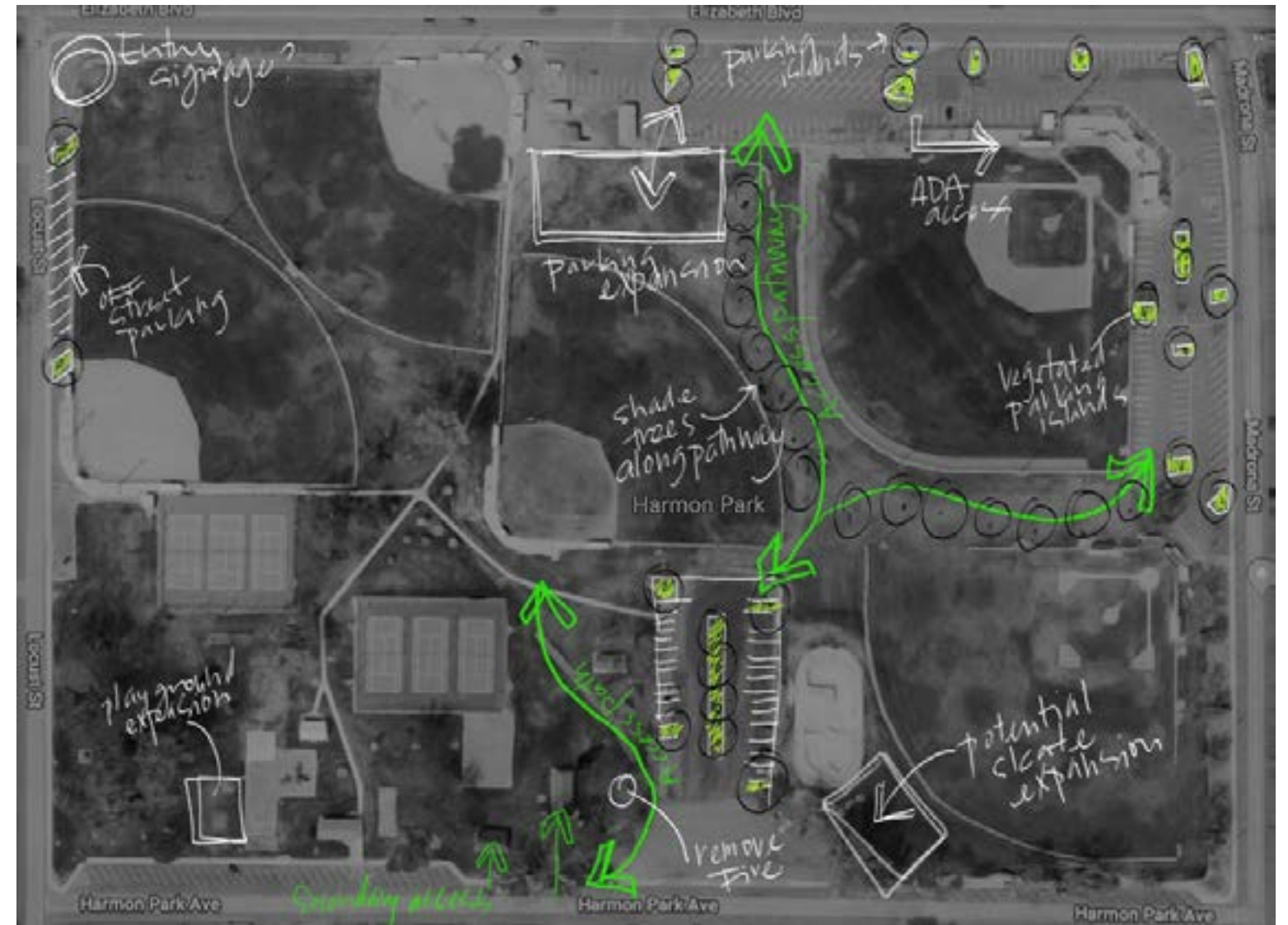
path connectivity



path lighting



parking island with storm water retention

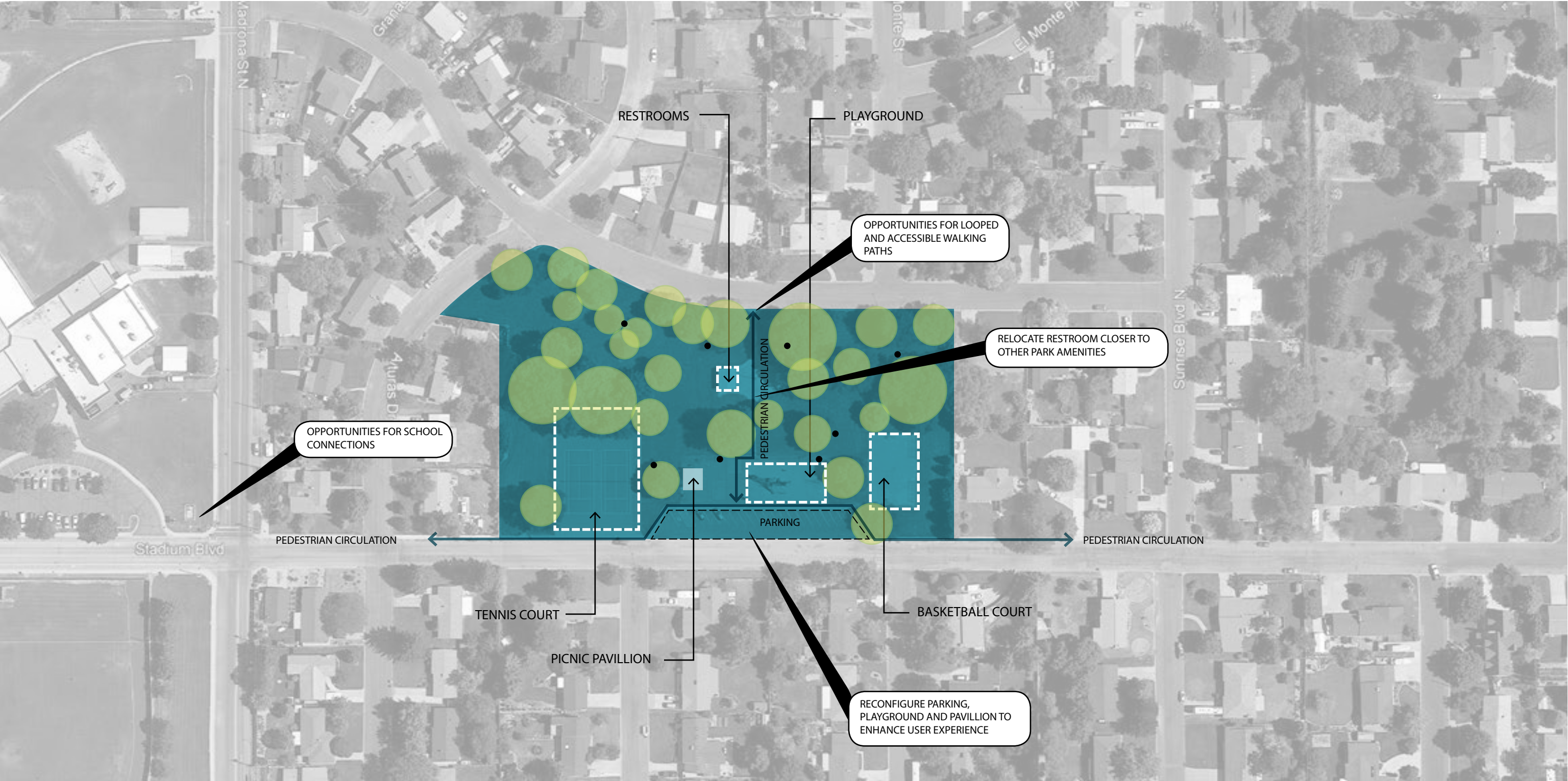


- o Address drainage issues
- o Analyze restrooms, location, accessibility, necessity
- o Possible skate park expansion
- o Lighting for security
- o Possible climbing
- o Possible playground additions
- o Analyze parking

1. Harmon Park



2. Cascade Park



● PICNIC TABLES / BENCHES



2. Cascade Park



photo key



A



B



C



D



E



F



G

Cascade Park Programming

parking lot buffer



ADA pathway
down hill



raised planters
with seating

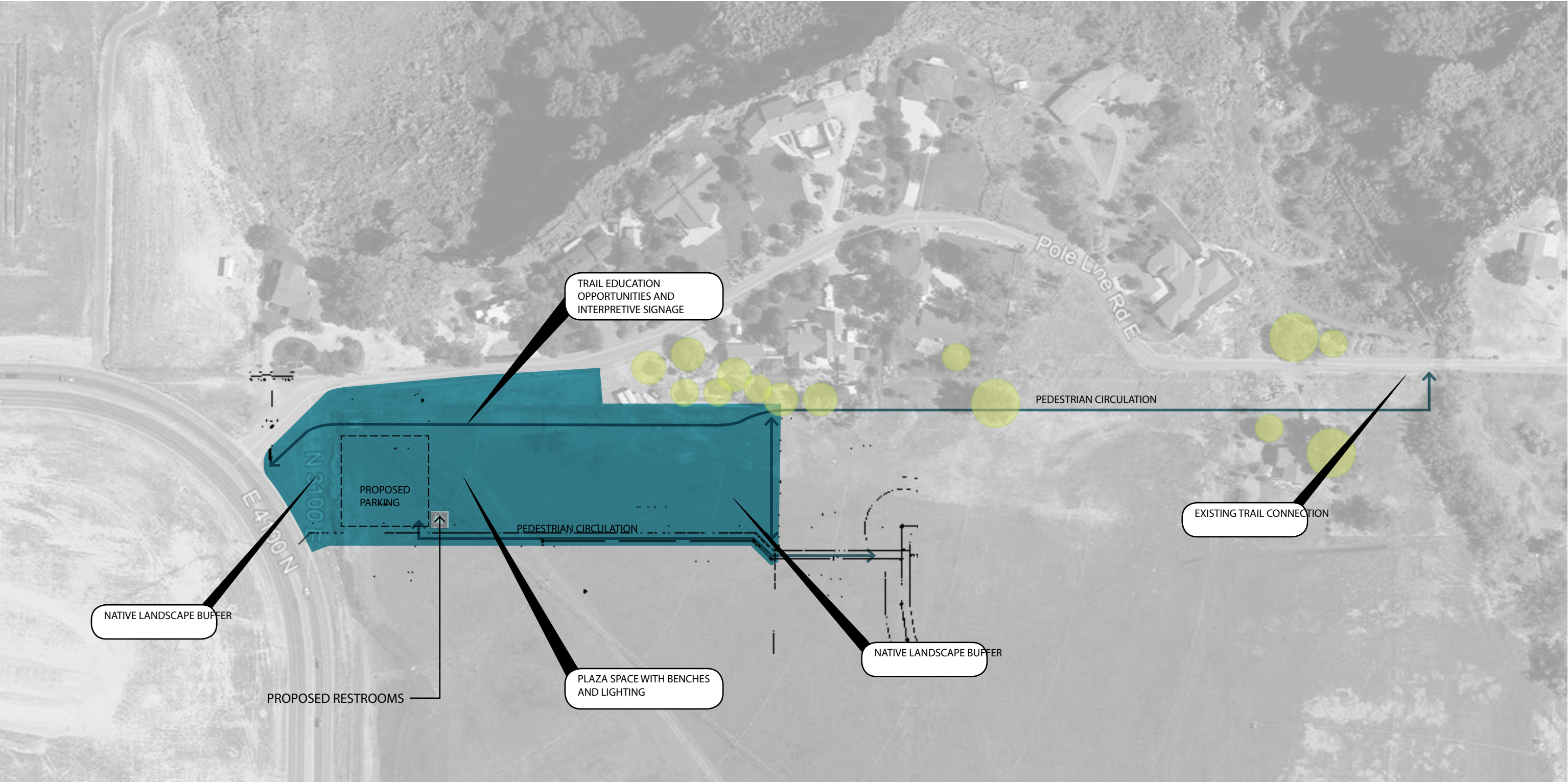


- o Determine best location for new restrooms
- o Analyze overall layout and circulation for future connections
- o Tie amenities together with parking
- o Enhance shade where possible
- o Collaboration with Pivot North Architecture on new restrooms
- o Research the designation of existing restroom to see if it can be removed.

2. Cascade Park



3. Preserve Park and Trailhead



3. Preserve Park and Trailhead

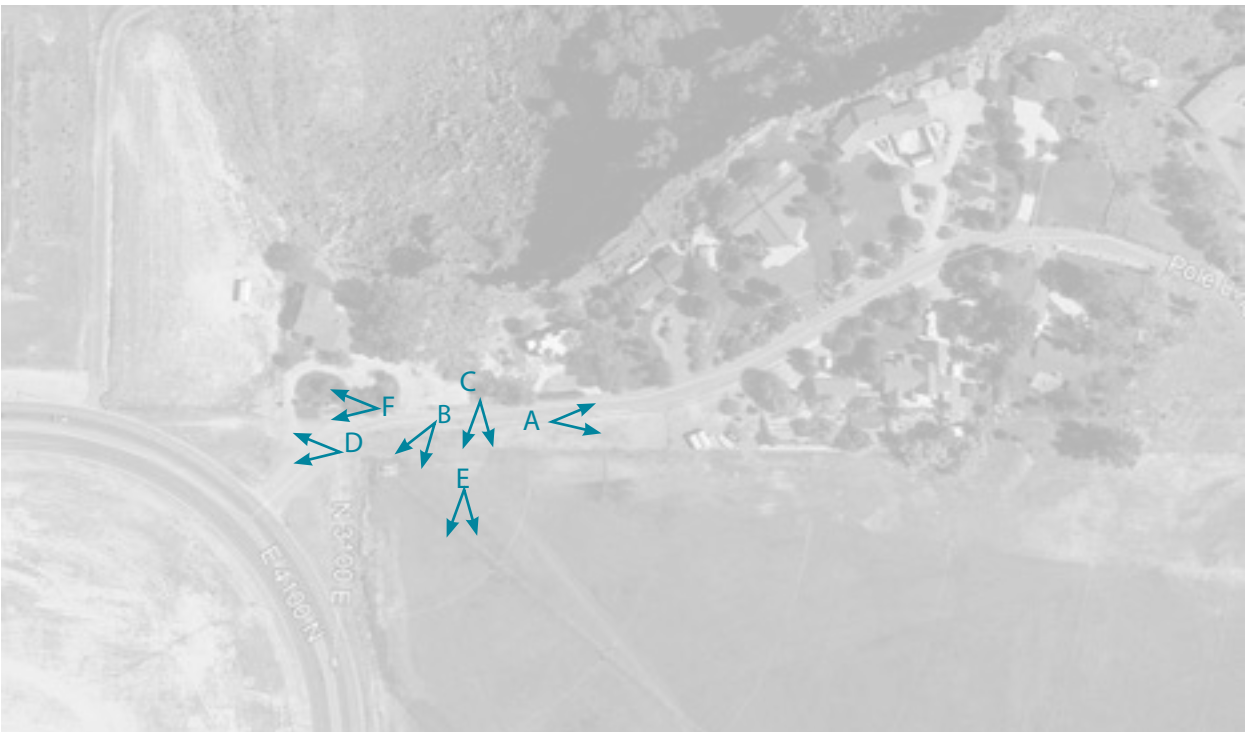


photo key



A



B



C



D



E

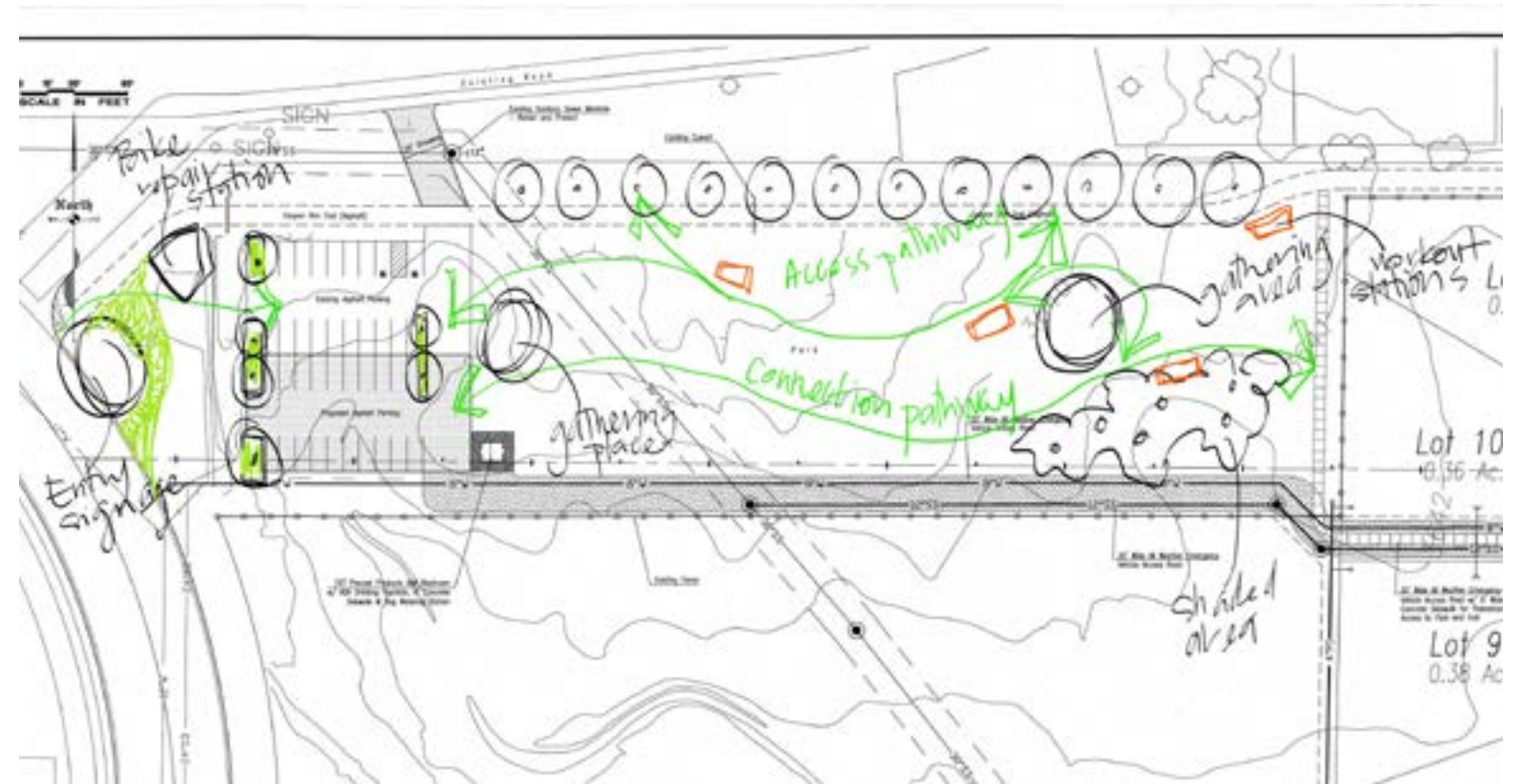


F

Preserve Park Programming



workout zones



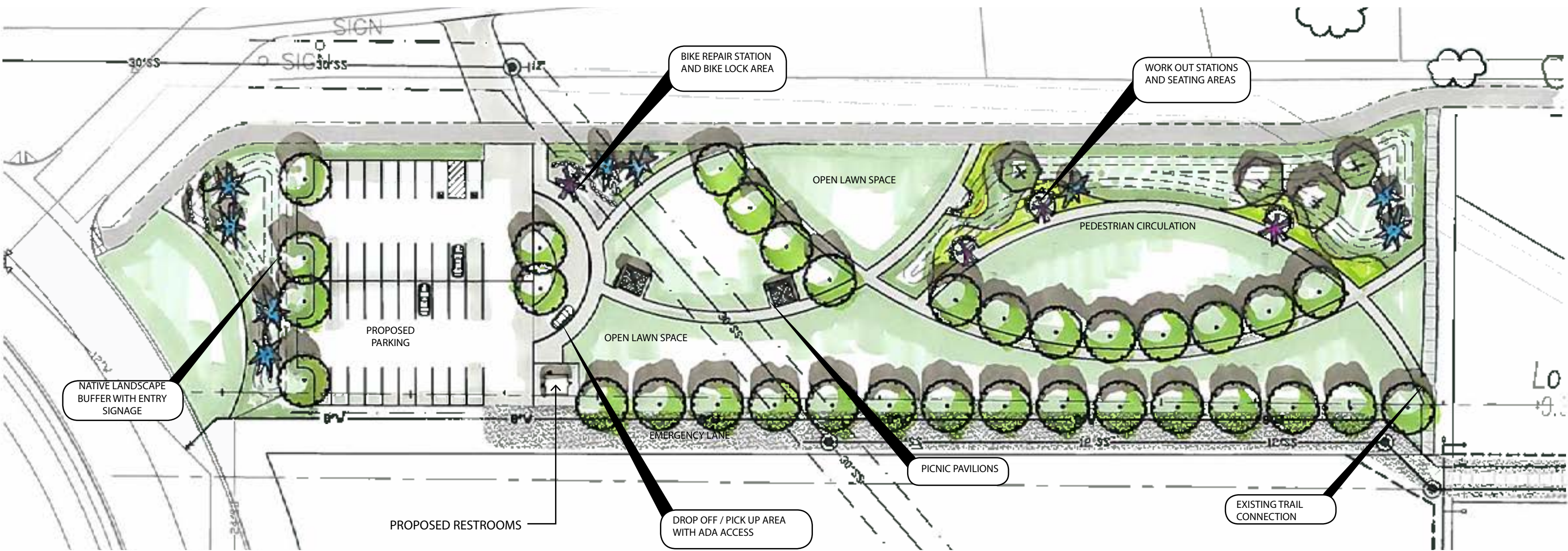
Bike repair station



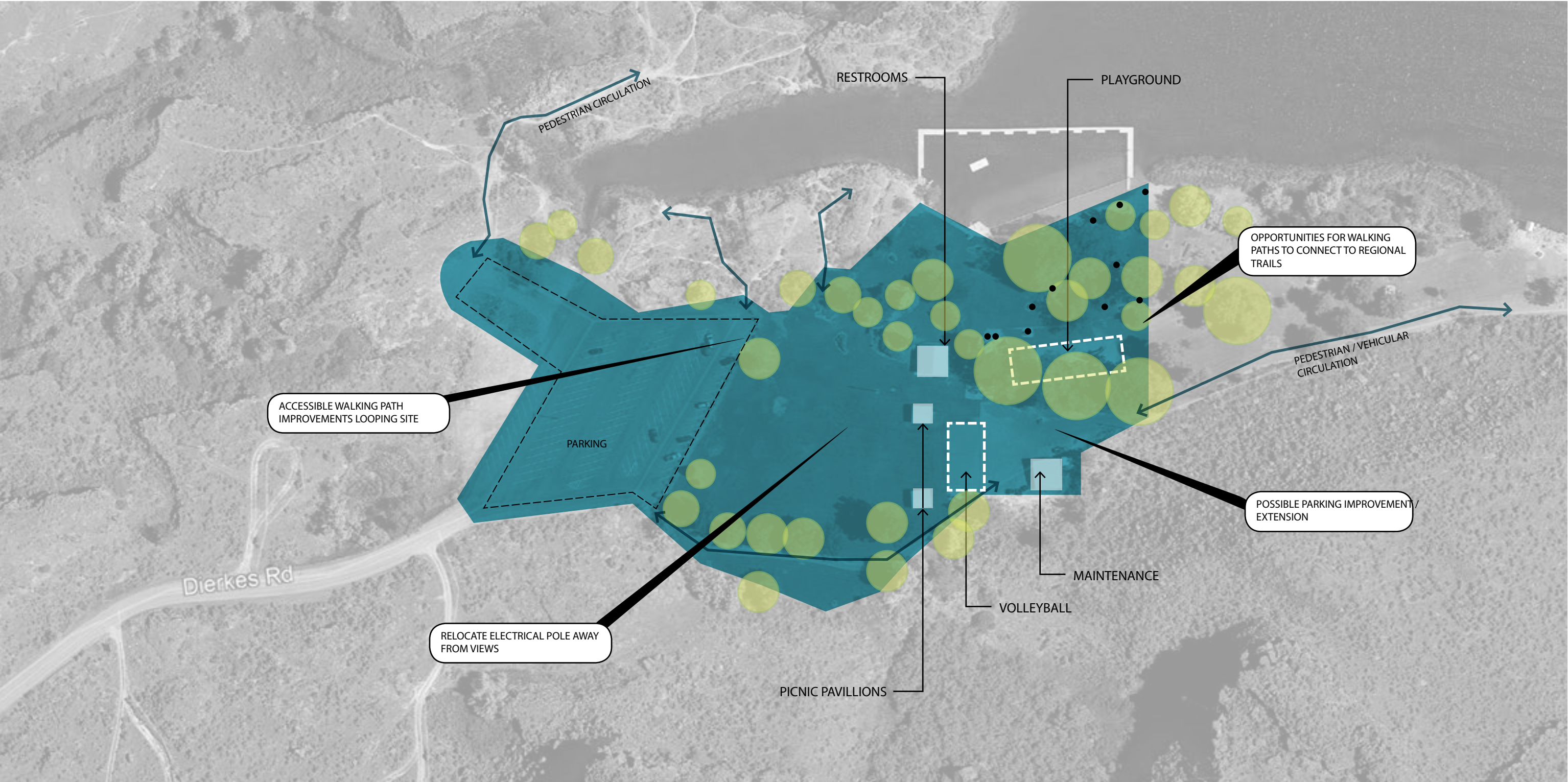
tree lined pathway

- o Enhance parking, add additional from what is currently existing.
- o Create educational opportunities
- o Plaza space
- o Restrooms
- o Benches
- o Lighting for security and safety
- o Outdoor gym opportunities
- o “Consider as a trailhead”
- o Promote the connection to the 7.5 miles of trails
- o Address ingress/egress & site circulation in conjunction with new subdivision, paths, and streets

3. Preserve Park and Trailhead Concept



4. Dierkes Park



● PICNIC TABLES / BENCHES



4. Dierkes Park



photo key



A



B



C



D



E



F

Dierkes Park Programming

parking islands with shade



- o Address circulation from parking to existing features and amenities
- o Possibility of reconfiguring parking

pathways for access



4. Dierkes Park

